



School Board of Clay County

September 5, 2024 - Regular School Board Meeting

Title

C12 - Affiliation Agreement between Clay County District Schools and St. Petersburg College (SPC)

Description

This agreement is between Clay County District Schools and St. Petersburg College for SPC students to participate in field and clinical experiences under the direction of a qualified mentor educator in Clay County schools.

Gap Analysis

Without this agreement, interns from St. Petersburg College cannot be placed in Clay County District Schools and would thereby prevent potential teacher candidates from choosing Clay to begin their career.

Previous Outcomes

Clay County District Schools currently has agreements with 33 Colleges/Universities, and the current agreement with SPC will be expiring. This agreement is a renewal and would allow teacher candidates from SPC to continue to be placed in Clay.

Expected Outcomes

Placement of teacher candidates provides real-world experiences to better prepare them for the rigors of teaching in the Prek-12 educational setting. SPC is currently requesting the placement of 1 student, and this agreement will allow for future interns to be placed over the duration of the contract period.

Strategic Plan Goal

Goal 2: Talent Recruitment, Development, and Retention

Strategy 1.1: Develop strategic partnerships with organizations and universities to source new talent for a diverse workforce that is effective and highly-qualified for non-instructional, instructional, and administrative positions throughout CCDS

Recommendation

That the Clay County School Board approve the agreement between Clay County District Schools and St Petersburg College.

Contact

Roger Dailey, Chief Academic Officer, 904.336.6904 roger.dailey@myoneclay.net

Financial Impact

\$0.00

Review Comments

Attachments

[250013 St Petersburg College.pdf](#)

STUDENT TEACHING AFFILIATION AGREEMENT

St. Petersburg College, College of Education

And

School District of Clay County of Florida

This Student Teaching Affiliation Agreement (“Agreement”) is entered into on this 11th day of September 2024, by and between THE BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE, whose mailing address is PO Box 13489, St. Petersburg, Florida 33733 (“SPC”), and THE SCHOOL BOARD OF CLAY COUNTY, FLORIDA, located at 900 Walnut Street, Green Cove Springs, Florida, 32043 (“the District”).

1. **Purpose.** The purpose of this Agreement is to establish the terms and conditions under which SPC students (“SPC Students”) may participate in Student Teaching Internships, Practicums, and Observations at the schools located in the District.

2. **SPC Student Placements.** The District shall accept SPC students for placement in Student Teaching Internships, Practicums, and Observations on the terms and conditions set forth herein.

3. **Policies Governing SPC Student Placements.**

a. Placements for all clinical field experiences will be arranged by the designated representatives of the District in collaboration with representatives of SPC. SPC Student applications for final internship will be submitted to the District by the appropriate SPC representative according to the following dates or as otherwise agreed upon by the parties:

April 15 - Submission of applications for final internships for Fall Semester

October 15 - Submission of applications for final internships for Spring Semester

b. Under no circumstances will SPC students be allowed to contact principals, administrators, or teachers to request a specific preferred placement.

c. SPC student applicants for college practicums or final internships cannot be placed in a school in which the applicant has a relative who is an employee or a student.

4. **SPC Responsibilities.**

a. SPC will provide a university supervisor for each practicum student or final intern placed in a District school. Each university supervisor will meet the minimum qualifications set forth by the Florida Department of Education which presently include the following:

- i. Three or more years of K-12 Teaching Experience
 - ii. Evidence of Clinical Educator Training or commensurate clinical training
 - iii. A master's degree or higher in an appropriate educational field.
- b. SPC supervisors will observe, evaluate, support, and provide feedback to SPC Students in field placements.
- c. SPC will provide to each cooperating teacher a packet of materials and information regarding policies, expectations, and responsibilities of practicum students and final internships.
- d. SPC will provide SPC Students with a field experience orientation in which they will be informed that they must a) abide by the policies, rules, and regulations of the placement school, b) follow the principles in the Educator's Code of Ethics and Principles of Professional Conduct, and c) recognize the confidential nature of information regarding K-12 students and their records.
- e. SPC will ensure that SPC Students placed in a District clinical field experience shall, at each SPC Student's own expense, submit to and pass a fingerprint-based background check as required by Florida Statutes prior to any direct contact with District students under this Agreement and prior to entering District school grounds when students are present.

5. District Responsibilities.

a. In accordance with applicable Florida Statutes, District cooperating teachers who work with pre-service teachers in practicum or final internship field placements must meet the minimum qualification set forth by the Florida Department of Education, which presently include the following:

- i. have three years of K-12 teaching experience
 - ii. have a valid teaching certificate in the assigned teaching area
 - iii. have evidence of Clinical Educator Training
- i. demonstrate effective classroom management strategies
 - ii. have a certification or endorsement in Reading.

b. The District school will make available to the practicum student or final intern the instructional materials required in the classroom in which he/she has been assigned.

c. The District school will provide appropriate orientation for the practicum student or final intern in regard to policies, rules, and regulations for the assigned school and classroom.

d. The District school will provide the practicum student or final intern appropriate feedback, timely evaluations, and scheduled meetings to discuss performance.

