



School Board of Clay County

Teacher Inservice Center, 2233 Village Square Parkway, Fleming Island, FL 32003

September 5, 2024 - Regular School Board Meeting

Date: Sep 05 2024 (6:00 p.m.)

Student Showcase (Green Cove Springs Junior High Choir, Caitlyn Pellegrini, Music Teacher)

Invocation (Pastor David Tarkington, First Baptist Church of Orange Park)

Pledge of Allegiance

Call to Order (Present: Erin Skipper, District 1; Mary Bolla, District 2, Beth Clark, District 3; Michele Hanson, District 4; Ashley Gilhousen, District 5; Superintendent David Broskie)

Recognitions and Awards

[1. Recognize Student Participants in the National Speech & Debate Tournament](#)

Minutes:

Laurie Burke, Principal, Keystone Heights Junior/Senior High School and Shannon Southam, Speech and Debate Coach, recognized the following students for their participation in the National Speech and Debate Tournament:

- Mikayla Turner (Oral Interpretation of Literature & Impromptu Speaking)
- Seth Preseau (Impromptu Speaking)
- Benjamin Mann (Impromptu Speaking)
- Olivia McCoy (Congressional Debate)

Presenters

[2. Florida Safe School Assessment Findings](#)

Minutes:

Matthew Boyack, Director of Safety and Security, presented safe school assessment findings in accordance with statutory requirements, per Florida Statute 1006.1493.

School Showcase (Green Cove Springs Junior High, James DeMarie, Principal)

Presentations from the Audience (Public Comment)

[3. Public Comment](#)

Minutes:

Public speakers addressing specific agenda items:

- Lynn Parker

Public speakers addressing non-specific items (these speakers were heard following the adoption of the consent agenda):

- Judith Chapple
- Jim Hughes
- Ernest Williams
- Constance Higginbotham
- Echo Nova
- Bruce Friedman
- Scott Nicholson

- Patti Linehan
- Adam Warren

Discussion Agenda

Human Resources

[4. D1 - Human Resources Special Action A](#)

Minutes:

There was no Human Resources Special Action A.

[5. D2 - Human Resources Special Action B](#)

Minutes:

There was no Human Resources Special Action B.

Operations

[6. D3 - Public Hearing to Approve as Advertised Revisions to Safety Policies 9.17 School Safety Requirements and Monitoring, 9.18 Threat Assessment Policy, and the District's Security and Response to Active Assailant Policy \(CONFIDENTIAL\)](#)

[Legal Adv Notice of PH for Revisions to SB Policies 9.17 & 9.18.pdf](#)

[_CONFIDENTIAL Security & Response to Active Assailant Policy for Board review.pdf \(Confidential\)](#)

[9.17 Safety Measures Policy Draft for Board approval.pdf](#)

[9.18 Threat Assessment Policy for Board approval.pdf](#)

Minutes:

Chair Gilhousen opened the public hearing. With no one coming forward to speak to the item, the public hearing was closed.

Motion

Motion to Approve as Advertised Revisions to Safety Policies 9.17 School Safety Requirements and Monitoring, 9.18 Threat Assessment Policy, and the District's Security and Response to Active Assailant Policy (CONFIDENTIAL)

Vote Results (Approved)

Motion: Mary Bolla

Second: Erin Skipper

Ashley Gilhousen - Aye

Mary Bolla - Aye

Beth Clark - Aye

Michele Hanson - Aye

Erin Skipper - Aye

Consent Agenda

Superintendent

[7. C1 - Minutes of School Board Special Meeting and Workshop on July 23, 2024; Special Meeting on July 30, 2024; Student Hearings and Regular Meeting on August 1, 2024](#)

[2024 Jul 23 Special Mtg.pdf](#)

[2024 Jul 23 Workshop.pdf](#)

2024 Aug 1 Student Hearings.pdf (Confidential)

[2024 Jul 30 Special Mtg.pdf](#)

[2024 Aug 1 Regular Mtg.pdf](#)

School Board Member

[8. C2 - Approve Addendum to Contract for Legal Services between the School Board of Clay County, Florida and the Douglas Law Firm](#)

[Addendum to Legal Services Agreement.pdf](#)

[Douglas Law Firm contract 03_01_2024.pdf](#)

[Signed addendum to professional services agreement.pdf](#)

[9. C3 - Authorize the Superintendent to Explore a Direct Contract with RSM US LLP for the Retention of Internal Auditing Services](#)

Information Technology Services

[10. C4 - Community Relations and IT Solutions](#)

[250032 Apptegy.pdf](#)

[Executed 250032 Apptegy.pdf](#)

Human Resources

[11. C5 - Personnel Consent Agenda](#)

[Personnel Consent Agenda.pdf](#)

[12. C6 - Kelly Services EXHIBIT A - Pricing for Substitutes](#)

[Kelly Services Pricing 24-25.pdf](#)

[13. C7 - Ratification of the 2024-2025 through 2026-2027 Master Contract between the Clay County Education Association and the Clay County School Board.](#)

