



## School Board of Clay County

Teacher Inservice Center, 2233 Village Square Parkway, Fleming Island, FL 32003

### February 6, 2025 - Regular School Board Meeting

**Date:** Feb 06 2025 (6:00 p.m.)

**Student Showcase** (Oakleaf Junior High)

**Invocation** (Pastor Tom Messer, Trinity Baptist Church, Oakleaf)

**Pledge of Allegiance**

**Call to Order** (Present: Erin Skipper, District 1; Robert Alvero, District 2, Beth Clark, District 3; Michele Hanson, District 4; Ashley Gilhousen, District 5; Superintendent David Broskie)

**Recognitions and Awards**

[1. Recognition of Students Selected for All State Music Performing Groups](#)

**Minutes:**

Chris Gugel, Coordinator of Fine Arts, recognized students participating in All State Music Performing Groups as follows:

LAJ	Adelyn Chaon	All State Middle School Treble Choir	Soprano
LAJ	Sarah Fennell	All State Middle School Treble Choir	Soprano
LAJ	Jaeden Sims	All State Middle School Treble choir	Soprano 2
LAJ	Abigail Greenlee	All State Middle School Mixed Chorus	Soprano
LAJ	Lara Peyton	All State Middle School Mixed Chorus	Soprano
LAJ	Lacie Bennett	All State 7th & 8th Grade Honor Band	Trumpet
LJH	Roland Patin	All State Middle School Honors Band	Tuba
OJH	Emily Summers	All State All State Middle School Band	Clarinet

CHS	Emmalee Gurganus	All State SSAA Choir	Soprano
FIH	Luke Reid	All State TTBB Chorus	Tenor 2
FIH	Alexander Kirk	All State 9-10 Orchestra	Trombone
KHH	Addison Carlson	All State High School Honor Band	Horn
OHS	Kamryn Powers	All State SSAA Choir	Soprano 1
OHS	Layla Davies	All State Concert Band	Clarinet
OPH	Benjamin Kiely	All State Symphonic Orchestra	Bassoon
OPH	Marco Garvich-Villavicencio	All State Symphonic Band	Clarinet
RHS	Michael Dryna	All State Concert Chorus	Bass
RHS	Lillian Michel	All State SSAA Chorus	Soprano
RHS	Janaya Francis	All State High School Honor Band	Bass Clarinet

## 2. Recognition of 2024-2025 School Related Employee of the Year Teacher of the Year, and Rookie of the Year

### **Minutes:**

Carolyn Krall, President, Clay Education Foundation, recognized the following individuals:

- Misty Massey, Lake Asbury Junior High, School-Related Employee of the Year
- Amanda Watson, Orange Park Elementary, Teacher of the Year
- Sierra Hardin, Bannerman Learning Center, Rookie Teacher of the Year

## 3. Recognize Schools Earning the Florida Department of Education's Purple Star School of Distinction

### **Minutes:**

Kellie Guilfoyle, Director of Climate and Culture, Teri Wanamaker, NAS Jax School Liaison, and Captain deWindt (Commanding Officer NAS JAX) recognized three (3) schools for achieving the designation by the Florida Department of Education as a 2024 Purple Star School of Distinction. This designation recognizes schools that support the unique needs of military families through the implementation of activities. Each school maintains the awarded designation for a period of three years. Schools being recognized are:

- Coppergate Elementary School
- Oakleaf Village Elementary School
- Swimming Pen Creek Elementary School

## **Presenters**

## 4. Safety and Security Quarterly Report (Q2)

### **Minutes:**

Matthew Boyack, Director of Safety and Security, reported that per Florida Statute 1001.212(13)(c), the Office of Safe Schools is required to provide quarterly reports to each district school superintendent and school safety specialist, identifying the number and percentage of schools, including charter schools, inspected or reinspected during that quarter and the number and percentage of inspected schools that had no school safety requirement deficiencies. The school safety specialist shall present each quarterly report to the district school board in a public meeting. Results for Clay County District Schools are as follows:

In the second quarter of the 2024-25 school year, Clay County District Schools had fifteen schools inspected or reinspected by the FLDOE Office of Safe Schools. This represents 34.09% of CCDS schools (15/44). Eleven of the fifteen inspected schools, or 73.3%, were found to not have any school safety requirement deficiencies, bringing the running total to fifteen of nineteen schools having no compliance issues for the year.

## 5. Career and Technical Education Presentation

### **Minutes:**

Alice Paulk and Kelly Mosley, Supervisors of Career and Technical Education (CTE), shared the attached visual presentation highlighting the wide variety of CTE programs offered in Clay County Schools. CTE supports include the following:

- College and Career Coaches in secondary schools to work closely with new teacher coaches
- Recruitment of teachers from various certification fields
- Recruitment of students by exposure to the offered programs
- Teacher training to include summer training, professional learning community time, professional development with FDOE, and advisory board meetings
- Comprehensive Local Needs Assessment held every two years with input from business partners and stakeholders
- Career and Professional Education (CAPE) Strategic Plan
- Florida Department of Education curriculum frameworks
- JaxUSA regional workforce partnership

CTE "by the numbers" data was also highlighted to include data on industry certifications, variety of programs, number of students enrolled in CTE programs, and College and Career Fair events held annually.

