



School Board of Clay County

Teacher Inservice Center, 2233 Village Square Parkway, Fleming Island, FL 32003

September 4, 2025 - Regular School Board Meeting

Date: Sep 04 2025 (6:00 p.m.)

Student Showcase (Fleming Island High School, Benjamin Norman, Choir Teacher)

Invocation (Pastor Mason Dorsey, Trinity Community Church, Fleming Island)

Pledge of Allegiance

Call to Order (Present: Erin Skipper, District 1; Robert Alvero, District 2, Beth Clark, District 3; Michele Hanson, District 4; Superintendent David Broskie; Not present: Ashley Gilhousen, District 5)

Recognitions and Awards (None)

Presenters

1. Florida Safe School Assessment Tool Findings

Minutes:

Matthew Boyack, Director of Safety and Security, reported on the School Security Risk Assessments (SSRA), completed in accordance with Florida State Statute 1006.1493. Districts must ensure that SSRAs are submitted to the Florida Department of Education's Office of Safe Schools through the Florida Safe School Assessment Tool by October 1st of each year.

On August 26th, Mr. Boyack provided recommendations to the superintendent and the school board in a closed session which identified strategies and activities the school board should implement in order to address the findings and improve school safety and security in Clay County District Schools.

Mr. Boyack's purpose of speaking was twofold. One, to notify the public, superintendent, and school board that all School Security Risk Assessments have been completed and will be submitted to the state before the October 1st deadline. Second, to report back last year's Office of Safe School visit totals and the total number of visits with no deficiencies. CCDS had 24 visits from OSS auditors last year and 20 of those visits were perfect with no deficiencies. This resulted in an 83.3% pass rate for the 24-25 school year.

Mr. Boyack appreciated each school's administrative staff for their thorough and diligent efforts through the process. He also thanked the school board and superintendent for their insight, guidance, and support through this process, indicating that student safety is the number one priority in Clay County District Schools.

School Showcase (Fleming Island High School, Principal Thomas Pittman)

Presentations from the Audience (Public Comment on Specific Agenda Items) (None)

Discussion Agenda

Human Resources

2. D1 - Human Resources Special Action A

Minutes:

There was no Human Resources Special Action A.

3. D2 - Human Resources Special Action B

Minutes:

There was no Human Resources Special Action B.

Consent Agenda

Superintendent

4. C1 - Minutes of School Board Special Meeting on July 22, 2025; Workshop on July 29, 2025; Special Meeting on July 29, 2025; and Regular Meeting on August 7, 2025

 [2025 Jul 22 Special Meeting.pdf](#)

 [2025 Jul 29 Workshop.pdf](#)

 [2025 Jul 29 Special Meeting.pdf](#)

 [2025 Aug 7 Regular Mtg.pdf](#)

School Board Member

5. C2 - Approval to Advertise and Notice of Public Hearing to Revise School Board Policy 2411 School Counseling

 [2411 School Counseling_proposed revisions.pdf](#)

 [Legal Adv Notice of PH for Revisions to SB Policy 2411 School Counseling.pdf](#)

Information Technology Services

6. C3 - Purchase of Focus Student Information System (SIS)

 [Clay Proposal_Focus.pdf](#)

Human Resources

7. C4 - Personnel Consent Agenda

 [Personnel Consent Agenda 09-04-2025.pdf](#)

Instruction-Academic Services

8. C5 - Required Revisions - 2025-2026 Comprehensive Evidence-Based Reading Plan (CERP)

 [25_26_CERP_APPROVED JUNE_2025.pdf](#)

 [REVISED_2025_2026 CERP_AUG.pdf](#)

9. C6 - Interlocal Agreement Between The School Board of Clay County, Florida and Eagle Harbor Association Regarding Usage of District Recreational Facilities.

 [Interlocal Agreement FIHS Swim \(2025\) - EAGLE HARBOR.docx - Google Docs.docx - Google Docs.pdf](#)

 [Eagle Harbor Community Interlocal Agreement with FIHS Swim Team- Fully Executed.pdf](#)

10. C7 - School Improvement Plan Approval

 [School Improvement Plans 2025-2026.pdf](#)

Instruction-K-12 Academic

11. C8 - K-12 Academic Services Out of State and Overnight Student Travel

 [September 2025 Student Travel.pdf](#)

Instruction-Professional Development

12. C9 - Affiliation Agreement between Clay County District Schools and St. Leo University.

 [250210 St Leo.pdf](#)

13. C10 - Affiliation Agreement between Clay County District Schools and Florida State College of Jacksonville (FSCJ).

 [260001 FSCJ Clinical Exp Early Childhood Prog Agreement 7.8.2025.pdf](#)

14. C11 - Affiliation Agreement between Clay County District Schools and St. Johns River State College.

 [260008 SJR State Student Teaching Affiliation Agreement.pdf](#)

 [Executed 260008 SJR State Student Teaching Affiliation Agreement.pdf](#)

15. C12 - 2025-2026 Uniform Statewide Assessment Calendar

 [2025-2026 District Assessment Information.pdf](#)

 [K12UniformAssessmentCalendar2526 July 2025.pdf](#)

Instruction-Climate and Culture

16. C13 - Proclamation for September National Attendance Awareness Month

 [Proclamation of September 2025 as Attendance Awareness Month in Clay County District Schools.pdf](#)

IN-SEDNET

17. C14 - RATIFY 260017 LUTHERAN SERVICES FLORIDA (LSF HEALTH SYSTEMS) CONTRACT

 [NewContract SED-FL023 070125.pdf](#)

 [260017 Approved Contract Review Form_Lutheran Services Florida_SEDNET.pdf](#)

