



## School Board of Clay County

Teacher Inservice Center, 2233 Village Square Parkway, Fleming Island, FL

### November 7, 2024 - Regular School Board Meeting

**Date:** Nov 07 2024 (6:00 p.m.)

**Student Showcase** (Ridgeview Elementary School Cougar Sound, Mrs. Williams, Music teacher)

**Invocation** (Pastor Faith Parry, Fleming Island United Methodist Church)

**Pledge of Allegiance**

**Call to Order** (Present: Erin Skipper, District 1; Mary Bolla, District 2, Beth Clark, District 3; Michele Hanson, District 4; Ashley Gilhousen, District 5; Superintendent David Broskie)

**Recognitions and Awards**

[1. Recognition of the 2024-2025 Clay County Principal of the Year](#)

**Minutes:**

Superintendent Broskie recognized Sarah Brennan, Tynes Elementary School, as Clay County's Principal of the Year.

[2. Recognition of the 2024-2025 Clay County Assistant Principal of the Year](#)

**Minutes:**

Superintendent Broskie recognized Christina Thompson, Oakleaf High School, as Clay County's Assistant Principal of the Year.

[3. Recognition of the 2023-2024 Schools of Excellence](#)

[2024 Schools of Excellence.pdf](#)

**Minutes:**

Superintendent Broskie shared the attached visual presentation recognizing the following Clay County schools designated by the Florida Department of Education as 2023-2024 Schools of Excellence:

- Orange Park Elementary
- Keystone Heights Elementary
- Lake Asbury Elementary
- Robert M. Paterson Elementary
- Fleming Island Elementary
- Thunderbolt Elementary
- Shadowlawn Elementary
- Discovery Oaks Elementary
- Green Cove Springs Junior High
- Lakeside Junior High
- Fleming Island High

**Presenters**

[4. Safety and Security Quarterly Report](#)

**Minutes:**

Matthew Boyack, Director of Safety and Security, per Florida Statute 1001.212(13)(c), provided the required quarterly report required by the Office of Safe Schools (OSS). Mr. Boyack reported that, as of October 1, 2024 (the end of quarter 1), Clay County District schools had four (4) schools inspected or reinspected by the FLDOE Office of Safe Schools. This represents 9.09% of the total schools (4/44). One hundred percent (all four inspected schools) were found to not have any school safety requirement deficiencies.

**School Showcase** (Ridgeview Elementary School, Courtney Schumacher, Principal)

**Presentations from the Audience (Public Comment)**

[5. Public Comment](#)

**Minutes:**

There were no public speakers addressing specific agenda items.

Public speakers addressing non-specific items (these speakers were heard following the adoption of the consent agenda):

- Jeffrey Marshall
- Echo Nova
- Bruce Friedman
- Sheila Torres
- Wayne Bolla

**Discussion Agenda**

**Human Resources**

[6. D1 - Human Resources Special Action A](#)

Special Action A.pdf (Confidential)

**Motion**

Motion to Approve Human Resources Special Action A

**Vote Results** ( *Approved* )

Motion: Mary Bolla

Second: Beth Clark

Ashley Gilhousen - Aye

Mary Bolla - Aye

Beth Clark - Aye

Michele Hanson - Aye

Erin Skipper - Aye

[7. D2 - Human Resources Special Action B](#)

Special Action B.pdf (Confidential)

**Motion**

Motion to Approve Human Resources Special Action B

**Vote Results** ( *Approved* )

Motion: Beth Clark

Second: Mary Bolla

Ashley Gilhousen - Aye

Mary Bolla - Aye

Beth Clark - Aye

Michele Hanson - Aye

Erin Skipper - Aye

[8. D3 - Human Resources Special Action C](#)

Special Action C .pdf (Confidential)

**Motion**

Motion to Approve Human Resources Special Action C

**Vote Results ( Approved )**

Motion: Mary Bolla

Second: Erin Skipper

Ashley Gilhousen - Aye

Mary Bolla - Aye

Beth Clark - Aye

Michele Hanson - Aye

Erin Skipper - Aye

9. D4 - Human Resources Special Action D

**Minutes:**

There was no Human Resources Special Action D.

