February 5, 2026 - Regular School Board Meeting

Date: Feb 05 2026 (9:00 a.m.)

Student Showcase (Oakleaf Village Elementary, Martha Reid (Music) and Michelle Levinson (Art))

Invocation (Pastor Robert Bass, Celebration Church, Orange Park)

Pledge of Allegiance

Call to Order

Recognitions and Awards

1. Winners of the Len Mattiace Foundation contest, "Stop the Bullying"

2. Recognize Schools Earning the Florida Department of Education's Purple Star School of Distinction

3. Recognition of Academic Team Champions

4. Recognition of All State Student Musicians

5. Recognition of 2025-2026 School Related Employee of the Year Teacher of the Year, and Rookie of the Year

Presenters

6. Quarterly Presentation of Office of Safe School Data

7. Career and Technical Education Presentation

School Showcase (Oakleaf Village Elementary , Principal Jason Martin)

Presentations from the Audience (Public Comment on Specific Agenda Items)

Discussion Agenda

Human Resources

8. D1 - Human Resources Special Action A

9. D2 - Human Resources Special Action B

Consent Agenda

Superintendent

10. C1 - Minutes of School Board Workshop on December 16, 2025; Regular Meeting on January 8, 2026

- 2025 Dec 16 Workshop.pdf
- 2025 Jan 8 Regular Mtg.pdf

DRAFT

Human Resources

11. C2 - Personnel Consent Agenda

Personnel Consent Agenda_02 05 2026.pdf

12. C3 - Ratification of the 2025-2026 Amendment to the 2023-2024 through 2025-2026 Master Contract between the Clay Education Support Professional Association Local 7409 and the Clay County School Board.

Instruction-Academic Services

13. C4 - Proclaim February 2026 as Black History Month in Clay County Public Schools

Feb. 5, 2026 - Black History Month Proclamation 26-09 .docx.pdf

14. C5 - Elementary Student Out of State Travel

Paterson Elementary Out Of State Travel 031126.pdf

Doctors Inlet Elementary Out of State Travel 052226.pdf

Orange Park Elementary Out of State Travel 051426.pdf

Charles E Bennett Out of State Travel 052126.pdf

Instruction-Career and Technical Education

15. C6 - PROCLAMATION #26-10 FOR CAREER AND TECHNICAL EDUCATION MONTH

CTE Proclamation Feb 2026.pdf

Instruction-Exceptional Student Education

16. C7 - 2026 Exceptional Student Education Extended School Year (ESY) Calendar

2026 Extended School Year Summer Programs Calendar - Extended School Year (ESY) 2026.pdf

Instruction-Instructional Resources

17. C8 - Approval to Advertise the Adoption and Set the Public Hearing for April 2, 2026 of 6-12 English Language Arts, 9-12 World Languages, and 6-12 Career and Technical Education (CTE)

2025-2026 Adoption NOTICE OF APPROVAL TO ADVERTISE SB Policy.pdf

2025-2026 Textbook Adoption List as of 01.22.26.pdf

Instruction-K-12 Academic

18. C9 - K-12 Academic Services Out of State and Overnight Student Travel

February 2026 Student Travel_001.pdf

19. C10 - Proposed PACE Employee and Student Calendar for 2026-2027 School Year

Proposed PACE Employee and Student Calendar for 2026-2027.pdf

20. C11 - 2026 Proposed Summer Programs Calendar (6th Grade, Jr. High, BLC, ESOL & High School Summer Programs)

2026 Secondary Summer Program calendar.pdf

Instruction-Professional Development

DRAFT

21. C12 - Addition of a component to the Professional Learning Catalog to provide additional educational leadership professional learning opportunities.

- 7-517-005_The 15 Invaluable Laws of Growth for School Leaders_2026.pdf

Instruction-Climate and Culture

22. C13 - Affiliation Agreement- Walsh University

- 260055 Walsh University.pdf
- 260055 Walsh University_Approved Contract Review Form.pdf

23. C14 - Proclamation for National School Counseling Week

- 2026 National School Counseling Week Proclamation.pdf

Business Affairs

24. C15 - Deletion of Certain Items Report - January, 2026

- MONTHLY DELETION REPORT - JAN 2026.pdf
- DELETION ANALYSIS JAN.. 2025- 2026.pdf

25. C16 - Proposed Allocation Changes for 2025-2026

- 02.05.26 - 25-26 Allocation Summary - 2025-26.pdf

Business Affairs-Accounting

26. C17 - Monthly Financial Reports for December 2025

- December 2025 Property Report.pdf
- Financial Board Report Dec 2025.pdf
- Board Item $50,000 - $100,000 Contracts Signed by Superintendent.pdf

27. C18 - Budget Amendment Report for December 31, 2025

- December 2025 Budget Amendment Stmt.pdf

Operations

28. C19 - Enterprise Fleet Management Contract Award

- Enterprise Fleet Management Contract #1.pdf
- Enterprise Fleet Management Contract #2.pdf

Operations-Facilities

29. C20 - Change Order #4 Keystone Heights School Security Lighting Repair Replace.

- 20260115-C-5-2425-KHH Security Lighting Change Order 4.pdf
- co-4-c-5-24-25-justification-khs-security-lighting_2.pdf

30. C21 - Oakleaf High School Fire Alarm Repair/Replacement Contract Award

- 01162026 c-50-2526 justification.pdf
- C-50-2526-T&M Electric of Clay County, LLC Contract.pdf

31. C22 - Prequalification of Contractors

DRAFT

table-for-board-backup-contractor-prequal-1826 (1).docx

32. C23 - Approval of Revised Supplemental Spot Survey 7.5 (Superseding Version Approved November 6, 2025)

Survey Reports.pdf

Adoption of Consent Agenda

Presentations from the Audience (Public Comment on Non-Specific Agenda Items)

CCEA Update (Victoria Kidwell)

CESPA Update (Lonnie Roberts)

Superintendent's Update and Presentations

School Board Attorney Remarks

School Board Member Remarks

Adjournment

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

Winners of the Len Mattiace Foundation contest, "Stop the Bullying"

Description

This contest was open to all students in grades 6 - 8 enrolled in Clay County School District. Students submitted a project that demonstrated kindness, compassion, and/or inclusion. Submissions of projects may include a written paper, video, song, or service project.

Gap Analysis

n/a

Previous Outcomes

n/a

Expected Outcomes

n/a

Strategic Plan Goal

n/a

Recommendation

Recognize winners.

Contact

Kellie Guilfoyle, Director of Climate and Culture

Financial Impact

None

Review Comments

Attachments

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

Recognize Schools Earning the Florida Department of Education's Purple Star School of Distinction

Description

the Purple Star School of Distinction Designation, established by the Florida Legislature (House Bill 429), recognizes schools that support the unique needs of military families. Military families are supported through the implementation of activities such as:

- -Highlighting annual military recognition events
- -Publicizing support for military students and families
- -Providing opportunities for active-duty parents to volunteer at the school
- -Participating in one or more service projects that connect the school with the military community

The following schools earning this distinction will maintain their designation as a Purple Star School of Distinction for three (3) school years.

- -Clay Charter Academy
- -Fleming Island Elementary School
- -Fleming Island High School
- -Green Cove Springs Junior High School
- -Ridgeview High School
- -Thunderbolt Elementary School

Gap Analysis

Previous Outcomes

Expected Outcomes

Strategic Plan Goal

Recommendation

Recognition only.

Contact

Bonnie O'Nora, Board Assistant, bonnie.onora@myoneclay.net

Financial Impact

Review Comments

Attachments

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

Recognition of Academic Team Champions

Description

Recognition of County Academic Team participants and Junior High, Junior Varsity, and Varsity Academic Teams that earned the county championship.

Junior High School Champion - Wilkinson Junior High - Coach Steven Doughty

- -Anthony Alvarez
- -Gracie Bodway
- -Ryael Joshua Centeno
- -Reese Cohen
- -Rose-Angeni Cross
- -Elia Dugger

High School Junior Varsity Champion - Clay High - Coach Vicki Miller

- -Sophia Allen
- -Brooklyn Jackson
- -MaKayla Martinez
- -Christian Miller
- -Henry Porter
- -Aiden Schaeffer

High School Varsity Champion - Fleming Island High - Coach Brian Gartner

- -Shayla Abbas
- -Lincoln Bailey
- -Ben Bangkrasor
- -Danil Frakt
- -Evan Hanner
- -Sophia Jiang
- -Kennedy Keuning
- -Alex Kirk
- -Roman Kolosovskiy

Gap Analysis

Previous Outcomes

Expected Outcomes

Strategic Plan Goal

Recommendation

Recognition only.

Contact

Bonnie O'Nora, Board Assistant, bonnie.onora@myoneclay.net

DRAFT

Financial Impact

None

Review Comments

Attachments

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

Recognition of All State Student Musicians

Description

Gap Analysis

Previous Outcomes

Expected Outcomes

Strategic Plan Goal

Recommendation

Contact

Bonnie O'Nora, Board Assistant, bonnie.onora@myoneclay.net

Financial Impact

Review Comments

Attachments

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

Recognition of 2025-2026 School Related Employee of the Year Teacher of the Year, and Rookie of the Year

Description

Recognizing the School Related Employee of the Year, Teacher of the Year, and Rookie of the Year

Gap Analysis

Previous Outcomes

Expected Outcomes

Recognizing the School Related Employee of the Year and Teacher of the Year

Strategic Plan Goal

5.1.11 Develop and implement a school and district-wide employee recognition program.

Recommendation

Recognition only.

Contact

Bonnie O'Nora, Board Assistant, bonnie.onora@myoneclay.net

Financial Impact

None

Review Comments

Attachments

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

Quarterly Presentation of Office of Safe School Data

Description

Safety and Security will present a quarterly report to the public containing our Office of Safe Schools' visit data. Data to be included in each report is the number and percentage of schools that were inspected or reinspected by the state during that quarter and the number and percentage of inspected schools that had no school safety requirement deficiencies.

Gap Analysis

N/A

Previous Outcomes

The Safety and Security Department has previously presented non-specific findings at school board meetings.

Expected Outcomes

During a school board workshop on January 27, 2026 (closed to the public), Matthew Boyack, director of Safety and Security, presented quarterly data updates regarding CCDS safety and security.

Strategic Plan Goal

Safe and Positive Learning Environment (Goal #4) - Strengthen the overall physical and emotional environment to foster an environment of safety and belonging for students, staff, and all stakeholders.

Recommendation

Presentation only.

Contact

Matthew Boyack, Director of Safety & Security, matthew.boyack@myoneclay.net

Financial Impact

None

Review Comments

Attachments

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

Career and Technical Education Presentation

Description

Every February, the CTE community celebrates CTE Month to raise awareness of the roles that CTE has in readying our students for careers and college. CTE Month is also a time to recognize and celebrate the CTE community members' achievements and accomplishments nationwide. There will be a 5-7 minute presentation.

Gap Analysis

This presentation will highlight Career and Technical Education programs offered in Clay County Schools.

Previous Outcomes

N/A

Expected Outcomes

The citizens of Clay County will have enhanced understanding of CTE programs offered in Clay County Schools.

Strategic Plan Goal

Ensure that every classroom provides a quality and rigorous instructional experience in order to elevate student outcomes.

Recommendation

N/A

Contact

Roger Dailey, Chief Academic Officer; roger.dailey@myoneclay.net; 904-336-6904

Financial Impact

None

Review Comments

Attachments

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

D1 - Human Resources Special Action A

Description

Florida Statutes (F.S. 1012.22(1)(9f), State Board Rules and Clay County School Board Policies require Board notification and/or action regarding decisions and recommendations of the Superintendent related to Personnel matters.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

N/A

Strategic Plan Goal

Goal 2: Enact a highly effective recruitment and professional development plan along with opportunities for growth and career development to ensure all students have access to a world class education to become life-long learners for success in a global and competitive workplace and in acquiring applicable life skills.
Strategy 2.1.1 Develop strategic partnerships with organizations and universities to source new talent for a diverse workforce that is effective and highly-qualified for non-instructional, instructional, and administrative positions throughout CCDS.
Strategy 2.1.3 Expand involvement in community-sponsored career fairs, providing the opportunity to recruit a diverse population to the multiple career paths within CCDS.
Strategy 2.1.4 Continue to streamline the application and onboarding process to successfully engage and hire quality applicants.
Strategy 2.1.5 Collaborate to strengthen CCDS' branding and marketing to increase the awareness and presence of career opportunities.

Recommendation

Approve the action as presented.

