



School Board of Clay County

Teacher Inservice Center, 2233 Village Square Parkway, Fleming Island, FL

June 6, 2024 - Regular School Board Meeting

Date: Jun 06 2024 (6:00 p.m.)

Student Showcase (None)

Invocation (Pastor Anthony Favors, River Christian Church, Fleming Island)

Pledge of Allegiance

Call to Order (Present: Erin Skipper, District 1; Mary Bolla, District 2, Beth Clark, District 3; Michele Hanson, District 4; Ashley Gilhousen, District 5; Superintendent David Broskie)

Recognitions and Awards

[1. Recognize Students with Perfect Attendance, K-6, K-8, and K-12](#)

Minutes:

Superintendent Broskie recognized students with perfect attendance for K-6 and K-12 as follows:

Perfect attendance K-6

- Eli Dodson (FIE)
- Tyler Clark (MRE)
- Taylor Clark (MRE)

Perfect attendance K-12

- Rikki Blaylock (RHS)

[2. Recognition of 2023 Bike Design Winners](#)

[Bike Lane Winners 23-24.pdf](#)

Minutes:

Superintendent Broskie recognized students who participated with the Florida Department of Transportation (FDOT), together with its agency partners, in creating notable bike lane designs as follows:

- Ember Leveque (OVE)
- Gisele Golston (OVE)
- Anastasia Rivera (DOE)

[3. Recognition of Athletic State Champions, Students of the Month, and Coaches of the Month](#)

[Athletics Recognition- School Board Meeting 6_6_24.pdf](#)

Minutes:

Jay Stilianou, Coordinator of District Athletics, recognized the following individuals:

State Champions

- Kevin Reyes (FIH), Boys Weightlifting
- Gabby Flores (FIH), High Jump

- Trey Jeffries (KHH), Boys Weightlifting
- Elijah Shevchook (OHS), Boys Weightlifting
- Takoda Brown (OHS), Track
- Roman Mollicone (OHS), Track
- Roman Mollicone, Michael DeRousse, John Keester, Graham Myers (FIH), Track

Athletes of the Month

- Mychaela Parker (OPH), November
- Kiersten Shaw (KHH), December
- Mattie Reape (CHS), January
- Tessa Wilson (FIH), February
- Nacoya Blocton (RHS), March
- Madison Underwood (MHS), April

Coaches of the Month

- Stephanie Waugh (CHS), November
- Sean Sweeney (MHS), December
- Rhiannon Weiskopf (MHS), January
- Lori Davis (CHS), February
- Clint Lyons (FIH), March
- George Eldredge (OPH), April

4. Recognition of Recipients of the 2024 Kyla Nettles Scholarship Committee

Minutes:

Becky Wilkerson and Jackie Lawson, Middleburg Elementary, in partnership with the Kyla Nettles Scholarship Committee, recognized student recipients of the Kyla Nettles Scholarship as follows:

- Makenna Toelle (MHS)
- Walter Grady Woodard (MHS)

5. Recognize Social Studies Teachers of the Year

[2024 FCSS TOY Recognitions .pdf](#)

Minutes:

Mary Owen, Social Studies Specialist, and Stephanie Navarro, Instructional Coach, recognized teachers nominated for the Florida Council for the Social Studies recognitions as follows:

- Amanda Watson (OPE), Clay County's nominee for FCSS's Outstanding Social Studies Teacher of the Year in the Elementary Division
- Amanda Bussey (GCJ), Clay County's nominee for FCSS's Outstanding Social Studies of the Year in the Middle School Division
- April Martin (MHS), Clay County's nominee for FCSS's Outstanding Social Studies Teacher of the Year in the Senior High Division
- Kendra Baum (OLJ), Clay County's nominee for the Excellence in Teaching History Award
- Victor Gomes (OPJ), Clay County's nominee for the Warren Tracy Beginning Teacher Award
- Denzell Davis (CHS), Clay County's nominee for the Clay Civics Champion Award
- Cynthia Cheatwood (OPJ), Clay County's nominee for the Clay Civics Champion Award in the Junior High Division

6. Recognize Recipients of Level II Principal Certification Program Completion

Minutes:

Jennifer Collins, Supervisor of School Improvement, and Jenie Shepard, Director of School Improvement, recognized assistant principals who have earned their Florida School Principal Certification through North East Florida Educational Consortium, a state-approved pathway, as follows:

- Mary Dorsch, Discovery Oaks Elementary
- Julie Dover, Fleming Island Elementary
- Jocelyn Farber, Doctors Inlet Elementary
- Linda Garcia, Clay Virtual Academy
- Monica Green, Green Cove Springs Junior High
- Kara Hoffman, Wilkinson Elementary
- Jacqueline Lawson, Middleburg Elementary
- Treena Petrelli, Lake Asbury Elementary