[2024-2025 through 2026-2027 CCEA Ratification Package.pdf](#)

Instruction-Academic Services

[14. C8 - Charter School Revision - 2024-2025 Comprehensive Evidence-Based Reading Plan \(CERP\).](#)

[CERP June 27thAPPROVED.pdf](#)

[Revised 2024-2025 Comprehensive Evidence-Based Reading Plan \(CERP\).pdf](#)

[15. C9 - School Improvement Plan Approval](#)

[2024-2025 School Improvement Plans rev..pdf](#)

Instruction-K-12 Academic

[16. C10 - K-12 Academic Services Out of State and Overnight Student Travel](#)

[September 2024 Student Travel.pdf](#)

Instruction-Professional Development

[17. C11 - 2024-2025 Uniform Statewide Assessment Calendar](#)

[2024-2025 District Assessment Information.pdf](#)

[K12UniformAssessmentCalendar2425.pdf](#)

[18. C12 - Affiliation Agreement between Clay County District Schools and St. Petersburg College \(SPC\).](#)

[250013 St Petersburg College.pdf](#)

[19. C13 - Resident Clinical Faculty Memorandum of Understanding between Clay County District Schools and the University of North Florida](#)

[240164 UNF Resident Clinical Faculty MOU.pdf](#)

Instruction-Climate and Culture

[20. C14 - Florida Department of Health Baker County Sealant Program](#)

[250029 FI Department of Health Baker County.pdf](#)

[21. C15 - Amendment to Independent Contractor Services Agreement between School Board of Clay County and Flagler Hospital Inc.](#)

[BRAVE Addendum 08-2024.pdf](#)

[Executed 240139 Flagler Health Brave Program.pdf](#)

[22. C16 - Contract Agreement - Walden University School Counseling Interns](#)

[200029 Walden Univ FINAL \(1\).pdf](#)

[Executed Walden University Amendment.pdf](#)

[23. C17 - Interagency Agreement Regarding Truant Children](#)

[Interagency Agreement Regarding Truant Children \(2\).pdf](#)

[Executed Interagency Agreement Regarding Truant Children - Signed Copy.pdf](#)

[24. C18 - Proclamation for September National Attendance Awareness Month](#)

[Proclamation #25-03 Attendance Awareness Month.pdf](#)

Business Affairs

[25. C19 - Proposed Allocation Changes for 2024-2025](#)

[09.05.24 - 24-25 Allocation Summary \(1\).pdf](#)

Business Affairs-Accounting

[26. C20 - Superintendent's Annual Financial Report and Annual Cost Report for the FYE 6-30-2024](#)

[Cost Report PC3_4 FY23,24.pdf](#)

[Annual Financial Report ESE348.pdf](#)

[27. C21 - Budget Amendment Report for June 2024](#)

[June Budget Amendment Statement \(1\).pdf](#)

Business Affairs-Insurance

[28. C22 - Renewal of Employee Benefits for 2024-2025](#)

[29. C23 - Contract Services for Stop Loss Insurance](#)

Business Affairs-Property

[30. C24 - DELETION OF CERTAIN ITEMS REPORT AUGUST, 2024](#)

[DELETION OF CERTAIN ITEMS REPORT AUGUST, 2024.pdf](#)

Business Affairs-Purchasing

[31. C25 - BID Award](#)

Operations

[32. C26 - Florida Safe Schools Assessment Acceptance Letter](#)

[FSSAT Letter to OSS \(24-25\).pdf](#)

[33. C27 - Transportation Bus Planner Fleet Addendum](#)

[Bus Planner Contract Review and Contract Amendment 9.5.24.pdf](#)

Operations-Facilities

[34. C28 - Change Order #1 \(Days Only\) for S. Bryan Jennings Fire Alarm Repair/Replacement](#)

[SBJ Fire Alarm Repair.Replacement CO 1.pdf](#)

[35. C29 - Charles E. Bennett Elementary School Security Lighting Repair/Replacement Contract Award](#)

[Executed Contract CEB Security Lighting.pdf](#)

[36. C30 - Doctors Inlet Elementary School Security Lighting Repair/Replacement Contract Award](#)

[Executed Contract DIS Security Lighting.pdf](#)

[37. C31 - Change Order #3 for Clay High School Parking Lot Renovation/Redesign](#)

[Change Order #3 for CHS Parking Lot Renovation](#)

[38. C32 - Substantial Completion of Clay High School Parking Lot Renovation/Redesign](#)

[Certificate of Substantial Completion for CHS Parking Lot Renovation](#)

[39. C33 - Substantial Completion of Middleburg High School Restroom Renovation](#)

[Certificate of Substantial Completion for MHS Restroom Renovation](#)

[40. C34 - Change Order #6 for Clay High School Gym Renovations](#)

[CO 6 CHS Gym Renovation.pdf](#)

[41. C35 - Prequalification of Contractors](#)

[Table for Board Backup Contractor Prequal, 9.5.24](#)

