



Clay County District Schools Field Trip Request Form

4/2/26

J

School Requesting:	*HS* Clay High
Staff Requesting:	Donald Green, NJROTC Instructor donald.green@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	San Felasco Hammock Preserve State Park, Gainesville FL
Educational Value	NJROTC Orienteering Nationals
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 3/13/2026 8:00:00 Ends: 3/15/2026 17:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	District Vehicle, Private Vehicle(s)
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	Commander John Dalton
Anticipated # of Students:	10
Cost Per Student and What it Covers:	0 N/A
Anticipated # of Chaperones:	2
Cost Per Chaperone and What it Covers:	0 N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	3167
Blanket Request:	No
Schedule for Blanket Requests:	

qualified

55

(if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Donald Green</i> 2/23/2026 7:57:25
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>H. Hattis 2/28/26</i>
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>[Signature] 2/24/26</i>
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>[Signature] 2/24/26</i>

***District Use Only**

ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) _____

ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) 3/5/20. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) 7/2/20.

CTE EVENT
Event was Pre-Approved at the School Board meeting on (Date) _____.

4-2-26



Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Fleming Island High
Staff Requesting:	Chris Otero, Coach christopher.otero@myoneclay.net
Grade Level and Subject/Program:	Twelfth Athletics, Track and Field Boys and Girls Track and Field
Destination:	Mike Long Track, 128 Cheiftan Way, Tallahassee, FL 32306
Educational Value	This event allows our team to compete with the best teams in the state. Allows our kids to see and compete with high caliber athletes.
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 3/27/2026 12:00:00 Ends: 2/28/2026 17:00:00
Overnight:	Yes <i>qualifying</i>
Out-Of-State:	No
Type of Transportation:	Private Vehicle(s)
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	Chris Otero, Dave Allen
Anticipated # of Students:	20
Cost Per Student and What it Covers:	100 food, travel, hotel
Anticipated # of Chaperones:	4
Cost Per Chaperone and What it Covers:	100 food , travel, hotel
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Internal Acct. 1156/1157 Boys and Girls Track
Blanket Request:	No

5

Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Chris Otero 1/15/2026 22:15:04
Principal Signature and Date	Principal Signs Here _____ Principal Inserts Date Here _____ <i>Jul Meyer 2/18/26</i>
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here _____ Assistant Superintendent Inserts Date Here _____ <i>W. H. 2/19/24</i>
Superintendent Signature and Date	Superintendent Signs Here _____ Superintendent Inserts Date Here _____ <i>D. Shi 2/18/26</i>

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) _____
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) <u>3/5/26</u> . Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) <u>4/2/26</u> .
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

4/2/26



Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Middleburg High
Staff Requesting:	Christine Ackerman, Sponsor christine.ackerman@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade CTE, Cybersecurity Team N/A
Destination:	CyberLaunch FL Cybersecurity Competition - state level at University of South Florida, Tampa, FL
Educational Value	N/A
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 4/23/2026 10:00:00 Ends: 4/24/2026 22:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Charter Bus, TBD - this will be paid for by funding through CyberLaunch of FL
Charter Bus Company (if applicable):	TBD - this will be paid for by funding through CyberLaunch of FL
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	16
Cost Per Student and What it Covers:	\$20-30 Meals outside of what CyberLaunch covers
Anticipated # of Chaperones:	2
Cost Per Chaperone and What it Covers:	Same as student Meals outside of what CyberLaunch covers
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	N/A all travel costs covered by CyberLaunch of FL
Blanket Request:	No

61

Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Christine Ackerman 1/13/2026 6:37:55 <i>Christine Ackerman</i> 1/13/26
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>[Signature]</i> 2/2/26
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>[Signature]</i> 2/19/26
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>D. [Signature]</i> 2/24/26

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>2/2/26</u>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



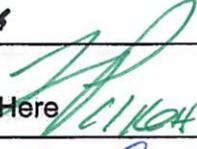
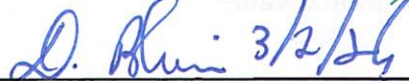
4/2/26 ✓



Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Middleburg High
Staff Requesting:	Aaron Lee, NJROTC Instructor aaron.lee@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	Riverside Military Academy, 2001 Riverside Dr, Gainesville, GA 30501
Educational Value	Cadets benefit from a week long leadership training. Training is conducted by NJROTC instructors from other schools within Area 10, Area 9 and Area 8.
FLDOE Standards/Benchmarks	Learning leadership and responsibility
Field Trip Details: Start/End Date/Time	Starts: 6/6/2026 8:00:00 Ends: 6/13/2026 20:00:00
Overnight:	Yes
Out-Of-State:	Yes
Type of Transportation:	Parents will be responsible for transportation of student
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	8
Cost Per Student and What it Covers:	\$400.00 Meals, lodging, T-shirts and instructional material
Anticipated # of Chaperones:	1
Cost Per Chaperone and What it Covers:	\$250.00 Meals and lodging
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	NJROTC 3167
Blanket Request:	No

76

Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Aaron Lee</i> 2/11/2026 10:43:33 
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>2/15/26</i> 
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>2/16/26</i> 
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>D. Rubin 3/2/26</i> 

