

SCHOOL DISTRICT OF CLAY  
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
February 1, 2024

1. School Requesting: Clay High
2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) X Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_
3. Trip(s) Overnight: Yes X No \_\_\_\_\_ Trip(s) Out-of-State: Yes X No \_\_\_\_\_
4. Dates of Field Trip\*: See Attached Destination\*: Lynn Haven, FL ; Tift County, GA
5. Group Taking Trip: VARSITY BASEBALL
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_
7. Educational Value of Field Trip: To play high level talent across Southeast region.
8. Supporting Florida Standards Benchmark(s) with Narrative(s): N/A
9. Number of Students\*: 25 Number of Chaperones\*: 4
10. Cost Per Student: \_\_\_\_\_ Budget Code or Source to be charged: Baseball  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time\*: See Schedule Returning Time\*: see schedule

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

Teacher, Team Leader, Department Head, Etc. [Signature]

Date 12/11/23

Principal Dr. Jennifer Harste

Date 12/14/23

Assistant Superintendent [Signature]

Date 12/14/23

Superintendent

Date 12/14/23 36

# 2024 CLAY BASEBALL

	<u>Varsity Team</u>	<u>Location</u>	<u>Date</u>	<u>Time</u>	<u>Bus</u>
Pre	Buchholz	Keystone	2/13	4:00	
Pre	Fleming	Keystone	2/15	4:00	
1	Keystone	Clay	2/20	7:00	
2	Nease	Nease	2/22	6:30	
3	Baker	Baker	2/23	6:30	
11	Ponte Vedra	Ponte Vedra	2/27	6:00	
4	GA	GA	3/1	TBA	
5	GA	GA	3/2	TBA	
6	Orange Park	Orange Park	3/5	7:00	
7	Oakleaf	Clay	3/7	7:00	
8	St. Johns	St. Johns	3/8	7:00	
9	Arnold	Arnold	3/14	TBA	
10	Mosley	TBA	3/15	TBA	
12	Trinity	Trinity	3/21	7:00	
13	Ridgeview	Clay	3/22	7:00	
14	Santa Fe	Clay	3/26	7:00	
15	Bishop Kenny	Bishop Kenny	3/27	7:00	
			3/29		
16	Tocoi	Clay	4/2	7:00	
17	Fleming Island	Clay	4/5	7:00	
18	Yulee	Clay	4/9	7:00	
19	Middleburg	Middleburg	4/11	6:30	
			4/12		
20	Creekside	Clay	4/16	6:30	
21	Beachside	Clay	4/18	7:00	
22	Bartram Trail	Clay	4/19	6:30	
23	Providence	Clay	4/23	7:00	
24	Baldwin	Clay	4/24	7:00	
25	Keystone	Keystone	4/25	7:00	
			4/26		

ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
February 1, 2024

SCHOOL DISTRICT OF  
FIELD TRIP REQUE  
KHS

- 1. School Requesting: KHS
- 2. Transportation (Check One):  
School Bus(s)  Private Vehicle(s)  Commercial Carrier  Other   
If Commercial Carrier or Other, please state type: School MINI VAN
- 3. Trip(s) Overnight: Yes  No  Trip(s) Out-of-State: Yes  No
- 4. Dates of Field Trip\*: 2/4/24 - 2/5/24 Destination\*: ORLANDO - UNIVERSAL
- 5. Group Taking Trip: Culinary
- 6. If using private vehicles, list approved driver(s): \_\_\_\_\_
- 7. Educational Value of Field Trip: UNIVERSAL HANDHELD  
COMPETITION - ROUND TWO
- 8. Supporting Florida Standards Benchmark(s) with Narrative(s): \_\_\_\_\_  
13.05 EXAMINE competitive events and opportunities related to Culinary Arts
- 9. Number of Students\*: 4 Number of Chaperones\*: 1
- 10. Cost Per Student: 0 Budget Code or Source to be charged: \_\_\_\_\_  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
- 11. Departure Time\*: 12:00 PM Returning Time\*: 6:00 PM

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

Teacher/Team Leader, Department Head, Etc. [Signature] Date 12/10/23 <sup>hand</sup>

Principal [Signature] Date 1/5/24

Assistant Superintendent [Signature] Date 1/5/24

Superintendent [Signature] Date 1/11/24



Leach, Laura <laura.leach@myoneclay.net>

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## Round Two Results for Universal Handheld Competition!

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Amy Parker <aparker@frla.org>  
Cc: Laura Rumer <lrumer@frla.org>

Wed, Dec 6, 2023 at 9:49 AM



## UNIVERSAL ORLANDO HANDHELD COMPETITION--ROUND TWO

Round Two of the Universal Orlando Handheld Competition took place Tuesday, December 5, 2023 hosted by the FRLA Educational Foundation and UCF Rosen. Congratulations to the following schools won a spot to advance to the third and final round:

ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
February 1, 2024

SCHOOL DISTRICT OF  
FIELD TRIP REQUEST

1. School Requesting: MIDDLEBURG H.S. NJROTC
2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier  Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: CHARTER BUS
3. Trip(s) Overnight: Yes  No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No
4. Dates of Field Trip\*: APR 4-7, 2024 Destination\*: PENSACOLA, FL NAVAL AIR STATION
5. Group Taking Trip: MIDDLEBURG NJROTC DRILL TEAM
6. If using private vehicles, list approved driver(s): N/A
7. Educational Value of Field Trip: NATIONAL DRILL COMPETITION
8. Supporting Florida Standards Benchmark(s) with Narrative(s): N/A
9. Number of Students\*: 30 Number of Chaperones\*: 2
10. Cost Per Student: N/A Budget Code or Source to be charged: NJROTC 3167  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time\*: APR 4, 2024, 8:00 AM Returning Time\*: APR 7, 2024, 10:00 PM

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

[Signature] NJROTC  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
[Signature]  
Assistant Superintendent  
[Signature]  
Superintendent

12/8/23  
Date  
12/12/23  
Date  
1/3/24  
Date  
1/4/24  
Date

ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
February 1, 2024

SCHOOL DISTRICT OF  
FIELD TRIP REQUEST

1. School Requesting: Middleburg High ✓
2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other   
If Commercial Carrier or Other, please state type: County van
3. Trip(s) Overnight: Yes  No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No
4. Dates of Field Trip\*: March 13-16 Destination\*: Tampa - Thespians (State)  
2024
5. Group Taking Trip: Drama - Musical Theatre
6. If using private vehicles, list approved driver(s): \_\_\_\_\_
7. Educational Value of Field Trip: Students will compete and view  
the best theatre productions/performances in the state
8. Supporting Florida Standards Benchmark(s) with Narrative(s): \_\_\_\_\_
9. Number of Students\*: 3 Number of Chaperones\*: 2
10. Cost Per Student: \$145 housing Budget Code or Source to be charged: 4004  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time\*: 9 AM (3/13) Returning Time\*: 12 PM (3/16)

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

W. E. POK  
Teacher, Team Leader, Department Head, Etc.

12/11/23  
Date

Principal J. P. Schmitt

Date 1/3/24

Assistant Superintendent D. Davis

Date 1/4/24

Superintendent \_\_\_\_\_

Date \_\_\_\_\_

SCHOOL DISTRICT C  
FIELD TRIP REQUEST

Received for information: Feb. 1, 2024

1. School Requesting: Middleburg High School
2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s)  Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: County Van or Shuttle (noting if over 11)
3. Trip(s) Overnight: Yes  No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No
4. Dates of Field Trip\*: 1/10/24 - 1/13/24 Destination\*: Tampa - FFA All State
5. Group Taking Trip: Chorus - All State Students
6. If using private vehicles, list approved driver(s): \_\_\_\_\_
7. Educational Value of Field Trip: \_\_\_\_\_
8. Supporting Florida Standards Benchmark(s) with Narrative(s): \_\_\_\_\_
9. Number of Students\*: 3 Number of Chaperones\*: 2
10. Cost Per Student: \$75.00 Budget Code or Source to be charged: 2200  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time\*: 8AM - 1/10/24 Returning Time\*: 3PM 1/13/24

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

<u>[Signature]</u>	<u>11/13/24</u>
Teacher, Team Leader, Department Head, Etc.	Date
<u>[Signature]</u>	<u>1/10/24</u>
Principal	Date
<u>[Signature]</u>	<u>1/3/24</u>
Assistant Superintendent	Date
<u>[Signature]</u>	<u>1/4/24</u>
Superintendent	Date

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SCHOOL DISTRICT OF  
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED  
Received too late for Jan. 4, 2024 ✓  
Board Meeting  
Received for information: Feb. 1, 2024

- School Requesting: MIDDLEBURG HIGH SCHOOL
- Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other   
If Commercial Carrier or Other, please state type: CAR RENTAL
- Trip(s) Overnight: Yes  No \_\_\_\_\_ Trip(s) Out-of-State: Yes  No \_\_\_\_\_
- Dates of Field Trip\*: JAN 25-27, 2024 Destination\*: ANNISTON, AL
- Group Taking Trip: 1 MEMBER FROM MARKSMANSHIP TEAM
- If using private vehicles, list approved driver(s): AARON LEE
- Educational Value of Field Trip: MARKSMANSHIP COMPETITION *goalkeeper*
- Supporting Florida Standards Benchmark(s) with Narrative(s): \_\_\_\_\_
- Number of Students\*: 1 Number of Chaperones\*: 1
- Cost Per Student: 0 Budget Code or Source to be charged: ROTC 3167  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
- Departure Time\*: JAN 25, 2024 12:00 PM Returning Time\*: JAN 27, 2024 11:00 PM

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

<u>[Signature]</u> Teacher, Team Leader, Department Head, Etc.	<u>12/14/23</u> Date
<u>[Signature]</u> Principal	<u>12/14/23</u> Date
<u>[Signature]</u> Assistant Superintendent	<u>1/11/23</u> Date
<u>[Signature]</u> Superintendent	<u>1/11/24</u> Date

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SCHOOL DISTRICT OF C  
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED  
Received too late for Jan. 4, 2024  
Board Meeting

Received for information: Feb. 1, 2024

- School Requesting: Oakleaf High School
- Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s)  Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_
- Trip(s) Overnight: Yes  No  Trip(s) Out-of-State: Yes \_\_\_\_\_ No
- Dates of Field Trip\*: January 10-12, 2024 Destination\*: Tampa, FL
- Group Taking Trip: Chorus - All State Chorus
- If using private vehicles, list approved driver(s): Angela Careccia (Parent)
- Educational Value of Field Trip: All state is an amazing opportunity for students to develop musicianship, social, performance and audience skills for singing.
- Supporting Florida Standards Benchmark(s) with Narrative(s): MU.912.C.2.1, MU.912.O.3.2, MU.912.S.2.1, MU.912.S.2.5, MU.912.S.3.1, MU.912.S.3.2, MU.912.S.3.4
- Number of Students\*: 1 Number of Chaperones\*: 1
- Cost Per Student: N/A Budget Code or Source to be charged: N/A  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
- Departure Time\*: 9 A.M. Returning Time\*: 5 p.m.

