



School Board of Clay County

December 1, 2025 - School Board Workshop

Date: Dec 01 2025 (9:00 a.m.)

Invocation (Ashley Gilhousen)

Call to Order (Present: Erin Skipper, District 1; Robert Alvero, District 2; Beth Clark, District 3, Michele Hanson, District 4; Ashley Gilhousen, District 5; and Superintendent David S. Broskie)

Workshop Items

1. Discussion of Board Member Committee Assignments

Minutes:

Mrs. Skipper reminded board members to forward her their requests for graduation schools as well as any Board Member Committee assignment requests or ideas for additional recommended committees.

2. Review Draft Agenda for Regular School Board Meeting on December 11, 2025

[December-11-2025-regular-school-board-meeting_agenda_packet.pdf](#)

Minutes:

Recognitions:

- Athletics Check Presentation to American Cancer Society - no discussion;
- Recognize 2024 Founders' Week Art Contest Winners - no discussion;
- Athletic Recognitions - no discussion;
- Recognition of the 2025-2026 Clay County Assistant Principal of the Year - no discussion;
- Recognition of 2025-2026 School-Related Employee of the Year and Teacher of the Year Semi-finalists - no discussion;
- Recognition of Middleburg Elementary for consideration as a 2026 Exceeding Expectations "Rising Star" - no discussion;
- Recognition of Board Member Hanson for Earning Certified Board Member Distinction - no discussion;

Discussion Agenda:

- D1 Public Hearing to Approve as Advertised Revisions to School Board Policies 1140; 1140.01; 3140; 3140.01; 4140; 4140.01 - no discussion
- D2 Human Resources Special Action A - no discussion;
- D3 Human Resources Special Action B - no discussion;
- D4 Public Hearing to Approve as Advertised Modifications to the 2025-2026 Student Progression Plan - no discussion;

Consent Agenda:

- C1 Minutes of School Board Workshop on October 28, 2025; Student Hearings and Regular Meeting on November 6, 2025 - no discussion;
- C2 Controlled Open Enrollment (COE) Plan for the 2026-2027 School Year - no discussion;
- C3 Personnel Consent Agenda - no discussion;
- C4 Elementary Student Out of State Travel - no discussion;
- C5 School Affiliation Agreement between Baptist Health and The School Board of Clay County, Florida; Department of Career and Technical Education - no discussion;
- C6 K-12 Academic Services Out of State and Overnight Student Travel - no discussion;
- C7 Addition of a component to the Professional Learning Catalog to provide additional professional learning opportunities for Deans - Mrs. Hanson advised that teachers have expressed a wish for professional learning to be differentiated by master teachers, experienced teachers, and beginning teachers. She suggested a format in which master teachers can discuss what is working and facilitate and support newer teachers. Heather Teto, Chief of Elementary Education, advised that teachers have been identified who are model teachers that support facilitation. There are also specialists in areas and structures within the

professional learning communities that provide the autonomy to select, guide, and support as requested by the schools. Mrs. Hanson wants to ensure learning opportunities are inspiring and relevant. Kelly Watt, Chief of Staff, advised that there are teacher leaders within the collaboratives. Treasure Pickett, Chief of Secondary Education, noted differentiation within some of the professional development offerings.

- C8 2024-2026 School Health Plan - no discussion;
- C9 Proposed Allocation Changes for 2025-2026 - no discussion;
- C10 Monthly Financial Reports for October, 2025 - no discussion;
- C11 Budget Amendment Report for October 31, 2025 - no discussion;
- C12 Deletion of Certain Items Report - November 2025 - no discussion;
- C13 Contract Award for Uniform Rental Cintas Omnia Master Agreement #001299 - no discussion;
- C14 Board Approval to Apply for Safe Schools Canine Grant - no discussion;
- C15 Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for RideOut Elementary School Fire Alarm Repair/Replacement - no discussion;
- C16 Change Order #2 (Direct Purchasing) for RideOut Elementary School Classroom Addition - no discussion;
- C17 Substantial Completion of Lakeside Elementary School Kitchen/Cafeteria Renovation - no discussion;
- C18 County-Wide Professional Civil Engineering Services Contract Award - no discussion;
- C19 Change Order #8 (Direct Purchasing) for Lakeside Elementary School Kitchen Renovation - no discussion;
- C20 Prequalification of Contractors - no discussion;
- C21 Change Order #3 (Direct Purchasing) for Oakleaf Junior High School Classroom Addition - no discussion;
- C22 Clay County Utility Authority Developer Agreement for the Fire Main Connection at Ridgeview Elementary School - no discussion.

Questions from the Audience (None)

Superintendent Comments (None)

School Board Attorney Comments (None)

School Board Comments

[3. School Board Member Comments](#)

Minutes:

Mrs. Hanson discussed a possible vision for the Student Code of Conduct that would provide a one-page review, aged appropriately for each student's family, with key and important elements, requiring a parent's electronic signature. She suggested a copy of the document be provided to each board member and that the board comes prepared to discuss topics at the next workshop. She would like to discuss the bullying policy and ensure that universal procedures across the district are included and that families are held to a high level of expectation. She would also like to review the community standards of the Library/Media policy at the workshop held in January. Review of the attendance policy and truancy was also proposed as well as a review of homework and grading procedures. It was decided to review policies re bullying, homework, and grading at the January workshop and then decide which topics to undertake at subsequent workshops and consider the need to add any additional workshops. Mrs. Gilhousen recommended including Legal's involvement to ensure statutes are followed, and Climate and Culture will take the lead as they oversee this document.

Mrs. Gilhousen hoped everyone enjoyed a happy Thanksgiving.

Mrs. Clark met with the PFA at Tynes Elementary re crossing guards to develop ideas on how to better serve that area, determine standards, and define what is permitted.

Mrs. Skipper noted the need for crossing guards to be hired.

Mrs. Hanson proposed some items for inclusion in the Board Newsletter, scheduled to be distributed in December. She advised there is a lot of public misconception about charter schools and the funding required by law for those schools. She suggested a section entitled "myth vs fact" to include information re how the state law directs the funding of charter schools. Current items being addressed in workshops may also be added to the newsletter as well as new laws re scholarships. Mrs. Skipper supported those ideas and will discuss this more in depth with the superintendent, and she would also like to include a Christmas message, which the board supported. Mrs. Hanson will send any additional ideas to Mrs. Watt for the board to discuss. A draft will be sent out for board members to approve prior to distribution.

Mr. Alvero wished everyone a merry Christmas. He noted this has been a challenging year for everyone, and he realizes negotiations did not end up in the way that employees wanted. He suggested starting work on a plan as soon as possible to work towards a better outcome next year.

Adjournment (9:49 a.m.)

Superintendent of Schools

School Board Chair