



Clay County District Schools

Field Trip Request Form

8/7/25

School Requesting:	*JR* Lake Asbury Junior High
Staff Requesting:	Lindsey Underwood, Department Head lindsey.underwood@myoneclay.net
Grade Level and Subject/Program:	Eighth STEAM N/A
Destination:	Marine Lab, 51 Shoreland Drive, Key Largo, Florida
Education Value	During our visit, students will explore and learn about seagrass, mangrove, and coral reef ecology, while snorkeling off the coast of Key Largo, Florida. Marine Lab provides field, lab, and classroom learning opportunities to educate the students about Florida ecology and the importance of conservation.
FLDOE Standards/Benchmarks	<p>MA.K12.MTR.1.1 Actively participate in effortful learning both individually and collectively.</p> <p>MA.K12.MTR.2.1 Demonstrate understanding by representing problems in multiple ways</p> <p>MA.K12.MTR.5.1 Use patterns and structure to help understand and connect mathematical concepts</p> <p>MA.K12.MTR.7.1 Apply mathematics to real-world context</p> <p>ELA.K12.EE.2.1 Read and comprehend grade-level complex texts proficiently</p> <p>ELA. K12.EE.4.1 Use appropriate collaborative techniques and active listening skills when engaging in discussions in a variety of situations</p> <p>ELA. K12.EE.5.1 Use the accepted rules governing a specific format to create quality work</p> <p>ELA.K12.EE.6.1 Use appropriate voice and tone when speaking or writing</p> <p>SC.912.N.1.1 Define a problem based on a specific body of knowledge, for example : biology, chemistry, physics, and Earth/space science, and do the following:</p> <ol style="list-style-type: none"> 1. pose questions about the natural world 2. conduct systematic observations 3. examine books and other sources of information to see what is already known 4. review what is known in light of empirical evidence 5. plan investigations

	<p>6. use tools to gather, analyze, and interpret data (this includes the use of measurement in metric and other systems, and also the generation and interpretation of graphical representations of data, including data tables and graphs)</p> <p>7. pose answers, explanations, or descriptions of events</p> <p>8. generate explanations that explicate or describe natural phenomena (inferences)</p> <p>9. use appropriate evidence and reasoning to justify these explanations to others</p> <p>10. communicate results of scientific investigations</p> <p>11. evaluate the merits of the explanations produced by others</p> <p>SC.912.L.17.5 Analyze how population size is determined by births, deaths, immigration, emigration, and limiting factors (biotic and abiotic) that determine carrying capacity</p> <p>SC.912.N.1.6 Describe how scientific inferences are drawn from scientific observations, and provide examples from the content being studied</p> <p>SC.912.L.17.2 Explain the general distribution of life in aquatic systems as a function of chemistry, geography, light, depth, salinity, and temperature</p> <p>SC. 912.L.17.4 Describe changes in ecosystems resulting from seasonal variations, climate change, and succession</p> <p>SC.912.L.17.8 Recognize the consequences of the losses of biodiversity due to catastrophic events, climate changes, human activity, and the introduction of invasive, nonnative species</p> <p>SC.912.L.17.20 Predict the impact of individuals on environmental systems, and examine how human lifestyles affect sustainability.</p>
Field Trip Details: Start/End Date/Time	<p>Starts: 1/22/2026 5:30:00</p> <p>Ends: 1/23/2026 19:30:00</p>
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Academy Bus
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	75
Cost Per Student and What it Covers:	<p>\$500</p> <p>The Marine Lab visit includes lodging, meals, and snorkel gear. Additional cost includes transportation, and lodging for the bus driver.</p>

Anticipated # of Chaperones:	10
Cost Per Chaperone and What it Covers:	\$0 N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	3233
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Lindsey Underwood</i> 5/29/2025 12:23:26
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>5-29-25</i>
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>5-29-25</i>
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>5-29-25</i>

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>8/1/25</u>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



