



School Board of Clay County

District Multi-Purpose Center, Corner of Walnut Street and Gratio Place, Green Cove Springs, FL

March 26, 2024 - School Board Workshop

Date: Mar 26 2024 (9:00 a.m.)

Invocation (Ashley Gilhousen)

Call to Order (Present: Erin Skipper, District 1; Mary Bolla, District 2; Beth Clark, District 3, Michele Hanson, District 4; Ashley Gilhousen, District 5; and Superintendent David S. Broskie)

Workshop Items

[1. Review Draft Agenda for Regular School Board Meeting on April 4, 2024](#)

[april-4-2024-regular-school-board-meeting_agenda_packet..pdf](#)

Minutes:

Consent Agenda

- C19 Request for the Adoption of Resolution #2024-19, Authorizing the Issuance of the Certificates of Participation, Series 2024A and Request for the Adoption of Resolution #2024-20, Authorizing the Issuance of the Refunding Certificates of Participation, Series 2024B - Jerry Ford, President of Ford and Associates, Inc., Financial Advisors, explained the process for the proposed loan to fund construction of two classroom wings as well as retiring debt for existing loans to eliminate stale provisions and bring current documents that are more streamlined and consistent with industry practices; Raymond James will be the underwriters; the total loan will be for approximately \$57.5M with \$36M of that being the new money portion; Mrs. Hanson requested clarification on a lower number previously reported and was advised that prior number did not include furniture, fixtures, and equipment as well as civil engineering and site work incorporated in the total projection; Mrs. Skipper stated the need to consider school sizes moving forward and build larger schools; Mrs. Gilhousen appreciated the small-town setting of neighborhood schools that makes Clay unique; Mrs. Bolla pointed out that the state could decline a requested build if it is not justified by enrollment numbers; Mrs. Clark stated that the schools will receive more tax dollars with growth but it is hard to estimate what that amount would be; Mr. Ford indicated he believes Clay is on the cusp of explosive growth, necessitating a need to ensure cash flow, keep liquidity where it needs to be, and protect the fund balance;

Recognitions:

- Recognize President's Volunteer Service Award Recipients - no discussion;
- Recognition of State Thespians - no discussion;
- Recognition of State Champions - no discussion;

Discussion Agenda:

- D1 Human Resources Special Action A - no discussion;
- D2 Human Resources Special Action B - no discussion;
- D3 Human Resources Special Action C - no discussion;
- D4 Public Hearing to Approve as Advertised the Adoption of K-12 Social Studies and K-12 Science Materials - brief discussion of McGraw Hill Florida textbooks being produced as textbook companies have realized the need to change to meet market demands;

Consent Agenda:

- C1 Minutes of School Board Special Meeting and School Board Workshop on February 27, 2024; Student Discipline Hearings and Regular Meeting on March 7, 2024 - no discussion;
- C2 Personnel Consent Agenda - no discussion;
- C3 Proposed Supplement Allocations for 2024-25 - Superintendent Broskie provided the board with a document delineating changes from the prior year, including model classroom teachers, a future educator's program to promote recruitment, and the restructuring of the Exceptional Student Education (ESE) program;