District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>4/2/26</u>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Middleburg High
Staff Requesting:	Paul Grybb, Coach paul.grybb@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Athletics Track and Field
Destination:	Pedro Menendez High School, Bartram Trail High School, Pine Forest High School, Varying locations
Educational Value	N/A
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 2/10/2026 16:20:00 Ends: 5/16/2026 17:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	District School Bus(es) - Must Utilize the Transportation Request Form, District Vehicle, Private Vehicle(s)
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	Kenneth Yancey, Paul Grybb, Laramie Bassler, Wyatt Underwood, Vickie Floyd, other Level 2 clearances that will be provided.
Anticipated # of Students:	100
Cost Per Student and What it Covers:	TBD Travel expenses and meet entry fees
Anticipated # of Chaperones:	10
Cost Per Chaperone and What it Covers:	0 N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Athletics
Blanket Request:	Yes

entire schedule

one overnight included
date & time TBD
-Pre-approve.

Schedule for Blanket Requests: (If applicable)	https://drive.google.com/open?id=1qLrmdpFtGgqXaDYe9I0IIVQqXvVhkcUP
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Paul Albert Grybb first of his name 2/10/2026 10:23:37 <i>P. Grybb 2-10-26</i>
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>[Signature]</i>
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>[Signature] 2/26/26</i>
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>David S. [Signature]</i>

*District Use Only	
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) _____.
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

MHS TRACK & FIELD SCHEDULE

VARSITY			
DATE	DAY	EVENT	H/A
February 13	Friday	Bronco Classic	Home
February 20	Friday	Falcon Friday	Away
February 23	Monday	Field Events Meet #1	Home
February 28	Saturday	Craig Speziale Invitational	Away
March 5	Thursday	Ridgeview Invitational	Away
March 13	Friday	Friday Knight Invite	Away
March 26th	Thursday	Clay County Championship	Away
March 31st	Tuesday	Blue Devil Invite *Runners Only*	Away
April 4th	Saturday	Don Hall Invitational	Away
April 9th	Thursday	Thursday Night Spikes	Away
April 17th	Friday	3A District 3 Championship	Away
May 2nd	Saturday	3A Region 1 Championship	Away
May 9th	Saturday	3A State Championship	Away
JUNIOR VARSITY			
DATE	DAY	EVENT	H/A
February 11	Wednesday	JV Meet #1	Away
February 13	Friday	Bronco Classic *Runners Only	Home
February 18	Wednesday	JV Meet #2	Home
February 23	Monday	Field Events Meet #1	Home
February 25	Wednesday	JV Meet #3	Home
March 2	Monday	JV Meet #4	Home
March 11	Wednesday	JV Championship *9/10th Only*	Away

LE - 2026

LOCATION	TIME	
Middleburg HS	2:30PM	
Pedro Menendez HS	2:00PM	
Middleburg HS	2:30PM	
Ponte Vedra	9:00AM	
Ridgeview HS	2:30PM	
Creekside HS	TBD	
Ridgeview HS	2:30PM	
Clay High School	TBD	
Orange Park HS	9:00AM	
Bartram Trail HS	4:00PM	
Orange Park HS	TBD	
Pine Forest HS	TBD	Overnight
Univ. of North Florida	TBD	

LOCATION	TIME	
Orange Park	5:30PM	
Middleburg HS	2:30PM	
Middleburg	5:30PM	
Middleburg	2:30PM	
Middleburg	5:30PM	
Middleburg	5:30PM	
Orange Park	5:00PM	



Clay County District Schools Field Trip Request Form

4/2/26 ✓

School Requesting:	*HS* Oakleaf High
Staff Requesting:	Cybel Perez, Teacher cybel.perez@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Elective/Resource, Yearbook NA
Destination:	The Florida Hotel and Conference Center, Orlando // 1500 Sand Lake Rd, Orlando, FL 32809
Educational Value	The student who are traveling with me to Yearbookpalooza are part of our yearbook staff. We will learn the necessary information for executing a successful yearbook.
FLDOE Standards/Benchmarks	SS.912.P.12.1: Define cognitive processes involved in understanding information ELA.9.C.5.1 Create digital presentations with coherent ideas and a clear perspective.
Field Trip Details: Start/End Date/Time	Starts: 7/13/2026 6:30:00 Ends: 7/15/2026 18:30:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	District Vehicle, Rental Van
Charter Bus Company (if applicable):	NA
Legal Name of Approved Drivers (if applicable)	Cybel Perez
Anticipated # of Students:	6
Cost Per Student and What it Covers:	\$0 NA
Anticipated # of Chaperones:	1
Cost Per Chaperone and What it Covers:	\$0 NA
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.

gh

Budget Code/Course to Be Charged:	IA 4070
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Cybel Perez 2/25/2026 21:40:04
Principal Signature and Date	Principal Signs Here <i>[Signature]</i> Principal Inserts Date Here 2-26-26
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here <i>[Signature]</i> Assistant Superintendent Inserts Date Here 3/3/26
Superintendent Signature and Date	Superintendent Signs Here <i>[Signature]</i> Superintendent Inserts Date Here 3/2/26

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>4/2/26</u>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.