*students have to qualify for all state*

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Alexandra Altigues  
Teacher, Team Leader, Department Head, Etc.

NBC  
Principal

[Signature]  
Assistant Superintendent

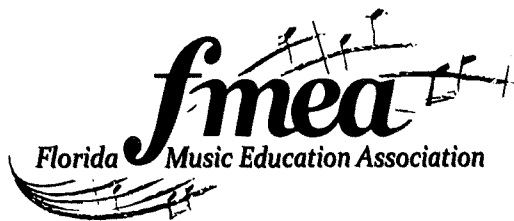
[Signature]  
Superintendent

12/15/23  
Date

12/18/23  
Date

12/18/23  
Date

\_\_\_\_\_  
Date



402 Office Plaza Drive  
 Tallahassee, FL 32301-2757  
 (850) 878-6844  
 (800) 301-FMEA  
 Fax: (850) 942-1793  
 FMEA.org  
 A Federated State Unit of The National Association for Music Education

**2024 FMEA Professional Development Conference**  
**January 10-13, 2024**  
**Registration Confirmation**



Bring this QR Code to any Badge Pickup window at the conference. It can be printed or on your phone.  
 Registration ID: 57138  
 FMEA ID: 1034835

Alexandra Abreu-Figueroa  
 Oakleaf High School  
 ORANGE PARK, FL

**Preferred First Name:** Alexandra  
**Spouse/Guest :** none  
**Pre-Conference:** No  
**First-Time Attendee:** Yes  
**First Year Teacher** No

<u>Quantity</u>	<u>Description</u>	<u>UnitPrice</u>	<u>Amount</u>	<u>Paid</u>
1	Director/Member Conference Registration	\$160.00	\$160.00	<input checked="" type="checkbox"/>
1	All State Students	\$75.00	\$75.00	<input checked="" type="checkbox"/>
1	Free Chaperones	\$0.00	\$0.00	<input checked="" type="checkbox"/>
<b>Total:</b>			\$235.00	
<b>Amount Paid:</b>			\$235.00	
<b>Amount Due:</b>			\$0.00	

**Students:**

Powers, Kamryn All-State Concert Chorus

**Chaperones:**

Careccia, Angela

**Administrator VIP Badges:**

**Tickets**

**Total Tickets:**

SCHOOL DISTRICT ( )  
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED ✓  
Received too late for Jan. 4, 2024  
Board Meeting  
Received for information: Feb. 1, 2024

1. School Requesting: OHS
2. Transportation (Check One):  
School Bus(s)  Private Vehicle(s) \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_
3. Trip(s) Overnight: Yes  No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No
4. Dates of Field Trip\*: 20240119 Destination\*: Lake Howell HS.
5. Group Taking Trip: NSRCTL
6. If using private vehicles, list approved driver(s): \_\_\_\_\_
7. Educational Value of Field Trip: Team work  
Principal missed  
deadline for group - Please approve.
8. Supporting Florida Standards Benchmark(s) with Narrative(s): \_\_\_\_\_
9. Number of Students\*: 40 Number of Chaperones\*: 4
10. Cost Per Student: 8.00 Budget Code or Source to be charged: \_\_\_\_\_  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time\*: 1000 Returning Time\*: 1900

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

Teacher, Team Leader, Department Head, Etc. \_\_\_\_\_

Date 12/18/23

Principal \_\_\_\_\_

Date 12/19/23

Assistant Superintendent \_\_\_\_\_

Date 12/19/23

Superintendent \_\_\_\_\_

Date

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# NAVY JUNIOR RESERVE OFFICERS TRAINING CORPS

LAKE HOWELL HIGH SCHOOL  
4200 DIKE RD  
WINTER PARK, FLORIDA 32792  
(407) 746-9216



18 October 2023

From: Silverhawk Battalion, Lake Howell High School  
To: Distribution List

Subj: LAKE HOWELL-CYPRESS CREEK "SILVERHAWK SHOWDOWN" FIELD MEET

Ref: (a) Area Seven Drill SOP  
(b) Cadet Field Manual 11<sup>th</sup> Edition rev. NAVEDTRA 37116K August 2018  
(c) USMC Drill and Ceremonies Manual MCO P5060.20 05 June 2019  
(d) Navy Nationals Drill Cards  
(e) Cadet Reference Manual, Third Edition / 2018

Encl: (1) Entry Form  
(2) W9  
(3) Event Matrix  
(4) Campus Map  
(5) Scoring Sheet  
(6) Indemnity Form

1. **Situation.** Lake Howell and Cypress Creek High Schools will host an Area 11 sanctioned field meet. Surrounding units are encouraged to participate.

2. **Mission.** On 20 January 2024, participating NJROTC Units will compete in the "Silverhawk Showdown". The meet will take place at Lake Howell High School and is expected to start at 0800.

3. **Execution.**

a. **Commander's Intent**

(1) The purpose of this meet is to promote a competitive spirit where Cadets demonstrate mastery of skills and citizenship.

(2) The meet is aligned with rules from Navy Nationals IAW (a). Rules and score sheets may be obtained from the NJROTC Nationals website, <http://www.thenationals.net/navynats.htm>. Appropriate drill cards and grading criteria will be used. Judges will be composed of active duty personnel assigned to local units as well as Cadets from the University of Central Florida and Embry-Riddle Aeronautical University.

(3) The highest level of sportsmanship is required of everyone present. Instructors are responsible for the behavior of their Cadets and their party. Unsportsmanlike behavior by Cadets or Instructors is grounds for disqualification.

b. **Concept of Operations**

(1) The Event Matrix (encl. 3) will be published once all participating units are identified. Starting times will be determined randomly and with consideration for units with a significant travel distance. Competitions will be in the following events: Academic Test, Personnel Inspection, Unarmed/Armed Basic Drill, Unarmed/Armed Exhibition Drill, Color Guard, Push-ups, Curl-ups, and 100-Yard Relay.

2025  
Subj: LAKE HOWELL-CYPRESS CREEK "SILVERHAWK-BEAR SHOWDOWN" FIELD MEET

(2) The first event will commence at 0800 and the last NLT at 1500. An awards ceremony will begin NLT 1530. During travel and throughout the meet, if situations beyond your control occur, contact SCPO Keeling at (386) 682-1820. Events and their location:

(a) **Academic Test.** The Academic Test will take place in the Media Center, bldg. 3, color-coded BLUE, (encl. 4). The academic test will be a 100-question, multiple-choice exam with 60 minutes allowed for completion. The format will be 90 curriculum-related and 10 current event questions. Teams will consist of 15 Cadets. No cell phones are allowed inside the test center and no unnecessary clothing items may be worn.

(b) **Personnel Inspection.** The inspection will take place in the Gymnasium, bldg. 7, color-coded RED, (encl. 4). The staging area for 'on-deck' units will be in the underpass of bldg. 3 (directly across from the gymnasium). The maximum number of cadets is 40, including Commanding Officer and Guide. The uniform for the inspection will be the Naval Service Uniform. Five squads marched on and off deck, CO checks in with the Head judge. Each cadet will receive three questions. All competitors must stand inspection.

(c) **Basic/Exhibition Drill and Color Guard.** All Drill events will take place at the football stadium. Each area will be color-coded for easy identification. In the event of inclement weather, drill events will take place in the Cafeteria, (encl. 4). Units are limited to one team per drill event. Basic teams must have a minimum of 14 cadets including Cadet Commander and Guide. Exhibition teams must have a minimum of 13 cadets including Cadet Commander.

(d) **Push-Ups/Curl-Ups.** This event will take place in the Multi-Purpose Gym, bldg. 5, color-coded GREEN, (encl. 4).

1. Cadence Push-ups. Total of 16 cadets (8 females and 8 males) IAW ref (a). Each cadet must have their shirt tucked in their shorts. Push-ups shall be done in a military manner, IAW ref (e). Please have the push-up scoring sheet filled (encl. 5) to present to the head judge. Judges will issue one warning. The count stops at the second notification.

2. Cadence Curl-ups. Total of 16 cadets (8 females and 8 males) IAW ref (a). Each team is responsible for providing a cadet to hold the ankles of each competitor. All curl-ups shall be done in a military manner, IAW ref (f). Please have the curl-up scoring sheet filled (encl. 5) to present to the head judge. Judges will issue one warning. The count stops at the second notification.

