



## School Board of Clay County

Teacher Inservice Center, 2233 Village Square Parkway, Fleming Island, FL

### October 3, 2024 - Regular School Board Meeting

**Date:** Oct 03 2024 (6:00 p.m.)

**Student Showcase** (Lake Asbury Junior High Young Women's Chorus, Evan Gould, Music Teacher)

**Invocation** (Pastor Kole Thomas, Cross Community Church, Lake Asbury, FL)

**Pledge of Allegiance**

**Call to Order** (Present: Erin Skipper, District 1; Mary Bolla, District 2, Beth Clark, District 3; Michele Hanson, District 4; Ashley Gilhousen, District 5; Superintendent David Broskie)

**Recognitions and Awards**

[1. Recognize Schools' Excellence for Kids Heart Challenge, American Heart Association](#)

**Minutes:**

Amanda Tewey, Development Director, American Heart Association, recognized the following "Top Impact" schools for their support of the American Heart Association's mission of advancing cardiovascular health for all:

- Thunderbolt Elementary - \$25,412
- Orange Park Elementary - \$14,639
- Oakleaf Village Elementary - \$10,155

Anti-vaping resources and staff well-being were an additional focus of the 2023-2024 American Heart Association's campaign.

[2. Recognition of Student Winner of the Florida Department of Agriculture and Consumer Services \(FDACS\) Statewide 2024 Florida Future Chef Competition](#)

**Minutes:**

Superintendent Broskie recognized Landon Brown, Oakleaf Village Elementary, for placing 2nd overall in the Florida Department of Agriculture and Consumer Services' statewide cooking competition. Landon participated in an in-person finale event where he cooked live in front of three (3) guest judges. His winning dish was entitled "Camo's Paradise Pasta" and was a shrimp and handmade pasta creation.

Landon competed against 191 students and received a Florida 529 Savings Plan through Florida Prepaid, in the amount of \$3,000, sponsored by the Sprouts Healthy Communities Foundation.

[3. Saint Leo University & CCDS "Grow Your Own" Para to Pro Teacher Quality Partnership \(TQP\) Grant Participant Recognition](#)

**Minutes:**

Nancy Crowder and Denise Adams, Saint Leo University, recognized four (4) Clay County District Schools paraprofessionals who successfully completed the Grow Your Own Para to Pro Teacher Quality Partnership (TQP) Grant program, a collaborative initiative between Saint Leo University and Clay County District Schools. These individuals represent the inaugural cohort of paraprofessionals within the district to graduate from this program:

- Tricia Miller-Martel
- Angelee Ramos
- Jessica Owens
- Sai Vang
- Heidi Waughon

[4. Ceremonial Signing of the Ratified Clay County Education Association Contract](#)

**Minutes:**

Brenda Troutman, Assistant Superintendent of Human Resources, Ashley Gilhousen, Board Chair, and Victoria Kidwell, President of Clay County Educational Association, participated in a ceremonial signing of the ratified contract between the Clay County Education Association and the Clay County School Board.

**Presenters**

**School Showcase** (Lake Asbury Junior High, Lydia Creel, Principal)

**Presentations from the Audience (Public Comment)**

[5. Public Comment](#)

**Minutes:**

There were no public speakers addressing specific agenda items.

Public speakers addressing non-specific agenda items (these speakers were heard following the adoption of the consent agenda):

- Echo Nova
- Bruce Friedman
- Judith Chapple
- Sheila Torres

**Discussion Agenda**

**Human Resources**

[6. D1 - Human Resources Special Action A](#)

**Minutes:**

There is no Human Resources Special Action A.

[7. D2 - Human Resources Special Action B](#)

**Minutes:**

There is no Human Resources Special Action B.

**Consent Agenda**

**Superintendent**

[8. C1 - Minutes of School Board Workshop on August 27, 2024; Student Hearings and Regular Meeting on September 5, 2024](#)

[2024 Aug 27 Workshop.pdf](#)

2024 Sep 5 Student Hearings.pdf (Confidential)

[2024 Sep 5 Regular Mtg.pdf](#)

**School Board Member**

[9. C2 - School Board Member Out-of-County Travel Expenses Estimated to Attend FSBA/FADSS 79th Annual Joint Conference](#)

#### **Information Technology Services**

[10. C3 - Managed Printing Services](#)

[250065 Dex Imaging.pdf](#)

[Executed 250065 Dex Imaging.pdf](#)

#### **Human Resources**

[11. C4 - Personnel Consent Agenda](#)

[Personnel Consent Agenda Updated 9.30.24.pdf](#)

#### **Instruction-Academic Services**

[12. C5 - Elementary Student Out of State Travel](#)

[DOE\\_FT\\_WildAD\\_3\\_28.pdf](#)

[13. C6 - Amendment to ICA and MOU between the School Board of Clay County and the Boys and Girls Club of Northeast Florida \(BGCNF\)](#)

[250052 Amendment to MOU between CCSB & BGCNF.pdf](#)

#### **Instruction-Career and Technical Education**

[14. C7 - Clay County Fire Rescue Affiliation Agreement Renewal](#)