Contact

Brenda G. Troutman, Assistant Superintendent for Human Resources (904) 336 6701 Brenda.Troutman@myoneclay.net

Financial Impact

None

Review Comments

Attachments

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

D2 - Human Resources Special Action B

Description

Florida Statutes (F.S. 1012.22(1)(9f), State Board Rules and Clay County School Board Policies require Board notification and/or action regarding decisions and recommendations of the Superintendent related to Personnel matters.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

N/A

Strategic Plan Goal

Goal 2: Enact a highly effective recruitment and professional development plan along with opportunities for growth and career development to ensure all students have access to a world class education to become life-long learners for success in a global and competitive workplace and in acquiring applicable life skills.
Strategy 2.1.1 Develop strategic partnerships with organizations and universities to source new talent for a diverse workforce that is effective and highly-qualified for non-instructional, instructional, and administrative positions throughout CCDS.
Strategy 2.1.3 Expand involvement in community-sponsored career fairs, providing the opportunity to recruit a diverse population to the multiple career paths within CCDS.
Strategy 2.1.4 Continue to streamline the application and onboarding process to successfully engage and hire quality applicants.
Strategy 2.1.5 Collaborate to strengthen CCDS' branding and marketing to increase the awareness and presence of career opportunities.

Recommendation

Approve the action as presented.

Contact

Brenda G. Troutman, Assistant Superintendent for Human Resources (904) 336 6701 Brenda.Troutman@myoneclay.net

Financial Impact

None

Review Comments

Attachments

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

C1 - Minutes of School Board Workshop on December 16, 2025; Regular Meeting on January 8, 2026

Description

Florida Statute 1001.42(1) requires the superintendent, as secretary, to keep such minutes and records as are necessary to set forth clearly all actions and proceedings of the school board. The minutes of each meeting shall be reviewed, corrected if necessary, and approved at the next regular meeting; provided that this action may be taken at an intervening special meeting if the board desires.

Gap Analysis

Previous Outcomes

Expected Outcomes

Strategic Plan Goal

Recommendation

Approve minutes as submitted.

Contact

David S. Broskie, Superintendent of Schools, david.broskie@myoneclay.net

Financial Impact

None

Review Comments

Attachments

- 2025 Dec 16 Workshop.pdf
- 2025 Jan 8 Regular Mtg.pdf

DRAFT

District Multi-Purpose Center, Corner of Walnut Street and Gration Place, Green Cove Springs, FL

December 16, 2025 - School Board Workshop

Date: Dec 16 2025 (9:00 a.m.)

Invocation (Erin Skipper)

Call to Order (Present: Erin Skipper, District 1; Robert Alvero, District 2; Beth Clark, District 3, Michele Hanson, District 4; Ashley Gilhousen, District 5; and Chief Academic Officer Roger Dailey (substituting for Superintendent David S. Broskie))

Workshop Items

1. Board Member New Business

Minutes:

Mrs. Skipper requested that Superintendent Broskie briefly discuss the lobbyist retained by the school board. Mr. Broskie advised that the annual cost of The Southern Group is $60,000, and the firm generates more revenue than it incurs, citing an example of an appropriation for advanced manufacturing at high schools for $1.88 million last year.

Mrs. Hanson noted the folder for the internal auditor on the school board webpage that helps the board communicate more openly with taxpayers and requested the addition of the video of the last meeting and the meeting minutes. She would also like a one percent sales tax folder and a one percent mill folder be added/moved to the school board page for easier public access. She wants the public to be able to see that a group of citizens oversees the sales tax expenditures, and the expenditure of the one mill funds is done as a directive and exactly as outlined.

Mrs. Hanson recently attended a Sunshine State School Public Relations Association (SUNSPRA) meeting and wants to explore ways to market Clay County District Schools to prevent students from leaving for the private sector. She spoke with the marketing director of Sarasota County and learned that Sarasota markets as a business, with the #1 goal of bringing back students to public schools. The funding tied to the return of ten students to Clay County District Schools would pay for the marketing director's salary, and 25 students would pay to fund an entire marketing division. She believes CCDS can benefit from a marketing professional who would work to revamp how people feel about schools and showcase all that CCDS schools provide, and she would like the board to consider taking steps to add an allocation for that position. Mrs. Skipper supported the idea and has spoken about Clay County schools to small business owners who have questioned inadequate advertising. Mrs. Gilhousen noted the substantial academic and career and technical offerings at the secondary schools but noted that private schools target the K-8 population, and offerings such as the Montessori program should be highlighted. Mrs. Clark supported meeting to address this proposal and disseminate information re the lobbyist and funds that have come in because of that position. Mrs. Skipper discussed the need for marketing and messaging to educate people. Mr. Broskie recommended a presentation to show strategies currently being employed to enroll students in order to better evaluate additional courses of action. Mr. Alvero requested information and received confirmation that exit interviews are beng done to assess information re departing families. Mrs. Gilhousen pointed out that many scholarship recipients are students never enrolled in public school. Mrs. Skipper advised that the economy remains a challenge and marketing may include public schools as a cost-effective option, recommending better advertising on websites and social media to get families better engaged with program offerings. Mrs. Gilhousen suggested getting creative with concept schools, and she pointed out Exceptional Student Education (ESE) services that public schools provide. Mr. Alvero pointed out the transportation services provided by CCDS. Further discussion will occur at the January workshop.

2. Review Draft Agenda for Regular School Board Meeting on January 8, 2026

January-8-2026-regular-school-board-meeting_agenda_packet.pdf

Minutes:

Superintendent Broskie noted encouraging graduation rates data submitted to the State for approval.

Recognitions and Awards:

DRAFT

- Winners of the Len Mattiace Foundation contest "Stop the Bullying" - no discussion;
- Recognize Schools Earning the Florida Department of Education's Purple Star School of Distinction - no discussion;
- Recognition of Academic Team Champions - no discussion;
- Recognition of 2025-2026 School Related Employee of the Year and Teacher of the Year Finalists - no discussion;

Discussion Agenda:

- D1 Human Resources Special Action A - no discussion;
- D2 Human Resources Special Action B - no discussion;

Consent Agenda:

- C1 Minutes of School Board Workshop on December 1, 2025; Student Hearings and Regular Meeting on December 11, 2025 - no discussion;
- C2 Personnel Consent Agenda - no discussion;
- C3 Elementary Student and Out of State Travel - no discussion;
- C4 Request for Review or Reconsideration of Library Materials Appeals - no discussion;
- C5 K-12 Academic Services Out of State and Overnight Student Travel - no discussion;
- C6 Proposed Allocaton Changes for 2025-2026 - no discussion;
- C7 Monthly Financial Reports for November 2025 - no discussion;
- C8 Budget Amendment Report for November 30, 2025 - no discussion;
- C9 Request for Acceptance of the FY 2024-2025 School Internal Accounts Audit - no discussion;
- C10 Deletion of Certain Items Report - December 2025 - no discussion;
- C11 BDID Renewal - no discussion;
- C12 Brightly Contract Agreement - Facility Asset Management Software - no discussion;
- C13 Substantial and Final Completion of Lake Asbury Junior High School Classroom Addition - no discussion;
- C14 Prequalification of Contractors - no discussion;
- C15 Doctors Inlet Elementary School Fire Alarm Repair/Replacement Contract Award - no discussion;
- C16 Parking Lot Renovation/Redesign at Middleburg High School Contract Award - no discussion.

Questions from the Audience (None)

Superintendent Comments

3. Superintendent Comments

Minutes:

Superintendent Broskie wished everyone a merry Christmas.

School Board Attorney Comments (None)

School Board Comments

4. School Board Member Comments

Minutes:

Mrs. Clark suggested a budget meeting so the board can brainstorm. Mr. Broskie advised there needs to be a public-facing plan, and communication will be important. Mr. Broskie is working on a written version of the strategies being implemented and the overall goals of the implementation. One of the goals is to ensure that employees are being taken care of with compensation. The plan will illustrate all measures in an effort to raise more funding to pay employees a more competitive wage. Mrs. Clark will send Mr. Broskie some thoughts she has.

Mrs. Hanson requested copies of an advocacy brochure, which will be provided.

Mrs. Skipper wished all a merry Christmas.

Adjournment (10:03 a.m.)

Superintendent of Schools **School Board Chair**

DRAFT

Teacher Inservice Center, 2233 Village Square Parkway, Fleming Island, FL

January 8, 2026 - Regular School Board Meeting

Date: Jan 08 2026 (6:00 p.m.)

Student Showcase (None)

Invocation (Dr. Robert Ball, Oakleaf Baptist Church)

Pledge of Allegiance

Call to Order (Present: Erin Skipper, District 1; Robert Alvero, District 2, Beth Clark, District 3; Ashley Gilhousen, District 5; Superintendent David Broskie; Not Present: Michele Hanson, District 4)

Recognitions and Awards

1. Recognition of 2025-2026 School-Related Employee of the Year and Teacher of the Year Finalists

Minutes:

Kevin Leary, Supervisor of Personnel Services for Human Resources, shared a visual presentation recognizing the School-Related Employee of the Year and Teacher of the Year Finalists:

Teacher of the Year Finalists:

- Lori Fedorowich, Charles E. Bennett Elementary
- Luuly Thai, Coppergate Elementary
- Dorothy Bailey, Grove Park Elementary
- Melissa Smith, Lake Asbury Junior High
- Jessica Wills, Thunderbolt Elementary

School-Related Employee of the Year Finalists:

- Rhonda Samples, Clay Hill Elementary
- Kristina Jackson, Grove Park Elementary
- Sharmila Maragh Perry, Lakeside Elementary
- Jenner Pereda, Ridgeview High
- Mollie Kyler, Spring Park Elementary

Presenters (None)

School Showcase (None)

Presentations from the Audience (Public Comment on Specific Agenda Items) (None)

Discussion Agenda

Human Resources

2. D1 - Human Resources Special Action A

Minutes:

There was no Human Resources Special Action A.

DRAFT

3. D2 - Human Resources Special Action B

Minutes:

There was no Human Resources Special Action B.

Consent Agenda

Superintendent

4. C1 - Minutes of School Board Workshop on December 1, 2025; Student Hearings and Regular Meeting on December 11, 2025

- 2025 Dec 1 Workshop.pdf
- 2025 Dec 11 Student Hearings.pdf (Confidential)
- 2025 Dec 11 Regular Meeting.pdf

Human Resources

5. C2 - Personnel Consent Agenda

- 1_8_25 Personnel Consent Agenda.pdf

Instruction-Academic Services

6. C3 - Elementary Student Out of State Travel

- Elem. Out State Travel.pdf
- TES Elem Out of State Travel.pdf

Instruction-Instructional Resources

7. C4 - Request for Review or Reconsideration of Library Materials Appeals

- January 2026 Appeals_Request for Review or Reconsideration of Library Materials.pdf

Instruction-K-12 Academic

8. C5 - K-12 Academic Services Out of State and Overnight Student Travel

- January 2026 Student Travel.pdf

Business Affairs

9. C6 - Proposed Allocation Changes for 2025-2026

- 01.08.26 - 25-26 Allocation Summary.pdf

Business Affairs-Accounting

10. C7 - Monthly Financial Reports for November, 2025

- November 2025 Property Report.pdf
- Financial Board Report NOV 2025 Final.pdf
- Nov 2025 Board Item$50,000 - $100,000 Contracts Signed by Superintendent.pdf

11. C8 - BUDGET AMENDMENT REPORT FOR November 30, 2025

- November 2025 Budget Amendment Stmt.pdf

Business Affairs-Internal Accounts

12. C9 - Request for Acceptance of the FY2024-2025 School Internal Accounts Audit

- Final Clay County School Board - Internal Accounts.pdf
- Final SAS114 Clay County School Board - Internal Accounts.pdf

Business Affairs-Property

13. C10 - Deletion of Certain Items Report - December, 2025

DRAFT

DELETION ANALYSIS DEC. 2025- 2026 - Sheet1.pdf

Monthly Deletion Report - December 2025.pdf

Business Affairs-Purchasing

14. C11 - BID Renewal

Operations

15. C12 - Brightly Contract Agreement - Facility Asset Management Software

Brightly Contract 1.8.26 (2).pdf

Operations-Facilities

16. C13 - Substantial and Final Completion of Lake Asbury Junior High School Classroom Addition

C-3 23-24 Asbury Jr. HS Final Completion.pdf

C-3 23-24 Lake Asbury Jr. HS Substantial Completion.pdf

17. C14 - Prequalification of Contractors

Table for Board Backup Contractor Prequal, 1.8.26

18. C15 - Doctors Inlet Elementary School Fire Alarm Repair/Replacement Contract Award

Contract for DIS Fire Alarm Repair

19. C16 - Parking Lot Renovation/Redesign at Middleburg High School Contract Award

12082025-MHS parking lot renovation-redesign.pdf

Adoption of Consent Agenda

20. Adoption of Consent Agenda

Motion
Motion to Adopt Consent Agenda

Vote Results (*Approved*)
Motion: Ashley Gilhousen
Second: Beth Clark

Ashley Gilhousen	- Aye
Beth Clark	- Aye
Michele Hanson	- Not Present
Erin Skipper	- Aye
Robert Alvero	- Aye