**Consent Agenda**

**Superintendent**

10. C1 - Minutes of Special Meeting on September 12, 2024; School Board Workshop and Special Meeting on September 24, 2024; Student Hearings and Regular Meeting on October 3, 2024

2024 Sep 12 Special Mtg PH on Final Budget.pdf

2024 Sep 24 Workshop.pdf

2024 Sep 24 Special Mtg.pdf

2024 Oct 3 Student Hearings.pdf (Confidential)

2024 Oct 3 Regular Mtg.pdf

**School Board Member**

11. C2 - Independent Contractor Services Agreement between School Board of Clay County, Florida and RSM US LLP for Internal Auditing Services

250085 RSM Independent Contractor Services Agreement \_ Clay County District School\_ 2024-10-23.FINAL.pdf

Executed 250085 SBCC\_ RSM US LLP.pdf

**Human Resources**

12. C3 - Personnel Consent Agenda

Personnel Consent Agenda 11\_7\_24 Updated.pdf

13. C4 - Ratification of the 2024-2025 Amendment to the 2023-2024 through 2025-2026 Master Contract between the Clay Education Support Professional Association Local 7409 and the Clay County School Board.

2024-2025 CESPRA Ratification Package 10\_21\_24.pdf

14. C5 - Proclamation 25-07 to Establish November 18-22, 2024 as National Education Week and November 20, 2024 as Educational Support Professionals' Day.

Proclamation 25-17 National Education Week.pdf

**Instruction-Academic Services**

15. C6 - Elementary Student Out of State Travel

PES\_FT\_Wild Adv\_Dec24.pdf

WES\_Wild Adv\_FT\_March2025.pdf

16. C7 - Approval to Amend Vista Higher Learning Contract #250005

[Vista Higher Learning\\_250005\\_CLAY Independent Contractor Services Agreement\\_Final.pdf](#)

[250084 Amendment to 250005 Vista Higher Learning for Nov Board Approval.pdf](#)

[Executed 250084 Vista Higher Learning Amendment.pdf](#)

#### **Instruction-K-12 Academic**

[17. C8 - K-12 Academic Services Out of State and Overnight Student Travel](#)

[November 2024 Student Travel.pdf](#)

#### **Instruction-Professional Development**

[18. C9 - UNF Jacksonville Teacher Residency\\_\(JTR\) AmeriCorps Program Affiliation Agreement between Clay County District Schools and the University of North Florida](#)

[240192 UNF Affiliation Agreement \(AmeriCorps\)\\_\(2\).pdf](#)

[Executed UNF Affiliation Agreement.pdf](#)

[19. C10 - Professional Development School Program Memorandum of Understanding between Clay County District Schools and the University of North Florida](#)

[250051 UNF Professional Dev.pdf](#)

[Executed MOU SBCC\\_UNF Board of Trustees.pdf](#)

#### **Instruction-Climate and Culture**

[20. C11 - Proclamation #25-08 to Establish School Psychologist Week November 11-15, 2024](#)

[Proclamation #25-08 School Psychology Week 2024.pdf](#)

[21. C12 - Affiliation Agreement- Grand Canyon University](#)

[250080 Grand Canyon University.pdf](#)

[Executed 250080 Grand Canyon University.pdf](#)

[22. C13 - Affiliation Agreement- Florida Gulf Coast University](#)

[250079 Gulf Coast University.pdf](#)

[Executed 250079 Florida Gulf Coast University.pdf](#)

[23. C14 - Affiliation Agreement Renewal- Liberty University](#)

[250048 Liberty University Contract.pdf](#)

[24. C15 - Affiliation Agreement- Florida State University](#)

[250008 FSU Addendum 210063.pdf](#)

#### **Business Affairs**

[25. C16 - Proposed Allocation Changes for 2024-2025](#)

[11.07.24 - 24-25 Allocation Summary.pdf](#)

#### **Business Affairs-Accounting**

[26. C17 - Monthly Financial Reports for September, 2024](#)

[September 2024 Monthly Board Financial Report.pdf](#)

[July Monthly Property Report.pdf](#)

[August Monthly Property Report.pdf](#)

[September Monthly Property Report.pdf](#)

[Contracts 50 Thousand and greater.pdf](#)

[27. C18 - Budget Amendment Report for September 30, 2024](#)

[Sep 2024 Budget Amendment Statement.pdf](#)

## **Business Affairs-Property**

[28. C19 - DELETION OF CERTAIN ITEMS REPORT OCTOBER, 2024](#)

[DELETION OF CERTAIN ITEMS REPORT OCTOBER, 2024.pdf](#)

## **Business Affairs-Purchasing**

[29. C20 - BID Renewal](#)

## **Operations**

[30. C21 - Memorandum Of Understanding Between Clay County District Schools and the Clay County Sheriff's Office to provide access to the Chris Hixon, Coach Aaron Feis, and Coach Scott Beigel Guardian Program](#)

