



School Board of Clay County

District Multi-Purpose Center, Corner of Walnut Street and Gratio Place, Green Cove Springs, FL

March 25, 2025 - School Board Workshop

Date: Mar 25 2025 (9:05 a.m.)

Invocation (Given at preceding Special meeting)

Call to Order (Present: Erin Skipper, District 1; Robert Alvero, District 2; Beth Clark, District 3; Michele Hanson, District 4; Ashley Gilhousen, District 5; and Superintendent David S. Broskie.)

Workshop Items

1. Review of Policy Development - Programs and Community Relations

Minutes:

Annette Martinson and Tom Wittmer, Esq., Neola, reviewed proposed draft policies for Programs and Community Relations.

Mrs. Hanson asked some general questions re why proposed language has been stricken from policies. Superintendent Broskie indicated that some policies are very complex and multi-faceted so bringing forth the policies in this manner allows us to revise in the future. Administrative procedures will be crafted after the adoption of the policies which may include some or much of the stricken language. Mr. Wittmer indicated there is already a proposed policy in place for the superintendent to create a procedure based on policies. Mr. Broskie stated that once the board adopts the policies, staff will evaluate what policies require a formal administrative procedure and those policies with the greatest need related to the operation of the district will be addressed first.

Discussion on draft proposed policies included:

- 2215 Program of Instruction - Mrs. Gilhousen requested language that would better clarify social studies and place an emphasis on history, American history, world history, and civics. Mr. Broskie indicated a bracket could be added after social studies that would include those components with greater specificity. Mrs. Gilhousen proposed restricting instruction on sexual orientation/gender identity by stating it may not occur in Prekindergarten through 12th grade, and there was board consensus to proceed with that restriction.
- 2111 Parent and Family Involvement in the School Program - Mr. Alvero questioned stricken language that would remove barriers to volunteer opportunities. Kelly Watt, Chief of Staff, indicated that transportation to events was being provided at the Title I schools but is not something that can be supported for every engagement across all schools. Books are being sent home and there are websites, Apptegy, and many ways in which at-home activities are encouraged. Mrs. Hanson proposed postponing all "parent sections" to a future time as the board continues to address this topic through Florida School Boards Master Recertification Training. Mrs. Gilhousen noted that helpful links for parents on the home page under a parent resources tab may provide easier access for families. Mrs. Skipper noted that she wants to make sure all families can navigate the website by making it as easy as possible. Mrs. Hanson advised the system for policies is set up as a searchable system and it is important for parents to be able to find what they need. Consensus was obtained to revisit this proposed policy at a later date.
- 2340 Field and Other District-Sponsored Trips - Mrs. Hanson noted stricken language about school personnel accepting things from vendors that might influence their decisions and believes that language is important to reinstate in order to avoid ethical conflicts. Consensus was obtained to add that language (2 paragraphs) back in to the policy. Mrs. Skipper is concerned about schools limiting the number of parents that can attend field trips. Discussion included liability, what credentials the parent has, limited availability, increased cost, the need to have all parents progress through the Raptor system, and the need to have certain individuals chaperoned by other credentialed chaperones. Consensus was obtained to add verbiage that properly planned and executed field trips should encourage parents to attend and chaperone when meeting the chaperone criteria.
- 2416 Student Privacy and Parental Access to Information - Mrs. Hanson noted stricken language re parents having the right to have any instrument used in the collection of personal information. Consensus was obtained to reinstate that language.
- 2417 Comprehensive Health Education - Mrs. Gilhousen requested the language mirror the other language discussed earlier in policy 2215 and consensus was obtained to move forward with ensuring language is the same.
- 2531 Copyrighted Works - Mrs. Hanson requested information on the existence of an AI policy. An AI policy will be brought forward in the 8000 policy section, but a note will be added here to reference AI. Ms. Watt noted that AI is not a copyright issue, it is one of academic honesty. A missing word (superintendent) will be added in the last sentence.