- Shadreka Smith, Grove Park Elementary
- Christina Thompson, Oakleaf High

Presenters

School Showcase (None)

Presentations from the Audience (Public Comment)

[7. Public Comment](#)

Minutes:

Public Speakers Addressing Non-Specific Agenda Items (Speakers heard following Adoption of Consent Agenda)

- Scott Nicholson
- Bruce Friedman
- Echo Nova
- Gargi Chipalkatti
- Shana Meiselman
- Constance Higginbotham

Discussion Agenda

School Board Member

[8. D1 - Appoint One Board Member and One Citizen Member to Serve on the 2024 Value Adjustment Board](#)

Minutes:

Board members reached prior consensus on this item to have Mrs. Hanson serve as the Value Adjustment Board Member. Mrs. Hanson is making efforts to contact Joe Wiggins to assess his willingness to serve again as the Citizen Member.

[9. D2 - Appoint One Board Member to Serve as Florida School Boards Association Advocacy Committee Representative and One Board Member to Serve as Advocacy Committee Alternate](#)

Minutes:

Board members reached prior consensus on this item to have Mrs. Hanson serve as the Florida School Boards Association Advocacy Committee Representative. Mrs. Gilhousen will serve as the Advocacy Committee Alternate.

[10. D2A - Elect a Chair Pro Tem for the June 27, 2024 Board Meeting](#)

Motion

Motion to appoint Mrs. Clark as the Chair Pro Tem for the June 27, 2024 Board Meeting

Vote Results (*Approved*)

Motion: Mary Bolla

Second: Michele Hanson

Ashley Gilhousen - Aye

Mary Bolla - Aye

Beth Clark - Aye

Michele Hanson - Aye

Erin Skipper - Aye

Human Resources

[11. D3 - Human Resources Special Action A](#)

Special Action A (6).pdf (Confidential)

Motion

Motion to Approve Human Resources Special Action A

Vote Results (*Approved*)

Motion: Mary Bolla

Second: Michele Hanson
Ashley Gilhousen - Aye
Mary Bolla - Aye
Beth Clark - Aye
Michele Hanson - Aye
Erin Skipper - Aye

[12. D4 - Human Resources Special Action B](#)

Instruction-Climate and Culture

[13. D5 - Public Hearing to Approve as Advertised 2024-2025 Student & Family Handbook and Code of Student Conduct](#)

[Legal Adv. Notice of PH Student and Family Handbook and Code of Student Conduct.pdf](#)

[Summary of Changes - 24_25 Code of Conduct.pdf](#)

[Board Redline Copy - 2024_2025 - CCDS Student and Family Handbook and Code of Student Conduct.pdf](#)

Minutes:

Chair Gilhousen opened the public hearing. Speakers addressing this item:

- Scott Nicholson

Motion

Motion to Approve as Advertised 2024-2025 Student & Family Handbook and Code of Student Conduct

Vote Results (Approved)

Motion: Mary Bolla

Second: Erin Skipper

Ashley Gilhousen - Aye

Mary Bolla - Aye

Beth Clark - Aye

Michele Hanson - Aye

Erin Skipper - Aye

Consent Agenda

Superintendent

[14. C1 - Minutes of School Board Workshop on April 23, 2024; Student Discipline Hearings and Regular Meeting on May 2, 2024](#)

[2024 Apr 23 Workshop.pdf](#)

2024 May 2 Student Hearings.pdf (Confidential)

[2024 May 2 Regular Mtg.pdf](#)

School Board Member

[15. C2 - Payment of Annual Membership Dues for 2024-2025 to Florida School Boards Association](#)

[FSBA Renewal 2024-2025.pdf](#)

Human Resources

[16. C3 - Personnel Consent Agenda](#)

[Personnel Consent Agenda_06 06 2024.pdf](#)

[17. C3A - Wavier Related to Personnel Assignment](#)

Instruction-Academic Services

[18. C4 - K-12 Academic Services Out of State and Overnight Student Travel](#)

[June 2024 Student Travel.pdf](#)

[19. C5 - Daily Hours for Teachers and Students for School Year 2024-25](#)

[CCSD School-hours-2024-2025.pdf](#)

[20. C6 - 2024 Secondary Summer Programs Calendars Revised](#)

[Summer School 2024 calendar ESOL revision.pdf](#)

[21. C7 - Approval to Advertise and Notice of Public Hearing to Approve Modifications to the 2023-2024 Student Progression Plan](#)

[Summary of Changes - 24-25 SPP.pdf](#)

[2024-25 SPP Draft for Approval.pdf](#)

[Approval to Adv. Notice of PH Student Progression Plan_06 06 2024.pdf](#)