(e) **100-Yard Relay.** The run will take place at the football stadium. Teams will consist of 16 cadets (8 females and 8 males) each running 100 yards. Batons will be provided.

(f) **Showdown.** This is a non-graded event. But the winner will have the glory of the *throne*. This event will take place at the football stadium and is for solo exhibition Cadets. Units will choose one Cadet to participate in a two-minute freestyle rifle routine. Judging will be based on uniqueness, skill, and personal touch. Music and Cadet cheer are encouraged.

(g) **Awards Ceremony.** The presentation of awards will take place at the football stadium. In the event of inclement weather, the Ceremony will be conducted in the Auditorium. Team trophies will be awarded for 1st, 2nd, and 3rd place for each drill event. Medals will be awarded to 1st, 2nd, and 3rd place finishers of the Academic Test and male and female Push-Ups/Curl-Ups. All members of the winning 100-Yard Relay team will receive 1<sup>st</sup> place medallions.

Subj: LAKE HOWELL-CYPRESS CREEK "SILVERHAWK SHOWDOWN" FIELD MEET

c. Task. Instructors from each unit will be responsible for:

(1) Ensuring all competitors are medically cleared for competition in accordance with applicable school, district, and state regulations.

(2) Completing the Indemnity Form (encl. 6). This is to be turned in upon arrival at the check-in desk located at the stadium entrance, (encl. 4).

(3) Providing the following rosters to Senior Chief Keeling: Master Roster, Academic Team Roster, Push-up/Curl-up Team Roster. Any changes to the rosters must be provided to the head judge prior to the beginning of the event.

d. Special Instructions

(1) Scores will be posted and shared via mobile device for Instructor review only. Cadets will not be allowed to enter the scoring room. Each school will receive a score sheet and overall standings package at the Instructors debrief.

(2) Protests will only be made by Instructors. Protests are to be made to Master Sergeant Ulloa within 15 minutes after the event is completed. A team may only protest their own penalties.

(3) A First Aid Station will be onsite and staffed with active Fire and Law Enforcement personnel. They can and will provide first aid but will only coordinate emergency transportation for ambulatory situations.

(4) January is typically a cold month. We will provide a Warm Area in the cafeteria, color-coded YELLOW, (encl. 4). Please inform family and friends they are welcome inside this area if they need to escape the cold. Food and beverages are allowed inside as well.

(5) An Instructors and Judges Lounge will be located next to the Cafeteria, color-coded ORANGE, (encl. 4). Breakfast and lunch will be provided.

#### 4. Administration and Logistics

~~a. Fees. The entry fee for the competition is \$200.00.~~

(1) The price of meals is \$8.00 per Cadet. Meals consist of one hamburger, one hot dog, potato chips, and a beverage. In addition, the Lake Howell NJROTC Boosters will operate concessions stocked with general items. ***Please do not bring personal coolers or personal BBQs.***

(2) Send the entry and meals fees to:

(payable) Lake Howell High School NJROTC Booster Club  
Attn: MSgt J. Ulloa  
4200 Dike Road,  
Winter Park, FL 32792

b. Parking. Notify SCPO Keeling of the type and size of your footprint. Trailers will park in Tent City, see (encl. 4). Buses have the option to park in the bus loop or the overflow parking lot, see (encl. 4). The bus loop will only be used to drop off and pick up Cadets. Retrieval of items or use of the bus as part of staging must be done in the overflow parking lot (encl. 4).

Subj: LAKE HOWELL-CREEK "SILVERHAWK SHOWDOWN" FIELD MEET

c. Liaison. Upon arrival, a Cadet Liaison will attach to your party and direct you to your staging area. Each Unit will have three Cadet Liaisons. Your principal Liaison will provide you with a team folder containing pertinent information.

5. Command and Signal

a. Command. The point of contact for this event is MSgt Jorge Ulloa at, (407) 664-9879 or email ulloa.jorge.nsi@navyjrotc.org, ulloajz@scps.k12.fl.us.

b. Signal. Omitted.



J. ULLOA

SCHOOL DISTRICT OF C  
FIELD TRIP REC

ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
February 1, 2024

1. School Requesting: ORACLE  
2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) X Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_

3. Trip(s) Overnight: Yes X No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No X

4. Dates of Field Trip\*: 2/15-2/17 Destination\*: LAKELAND, FL

5. Group Taking Trip: GIRL WEIGHTLIFTING

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. SHAY MENSIE, AARON SAMPLE, TAYSON HALE

7. Educational Value of Field Trip:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Supporting Florida Standards Benchmark(s) with Narrative(s):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Number of Students\*: 12 Number of Chaperones\*: 3

10. Cost Per Student: \_\_\_\_\_ Budget Code or Source to be charged: \_\_\_\_\_  
(Example: Internal Accounts, 5100.0331, Athletic Departments)

11. Departure Time\*: 2:00 PM Returning Time\*: 2:00 PM  
*\*For School Buses, if more than one bus is requested, reference bus request form.*

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

Shay Mensie  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
[Signature]  
Assistant Superintendent  
[Signature]  
Superintendent

12/15/23  
Date  
12/18/23  
Date  
12/19/23  
Date  
1/19/24  
Date

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SCHOOL DISTRICT OF CL  
FIELD TRIP REQ

ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
February 1, 2024

- School Requesting: Coral Gables
- Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) X Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_
- Trip(s) Overnight: Yes X No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No X
- Dates of Field Trip\*: 03/22-03/23 Destination\*: TALLAHASSEE, FL
- Group Taking Trip: Girls + Boys Track + Field
- If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. SWAY MANSUR, SHERRELLA HARRIS, MICHAEL STYLES JR, WILLIAM WHITEHEAD
- Educational Value of Field Trip:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Supporting Florida Standards Benchmark(s) with Narrative(s):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Number of Students\*: 25 Number of Chaperones\*: 4
- Cost Per Student: \_\_\_\_\_ Budget Code or Source to be charged: SMY  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
- Departure Time\*: 02:00 PM Returning Time\*: 8:00 PM  
*\*For School Buses, if more than one bus is requested, reference bus request form.*

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):  
\_\_\_\_\_

Beth Mersi  
Teacher, Team Leader, Department Head, Etc.  
\_\_\_\_\_  
Principal  
[Signature]  
Assistant Superintendent  
[Signature]  
Superintendent

12/15/23  
Date  
12/18/23  
Date  
12/19/23  
Date  
12/19/23  
Date

[Signature]

SCHOOL DISTRICT OF CL  
FIELD TRIP REQ

ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL

February 1, 2024

- 1. School Requesting: OAKLEAF
- 2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) X Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_
- 3. Trip(s) Overnight: Yes X No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No X
- 4. Dates of Field Trip\*: 03/28 - 03/30 Destination\*: CRAWESVILLE, FL
- 5. Group Taking Trip: GIRLS + BOY TRACK + FIELD
- 6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. SHAY MENSE, SHERONDA HARRIS, MICHAEL STILES SR, WILLIAM WHITEHEAD
- 7. Educational Value of Field Trip:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Supporting Florida Standards Benchmark(s) with Narrative(s):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Number of Students\*: 25 Number of Chaperones\*: 4

10. Cost Per Student: \_\_\_\_\_ Budget Code or Source to be charged: \_\_\_\_\_  
(Example: Internal Accounts, 5100.0331, Athletic Departments)

11. Departure Time\*: \_\_\_\_\_ Returning Time\*: \_\_\_\_\_  
*\*For School Buses, if more than one bus is requested, reference bus request form.*

**All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.**

Bus Requisition Number(s):  
\_\_\_\_\_

[Signature]  
Teacher, Team Leader, Department Head, Etc.

[Signature]  
Principal

[Signature]  
Assistant Superintendent

[Signature]  
Superintendent

12/15/23  
Date

12/18/23  
Date

12/19/23  
Date

12/19/23  
Date

[Handwritten mark]

SCHOOL DISTRICT OF CLAY  
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
February 1, 2024

- 1. School Requesting: OKLEAF
- 2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_
- 3. Trip(s) Overnight: Yes  No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No
- 4. Dates of Field Trip\*: 03/08/24 - 03/09/24 Destination\*: MISSISSAUGA, FL
- 5. Group Taking Trip: GIRLS & BOY TRACK + FIELD
- 6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_

7. Educational Value of Field Trip:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Supporting Florida Standards Benchmark(s) with Narrative(s):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Number of Students\*: 50 Number of Chaperones\*: 4

10. Cost Per Student: \_\_\_\_\_ Budget Code or Source to be charged: \_\_\_\_\_  
(Example: Internal Accounts, 5100.0331, Athletic Departments)

11. Departure Time\*: 2:00 PM Returning Time\*: 8:00 PM  
*\*For School Buses, if more than one bus is requested, reference bus request form.*

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

\_\_\_\_\_  
Teacher, Team Leader, Department Head, Etc.  
\_\_\_\_\_  
Principal  
\_\_\_\_\_  
Assistant Superintendent  
\_\_\_\_\_  
Superintendent

12/15/23  
Date  
12/18/23  
Date  
12/19/23  
Date  
12/19/23  
Date

*[Handwritten initials]*

SCHOOL DISTRICT OF  
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
February 1, 2024

- School Requesting: Oakleaf High School
- Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other   
If Commercial Carrier or Other, please state type: Enterprise rental vans
- Trip(s) Overnight: Yes  No \_\_\_\_\_ Trip(s) Out-of-State: Yes  No \_\_\_\_\_
- Dates of Field Trip\*: 2/22 - 2/24/24 Destination\*: Valdosta, Georgia
- Group Taking Trip: Baseball
- If using private vehicles, list approved driver(s): \_\_\_\_\_
- Educational Value of Field Trip: Baseball Reg. Season tournament
- Supporting Florida Standards Benchmark(s) with Narrative(s): \_\_\_\_\_
- Number of Students\*: 22 Number of Chaperones\*: 6
- Cost Per Student: \$100 Budget Code or Source to be charged: Baseball 1141  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
- Departure Time\*: 2/22 4:00pm Returning Time\*: 2/24 6pm

