

Formula for Elementary School Staffing 2025-26

Administrators:	
Principal - 12 Month	1 per school
Assistant Principal - 12 Month	0 - 749 FTE = 1
Assistant Principal - 11 Month	750+ FTE = 1 Additional 11 Mos.
Basic Teachers:	
Basic Teachers	K-3 1 per 18 FTE; 4-6 1 per 22 FTE
Basic Support:	
Classroom Assistant	Minimum 0.8 per school
ISS Assistant (9 Month)	Minimum 0.8 per school
Media Tech	0.4/0.6/0.8/1.0
Resource:	
Art/Music/PE/Media Spec.	0-799 FTE = 4 per school
Resource	800-950 FTE = 1; 951 - 1250 FTE = 1; 1251+ FTE = 1
Clerical:	
Principal's Secretary - 12 Months	1 per school
Student Records Secretary - 12 Months	0-1100 FTE = 1.0; 1101 + FTE = 1
School Secretary - 10 Months	0-535 FTE = 0.8; 536 - 1100 FTE = 1
School Counselors:	
School Counselor - 10 Months	0-775 FTE = 1; 776+ = 2
Student Services:	
Nurse, RN 10-Month or LPN 9/10-Month	1 per school
Health Assistant	1000+ FTE = 1
ESE Teachers/ Paraprofessionals:	
ESE Teachers/Paraprofessionals	Based on # of students by exceptionality
ASD	1:1 per 10 FTE
Gifted	1 per 65 FTE
Physically Impaired (PI)	1:1 per 8 FTE
IND-I/S	1:1 per 10 FTE
IND-P	1:1 per 8 FTE
Inclusion	1 per 20 FTE
EBD	1:1 per 10 FTE
Language Impaired (LI)	1:1 per 10 FTE
Low Incident and Related Services	Assigned by District based on needs
ESE Support	
Secretary - ESE	Based on needs determined by ESE
ELL Teachers/Paraprofessionals:	
ESOL Paraprofessionals	1 assistant per the first 15 speakers of common native language
ELD Teachers	1 per the first 20 English Language Learners
Substitutes:	
Substitutes	\$850 per teacher & eligible ESE paraprofessional
Guardians (SSOs):	
Guardian	1 per school FTE > 700
Custodians:	
Head Custodian	1 per school
Custodian	1 per 22,500 square feet
Food/Nutrition Services:	
Cafeteria Manager 7.5 hours	1 per school
Cafeteria Assistant	0-500 17 meals per labor hour
	501 - 600 18 meals per labor hour
	601 - 750 19 meals per labor hour
	751+ 20 meals per labor hour