



School Board of Clay County

Teacher Inservice Center, 2233 Village Square Parkway, Fleming Island, FL 32003

November 6, 2025 - Regular School Board Meeting

Date: Nov 06 2025 (6:00 p.m. (immediately following School Board Organization meeting))

Student Showcase (Shadowlawn Elementary School, Zachary Charlebois, Music Teacher and Bonnie Barker, Art Teacher)

Invocation (Given at prior meeting)

Pledge of Allegiance

Call to Order (Present: Erin Skipper, District 1; Robert Alvero, District 2; Beth Clark, District 3; Michele Hanson, District 4; Ashley Gilhousen, District 5; Superintendent David Broskie)

Recognitions and Awards

1. Recognize Art in the Capitol Winner

Minutes:

Chris Gugel, Fine Arts Curriculum Specialist, recognized Athena Early, Lake Asbury Junior High, 8th Grade, for being a 1st Place Winner for Clay County District Schools Art in the Capitol Competition 2025-2026. Athena's artwork will be displayed in the State Capitol, on the second-floor rotunda.

2. Recognize Outstanding 2025-2026 School Volunteers

Minutes:

Tori Granese, Coordinator of Family and Community Engagement, and Paula Summers, Family and Community Engagement Specialist, recognized the outstanding school volunteers as follows:

- Ivy Carroll, Outstanding Student Volunteer
- Tammy Miller, Outstanding Adult Volunteer
- Deborah Garvin, Outstanding Senior Volunteer
- Ashley Pippin-Jones, Outstanding Resiliency Coach Volunteer

3. Recognition of the 2025-2026 Clay County Principal of the Year

Minutes:

Superintendent Broskie recognized Martin Aftuck, Middleburg High School, for being selected as the Principal of the Year.

4. Recognition of S.Bryan Jennings Elementary for consideration as a 2026 Exceeding Expectations "Award School"

Minutes:

Superintendent Broskie recognized S. Bryan Jennings for their consideration as a 2026 Exceeding Expectations "Award School". Exceeding Expectations Project is an initiative through the East Coast Technical Assistance Center (ECTAC), supporting 60 districts across Florida. Eligible schools were identified based on publicly available 2025 school grades, federal index, lunch status report, and enrollment data from the Florida Department of Education. S. Bryan Jennings has been identified as an ECTAC Award School, placed in the top 2% of all Florida schools.

Presenters

School Showcase (Shadowlawn Elementary School, Whitney Johnson, Principal)

Presentations from the Audience (Public Comment on Specific Agenda Items)

[5. Public Comment on Specific Agenda Items](#)

Minutes:

There were no public speakers addressing specific agenda items.

Discussion Agenda

School Board Member

[6. D1 - Public Hearing to Approve as Advertised Revisions to School Board Policies and Bylaws](#)

 [Legal Adv Notice of PH for Revisions to SB Policies and Bylaws.pdf](#)

 [July 2025 Update Revisions to Policies.pdf](#)

Minutes:

Chair Skipper opened the public hearing. With no one coming forward to speak to the item, the public hearing was closed.

Motion

Motion to Approve as Advertised Revisions to School Board Policies and Bylaws

Vote Results (*Approved*)

Motion: Michele Hanson

Second: Robert Alvero

Ashley Gilhousen

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

Robert Alvero

- Aye

Human Resources

[7. D2 - Human Resources Special Action A](#)

Minutes:

There was no Human Resources Special Action A.

[8. D3 - Human Resources Special Action B](#)

Minutes:

There was no Human Resources Special Action B.

Consent Agenda

Superintendent

[9. C1 - Minutes of School Board Special Meeting on September 11, 2025; School Board Workshop on September 23, 2026; Student Hearings and Regular Meeting on October 2, 2025](#)

 [2025 Sep 11 Special Mtg.pdf](#)

 [2025 Sep 23 Workshop.pdf](#)

 [2025 Oct 2 Student Hearings.pdf \(Confidential\)](#)

 [2025 Oct 2 Regular Mtg.pdf](#)

[10. C2 - Employee Work Calendar for 2026-2027](#)

[!\[\]\(cead67df4d82d6c83effe4f8699a7d8f_img.jpg\) Employee Work Calendar - 2026-2027 \(3\).pdf](#)

11. C3 - Proposed Student Calendar for 2027-2028 School Year

[!\[\]\(c507f772dba2b921f86777f01218e570_img.jpg\) DRAFT Student Calendar 2027-2028 \(2\).pdf](#)

12. C4 - Approval of Clay Education Foundation Board of Directors

[!\[\]\(cbe80b694ebd74fcfe136a095b608235_img.jpg\) Clay Education Foundation Board Members.pdf](#)