Presentations from the Audience (Public Comment on Non-Specific Agenda Items)

21. Public Comment on Non-Specific Agenda Items

Minutes:

Public speakers addressing non-specific agenda items:

- Dawn Thompson
- Jamil Davis
- Ieshia Williams
- Brandan Frick
- Rev. Barry Wright
- Robert Carabina
- Dr. Chanda Nicole Holsley
- LaShonda J. Holloway
- Cindy Frick
- Muahbohn Dahn
- Teresa Arellano
- Aaryn Frick
- Will Williams

DRAFT

- Justine Galbraith
- Rev. Dr. R. Leroy Gundy
- Dr. Sharon Flowers
- Jacob Guitierez
- Jeffrey Dove
- Neil Bergal
- Rachel Clark
- Desiree Allen
- Rev. Madison Hilt
- Victoria Tompkins
- Alyssa Sevy
- Shelley Hughes
- Judith Chapple
- Bruce Friedman
- Jacqueline Cetnar
- Samuel S. Lee
- Merrie Jo Griffin
- Edward Smith
- Echo Nova
- Randy Hilton
- Sheila Torres
- Helena Cormier
- Molly Caswell
- Joseph Fritz

CCEA Update (Victoria Kidwell)

CESPA Update (None)

Superintendent's Update and Presentations

22. Superintendent's Update

Superintendent's Update 1-08-2026.pdf

Minutes:

Superintendent Broskie noted the significant passion in the room and expressed his thankfulness to live in a country where people are free to speak. He stated he wanted to reassure everyone that the district's focus is on the students of Clay County. Comments made that brought people to the meeting do not reflect the mission or values of Clay County Schools. He advised the board has no legal authority to punish Robert Alvero and that only the Governor or Robert Alvero himself can remove him from his position as board member. Mr. Broskie's focus tomorrow morning will be the same as every other morning - it will be on the students, staff, and teachers of Clay County District Schools.

Superintendent Broskie shared the attached visual presentation highlighting the following:

- Super Students of the Month
- Finalists for Teacher of the Year and School-Related Employee of the Year
- 2025 Marching Championships Medalists
- Planning for 2026-2027
- Controlled Open Enrollment for 2026-2027
- Upcoming Events

School Board Attorney Remarks (None)

School Board Member Remarks

23. School Board Member Comments

Minutes:

Mrs. Skipper noted that Mrs. Hanson was absent due to a prior obligation which conflicted with the meeting. Mrs. Hanson regrets not being in attendance to hear from constituents.

Mrs. Clark noted that tonight was a night to listen. She requested prayers for health for Joseph Lorentzson, a former photography teacher at Fleming Island High, who has generously shared his talents with the community, including providing complimentary photographs for the past three years to Adult and Community Education graduates.

Mr. Alvero thanked all of the individuals who attended the meeting to express their concerns. He advised that he has addressed the false accusations in a press release and social media post, and he indicated that a board meeting is not a proper forum for personal

DRAFT

or political matters. The focus should be on student issues, and he advised that he is always available should individuals wish to contact him.

Mrs. Gilhousen thanked those in attendance at the meeting for their respectful sharing of concerns with the board. She appreciated the decorum and speaking out on behalf of respect, love, honor, and dignity for fellow man.

Mrs. Skipper extended thanks for the respectful and professional way in which individuals expressed their First Amendment rights. She appreciated those in attendance and reiterated that the board has no legal authority to remove a board member, indicating this decision will be in the hands of the Governor, Commissioner of Education, and Mr. Alvero. As Board Chair, she will focus on the children of Clay County and student-based school business. She regretted that students would not attend the meeting and noted the many positive things being done that make Clay an exceptional district.

Adjournment (8:08 p.m.)

Superintendent of Schools

School Board Chair

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

C2 - Personnel Consent Agenda

Description

Florida Statutes, State Board Rules and Clay County School Board Policies require Board notification and/or action regarding decisions and recommendations of the Superintendent related to Personnel matters. Actions regarding personnel have been recommended by Supervisors, approved by the Superintendent and are being forwarded to the Board for action or, if appropriate, for information. Personnel Actions, Transfer Requests, Pre-employments, Leave Forms or Directives from the Superintendent are available for review in the Human Resources Division.

Gap Analysis

These personnel actions are necessary for the effective operation of the school district.

Previous Outcomes

The Clay County School Board has approved each month a Personnel Consent Agenda which contains appointments, re-appointments, transfers, redesignations, retirements, resignations, and conclude employments.

Expected Outcomes

Approval of the Personnel Consent Agenda.

Strategic Plan Goal

Goal 2: Enact a highly effective recruitment and professional development plan along with opportunities for growth and career development to ensure all students have access to a world class education to become life-long learners for success in a global and competitive workplace and in acquiring applicable life skills.
Strategy 2.1.1 Develop strategic partnerships with organizations and universities to source new talent for a diverse workforce that is effective and highly-qualified for non-instructional, instructional, and administrative positions throughout CCDS.
Strategy 2.1.3 Expand involvement in community-sponsored career fairs, providing the opportunity to recruit a diverse population to the multiple career paths within CCDS.
Strategy 2.1.4 Continue to streamline the application and onboarding process to successfully engage and hire quality applicants.
Strategy 2.1.5 Collaborate to strengthen CCDS' branding and marketing to increase the awareness and presence of career opportunities.

Recommendation

To approve the Personnel Consent Agenda.

Contact

Brenda G. Troutman, Assistant Superintendent for Human Resources. (904) 336-6701 Brenda.Troutman@myoneclay.net

Financial Impact

Personnel changes involving already-allocated positions will result in salary impact per the current Board-approved Salary Schedule. This also includes supplemental positions. See current backup for allocation changes for impact of new positions.

Review Comments

Attachments

Personnel Consent Agenda_02 05 2026.pdf

DRAFT

DIVISION OF HUMAN RESOURCES
PERSONNEL CONSENT AGENDA
February 5, 2026
TABLE OF CONTENTS

I. **Administrative Actions**
- A. 2024-2025 Appointments — I-A, p. 1
- B. 2024-2025 Re-Appointments — I-B, p. 1
- C. 2024-2025 Redesignations — I-C, p. 1
- D. 2024-2025 Transfers — I-D, p. 1
- E. 2024-2025 Resignations, Retirements, Conclude Employment — I-E, p. 1
- F. 2024-2025 Supplements — I-F, p. 1

II. **Job Descriptions and Supporting Documents**
- A. Administrative — II-A, p. 1-3
- B. Supplemental — II-B, p. 1-98

III. **Instructional Actions**
- A. 2024-2025 Appointments — III-A, p. 1
- B. 2024-2025 Reappointments — III-B, p. 1
- C. 2024-2025 Redesignations — III-C, p. 1
- D. 2024-2025 Transfers — III-D, p. 1
- E. 2024-2025 Resignations/Retirements/Conclude Employment — III-E, p. 1
- F. 2024-2025 Supplements — III-F, p. 1-2
- G. 2024-2025 Pending Appointments — III-G, p. 1
- H. 2024-2025 Out of Field — III-H, p. 1

IV. **Instructional Miscellaneous Actions**
- A. 2024-2025 Summer School — IV-A. p. 1
- B. 2024-2025 Community Education — IV-B. p. 1
- C. 2024-2025 Adult Education — IV-C. p. 1

V. **Instructional Substitute Teacher Actions**
- A. 2024-2025 Substitute Teacher Approval (None) — V-A. p. 1

VI. **Support Actions**
- A. 2024-2025 Appointments — VI-A, p. 1
- B. 2024-2025 Reappointments — VI-B, p. 1
- C. 2024-2025 Redesignations — VI-C, p. 1
- D. 2024-2025 Transfers — VI-D, p. 1
- E. 2024-2025 Resignations/Retirements/Conclude Employment — VI-E, p. 1-2
- F. 2024-2025 Supplements — VI-F, p. 1

DRAFT

I. Administrative Actions

A. APPOINTMENT

	Name/Assignment	Site	Contract

DRAFT

I. Administrative Actions

B. RE-APPOINTMENT

Name/Assignment	Site	Contract

DRAFT

I. Administrative Actions

C. RE-DESIGNATION

	Name/Assignment	Site	Previous Assignments

DRAFT

I. Administrative Actions

D. TRANSFER

	Name/Assignment	Site	Contract

DRAFT

I. Administrative Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

Name/Assignment	Site	Effective/Action
MELTON, THERESA L WEC MGR SELF CONTAINED I CAFETERI	W.E. Cherry Elementary	Effective 2026-03-02 RETIREMENT
WRIGHT, JAMIE ANTONETTE FNS MANAGER FOOD SERVICES INTE CAFETERI	Food & Nutrition Srvc	Effective 2026-01-16 RESIGNATION

DRAFT

I. Administrative Actions

F. SUPPLEMENT

	Name/Assignment	Site	

DRAFT

II. JOB DESCRIPTION ACTIONS

A. Administrative - Approve the following job description:

REVISED:

PROJECT MANAGER

The proposed revisions to the job description are intended to better align the position's qualifications with the scope of responsibilities, technical demands, and regulatory environment of the role. These changes clarify minimum expectations while allowing flexibility to attract a broader, qualified candidate pool.

DRAFT

Job Locator: O-1.1.38
Job Title: Project Manager
Position Grade: Supervisor III
Evaluated by: Assistant Superintendent for Operations or the Director of Facility Planning and Construction

Job Description:

The Project Manager is directly responsible to the Director of Facility Planning and Construction or the Assistant Superintendent for Operations.

Responsibilities and duties of this position include:

1. Manage project development, timelines, resources, and quality assurance.
2. Responsible for the supervision and direction of contractors on Clay County School Board properties.
3. Supervise, schedule, coordinate, and close-out School Board construction projects as assigned with City, County, State, and Federal Governments.
4. Ensure compliance with construction management, documentation, quality control, administration and finance procedures on all projects.
5. Ensure compliance with Florida Statutes, State Board Rules and the Florida Building Code for Educational Facilities.
6. Assist in analyzing, planning, developing and initiating improvements on School Board property.
7. Coordinate the development of educational specifications for each project.
8. Coordinate with Architects/Engineers and district staff the development of plans and specifications for School Board construction projects.
9. Coordinate the preparation of contracts for Architects/Engineers and Contractors, review and approve all payments and maintain complete and accurate records for all construction projects.
10. Certify to the Building Official that upon substantial completion, the project has been completed in accordance with the contract documents and the Florida Building Code.
11. Supervise the instruction of all -staff on the operation of all features of each completed construction project.
12. Notify CCDS Coordinator of Planning & Intergovernmental Relations in regard to School Board construction projects and communication with City, County, State, and Federal Government agencies.
13. Provide required information for the annual update of the Florida Inventory of School Houses (F.I.S.H.).
14. Perform other duties as directed by the Assistant Superintendent for Operations or the Director of Facility Planning and Construction.

Required Qualifications:

1. Bachelor's Degree in Architecture, Engineering, Construction Management, or a related field.

DRAFT

2. Experience in at least one (1) of the following categories: (a) State Licensed Contractor, Construction Superintendent, or Project Manage~~r~~ment in an Architect/Engineer/Construction (A/E/C) firm, with a minimum ~~five (5)~~ three (3) years of experience; (b) Local City or County Building Department General Construction Inspector, with a minimum five (5) years of experience.

3. Knowledge of building, safety-to-life and fire codes.

4. Ability to read and interpret plans and specifications.

5. Ability to perform basic drafting of plans for buildings and civil projects.

6. Be able to work in harmony with school based administrators, staff, subordinates and the public.

7. Must have a valid Florida Driver's License and maintain a safe driving record during employment.

Desired Qualifications:

1. ~~Bachelor Degree in Architecture, Engineering, or Construction Management.~~
2. Experience as a State Licensed Contractor, Construction Superintendent, or Project Management in an Architect/Engineer/Construction (A/E/C) firm, with a minimum five (5) years of experience.

