

**Amendment One to  
Dual Enrollment Agreement between Gaetz Aerospace Institute,  
Embry-Riddle Aeronautical University, Inc. and  
The School Board of Clay County, Florida  
Academic Years 2022-2025**

This Amendment One (the "Amendment") is entered into effective as of date of the last signature below (the "Effective Date") and is by and between The School Board of Clay County, Florida (hereinafter referred to as the **DISTRICT**), and Embry-Riddle Aeronautical University, Inc. a not-for-profit corporation organized and existing under the laws of the State of Florida (hereinafter referred to as **ERAU**) and collectively referred to as "Parties".

WHEREAS, The Parties entered into a Dual Enrollment Agreement effective August 1, 2022 through June 30, 2025 ("Agreement"); and

WHEREAS, the Parties desire to amend the Agreement to address various mutually agreed upon changes to the Agreement.

NOW, THEREFORE, in consideration of the covenants, agreements, terms and conditions set forth below, the Parties, intending to be legally bound, do hereby agree as follows:

1. Article 3.0 of the Agreement is voided and replaced with the following:

2.

Invoices shall be submitted to:

Name & Title: Laurie Woolwine,  
Administrative Assistant  
23 S. Green Street  
Green Cove Springs, FL 32043  
904-336-6919  
[Laurie.woolwine@myoneclay.net](mailto:Laurie.woolwine@myoneclay.net)

Payment shall be remitted to:

Daytona Grants & Contracts Requests  
Embry-Riddle Aeronautical University  
1 Aerospace Blvd  
Daytona Beach, FL 32114-3900  
386-226-6212  
[dbgcars@erau.edu](mailto:dbgcars@erau.edu)

3. Article 4.0 of the Agreement is voided and replaced with the following:

**ARTICLE 4.0 PAYMENT**

4.1 **DISTRICT** will make payment for the academic year in accordance with Attachment A AY 23-24, for those courses set forth in Appendix A AY 23-24, both of which are attached hereto and incorporated into this Agreement.

4.2 Payments for verified invoices for the academic school year (ASY) will be due as follows:

Date of Final Execution  
First business day in March

50% of total amount due for ASY  
50% of total amount due for ASY


Upon Receipt of Certification  
Dollars in AY 24-25 if Applicable

Payment of - 5% CAPE  
Certification due for ASY

4. Except as expressly modified herein, the terms and conditions of the Memorandum of Understanding remain unchanged. In the event of a conflict between the terms of this Amendment, and those of the Memorandum of Understanding, the District and ERAU agree that the terms of this Amendment shall prevail and control.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed by their duly authorized officers or representatives.

**For Embry-Riddle Aeronautical University**

  
Nanette Guzman (Sep 13, 2023 12:09 EDT)

Nanette Guzman, DBA, CRA, Director,  
Office of Sponsored Research Administration

Sep 13, 2023

Date

**For the School Board of Clay County, Florida**

  
Sign and print, Chair Ashley Gilhousen

Date: 9/7/2023

ATTEST:

  
David Broskie, Superintendent

Date: 9/7/2023

**Attachment A AY 23-24**

**Statement of Work and Budget**

**AY 2023-2024 Course Sections**

2023 Fall Semester/Spring Semester 2024

1. Dual Enrollment Course Sections	18
2. High School Course Section	3
3. Middle School Course Section	
<b>Total Sections</b>	<b>21</b>
Course Monitor Fees	\$ 1,800.00
Faculty Costs (Adjunct)	\$15,750.00
Fringe Benefits	\$ 1,422.00
Dual Enrollment Section Cost	\$ 9,000.00
High School Section Cost	\$ 750.00
Middle School Section Cost	\$ 0.00
<b>Subtotal</b>	<b>\$28,722.00</b>
<b>Indirect Costs</b>	<b>\$ 6,606.00</b>
<b>Total Price</b>	<b>\$35,328.00</b>

*Grant funds will cover the cost of all technical training, travel for professional development, textbooks, UAVs, teacher stipends, program management, student industry certification exams and programs in UAS and Private Pilot Ground school, teacher industry certification exams and training programs in UAS and Private Pilot Ground School, professional industry conferences when possible and other aviation opportunities as they may arise.*

**Payment**

The District will make payment for each academic school year in accordance with this schedule and any addenda to this contract entered into by both Parties. Payments will be due as follows:

Date of Final Execution	<u>\$17,664.00</u>	(100% of total due)
March 1, 2023	<u>\$17,664.00</u>	
<b>Total Due</b>	<b>\$ 35,328.00</b>	+ 5% of Cape Certification Dollars upon receipt of funds in AY24

## Appendix A AY 23-24

### List of courses being taught in the School Board of Clay County, Florida:

#### Fall 2023

Location	Title	Instructor
Fleming Island HS	AS 120 - Principles of Aeronautical Science	David Keller
Keystone Heights HS	HSI 110 - Introduction to Homeland Security	Richard Hall
Keystone Heights HS	AS 120 - Principles of Aeronautical Science	Raymond George-ERAU
Keystone Heights HS	AS 120 - Principles of Aeronautical Science	Raymond George-ERAU
Keystone Heights HS	AS 121a - Private Pilot Operations	Raymond George-ERAU
Keystone Heights HS	AS 235 - UAS & XCountry Data Entry	Raymond George-ERAU
Oakleaf High School	AS 120 - Principles of Aeronautical Science	Shannon Clark
Oakleaf High School	sUAS - Small UAS Safety Operations	Ellis Bowler
Oakleaf High School	sUAS - Small UAS Safety Operations	Ellis Bowler
Oakleaf High School	sUAS - Small UAS Safety Operations	Ellis Bowler
Oakleaf High School	AS 120 - Principles of Aeronautical Science	Ellis Bowler
Orange Park High School	EGR 101 - Introduction to Engineering	Mary DeMarco

#### Spring 2024

Location	Title	Instructor
Fleming Island HS	AS 220 - Unmanned Aircraft Systems	David Keller
Keystone Heights HS	BA 201 - Principles of Management	Richard Hall
Keystone Heights HS	AS 220 - Unmanned Aircraft Systems	Raymond George-ERAU
Keystone Heights HS	AS 220 - Unmanned Aircraft Systems	Raymond George-ERAU
Keystone Heights HS	AS 121b - Private Pilot Operations	Raymond George-ERAU
Keystone Heights HS	AS 222 - UAS Security	Raymond George-ERAU
Keystone Heights HS	AS 220 - Unmanned Aircraft Systems	Shannon Clark
Oakleaf High School	Small UAS Safety Operations - continued	Ellis Bowler
Oakleaf High School	Small UAS Safety Operations - continued	Ellis Bowler
Oakleaf High School	Small UAS Safety Operations - continued	Ellis Bowler
Oakleaf High School	SS 130 - History of Aviation in America	Ellis Bowler
Orange Park High School	CS 223 - Scientific Programming in C	Mary DeMarco