School Board Member

13. C5 - School Board Member Out-of-County Travel Expenses Estimated to Attend FSBA/FADSS 80th Annual Joint Conference

14. C6 - Approval to Advertise and Notice of Public Hearing to Revise School Board Policies 1140; 1140.01; 3140; 3140.01;4140; 4140.01

[!\[\]\(3e2231b1ad3ca8da8658228c00dd08e0_img.jpg\) Draft Policy 1140.pdf](#)

[!\[\]\(5361750c22c4e047a52f4eac1ec2d4cc_img.jpg\) Draft Policy 1140.01.pdf](#)

[!\[\]\(870f5d5e9c0d57485634be3ecf52f3ca_img.jpg\) Draft Policy 3140.01.pdf](#)

[!\[\]\(4fe57c3593bf1b21d272ae7ac8dfaf77_img.jpg\) Draft Policy 3140.pdf](#)

[!\[\]\(0d5ec72f61334709c3fc9450209b754f_img.jpg\) Draft Policy 4140.01.pdf](#)

[!\[\]\(b792654f2cef9719eabeb6c5be00811e_img.jpg\) Draft Policy 4140.pdf](#)

[!\[\]\(7d1d6890825e83a6a4a51febe2dcc7f3_img.jpg\) November 6, 2025 - Legal Advertisement & Notice of Public Hearing for Revisions to SB Policies 1140; 1140.01; 3140; 3140.01; 4140; 4140.01.pdf](#)

Human Resources

15. C7 - Personnel Consent Agenda

[!\[\]\(84f47badaad7772cd95667a7c387a639_img.jpg\) 11_6_2025 Personnel Consent Agenda - 48 Hour.pdf](#)

16. C8 - Proclamation 26-07 to Establish November 17-21, 2025 as National Education Week and November 19, 2025 as Educational Support Professionals' Day

[!\[\]\(5d954b3e270654ad8ab0d5913161c03c_img.jpg\) Proclamation 26-07 National Education Week.pdf](#)

Instruction-Academic Services

17. C9 - Elementary Student Out of State Travel

[!\[\]\(1ed10657a19f9137278430c48fd18626_img.jpg\) Out of State FT - Elem..pdf](#)

18. C10 - Approval to Advertise and Notice of Public Hearing to Approve Modifications to the 2025-2026 Student Progression Plan

[!\[\]\(a25a22d88c5882f4a20f36103df86562_img.jpg\) November 6, 2025 - Legal Advertisement & Notice of Public Hearing for Modifications to 2025-2026 Student Progression Plan.pdf](#)

[!\[\]\(06b7456efb47d301bca6298603e7f4fc_img.jpg\) Summary of Changes - 25-26 SPP - HB 1105.pdf](#)

[!\[\]\(2885535958616e9ec6b97903614c334b_img.jpg\) CCDS Student Progression Plan 2025-26 - Revised per HB 1105 Sept. 19, 2025.pdf](#)

Instruction-Career and Technical Education

19. C11 - Memorandum of Understanding with Clay County Fire and Rescue

[!\[\]\(fed825e7856867ee486f6761f9a89d91_img.jpg\) 260013 CCFR Ride-A-Long NEW Agreement.pdf](#)

Instruction-K-12 Academic

20. C12 - K-12 Academic Services Out of State and Overnight Student Travel

[!\[\]\(654d8e30dc2e8e002b21c7dff500ad96_img.jpg\) November 2025 Student Travel.pdf](#)

21. C13 - 2027 Early College Program Contract Between the School Board of Clay County and District Board of Trustees of St. Johns River State College

[!\[\]\(5c5827840e20b2fdcf5a95912ba29712_img.jpg\) 260043 SJRSC 2026-2027 Early College.pdf](#)

Instruction-Professional Development

22. C14 - Affiliation Agreement between Clay County District Schools and Inter American University of Puerto Rico (UIPR).

 [260041 Inter American University of Puerto Rico & Clay Student Teaching Affiliation Agreement \(1\).pdf](#)

 [Executed 260041 Inter American University of Puerto Rico.pdf](#)

Instruction-Climate and Culture

23. C15 - Proclamation #26-08 School Psychologist Week

 [Proc.pdf](#)

24. C16 - Mental Health Provider Services Agreement with Clay Behavioral Health Center, Inc.

 [CBHCCContract.pdf](#)

 [Contract Review Form_260012 Clay Behavioral.pdf](#)

 [Executed 260012 Clay Behavioral Health.pdf](#)

Business Affairs

25. C17 - Proposed Allocation Changes for 2025-2026

 [11.06.25 - 25-26 Allocation Summary.pdf](#)

Business Affairs-Accounting

26. C18 - Monthly Financial Reports for September, 2025

 [September 2025 Financials Board Report.pdf](#)