8/1/25

Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Fleming Island High
Staff Requesting:	Jason Poole, Coach jason.poole@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Athletics Cross Country Boys and Girls
Destination:	Apalachee Regional Park, 7550 Apalachee Pkwy, Tallahassee, FL 32311
Education Value	This is the official pre-state championship race. It involves competing against the best cross country teams in the state and is a preview of the state meet in November.
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 10/24/2025 10:00:00 Ends: 10/25/2025 13:00:00
Overnight:	<input checked="" type="radio"/> Yes
Out-Of-State:	<input checked="" type="radio"/> No
Type of Transportation:	Private Vehicle(s)
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	Jason Poole, Dave Allen, Max Grandstaff, Ellen Boyer
Anticipated # of Students:	20
Cost Per Student and What it Covers:	\$75 Travel and hotel
Anticipated # of Chaperones:	4
Cost Per Chaperone and What it Covers:	\$75 Travel and hotel
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Internal Accounts, Cross Country boys 1111, and Cross Country girls 1112

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Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Jason Poole 6/18/2025 15:29:56
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 6/25/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 6/30/25
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here 6/30/25

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) 8/1/25
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



Clay County District Schools Field Trip Request Form

8/1/25

School Requesting:	*HS* Fleming Island High
Staff Requesting:	Adrienne Grace, Coach travis.cunningham@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Athletics Cheerleading
Destination:	University of Central Florida, team camp
Education Value	NA
FLDOE Standards/Benchmarks	NA
Field Trip Details: Start/End Date/Time	Starts: 7/26/2025 8:00:00 Ends: 7/29/2025 17:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Private Vehicle(s)
Charter Bus Company (if applicable):	NA
Legal Name of Approved Drivers (if applicable)	NA
Anticipated # of Students:	35
Cost Per Student and What it Covers:	\$477.00 Room, meals, snacks, cost of camp, instructors
Anticipated # of Chaperones:	5
Cost Per Chaperone and What it Covers:	\$250 Room, meals
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Cheerleading,
Blanket Request:	No
Schedule for Blanket Requests:	

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(if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Adrienne Grace</i> 6/19/2025 10:17:45
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>Jul Mary</i> 6/19/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>[Signature]</i> 6/23/25
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>D. Dini</i> 6/30/25

***District Use Only**

- ☐ ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) _____
- ☒ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) *8/7/25*.
- ☐ CTE EVENT
Event was Pre-Approved at the School Board meeting on (Date) _____.



Clay County District Schools

Field Trip Request Form

8/1/25

School Requesting:	*HS* Fleming Island High
Staff Requesting:	Jason Poole, Coach jason.poole@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Athletics Cross Country, boys and girls
Destination:	Apalachee Regional Park, 7550 Apalachee Pkwy, Tallahassee, FL 32311
Education Value	State Championship meet to conclude the season.
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 11/21/2025 10:00:00 Ends: 11/22/2025 13:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	District Vehicle
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	Jason Poole, Dave Allen, Max Grandstaff, Ellen Boyer
Anticipated # of Students:	16
Cost Per Student and What it Covers:	\$75 Travel and hotel
Anticipated # of Chaperones:	4
Cost Per Chaperone and What it Covers:	\$75 Travel and hotel
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Internal Accounts, Fleming Island High School Athletics
Blanket Request:	No

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8/1/25

Clay County District Schools

Field Trip Request Form

School Requesting:	*HS* Fleming Island High
Staff Requesting:	Jason Poole, Coach jason.poole@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Athletics Cross Country boys and girls
Destination:	Apalachee Regional Park, 7550 Apalachee Pkwy, Tallahassee, FL 32311
Education Value	This is a regional cross country meet and an early season opportunity to preview the state championship course.
FLDOE Standards/Benchmarks	n/a
Field Trip Details: Start/End Date/Time	Starts: 9/13/2025 8:00:00 Ends: 9/14/2025 13:00:00
Overnight:	<input checked="" type="radio"/> Yes
Out-Of-State:	<input checked="" type="radio"/> No
Type of Transportation:	Private Vehicle(s)
Charter Bus Company (if applicable):	n/a
Legal Name of Approved Drivers (if applicable)	Jason Poole, Dave Allen, Max Grandstaff, Ellen Boyer
Anticipated # of Students:	20
Cost Per Student and What it Covers:	\$75 hotel and travel
Anticipated # of Chaperones:	4
Cost Per Chaperone and What it Covers:	75 hotel and travel
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Internal Accounts, Cross Country Boys 1111 and Cross Country Girls 1112
Blanket Request:	No

