



## School Board of Clay County

Teacher Inservice Center, 2233 Village Square Parkway, Fleming Island, FL

### June 29, 2023 - Regular School Board Meeting

**Date:** Jun 29 2023 (6:00 p.m.)

**Student Showcase** (None)

**Invocation** (Pastor Jeth Looney, DOXA Church, Green Cove Springs)

**Pledge of Allegiance**

**Call to Order** (Present: Erin Skipper, District 1; Mary Bolla, District 2, Beth Clark, District 3; Michele Hanson, District 4; Ashley Gilhousen, District 5; Superintendent David Broskie)

**Recognitions and Awards**

[1. Recognize 2022-2023 Retirees](#)

**Minutes:**

Brenda Troutman, Assistant Superintendent for Human Resources, introduced an audio/visual presentation honoring the 2022/2023 retirees. There are 117 retirees possessing 2,580 combined years of service.

**Presenters**

**School Showcase** (None)

**Presentations from the Audience (Public Comment)**

[2. Public Comment](#)

**Minutes:**

Public speakers:

- Patricia Shaffer
- Gargi Chipalatti
- Dee Lansford
- Bruce Friedman
- Dawn Hall

**Consent Agenda**

**Superintendent**

[3. C1 - Minutes of School Board Workshop on May 23, 2023; Student Discipline Hearings and Regular Meeting on June 1, 2023](#)

[2023 May 23 Workshop.pdf](#)

2023 Jun 1 Student Hearings.pdf (Confidential)

[2023 Jun 1 Regular Meeting.pdf](#)

[4. C2 - Payment of Annual Membership Dues for 2023-2024 to Florida Association of District School Superintendents](#)

#### **School Board Member**

[5. C3 - Payment of Annual Membership Dues for 2023-2024 to Florida School Boards Association](#)

[FSBA Invoice #12724.pdf](#)

#### **Information Technology Services**

[6. C4 - Amendment to Edupoint Contract to Reflect First In State Discounts](#)

[230155 Edupoint Amendment 5.pdf](#)

#### **Human Resources**

[7. C5 - Personnel Consent Agenda](#)

[Personnel Consent Agenda 6.29.23.pdf](#)

#### **Instruction-Academic Services**

[8. C6 - K-12 Academic Services Out of State and Overnight Student Travel](#)

[June 29, 2023 Student Travel.pdf](#)

[9. C7 - Agreement between the School Board of Clay County and AMI Kids](#)

[230168 AMI Kids.pdf](#)

[Executed 230168 AMI Kids.pdf](#)

[10. C8 - Lexia® LETRS® \(Language Essentials for Teachers of Reading and Spelling\)](#)

[230153 Lexia Learning.pdf](#)

[Executed 230153 Lexia Learning.pdf](#)

#### **Instruction-Career and Technical Education**

[11. C9 - CTE Out-of-State and Overnight Field Trips](#)

#### **Instruction-Instructional Resources**

[12. C10 - Library Book Challenged Titles Committees Recommendations](#)

[Remain on Shelf Forms Beginning with a number or A.pdf](#)

[Remain on Shelf Forms Beginning with B.pdf](#)

[Remain on Shelf Forms Beginning with C.pdf](#)

[Remain on Shelf Forms Beginning with D.pdf](#)

[Remain on Shelf Forms Beginning with E.pdf](#)

[Remain on Shelf Forms Beginning with F.pdf](#)

[Remain on Shelf Forms Beginning with I.pdf](#)

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[Remain on Shelf Forms Beginning with L.pdf](#)

[Remain on Shelf Forms Beginning with M.pdf](#)

[Remain on Shelf Forms Beginning with N.pdf](#)

[Remain-on-Shelf-Forms-Beginning-with-O.pdf](#)  
[Remain-on-Shelf-Forms-Beginning-with-P.pdf](#)  
[Remain-on-Shelf-Forms-Beginning-with-R.pdf](#)  
[Remain-on-Shelf-Forms-Beginning-with-S.pdf](#)  
[Remain-on-Shelf-Forms-Beginning-with-Ta-to-The-L.pdf](#)  
[Remain-on-Shelf-Forms-Beginning-with-U.pdf](#)  
[Remain-on-Shelf-Forms-Beginning-with-W.pdf](#)  
[Remain-on-Shelf-Forms-Beginning-with-Y.pdf](#)  
[complainant-appeal-statements-numbers-1-109\(1\).pdf](#)  
[complainant-appeal-statements-numbers-110-171.pdf](#)  
[Remain-on-Shelf-Forms\\_Beginning-with-G.pdf](#)  
[Remain-on-Shelf-Forms\\_Beginning-with-H.pdf](#)  
[Remain-on-Shelf-Forms-Beginning-with-The-M-to-Twisted-\(1\)\(1\).pdf](#)  
[Consent-Agenda-06.29.23-Remove-from-Shelf.pdf](#)  
[Consent-Agenda-06.29.23-Return-To-Remain-On-Shelf.pdf](#)

