

MEMORANDUM OF UNDERSTANDING
for
CLINICAL/FIELDWORK/PRACTICUM EDUCATION

THIS AGREEMENT, made and entered into on this 6th day of August, 2026, by and between **MARYVILLE UNIVERSITY**, a non-profit corporation, hereafter referred to as "Maryville," and "Clay County District Schools" hereafter referred to as "Facility,"

WITNESSETH:

WHEREAS, Maryville University has a College of Health Professions on its campus and is desirous of obtaining education experiences for students enrolled in the Physical Therapy, Occupational Therapy, Communication Sciences and Disorders Program and/or Speech Language Pathology Program and is desirous of cooperating with the Facility in establishing a Clinical Education, Fieldwork Educational Program, or Clinical Practicum ("Educational Program") for the benefit of Maryville students as well as for the benefit of the Facility, and,

WHEREAS, the Facility is desirous of establishing an Educational Program and of obtaining the educational and practical benefits to be derived from the carrying out of such a program and desires to cooperate with Maryville in this respect,

NOW, THEREFORE, in consideration of the mutual benefits to be derived by Maryville and the Facility, the parties do hereby agree as follows:

MARYVILLE UNIVERSITY College of Health Professions agrees that it will:

1. Designate as Director of Clinical Education, Academic Fieldwork Coordinator, or Practicum/Externship Supervisor ("School Coordinator") a fully qualified faculty member who will be charged with the responsibility of coordinating all activities between Maryville and the Facility and shall render all necessary assistance to the Facility with respect to any problems arising in the area of the Educational Program.
2. At the request of the Facility, provide an honorary, non-compensated adjunct faculty appointment as a Clinical Instructor, Center Coordinator of Clinical Education, Fieldwork Educator, Center Coordinator of Fieldwork Education, or Clinical Supervisor, ("Facility Coordinator") to employees of the Facility engaged in the Educational Program for the Maryville University College of Health Professions. Such appointment shall not create an employment or agency relationship between the employees of the Facility and Maryville.
3. Through its School Coordinator, designate students to participate in the Educational Program at the Facility for the period of time agreed upon by the Facility and Maryville.
4. Provide the Facility Coordinator, if determined by Maryville as having a legitimate educational interest in such information, with previous academic experiences of students for the purpose of planning and implementing the educational experiences for the students in the Educational Program.

5. Provide the Facility Coordinator with an orientation regarding evaluation procedures and forms utilized in rating student performance.
6. Obtain and maintain the following categories of records on all students assigned to the Facility:
 - completed physical examinations
 - immunity to Measles/Rubella, Mumps, Rubella, and Tetanus/Diphtheria/Pertussis (Tdap), Polio, Varicella or Positive Varicella Titer and Hepatitis B (a Hepatitis B declination statement is acceptable in lieu of immunization)
 - TB-Tuberculin PPD test (documented 2-step initially, then annual)
 - annual flu vaccine
 - CPR and First Aid Certification
 - criminal background checks and urine drug screening records
 - verification of health insurance to cover injuries that students may incur while engaged in the Educational Program at the Facility
 - nicotine screening, if required by Facility
 - Signed release of information forms to allow Criminal Record Background Check, Urine Drug Screen, health and other pertinent data to be provided to the Educational Program and to the Facility.
7. Assure that all students have liability insurance in the amount of two million dollars (\$2,000,000) per occurrence and four million dollars (\$4,000,000) annual aggregate. Said coverage is to remain in full force and effect at all times, both present and future, relevant to the Agreement. Maryville shall furnish the Facility with a certification with respect to said insurance, which certificate shall contain a statement of the extent and nature of the liability coverage. Such insurance will not be cancelled or materially altered unless the Facility is notified in writing thirty days prior to such action. A decrease in the limits outlined above, unless approved by the Facility, will require termination of this Agreement.
8. In consultation with the Facility Coordinator withdraw students from the Facility when it is determined that the students' performance or health is detrimental to the Facility's health care responsibilities.