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Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Jason Poole 6/18/2025 15:25:47
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 6/25/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 6/30/25
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here 6/30/25

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) 6/11/25
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



Clay County District Schools Field Trip Request Form

8/17/25

School Requesting:	*HS* Fleming Island High
Staff Requesting:	Jason Poole, Coach jason.poole@myoneclay.net
Grade Level and Subject/Program:	Ninth Athletics Cross Country, boys and girls
Destination:	Sam Smith Park, 155 Douthit Ferry Road Cartersville, GA 30120
Education Value	This is an elite level cross country invitational. We have attended this meet each of the past three seasons. It gives our athletes great competition and is an opportunity for team bonding.
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 9/20/2025 6:00:00 Ends: 9/21/2025 20:00:00
Overnight:	Yes
Out-Of-State:	Yes
Type of Transportation:	Private Vehicle(s)
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	Dave Allen, Max Grandstaff, Jason Poole, Ellen Boyer
Anticipated # of Students:	15
Cost Per Student and What it Covers:	75 hotel and travel
Anticipated # of Chaperones:	3
Cost Per Chaperone and What it Covers:	75 hotel and travel
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Cross Country Boys Internal, 1111, Cross Country Girls Internal, 1112
Blanket Request:	No

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Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Jason Poole 6/18/2025 15:17:57
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here Thomas Pittman 6/25/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here D. P. 6/30/25
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here D. P. 6/30/25

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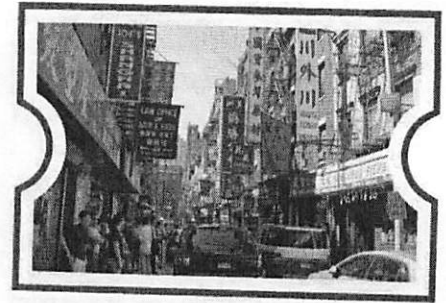
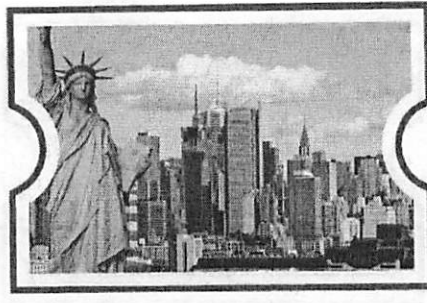
8/7/25

Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Orange Park High
Staff Requesting:	Michelle DuChemin, Teacher michelle.duchemin@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Fine Arts n/a
Destination:	New York City, New York
Education Value	Chorus Members will visit New York to experience music on the Broadway stage and participate in a Broadway led workshop. Students will learn about musical theater history, American history, and visit an Art Museum. Students will come away with a greater understanding of music and culture beyond the classroom setting.
FLDOE Standards/Benchmarks	MU.912.C.1.4 Compare and perform a variety of vocal styles and ensembles. MU.912.C.2.2 Evaluate performance quality in recorded and/or live performances. MU.912.H.2.1 Evaluate the social impact of music on specific historical periods. MU.912.O.3.1 Analyze expressive elements in a musical work and describe how the choices and manipulations of the elements.
Field Trip Details: Start/End Date/Time	Starts: 3/27/2026 5:00:00 Ends: 3/30/2026 21:00:00
Overnight:	Yes
Out-Of-State:	Yes
Type of Transportation:	Charter Bus, Commercial Airline
Charter Bus Company (if applicable):	The bus is provided by Greenlight Tours and will only be ridden in New York.
Legal Name of Approved Drivers (if applicable)	n/a
Anticipated # of Students:	40
Cost Per Student and What it Covers:	\$2,400.00 Everything except transportation to the airport.
Anticipated # of Chaperones:	5
Cost Per Chaperone and	\$0

