

**FOLLOW ALL PROCEDURES ON BACK OF THIS FORM**

Contract # 220152  
 Number Assigned by Purchasing Dept.



**CONTRACT REVIEW**

BOARD MEETING DATE:  
 [REDACTED]  
 WHEN BOARD APPROVAL IS REQUIRED DO NOT PLACE ITEM ON AGENDA UNTIL REVIEW IS COMPLETED  
 Must Have Board Approval over \$100,000.00

Date Submitted: 5/26/22  
 Name of Contract Initiator: Treasure Pickett Telephone #: 904 336 6918  
 School/Dept Submitting Contract: K-12 Academic Serv Cost Center # 9007  
 Vendor Name: LENF  
 Contract Title: Addendum A to the Dual Enrollment Articulation Agreement  
 Contract Type: New  Renewal  Amendment  Extension  Previous Year Contract # 210032  
 Contract T: 1 year - 22-23 Renewal Option(s): (This clarifies fall 2022 Class Offerings)  
 Contract Cost: \$2500 (includes dual enrollment)  
 BUDGETED FUNDS - SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT  
 Funding Source: Budget Line # 100,5100730,9007,0000  
 Funding Source: Budget Line # \_\_\_\_\_  
 NO COST MASTER (COUNTY WIDE) CONTRACT - SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT  
 INTERNAL ACCOUNT - IF FUNDED FROM SCHOOL IA FUNDS - SEND CONTRACT PACKAGE DIRECTLY TO SBAO

REQUIRED DOCUMENTS FOR CONTRACT REVIEW PACKAGE (when applicable):

- \_\_\_\_ Completed Contract Review Form
- \_\_\_\_ SBAO Template Contract or other Contract (NOT SIGNED by District / School)
- \_\_\_\_ SIGNED Addendum A (if not an SBAO Template Contract)\*  
 \*This Statement MUST BE included in the body of the Contract:  
 "The terms and conditions of Addendum A are hereby incorporated into this Agreement and the same shall govern and prevail over any conflicting terms and/or conditions herein stated."
- \_\_\_\_ Certificate of Insurance (COI) for General Liability & Workers' Compensation that meet these requirements:  
 COI must list the School Board of Clay County, Florida as an Additional Insured and Certificate Holder. Insurer must be rated as A- or better.  
 General Liability = \$1,000,000 Each Occurrence & \$2,000,000 General Aggregate.  
 Auto Liability = \$1,000,000 Combined Single Limit (\$5,000,000 for Charter Buses).  
 Workers' Compensation = \$100,000 Minimum  
 [If exempt from Workers' Compensation Insurance, vendor/contractor must sign a Release and Hold Harmless Form. If not exempt, vendor/contractor must provide Workers' Compensation coverage].
- \_\_\_\_ State of Florida Workers Comp Exemption (<https://apps.fldfs.com/bocexempt/>) (If Applicable)
- \_\_\_\_ COVID-19 Waiver (If Applicable)
- \_\_\_\_ Release and Hold Harmless (If Applicable)

RECEIVED  
MAY 26 2022  
PURCHASING

RECEIVED  
6/10/22  
SBAO

**\*\*AREA BELOW FOR DISTRICT PERSONNEL ONLY \*\***

CONTRACT REVIEWED BY:	COMMENTS BELOW BY REVIEWING DEPARTMENT
Purchasing Department <u>B18</u>	<u>Goes w/ EVERGREEN Contract 220151</u>
Review Date <u>5/27/22</u>	
School Board Attorney <u>B</u>	
Review Date <u>6/6/22</u>	
Other Dept. as Necessary	
Review Date	
PENDING STATUS: <input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, HIGHLIGHTED COMMENTS ABOVE MUST BE CORRECTED BY INITIATOR
FINAL STATUS:	<input checked="" type="checkbox"/> <b>APPROVED</b> DATE: <u>6.8.22</u>

**Addendum A**  
to the Dual Enrollment Articulation Agreement  
Between School Board of Clay County and  
The University of North Florida Board of Trustees

**High School Virtual Teaching Academy:** Dual Enrollment students may only enroll in those courses approved by SBCC and the College of Education and Human Services. The intent of this program is to create a pipeline for an increased number of teachers in northeast Florida, especially rural areas, by introducing high school students to the teaching profession.

As expressed in s. 1007.271 (1), F.S., “Dual Enrollment” is the enrollment of a student in a postsecondary course creditable toward high school completion. The school district asserts the courses articulated on this addendum are in compliance with s. 1007.271 (1), F.S.

The University provides instruction for the Dual Enrollment classes articulated in this addendum under the High School Virtual Teaching Academy program. The school district is not responsible for tuition payment for the classes articulated in this addendum only. Instructional materials will be provided by the University of North Florida.

*Funding sources:* Fla Stat 1007.271 (21)(n)(1) dictates that, when applicable, the District’s payment to the institution will come from funds provided in the Florida Education Finance Program. For Dual Enrollment course instruction that does not take place on the University’s campus and is not provided during the fall or spring term, the District may choose to, but shall not be required to, utilize alternative sources of funding. Any utilization of alternative sources of funding must be agreed upon in advance by both parties.

*Participants and Combining Classes:* Dual enrollment courses taught online or on a high school campus may not be combined with any non-college credit high school course. Participation in any dual enrollment course is limited to admitted applicants only.

IN	Online Course for Clay County School District High Schools	UNF College	Program	Date Implemented
	EDF 1005: Introduction to Teaching Profession	College of Education and Human Services	High School Virtual Teaching Academy	Fall 2022
	EDF: 2085 Introduction to Diversity for Educators	College of Education and Human Services	High School Virtual Teaching Academy	Fall 2022
	EME 2040: Introduction to Technology for Educators	College of Education and Human Services	High School Virtual Teaching Academy	Fall 2022
	LDR 3003: Introduction to Leadership	College of Education and Human Services	High School Virtual Teaching Academy	Fall 2022

**WITNESS WHEREOF**, the parties hereto have executed this addendum as of the last written date below.

\_\_\_\_\_  
David Broskie  
*Superintendent*  
**School Board of Clay County**

Date

\_\_\_\_\_  
Mary Bolla  
*School Board Chairperson*  
**School Board of Clay County**

Date

\_\_\_\_\_  
Dr. Karen Patterson  
*Provost and Vice President for Academic Affairs*  
**University of North Florida Board of Trustees**

Date