[42. C36 - Change Order #1 for Lakeside Elementary School Restroom Renovations](#)

[CO #1 LES Restroom Renovation.pdf](#)

[43. C37 - Change Order #2 for Lakeside Junior High School Restroom/Locker Room Renovations](#)

[CO 2 LJH Restroom.Locker Room Renovations.pdf](#)

[44. C38 - Change Order #1 for Orange Park Elementary School Restroom Renovations](#)

[CO 1 OPE Restroom Renovations.pdf](#)

[45. C39 - Supplemental Spot Survey Number 7-Version 3 to the Current Educational Plant Survey](#)

[RideOut Elementary School Survey](#)

[46. C40 - Change Order #1 for Ridgeview High School HVAC Repair/Replacement Building 3](#)

[Change Order #1 for RHS HVAC Repair Replacement Building 3](#)

[47. C41 - Change Order #2 for Middleburg High School Safety & Security Single Key Access](#)

[Change Order_MHS Single Key Access.pdf](#)

[48. C42 - Substantial Completion of Wilkinson Junior High School Fire Alarm Replacement](#)

[Certificate of Substantial Completion for WJH Fire Alarm Replacement](#)

[49. C43 - Substantial Completion of Green Cove Springs Junior High School HVAC/Window Replacement](#)

[Certificate of Substantial Completion for GCJ Window HVAC Replacement](#)

Adoption of Consent Agenda

[50. Adoption of Consent Agenda](#)

Motion

Motion to Adopt Consent Agenda

Vote Results (Approved)

Motion: Mary Bolla

Second: Beth Clark

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

CCEA Update (Victoria Kidwell)

CESPA Update (Heather Weaver)

Superintendent's Update and Presentations

[51. Superintendent's Update](#)

Minutes:

Superintendent Broskie acknowledged topics brought forward by public speakers, indicating that the transportation department is fully staffed and doing good work, state statute guides the decisions of the number of accepted book challenges, the proposed teacher compensation package is the highest single year in the history of Clay County District Schools, and the board has demonstrated a financial commitment to the recognition of veteran teachers. The district athletic director will contact a speaker concerned with payment fees for athletic events, and Mr. Broskie will address the difficulty with the online volunteer form.

Superintendent Broskie shared the attached visual presentation highlighting the following:

- 2024-2025 School Year Has Begun
- College and Career Night
- FAST Testing
- September Special Programs
- School of the Month
- Upcoming Events

School Board Attorney Remarks[52. School Board Attorney Comments](#)**Minutes:**

Jeremiah Blocker, School Board Attorney, advised the board that a shade meeting will be held on September 12, 2024, at 6:00 p.m.

School Board Member Remarks[53. School Board Member Comments](#)**Minutes:**

Mrs. Hanson stated that she believes the board is cooperative and supportive regarding issues that come before them and that no one has done more to protect children than the Clay County School Board. The policy and rubric that was developed to address book challenges were developed with parent input and incorporated the wishes of the community. The parent portal form allowed each parent to make a parental choice for their student. She also noted the constraints re the state funding that is received each year for instructional pay, with a large portion of those funds required to be spent on beginning teacher salaries. The board's priority is to continue to give veteran teachers the most generous possible salary increases while continuing to assist with benefits.

Mrs. Clark referenced Mr. Harris, a teacher from Orange Park Elementary, who requested she address teacher pay, indicating that Mr. Harris is in a position that has a positive effect on people. She encouraged parents to read to their children and the community to increase support of reading and literacy through contributions to the Dolly Parton Imagination Library, noting that increased donations and reoccurring payments would allow for the program to expand beyond its two current zip codes. She would like to consider alternate provisions for substitute teachers to the currently utilized Kelly Substitutes and examine scheduling and expense in advance of the next Kelly contract.

Mrs. Skipper stated her agreement with Mrs. Hanson's thoughts and views, noting that compensating teachers now for all previous years would send the district into a deficit, and smart financial management is needed as well as an understanding that the Clay County tax base differs from other counties. She continues to support veteran teacher pay increases. She encouraged the community to watch the workshop held on August 27th re a future improved website and communication process and noted the opportunity for student led prayer on September 25th, a National Day of Meet Me at the Pole.

Mrs. Bolla thanked Mrs. Skipper, Mrs. Clark, and Mrs. Hanson for their comments and advised that the Dolly Parton Imagination Library will be represented at the CCEA Retired Literacy Event discussed by Mrs. Higginbotham, to be held on September 21st, from 2:00 - 6:00, at Orange Park High School. She expressed heartfelt compassion for recent losses at Keystone Heights Jr./Sr. High and a community in Georgia, encouraging the reporting of concerns for safety purposes.

Mrs. Gilhousen noted the relatively smooth start to the school year, extending kudos to teachers and support staff, noting that it is the people she most remembers about school and that Clay County does community in a way that is set apart, including generational community that cultivates student engagement through relationships, making the academic successes in school possible.

Adjournment (7:47 p.m.)