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Matthew Carter  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
[Signature]  
Assistant Superintendent  
[Signature]  
Superintendent

12/8/23  
Date  
12/18/23  
Date  
12/19/23  
Date  
12/19/23  
Date

[Signature]

SCHOOL DISTRICT OF  
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
February 1, 2024

1. School Requesting: Darwin High School
2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other   
If Commercial Carrier or Other, please state type: Enterprise Rentals
3. Trip(s) Overnight: Yes  No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No
4. Dates of Field Trip\*: 3/10-13/24 Destination\*: Panama City / Bay HS
5. Group Taking Trip: Baseball
6. If using private vehicles, list approved driver(s): \_\_\_\_\_
7. Educational Value of Field Trip: Spring Baseball tournament
8. Supporting Florida Standards Benchmark(s) with Narrative(s): \_\_\_\_\_
9. Number of Students\*: 22 Number of Chaperones\*: 6
10. Cost Per Student: 6150 Budget Code or Source to be charged: Baseball 1141  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time\*: 3/10 2pm Returning Time\*: 3/13 8pm

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

[Signature]  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
[Signature]  
Assistant Superintendent  
[Signature]  
Superintendent

12/8/23  
Date  
12/18/23  
Date  
12/19/23  
Date  
12/19/23  
Date

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SCHOOL DISTRICT OF CO  
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
February 1, 2024

1. School Requesting: OHS
2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier  Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_
3. Trip(s) Overnight: Yes  No \_\_\_\_\_ Trip(s) Out-of-State: Yes  No \_\_\_\_\_
4. Dates of Field Trip\*: 20240302 Destination\*: Coffey HS. NJRoc
5. Group Taking Trip: NJRoc
6. If using private vehicles, list approved driver(s): \_\_\_\_\_
7. Educational Value of Field Trip: Team work
8. Supporting Florida Standards Benchmark(s) with Narrative(s): \_\_\_\_\_
9. Number of Students\*: 40 Number of Chaperones\*: 5
10. Cost Per Student: \$60 Budget Code or Source to be charged: \_\_\_\_\_  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time\*: 20240301 0800 Returning Time\*: 20240302 1800

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Teacher, Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

Date

Date

Date

Date



COFFEE HIGH SCHOOL NJROTC  
159 TROJAN WAY  
DOUGLAS, GA 31533  
(912) 389-6610

04 Jan 2024

From: Senior Naval Science Instructor, Coffee High School  
To: Area 12 Drill Team Championship Qualifiers

Subj: AREA 12 DRILL TEAM CHAMPIONSHIP, 02 MAR 2024

Ref: (a) Navy Nationals SOP (www.thenationals.net)  
(b) Area-12 Sanctioned Drill Meet SOP

Encl: (1) Agreement of Indemnity  
(2) Directions to Coffee Middle School  
(3) Pre-mishap plan  
(4) Hotel/Food Information  
(5) ORM matrix

1. The Area 12 Drill Team Championship scheduled for 02 March 2024 will be hosted by the Coffee High School NJROTC Unit. The meet will take place at Coffee Middle School. Events will be graded by US Marine Corps, US Navy, US Air Force and US National Guard active duty and reserve personnel.

2. The **entry fee** for the Area 12 Drill Team Championship has been set by the Area 10 Manager at **\$450.00**. **\$200.00** of this fee must be submitted to the Area 10 Manager and **\$250.00** must be submitted to **Coffee High School NJROTC, 159 Trojan Way, Douglas, GA 31533**. The fee submitted to Coffee High School will include the cost of meals for 25 cadets. Schools bringing more than 25 cadets to the meet must pay an additional \$8.00 per cadet for meals and must lock in this price at least two weeks prior to the meet. Entry fees are due no later than 16 Feb 2024.

3. There will be no instructor meeting, as all units should know Nationals rules/procedures. Remember, all participating cadets must stand the Personnel Inspection. No more than 40 cadets may participate in this meet. **ALL CADETS** must have a completed Sports Physical, Standard Release Form, and Agreement of Indemnity to compete in this Area 12 Drill Team Championship. Each SNSI will verify completion of ALL requirements before allowing a cadet to compete.

4. **THIS EVENT WILL BE RUN IN STRICT COMPLIANCE WITH THE NEW NATIONALS LOI. GRADING OF DRILL EVENTS WILL BE IAW REFERENCES (A) AND (B).**

## 5. UNIFORM REQUIREMENTS:

a. The uniform of the day for cadets will be the Navy Service Uniform. The uniform for Naval Science Instructors will be either the prescribed uniform for the season or NJROTC Unit attire (i.e. polo or collared shirt).

b. Academic Testing: In accordance with reference (a) and (b), we will administer a 100 question test with a 50 minute time limit. The tests will be given in two separate classrooms using Grade Master ACCU SCAN forms. Cadets may wear either Navy Service Uniform or athletic attire (cadets must dress the same). Gear must look sharp and be worn in the same fashion as their uniform. Any cadet who must leave the exam area prior to the official completion of the event must turn in the exam at that point and the cadet **will not** be allowed to reenter the testing area. No Instructors or outside personnel will be allowed in the testing area once the briefing begins. Not abiding by this rule will result in disqualification.

c. Athletic Events: Entrants must wear appropriate athletic attire, this is left to the discretion of the unit; however, no bare midriffs are allowed. All athletic gear will be worn in the same fashion as the uniform. **Shoes must be worn at all times during an event.** Any running or athletic shoe, to include toe shoes, are authorized for all running/athletic events. METAL SPIKES of any kind are prohibited. Ensure your cadets are wearing appropriate running shoes to prevent disqualification.

d. Teams are allowed to remove name tags and ribbons from their uniforms during Armed Exhibition, Armed Basic, and Color Guard events.

6. Locker rooms: A parent volunteer or instructor will accompany any cadets to and from the changing room area. Changing rooms must be kept clean. Instructors must ensure that all of their property is removed so the next school may use changing areas. Locker rooms are located inside the gym.

7. Running Event: The 16x100 relay requires 8 males and 8 females per team. Failure to meet the 8M/8F requirement will result in a team penalty.

## 8. **PUSH-UPS & CURL-UPS**

**Push-Ups:** All 16 cadets will execute push-ups at the same time. CHS will provide judges who will count all correct repetitions. Remember, your cadet will be given one warning for correctness. The next infraction will result in the cadet being stopped.

**Curl-Ups:** All 16 cadets will execute curl-ups at the same time. CHS will provide judges who will count all correct repetitions. **The competing school will provide holders for their cadets' feet.** Remember, your cadet will be given one warning for correctness. The next infraction will result in the cadet being stopped.

9. PI Questions: PI questions will be chosen from the current Chain of Command, Navy/Marine Rates/Ranks, Orders to Sentry, or Cadet Field Manual (excluding orienteering or survival) as approved by the Area 10 Manager.



10. Ensure that all participating cadets have completed Enclosure (1). This form must be completed and turned into CWO3 Woods for verification. Cadets will not be allowed to participate in any event if this form is not filled out in its entirety.

11. Bus parking: CHS NJROTC will have cadets at the entrance to Coffee Middle School directing traffic. Buses and trailers should plan to park in the gravel parking lot beside the school; however, if there are other events taking place at the sports complex you will be directed to park in a different location. Please follow the directions from the liaisons to prevent having to move your bus or trailer once it has been parked. Spectators will be directed to park in one of the parking lots in front of the school.

12. Lunches will be boxed up and delivered to each school based on the time provide to CWO3 Woods during school registration. Units should use the breaks in the schedule to feed your cadets lunch and snacks so please take a look at the schedule and let us know what best fits your schedule. A hospitality area for visiting **instructors and bus drivers only** will be inside the Coffee Middle School lunchroom.

13. In the event of inclement weather, all drill events will be moved indoors. Areas will be clearly marked and your liaison will know where each event is located. **Sneakers will be required for Unarmed Drill Events and Color Guard to protect the gym floor.** The PT exercises will take place on the concourse at CMS and will consist of the curl-ups and push-ups. Running events will be canceled.

14. For any additional information concerning this drill meet, use the latest version of the Nationals LOI. Any questions not covered by the Nationals LOI, call CWO3 Woods, at (912) 327-0461, (912) 389-6610 or email: [debra.woods@coffee.k12.ga.us](mailto:debra.woods@coffee.k12.ga.us).

//s//

Debra D. Woods  
CWO3, USMC (Retired)

**AGREEMENT OF INDEMNITY**

WHEREAS the NJROTC Unit, Coffee High School, 159 Trojan Way, Douglas, GA, hereinafter called Indemnities have agreed to sponsor the Area 12 Drill Team Championship to be held on 02 March 2024 at Coffee Middle School, 901 Connector 206 North, Douglas, GA 31533, and to permit

\_\_\_\_\_  
Name of NJROTC Cadet

to participate in said Drill Meet and to use various buildings, athletic fields, gymnasiums, transportation equipment, health and physical fitness facilities, and training devices, etc., at the Coffee Middle School, and any other facilities associated with this event.

\_\_\_\_\_  
Name of Parent or Guardian

is desirous of holding indemnities free from any and all claims whatsoever arising out of the use of the above detailed facilities or any other facilities at Coffee Middle School/ Coffee County Board of Education.

NOW, THEREFORE, in consideration of the aforementioned action by Indemnities, the above named Parent or Guardian indemnifies indemnities and holds them, their agents, and instrumentalities, employees and successors harmless from any and all torts, claims, or liability, or other casualty, whatsoever to the above named cadet or to any other party, person or property, caused or occasioned by the use of any such facilities or equipment, negligence due to imperfection in said facilities or equipment, negligence of Indemnity, or other person or party, or for any other cause.