 [11-6-2025 Board Item\\$50,000 - \\$100,000 Contracts Signed by Superintendent __BAD Financial Report.pdf](#)

 [July Property Report.pdf](#)

 [August Property Report.pdf](#)

 [September Properties Report.pdf](#)

27. C19 - BUDGET AMENDMENT REPORT FOR September 30, 2025

 [September 2025 Monthly Budget Statement.pdf](#)

Business Affairs-Property

28. C20 - Deletion of Certain Items Report - October, 2025

 [Monthly Deletion Report - October 2025.pdf](#)

 [DELETION ANALYSIS Oct. 2025- 2026 - Sheet1.pdf](#)

Business Affairs-Purchasing

29. C21 - BID Renewal

Operations-Facilities

30. C22 - Prequalification of Contractors

 [Table for Board Backup Contractor Prequal, 11.6.2025](#)

31. C23 - Supplemental Spot Survey Number 7 Version 5 to the Current Educational Plant Survey

 [Recommendation - SpotSurvey 7.5 Portable Reduction.pdf](#)

32. C24 - Change Order #4 for Orange Park High School Gym/Locker Room Renovations

 [Change Order #4 OPH Gym Locker Room Renovations](#)

33. C25 - Change Order #3 for Orange Park High School Gym/Locker Room Renovations

 [Change Order #3 OPH Gym Locker Room Renovations](#)

34. C26 - Change Order #5 (Reconciliation of GMP) for Lake Asbury Junior High School Classroom Addition

 [Change Order #5 LAJ Classroom Addition](#)


[35. C27 - Change Order #1 for Orange Park Junior High School Restroom Renovation](#)

 [Change Order #1 OPJ Restroom Renovation](#)

[36. C28 - Substantial and Final Completion of Orange Park Junior High School Restroom Renovations](#)

 [OPJ Restroom Renovation - Certificate of Substantial and Final Completion](#)

[37. C29 - Substantial and Final Completion of Wilkinson Junior High School Control Access](#)

 [WJH Control Access - Certificate of Substantial and Final Completion](#)

[38. C30 - Substantial and Final Completion of Fleming Island High School HVAC Repair/Replacement](#)

 [FIH HVAC Repair - Substantial and Final Completion Certificate](#)

[39. C31 - Change Order #3 for Keystone Heights High School Security Lighting Repair/Replacement](#)

 [Change Order #3 KHS Security Lighting Repair Replacement](#)

[40. C32 - Change Order #1 for Orange Park High School Restroom Renovation](#)

 [Change Order #1 OPH Restroom Renovation](#)

[41. C33 - Substantial and Final Completion of Orange Park High School Restroom Renovations](#)

 [OPH Restroom Renovation Certificate of Substantial and Final Completion](#)

Adoption of Consent Agenda

[42. Adoption of Consent Agenda](#)

Motion

Motion to Adopt Consent Agenda

Vote Results (Approved)

Motion: Ashley Gilhousen

Second: Beth Clark

Ashley Gilhousen

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

Robert Alvero

- Aye

Presentations from the Audience (Public Comment on Non-Specific Agenda Items)

[43. Public Comment on Non-Specific Agenda Items](#)

Minutes:

Public speakers on non-specific agenda items:

- John Meeks
- Nikita Copeland
- Christine DeVault
- Sherry Sommers
- Kelly Stoudnour
- D. Jean-Baptiste
- Victoria Tompkins
- Shana Bell
- Roberto Torres
- Caitylyn Tomazinis
- Kimberly DuPuis
- Donna Ganas
- Winona Melton
- Chris Harris
- Justine Galbraith
- Molly Geeser
- Jason Doane
- Jessica Kitterell

- Judith Chapple
- Liz Crane
- Christopher Trahan
- Mary Howle
- Tara Richardson
- Chanda Holsey

CCEA Update (Victoria Kidwell)

CESPA Update (Dianna Boase)

Superintendent's Update and Presentations

[44. Superintendent's Update](#)

Minutes:

Superintendent Broskie shared the attached visual presentation highlighting the following:

- Budget Update
- Superintendent's Students of the Month
- Schools of the Month
- October Recap
- Virtual Parent Academy
- Upcoming Events

School Board Attorney Remarks (None)

School Board Member Remarks

[45. School Board Member Comments](#)

Minutes:

Mrs. Clark noted communications from citizens concerned about the shortage of school crossing guards and advised anyone willing to work part-time for Clay County Sheriff's Office as a crossing guard is needed.

Mrs. Hanson advised that she, the board, and the superintendent do understand the challenges of working as a teacher, citing her personal experience of 20 years teaching in a variety of settings, and she stated that teachers are close to heart, always in their thoughts, and they are working hard to fix the situation.

Adjournment (8:33 p.m.)

Superintendent of Schools

School Board Chair