#### **Instruction-Climate and Culture**

[13. C11 - MOA with DOH-Clay & State of Florida, CDC Crisis Response Cooperative Agreement \( CoAG\) providing 11 extra nurses to assist in assigned schools](#)

[COAG2023 STAFFING MOA CHD and CCDS Approved by LEGAL6.8.2023.pdf](#)

[Executed MOA CHD CCDS.pdf](#)

#### **Business Affairs**

[14. C12 - Review & Approve the renewal of the District's third party adjusters, Johns Eastern Company](#)

[230164 Johns Eastern Co.pdf](#)

[Executed 230164 Johns Eastern.pdf](#)

[15. C13 - Approve the 2023-2024 District's Property/Casualty/Active Assailant Insurance renewal submitted by Arthur J. Gallagher & Co.\(broker\)](#)

[16. C14 - 2023-24 PowerSchool Contract Renewals](#)

[Q-735984-202324\(1\)\(1\).pdf](#)

[Q-736007-202324\(1\)\(1\).pdf](#)

[Q-736018-202324\(1\)\(1\).pdf](#)

[Q-736047-202324\(1\)\(1\).pdf](#)

[Q-736058-202324\(1\)\(1\).pdf](#)

[Q748291.pdf](#)

[Q-753599-202324 ELF CLay\(1\)\(2\).pdf](#)

[17. C15 - Proposed Allocation Changes for 2023-2024](#)

[23-24 Allocation Summary 06.29.23.pdf](#)

## **Business Affairs-Accounting**

[18. C16 - Monthly Financial Reports for May, 2023](#)

[May 2023 Monthly Board Property Reports.pdf](#)

[May 2023 Monthly Board Financial Reports.pdf](#)

[Contracts \\$50,000 - \\$100,000 Signed by Superintendent.pdf](#)

[19. C17 - Budget Amendment Report for May 31, 2023](#)

[Budget Amendment May 2023.pdf](#)

## **Business Affairs-Property**

[20. C18 - DELETION OF CERTAIN ITEMS REPORT JUNE, 2023](#)

[DELETION OF CERTAIN ITEMS REPORT JUNE, 2023.pdf](#)

## **Business Affairs-Purchasing**

[21. C19 - BID Award](#)

[22. C20 - District Print Center Equipment Refresh](#)

## **Operations**

[23. C21 - 2023-2024 School Safety Interlocal Agreement Among the School Board of Clay County, Florida, City of Green Cove Springs Florida, and Green Cove Springs Police Department.](#)

[Interlocal Agreement City of GCS and GCS Police Department.pdf](#)

[24. C22 - 2023-2024 School Safety Interlocal Agreement Among the School Board of Clay County, Florida; and Town of Orange Park and the Town of Orange Park Police Department.](#)

[Interlocal Agreement Town of OP and OP Police Department.pdf](#)

[25. C23 - Restated Interlocal Agreement for Emergency Shelters in Clay County between the Clay County School Board and the Clay County Board of County Commissioners.](#)

[98-99-139 RESTA2018 EXT1 - Restated Interlocal SBCC-Emergency Shelters BCC#17 - signed.pdf](#)

[Emergency Shelters Contract Review Form.pdf](#)

[26. C24 - 2022-2023 Local Department of Health Inspection Reports](#)

[Health Dept. Inspection 2023 #1.pdf](#)

[Health Dept. Inspections 2023 #2.pdf](#)

[27. C25 - 2022-2023 S.R.E.F. Casualty, Safety, Sanitation, Relocatable, and Fire Safety Inspection Report](#)

[2023 SREF #1.pdf](#)

[2023 SREF #2.pdf](#)

[2023 SREF #3.pdf](#)

[28. C26 - Transportation Bus Purchase Agreement](#)

[Bus Purchase 6.29.23.pdf](#)

## **Operations-Facilities**

[29. C27 - Clay County Utility Authority Closeout Documents for Spring Park Elementary School](#)

[Contract - Closeout Documents for Spring Park Elementary School.pdf](#)

30. C28 - Prequalification of Contractors

[Table for Board Backup Contractor Prequal, 6.29.23](#)

31. C29 - Resolution for 95 Acre Land Purchase on Russell Road

[Property Purchase Resolution 6.29.2023.pdf](#)

[Ennis Appraisal Russell Rd 95.pdf](#)

[Appraisal 2770 Russell Rd, Green Cove Springs, FL.pdf](#)

32. C30 - Change Order #3 for Spring Park Elementary School

[Change Order #3 for Spring Park Elementary School](#)

**Operations-Food & Nutrition**

33. C31 - 2023-2024 Food and Nutrition Services Proposed Meal Price Increase.

**Adoption of Consent Agenda**

34. Adoption of Consent Agenda

**Motion**

Motion to Adopt Consent Agenda

**Vote Results** ( *Approved* )

Motion: Mary Bolla

Second: Beth Clark

Ashley Gilhousen

Mary Bolla

Beth Clark

Michele Hanson

Erin Skipper

- Aye

- Aye

- Aye

- Aye

- Aye

**CCEA Update** (Victoria Kidwell)

**CESPA Update** (None)

**Superintendent's Update and Presentations**

35. Superintendent's Update

[Superintendent's Update 06-29-2023.pdf](#)

