



School Board of Clay County

Teacher Inservice Center, 2233 Village Square Parkway, Fleming Island, FL

January 4, 2024 - Regular School Board Agenda

Date: Jan 04 2024 (6:00 p.m.)

Student Showcase (None)

Invocation (Pastor Chad Weeks, Russell Baptist Church)

Pledge of Allegiance

Call to Order (Present: Erin Skipper, District 1; Mary Bolla, District 2, Beth Clark, District 3; Michele Hanson, District 4; Ashley Gilhousen, District 5; Superintendent David Broskie)

Recognitions and Awards

[1. Recognition of School Board of Clay County for Achieving Certified Board Status](#)

Minutes:

Paula Coles, Florida School Boards Association, recognized the School Board of Clay County and Superintendent Broskie for completing Master Board Training and achieving the status of Certified Board. The superintendent and board participated in a skills-based curriculum requiring 20 hours of training focused on developing leadership skills and enhancing a leadership team's ability to work effectively as a governance team to positively impact student achievement.

[2. Recognize Schools Earning the Florida Department of Education's Purple Star School of Distinction](#)

Minutes:

Laura Fogarty, Director of Climate and Culture, Patricia Hunter, Military Liaison, and Terry Wanamaker, NAS Jax Liaison, recognized six (6) schools for achieving the designation by the Florida Department of Education as a 2023 Purple Star School of Distinction. This designation recognizes schools that support the unique needs of military families through the implementation of activities. Each school maintains the awarded designation for a period of three years. Schools being recognized are:

- Discovery Oaks Elementary
- Doctors Inlet Elementary
- Oakleaf High
- Plantation Oaks Elementary
- Robert M. Paterson Elementary
- Tynes Elementary

[3. Ceremonial Signing of the Ratified Clay County Education Association Contract](#)

[CCEA Signature Page.pdf](#)

Minutes:

Brenda Troutman, Assistant Superintendent of Human Resources, Ashley Gilhousen, Board Chair, and Victoria Kidwell, President of Clay County Education Association, participated in a ceremonial signing of the ratified Clay County Education Association contract.

[4. Ceremonial Signing of the Ratified Clay Educational Staff Professional Association Contract](#)

[CESPA Signature Page.pdf](#)

Minutes:

Brenda Troutman, Assistant Superintendent of Human Resources, and Ashley Gilhousehn, Board Chair, participated in a ceremonial signing of the ratified Clay Educational Staff Professional Association contract. Lonnie Roberts, President of Clay Education and Staff Professional Association was not present at the time of signing and will execute the ratification document at a later time.

Presenters

5. EDFIRST Citizens Advisory Committee Update

[ED.F.I.R.S.T CAC Validation Report \('22 & '23\) 1-4-24.pdf](#)

Minutes:

Bryce Ellis, Assistant Superintendent of Operations, provided the attached visual presentation of the Education Facility Infrastructure Restricted Sales Tax (EdFIRST) timeline, financial revenue report, EdFIRST projects, and the Citizens Advisory Committee validation report. Jeff Nelson, Citizen Advisory Council Committee Chair, validated the reported findings.

~~6. Cenergistic Cost Savings Presentation~~

School Showcase (None)

Presentations from the Audience (Public Comment)

7. Public Comment

Minutes:

Public speakers:

- Bruce Reynolds
- Chad Weeks
- Judith Chapple
- Bruce Friedman
- Tara Richardson
- Jack Randall

Discussion Agenda

Human Resources

8. D1 - Human Resources Special Action A

Special Action A (1).pdf (Confidential)

Motion

Motion to Approve Human Resources Special Action A

Vote Results (*Approved*)

Motion: Mary Bolla

Second: Michele Hanson

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

9. D2 - Human Resources Special Action B

Special Action B.pdf (Confidential)

Motion

Motion to Approve Human Resources Special Action B

Vote Results (*Approved*)

Motion: Mary Bolla

Second: Michele Hanson

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Beth Clark - Aye
Michele Hanson - Aye
Erin Skipper - Aye

10. D3 - Human Resources Special Action C

Minutes:

There was no Human Resources Special Action C.

Consent Agenda

Superintendent

11. C1 - Minutes of School Board Workshop on November 28, 2023; Student Discipline Hearings and Regular Meeting on December 7, 2023

[2023 Nov 28 Board Workshop.pdf](#)

2023 Dec 7 Student Hearings.pdf (Confidential)

[2023 Dec 7 Regular Meeting.pdf](#)

School Board Member

12. C2 - Approve Membership Fee for Board Members Erin Skipper, Beth Clark, and Michele Hanson to participate in the Florida Conservative Coalition of School Board Members

[BethClarkConservativeGrpInv.pdf](#)

[FCCSBM Invoice_Hanson.pdf](#)

[FCCSBM Invoice_Skipper.pdf](#)

Human Resources

13. C3 - Personnel Consent Agenda

[Personnel Consent Agenda 12-20-23.pdf](#)

Instruction-Academic Services

14. C4 - Elementary Student Out of State Travel

[Spring Park Elem Out of State Travel.pdf](#)

15. C5 - K-12 Academic Services Out of State and Overnight Student Travel

[January 2024 Student Tavel.pdf](#)

Instruction-Career and Technical Education

16. C6 - Overnight Field Trip

[Universal Orlando Handheld Competition Feb 5-6, 2024 - KHS and RHS.pdf](#)

Instruction-K-12 Academic

17. C7 - 2025 Early College Program Contract Between the School Board of Clay County and District Board of Trustees of St. Johns River State College

[240098 St Johns River State College 2025.pdf](#)

Business Affairs

18. C8 - Proposed Allocation Changes for 2023-2024

[01.04.24 - 23-24 Allocation Summary.pdf](#)