What it Covers:	Everything except transportation to the airport.
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Internal 2200
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Michelle DuChemin</i> 5/19/2025 9:40:10
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>[Signature]</i> 5/27/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>[Signature]</i> 6/9/25
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>[Signature]</i>

*District Use Only	
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<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



NEW YORK CITY

Orange Park High School Choir

Friday, March 27th, 2026

- 5:00am Arrive at Jacksonville International Airport
- 7:00am Depart out of Jacksonville Airport on United Airlines Flight #2673
- 9:19am Arrive in the Big Apple, New York, NY
- 9:45am Meet your Green Light tour manager
- 10:00am Pack and load bus
- 11:00am Lunch and shopping at Chelsea Market (\$25 cash back)
- 1:00pm See the High Line Elevated Park and Little Island
- 2:30pm Tour through parts of Central Park
- 4:00pm Check into Midtown Manhattan hotel
- 6:00pm Dinner at Havana Central
- 7:30pm Free time with Chaperone groups in Times Square
- 9:00pm Group photo in Times Square
- 9:30pm Arrive back at hotel

Saturday, March 28th, 2026

- Breakfast at a local deli (\$25 cash back)
- 10:00am Broadway Clinic, learn a piece taught by a member of the cast
- 12:00pm Lunch at Urban Hawker (\$25 cash back)
- 1:30pm Tour of Radio City Music Hall
- 3:00pm Shopping on Fabulous 5th Avenue
- Freshen up at the hotel

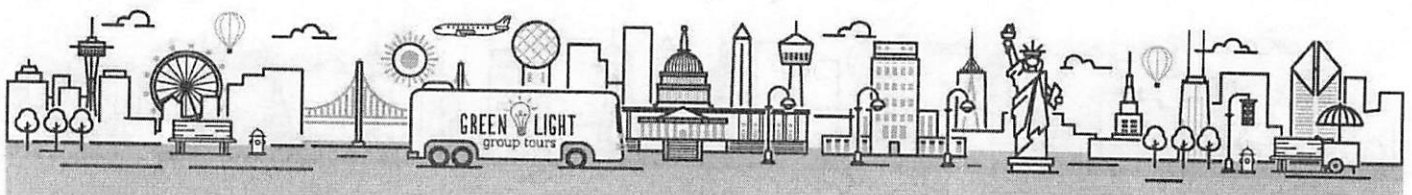
- 4:45pm Dinner at Ellen's Stardust Diner
- 7:00pm See Wicked on Broadway
- Arrive back at the hotel

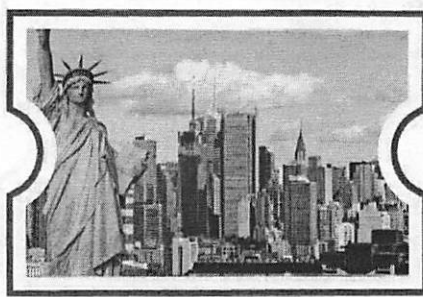
Sunday, March 29th, 2026

- Breakfast at a local deli (\$25 cash back)
- 9:30am Explore the 9/11 Museum
- 11:30am See the 9/11 Memorial
- 12:00pm Lunch at Hudson Eats (\$25 cash back)
- 3:00pm See Hadestown on Broadway
- 6:00pm Dinner at Pink Taco
- 8:00pm Visit the Empire State Building
- 10:00pm Arrive back at hotel