**Minutes:**

Superintendent Broskie shared some recently released state assessment scores as well as the attached presentation highlighting the following:

- OneClay Leadership Academy
- ESE Summer Summit
- Summer Meals Program
- Preparing for 2023-2024
- Transportation Update
- Upcoming Events

**Discussion Agenda**

**Superintendent**

[36. D1 - Approval of the 2023-2028 Strategic Plan](#)

[Strategic Plan 23-28.pdf](#)

**Motion**

Motion to Approve the 2023-2028 Strategic Plan

**Vote Results** ( *Approved* )

Motion: Michele Hanson

Second: Mary Bolla

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

**Human Resources**

[37. D2 - Human Resources Special Action A](#)

**Minutes:**

There was no Human Resources Special Action A.

[38. D3 - Human Resources Special Action B](#)

**Minutes:**

There was no Human Resources Special Action B.

**Instruction-Instructional Resources**

39. D3A - Library Book Challenged Titles Committees Recommendations (titles pulled to Discussion by Mrs. Hanson)

Challenge Form\_How to Be Antiracist.pdf

Challenge Form\_Go Ask Alice.pdf

Challenge Form\_Girl In Pieces.pdf

Challenge Form\_Trans Teen Survival Guide.pdf

**Instruction-Climate and Culture**

[40. D4 - Public Hearing to Approve as Advertised 2023-2024 Student & Family Handbook and Code of Student Conduct](#)

[Legal Adv. Notice of PH 23-24 Code of Student Conduct.pdf](#)

[Summary of Changes - 23 24 Code of Conduct.pdf](#)

[Board Redline Final - 2023 2024 - CCDS Student and Family Handbook and Code of Student Conduct.pdf](#)

**Minutes:**

Chair Gilhousen opened the public hearing. With no one coming forward to speak to the item, the public hearing was closed.

**Motion**

Motion to Approve as Advertised 2023-2024 Student & Family Handbook and Code of Student Conduct

**Vote Results** ( *Approved* )

Motion: Mary Bolla	
Second: Michele Hanson	
Ashley Gilhousen	- Aye
Mary Bolla	- Aye
Beth Clark	- Aye
Michele Hanson	- Aye
Erin Skipper	- Aye

**School Board Attorney Remarks** (None)

**School Board Member Remarks**

[41. School Board Member Comments](#)

**Minutes:**

Mrs. Bolla appreciated the retirees and all the years of service they have dedicated to students. She noted that the Elks Club has made a contribution to the Dolly Parton Imagination Library, supporting early literacy. She also indicated the importance of classroom libraries, recognizing the many teachers who work, even during the summer, on their libraries so children can continue to read.

Mrs. Skipper would like to explore and take action on restructuring the district's police department from the internal entity currently existing and move the security and safety back to the Clay County Sheriff's Department. She cited concerns with the chain of command, no true oversight and separation of power, a lack of accreditation, delays in response with communicating to other police departments, a lack of experienced staff needed to work with certain crimes, fiscal responsibility, and a primary need for safety and accountability. Mrs. Clark indicated reviewing this proposal is a great idea and noted the changes over the last five years within the Sheriff's Department. Mrs. Hanson stated that, in Clay County, less than 1% of crimes are reported to SESIR (School Environmental Safety Incident Reporting) and she has concerns re checks and balances. The CCSD Chief of Police reports to several people at the district office, including the superintendent, and Mrs. Hanson would like to see an internal affairs department and/or a department separate from CCDSPD to review and monitor complaints. She supports a discussion of revisions to the current model of safety and security and requested a review of the budget, to include expenditures and salaries. Mrs. Bolla confirmed with Dr. Legutko, Assistant Superintendent of Business Affairs, that a full accounting of police department expenditures, including historical budget information, will be provided at the upcoming budget meeting. Mrs. Bolla also noted that neither the Green Cove Springs nor the Orange Park Police Departments are accredited. Additional discussion between board members outlined the need for budget information, both historical and current re the cost of maintaining the current police department, consideration of the current contracts the district has with its safety and officer employees, and a need for detailed information from CCSO to compare and contrast with the existing framework. Superintendent Broskie will coordinate with Sheriff Cook to obtain information. Dr. Susan Legutko, Assistant Superintendent of Business Affairs, will provide the requested information on expenditures, noting that she provides a monthly worksheet on the agenda that delineates how the 1 mil is being spent. A workshop will be scheduled to further discuss and evaluate when information has been obtained.

Mrs. Hanson commented positively about the Teacher Leadership Academy.

Mrs. Gilhousen noted that there will be a single point of entry at future board meetings to provide additional security.

The Florida School Boards Association Advocacy Committee Representative for the next term will be Mrs. Bolla, and Mrs. Hanson will serve as the Alternate Representative.

Mrs. Hanson will serve on the 2023 Value Adjustment Board. Mrs. Skipper will contact someone to explore their willingness to serve as the Citizen Member on the Value Adjustment Board.

**Adjournment** (7:20 p.m.)

