

FOLLOW ALL PROCEDURES ON BACK OF THIS FORM

Contract # 250160
Number Assigned by Purchasing Dept.



CONTRACT REVIEW

BOARD MEETING DATE:

WHEN BOARD APPROVAL IS REQUIRED DO
NOT PLACE ITEM ON AGENDA UNTIL
REVIEW IS COMPLETED

☐ Must Have Board Approval over \$100,000.00

Date Submitted: March 25, 2025

Name of Contract Initiator: Treasure Pickett

Telephone #: 904-336-6918

School/Dept Submitting Contract: K12-Secondary Education

Cost Center # 9007

Vendor Name: Embry-Riddle Aeronautical University, Inc.

Contract Title: Modification #1 to the Amendment Two between Gaetz Aero Space Inst., ERAU and SBCC

Contract Type: New ☐ Renewal ☐ Amendment ☒ Extension ☐ Previous Year Contract # 240225

Contract Term: March 17, 2025 - June 30, 2025

Renewal Option(s):

Contract Cost: 41,888.00 Price Increase of 1,802.00 and Course additions to Amd A

☐ BUDGETED FUNDS – SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT

Funding Source: Budget Line #

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☐ NO COST MASTER (COUNTY WIDE) CONTRACT - SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT

☐ INTERNAL ACCOUNT - IF FUNDED FROM SCHOOL IA FUNDS – SEND CONTRACT PACKAGE DIRECTLY TO SBAO

REQUIRED DOCUMENTS FOR CONTRACT REVIEW PACKAGE (when applicable):

RECEIVED

By Elaine at 10:16 am, Mar 26, 2025

____ Completed Contract Review Form

____ SBAO Template Contract or other Contract (NOT SIGNED by District / School)

____ SIGNED Addendum A (if not an SBAO Template Contract) - **When using the Addendum A, this Statement MUST BE included in the body of the Contract:**

"The terms and conditions of Addendum A are hereby incorporated into this Agreement and the same shall govern and prevail over any conflicting terms and/or conditions herein stated."

____ Certificate of Insurance (COI) for General Liability & Workers' Compensation that meet these requirements:

COI must list the School Board of Clay County, Florida as an Additional Insured and Certificate Holder. Insurer must be rated as A- or better.

General Liability = \$1,000,000 Each Occurrence & \$2,000,000 General Aggregate.

Auto Liability = \$1,000,000 Combined Single Limit (\$5,000,000 for Charter Buses).

Workers' Compensation = \$100,000 Minimum

[If exempt from Workers' Compensation Insurance, vendor/contractor must sign a Release and Hold Harmless Form. If not exempt, vendor/contractor must provide Workers' Compensation coverage].

____ State of Florida Workers Comp Exemption (<https://apps.flcfs.com/bocexempt/>) (If Applicable)

____ Release and Hold Harmless (If Applicable)

AREA BELOW FOR DISTRICT PERSONNEL ONLY

CONTRACT REVIEWED BY:

COMMENTS BELOW BY REVIEWING DEPARTMENT

Purchasing Department

Check year on Attachment because it has Spring Semester 2024 and it might need to be 2025. ✓

REVIEWED

By Bertha Staefe at 8:37 am, Apr 01, 2025

School Board Attorney JPS
4/1/25

Approved once date is fixed.

Review Date

Other Dept. as Necessary

Review Date

PENDING STATUS: ☐ YES ☐ NO

IF YES, HIGHLIGHTED COMMENTS ABOVE MUST BE CORRECTED BY INITIATOR

FINAL STATUS

**TENTATIVELY
APPROVED**

Pending Signatures

**Modification #1 to the Amendment Two
between Gaetz Aerospace Institute,
The School Board of Clay County, Florida
Academic Years 2024-2025**

This First Modification (the "Modification") is entered into effective March 17, 2025, or on the last date approved by either party, whichever is later (the "Effective Date") and is by and between The School Board of Clay County, Florida (hereinafter referred to as the **DISTRICT**), and Embry-Riddle Aeronautical University, a not-for-profit corporation organized and existing under the laws of the State of Florida (hereinafter referred to as **ERAU**)

1. **Background.** This Modification pertains to the Agreement between the parties dated effective on or about September 2, 2022 relating to the parties' agreement regarding dual enrollment/CTE courses for the 2022-2025 academic years (the "Agreement"). This Modification sets forth the budget for AY 24-25 in the amount of \$40,086.00 as shown in Attachment A AY 24-25 (Statement of Work and Budget) as a result of ERAU's provision of sections requested by the school district for the AY 24-25 school year. The number of sections for AY 24-25 are set forth in Attachment A, and the schedule of courses requested are set forth in the revised Appendix A AY24-25.

2. **Modification.**

(A) This modification is to set forth an additional amount of \$1,802.00 for the Agreement executed on July 2, 2024.

(B) Section 4.0 of the Amendment is voided and replaced with the following:

ARTICLE 4.0 PAYMENT

4.1 **DISTRICT** will make payment for the academic year in accordance with Attachment A AY 24-25 Revised to this Agreement entered into by both Parties.