3. Knowledge of State Construction and Procurement Statutes and State Requirements for Educational Facilities (SREF).

4. Building Construction Graduate, with a minimum one (1) year of experience preferred.

5. Graduate Architect or Engineer, with a minimum one (1) year of experience preferred.

6. Experience in school plant management and construction preferred.

7. CAD Drafting experience

Approved: 07/21/1988
Revised: 12/14/1988, 07/01/1993, 04/20/1995, 11/17/1998, 02/15/2001, 01/20/2005, 02/10/2014, 12/10/2020, 10/05/2023, 02/05/2026
~~Revised: 07/01/1993~~
~~Revised: 04/20/1995~~
~~Revised: 11/17/1998~~
~~Revised: 02/15/2001~~
~~Revised: 01/20/2005~~
~~Revised: 02/10/2014~~
~~Revised: 12/10/2020~~
~~Revised: 10/05/2023~~

DRAFT

II. JOB DESCRIPTION ACTIONS

B. Supplemental - Approve the following job descriptions:

REVISED/REVIEWED:

Academic and Athletic Supplement Job Descriptions

The Academic and Athletic Supplement Job Descriptions have been updated for the current review cycle. These revisions ensure all roles and qualifications are accurate. Notably, some High School and Junior High athletic supplements are now listed separately to reflect their distinct responsibilities.

Academic Coach, Local	Elementary Technology Coach	Sophomore Class Sponsor	Cheerleading, Head Junior Varsity HS	Swimming, Head HS
Annual Staff, HS	Secondary Technology Coach	Specialist - 10, 11, 12 Month	Cheerleading, Head JH	Swimming, Head JH
Annual Staff, JH	Elementary Resource Department Head	Special Olympics Coordinator	Cross Country, Head HS	Tennis, Head HS
Band Director, HS	Elementary Track Meet Coordinator	Spelling Bee Coordinator, District	Cross County, Head JH	Track, Head HS
Band Director, JH	ESOL Support Facilitator	Student Council HS	Flag Football, Head HS/JH/M	Track, Assistant HS
Child Care Center Director	ESE Intervention Committee Facilitator	Student Council JH	Football, Head HS	Track, Head JH
Choral Directors HS/JH	Flag Corps Sponsor	Support Peer Teacher (Without portfolio requirements)	Football, Assistant HS	Track, Assistant JH
Co-Curricular Club	Freshman Class Sponsor	Title I Lead Teacher/Department Head	Football, JV, Head HS	Volleyball, Head HS
Dance Team Sponsor HS	Instructional Application Facilitator	Very Special Arts Coordinator	Football, Head JH	Volleyball, Assistant HS
Dance Team Sponsor JH	Junior Class Sponsor	Athletic Director	Football, Assistant JH	Volleyball, Assistant JH
Demonstration Classroom	Math Field Day Coordinator, District	Baseball, Head HS	Golf, Head HS	Volleyball, Head JV
Department Head	Math Team	Baseball, Assistant HS	Lacrosse, Head HS	Volleyball, Head JH
Discretionary Supplement	National Beta Club Sponsor	Baseball, JV Head HS	Soccer, Head HS	Weightlifting, Head HS
District Instructional Coach	National Honor Society Sponsor	Baseball, Head JH	Soccer, Head JV HS	Weightlifting, Head JH
District Music	National Junior High Honor Society Sponsor	Baseball, Assistant JH	Soccer, Head JH	Wrestling, Head HS
Drama HS	Professional Learning Certification Program (PLCP) Mentor	Basketball, Head HS	Softball, Head HS (Fast Pitch)	Wrestling, Assistant HS
Drama JH	Safety Patrol Elementary	Basketball, Assistant HS	Softball, Assistant HS (Fast Pitch)	Wrestling, Head JH
Drill Team Sponsor HS	Science Fair Coordinator, District	Basketball, JV Head HS	Softball, Head JV HS (Fast Pitch)	
Drill Team Sponsor JH	Science Fair Coordinator, Local School	Basketball, Head JH	Softball, Head JH (Fast Pitch)	
Elementary Performance/Production	Senior Class Sponsor	Cheerleading, Head Varsity	Softball, Assistant JH (Fast Pitch)	

DRAFT

Responsibilities and duties of this position include:

1. Conducts practices.
2. Schedules buses for academic meets.
3. Organizes matches.
4. Coordinates matches.
5. Coaches and tutors in academic areas.
6. Gathers and shares information regarding available academic competitions.
7. Recruits participants for academic meets.
8. ~~*District Coach*: Coordinates schools' academic teams.~~ School Coach: Coordinates academic activities within the school.
9. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Coordinates budget to produce the yearbook.
2. Schedules and assists in selection of the photographer for school pictures.
3. Produces yearbook.
4. Teaches journalism skills.
5. Trains and organizes student staff.
6. Competes at statewide convention.
7. Secures advertisements.
8. Takes students to workshops and conferences.
9. Attends school events and schedules photographs.
10. Sells yearbooks to students/public.
11. Establishes and meets deadlines.
12. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Coordinates budget to produce the yearbook.
2. Schedules and assists in selection of the photographer for school pictures.
3. Produces yearbook.
4. Teaches journalism skills.
5. Trains and organizes student staff.
6. ~~Competes at statewide convention.~~
7. Secures advertisements.
8. ~~Takes students to workshops and conferences.~~
9. Attends school events and schedules photographs.
10. Sells yearbooks to students/public.
11. Establishes and meets deadlines.
12. ~~Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.~~

Required Qualifications:

1. Current employee of Clay County District Schools

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Coordinates and attends all rehearsals and performances and band social activities. Orders and schedules buses for these activities.
2. Coordinates all special band events: parades, football games, pep rallies, etc..
3. Organizes other performing groups.
4. Coordinates fund raising activities.
5. Works with parent ~~booster~~ organizations.
6. Attends in-field in-service when available.
7. Plans concert season, jazz ensemble, fall season.
8. Plans recruiting.
9. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

High School: Minimum of two major performances football games, and district marching festival, solo, ensemble, concert band, and state festivals or equivalent when applicable.

~~**Junior High/Middle School**: Minimum of four performances: solo and ensemble festival, district concert festival or equivalent, home football games.~~

End of Year Supplement: Two additional major festivals. Three community events are equivalent to one major event.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Coordinates and attends all rehearsals and performances and band social activities. Orders and schedules buses for these activities.
2. Coordinates all special band events: parades, football games, pep rallies, etc..
3. Organizes other performing groups.
4. Coordinates fund raising activities.
5. Works with parent ~~booster~~ organizations.
6. Attends in-field in-service when available.
7. Plans concert season, jazz ensemble, fall season.
8. Plans recruiting.
9. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

~~**High School**: Minimum of two major performances: football games, and district marching festival, solo, ensemble, concert band, and state festivals or equivalent when applicable.~~

Junior High/Middle School: Minimum of four performances: solo and ensemble festival, district concert festival or equivalent, home football games.

End of Year Supplement: Two additional major festivals. Three community events are equivalent to one major event.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Director will maintain the business aspect of the center - registration, purchasing, maintaining licenses, collecting tuition and fees, and maintaining communication with families enrolled.
2. Manage the child care center and day-to-day activities with small children, high school students, and assistants.
3. Director will be on hand to fill in with opening and closing as needed.
4. Director will work with outside agencies for child care center needs.
5. Director will coordinate with Food and Nutrition Services to provide lunch daily and breakfast at locations where it is free.
6. Oversee and coordinate after-hours enrichment activities (Graduation, Holiday Programs, Parent Nights, Open House, etc).

Required Qualifications:

1. Must be employed as the Early Childhood Education Teacher at the high school.
2. Must be certified to teach the Early Childhood Education CTE Program.
3. Ability to work well with younger children, parents, assistants, and high school students.

Desired Qualifications:

1. Excellent skills in verbal and written communication.
2. Experience in running a childcare center or business.
3. Director's Credential issued by the Department of Children and Families.

Board Approved: 03/02/2023
Reviewed: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Coordinates and attends all rehearsals and performances, including school concerts.
2. Attends all after school choral activities.
3. Attends Festivals: District, State, National.
4. Coordinates field trips. Orders and schedules buses.
5. Works with parents' ~~booster~~ groups.
6. Participates in professional activities for musical growth.
7. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

High School/Junior High School:

Minimum of four separate performances per year, attend district solo, ensemble, and concert festivals or equivalent.

End of Year Supplement for two additional major festivals. All-State may count as one major event if ten or more students participate. Three community events equal one major event.

Elementary:

Minimum of four separate productions and includes planning, practice, advertising, etc.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Manage student registration and affiliation at the district, state, and national levels
1. ~~Coordinates participation in and, if needed, serves as chaperone for state/district/regional competition.~~
2. Coordinate student participation in district, state, and national events and serve as the chaperone.
3. Coordinates fundraising activities.
4. ~~Organizes club meetings and arranges for guest speakers.~~
5. The advisor will coordinate chapter meetings.
6. ~~Coordinates membership drives/recruits new members.~~
7. Provide leadership opportunities for students through chapter officers or leadership roles
8. Coordinates ~~end of year~~ recognition activities such as banquets, award ceremonies, induction ceremonies, etc., ~~i.e., banquets/award ceremonies.~~
9. ~~Arranges for field trips. Orders and schedules buses.~~
10. Assists students with finding and applying for scholarships and awards; recommends/nominates students for school, county, and state awards.
11. Coordinates club community service projects.
12. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

- Must be teaching the Career and Technical Education course where the co-curricular club is being offered.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Secures judges and organizes tryouts.
2. Arranges and participates in fundraisers.
3. Holds meetings with parents. Coordinates parent volunteers.
4. Organizes and attends trip to summer camp.
5. Responsible for finances and accounts.
6. Works closely with directors/coaches/cheerleading sponsors.
7. Develops and teaches routines.
8. Schedules and attends all rehearsals and performances.
9. Secures chaperones for all trips.
10. Organizes all aspects of spring trips: transportation, funds, accommodations, schedule, chaperones.
11. Arranges "public relations' performances in community for schools, businesses, and organizations.
12. Communicates with sponsors from feeder schools.
13. Arrange attendance and travel to all competitions.
14. Responsible for supervision and discipline of team members.
15. Coordinates the selection and provision of uniforms for all team members.
16. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Approved: 02/05/2026

DRAFT

SUPPLEMENTED POSITION: # 76A
Dance Team Sponsor JH

Responsibilities and duties of this position include:

1. Secures judges and organizes tryouts.
2. Arranges and participates in fundraisers.
3. Holds meetings with parents. Coordinates parent volunteers.
4. Organizes and attends trip to summer camp.
5. Responsible for finances and accounts.
6. Works closely with directors/coaches/cheerleading sponsors.
7. Develops and teaches routines.
8. Schedules and attends all rehearsals and performances.
9. Secures chaperones for all trips.
10. Organizes all aspects of spring trips: transportation, funds, accommodations, schedule, chaperones.
11. Arranges "public relations' performances in community for schools, businesses, and organizations.
12. Communicates with sponsors from feeder schools.
13. Arranges attendance and travel to all competitions.
14. Responsible for supervision and discipline of team members.
15. Coordinates the selection and provision of uniforms for all team members.
16. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Intentionally plans for standards-aligned lessons through evidence-based instructional practices.
2. Welcomes colleagues into your classroom to observe intentionally planned lessons.
3. Demonstrates standards-aligned and evidence-based instructional practices throughout lessons that are observed by other educators.
4. Actively participates in orientation and/or debrief sessions with visiting educators to provide insight into the context and intentionality of instructional moves.
5. Reflects on and discusses the intentionality of teaching moves using instructionally precise language, making explicit connections between teaching moves and student learning.
6. Develops and shares written plans with observing teachers to facilitate professional learning discussions around intentional planning.
7. Video records lessons to be shared with CCDS educators for the purpose of professional learning.
8. Engages in coaching cycles with an instructional coach with a focus on evidence-based instructional practices, such as the instructional vision, and standards-aligned instruction.
9. Assists in coordinating the logistics of demonstration classroom visits with visiting teachers.

Required Qualifications:

1. Currently possess a valid Florida Educator's Certificate.
2. Certification in the content area of the Demonstration Classroom.
3. Comfortable in facilitating professional learning for adults.
4. Excellent skills in verbal and written communication.
5. Ability to collaborate effectively with stakeholders at all levels.
6. At least one (1) year of instructional experience in Clay County District Schools.
7. Willingness to engage in multiple coaching cycles a year with a district coach

*NOTE: Must provide documentation of at least four coaching cycles and facilitation of eight Demonstration Classroom Visits (two per quarter) throughout the year in order to receive the supplement and in order to be considered for reappointment the following year. Required training/meetings may be after school hours or during the summer.