Business Affairs-Accounting

19. C9 - Monthly Financial Reports for November, 2023

[November 2023 Monthly Board Financial Reports.pdf](#)

[November 2023 Monthly Board Property Reports.pdf](#)

[Contracts Signed By Superintendent for \\$50,000 to \\$100,000.pdf](#)

[20. C10 - Budget Amendment Report for November 30, 2023](#)

[23-24 Budget Amendments November 2023.pdf](#)

Business Affairs-Property

[21. C11 - DELETION OF CERTAIN ITEMS REPORT DECEMBER, 2023](#)

[DELETION OF CERTAIN ITEMS REPORT DECEMBER, 2023.pdf](#)

Business Affairs-Purchasing

[22. C12 - BID Award](#)

Operations-Facilities

[23. C13 - Appointments for the Citizens Oversight Committee](#)

[Citizens Advisory Committee 4 Jan 24.pdf](#)

[24. C14 - Schematic/Preliminary/Final \(Phase I, II, & III\) Plans and Specifications for Middleburg High School Restroom Renovations](#)

[25. C15 - Schematic/Preliminary/Final \(Phase I, II, & III\) Plans and Specifications for Clay High School Parking Lot Renovation/Redesign](#)

[26. C16 - Final Completion of Orange Park Junior High School HVAC Repair/Replacement](#)

[Certificate of Final Completion - OPJ HVAC Repair Replacement.pdf](#)

[27. C17 - Approve the 2023/2024 – 2027/2028 Educational Facilities Work Plan](#)

[EFP Tables for 2023 2024 WORK PLAN 12-2023.pdf](#)

[Work Plan 2023.pdf](#)

[28. C18 - Prequalification of Contractors](#)

[Table for Board Backup Contractor Prequal, 1.4.24.pdf](#)

[29. C19 - Change Order #2 for Lakeside Junior High School Restroom Renovations](#)

[CO 2 LSJ Restroom Renovation.pdf](#)

[30. C20 - Change Order #4 for Middleburg High School Cafeteria Expansion](#)

[CO #4 MHS Cafeteria Expansion.pdf](#)

[31. C21 - Final Completion of Lakeside Junior High School Restroom Renovations](#)

[Cert. of Final- LSJ - CC Borden 10-7-23.pdf](#)

[32. C22 - Schematic/Preliminary/Final \(Phase I, II, and II\) Plans and Specifications for Lakeside Junior High School Restroom/Locker Room Renovations](#)

Adoption of Consent Agenda

[33. Adoption of Consent Agenda](#)

Minutes:

Mrs. Clark noted that item C17 includes planned funds for the replacement of portables.

Motion

Adoption of Consent Agenda

Vote Results (Approved)

Motion: Mary Bolla

Second: Beth Clark

Ashley Gilhousen

Mary Bolla

Beth Clark

- Aye

- Aye

- Aye

Michele Hanson
Erin Skipper

- Aye
- Aye

CCEA Update (Victoria Kidwell)

CESPA Update (Lonnie Roberts)

Superintendent's Update and Presentations

34. Superintendent's Update

[Superintendent's Update 01-04-2024 \(1\).pdf](#)

Minutes:

Superintendent Broskie shared the attached visual presentation highlighting the following:

- Schools of the Month
- District and School Grades
- Planning for 2024-2025
- Controlled Open Enrollment for 2024-2025
- Upcoming Events

School Board Attorney Remarks (None)

School Board Member Remarks

35. School Board Member Comments

Minutes:

Mrs. Skipper noted the upcoming renewals of 7 Mindsets and Penda programs and expressed the desire to reassess what programs are working and discuss alternatives. She would like to begin bargaining and executive sessions earlier in the year with the labor attorney present. She would like to have multiple sessions re the upcoming allocations for the 2024-2025 school year and more time to evaluate those allocations. She would also like to move forward with school board policies that address surveys and visitors. She will be in attendance at the upcoming open forum on January 16th to obtain community input re the media policy and looks forward to input from media specialists, staff, administrators, students, and taxpayers.

Mrs. Clark expressed gratitude to the public speakers from the Solite Task Force for sharing their concerns, indicating that the State completed a thorough report re testing property for any proposed school construction and there is no evidence that the process was not completed correctly. The district will have a review committee to provide information and confirm there are no issues. She thanked Mrs. Hanson for tackling the new book policy and attempting to bring resolution, and she appreciated the support of the military community.

Mrs. Hanson was honored to meet with the secondary media specialists and appreciated their candor with her when they expressed concerns about frozen funds and the inability to purchase SAT prep books, indicating the media specialists are positive people with positive ideas to make change for students and will be an important resource in revising the current policy. As upcoming board policies are revised, she would like to ensure policies are more easily identified and accessed by the public to include a meaningful table of contents with hyperlinks to applicable policy. She expressed concern about the Scholastic Book Fair, noting that book descriptions do not always match content and content may not be appropriate. The board discussed the possibility of an alternate publisher. Mr. Broskie will explore and problem-solve potential solutions.

Mrs. Bolla attended recent judging for Future Business Leaders of America (FBLA) and Future Farmers of America (FFA) events. She expressed appreciation for Clay Education Foundation and their work with the Dolly Parton Imagination Library, noting that additional contributions are needed to continue providing books to the two current zip codes and add more zip codes to include additional recipients of books through this program. She noted upcoming Tools4Schools events for teachers to obtain classroom supplies, with events being held at Garber Automotive in Green Cove as well as in Keystone.

Mrs. Gilhousen requested that the board consider changing the time of board workshops from 9:00 a.m. to 1:00 p.m. to better accommodate her work schedule while maintaining consideration for staff.

Adjournment (7:23 p.m.)

Superintendent of Schools

School Board Chair