Monday, March 30th, 2026

- Breakfast at a local deli (\$25 cash back)
- Load bus and check out of hotel
- 10:00am Enjoy the MET (Metropolitan Museum of Art)
- 1:30pm Lunch and shopping in Chinatown/Soho (\$25 cash back)
- 3:00pm Depart for the Newark airport
- 4:00pm Arrive at the Airport
- Dinner at the airport (\$25 cash back)
- 6:40pm Depart on United Airlines flight #0435
- Arrive back in Jacksonville





NEW YORK CITY

Ground Package Includes

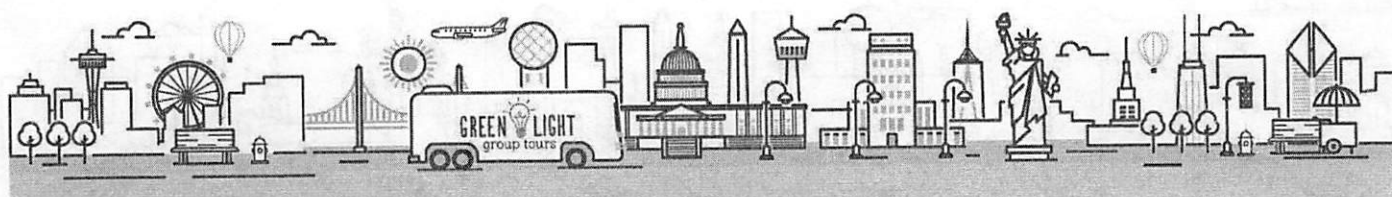
- Round trip flight (does not include luggage fees)
- Motor coach transfers to and from the New York airport (some of the New York transportation will be by subway and walking)
- Subway pass
- Dedicated tour manager
- Three nights lodging in interior corridor hotel in Midtown Manhattan
- 9/11 Memorial and Museum
- Wicked on Broadway
- Hadestown on Broadway
- Broadway Clinic
- Fabulous 5th Avenue
- Times Square
- The MET
- Radio City
- The High Line and Little Island
- Central Park
- One World Observatory
- Chinatown
- Breakfast daily
- Lunch at Chelsea Market
- Lunch at Hudson Eats
- Lunch at Urban Hawker
- Lunch in Chinatown/ Soho
- Dinner at Havana Central
- Dinner at Ellen's Stardust Diner
- Dinner at the Pink Taco
- Dinner in the airport

- Two million dollar liability insurance policy
- Name badges with emergency phone numbers and a mini itinerary
- Standard trip delay protection
- Nighttime hotel security, so you can sleep
- Three complimentary director's packages: two at double occupancy and one at single occupancy
- Online registration and billing

Minimum number of paying travelers:	40	45	50	55	60
Quad	\$1,941	\$1,892	\$1,954	\$1,913	\$1,878
Triple	\$2,016	\$1,967	\$2,029	\$1,988	\$1,953
Double	\$2,166	\$2,117	\$2,179	\$2,138	\$2,103
Single	\$2,616	\$2,567	\$2,629	\$2,588	\$2,553

Does Not Include

- Transportation between school and the airport
- Checked bag fees
- Group photo-\$20/photo (optional)



01/1/25



Clay County District Schools

Field Trip Request Form

School Requesting:	*HS* Orange Park High
Staff Requesting:	Timothy McAllister, Teacher timothy.mcallister@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	CAMP BLANDING
Education Value	STEM multi day Orienteering Course
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 9/12/2025 14:00:00 Ends: 9/14/2025 15:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	rental vehicle
Charter Bus Company (if applicable):	n/a
Legal Name of Approved Drivers (if applicable)	Timothy McAllister
Anticipated # of Students:	8
Cost Per Student and What it Covers:	\$125.00 Lodging, meals, transportation, fees
Anticipated # of Chaperones:	2
Cost Per Chaperone and What it Covers:	0 n/a
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	NJROTC County External
Blanket Request:	No
Schedule for Blanket Requests:	

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(if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Timothy McAllister</i> 7/7/2025 12:17:07
Principal Signature and Date	Principal Signs Here <i>H/K</i> Principal Inserts Date Here <i>7/7/25</i>
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>[Signature]</i> <i>7/14/25</i>
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>[Signature]</i> <i>7/16/25</i>