The action of the Indemnities in allowing the above named cadet to participate in the NJROTC Area 12 Drill Team Championship and to use the facilities shall signify acceptance of this offer of indemnity.

It is also certified that the above named cadet is fully covered by a valid insurance program for any and all injuries that could result from the activities and events of this Drill Meet.

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
SNSI/NSI Certification/Witness

Encl: (1)

## **DIRECTIONS TO COFFEE MIDDLE SCHOOL**

**Address: 901 Connector 206 North, Douglas, GA 31533**

**Suggest you look it up on map quest.**

**From Jacksonville, FL:** Take US-1 North/US-23 North towards Callahan. Follow US-1 North into Waycross, GA. Turn left onto US-1/US-82/Corridor 2/South GA PKWAY, follow for 12.7 miles and turn right onto SR-158 West/Douglas HWY. Follow SR-158 into Douglas and turn Right onto Bowens Mill Road SE/Rivervalley Road. Continue to follow Bowens Mill Road SE for 1.1 miles; you will come to a dead end. Turn right onto GA-135 N/US-221 N/Westgreen Road and follow for 2.4 miles. Turn left onto North Connector Road/GA 206 Connector West. The school will be on the right. Cadets will be at the parking lot entrance to direct traffic.

There are a couple of ways to come from the Atlanta area. Here is one:

Take I-75 South to I-16 East towards Savannah, take Exit 51 and follow US-319/US-441 South towards Dublin/McRae for approximately 70 miles. You will pass the sign to the high school. Turn left onto North Connector Road/GA-206 Connector East (at the light). The school will be on the left. Cadets will be at the parking lot entrance to direct traffic.

Phone Number to CHS NJROTC Instructor: (912) 327-0461 CWO3 Woods

Encl: (2)

**COFFEE HIGH SCHOOL NJROTC**

## PRE-MISHAP PLAN

### PREVENTITIVE ACTION:

1. Ensure your cadets are hydrating early!!!!
2. Cadets should start stretching for the Push-Ups, Curl-Ups, and 16 x 100 at least 30 minutes prior to their starting times.

### RESPONSE:

1. Take immediate action to minimize damage/injury as appropriate.
2. Report incident to appropriate first responder which will be the Head Judge for that event. The Head Judge will notify CWO3 Woods, Coffee NJROTC Senior Naval Science Instructor.

### IMPORTANT PHONE NUMBERS:

1. Police/Ambulance: 911
2. Coffee Regional Medical Center (Hospital): (912) 384-1900
3. CWO3 Debra Woods (912) 327-0461
4. Area Manager: (904) 542-8793/4 (Office); (224) 545-3562 (Cell)

### FOLLOW-UP:

1. SNSI of competing school will ensure that the incident report is properly filled out and turned in to CWO3 Debra Woods of Coffee High School.
2. SNSI, Coffee High School will review the report and process it through the proper Chain of Command.

### OTHER EMERGENCIES:

1. FIRE: Evacuate all cadets, pull the fire alarm and muster outside and ensure all cadets are present. Send someone to report the fire to SNSI of Coffee High School.
2. PHYSICAL INJURY: A "first aid" team of Coffee Regional Medical Center nurses will be on site to assist any injury. Report the injury to CWO3 Woods, Coffee High School.

**Encl: (3)**

**HOTEL/MOTEL LISTING**

Please make reservations as soon as possible. Check with the hotel for group rates.

**FAIRFIELD INN AND SUITES**

1815 South Peterson Ave  
Douglas, GA 31533  
(912) 720-2000

**HAMPTON INN**

1604 South Peterson Avenue  
Douglas, GA 31533  
(912) 383-7550

**HOLIDAY INN EXPRESS AND SUITES**

1636 South Peterson Avenue  
Douglas, GA 31533  
(912) 384-2100

**JAMESON INN**

1628 South Peterson Avenue  
Douglas, GA 31533  
(912) 384-9432

**WESTERN INN AND SUITES**

1700 South Peterson Avenue  
Douglas, GA 31533  
(912) 383-9888

**SUPER 8 MOTEL**

1610 South Peterson Avenue  
Douglas, GA 31533  
(912) 384-0886

**Food Options**

Old Time Country Buffet - 1208 S. Madison Ave (912) 260-1605  
Hog N Bones - 24 Ameris Drive (912) 720-2233  
Peking House - 907 S. Peterson Ave (912) 384-9141  
Ruby Tuesday - 1324 S. Madison Ave (912) 393-7829  
Hungry Howie's Pizza - 618 N. Peterson Ave (912) 384-5500

There are all of the usual restaurants also like Jersey Mike's, Chick-fil-A, McDonald's, Burger King, KFC, Krystal's, Pizza Hut, Taco Bell, Wendy's, Zaxby's, Jack's, etc.

Encl: (4)

ORM WORKSHEETS

1. Mission: Drill Meet Hosted by Coffee NJROTC		2. Activity: Rifle and Drill			3. Date: 01/03/24	
Step 1. Identify Hazards		Step 2. Assess Hazards	Step 3. Make Risk Decisions		Step 4. Implement Controls	Step 5. Supervise
Hazards	Causes	Initial RAC	Develop Controls	Residual RAC	How to Implement	How to Supervise
Lactic acid induced muscle cramps	Intensity of event over a sustained period of time	4 (CIII)	Proper nutrition and hydration, take participant and/or judge aside for proper recuperation.	4 (CIII)	Maintain adequate nutritional and water intake, allow individuals to rest.	Briefing on importance of proper nutrition and hydration, corpsman on hand in case of an emergency
Dehydration	Improper intake of water	3 (CII)	Ensure participants and judges are properly hydrating	4 (DII)	Provide adequate water supply, provide information on importance of staying hydrated	Ensure proper hydration through supervision of water intake
Muscular-skeletal injuries	Poor fitness, terrain and obstacle considerations, failure to prepare (improper warm-up)	4 (CIII)	Maintain appropriate watch over participants and keep attentiveness to terrain features to avoid tripping hazards	4 (CIII)	Advise warm-up period prior to physical activities, allow individuals to work up to desired fitness level	Brief the importance of looking out for each other, corpsman on hand in case of an emergency
Sunburns	Training outdoors under sunlight, lack of cover from sun	3 (CII)	Issue sunscreen, utilize shaded areas when possible	4 (DII)	Provide sunscreen and instruction on proper use	Supervise use of sunscreen and ensure proper precautions are taken
Falling, tripping, getting caught on obstacle	Improper clothing or footwear (too big or small), Obstacle to tall or broken	4 (CIII)	Ensure PT uniform fits and proper footwear is worn, conduct walk through of course to check for stability of obstacles	4 (CIII)	Ask unit to provide correct size PT uniform and inspect footwear, ensure judges are on hand to supervise obstacles	Provide safety brief and walk through for each obstacle to ensure proper methods of use
3. Residual Risk – determined by overall activity risk after controls are implemented. (Circle One) <b>LOW</b>  <b>MODERATE</b>  <b>HIGH</b>			4. Accept Risks?  <b>YES NO</b>  <b>Request Acceptance from Higher Authority? YES NO</b>		5. On site medical support required?  (Circle all that apply and fill in number required)  Nurse/Corpsman <u>X</u>	
6. Prepared by: CWO3 D. Woods				7. SNSI Signature:		

1. Mission: Drill Meet Hosted by Coffee NJROTC		2. Activity: Exhibition weapons handling training / competition		3. Date: 01/03/24	
Step 1. Identify Hazards	Step 2. Assess Hazards	Step 3. Make Risk Decisions		Step 4. Implement Controls	Step 5. Supervise

.Mission: Drill Meet Hosted by Coffee NJROTC		2. Activity: Running, Drill, Push-ups, Curl-ups		3. Date: 01/03/24		
Step 1. Identify Hazards		Step 2. Assess Hazards	Step 3. Make Risk Decisions	Step 4. Implement Controls	Step 5. Supervise	
Hazards	Causes	Initial RAC	Develop Controls	Residual RAC	How to Implement	How to Supervise
Lactic acid induced muscle cramps	Intensity of event over a sustained period of time	4 (CIII)	Proper nutrition and hydration, take participant and/or judge aside for proper recuperation.	4 (CIII)	Maintain adequate nutritional and water intake, allow individuals to rest.	Briefing on importance of proper nutrition and hydration, corpsman on hand in case of an emergency
Dehydration	Improper intake of water	3 (CII)	Ensure participants and judges are properly hydrating	4 (DII)	Provide adequate water supply, provide information on importance of staying hydrated	Ensure proper hydration through supervision of water intake
Muscular-skeletal injuries	Poor fitness, terrain and obstacle considerations, failure to prepare (improper warm-up)	4 (CIII)	Maintain appropriate watch over participants and keep attentiveness to terrain features to avoid tripping hazards	4 (CIII)	Advise warm-up period prior to physical activities, allow individuals to work up to desired fitness level	Brief the importance of looking out for each other, corpsman on hand in case of an emergency
Sunburns	Training outdoors under sunlight, lack of cover from sun	3 (CII)	Issue sunscreen, utilize shaded areas when possible	4 (DII)	Provide sunscreen and instruction on proper use	Supervise use of sunscreen and ensure proper precautions are taken
Falling, tripping, getting caught on obstacle	Improper clothing or footwear (too big or small), Obstacle too tall or broken	4 (CIII)	Ensure PT uniform fits and proper footwear is worn, conduct walk through of course to check for stability of obstacles	4 (CIII)	Ask unit to provide correct size PT uniform and inspect footwear, ensure judges are on hand to supervise obstacles	Provide safety brief and walk through for each obstacle to ensure proper methods of use
3. Residual Risk – determined by overall activity risk after controls are implemented. (Circle One) <b>LOW</b>  <b>MODERATE</b>			4. Accept Risks?  <b>YES NO</b>  <b>Request Acceptance from Higher Authority? YES NO</b>	5. On site medical support required? (Circle all that apply and fill in number required)  <b>0</b>		