[250061 Contract Review Clay County Fire Rescue.pdf](#)

[Executed 250061 Clay County Fire Rescue.pdf](#)

#### **Instruction-K-12 Academic**

[15. C8 - K-12 Academic Services Out of State and Overnight Student Travel](#)

[October 2024 Student Travel.pdf](#)

#### **Instruction-Professional Development**

[16. C9 - Addition of two components to the Professional Learning Catalog to provide additional professional learning opportunities for teachers.](#)

[1-100-001 Students With Disabilities 2024.pdf](#)

[5-404-001 Facilitating the Learning Environment 2024 - G.pdf](#)

#### **Instruction-Climate and Culture**

[17. C10 - Proclamation for Red Ribbon Week](#)

[Red Ribbon Week Proclamation 2024.docx \(2\).pdf](#)

#### **IN-SEDNET**

[18. C11 - Ratify 250036 Lutheran Services Florida \(LSF Health Systems\) - Amendment 115](#)

[250036 Lutheran Services Florida - Amendment 115.pdf](#)

[Executed 250036 Lutheran Services Florida.pdf](#)

#### **Business Affairs**

[19. C12 - Proposed Allocation Changes for 2024-2025](#)

[10.03.24 - 24-25 Allocation Summary.pdf](#)

#### **Business Affairs-Property**

[20. C13 - DELETION OF CERTAIN ITEMS REPORT SEPTEMBER, 2024](#)

[DELETION OF CERTAIN ITEMS REPORT SEPTEMBER, 2024.pdf](#)

#### **Business Affairs-Purchasing**

[21. C14 - Contract Renewal - Professional Architect/Engineer Agreements – County Wide](#)

## **Operations-Facilities**

[22. C15 - School Concurrency Proportionate Share Mitigation \(PSM\) Agreement between the Clay County School Board, Clay County, and Meritage Homes of Florida, Inc. \(Bella Lago Ph3\).](#)

[Prop Share Mitigation Agreement Meritage Homes Farley \(2\).pdf](#)

[23. C16 - School Concurrency Proportionate Share Mitigation \(PSM\) Agreement between the Clay County School Board, Clay County, and DFH Land LLC \(Bella Lago Townhomes Ph2 Extra\).](#)

[250055 Bella Lago Prop Share Mitigation Agreement.pdf](#)

[24. C17 - Final Completion of Middleburg High School Restroom Renovation](#)

[Certificate of Final Completion - MHS Restroom Renovations.pdf](#)

[25. C18 - Change Order #2 for Keystone Heights High School Safety & Security Single Key Access](#)

[CO #2 KHS Safety & Security Single Key Access.pdf](#)

[26. C19 - Substantial and Final Completion of Ridgeview High School HVAC Repair/Replacement Building 3](#)

[Certificate of Substantial Completion - RHS HVAC Replacement Building 3](#)

[Certificate of Final Completion - RHS HVAC Replacement Building 3](#)

[27. C20 - Substantial Completion of Middleburg High School Safety & Security Single Key Access](#)

[MHS Safety & Security Single Key Access Substantial Completion.pdf](#)

[28. C21 - Substantial Completion of Keystone Heights High School Safety & Security Single Key Access](#)

[KHS Safety & Security Single Key Access Substantial Completion.pdf](#)

[29. C22 - Substantial and Final Completion of Lake Asbury Junior High School HVAC Repair/Replacement](#)

[LAJ HVAC Repair/Replacement Substantial & Final Completion.pdf](#)

[30. C23 - Clay High School Track Improvements Contract Award](#)

[Contract for CHS Track Improvements](#)

[Clay High School Track Improvements \(Fence & Sidewalk\) Bid Tab](#)

[31. C24 - Final Completion of Green Cove Springs Junior High School Window/HVAC Replacement](#)

[Certificate of Final Completion for GCJ HVAC Replacement](#)

[32. C25 - Prequalification of Contractors](#)

[Table for Board Backup Contractor Prequal, 10.3.24](#)

[33. C26 - RideOut Elementary School Classroom Addition Construction Manager Contract Award](#)

[ROE Classroom Addition CM Contract - Ajax Building Company](#)

[34. C27 - Substantial Completion of Lakeside Elementary School Restroom Renovation](#)

[LSE Substantial Completion.pdf](#)

[35. C28 - Change Order #2 for Wilkinson Junior High School Fire Alarm Replacement](#)

[Change Order #2 for WJH Fire Alarm Replacement](#)

[36. C29 - RideOut Elementary School Classroom Addition Architect Contract Award](#)

[Architect Contract for ROE Classroom Addition - Bhide & Hall Architects](#)

[37. C30 - Final Completion of Wilkinson Junior High School Fire Alarm Replacement](#)

[Certificate of Final Completion - WJH Fire Alarm Replacement](#)

[38. C31 - Change Order #1 for Keystone Heights High School Concession Stand](#)

[Change Order #1 KHS Concession Stand](#)

