

Monthly Deletion Analysis / March 2024 2025

Cost Center	Asset	Item, Reason for Deletion	Type of Deletion
OPH - 0252	13000360	RAKE: FIELD TORO TR3020 / BROKEN	D5
OPJ - 0361	13000363	VEHICLE: WORKMAN TORO UTILITY / BROKEN	D5
CHS - 0341	00088453	AMPLIFIER: POWER 2 X 800 WATTS / BROKEN	D1
	00088451	ROLLING EQUIP RACK CASE W/POWER / BROKEN	D1
	00088450	MIXER: AUDIO / BROKEN	D1
Professional Development - 9009	21000457	VIDEO CONFERENCE: SWIVL CX5 / BROKEN	D1
	23000874	VIDEO CONFERENCE: SWIVL CX5 / BROKEN	D1
Superintendent - 9016	23100022	LAPTOP: DELL 5320 LATITUDE / BROKEN	D1
Food & Nutrition - 9110	18000334	CABINET: HEATED MOBILE CRESCOR / BROKEN	D5
	19000317	CABINET: HOLDING HEATED ALTO / BROKEN	D5

D1 = PARTED OUT/JUNK
D5 = SURPLUS SALES

Clay County Public Schools
Monthly Deletion Report
For Month Ending: 03/31/2025

<u>Disposal Method</u>	<u>Tag</u>	<u>Description</u>	<u>Acquisition Date</u>	<u>Disposal Date</u>	<u>Purchase Amount</u>	<u>Depreciation Value</u>
Surplus Sale	13000360	ORANGE PARK HIGH RAKE: FIELD TORO TR3020	11/08/2012	03/03/2025	6,300.00	0.00
CLAY HIGH SCHOOL						
Junk/Parts	00088450	MIXER: AUDIO	06/28/2006	03/03/2025	1,299.00	0.00
Junk/Parts	00088451	ROLLING EQUIP RACK CASE W/POWE	06/28/2006	03/03/2025	1,871.20	0.00
Junk/Parts	00088453	AMPLIFIER: POWER 2 X 800 WATTS	06/28/2006	03/03/2025	1,099.00	0.00
ORANGE PARK JR HIGH						
Surplus Sale	13000363	VEHICLE: WORKMAN TORO UTILITY	11/08/2012	03/03/2025	7,486.83	0.00
PROFESSIONAL DEVELOPMENT						
Junk/Parts	21000457	VIDEO CONFERENCE: SWTVL CX5	06/30/2021	03/03/2025	1,149.00	383.00
Junk/Parts	23000874	VIDEO CONFERENCE: SWTVL CX5	06/29/2023	03/03/2025	1,188.00	396.00
SUPERINTENDENT						
Junk/Parts	23100022	LAPTOP: DELL 5320 LATTUDE	06/28/2022	03/03/2025	1,280.09	426.70
FOOD & NUTRITION SERVICES						
Surplus Sale	18000334	CABINET: HEATED MOBILE CRESCOR	05/03/2018	03/03/2025	2,374.90	339.27
Surplus Sale	19000317	CABINET: HOLDING HEATED ALTO-S	12/10/2018	03/03/2025	3,975.09	567.87
					6,349.99	907.14

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	Total Furniture				Totals for Deletion Report	
	28,023.11				28,023.11	2,112.84
	Total Vehicles					
	0.00					
	Total Audio Visual					
	0.00					
	Total Software					
	0.00					

Note:

Disposal Method Descriptions:

- JUNK/PARTS - Part(s) of an asset are used and remainder of part(s) are sold, recycled or disposed
- TRADE-IN - Vendor issues a credit towards a new purchase
- THEFT/VANDALISM - Items stolen or broken (police report attached)
- MISSING - Items lost and are not found during property inventory (Annually)
- SURPLUS SALE - Items that are outdated, not working or obsolete. Items are either sold, recycled or disposed
- ENTERED IN ERROR- Not used
- TRANSFER/DONATION - From Clay County District to an Outside Agency (Approved by Board or Superintendent)
- DESTROYED - Fire/Natural Disaster, etc.
- THRESHOLD (ex. \$750 TO \$1000)