<b>HIGH</b>	Nurse/Corpsman <input checked="" type="checkbox"/>
<b>6. Prepared by: CWO3 D. Woods</b>	<b>7. SNSI Signature:</b>

Encl: (5)



RAC Matrix		Mishap Probability			
		A Likely	B Probably	C May	D Unlikely
Hazard Severity	I Critical	1(AI)	1(BI)	2(CI)	3(DI)
	II Serious	1(AII)	2(BII)	3(CII)	4(DII)
	III Moderate	2(AIII)	3(BIII)	4(CIII)	5(DIII)
	IV Minor	3(AIV)	4(BIV)	5(CIV)	5(DIV)

**ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL**

**February 1, 2024**

TRICT OF CLAY COUNTY

IP REQUEST

OAKLEAF HIGH SCHOOL

1. **Transportation (Check One):**  
School Bus(s) \_\_\_\_\_ Private Vehicle(s)  Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_
3. Trip(s) Overnight: Yes  No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No
4. Dates of Field Trip\*: 3/1 - 3/2/24 Destination\*: MONTEVERDE, FL
5. Group Taking Trip: OAKLEAF SOFTBALL
6. If using private vehicles, list approved driver(s): BEGINA PRATHER AMANDA DALUNTO, HEATHER HAN
7. Educational Value of Field Trip: N/A
8. Supporting Florida Standards Benchmark(s) with Narrative(s): N/A
9. Number of Students\*: 21 Number of Chaperones\*: 3
10. Cost Per Student: \_\_\_\_\_ Budget Code or Source to be charged: \_\_\_\_\_  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time\*: 3/1 - 8am Returning Time\*: 3/2 - 9pm

*\*For School Buses, if more than one bus is requested, reference bus request form.*

**All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.**

Bus Requisition Number(s): \_\_\_\_\_

Heather R. Han  
Teacher, Team Leader, Department Head, Etc.

[Signature]  
Principal

[Signature]  
Assistant Superintendent

D. Dini  
Superintendent

12/15/23  
Date

12/20/23  
Date

1/3/24  
Date

1/4/24  
Date

90

ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL

OF CLAY COUNTY  
REQUEST



February 1, 2024

OAKLEAF HIGH SCHOOL

1. School: OAKLEAF HIGH SCHOOL
2. Transportation (check one):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s)  Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_
3. Trip(s) Overnight: Yes  No  Trip(s) Out-of-State: Yes \_\_\_\_\_ No
4. Dates of Field Trip\*: 4/4 - 4/6/24 Destination\*: KISSIMMEE, FL
5. Group Taking Trip: OAKLEAF SOFTBALL
6. If using private vehicles, list approved driver(s): REGINA PRATHER, AMANDA DACUNTO, HEATHER HAN
7. Educational Value of Field Trip: N/A
8. Supporting Florida Standards Benchmark(s) with Narrative(s): N/A
9. Number of Students\*: 21 Number of Chaperones\*: 3
10. Cost Per Student: \_\_\_\_\_ Budget Code or Source to be charged: \_\_\_\_\_  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time\*: 4/4 - 8am Returning Time\*: 4/6 - 9pm

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Heather Prather  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
[Signature]  
Assistant Superintendent  
[Signature]  
Superintendent

12/15/23  
Date  
12/20/23  
Date  
1/3/24  
Date  
1/4/24  
Date

89

SCHOOL DISTRICT OF  
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
February 1, 2024 ✓

1. School Requesting: Orange Park High
2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier X Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: airline, bus, boat, etc
3. Trip(s) Overnight: Yes X No \_\_\_\_\_ Trip(s) Out-of-State: Yes X No \_\_\_\_\_
4. Dates of Field Trip\*: March 19-25, 2024 Destination\*: Porto Rico
5. Group Taking Trip: Spanish & Social Studies
6. If using private vehicles, list approved driver(s): \_\_\_\_\_
7. Educational Value of Field Trip: See attached  
Spanish I, II, III + US History classes
8. Supporting Florida Standards Benchmark(s) with Narrative(s): See attached
9. Number of Students\*: 16 Number of Chaperones\*: 2 5 days
10. Cost Per Student: \$3.714 Budget Code or Source to be charged: \_\_\_\_\_  
parents \$4.934 (Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time\*: Tuesday 03/19/2023 Returning Time\*: Monday 03/25/2023  
7:00 am 7:00 pm

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

Teacher, Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

Date

Date

Date

Date

63

Our team is working behind-the-scenes to finalize your itinerary—including flights, meals, hotel rooms, and guides. More details to come!



Sofia Molina

[GET IN TOUCH](#)

## Travel Dates

2024

MAR 17      MAR 19 – MAR 25      MAR 26

Earliest departure      Requested dates      Latest return

## Departing from

Jacksonville (FL)

## Flights & Hotels

We'll post details here as soon as they're available.



**DAY 1** | San Juan

J.S.

Enjoy free time at Luquillo Beach

Explore one of Puerto Rico's unique cave systems

Visit El Morro, the oldest Spanish fortification in the Caribbean and a UNESCO World Heritage Site

Take a guided tour of Old San Juan

- San José Church
- La Fortaleza
- Cathedral of San Juan Bautista, site of the tomb of Ponce de León
- Capitol Building
- Paseo de la Princesa

Dinner in San Juan

Travel to Ponce

Explore Ponce's Historic City Center

# Educational Value of Field Trip

This Puerto Rico Field Trip 2024 holds immense educational value, offering a unique opportunity for students to enhance their understanding of the Spanish language, culture, and history. Here are some key educational benefits:

## **Cultural Immersion:**

Exposure to Puerto Rican culture through firsthand experiences, interactions with locals, and immersion in the vibrant traditions and customs of the island.

## **Language Application:**

Practical application of Spanish language skills in authentic settings, promoting linguistic proficiency through daily communication, activities, and cultural exchanges.

## **Historical Significance:**

Exploration of Puerto Rico's rich history, including its colonial past, indigenous influences, and the impact of historical events on the island's development.

## **Geographical Understanding:**

Appreciation of the geographical features of Puerto Rico, from its lush landscapes to historical sites, providing context to classroom learning.

## **Civic Engagement:**

Insight into the political and social dynamics of Puerto Rico, fostering discussions about citizenship, identity, and the island's relationship with the United States.

## **Global Awareness:**

Broadening students' global perspective by experiencing the unique blend of Spanish, African, and indigenous cultures that shape Puerto Rico's identity.

## **Team Building:**

Opportunities for students to collaborate, problem-solve, and build camaraderie as they navigate unfamiliar environments together.

## **Personal Growth:**

Encouraging independence and adaptability as students step outside their comfort zones, navigate a new culture, and become more globally minded individuals.

**Practical Life Skills:**

Development of practical life skills such as budgeting, time management, and responsible decision-making during travel.

**Memorable Learning Experiences:**

Creation of lasting memories that will reinforce classroom learning, making lessons more memorable and meaningful.

# **Puerto Rico Field Trip**

## **Supporting Florida Standards Benchmark(s) with narrative(s):**

### **Spanish 1**

#### **Communication:**

Standard Benchmark:

FL.SPA.1.1.1 - Interact orally and in writing in Spanish to provide and obtain information, express feelings, and exchange opinions.

Narrative: The Puerto Rico field trip provides Spanish 1 students with an authentic environment to practice and enhance their communication skills. Through interactions with locals, ordering food, asking for directions, and engaging in simple conversations, students will apply their language skills in real-world situations.

#### **Cultural Comparisons:**

Standard Benchmark:

FL.SPA.1.3.1 - Compare and contrast practices, products, and perspectives of Spanish-speaking cultures.

Narrative: Students will have the opportunity to observe, compare, and contrast the cultural practices and perspectives of Puerto Rican society with what they have learned in the classroom. This experience will enrich their understanding of cultural diversity within the Spanish-speaking world.

#### **Connections:**

Standard Benchmark:

FL.SPA.1.4.1 - Recognize and use familiar words and phrases to understand written and spoken messages.

Narrative: During the Puerto Rico field trip, students will recognize and use familiar vocabulary and phrases to understand signs, menus, and basic spoken messages. This real-world application reinforces language acquisition and comprehension.

#### **Community Engagement:**

Standard Benchmark:

FL.SPA.1.5.1 - Participate in activities that demonstrate responsibility and respect for cultural diversity within the school and community.



Narrative: Engaging with the local community in Puerto Rico, students will participate in activities that demonstrate responsibility and respect for cultural diversity. This includes respecting local customs, using appropriate language, and appreciating cultural differences.

**Global Perspective:**

Standard Benchmark:

FL.SPA.1.6.1 - Demonstrate an understanding of the relationship between the practices and perspectives of Spanish-speaking cultures and their impact on global issues.

Narrative: Through immersive experiences in Puerto Rico, students will gain insights into the practices and perspectives of Spanish-speaking cultures, fostering an understanding of their impact on global issues. This broader perspective enhances students' global awareness.

**Real-Life Application:**

Standard Benchmark:

FL.SPA.1.7.1 - Use the language to carry out real-life tasks and activities in the community and beyond.

Narrative: The Puerto Rico field trip offers Spanish 1 students the chance to use the language in practical, real-life scenarios such as shopping, ordering food, and navigating local attractions. This hands-on experience reinforces the relevance of language skills in daily life.