Facility agrees that it will:

1. Make facilities available for the Educational Program that provide for the learning experiences of students, as determined by the School Coordinator in collaboration with the Facility Coordinator.
2. Appoint qualified personnel to supervise assigned students for the Educational Program. The Facility Coordinator or designee will be available for meetings with the Maryville School Coordinator concerning the planning, implementation and evaluation of the student Educational Program as shall be necessary.
3. Ensure that the assigned students will participate in providing, under the direction of the Facility Coordinator but will not be solely responsible for, patient care and other therapy services rendered at the Facility as part of the students' experiences.

4. Conduct a complete orientation for students addressing the policies and procedures of the Facility as well as provide students with the necessary instructional material to be utilized during the Educational Program.
5. Provide access to emergency health services to students during the hours of their clinical assignment. The student assumes responsibility for any expenses incurred.
6. Notify School Coordinator immediately if a student's performance or health is unsatisfactory or detrimental to the Facility's health care responsibilities.
7. Complete evaluations of students' performance at such times as called for by Maryville University.
8. Provide assigned students with the opportunity to discuss their evaluations with the Facility Coordinator.

MARYVILLE UNIVERSITY COLLEGE OF HEALTH PROFESSIONS with FACILITY together agrees:

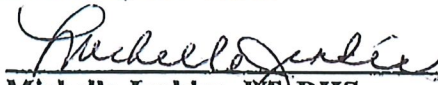
1. To mutually determine the number of students to be assigned to the Facility as part of the Educational Program.
2. Not to discriminate against any student in its assignments to the Educational Program based on race, color, gender, age, marital status, sexual orientation, religion, national origin, disability, Vietnam or disabled veteran status or any other characteristics protected by law.
3. To evaluate the experience offered, formulate plans and suggest changes for the succeeding year.
4. To determine administrative details of the Educational Program through conferences between the Facility Coordinator and the School Coordinator.
5. Maintain the confidentiality of personally identifiable student information as required by the Family Educational Rights and Privacy Act ("FERPA"). As such, each party agrees that it will not publicly disclose, other than to those individuals with a legitimate educational interest, personally identifiable student information. If either party has a question as to whether disclosure is permissible in a particular instance under FERPA, the party should consult with the other party for guidance.
6. That Maryville and the Facility are independent entities, and neither shall have, nor exercise, any control over the means, manner or method by which the other performs its obligations under this Agreement. Nothing in this Agreement is intended or shall be construed to create an agency relationship, employment relationship or joint venture between the parties. Furthermore, neither party intends for this Agreement to alter in any way their respective rights or their legal obligations to one another, the students assigned to the Facility or to any third party.
7. That the terms of this Agreement shall begin on the date first above specified and shall continue until such time as either party hereto terminates or modifies this Agreement by mutual written consent. Either party may terminate this Agreement for any reason by providing the nonterminating party with written notice at least ninety days prior to the desired termination date, or at any time mutually agreed upon by the parties. Notwithstanding the notice requirement, either party may terminate this

Agreement or remove a student from the Facility at any time if the terminating or removing party determines that the Educational Program is jeopardizing student safety or patient care.

8. School will be responsible for instruction and administration of the students' academic education program. School will have the final responsibility for grading students.

IN WITNESS WHEREOF, the Parties hereto and the Director of the Physical Therapy, Occupational Therapy, Communication Sciences and Disorders Program and/or Speech Language Pathology Program at Maryville and the authorized party at the Facility have caused this Agreement to be executed on the day and year first above written.

MARYVILLE UNIVERSITY
650 Maryville University Drive
St. Louis, MO 63141



Michelle Jenkins, PT, DHS

Dean

Myrtle E and Earl E Walker College of Health
Professions

Date:

7/23/24

FACILITY NAME Clay County District
Street Address 23 S. Green Street Schools
City, State, Zip Code Green Cove Springs, FL
32043


Signature

Erin Skipper / Board Chair

Print Name/Title


Signature

David Broskie / Superintendent

Print Name/Title

Date:

8-6-26