6. **Confidentiality.** SPC and the District shall inform each SPC student of federal and state laws governing the confidentiality of District student information, including FERPA. The parties agree that any breach of confidentiality by an SPC Student shall be grounds for immediate termination of the student's clinical experience.

7. **Indemnification and Hold Harmless.** Neither party shall be responsible to the other for personal injury or property damage or other loss except that resulting from its own negligence or the negligence of its employees or others for whom the party is legally responsible. The District will provide SPC Students with immediate first aid for work-related injuries or illnesses, such as blood or bodily fluid exposure. **Notwithstanding the foregoing, any indemnification or hold harmless by either party shall be limited to the extent permitted by Florida Law, 768.28, and shall not be construed as a waiver of either party's sovereign immunity under law.**

8. **Insurance.** During the term of this Agreement, SPC shall maintain in full force and effect professional liability insurance in the minimum amount of \$1,000,000 per occurrence and \$2,000,000 aggregate.

9. **Notices.** Notices under this Agreement shall be mailed or delivered to the parties as follows:

To the District:

THE SCHOOL BOARD OF CLAY COUNTY, FLORIDA
900 Walnut Street
Green Cove Springs, Florida 32043
Attn: _____

To SPC:

St. Petersburg College
PO Box 13489
St. Petersburg, Florida 33733
Attn: Dean Heather Duncan, College of Education

With copy to the General Counsel's Office,
Attn: conza.mia@spcollege.edu

10. **Term and Termination.** The term of this Agreement begins August 1, 2024 and ends on July 31, 2029. Either party may, either with or without cause, upon thirty (30) days' written notice to the other party, terminate this Agreement. Terminating this Agreement as set forth herein shall not operate to interrupt the progress of any student who has been assigned to a teaching internship, practicum or observation. A student who is assigned to any student teaching or practicum pursuant to this contract shall be allowed to complete their assignment.

11. **Assignment.** The provisions of this Agreement shall inure to the benefit of and shall be binding upon the successors of the parties hereto. Neither this Agreement nor any of the rights or obligations hereunder may be transferred or assigned without prior written consent of the other party.

12. **Modification of Agreement.** This Agreement may be modified only by written amendment executed by all parties.

13. **Partnership/Joint Venture/Employment.** Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the parties or to create the relationship of principal and agent between or among any of the parties.

14. **Nondiscrimination.** The parties shall comply with Title VI and VII of the Civil Rights Act of 1964, Title IS of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and Americans with Disabilities Act of 1990 and the regulations related thereto. The parties will not discriminate against any individual, including but not limited to employees or applicants for employment and/or students because of race, religion, creed, color, sex, age, disability, veteran status, or national origin. This section shall not apply to discrimination in employment on the basis of religion that is specifically exempt under the Civil Rights Act of 1964 (42 U.S.C. §2000 e).

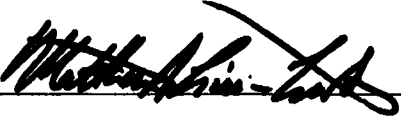
15. District shall investigate and take appropriate prompt and effective remedial action to address complaints that a Student is being subjected to unlawful harassment or discrimination by District employees, agents, visitors or other Students during the program with District pursuant to this Agreement.

16. District will cooperate fully with SPC and its administration, employees, or counsel in the investigation and defense of any claims against SPC in any way arising out of or connected with SPC's affiliation with District pursuant to this Agreement.

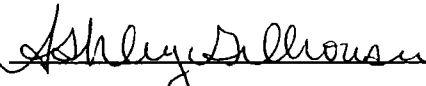
17. The parties acknowledge that this Agreement is subject to Florida's public record law, Chapter 119, Florida Statutes and that each party must comply with the requirements of Section 119.0701, Florida Statutes.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be duly executed and delivered by their respective officials thereunto duly authorized as of the date first above written.

**THE BOARD OF TRUSTEES OF
ST. PETERSBURG COLLEGE**

By: 
Name: Matthew Liao-Troth
Title: Vice President, Academic Affairs
Date: 9/11/24

**THE SCHOOL BOARD OF CLAY
COUNTY, FLORIDA**

By: 
Name: Ashley Gilhousen
Title: Chair
Date: 9/5/2024

General Counsel's Office:
Appr. as to Form/Content HCps
Appr. by ML 5/31/24