**School Showcase** (Oakleaf Junior High, Wilnitra Dixon, Principal)

### **Presentations from the Audience (Public Comment)**

## 6. Public Speakers

### **Minutes:**

There were no speakers addressing **specific** agenda items.

The following speakers addressed **non-specific** agenda items and were heard following the adoption of the consent agenda.

- Judith Chapple
- Echo Nova
- Miguel Ojeda.
- Bruce Friedman
- Constance Higginbotham

## **Discussion Agenda**

### **Human Resources**

[7. D1 - Human Resources Special Action A](#)

[8. D2 - Human Resources Special Action B](#)

### **Instruction-Exceptional Student Education**

[9. D3 - Public Hearing to Approve as Advertised the 2023-2024 through 2025-2026 Policies and Procedures \(P&P\) Manual](#)

[Exceptional Student Education Policies and Procedures \(P&P\) Effective Date 2023-2024 through 2025-2026.pdf](#)

[Exceptional Student Education Policies and Procedures \(P&P\) Summary of Revisions.pdf](#)

[Signature Page 2024-2025 \(fillable\).\(1\).\(1\).pdf](#)

[Legal Adv PH Notice for Revisions to 2023-2024 through 2025-2026 Policies and Procedures Manual.pdf](#)

[Executed Policies and Procedures \(P&P\) Signature Page.pdf](#)

### **Minutes:**

Chair Skipper opened the public hearing. Bruce Friedman came forward to speak to this item. The board chair clarified the item being addressed and Mr. Friedman excused himself and later spoke during the public comment portion of the agenda. The public hearing was then closed.

### **Motion**

Motion to Approve as Advertised the 2023-2024 through 2025-2026 Policies and Procedures (P&P) Manual

### **Vote Results ( Approved )**

Motion: Michele Hanson

Second: Robert Alvero

Ashley Gilhousen

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

Robert Alvero

- Aye

### **Consent Agenda**

#### **Superintendent**

[10. C1 - Minutes of School Board Workshop on December 17, 2024; Student Hearings and Regular Meeting on January 9, 2025](#)

[2024 Dec 17 Workshop.pdf](#)

[2025 Jan 9 - Student Hearing Minutes.pdf \(Confidential\)](#)

[2025 Jan 09 Regular Mtg.pdf](#)

[11. C2 - Employee Work Calendar for 2025-2026](#)

[Employee Work Calendar - 2025-2026.pdf](#)

[12. C2A Revised Student Calendar for 2024-2025 School Year](#)

[2024-2025 Student Calendar- Revised Feb 2025 .pdf](#)

#### **Human Resources**

[13. C3 - Personnel Consent Agenda](#)

[Personnel Consent Agenda - 2 3 25.pdf](#)

#### **Instruction-Academic Services**

[14. C4 - Elementary Student Out of State Travel](#)

[Elementary - out of state travel.pdf](#)

[15. C5 - Proclaim February 2025 as Black History Month in Clay County Public Schools](#)

[Feb. 6, 2025 - Black History Month Proclamation 25-09.pdf](#)

#### **Instruction-Career and Technical Education**

[16. C6 - PROCLAMATION #25-10 FOR CAREER AND TECHNICAL EDUCATION MONTH](#)

[CTE Proclamation 25-10 Feb 6, 2025.pdf](#)

[17. C7 - Clay County District Schools Career and Technical Education 3-year CAPE Strategic Plan](#)

[CAPE Strategic Plan.pdf](#)

[18. C8 - DC Jaeger Corporation Contract; CTE Training Equipment and Curriculum](#)

[250104 D C Jaeger.pdf](#)

[Executed 250104 DC Jaeger Corporation.pdf](#)

#### **Instruction-Exceptional Student Education**

19. C9 - 2025 Exceptional Student Education Extended School Year (ESY) Calendar

2025 Extended School Year Summer Programs Calendar - Extended School Year (ESY) 2024 .pdf

**Instruction-Instructional Resources**

20. C10 - Approval to Advertise the Adoption and Set the Public Hearing for April 3, 2025 of K-5 English Language Arts, K-4 Mathematics Intervention, and 9-12 Personal Financial Literacy and Money Management

2024-2025 Adoption Committee Review Summaries - K-5 ELA Committee Summary.pdf

2024-2025 Adoption Committee Review Summaries - K-4 Math Intervention Committee Summary.pdf

2024-2025 Adoption Committee Review Summaries - Personal Financial Literacy & Economics.pdf