[24-24 Guardian MOU.pdf](#)

## **Operations-Facilities**

[31. C22 - Shadowlawn Elementary School HVAC Repair/Replacement Contract Award](#)

[Shadowlawn Elementary HVAC Contract](#)

[32. C23 - Change Order #2 for Orange Park High School Media Center Renovation](#)

[Change Order #2 OPH Media Center Renovation](#)

[33. C24 - Final Completion of Lakeside Elementary School Restroom Renovation](#)

[LSE Restroom Renovation Final Completion.pdf](#)

[34. C25 - Change Order #2 \(Days Only\) for Keystone Heights High School Visitor Concession Stand](#)

[Change Order #2.\(Days Only\) KHS Concession Stand](#)

[35. C26 - Prequalification of Contractors](#)

[Table for Board Backup Contractor Prequal, 11.7.24](#)

[36. C27 - Change Order #1 for Lake Asbury Junior High School Classroom Addition](#)

[CO #1 LAJ Classroom Addition.pdf](#)

[37. C28 - Change Order #7 for Clay High School Gym Renovations](#)

[CO #7 CHS Gym Renovations.pdf](#)

[38. C29 - Substantial and Final Completion of Clay High School Gym Renovation](#)

[CHS Gym Renovations Substantial & Final Completion.pdf](#)

[39. C30 - Advertisement and Notice of Public Hearing on Amendments to School Board Policy 6.01, Educational and Ancillary Facilities](#)

[PUBLIC NOTICE FOR SCHOOL BOARD POLICY 6.01 CHANGE](#)

[Section 6.00 Support Services policy change](#)

[40. C31 - Approval to Advertised Attendance Boundary Realignment for Oakleaf Junior High, Lake Asbury Junior High and Wilkinson Junior High Schools](#)

[PUBLIC NOTICE FOR OLJ LAJ AND WJH BOUNDARY CHANGES](#)

[Maps OLJ and LAJ and WJH Boundary Changes](#)

## **Adoption of Consent Agenda**

[41. Adoption of Consent Agenda](#)

### **Motion**

Motion to Adopt Consent Agenda

**Vote Results** ( *Approved* )

Motion: Erin Skipper

Second: Beth Clark

Ashley Gilhousen	- Aye
Mary Bolla	- Aye
Beth Clark	- Aye
Michele Hanson	- Aye
Erin Skipper	- Aye

**CCEA Update** (Victoria Kidwell)

**CESPA Update** (None)

**Superintendent's Update and Presentations**

[42. Superintendent's Update](#)

[Superintendent's Update 11-07-2024.pdf](#)

**Minutes:**

Superintendent Broskie shared the attached visual presentation highlighting the following:

- Schools of the Month
- Students of the Month
- Academically High Performing District
- Hurricane Milton
- Upcoming Events

**School Board Attorney Remarks** (None)

**School Board Member Remarks**

[43. School Board Member Remarks](#)

[Bolla's Final Comments.pdf](#)

**Minutes:**

Mrs. Hanson noted the genuine enthusiasm and love for students of retiring board member, Mrs. Bolla. She would like the board to consider how to obtain stakeholder input as the student section of school board policies is being addressed through the process of re-writing all policies with Neola. She plans to hold forums to involve parents, teachers, administrators, and staff. She also appreciated her recent visit to Clay Hill Elementary.

Mrs. Clark thanked Mrs. Bolla for welcoming her four years ago and for their shared time together over shared conversation, dining, and during rides to graduation ceremonies.

Mrs. Skipper noted the many activities held last month as well as her desire for more parental involvement, more communication, and the need to revamp and implement all policies. She commented on the large amount of work the board has done in the past two years and indicated she is always available to receive communication. She extended good wishes to Mrs. Bolla in her travels and noted Mrs. Bolla is the loudest cheerleader and that she appreciates their professional relationship and vigorous discussions.

Mrs. Gilhousen, the board member who served the longest with Mrs. Bolla, appreciated Mrs. Bolla for her willingness to be herself and share genuinely from her heart, noting that she has been encouraged by Mrs. Bolla's faith and is a better board member for knowing her.

Mrs. Bolla shared a visual presentation (attached) and reflected on her 49-year career in education. She noted the importance of creating space for people to share their stories, the joy experienced when interacting with students both in and out of the classroom, the colleagues with whom she worked, the pride experienced at student graduations, and reiterated the gratitude she has consistently expressed to staff and students throughout her career.

**Adjournment** (7:40 p.m.)

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**Superintendent of Schools**

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**School Board Chair**