Instruction-Adult Education

[22. C8 - 2024-2025 Interagency Agreement Between the School Board of Clay County, Florida and the Department of Military Affairs, State of Florida](#)

[240179 FI Youth Challenge \(1\).pdf](#)

[Executed 240179 FI Youth Challenge Academy.pdf](#)

[23. C9 - 2024-2025 Dual Enrollment Articulation Agreement Between School Board of Clay County and St. Johns River State College \(SJRSC\)](#)

[240175 St. Johns River State College Dual 2025.pdf](#)

Instruction-Professional Development

[24. C10 - Affiliation Agreement between Clay County District Schools and Western Governors University \(WGU\)](#)

[240146 WGU Clinical Experience Agreement \(2\).pdf](#)

[Executed Western Governors University.pdf](#)

[25. C11 - 2024-25 Professional Learning Catalog](#)

[CCDS Professional Learning Catalog_2024.pdf](#)

Instruction-Climate and Culture

[26. C12 - 7 Mindsets Life Skills, Character Education & Skills to build Resilience](#)

[240162 7 Mindsets Academy.pdf](#)

[Executed 240162 7 Mindsets.pdf](#)

[27. C13 - 2024-2025 School Health Services Agreement with Department of Health Clay](#)

[240174 Dept of Health.pdf](#)

Business Affairs

[28. C14 - Proposed Allocation Changes for 2024-2025](#)

[06.06.24 - 24-25 Allocation Summary.pdf](#)

[29. C15 - Proposed Allocation Changes for 2023-2024](#)

[06.06.24 - 23-24 Allocation Summary.pdf](#)

Business Affairs-Accounting

[30. C16 - Monthly Financial Reports for April, 2024](#)

[April 2024 Monthly Board Financial Report.pdf](#)

[April 2024 Monthly Board Property Report.pdf](#)

[CONTRACT REVIEW LOG SHEET.pdf](#)

[31. C17 - Budget Amendment Report for April, 2024](#)

Business Affairs-Property

[32. C18 - DELETION OF CERTAIN ITEMS REPORT MAY, 2024](#)

[DELETION OF CERTAIN ITEMS REPORT MAY, 2024.pdf](#)

Business Affairs-Purchasing

[33. C19 - BID Renewal](#)

[34. C20 - RFP to be Awarded](#)

[240188 Clay County KE Agreement - CLAY FINAL with Exhibit A JD Exhibit 1 Exhibit 2 as of 05 24.24.pdf](#)

Operations

[35. C21 - Cenergistic Energy Conservation Savings Program Contract Amendment #2](#)

[240167 Cenergistic Amendment #2.pdf](#)

[36. C22 - Memorandum Of Understanding Between Clay County District Schools and the Clay County Sheriff's Office to provide access to the Chris Hixon, Coach Aaron Feis, and Coach Scott Beigel Guardian Program](#)

[MOU with CCSO Guardian Grant.pdf](#)

[37. C23 - School Board of Clay County/Contract No. 2024/2025 - Interlocal Agreement between the School Board of Clay County, Florida; City of Green Cove Springs Florida; and Green Cove Springs Police Department.](#)

[SRO Interlocal Agreement GCSPD FINAL 6.3.24.pdf](#)

[38. C24 - School Board of Clay County/Contract No. 2024/2025 - Interlocal Agreement between the School Board of Clay County, Florida; the Town of Orange Park; and the Town of Orange Park Police Department.](#)

[SRO Interlocal Agreement OPPD FINAL 6.3.24.pdf](#)

[39. C25 - School Board of Clay County/Contract No. 2024/2025 - Interlocal Agreement between the School Board of Clay County, Florida and the Clay County Sheriff's Office for the School Resource Officer Program.](#)

[SRO Interlocal Agreement FINAL UNSIGNED 6.3.24.pdf](#)

[40. C26 - Clay County Agreement/Contract No. 2024/2025 - Interlocal Agreement between the School Board of Clay County \(SBCC\), Florida and the Board of County Commissioners \(BCC\) for Funding of School Resource Officers \(July 1, 2024 - June 30, 2027\).](#)

[CCSB Interlocal Funding Agreement \(7.1.24 - 6.30.27\) 6.4.24 Clean with Ex A and B.pdf](#)

[Fully Executed 2023-2024-200 CCSB Interlocal Funding Agreement Resource Officers BCC#10.pdf](#)

[41. C27 - Interlocal Agreement with the Clay County Sheriff's Office for Transfer of School District Property.](#)

[Property Transfer Agreement FINAL with EXHIBITS 6.3.24.pdf](#)

Operations-Facilities

[42. C28 - Schematic/Preliminary/Final \(Phase I, II, and II\) Plans and Specifications for Charles E. Bennett Elementary School Security Lighting Repair/Replacement](#)