## **Spanish 2**

**Communication:**

Standard Benchmark:

FL.SPA.2.1.1 - Interact orally and in writing in Spanish to provide and obtain information, express feelings, and exchange opinions.

Narrative: Building on the foundational skills developed in Spanish 1, students in Spanish 2 will engage in more complex interactions during the Puerto Rico field trip. They will use the language to ask detailed questions, express opinions, and share experiences with native speakers.

**Cultural Comparisons:**

Standard Benchmark:

FL.SPA.2.3.1 - Compare and contrast practices, products, and perspectives of Spanish-speaking cultures.

Narrative: Spanish 2 students will deepen their understanding of cultural diversity by comparing and contrasting the cultural practices and perspectives observed in Puerto Rico with what they have learned in the classroom. This comparative analysis enhances their cultural awareness.

**Connections:**

Standard Benchmark:

FL.SPA.2.4.1 - Recognize and use familiar words and phrases to understand written and spoken messages.

Narrative: Students will apply their expanded vocabulary and language comprehension skills to understand more nuanced written and spoken messages during the Puerto Rico field trip. This practical application reinforces their language proficiency.

**Community Engagement:**

Standard Benchmark:

FL.SPA.2.5.1 - Participate in activities that demonstrate responsibility and respect for cultural diversity within the school and community.

Narrative: Spanish 2 students will actively engage with the Puerto Rican community, participating in activities that demonstrate responsibility and respect for cultural diversity. This includes respecting local customs, traditions, and interacting respectfully with locals.

**Global Perspective:**

Standard Benchmark:

FL.SPA.2.6.1 - Demonstrate an understanding of the relationship between the practices and perspectives of Spanish-speaking cultures and their impact on global issues.

Narrative: Through the Puerto Rico field trip, students will gain a deeper understanding of how the practices and perspectives of Spanish-speaking cultures, specifically Puerto Rico, contribute to global issues. This experience broadens their global awareness.

**Real-Life Application:**

Standard Benchmark:

FL.SPA.2.7.1 - Use the language to carry out real-life tasks and activities in the community and beyond.

Narrative: Spanish 2 students will employ their language skills in more complex real-life scenarios during the Puerto Rico field trip. This includes engaging in extended conversations, making detailed inquiries, and navigating various situations confidently.

## **Spanish 3 Honors**

### **Communication:**

Standard Benchmark:

FL.SPA.3.1.1 - Interact orally and in writing in Spanish to provide and obtain information, express feelings, and exchange opinions effectively.

Narrative: Spanish 3 Honors students will engage in advanced oral and written interactions during the Puerto Rico field trip. They will utilize sophisticated language structures to express complex ideas, provide detailed information, and exchange opinions with native speakers.

### **Cultural Comparisons:**

Standard Benchmark:

FL.SPA.3.3.1 - Compare and contrast practices, products, and perspectives of Spanish-speaking cultures with depth.

Narrative: Spanish 3 Honors students will critically analyze and compare the cultural practices and perspectives observed in Puerto Rico with those of other Spanish-speaking cultures studied. This in-depth comparative analysis contributes to a nuanced understanding of cultural diversity.

### **Connections:**

Standard Benchmark:

FL.SPA.3.4.1 - Recognize and use familiar words and phrases to understand and interpret written and spoken messages.

Narrative: Students will apply advanced language comprehension skills during the Puerto Rico field trip, interpreting more complex written and spoken messages. This practical application strengthens their ability to understand and respond to nuanced language.

### **Community Engagement:**

Standard Benchmark:

FL.SPA.3.5.1 - Participate in activities that demonstrate responsibility and respect for cultural diversity within the school and community with sophistication.

Narrative: Spanish 3 Honors students will actively engage with the Puerto Rican community in sophisticated ways, demonstrating a high level of responsibility and respect for cultural diversity. This may include participating in cultural events, volunteering, or collaborating on projects with locals.

**Global Perspective:**

Standard Benchmark:

FL.SPA.3.6.1 - Demonstrate an understanding of the relationship between the practices and perspectives of Spanish-speaking cultures and their impact on global issues with depth.

Narrative: Through the Puerto Rico field trip, Spanish 3 Honors students will deepen their understanding of how the practices and perspectives of Spanish-speaking cultures, specifically Puerto Rico, contribute to global issues. This experience enhances their global awareness with depth.

**Real-Life Application:**

Standard Benchmark:

FL.SPA.3.7.1 - Use the language to carry out real-life tasks and activities in the community and beyond with sophistication.

Narrative: Spanish 3 Honors students will employ their advanced language skills in sophisticated real-life scenarios during the Puerto Rico field trip. This includes engaging in high-level conversations, conducting interviews, and navigating complex cultural contexts.

## **U.S. History**

**Imperialism and the Spanish-American War:**

Standard Benchmark:

SS.912.A.4.6 - Analyze the reasons for and the impact of U.S. imperialism at the turn of the 20th century.

Narrative: Within the broader context of U.S. imperialism, explore the specific role of Puerto Rico in the aftermath of the Spanish-American War. Discuss the Treaty of Paris (1898), which ceded Puerto Rico to the United States, and analyze the impact of U.S. control on the island.

**Progressive Era and Citizenship:**

Standard Benchmark:

SS.912.A.5.2 - Evaluate the effects of social, political, and economic changes on the lives of Americans during the Progressive Era.

Narrative: Examine the impact of the Jones Act (1917), which granted U.S. citizenship to Puerto Ricans. Discuss the implications of this legislation on the political and social status of Puerto Ricans, as well as its connection to broader progressive-era reforms.

### **World War II and Military Service:**

Standard Benchmark:

SS.912.A.7.2 - Assess the impact of U.S. involvement in World War II on American society.

Narrative: Explore the contributions of Puerto Ricans during World War II, both on the home front and in the military. Highlight the service of the 65th Infantry Regiment (Borinqueneers) and discuss the impact of military service on Puerto Rican identity.

### **Civil Rights Movement:**

Standard Benchmark:

SS.912.A.7.10 - Evaluate the effects of the civil rights movement on other social movements.

Narrative: Discuss the parallels between the civil rights movement in the United States and the civil rights movements in Puerto Rico. Examine issues of discrimination, inequality, and social justice, drawing connections between the struggles for civil rights on the mainland and in Puerto Rico.

### **Post-Cold War Era:**

Standard Benchmark:

SS.912.A.12.1 - Analyze the foreign policy choices of each president from Truman to present.

Narrative: Examine U.S. foreign policy toward Puerto Rico in the post-Cold War era. Discuss issues related to political status, economic development, and the impact of U.S. policies on Puerto Rican society.

### **Modern-Day Issues:**

Standard Benchmark:

SS.912.A.7.11 - Analyze environmental changes and crises in contemporary America.

Narrative: Explore the impact of environmental challenges, such as hurricanes and natural disasters, on Puerto Rico. Discuss the response of the U.S. government and analyze the social, economic, and political implications of these events on the island.

Integrating Puerto Rico into the U.S. History curriculum allows students to understand the historical and contemporary relationship between the United States and Puerto Rico, fostering a more comprehensive understanding of American history. Adjust the content based on the grade level and benchmarks you are addressing in your class.

SCHOOL DISTRICT OF CLAY  
FIELD TRIP REQUEST

- School Requesting: Ridgeview High School
- Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s)  Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_
- Trip(s) Overnight: Yes  No \_\_\_\_\_ Trip(s) Out-of-State: Yes  No
- Dates of Field Trip\*: Saturday, January 20, 2024 Destination\*: Cedar Grove H.S., 2360 River Road, Ellenwood, GA
- Group Taking Trip: NJROTC Cadet Drone Team
- If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. N/A
- Educational Value of Field Trip: Fun Field Trip  
\_\_\_\_\_  
\_\_\_\_\_  
STEM Experience
- Supporting Florida Standards Benchmark(s) with Narrative(s):  
N/A  
\_\_\_\_\_  
\_\_\_\_\_
- Number of Students\*: 5 Number of Chaperones\*: 2
- Cost Per Student: \$30.00 Budget Code or Source to be charged: 3167  
(Example: Internal Accounts, 5100.0331, Athletic Departments)  
Returning Time\*: 2:00 pm
- Departure Time\*: 2 pm on Friday, January 19th

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

Teacher, Team Leader, Department Head, Etc.  
[Signature]

Principal  
[Signature]

Assistant Superintendent  
[Signature]

Superintendent  
[Signature]

19 Dec 2023

Date

12/19/23

Date

12/20/23

Date

1/4/24

Date

# Cedar Grove High School Drone Competition

## January 20, 2024

### Rules of Engagement (ROE)

**Welcome.** Thank you for participating in the Annual Cedar Grove High School Drone Competition.

**Schedule.** Coaches' meeting will begin at 0815 in a provided classroom. Feel free to bring a cadet with you. Additional cadets may stage in the gym area.

**Location.** The event will be held at Cedar Grove High School gymnasium located at 2360 River Road, Ellenwood, GA 30294. Enter the school through the lower parking lot near the football field. There will be cadets assigned to direct you on the morning of the event.

#### Events

The Drone Competition will consist of five scoring events: an Obstacle Course, Naval Flight Officer (NFO) Challenge, Flight Deck Landing Challenge, Rotorhead Challenge, and an Academic Event (e.g., Crossword Puzzle). Each cadet must participate in all events. The host school reserves the right to disqualify a team(s) from individual events.