2024-2025 Adoption NOTICE OF APPROVAL TO ADVERTISE SB Policy.pdf

**Instruction-K-12 Academic**

21. C11 - K-12 Academic Services Out of State and Overnight Student Travel

February 2025 Student Travel.pdf

**Business Affairs**

22. C12 - Proposed Allocation Changes for 2024-2025

02.06.25 - 24-25 Allocation Summary.pdf

**Business Affairs-Accounting**

23. C13 - Monthly Financial Reports for December, 2024

December 2024 Monthly Board Financial Report.pdf

December 2024 Monthly Board Property Report.pdf

Contracts 50 Thousand and Greater Signed By Superintendent.pdf

24. C14 - Budget Amendment Report for December 31, 2024

Dec 2024 Budget Amendment Stmt.pdf

**Business Affairs-Property**

25. C15 - DELETION OF CERTAIN ITEMS REPORT JANUARY, 2025

DELETION OF CERTAIN ITEMS REPORT JANUARY, 2025.pdf

**Business Affairs-Purchasing**

26. C16 - BID Award

**Operations**

27. C17 - School Concurrency Proportionate Share Mitigation (PSM) Agreement between the Clay County School Board, Clay County, and BMHB Ventures, LLC (Tillman Ranch).

Tillman Contract 12 19 2024.pdf

28. C18 - Approve the 2024/2025 – 2028/2029 Educational Facilities Work Plan

Work Plan District Report 24-25.pdf

Educational Facility Plan Table 3.1.2 Capital Projects.pdf

**Operations-Facilities**

29. C19 – Tynes Elementary School HVAC Repair/Replacement Contract Award

TES HVAC Repair Replacement Contract.pdf

30. C20 - Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for RideOut Elementary School Classroom Addition

31. C21 - Substantial and Final Completion for Clay High School Track Improvements

Certificate of Substantial Completion for CHS Track Improvements

[Certificate of Final Completion CHS Track Improvements](#)

[32. C22 - Change Order #3 \(Days Only\) for Keystone Heights High School Visitor Concession Stand](#)

[Change Order #3 for KHS Visitor Concession Stand](#)

[33. C23 - Approval of the Certification of the 2025 Florida Inventory of School Houses \(FISH\) Data](#)

[FISH Certification of Facilities Data](#)

[34. C24 - Prequalification of Contractors](#)

[Table for Board Backup Contractor Prequal, 2.6.25](#)

[35. C25 - Schematic/Preliminary/Final \(Phase I, II & III\) Plans and Specifications for Keystone Heights Jr/Sr High School Security Lighting](#)

**Adoption of Consent Agenda**

[36. Adoption of Consent Agenda](#)

**Motion**

Motion to Adopt Consent Agenda

**Vote Results ( Approved )**

Motion: Ashley Gilhousen

Second: Beth Clark

Ashley Gilhousen

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

Robert Alvero

- Aye

**CCEA Update** (Victoria Kidwell)

**CESPA Update** (None)

**Superintendent's Update and Presentations**

[37. Superintendent's Update](#)

**Minutes:**

Superintendent Broskie shared the attached visual presentation highlighting the following:

- Schools of the Month
- Students of the Month
- Literacy Week
- CTE Month
- Florida Prepaid Scholarship - Essay Contest
- Upcoming Events

Mr. Broskie also addressed comments regarding salaries of veteran teachers, noting that the district has provided \$54M in the last four years and commending the board for their work and continued focus on this issue.

**School Board Attorney Remarks** (None)

**School Board Member Remarks**

[38. School Board Member Comments](#)

**Minutes:**

Mrs. Hanson thanked Mr. Broskie for recognizing the work of the board and stated the salary problem was created long before she became a board member and that the board sits and focuses on veteran teachers' salary. She will have visited 22 schools by the next board meeting and has spent time listening to teachers and administrators, noting the importance of stakeholder input and the great ideas that have come forth. She has enjoyed participating in numerous activities across the district that include Eagle Scout ceremonies, literacy events, guest readers at schools, and the fine arts program events. She will offer office hours at Keystone Heights Jr./Sr. High and a link will be provided on the website to sign-up for an appointment time.

Mrs. Clark appreciated the staff at Oakleaf Junior High, indicating they do a great job with a positive attitude. She thanked Mr. Taft at Green Cove Springs Junior High for organizing the naturalization ceremony. She promotes the many offerings through Career and Technical Education at every opportunity.

Mr. Alvero has been working with Take Stock in Children, a statewide program that assists students with low-income to provide an opportunity to graduate and continue in a career. He thanked the fire departments of Clay and Jacksonville for their work in finding students interested in participating with the Take Stock in Children program. He also thanked parents for participating in school board meetings.

Mrs. Gilhousen advised January has been a busy month with athletic competitions, school visitations, and enjoying books with children as well as developing literacy initiatives at her day job. She noted that books draw people together and help find common ground.

Mrs. Skipper has participated in unique opportunities and training experiences, meeting with several elected officials and asking questions about plans for the future of the educational system. She appreciated Congressman Aaron Bean's participation in Early Literacy Week and sharing on the floor of the House the ranking achievements of two Clay County schools for recognition across the nation. The board discussed scheduling Florida School Boards Master Board Reinstatement training. The governor's request for more teacher pay was also noted.

Mr. Broskie noted the schedule change that necessitated Fair Day becoming a regular instructional school day.

**Adjournment** (7:58 p.m.)

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**Superintendent of Schools**

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**School Board Chair**