Business Affairs

18. C15 - Proposed Allocation Changes for 2025-2026

 [09.04.25 - 25-26 Allocation Summary.pdf](#)

Business Affairs-Property

19. C16 - Deletion of Certain Items Report - August, 2025

 [DELETION REPORT AUGUST, 2025.pdf](#)

 [DELETION ANALYSIS August 2025-2026.pdf.pdf](#)

Business Affairs-Purchasing

20. C17 - Contract Renewal - County-Wide Professional Mechanical/Electrical Engineering Services Architect/Engineer Agreement

21. C18 - BID Renewal

Operations-Facilities

22. C19 - Supplemental Spot Survey to the Current Educational Plant Survey to Finalize Moving All or a Portion of Sixth Grade Students from Ten Elementary Schools to Two Junior High Schools

 [Spot Survey 7.4 Recommendations.pdf](#)

23. C20 - Prequalification of Contractors

 [Table for Board Backup Contractor Prequal, 9.4.2025.pdf](#)

24. C21 - Change Order #3 (Direct Purchasing) for Lake Asbury Junior High School Classroom Addition

 [Change Order #3 \(Direct Purchasing\) Lake Asbury Junior High School Classroom Addition](#)

25. C22 - Change Order #2 (Days Only) for Oakleaf Village Elementary School Fire Alarm Repair/Replacement

 [Change Order #2 OVE Fire Alarm Repair Replacement](#)

26. C23 - Change Order #2 (Days Only) for Tynes Elementary School Fire Alarm Repair/Replacement

 [Change Order #2 TES Fire Alarm Repair Replacement](#)

27. C24 - Change Order #2 (Days Only) for Plantation Oaks Elementary School Fire Alarm Repair/Replacement

 [Change Order #2 POE Fire Alarm Repair Replacement](#)

28. C25 - Thunderbolt Elementary School HVAC Repair/Replacement Contract Award

 [TBE HVAC Repair Replacement Contract](#)

 [TBE HVAC Repair Replacement Contract Cont.](#)

Adoption of Consent Agenda

[29. Adoption of Consent Agenda](#)

Motion

Motion to Approve Consent Agenda

Vote Results (Approved)

Motion: Michele Hanson

Second: Robert Alvero

Ashley Gilhousen	- Not Present
Beth Clark	- Aye
Michele Hanson	- Aye
Erin Skipper	- Aye
Robert Alvero	- Aye

Presentations from the Audience (Public Comment on Non-Specific Agenda Items)

[30. Public Comment \(Non-Specific Agenda Items\)](#)

Minutes:

Public speakers addressing non-specific agenda items:

- Bruce Friedman
- Sheila Torres
- Adam Warren
- Kelly Stoudnouer
- Major Matt Weber
- Sara Harrison
- Ka'wanna Hawthorne

CCEA Update (Victoria Kidwell)

CESPA Update (None)

Superintendent's Update and Presentations

[31. Superintendent's Update](#)

Minutes:

Superintendent Broskie shared the attached presentation highlighting the following:

- The Beginning of the 2025-2026 School Year Has Begun
- College and Career Night
- Special Programs in September
- FAST Testing
- Schools of the Month Nominations Open

Mr. Broskie also provided updates to address the concerns of public speakers regarding vendors, transportation, and teachers' salaries.

School Board Attorney Remarks (None)

[32. School Board Attorney Comments](#)

School Board Member Remarks

[33. School Board Member Comments](#)

Minutes:

Mr. Alvero advised that he supports using funds from the one mill, if supported by the citizens of Clay County, to increase teacher pay and fix transportation issues.

Mrs. Clark attended the annual Clay County Farm Bureau event and celebrated FFA's generosity in providing scholarships for students made possible by the fundraising sales that generated \$7,400. She also noted funds raised through auction items that go towards pantries at schools for students who need assistance. She noted proposed legislation (SB 2510 and HB 5101) that would have cut funding for programs such as CTE, AICE, IB, and Dual Enrollment. She appreciated the hard work of Senator Jennifer

Bradley that prevented those cuts from happening, noting that such funds had not been misused in Clay County. She also appreciated the new wings constructed at Oakleaf Junior High and Lake Asbury Junior High, which help the board achieve its goal of fewer portables.

Mrs. Hanson noted new software technology (Rooms/Aptegy and Chipmunk) and the difficulty of new implementation. She believes Rooms will result in being a timesaver and a communication trophy and encouraged patience through the newness of the process. She spoke of the enormous impact and responsibility that the board holds to teachers, students, and safety, noting improvements in both compensation and safety and the work that still needs to be done. She advised the past three years have brought forward all funding possible for salaries and that the board is doing its best for all in the educational community. She had a lengthy conversation with Senator Bradley about master teacher pay and will continue to speak with passion to those who can facilitate change.

Mrs. Skipper has spoken with the legislative delegation about CTE and other programs, and she advised that both Senator Bradley and Representative Garrison have combatted the funding issues very well, making a positive and impactful difference in Clay County. She visited Middleburg High and appreciated the changes made that will make a big impact on trades within the community. She mentioned the many changes being made by the board and requested patience through the inevitable bumps associated with change. She advised Focus (student information system) is coming back and Aptegy is serving as a "one-stop shop" for communication. She regretted the unwelcome budgetary changes that needed to occur to avert a larger crisis, and noted that teacher pay is a priority of the board, which has been proven by the historical payouts over the past three years. Creative ways for schools to fundraise are being evaluated. She advised board members are very involved and trying actively to do their part to help teachers.

Adjournment (7:19 p.m.)

Superintendent of Schools

School Board Chair