Board Approved: 03/02/2023
Reviewed: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Orders, distributes and maintains inventory of textbooks, supplies and equipment.
2. Assists in budget preparation.
3. Conducts needs assessment and helps develop the school improvement plan.
4. Serves as a liaison between department and other departments and between department and administration.
5. Maintains communication in the department, e.g. department meetings.
6. Attends curriculum council meetings.
7. Promotes positive attitude and morale within the department.
8. Provides input and assistance in scheduling and in orientation of new team or department members and substitute teachers.
9. Assists in the coordination of team or department-level activities such as field trips, performances, special activities, etc.
10. Coordinate activity dates for fundraisers, awards, field trips, and other events with the administration.
11. Keep accurate records for inventories of team materials, such as Chromebooks, textbooks, etc.
12. Help ensure that the team is aligning instruction to the approved curriculum.
13. Assist in the distribution of important information to their departments and/or teams.
14. Leads and facilitates learning teams within the school's Professional Learning Community.
15. Leads and manages the department's data collection, analysis, and presentation of data during data chats and discussions.
16. Participates as an active member of the School-Based Leadership Team.
17. All other duties assigned by the Principal.

Required Qualifications:

1. Valid Florida Teaching Certificate.

Board Approved: 11/07/2024
Reviewed: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. All duties assigned by the Principal.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists in coordinating, implementing and monitoring the assigned program areas.
2. Assists in ongoing data analysis to develop targeted professional learning plans to include core, team, and individual support in response to student learning needs.
3. Plans, organizes and implements professional learning activities related to the program.
4. Assists in the development and monitoring of, and engagement with, demonstration classrooms as appropriate.
5. Assists in instructional support and/or curriculum development.
6. Provides technical assistance and support to teachers and schools in the assigned program areas.
7. Participates in professional programs and meetings in the program area.
8. Serves as a liaison among the district, school administrators, teachers and the community.
9. Organizes and schedules appropriate school-based and district-wide activities to support effective instruction.
10. Assists in needs assessment for the program area.

Required Qualifications:

1. Currently possess or eligible to receive a valid Florida Educator's Certificate.
2. Certification: Elementary - Certified in Elementary Education; Secondary - Certified in Secondary Education or Middle School Education.
3. Experience in Differentiated Instruction.
4. Experience in cross-curricular integration.
5. Experience in data analysis.

Board Approved: 03/02/2023
Reviewed: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Organizes and sets up the district music festival.
2. Organizes performances, schedules, and procedures.
3. Works with students and local band and chorus directors individually.
4. Works with clinicians in filling out paperwork.
5. Makes certain local schools are prepared for the district music festival.
6. Attends the district music festival with participants and monitors the area.
7. Plans for design printing and distribution of appropriate advertising and other related public relations information.
8. Secures clinicians/guest conductors and sponsors for the festival.
9. Secures appropriate awards and certificates.
10. Secures appropriate performance space/location for the festival.
11. ~~Submit field trip requests for out-of-state or overnight activities to the Director of Secondary Education. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.~~

Required Qualifications:

1. Valid Florida Teaching Certificate.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Holds drama club meetings (at least 3 per year).
2. Directs the plays; including building sets, acquiring or making the costumes and props, handling publicity, etc.
3. Handles the budget.
4. Prepares students for district and state competitions.
5. Maintains contact with the International Thespian Society and the official point system.
6. Schedules all events on the school calendar.
7. Supervises all student activities/practices.
8. Minimum of two major performances

Required Qualifications:

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Instructs students on proper dramatic skills.
2. Performs all tasks involved in putting on a major production; including ordering scripts, acquiring costumes and props, building sets, handling royalty payments, publicity and casting.
3. Directs the major production and coordinates with the musical director and choreographer.
4. Handles fundraising and parent support group.
5. Supervises all student activities/practices.
6. Minimum of two performances

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Secures judges and organizes tryouts.
2. Arranges and participates in fundraisers.
3. Holds meetings with parents. Coordinates parent volunteers.
4. Organizes and attends a trip to summer camp.
5. Responsible for finances and accounts.
6. Works closely with and directors/coaches/cheerleading sponsors.
7. Develops and teaches routines.
8. Schedules and attends all rehearsals and performances.
9. Secures chaperones for all trips.
10. Organizes all aspects of ~~spring~~ trips: transportation, funds, accommodations, schedule, chaperones.
11. Arranges "public relations' performances in community for schools, businesses, and organizations.
12. Communicates with sponsors from feeder schools.
13. Arranges attendance and travel to all competitions.
14. Responsible for supervision and discipline of team members.
15. Coordinates the selection and provision of uniforms for all team members.
16. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Approved: 02/05/2026

DRAFT

SUPPLEMENTED POSITION: #73A
Drill Team Sponsor JH

Responsibilities and duties of this position include:

1. Secures judges and organizes tryouts.
2. Arranges and participates in fundraisers.
3. Holds meetings with parents. Coordinates parent volunteers.
4. Organizes and attends a trip to summer camp.
5. Responsible for finances and accounts.
6. Works closely with and directors/coaches/cheerleading sponsors.
7. Develops and teaches routines.
8. Schedules and attends all rehearsals and performances.
9. Secures chaperones for all trips.
10. Organizes all aspects of ~~spring~~ trips: transportation, funds, accommodations, schedule, chaperones.
11. Arranges "public relations' performances in community for schools, businesses, and organizations.
12. Communicates with sponsors from feeder schools.
13. Arranges attendance and travel to all competitions.
14. Responsible for supervision and discipline of team members.
15. Coordinates the selection and provision of uniforms for all team members.
16. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Conducts after school rehearsals and performances.
2. Plans and schedules programs.
3. Coaches and choreographs programs.
4. Supervises all student activities/practices.

NOTE: Requires a minimum of two separate evening productions, including planning, practice, and advertising, etc.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Provides leadership in school based Professional Learning about technology standards and the use of digital tools in daily teacher tasks and instruction.
2. Attends all district technology meetings and relevant workshops necessary to keep abreast of technological developments.
3. Provides leadership in technology by disseminating information and providing workshops/open labs within the school about digital tools and applications.
4. Assists the Instructional Technology Specialist and other curriculum specialists in coordinating technology integration in all curriculum areas.
5. Provide technology integration inservice training, coaching, and modeling to all school staff members.
6. Provide support and coaching to teachers to improve their technology integration skills.
7. Provide teachers support in using the district selected gradebook program, staff and student portals, and digital tools/applications.
8. Assists in recommending appropriate applications for student, parent, faculty, and administrative use by facilitating the application review process and acting as the liaison between the school and the district office.

Required Qualifications:

1. Attend all meetings and workshops for Technology Coaches unless excused by designated District Administrator.
2. Communicate District Technology information from meetings, workshops, and emails to school staff in a timely and positive manner.
3. Complete the Google Certified Educator Level 1 Training within three months of appointment.
4. Advertise, document, and complete at least one workshop/open lab for school faculty and staff on the OneClay Digital tools each quarter.
5. Valid Florida Teaching Certificate.

Approved: 04/21/2016
Revised: 02/05/2026

DRAFT

SUPPLEMENTED POSITION: #36A
Secondary Technology Coach

Responsibilities and duties of this position include:

1. Provides leadership in school based Professional Learning about technology standards and the use of digital tools in daily teacher tasks and instruction.
2. Attends all district technology meetings and relevant workshops necessary to keep abreast of technological developments.
3. Provides leadership in technology by disseminating information and providing workshops/open labs within the school about digital tools and applications.
4. Assists the Instructional Technology Specialist and other curriculum specialists in coordinating technology integration in all curriculum areas.
5. Provide technology integration inservice training, coaching, and modeling to all school staff members.
6. Provide support and coaching to teachers to improve their technology integration skills.
7. Provide teachers support in using the district selected gradebook program, staff and student portals, and digital tools/applications.
8. Assists in recommending appropriate applications for student, parent, faculty, and administrative use by facilitating the application review process and acting as the liaison between the school and the district office.

Required Qualifications:

1. Attend all meetings and workshops for Technology Coaches unless excused by designated District Administrator.
2. Communicate District Technology information from meetings, workshops, and emails to school staff in a timely and positive manner.
3. Complete the Google Certified Educator Level 1 Training within three months of appointment.
4. Advertise, document, and complete at least one workshop/open lab for school faculty and staff on the OneClay Digital tools each quarter.
5. Valid Florida Teaching Certificate.

Approved: 02/05/2026

DRAFT

Responsibilities and Duties of this position includes:

1. Lead and facilitate Professional Learning Communities (PLCs) to enhance collaboration and instructional practices within the department.
2. Conduct needs assessments to inform and develop the school improvement plan, ensuring alignment with district goals.
3. Serve as a liaison between the department, other departments, and administration to foster communication and collaboration.
4. Promote a positive attitude and morale within the department, cultivating a supportive and inclusive environment.
5. Attend and actively participate in curriculum council and leadership team meetings, contributing to the development and review of curriculum initiatives.
6. Assist in the orientation and scheduling of new team members and substitute teachers, ensuring a smooth onboarding process.
7. Coordinate department-level activities, including performances and special events, in collaboration with administration.
8. Maintain accurate records of team materials, such as Chromebooks, textbooks, and other supplies to support resource management.
9. Disseminate important information to department members and assist with communication needs.
10. Encourage participation in district-led professional development and collaborative sessions throughout the school year and summer.
11. Participate as an active member of the School-Based Leadership Team, contributing to school-wide initiatives.
12. Perform other duties assigned by the Principal.

Board Approved: 11/07/2024
Reviewed: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Organizes and coordinates the district elementary track meet.
2. Works with the elementary coaches to establish the rules, lane assignments, and events of the track meet.
3. Secures funding for the Elementary School Track Meet through the Clay School District Athletic Director.
4. Organizes the scoring and judging procedures.
5. Coordinates volunteers and coaches to monitor each track and field event.
6. Plans for the design and printing of ribbons appropriate for the events.
7. Coordinates all communication/correspondence with the elementary coaches and the Director of Elementary Education relative to the events.
8. Coordinates with the Host school Athletic Director to schedule two events, including Custodial Services.
9. Coordinates with the host school Track Coach on student-athlete volunteers for the day of the event.
10. Secures on-site Security through Clay School District/Clay County Sheriff's Office
11. Secures on-site medical assistance through the Clay School District Nursing Department.
12. Manages setup at the host site the day prior to the events.
13. Provides coaches with information about possible team shirt promotion.
14. Serves as a resource person to assist participating coaches and schools.
15. Coordinates with the host school to provide access to the concession stand.
16. Responsible for coordinating clean up of the area and the stands after the events.

Approved: 02/05/2026

DRAFT

Responsibilities and duties include:

1. Directly responsible to the ESOL Supervisor
    a. Compliance and Parent Involvement responsibilities:
    b. Assume major responsibility for preparation of school Title III/ESOL compliance monitoring items
    c. Meet deadlines in accordance to Title III/ESOL compliance and district requirements
    d. Serve as a contributing member of the ELL Committee

2. Department Head responsibilities:
    a. Lead Title III/ESOL Teachers as a positive, professional liaison between school administrators and the Title III/ESOL District Office
    b. Attend and relay ELD information and/or administrative meetings
    c. Maintain inventory of Title III/ESOL purchased items

3. Supplemental Curriculum responsibilities:
    a. Provide communication in a timely manner to school leaders/teachers regarding language growth through progress monitoring through the use of supplemental ELD Instruction
    b. Monitor implementation of supplemental materials

Required Qualifications:

1. Currently possess valid Florida Educator's Certification in Elementary Education and/or Administration
2. Currently possess ESOL Endorsement or ESOL Certification
3. Currently hold ESOL Facilitator position

Desired Qualifications:

1. Training in leadership roles
2. Data collection and data analysis background
3. Clay Google Certification

Board Approved: 09/5/2024
Reviewed: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Oversees Intervention Committee and schedule activities.
2. Consults with teachers and appropriate intervention team members.
3. Develops and assists in monitoring and evaluating intervention team plans and activities.
4. Monitors progress and effectiveness of interventions by scheduling meetings based on teacher input.
5. Assists in assigning substitutes to the Intervention Committee schedule when subs are available.
6. Assists teachers in monitoring pupil progress/behavior.
7. Provides assistance to the school 504 contact with any possible 504 referrals and plans resulting from inability to intervene successfully and lack of ESE eligibility.