- 2430.01 Special Programs by Community Volunteers - Mr. Broskie requested that the last part dealing with the Office of Public Safety be stricken because CCDS does not have an Office of Public Safety.
- 2431 Interscholastic Athletes - Mr. Broskie requested that the grades specified be stricken because some junior high schools will incorporate 6th grade next year.
- 9150 School Visitors - Mrs. Clark requested clarification on whether only the principal can give permission. Mr. Wittmer advised that, in the bylaws, principal is defined as "principal or designee". Mr. Alvero noted stricken language re board members and legislators under the visitation section. Mr. Broskie advised there is statute relative to that issue and protocols through the FSBA training will also be crafted on how to implement visitation on a day-to-day basis. Jeremiah Blocker, School Board Attorney, noted that he will be doing training with principals tomorrow on state statute. Verbiage will be added back in to the policy.
- 9200 Volunteers - Mrs. Clark requested clarification on how personally identifying student information is defined. Ms. Watt advised that would be defined by FERPA (Family Educational Rights and Privacy Act).
- 9215 Direct-Support Organizations - Ms. Hanson requested clarification on what organizations would fall under this policy, and Mr. Wittmer advised this policy would relate to an organization that is incorporated, not an informal volunteer organization.

Ms. Watt noted that there have been updates to bylaws with new rules and statutes. These policies will be brought before the board at the April workshop.

2. Review Draft Agenda for Regular School Board Meeting on April 3, 2025

[April-3-2025-regular-school-board-meeting_agenda_packet.pdf](#)

Minutes:

Superintendent Broskie briefly noted that reappointments and supplements will be brought forth on the April agenda and invited all board members to contact him directly with any questions relative to any item on the agenda.

A recess was taken, following this item, at 10:26 a.m.

3. *Safety and Security Quarterly Update (closed to public)*

Minutes:

This item was addressed following the conclusion of the review of the April agenda and after a recess was taken at 10:26 a.m. **This portion of the meeting was closed to the public (10:33 a.m. - 10:59 a.m.)** for Matthew Boyack, Director of Safety and Security, to present a safety and security quarterly update to the Board. Per section 1001.313(13)(c), Florida Statutes, Office of Safe Schools (OSS), the requirement to provide quarterly reports in a public meeting shall be met during the April 3, 2025 regular board meeting.

4. Presentation of Health Insurance/Self-Insurance Administrative Services (ASO)

[BCBS Final Deck - SBCC 3.25 Board Workshop.pdf](#)

[SBCC UHC Final Presentation.pdf](#)

[250325 CCDS School Board Workshop Public RFP Analysis.pdf](#)

Minutes:

Darnell Smith, Market President for North Florida and Andy Carroll, Account Executive, Florida Blue, shared the attached visual presentation that reflects Florida Blue's mission, vision, values, current clients served, financial summary of administrative costs, and Florida Blue's network access to care. Board member questions and discussions included the cost and savings, how to best provide savings to employees, the strength of Florida Blue's relationship with Baptist Health, and UF Shands being as a network provider.

Maryellen Goodwin, Vice President of Key Accounts, Carol Mackoul, Senior Field Account Manager, and Carrie Setta, Senior Strategic Account Executive, UnitedHealthcare, shared the attached visual presentation that reviewed claims trends over the past five (5) years, their Financial Offer and Network Savings Guarantee, member satisfaction, the Special Needs Initiative, and additional services included in this plan. UnitedHealthcare is currently in negotiations and reportedly very close to reaching an agreement with UF Shands and handles the plan for Baptist Healthcare employees.

Travis Cummings and Hannah Carter, The Bailey Group, shared the attached visual presentation that reviewed the Administrative Services Only (ASO) proposals as well as the RFP Final Ranking and Award Posting. A comparative overview of the administrative financials, plan funding rates, network discounts, and vendor capabilities was discussed.

Questions from the Audience (None)

Superintendent Comments (None)

School Board Attorney Comments (None)

School Board Comments

[5. School Board Member Comments](#)

Minutes:

Mrs. Clark stated that it was a pleasure to serve on the Insurance Committee.

Mrs. Skipper advised the board of a training opportunity on parliamentary procedures and obtained consensus to schedule this instruction for April 14, 2025, at 10:00 a.m.

Adjournment (12:59 p.m.)

Superintendent of Schools

School Board Chair