[39. C32 - Substantial and Final Completion of S. Bryan Jennings Elementary School Fire Alarm Repair/Replacement](#)

[SBJ Fire Alarm Repair.Replacement Substantial & Final Completion.pdf](#)

[40. C33 - Substantial Completion of Lakeside Junior High School Restroom/Locker Room Renovation](#)

[LSJ Restroo.Locker Room Renovation Substantial Completion.pdf](#)

[41. C34 - Substantial Completion of Orange Park Elementary School Restroom Renovation](#)

[OPE Restroom Renovations Substantial Completion.pdf](#)

**Adoption of Consent Agenda**

[42. Adoption of Consent Agenda](#)

**Motion**

Motion to Adopt Consent Agenda

**Vote Results ( Approved )**

Motion: Mary Bolla

Second: Beth Clark

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

**CCEA Update** (Victoria Kidwell)

**CESPA Update** (Lonnie Roberts)

**Superintendent's Update and Presentations**

[43. Superintendent's Update](#)

**Minutes:**

Superintendent Broskie addressed earlier public speaker comments, indicating there is a nationwide shortage of speech and language pathologists. Neighboring districts have vacancies of 35 and 10, while Clay County currently has 1 opening and a person was recently hired to provide these services. Re student discipline, he noted that 85% of all students never receive a discipline referral. The number of SESIR (School Environmental Safety Incident Reporting) events that have occurred is down 8% over last year and discipline issues will continue to be appropriately addressed. A bus app can assist parents with tracking students' buses.

Superintendent Broskie shared the attached visual presentation highlighting the following:

- Schools of the Month
- Students of the Month
- Hurricane Helene
- Dads Take Your Child to School Day
- Family and Community Engagement
- Celebrate Freedom Week

**School Board Attorney Remarks** (None)

[44. School Board Attorney Comments](#)

**School Board Member Remarks**

[45. School Board Member Comments](#)

**Minutes:**

Mrs. Bolla thanked Mary Owen and Dr. Melanie Sanders for the invaluable information provided at the last workshop. She expressed concern about a public comment re buses running late and trusts Mr. Crawford, Director of Transportation, is following up on any issues.

Mrs. Skipper visited Orange Park High School and appreciated a teacher, Mr. Daniels, who does a voter drive ever year, teaching students why they should vote and the history of voting. The Supervisor of Elections comes to schools each year to register students,

allowing students to find their own precinct on the computer. She enjoyed hearing the students' comments and thought processes and believes voting is a civic duty that should be passed on to children.

Mrs. Clark expressed gratitude for the storm not coming directly this way and asked others to keep in mind the damage sustained by others in different regions. When students misbehave and interrupt instruction, she indicated the option for students to understand this behavior is taking away from their education and students may try to help the teacher by modeling good behavior for others to follow. Transportation may always be contacted for bus issues, and anyone interested to serve as a crossing guard may contact Clay County Sheriff's Office for additional information. She would like to review volunteer procedures to ensure successful parent involvement and would also appreciate additional information on the Aaron Feis Guardian Program for consideration.

Mrs. Hanson requested an update on the retention of an internal auditing firm. Mr. Broskie advised contact with RSM has been established, a virtual informational meeting with RSM has been held, information obtained, and RSM will be giving a presentation at the next workshop.

Mrs. Hanson requested to know what is happening with the Neola policy development. She would like to view the "5000 section" that is a pertinent section addressing issues re teachers, students, discipline, grading procedures, etc. She wants to read all policies for an understanding of the proposed policies and any revisions being made and would like access to the database. Mr. Broskie advised district personnel continue to work extensively on policy development with Neola. At workshops held from January through May, proposed policies will be reviewed with the board, with the goal of June being the time when all current policies will be rescinded and new policies adopted. Mrs. Hanson would appreciate earlier access to explore the policies in depth and also learn what the lawyers are recommending. Mr. Broskie indicated that many of the policies are interrelated and that, over a 6-month timeframe, the policies will be brought to the board with plenty of time for review. Mrs. Hanson wants to ensure she has a copy in advance that she can use for notations. Mrs. Gilhousen suggested contacting Neola directly to obtain the desired information.

Mrs. Hanson requested that she receive all documents and presentations concerning whatever will be studied and discussed at workshop meetings prior to the workshops to allow time to review and research various topics. Mr. Broskie stated the board receives the agenda materials on voted items two weeks prior to voting on those items. The workshop provides the opportunity for questions on all items for which a vote will be held, and there are an additional nine (9) days between the workshop and time of voting to contact him directly with any questions or requests for additional information. He also stated a list has been provided to the board of annually reoccurring topics with links to materials so the board may begin reviewing extensive documentation well in advance of reviewing any annually occurring revisions. Mrs. Hanson requested the board receive all materials in advance, including items for which there will not be a vote taken in order to allow time to research, learn, and ask informed questions. Mr. Broskie advised that some presentations and materials are more effectively shared at the time of presentation so there are no misconceptions or dysfunction in communicating that information.

**Adjournment** (7:35 p.m.)

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**Superintendent of Schools**

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**School Board Chair**