Board Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists the band director in the selection, supervision, and evaluation of all the color guard members.
2. Maintains knowledge of the School Board regulation, the FBA By-Laws, and the rules pertaining to High School Color Guards.
3. Assists the band director in formulating policies and procedures for the color guard.
4. Keeps the band director well informed in regard to the color guard program and assures that all safety rules and regulations are enforced and followed.
5. Obtains approval from the band director of all purchase requisitions.
6. Assists the band director with the following:
    a. Forming a financial budget for the color guard program.
    b. Checking on and maintaining the eligibility of the color guard members (includes monitoring of grades, physical exams and emergency medical forms, parent permission forms, insurance coverage, and accident report forms).
    c. Maintains an inventory of uniforms and equipment.
    d. Assist the band director in team transportation on away activities and assures proper adult supervision.
7. Assumes responsibility for band room supervision and security, such as locking up after rehearsals and performances.
8. Assumes responsibility for all members of the squad and the enforcement of school rules and all safety procedures and policies at all practices and events.
9. Assumes responsibility for informing the flag corps and their parents on the care of uniforms and dangers of any stunts, routines, or equipment used by the flag corps.
10. The sponsor will provide visual interpretations as an extension of the band, and, after marching season, with winter guard activities.
11. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Approved: 02/05/2026

DRAFT

SUPPLEMENTED POSITION: #9C
Class Sponsor: Freshman
~~**(8th Grade at GCJ)**~~

Responsibilities and duties of this position include:

1. Coordinates fundraisers for classes.
2. Coordinates class activities with 9th grade teachers.
3. Sponsors and implements homecoming activities.
4. Coordinates and directs class awards assemblies.
5. Directs class activities, including class trips, dance, breakfast, etc.
6. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Provides leadership regarding technology standards (including B.E.S.T. Standards that require technology) and the use of District approved technology platforms, tools, resources, and applications in daily teacher tasks and instruction.
2. Facilitates training, coaching, and modeling to all school staff members regarding technology integration (must facilitate and provide documentation of at least one professional learning experience per quarter in order to retain supplement).
3. Provides support for all staff in using District approved technology platforms, tools, resources, and applications (student information systems, communication platforms, portals, online textbooks, etc.).
4. Facilitates the technical application review process at the school level.
5. Assists school leaders with the website, social media, and digital resources for staff, students, and families.
6. Acts as the liaison between the school and the district office for instructional technology related matters and assists District Information and Technology Services and Academic Services staff in coordinating technology integration in all instructional areas.
7. Attends all meetings and workshops for Instructional Application Facilitators unless excused by the designated District Administrator.
8. Communicates District Technology information from meetings, workshops, and emails to the school community in a timely and positive manner.

Required Qualifications:

1. Valid Florida Teaching Certificate.
2. Comfortable using District technology platforms, tools, resources, and applications.
3. Comfortable in facilitating professional learning for adults.
4. Excellent skills in verbal and written communication.
5. Ability to collaborate effectively with stakeholders at all levels.
6. At least 1 year of instructional experience in Clay County District Schools.
7. Clay County Google Certified Educator - Level 1 (completed Google Fundamentals Course)

*NOTE: Must provide documentation of at least four professional learning experiences throughout the year in order to receive the supplement and in order to be considered for reappointment the following year. Required trainings/meetings may be after school hours or during the summer.

Approved: 03/04/2021
Reviewed: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Coordinates fundraisers for classes.
2. Sponsors and implements homecoming activities.
3. Coordinates senior/junior class prom. (Junior and Senior class sponsors.)
4. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Organizes and sets up district math field day.
2. Organizes competition, rules and procedures.
3. Works with students individually.
4. Works with coaches in filling out paperwork.
5. Make certain teams are prepared for district math field day.
6. Attends district math field day with participants and monitors the area.
7. Plans for design and printing of brochures.
8. Secures advertising and sponsors for the field day.
9. Secures trophies, awards and certificates.
10. Organizes scoring and judging procedures.
11. Secures judges for the competition.
12. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Valid Florida Teaching Certificate.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Teaches and coaches skills of math.
2. Attends and coordinates team participation in math tournaments. Orders/schedules buses for tournaments.
3. Encourages cooperative learning.
4. Encourages a variety of viewpoints.
5. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

NOTE: Must include formal competitions outside of the school setting.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

The following jobs are required of the sponsor by the National Charter.

1. Determine scholastic criteria (generally 3.0) and other requirements based on worthy character, creditable achievement, and commendable attitude.
2. Draft bylaws for junior or senior Beta Club chapter.
3. Complete a tentative list of prospective members who meet the established requirements.
4. Obtain invitations and parent letters from National Beta Club and send them to students invited to join.
5. Collect dues and send the application form to the National Beta Club Office.
6. Plan the induction ceremony.
7. Oversee all student club activities.
8. Establish regular club meetings.
9. Conduct officer elections.
10. Hold regular officer meetings before club meetings.
11. Organize worthwhile activities and service projects.
12. Select new members before the end of the school year so the club will have a nucleus to begin activities in the fall.
13. Help organize and sponsor new chapters of Junior or Senior Beta Club at other district schools.

DRAFT

Approved: 02/05/2026

Responsibilities and duties of this position include:

1. Sponsors and attends club meetings.
2. Attends events planned by the club.
3. Checks requirements for membership.
4. Supervises and sets up tutoring programs.
5. Coordinates induction ceremonies.
6. Coordinates service projects.
7. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Approved: 02/05/2026

DRAFT

SUPPLEMENTED POSITION: #34A
National Junior Honor Society

Responsibilities and duties of this position include:

1. Sponsors and attends club meetings.
2. Attends events planned by the club.
3. Checks requirements for membership.
4. Supervises and sets up tutoring programs.
5. Coordinates induction ceremonies.
6. Coordinates service projects.
7. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Mentors and supports a novice teacher during their participation in the PLCP program.
2. Engages in ongoing mentorship activities including the minimum PLCP requirement of weekly meetings with the PLCP participant.
3. Actively participates in orientation and professional learning sessions outlining the Florida Educator Accomplished Practices (FEAP) and Uniform Core Curriculum (UCC) tasks required of PLCP participants to demonstrate proficiency.
4. Supports PLCP teacher with behavior management strategies and interventions through modeling, co-teaching, and/or practice and planning.
5. Supports PLCP teacher with instructional design and content planning through modeling, co-teaching, and/or explicit practice and intentional planning.
6. Supports PLCP teacher in effective communication with colleagues, parents, and leadership to develop partnerships that support student learning.
7. Facilitates a minimum of one coaching cycle each quarter with the PLCP teacher with a focus on the vision for instruction, classroom management, and/or evidence-based instructional practices.
8. Facilitates the PLCP teacher's discussion of, and reflection on, the intentionality of teaching moves using instructionally precise language, guiding the PLCP teacher to make explicit connections between teaching moves and student learning.
9. Routinely participates in ongoing professional learning opportunities to continuously develop leadership, mentorship, instructional coaching and/or content and pedagogical practices.
10. Maintains detailed and accurate records of the mentorship activities as required by the PLCP program.

Required Qualifications:

1. Currently possess a valid Florida Educator's Certificate.
2. Minimum three (3) years teaching experience.
3. Clinical Educator Training (CET).
4. Recommendation by administrator and rated as "highly effective."
5. Mentor Training (received after appointment as Peer Teacher).
6. Comfortable in facilitating professional learning for adults.
7. Excellent skills in verbal and written communication.

*NOTE: Must provide documentation of at least weekly mentorship activities including two coaching cycles and one model/demonstration lesson in the mentor's or PLCP participant's classroom each semester in order to receive the supplement and in order to be considered for reappointment the following year. Required trainings/meetings may be after school hours or during the summer.

Board Approved: 03/02/2023
Reviewed: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Coordinates schedules and duties of the safety patrol.
2. Maintains necessary records and supplies for the patrol program.
3. Provides motivating activities for patrol squad.
4. Handles public relations for patrol.
5. Provides orientation and training for new patrol members.
6. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

School Fair

1. Serves as a resource person to assist school coordinators.
2. Ensures that all rules, guidelines, and paperwork set forth by SSEF and ISEF are met.

Regional Fair

1. Establishes dates and the location for the Fair.
2. Coordinates plans and works with ~~Kiwanis~~ Rotary Club.
3. Coordinates delivery of training for Science Fair judges.
4. Coordinates contributions of special awards and prizes.
5. Supervises Regional Fair.
6. Disseminates announcements of Fair winners.
7. Coordinates Awards Ceremony.
8. Ensures that all rules, guidelines and paperwork set forth by SSEF and ISEF are met.
9. Coordinates Scientific Review Committee and the Institutional Review Board.
10. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

State Fair

1. Coordinates affiliation and entry of Regional winners to State Fair competition.
2. Coordinates and provides chaperone services for students participating in State Fair.
3. Attends September Board of Directors' meeting and meetings held during the State Science Fair.
4. Serves on the State Scientific Review Committee.
5. Coordinates travel arrangements for students to attend the State Fair.
6. Coordinates affiliation and entry into ISEF.
7. Disseminates announcements of Fair winners.
8. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Valid Florida Teaching Certificate.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Organizes and sets up the science fair.
2. Works with teachers in preparation for the school science fair.
3. Works with students individually.
4. Works with students in completing paperwork.
5. Serves as liaison between student and county science fair coordinator.
6. Coordinates all requirements for students participation in the county, state, and/or international science fair.
7. Attends county science fair with participants and monitors the area of the fair.
8. Makes sure students are prepared for state and/or international fair.
9. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Coordinates fundraisers for classes.
2. Sponsors and implements homecoming activities.
3. Coordinates senior/junior class prom. (Junior and Senior class sponsors.)
4. Directs senior class activities: graduation, baccalaureate, etc. (Senior class sponsor.)
5. Designs and plans senior sweatshirts. (Senior class sponsor.)
6. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

~~1. Coordinates fundraisers for classes.~~

~~2. Sponsors and implements homecoming activities.~~

~~3. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.~~

Responsibilities and duties of this position include:

1. Coordinates fundraisers for classes.
2. Coordinates class activities with 10th grade teachers.
3. Sponsors and implements homecoming activities.
4. Coordinates and directs class awards assemblies.
5. Directs class activities, including class trips, dance, breakfast, etc.
6. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists in coordinating, implementing and monitoring the assigned program areas.
2. Assists in writing grants, applications and/or proposals for the program.
3. Plans, organizes and implements training and Professional Learning activities related to the program.
4. Assists in the development and monitoring of program budget as appropriate.
5. Assists in curriculum development.
6. Provides technical assistance/support to teachers and schools in the assigned program area.
7. Participates in, and facilitates, training programs, professional learning, and meetings in the program area.
8. Serves as liaison among the district, individual schools, and the community.
9. Organizes and schedules appropriate school-based and district-wide activities.
10. Assists in needs assessment for the program area.

Required Qualifications:

1. Valid Florida Teaching Certificate.
2. Experience in Differentiated Instruction.
3. Experience in cross-curricular integration.
4. Experience in data analysis.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Coordinates Clay's Special Olympics participation at all levels:
    a. District
    b. Regional/Area
    c. State
2. Coordinates registration of all eligible Special Olympics athletes with the State Special Olympics Organization.
    a. Schedules Medicals
    b. Distributes and collect athletes' permission forms
3. Coordinates volunteers, teachers and organizations participating in Special Olympics activities.
4. Coordinates transportation for athletes through Clay County School Board Transportation and ESE Departments.
    a. Arranges schedules
    b. Arranges chaperons
    c. Completes appropriate forms and submits to ESE Department for budget coding and approval
5. Arranges for facilities for District events.
6. Coordinates and submits public relations activities announcing Special Olympics.
7. Coordinates any fund raising activities appropriate to provide monies for Special Olympics events.
8. Conducts training, information and planning meetings for teachers, coaches and volunteers of Special Olympics athletes.
9. Participates in training and skill workshops sponsored by the State Special Olympics Organization.
10. Follows all Clay County School Board rules, regulations, and procedures concerning after school, off-campus and out of county activities.
    a. Parent permission
    b. Adult supervision
    c. Appropriate paperwork on file
11. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Organizes and coordinates the district spelling bee.
2. Communicates with local school spelling bee coordinators.
3. Secures judges and pronouncer for the district spelling bee.
4. Contacts sponsors for support.
5. Coordinates all arrangements for facilities, refreshments, awards, etc..
6. Plans for the design and printing of brochures.
7. Maintains correspondence with all schools, parents, sponsors, judges, and pronouncers.
8. Prepares contestants for the district spelling bee.
9. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Valid Florida Teaching Certificate.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Attends student meetings ~~before school~~ and supervises district meetings and activities.
2. Guides students in becoming leaders.
3. Supervises student activities.
4. Organizes school events/activities.
5. Serves as liaison between students/teachers.
6. Supervises and/or coordinates homecoming activities.
7. Supervises all other student council activities.
8. Organizes and carries out elections.
9. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Organizes and carries out Student Council Elections.
2. Attends student meetings before or after school.
3. Guides students in becoming leaders.
4. Supervises student activities.
5. Organizes school events/activities.
6. Serves as liaison between students/teachers.
7. Supervises and/or coordinates student council activities.
8. Supervises district meetings and activities.
9. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Counsels and supports teacher experiencing difficulty.
2. Conducts observation using formative or diagnostic instruments and provides appropriate feedback.
3. Confers with and advises teacher on a regular basis.
4. Assists in finding solutions to teacher's problems.
5. Assists in the development and completion of Professional Development plan (if applicable).
6. Assists teacher to develop appropriate classroom techniques.
7. Assists the teacher with various forms of paperwork.
8. Orients teacher to school and district routines and policies.
9. Helps locate and organize teaching materials.
10. Helps to plan and prepare lessons or activities.
11. Assists teacher with behavior management strategies and interventions.
12. Conducts informal visits with the teacher.
13. Assists teacher with peer and parent interactions.
14. Assists teacher to meet the requirements of the Professional Orientation Program (if applicable)
15. Guides teacher in parent conferencing skills.
16. Provides a good role model.
17. Assists teacher in curricular modifications and with teaching strategies.