4.2 Payments for verified invoices for the academic year (AY) will be due as follows:

Date of Final Execution	Payment of <u>\$ 41,888.00</u> for AY
Upon Receipt of Certification	Payment of 5% CAPE
Dollars in AY 25-26 if applicable	Certification due for AY

(C) **Attachment A** (Statement of Work and Budget) contained in Amendment Two is replaced with **Attachment A AY 2024-2025 Revised**, attached hereto.

(D) **Appendix A AY 24-25** contained in Amendment Two is replaced with **Appendix A AY 24-25 Revised**.

Except as specifically modified and amended herein, all remaining terms, provisions, requirements and specifications contained in the original Agreement are in full force and effect.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed by their duly authorized officers or representatives.

For Embry-Riddle Aeronautical University

Nanette Guzman, DBA, CRA, Director,
Office of Sponsored Research Administration

Date

For The School Board of Clay County, Florida

Erin Skipper, Chair

DATE

ATTEST:

David Broskie, Superintendent

DATE

Remainder of page left blank intentionally

Attachment A AY 24-25 Revised

Statement of Work and Budget

AY 2024-2025 Course Sections

2024 Fall Semester/Spring Semester 2025

1. Dual Enrollment Course Sections	18
2. Secondary Course Section	2
Total Sections	20
Course Monitor Fees	\$ 1,800.00
Faculty Costs (Adjunct)	\$21,000.00
Fringe Benefits	\$ 1,756.00
Dual Enrollment Section Cost	\$ 9,000.00
Secondary Section Cost	\$ 500.00
Subtotal	\$34,056.00
Indirect Costs	\$ 7,833.00
Total Price	\$41,888.00

Grant funds will cover the cost of all technical training, travel for professional development, textbooks, UAVs, teacher stipends, program management, student industry certification exams and programs in UAS and Private Pilot Ground school, teacher industry certification exams and training programs in UAS and Private Pilot Ground School, professional industry conferences when possible and other aviation opportunities as they may arise.

Payment

The District will make payment for each academic school year in accordance with this schedule and any addenda to this contract entered into by both Parties. Payments will be due as follows:

Date of Final Execution	<u>\$20,944.00</u>	(50% of total due)
March 1, 2025	<u>\$20,944.00</u>	(50% of total due)
Total Due	\$41,888.00	+ 5% of Cape Certification Dollars upon receipt of funds in AY25

Appendix A AY 24-25 Revised

List of courses being taught in the School Board of Clay County, Florida:

Fall 2024

Location	Level	Course Title	Instructor
Clay - Fleming Island HS	DE	AS 120 - Principles of Aeronautical Science	Keller, David
Clay - Keystone Heights HS	DE	AS 120 - Principles of Aeronautical Science	ERAU-George, Raymond
Clay - Keystone Heights HS	DE	AS 120 - Principles of Aeronautical Science	ERAU-George, Raymond
Clay - Keystone Heights HS	DE	AS 235 - UAS & XCountry Data Entry	ERAU-George, Raymond
Clay - Keystone Heights HS	DE	AS 121a - Private Pilot Operations	ERAU-George, Raymond
Clay - Keystone Heights HS	DE	HSI 110 - Introduction to Homeland Security	Hall Richard
Clay - Middleburg HS	DE	AS 120 - Principles of Aeronautical Science	Clark, Shannon
Clay - Oakleaf High School	DE	AS 120 - Principles of Aeronautical Science	Bowler, Ellis
Clay - Oakleaf High School	HS	sUAS - Small UAS Safety Operations	Bowler, Ellis
Clay - Oakleaf High School	HS	sUAS - Small UAS Safety Operations	Bowler, Ellis
Clay - Orange Park HS	DE	EGR 101 - Introduction to Engineering	DeMarco, Mary

Spring 2025

Location	Level	Course Title	Instructor
Clay - Fleming Island HS	DE	AS 220 - Unmanned Aircraft Systems	Keller, David
Clay - Keystone Heights HS	DE	AS 220 - Unmanned Aircraft Systems	ERAU-George, Raymond
Clay - Keystone Heights HS	DE	AS 220 - Unmanned Aircraft Systems	ERAU-George, Raymond
Clay - Keystone Heights HS	DE	AS 222 - UAS Security	ERAU-George, Raymond
Clay - Keystone Heights HS	DE	AS 121b - Private Pilot Operations	ERAU-George, Raymond
Clay - Keystone Heights HS	DE	BA 201 - Principles of Management	Hall, Richard
Clay - Middleburg HS	DE	HSI 110 - Introduction to Homeland Security	Clark, Shannon
Clay - Oakleaf High School	DE	SS 130 - History of Aviation in America	Bowler, Ellis
Clay - Oakleaf High School	HS	sUAS-Small UAS Safety Operations-continued	Bowler, Ellis
Clay - Oakleaf High School	HS	sUAS-Small UAS Safety Operations-continued	Bowler, Ellis
Clay - Orange Park HS	DE	CS 223 - Scientific Programming in C	DeMarco, Mary