**Obstacle Course.** This is a four-cadet event. It is ideally held in a gym, with obstacles placed around the perimeter of the gym. The obstacles will be 20" and 40" in diameter, centered at 24", 48" or 72" high, and set-up as single or combined obstacles. The obstacles will be horizontal, vertical, or set at a 45 degree angle; they can also be turned facing the direction of the course or up to 90 degrees from that point. There must be at least one obstacle from each angle position, with a total of twelve total obstacles and one landing spot on the course. Some obstacles will require the drone to fly straight through, some to ascend or descend, and some to turn laterally to enter. There must be a change in height and angle between each obstacle. The maximum time allowed to complete the course is eight minutes, and the team with the most obstacles negotiated in the shortest time is the winner. Drones cannot progress beyond obstacles that were not successfully negotiated. There will be a 10-second penalty each time a pilot touches his/her drone (if the drone is not flyable due to obstacles, flipped upside down, etc.), and pilot must not gain a distance advantage when repositioning a drone. **Time stops when rotors stop.** Cadets will be allowed to "walk" this course in advance of the competition, as well as while competing.

**Tie Breaker:** The team which completed the most obstacles in the shortest amount of time is the winner. If there is a tie, the team with the least amount of penalties is the winner. If there is still a tie, there will be a flyoff between one pilot of choice from each of the teams that are tied. Fastest time with the most completed obstacles is the winner.

**Naval Flight Officer (NFO) Challenge.** This is a four-cadet event. Each team will utilize two pilots and two NFOs. There will be six obstacles similar to those from Obstacle Course positioned around a room and a landing spot. The pilot will be seated such that he/she can see the obstacles, the NFO will provide guidance/directions to the pilot to navigate the course. The pilot and the obstacles will oriented with one in east/west and the other in north/south. The pilot will be facing the course. After the first pair from the team has completed the course, the clock stops and resets for the 2<sup>nd</sup> pair. Course length is five minutes per team pair. The pair with the most obstacles negotiated in the shortest amount of time, is



there will be a flyoff between the teams that are tied. The team with the fastest time, and who completed the most obstacles and has the less penalties, is the winner.

**Academic Event (e.g., Crossword Puzzle).** This is a four-cadet event. Teams will complete a 10 word crossword puzzle based on the below chapters in the NS Textbooks and drone current events. Event length is ten (10) minutes. Best time to complete the event with the least amount of missed words is the winner.

**NS1 Textbook**

**Unit 4 The US Navy**

Chapter 2 - Naval Aviation

**NS2 Textbook**

**Unit 3 Metrology**

Chapter 7 – The Atmosphere

Chapter 8 – Clouds and Fog

Chapter 9 – Winds and weather

Chapter 10 – Fronts and Storms

Chapter 11 – Weather Forecasting

**Unit 5 Physical Science**

Chapter 18 – Motion, Force, Power, and Aerodynamics

Chapter 20 – Basic Electricity

Chapter 21 - Electronics

**Tie Breaker: The team with the most correct words is the winner. If there is a tie, the team completing the words in the shortest time, is the winner. If there is still a tie, there will be a sudden-death spelling challenge, with each member (in sequential order) being required to spell a word.**

**Team Composition.** All events require four cadets. Cadets cannot qualify for multiple teams.

**Scoring**

- A scoring matrix has been developed. Each event will be worth a maximum of 25 points. 1<sup>st</sup> Place finishers will receive 25 points, 2<sup>nd</sup> Place receives 20 points, and 3<sup>rd</sup> Place receives 15 points. All others will be ranked based upon their event finish and successively receive one less point per final position. That is, fourth place will receive 14 points, fifth 13 points, sixth 12 points, and so forth.

- **For events with concentric circles, the points breakdown will be 25 pts, 15 pts, 5 pts only.**

- Penalties will be assessed for missing obstacles, interference, distance from center point of the landing pad, etc.

- In a case where two teams tie in an event, the points associated with that place finish will be awarded to both teams. Refer to the rules for the Flight Deck Landing Challenge for a possible tiebreaker in those events.

- In the event of an overall tie after all events, the tie breaker events, in order, include:

- Flight Deck Landing Challenge
- Rotorhead Race
- Naval Flight Officer (NFO) Challenge
- Obstacle Course
- Academic Event (Crossword Puzzle)

**Restrictions**

**Contact.** Point of Contact for this event is Lieutenant Commander Claude Moore, 678-874-4139, [claude\\_moore@dekalbschoolsga.org](mailto:claude_moore@dekalbschoolsga.org).

Respectfully,

**Claude Moore**

Claude Moore  
LCDR USN Ret.  
CGHS NJROTC SNSI

ADMINISTRATIVELY APPROVED

Received too late for Jan. 4, 2024

Board Meeting

Received for information: Feb. 1, 2024

SCHOOL  
FI

*late not  
was a change  
from hosting  
school.  
JP*

- School Requesting: Ridgeview High School
- Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) X Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_
- Trip(s) Overnight: Yes X No ~~X~~ Trip(s) Out-of-State: Yes \_\_\_\_\_ No X
- Dates of Field Trip\*: Plus Sunday, January 14<sup>th</sup> ~~Saturday, January 13, 2024~~ Destination\*: Switch to Univ. of South Florida, Tampa ~~Green North State Park, Brooksville, FL~~  
We have to switch because our Drill Meet was moved to Jan 14 and we are now leaving right after the meet is over to attend the second of a two Day Orienteering weekend on Sunday.
- Group Taking Trip: NJROTC Orienteering Team
- If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. N/A
- Educational Value of Field Trip: \_\_\_\_\_  
N/A This is an Orienteering Competition
- Supporting Florida Standards Benchmark(s) with Narrative(s):  
N/A
- Number of Students\*: 30 Number of Chaperones\*: 6
- Cost Per Student: Free Budget Code or Source to be charged: 3167  
(Example: Internal Accounts, 5100.0331, Athletic Departments)  
Returning Time\*: 6:00 pm
- Departure Time\*: 6:00 am

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

[Signature]  
Teacher, Team Leader, Department Head, Etc.

[Signature]  
Principal

[Signature]  
Assistant Superintendent

\_\_\_\_\_  
Superintendent

12/20/2023  
Date

12/20/23  
Date

12/20/23  
Date

\_\_\_\_\_  
Date

SCHOOL DISTRICT OF CLAY  
FIELD TRIP REQUEST

**ADMINISTRATIVELY APPROVED**  
**PENDING BOARD APPROVAL**  
**February 1, 2024** ✓

1. School Requesting: Ridgeview High School
2. Transportation (Check One):  
School Bus(s) X Private Vehicle(s) \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_
3. Trip(s) Overnight: Yes X No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No X
4. Dates of Field Trip\*: Sat & Sun, Feb 17 & 18, 2024 Destination\*: Islands of Adventure
5. Group Taking Trip: NJROTC Cadets who have completed 20 hours of Community Service this year
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. N/A
7. Educational Value of Field: See attached STEM Educational Program. Will also stop at St Augustine in the way back to tour Castillo de San Marcos
8. Supporting Florida Standards Benchmark(s) with Narrative(s):  
N/A
9. Number of Students\*: 30 Number of Chaperones\*: 5
10. Cost Per Student: \$200.00 Budget Code or Source to be charged: 3167  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time\*: 5:00 am Returning Time\*: 2:00 pm

\*For School Buses, if more than one bus is requested, reference bus request form.

**All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.**

Bus Requisition Number(s): \_\_\_\_\_

[Signature]  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
[Signature]  
Assistant Superintendent  
[Signature]  
Superintendent

1/8/2024  
Date  
1/8/24  
Date  
1/8/24  
Date  
1/11/24  
Date

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ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
February 1, 2024

SCHOOL DISTRICT  
FIELD TRIP REQUEST

1. School Requesting: Green Cove Jr.
2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s)  Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_
3. Trip(s) Overnight: Yes \_\_\_\_\_ No  Trip(s) Out-of-State: Yes  No
4. Dates of Field Trip\*: 2-3-24 Destination\*: Savannah, Georgia
5. Group Taking Trip: GCA Cheer Team
6. If using private vehicles, list approved driver(s): Parents are driving their own child
7. Educational Value of Field Trip: Cheer competition to showcase their hard work and teamwork
8. Supporting Florida Standards Benchmark(s) with Narrative(s): N/A
9. Number of Students\*: 10 Number of Chaperones\*: 2
10. Cost Per Student: \$65.00 Budget Code or Source to be charged: Cheer 1350  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time\*: TBD Returning Time\*: TBD

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

K. Scott  
Teacher/Team Leader, Department Head, Etc.  
J. Moore  
Principal  
J. Stewart  
Assistant Superintendent  
D. Smith  
Superintendent

12-14-23  
Date  
12/14/23  
Date  
12/18/23  
Date  
12/19/23  
Date

ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
February 1, 2024

SCHOOL DISTRICT OF  
FIELD TRIP REQUEST

1. School Requesting: Middleburg High
2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) X Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_
3. Trip(s) Overnight: Yes X No \_\_\_\_\_ Trip(s) Out-of-State: Yes \_\_\_\_\_ No X
4. Dates of Field Trip\*: 2/2 - 2/3 Destination\*: Orlando, FL
5. Group Taking Trip: Competition Cheer
6. If using private vehicles, list approved driver(s): child's parents
7. Educational Value of Field Trip: \_\_\_\_\_
8. Supporting Florida Standards Benchmark(s) with Narrative(s): \_\_\_\_\_
9. Number of Students\*: 12 Number of Chaperones\*: 2
10. Cost Per Student: 540 Budget Code or Source to be charged: \_\_\_\_\_  
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time\*: Parents are bringing Returning Time\*: \_\_\_\_\_  
K.O.s

\*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): \_\_\_\_\_

\_\_\_\_\_  
Teacher, Team Leader, Department Head, Etc.  
\_\_\_\_\_  
Principal  
\_\_\_\_\_  
Assistant Superintendent  
\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date 1/16/24  
\_\_\_\_\_  
Date 1/11/24  
\_\_\_\_\_  
Date 1/16/24  
\_\_\_\_\_  
Date 1/16/24