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <i>8/7/25</i>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



Clay County District Schools

Field Trip Request Form

8/7/25

School Requesting:	*HS* Oakleaf High
Staff Requesting:	Christopher Foy, Coach christopher.foy@myoneclay.net
Grade Level and Subject/Program:	Twelfth Athletics Football for FCA Camp
Destination:	Stetson University, 421 N Woodland Blvd., Deland FL. 32723
Education Value	Exposure to a Florida College Campus and experience College Life. Compete against Top Ranked Tackle Football Teams from across the state.
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 7/14/2025 9:00:00 Ends: 7/16/2025 18:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Arnett Bus Lines
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	45
Cost Per Student and What it Covers:	\$175.00 Transportation, Camp Cost (which includes Room and Board for 3 days / 2 nights)
Anticipated # of Chaperones:	11
Cost Per Chaperone and What it Covers:	0 N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Football Account #1101

Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Christopher L. Foy</i> 6/24/2025 11:23:15
Principal Signature and Date	Principal Signs Here <i>[Signature]</i> Principal Inserts Date Here <i>6/25/25</i>
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here <i>[Signature]</i> Assistant Superintendent Inserts Date Here <i>6/30/25</i>
Superintendent Signature and Date	Superintendent Signs Here <i>[Signature]</i> Superintendent Inserts Date Here <i>6/30/25</i>

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <i>8-7-25</i>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



8/7/25

Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Ridgeview High
Staff Requesting:	Sean Heery, JROTC Instructor sean.heery@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	Camp Blanding, Starke, FL
Education Value	Cadets will participate in an instructional orienteering program called "Zero to Orange" that will train beginner orienteers and develop them into Novice/Intermediate orienteers hence the name Zero to Orange. Orange is intermediate level. Orienteering is one of JROTC's competitive activities.
FLDOE Standards/Benchmarks	PE.912.M.1, PE.912.C.2, PE.912.L.3, PE.912.R.5, PE.912.R.6
Field Trip Details: Start/End Date/Time	Starts: 9/12/2025 13:00:00 Ends: 9/14/2025 14:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	District School Bus(es) - Must Utilize the Transportation Request Form, 7 passenger vans
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	20
Cost Per Student and What it Covers:	\$125.00 Instruction, food, lodging & facilities
Anticipated # of Chaperones:	2
Cost Per Chaperone and What it Covers:	0 food, lodging
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be	3167

Charged:	
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Sean M Heery, LtCol USMC Ret 6/4/2025 14:39:14 <i>Sean M Heery</i>
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>B. E. - 6-11-25</i>
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>Mikes 7/12/25</i>
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>D. K. 7/16/25</i>

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>8/7/25</u>
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<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



8/7/25

Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Ridgeview High
Staff Requesting:	Sean Heery, JROTC sean.heery@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	Coffee HS, 159 Trojan Way, Douglas, GA 31533
Education Value	Cadets will compete in the Area 10 Close Order Drill Championship
FLDOE Standards/Benchmarks	PE.912.M, PE.912.R.6
Field Trip Details: Start/End Date/Time	Starts: 2/6/2026 8:00:00 Ends: 2/7/2026 17:30:00
Overnight:	Yes
Out-Of-State:	Yes
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Annett Bus Lines
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	40
Cost Per Student and What it Covers:	0 Paid with Navy funds
Anticipated # of Chaperones:	4
Cost Per Chaperone and What it Covers:	0 Paid with Navy funds
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	3167
Blanket Request:	No
Schedule for Blanket Requests:	

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(if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Sean M. Heery, LtCol USMC Ret 6/5/2025 8:56:07 <i>Sean M Heery</i>
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>B. E. B. 6-11-25</i>
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>Phyllis 7/10/25</i>
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>D. Shiri 7/16/25</i>

*District Use Only	
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