[43. C29 - Schematic/Preliminary/Final \(Phase I, II, and II\) Plans and Specifications for Doctors Inlet Elementary School Security Lighting Repair/Replacement](#)

[44. C30 - Change Order #4 for Clay High School Gym Renovations](#)

[CHS Gym Renovations CO #4.pdf](#)

[45. C31 - Final Completion of Orange Park Junior High School Roof Repair/Replacement Buildings 1, 2, 3, & 4](#)

[Certificate of Final Completion - OPJ Roof Repair Replacement](#)

[46. C32 - Final Completion of Middleburg High School HVAC Repair/Replacement](#)

[Certificate of Final Completion - MHS HVAC Repair Replacement](#)

[47. C33 - Prequalification of Contractors](#)

Adoption of Consent Agenda

[48. Adoption of Consent Agenda](#)

Motion

Motion to Adopt Consent Agenda

Vote Results (*Approved*)

Motion: Michele Hanson

Second: Erin Skipper

Ashley Gilhousen - Aye

Mary Bolla - Aye

Beth Clark - Aye

Michele Hanson - Aye

Erin Skipper - Aye

CCEA Update (None)

CESPA Update (None)

Superintendent's Update and Presentations

[49. Superintendent's Update](#)

[Superintendent's Update 6-06-2024.pdf](#)

Minutes:

Chair Gilhousen noted Mr. Broskie's successful participation in the Florida Superintendent Leadership Development Program titled, "Collaboration for Student Success".

Superintendent Broskie shared the attached visual presentation highlighting the following;

- Superintendent's Super Students of the Months
- 2024 Graduation
- Summer Learning
- OneClay Leadership Academy
- Summer Meal Program
- Upcoming Events

School Board Attorney Remarks (None)

School Board Member Remarks

[50. School Board Member Comments](#)

Minutes:

Mrs. Hanson requested an update from Mr. Broskie re how unvetted links in books might be vetted and addressed. Mrs. Hanson appreciated Mrs. Gilhousen's tenure on the board and how the board worked together to create a book policy to protect students. She also enjoyed the opportunity and openness of district staff with whom she recently had the opportunity to have unscheduled meetings. Mr. Blocker's contributions towards the transition of safety and security to Clay County Sheriff's Office were noted. Mrs. Hanson will reduce her office hours during the summer and directed citizens to the sign-up sheet should they wish to schedule an appointment with her.

Mrs. Clark congratulated Oakleaf High student Maddie Adler, for winning the Regional competition and placing third at the State level in a recent speech contest hosted by the Clay Soil and Water Conservation Board. She will continue to work to raise awareness of the Dolly Parton Imagination Library with a goal of increasing funding and expanding the eligible zip codes. The Clay Chamber has worked with Community First and there will be dates forthcoming re four reading events that will be held this summer. She enjoyed the elementary and secondary graduations and noted this day being the 80th anniversary of D-Day, encouraging citizens to remember the foundational principles of the nation.

Mrs. Skipper enjoyed a family graduating member and noted the importance of God, country, and family. She echoed Mrs. Hanson's praise of Mr. Blocker and appreciated the work that has enabled forward movement on the book policy, noting that the only books removed are those which violated Florida law. She appreciated the leadership of community leaders and Sheriff Cook and is pleased with the transfer of safety and security to CCSO. Teachers were encouraged to enjoy their summers and vacations.

Mrs. Bolla thanked the Clay County District Schools Police Department and Chief Wagner for serving the schools and district so well during the school day, at athletic events, and at school activities. She has researched the role of Internal Auditor as the budget process continues and the TRIM process begins, noting there is still no budget from the State. Currently, CCDS has an Internal Accounts Auditor as well as an additional position that was approved to assist the Internal Accounts Auditor, who works with multiple accounts across 43 schools from an "eye level" process. The proposed Internal Auditor would serve from more of a "sky view". She has spoken with CFO Gretchen Saunders, St. Johns District Schools, re the necessity of an Internal Auditor when the budget reaches \$500M and when multiple accounts are already reviewed annually through Purvis Gray. Mrs. Bolla advised that Ms. Saunders indicated St. Johns does not have an Internal Auditor despite their \$1.2B budget and higher fund balance. Given that the district is already utilizing a contracted accounting firm and has realized increased expenses for legal fees and from the transfer of safety to CCSO in addition to financial impacts from the Family Empowerment Scholarships, she cannot, in good conscience, add a position that duplicates what is already being done as we continue to be financially transparent and follow all of the rules. The availability of Dr. Legutko as well as the "financial transparency" section on the district website were also noted.

Mrs. Gilhousen appreciated the honoring of D-Day and noted the recent posthumous discovery of a relative who had served in the Battle of Normandy.

Adjournment (7:48 p.m.)

Superintendent of Schools

School Board Chair