- C4 Reappointments of Instructional and Support Personnel 2024-2025 School Year - Mr. Broskie discussed the process of reappointments of personnel;
- C5 Proclamation #24-14 to Establish April 22 - 26, 2024, as Administrative Professionals' Week and Wednesday, April 24, 2024, as Administrative Professionals' Day in Clay County - no discussion;
- C6 Proclamation #24-15 to Establish May 6 - 10, 2024, as Teacher Appreciation Week in Clay County, and Tuesday, May 7, 2024, as Teacher Appreciation Day - no discussion;
- C7 K-12 Academic Services Out of State and Overnight Student Travel - no discussion;
- C8 Proposed Florida Youth Challenge Academy Student/Employee Calendar for 2024-2025 School Year - no discussion;
- C9 2024 Secondary Summer Programs Calendars Revised - no discussion;
- C10 2024 VPK, 3rd Grade Summer Camp Calendar Revised - no discussion;
- C11 CCDS-Adult & Community Education (ClayACE) and Electrical Training Alliance of Jacksonville (ETAJ) MOU for Post-Secondary Adult Pre-Apprenticeship Program - no discussion;
- C12 Affiliation Agreement between Clay County District Schools and Jacksonville University (JU) - no discussion;
- C13 Affiliation Agreement between Clay County District Schools and Arizona State University (ASU) - no discussion;
- C14 Proclamation #24-16 to Establish April, 2024 as School Library Month in Clay County - no discussion;
- C15 Proclamation #24-17, National School Nurse Week - no discussion;
- C16 Proclamation #24-18; Month of the Military Child, Purple Up Day April 17, 2024 - no discussion;
- C17 Proposed Allocation Changes for 2023-2024 - no discussion;
- C18 Proposed Allocation Changes for 2024-2025 - no discussion;
- C20 Monthly Financial Reports for February, 2024 - Mrs. Hanson requested that notations, such as budget transfer funds, be more clear; Dr. Legutko advised she would create a summary page for clarity beginning in September 2024;
- C21 Budget Amendment Report for February 29, 2024 - no discussion;
- C22 NSF Checks - brief discussion of the process to attempt collection for non-sufficient funds checks and the transition to greater utilization of MySchoolBucks;
- C23 Approval of the 2024-2025 Payroll Calendars - no discussion;
- C24 Deletion of Certain Items Report March, 2024 - no discussion;
- C25 BID Renewal - no discussion;
- C26 Substantial and Final Completion of Keystone Heights Elementary School New Cafeteria/Classrooms - no discussion;
- C27 Substantial and Final Completion of Bannerman Learning Center Parking Lot Renovations/Security Lighting Replacement - no discussion;
- C28 Appointments for the Citizens Oversight Committee - no discussion;
- C29 School Concurrency Proportionate Share Mitigation (PSM) Agreement between the Clay County School Board, Clay County, and Forester (USA) Real Estate Group, Inc., a Delaware Corporation (Baxley Villas) - this pertains to eighteen spots for development off of Baxley Road; Mrs. Hanson asked whether this would be a lump sum payment, and Lance Addison, Coordinator of Facilities and Planning, indicated that it would be dependent on how many dwelling units are in a particular phase;
- C30 Lakeside Elementary School Restroom Renovation Contract Award - no discussion;
- C31 Orange Park Elementary School Restroom Renovation Contract Award - no discussion;
- C32 Prequalification of Contractors - no discussion;
- C33 Orange Park High School Media Center Renovation Contract Award - no discussion;
- C34 S. Bryan Jennings Fire Alarm Repair/Replacement Contract Award - no discussion;
- C35 Substantial and Final Completion of Fleming Island High School Replace Batting Practice Building and Erosion Control - no discussion;
- C36 Substantial and Final Completion of Middleburg High School Cafeteria Expansion - no discussion.

[2. Lexia Presentation](#)

[LEXIA School Board Presentation.pdf](#)

Minutes:

Melanie Mclver, Supervisor of Reading/Language Arts, provided the attached presentation which reviewed Lexia, a supplemental reading program, highlighting the following:

- the Lexia online learning platform components
- Scarborough's Reading Rope and how Lexia supports those components
- how the program is utilized
- when Lexia is used within the reading block for various age groups
- overview of student engagement for the current school year
- PowerUp student usage for the current school year
- utilization of off-line Hub Tools;
- the impact of Lexia on student achievement
- educator use
- how Lexia builds partnership support
- strategies to build efficacy

Board member discussion included the provision for teacher to access needed phonics on a different level, the survey that was sent to all K-10 teachers, printable work that may be sent home, and improvements needed for teachers to be able to utilize the "Resource Hub to Parent" in less time

Mr. Broskie distributed a document delineating the number of minutes per week in which students are engaged in online curricular programs.

[3. Land Sale - Swimming Pen Creek Elementary](#)

[SPC Land Sale Presentation.pdf](#)

Minutes:

Lance Addison, Coordinator of Facilities and Planning, shared the attached visual presentation re a proposed land sale by a private citizen of a small portion of land (0.6 acres) owned by Clay County School Board, currently within the boundaries of Swimming Pen Creek Elementary. CCSB would retain ownership of the sidewalk that leads to SPC. The land is currently being leased by a contractor, who has installed new fencing and gates that will be conveyed to CCSB after the lease term. The board granted consensus for the exploration of this land sale to move forward.

Questions from the Audience

[4. Questions From the Audience](#)

Minutes:

Vicki Kidwell questioned whether additional supplemental allocations could be added, referencing a supplement that was discussed during bargaining. Mr. Broskie advised supplements may be added to any regular board agenda.

Superintendent Comments

[5. Superintendent Comments](#)

Minutes:

Mr. Broskie reminded the Board of an executive session scheduled with the labor attorney on April 10, 2024.

He also indicated that the current schedule for the June 18th workshop poses a conflict with Summer Leadership and gained the board's consensus to move that workshop to June 17, 2024.

School Board Attorney Comments (None)

School Board Comments (None)

Adjournment (11:02 a.m.)

Superintendent of Schools

School Board Chair