Required Qualifications:

1. Valid Florida Teaching Certificate.

Special Training Required:

1. ~~FPMS Certification~~
2. CET
3. Initial Peer Teacher Training workshop and updates when necessary due to new procedures and/or requirements.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Directly responsible to the school administrator working in collaboration with the District Title I Office.
2. Compliance and Parent Involvement responsibilities:
    a. Assume major responsibility for preparation of school Title I, Part A compliance monitoring items
    b. Meet deadlines in accordance to Title I compliance and district requirements
    c. Coordinate and integrate site based parent involvement events
    d. Develop Parent Involvement Plan (PIP), a required component of Title I, Part A Plan
    e. Serve as a contributing member of the School Advisory Council. The School Improvement Plan becomes the school's Title I, Part A Plan
3. Extended Day Coordinator responsibilities:
    a. Create, Monitor and adjust the Title I Extended Day Plan developed in conjunction with school administration
    b. Facilitate Title I Extended Day Attendance and snack auditing procedures
    c. Responsible for collection of Student Learning Plans developed by tutors
    d. Prepare final report of Title I Extended Day outcomes for the Title I District Office
4. Department Head responsibilities:
    a. Lead Title I School-Based Team as a positive, professional liaison between school administrators and the Title I District Office
    b. Attend and relay information from school-based curriculum council and/or administrative meetings
    c. Secure pre-approval for Title I purchases according to the Title I, Part A Plan
    d. Maintain inventory of Title I purchased items
5. Supplemental Curriculum responsibilities:
    a. Provide communication in a timely manner to school leaders/teachers regarding usage/proficiency of supplemental computer assisted programs
    b. Monitor implementation of supplemental materials

Required Qualifications:

1. Currently possess, or eligible to receive a valid Florida Educator's Certification in Elementary Education and/or Administration

Desired Qualifications:

1. Training in leadership roles
2. Data collection and data analysis background
3. Clay Google Certification

Revised: 08/15/2013, 03/02/2017, 05/02/2019
Reviewed: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Coordinates Clay's Very Special Arts participation at district level.
2. Coordinates Very Special Arts Festival.
3. Coordinates Very Special Arts inservices that are mandated by the State Very Special Arts Organization.
4. Manages Very Special Arts funds allocated by the State Very Special Arts Organization.
5. Coordinates volunteers, presenters, teachers, organizations, and private companies participating in Very Special Arts activities.
6. Coordinates transportation for participants through Clay County School Board Transportation and ESE Departments:
    a. Arranges schedules
    b. Arranges chaperones if necessary
    c. Completes appropriate forms and submits to ESE Department for budget coding and approval
7. Arranges facilities for inservices and Very Special Arts Festival.
8. Coordinates and submits public relations activities announcing Very Special Arts Festival.
9. Coordinates any fundraising activities appropriate to provide monies for Very Special Arts activities.
10. Conducts training, information and planning meetings for teachers and volunteers of Very Special Arts Festival.
11. Participates in training workshops sponsored by the State Very Special Arts Organization.
12. Coordinates Very Special Arts Festival and inservices with ESE District Office representative of Very Special Arts.
13. Follows all Clay County School Board rules, regulations, and procedures concerning after school, off-campus and out of county activities:
    a. Parent permission
    b. Adult supervision
    c. Appropriate paperwork on file

DRAFT

Approved: 02/05/2026

SUPPLEMENTED POSITION: #18
~~**Activities Program Coordinator JH**~~
Athletic Director

Responsibilities and duties of this position include:

1. Assists the principal in the selection, supervision and evaluation of all coaches in the school.
2. Maintains knowledge of and adheres to the school board regulations, FHSAA By-Laws and rules pertaining to each junior high athletic program.
3. Assists the principal and coaches in formulating athletic policies and procedures.
4. Keeps the principal informed about all athletic programs and ensures that all safety rules and regulations are enforced and followed.
5. Coordinates the requisitioning of appropriate equipment and supplies for all athletic programs.
6. Forms an athletic budget annually.
7. Schedules and contracts all games, matches, etc..
8. Maintains and checks on the eligibility of all athletes (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage, and accident report forms).
9. Schedules officials for all home athletic events.
10. Schedules transportation for all away athletic events.
11. Monitors the inventory of equipment and uniforms for all athletic programs.
12. Assists in the maintenance of practice and game areas/fields.
13. Coordinates athletic facilities usage with the principal.
14. Coordinates the athletic award system during the year.
15. Works closely with the media regarding all aspects of the school athletic program.
16. Coordinates all Booster Club activities.
17. Promotes congeniality and support throughout the school's athletic program.
18. Coordinates the preparation of a coach's handbook and annual revisions/updates.
19. Assist with the coordination of other activities as deemed appropriate by the principal.
20. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Current employee of Clay County District Schools.
2. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
3. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists the Principal and Athletic Director in the selection, supervision and evaluation of all the Baseball Coaches.
2. Maintains knowledge of the School board Regulations, the FHSAA By-Laws, and the baseball rules pertaining to High School Baseball.
3. Assists the Athletic Director in formulating athletic policies and procedures.
4. Keeps the Athletic Director well informed in regard to the baseball program and assures that all safety rules and regulations are enforced and followed.
5. Obtains approval from the Athletic Director and Principal of all purchase requisitions.
6. Assists the Athletic Director with the following:
    a. Forms a financial budget for the baseball program.
    b. Schedules and contracts all baseball games.
    c. Checks on and maintains the eligibility of the baseball players (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage, and accident report forms).
    d. Arranges game officials.
    e. Maintains an inventory of uniforms, and equipment.
    f. Provides and maintains practice and game fields.
    g. Arranges for press box personnel, chain gang, national anthem, and flag raising.
    h. Arranges team transportation on away games and assures proper adult supervision.
    i. Coordinates practice and game fields with the Band Director and school functions.
    j. Helps coordinate the Athletic Award System by helping to select and order all team and individual awards for the banquet.
7. Works closely with the news media regarding all phases of the baseball program.
8. Encourages athletes to participate in other sports.
9. Assumes responsibility for locker room supervision and security in locking up.
10. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and policies at all practices and games.
11. Assumes responsibility for informing the players and parents on the care, safe use, and dangers of the uniforms and equipment used by team members.
12. Assumes responsibility for the entire function of any Booster Club associated with the baseball program.
13. Attends clinics, workshops, and/or visits colleges and other programs to improve coaching techniques and theory.
14. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws and the baseball rules pertaining to High School Baseball.
2. Assists the Head Baseball Coach in formulating baseball policies and procedures for the baseball program.
3. Keeps the Head Baseball Coach well informed in regard to the Baseball Program and assures that all safety rules and regulations are enforced and followed.
4. Assists the Head Baseball Coach with the following:
    a. Checking on and maintaining the eligibility of the Baseball Players (grades, birth certificates, eligibility sheets, physical exams and emergency medical forms, parent permission forms, insurance coverage and accident report forms).
    b. Maintains an inventory of uniforms and equipment.
    c. Marks and maintains practice and game fields.
    d. Arranges team transportation on away games and assures proper adult supervision.
    e. Helps coordinate the Athletic Award System (organizes and sets up for the baseball awards banquet).
5. Encourages athletes to participate in other sports.
6. Assists in locker room supervision and security in locking up.
7. Assists with members of the team and the enforcement of school rules and all safety procedures and policies at all practices and games.
8. Assists with informing the players and parents on the care, safe use, and dangers of the uniform and equipment used by the players.
9. Attends clinics, workshops and/or visits colleges and other programs to improve coaching techniques and theory.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists the Principal and Athletic Director in the selection, supervision and evaluation of Assistant Coaches.
2. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws and baseball rules pertaining to Junior Varsity.
3. Assists the Athletic Director in formulating athletic policies and procedures.
4. Keeps the Athletic Director well informed in regard to the baseball program and assures that all safety rules and regulations are enforced.
5. Obtains approval from the Athletic Director and Principal of all purchase requisitions.
6. Assists the Athletic Director with the following:
    a. Forms a financial budget for the program.
    b. Schedules and contracts for all games.
    c. Checks on and maintains the eligibility of the team players (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage and accident reports forms).
    d. Arranges game officials.
    e. Maintains an inventory of uniforms and equipment.
    f. Arranges team transportation on away games and assures proper adult supervision.
    g. Helps coordinate the Athletic Award System, helps select and order all team and individual awards for the awards banquet.
7. Works closely with the news media regarding all phases of the program.
8. Encourages athletes to participate in other sports and activities.
9. Assumes responsibility for locker room supervision and security in locking up of rooms and buildings.
10. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and policies at all practices and games.
11. Assumes responsibility for informing the players and parents on the care, safe use, and dangers of the uniforms and equipment furnished by the school for use by team members.
12. Assumes responsibility for the entire function of any Booster Club.
13. Attends clinics, workshops, and/or visits colleges and other programs to improve coaching techniques and theory.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

DRAFT

Responsibilities and duties of this position include:

1. Assists the Principal and Athletic Director in the selection, supervision and evaluation of Assistant Coaches.
2. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws and baseball rules pertaining to Junior High.
3. Assists the athletic Director in formulating athletic policies and procedures.
4. Keeps the Athletic Director well informed in regard to the baseball program and assures that all safety rules and regulations are enforced.
5. Obtains approval from the Athletic Director and Principal of all purchase requisitions.
6. Assists the Athletic Director with the following:
    a. Forms a financial budget for the program.
    b. Schedules and contracts for all games.
    c. Checks on and maintains the eligibility of the team players (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage and accident reports forms).
    d. Arranges game officials.
    e. Maintains an inventory of uniforms and equipment.
    f. Arranges team transportation on away games and assures proper adult supervision.
    g. Helps coordinate the Athletic Award System, helps select and order all team and individual awards for the awards banquet.
7. Works closely with the news media regarding all phases of the program.
8. Encourages athletes to participate in other sports and activities.
9. Assumes responsibility for locker room supervision and security in locking up of rooms and buildings.
10. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and policies at all practices and games.
11. Assumes responsibility for informing the players and parents on the care, safe use, and dangers of the uniforms and equipment furnished by the school for use by team members.
12. Assumes responsibility for the entire function of any Booster Club.
13. Attends clinics, workshops, and/or visits colleges and other programs to improve coaching techniques and theory.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws and the baseball rules pertaining to Junior High School Baseball.
2. Assists the Head Baseball Coach in formulating baseball policies and procedures for the baseball program.
3. Keeps the Head Baseball Coach well informed in regard to the Baseball Program and assures that all safety rules and regulations are enforced and followed.
4. Assists the Head Baseball Coach with the following:
    a. Checking on and maintaining the eligibility of the Baseball players (grades, birth certificates, eligibility sheets, physical exams and emergency medical forms, parent permission forms, insurance coverage and accident report forms).
    b. Maintains an inventory of uniforms, and equipment.
    c. Marks and maintains practice and game fields.
    d. Arranges team transportation on away games and assures proper adult supervision.
    e. Helps coordinate the Athletic Award System including the baseball awards banquet.
5. Encourages athletes to participate in other sports.
6. Assists in locker room supervision and security in locking up.
7. Assists with members of the team and the enforcement of school rules and all safety procedures and policies at all practices and games.
8. Assists with informing the players and parents on the care, safe use and dangers of the uniform and equipment used by the players.
9. Attends clinics, workshops and/or visits colleges and other programs to improve coaching techniques and theory.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists the Principal and Athletic Director in the selection, supervision and evaluation of all the Basketball Coaches.
2. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws, and the basketball rules pertaining to High School Basketball.
3. Assists the Athletic Director in formulating athletic policies and procedures.
4. Keeps the Athletic Director well informed in regard to the football program and assures that all safety rules and regulations are enforced and followed.
5. Obtains approval from the Athletic Director and Principal of all purchase requisitions.
6. Assists the Athletic Director with the following:
    a. Forms a financial budget for the basketball program.
    b. Schedules and contracts all basketball games.
    c. Checks on and maintains the eligibility of the basketball players (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage, and accident report forms).
    d. Arranges game officials.
    e. Maintains an inventory of uniforms and equipment.
    f. Provides and maintains practice and game fields.
    g. Arranges for press box personnel, chain gang, national anthem, and flag raising.
    h. Arranges team transportation on away games and assures proper adult supervision.
    i. Coordinates practice and game fields with the Band Director and school functions.
    j. Helps coordinate the Athletic Award System, helps select and order all team and individual awards for the banquet.
7. Works closely with the news media regarding all phases of the basketball program.
8. Encourages athletes to participate in other sports.
9. Assumes responsibility for locker room supervision and security in locking up.
10. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and policies at all practices and games.
11. Assumes responsibility for informing the players and parents on the care, safe use, and dangers of the uniforms and equipment used by team members.
12. Assumes responsibility for the entire function of any Booster Club associated with the basketball program.
13. Attends clinics, workshops, and/or visits colleges and other programs to improve coaching techniques and theory.
14. Submit field trip requests for out-of-state or overnight activities to the approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws and the basketball rules pertaining to High School Basketball.
2. Assists the Head Basketball Coach in formulating basketball policies and procedures for the basketball program.
3. Keeps the head Basketball Coach well informed in regard to the Basketball Program and assures that all safety rules and regulations are enforced and followed.
4. Assists the Head Basketball Coach with the following:
    a. Checking on and maintaining the eligibility of the Basketball Players (grades, birth certificates, eligibility sheets, physical exams and emergency medical forms, parent permission forms, insurance coverage and accident report forms).
    b. Maintains an inventory of uniforms and equipment.
    c. Marks and maintains practice and game fields.
    d. Arranges team transportation on away games and assures proper adult supervision.
    e. Organizes and sets up for the basketball awards banquet.
5. Encourages athletes to participate in other sports.
6. Assists in locker room supervision and security in locking up.
7. Assists with members of the team and the enforcement of school rules and all safety procedures and policies at all practices and games.
8. Assists with informing the players and parents on the care, safe use, and dangers of the uniform and equipment used by the players.
9. Attends clinics, workshops and/or visits colleges and other programs to improve coaching techniques and theory.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws and the basketball rules pertaining to High School Basketball.
2. Assists the Head Basketball Coach in formulating basketball policies and procedures for the basketball program.
3. Keeps the Head Basketball Coach well informed in regard to the Junior Varsity Basketball Program and assures that all safety rules and regulations are enforced and followed.
4. Assists the Head Basketball Coach with the following:
    a. Checking on and maintaining the eligibility of the Junior Varsity Basketball Players (grades, birth certificates, eligibility sheets, physical exams and emergency medical forms, parent permission forms, insurance coverage and accident report forms).
5. Assists the Head Basketball Coach and Athletic Director in scheduling Junior Varsity Basketball games.
6. Arranges game officials for home Junior Varsity games.
7. Maintains an inventory of uniforms and equipment for the Junior Varsity Basketball Team.
8. Assists in cleaning and maintaining the gym floor.
9. Arranges team transportation on away games and assures proper adult supervision.
10. Assists in organization and setup for the basketball awards banquet.
11. Encourages athletes to participate in other sports.
12. Assists in locker room supervision and security in locking up for the team.
13. Assumes responsibility for the Junior Varsity basketball players in the enforcement of school rules and all safety procedures and policies at all practices and games.
14. Assumes responsibility for informing the Junior Varsity players on the care of uniforms and safe use or dangers of equipment used by the players.
15. Attends clinics workshops and/or visits colleges and other programs to improve coaching techniques and theory.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists the Principal and Athletic Director in the selection, supervision and evaluation of Assistant Coaches.
2. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws, and the basketball rules pertaining to Junior High.
3. Assists the Athletic Director in formulating athletic policies and procedures.
4. Keeps the Athletic Director well informed in regard to the basketball program and assures that all safety rules and regulations are enforced and followed.
5. Obtains approval from the Athletic Director and Principal of all purchase requisitions.
6. Assists the Athletic Director with the following:
    a. Forms a financial budget for the basketball program.
    b. Schedules and contracts all basketball games.
    c. Checks on and maintains the eligibility of the basketball players (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage and accident report forms).
    d. Arranges game officials.
    e. Maintains an inventory of uniforms and equipment.
    f. Arranges team transportation on away games and assures proper adult supervision.
    g. Helps coordinate the Athletic Award System by helping to select and order all team and individual awards for ceremonies.
7. Works closely with the news media regarding all phases of the basketball program.
8. Encourages athletes to participate in other sports and activities.
9. Assumes responsibility for locker room supervision and security in locking up of rooms and buildings.
10. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and policies at all practices and games.
11. Assumes responsibility for informing the players and parents on the care, safe use, and dangers of the uniforms and equipment furnished by the school for use by team members.
12. Assumes responsibility for the entire function of any Booster Club.
13. Attends clinics, workshops, and/or visits colleges and other programs to improve coaching techniques and theory.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists the Principal and Athletic Director in the selection, supervision, and evaluation of all the cheerleading sponsors.
2. Maintains knowledge of the School Board regulations, the FHSAA By-Laws, and the rules pertaining to High School Cheerleaders.
3. Assists the Athletic Director in formulating athletic policies and procedures.
4. Keeps the Athletic Director well informed in regard to the Cheerleader Program and assures that all safety rules and regulations are enforced and followed.
5. Obtains approval from the Athletic Director and Principal of all purchase requisitions.
6. Assists the Athletic Director with the following:
    a. Forming a financial budget for the Cheerleader Program.
    b. Checking on and maintaining the eligibility of the Cheerleaders. (Includes monitoring of grades, physical exams and emergency medical forms, parent permission forms, insurance coverage, and accident report forms.)
    c. Maintains an inventory of uniforms and equipment.
    d. Arranges team transportation on away activities and assures proper adult supervision.
    e. Helps coordinate the Athletic Award System. (Helps to select and order team and individual awards for the banquet.)
7. Works closely with the news media regarding all phases of the Cheerleader Program.
8. Encourages athletes to participate in other sports.
9. Assumes responsibility for locker room supervision and security in locking up.
10. Assumes responsibility for all members of the squad and the enforcement of school rules and all safety procedures and policies at all practices and events.
11. Assumes responsibility for informing the cheerleaders and their parents on the care of uniforms and dangers of any stunts, routines, or equipment used by the cheerleaders.
12. Assumes responsibility of the entire function of any Booster Club associated with the Cheerleader Program.
13. Attends clinics, workshops, and/or visits colleges and other programs to improve coaching techniques and theory.
14. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Maintains knowledge of the School Board regulations, the FHSAA By-Laws, and the rules pertaining to High School Cheerleaders.
2. Assists the Athletic Director in formulating athletic policies and procedures.
3. Assists the Varsity Cheerleader Sponsor in formulating policies and procedures of the Cheerleader Program.
4. Keeps the Varsity Cheerleader Sponsor well informed in regard to the Junior Varsity Cheerleader Program and assures that all safety rules and regulations are enforced and followed.
5. Assists the Varsity Sponsor with the following:
    a. Checking on and maintaining the eligibility of the Junior Varsity Cheerleaders. (Grades, physical exams, emergency medical forms, parent permission forms, insurance coverage and accident report forms.)
6. Maintains an inventory of uniforms and equipment for the Junior Varsity Cheerleader squad.
7. Arranges team transportation on away activities and assures proper adult supervision.
8. Assists in organization and setup of awards banquet.
9. Encourages athletes to participate in other sports.
10. Assists in locker room supervision and security in locking up for the Junior Varsity Cheerleaders.
11. Assumes responsibility for the Junior Varsity Cheerleaders in the enforcement of school rules and all safety procedures and policies at all practices and events.
12. Informs the Junior Varsity Cheerleaders and parents on the care of their uniforms and dangers of any stunts, routines or equipment used by the Cheerleaders.
13. Attends clinics, workshops, and/or visits colleges and other programs to improve coaching techniques and theory.
14. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Coordinates all fundraising activities for the squad.
2. Coordinates preparation for and participation in all competitions, most of which are out of state.
3. Attends with the squad, one-two football games a week during football season, and three-four basketball games a week during basketball season.
4. Coordinates pep rallies.
5. Coordinates all practices, three-four days a week, year round.
6. Coordinates annual tryouts, including scheduling and judge selection.
7. Maintains knowledge of School Board Rules, FHSAA By-Laws and School Rules and Policies pertaining to Junior High Cheerleaders.
8. Prepares and implements Cheerleading policies and procedures.
9. Forms and follows a budget for the Cheerleader Program.
10. Maintains and checks on the eligibility of squad members. Recommends dismissal of ineligible members.
11. Maintains an inventory of uniforms and equipment.
12. Ensures proper adult supervision on all trips, at all practices and at all games.
13. Keeps squad members and parents informed of proper conditioning and the care and treatment of athletic injuries.
14. Attends clinics, workshops and/or visits colleges and other programs to improve coaching techniques and theory.
15. Emphasizes the importance of teamwork and sportsmanship.
16. Encourages a drug and alcohol free lifestyle.
17. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists the Principal and Athletic Director in the selection, supervision and evaluation of all the Cross Country Coaches.
2. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws and the rules pertaining to High School Cross Country.
3. Assists the Athletic Director in formulating athletic policies and procedures.
4. Keeps the Athletic Director well informed in regard to the cross country program and assures that all safety rules and regulations are enforced and followed.
5. Obtains approval from the Athletic Director and Principal for all purchase requisitions.
6. Assists the Athletic Director with the following:
    a. Forms a financial budget for the cross country program.
    b. Schedules and contracts all cross country meets.
    c. Checks on and maintains the eligibility of the cross country participants (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage and accident report forms).
    d. Arrange meet officials.
    e. Maintains an inventory of uniforms and equipment.
    f. Provides and maintains meet and practice areas.
    g. Arrange for scorers, timers and workers.
    h. Arranges team transportation on away games and assures proper adult supervision.
    i. Coordinates field use with other school functions.
    j. Helps coordinate the Athletic Award System, helps select and order all team and individual awards for the banquet.
7. Works closely with the news media regarding all phases of the cross country program.
8. Encourages athletes to play other sports.
9. Assumes responsibility for locker room supervision and security in locking up.
10. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and policies at all practices and matches.
11. Assumes responsibility for informing the players and parents on the care, safe use and dangers of the uniforms and equipment used by team members.
12. Assumes responsibility for the entire function of any Booster Club associated with the cross country program.
13. Attends clinics, workshops, and/or visits colleges and other programs to improve coaching techniques and theory.
14. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

SUPPLEMENTED POSITION: #111
Cross Country Head JH

Responsibilities and duties of this position include:

1. Assists the Principal and Athletic Director in the selection, supervision and evaluation of all the Cross Country Coaches.
2. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws and the rules pertaining to Junior High School Cross Country.
3. Assists the Athletic Director in formulating athletic policies and procedures.
4. Keeps the Athletic Director well informed in regard to the cross country program and assures that all safety rules and regulations are enforced and followed.
5. Obtains approval from the Athletic Director and Principal for all purchase requisitions.
6. Assists the Athletic Director with the following:
    a. Forms a financial budget for the cross country program.
    b. Schedules and contracts all cross country meets.
    c. Checks on and maintains the eligibility of the cross country participants (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage and accident report forms).
    d. Arrange officials for meets.
    e. Maintains an inventory of uniforms and equipment.
    f. Provides and maintains meet and practice areas.
    g. Arrange for scorers, timers and workers.
    h. Arranges team transportation on away games and assures proper adult supervision.
    i. Coordinates field use with other school functions.
    j. Helps coordinate the Athletic Award System, helps select and order all team and individual awards for the banquet.
7. Works closely with the news media regarding all phases of the cross country program. Encourages athletes to play other sports.
8. Assumes responsibility for locker room supervision and security in locking up.
9. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and policies at all practices and matches.
10. Assumes responsibility for informing the players and parents on the care, safe use and dangers of the uniforms and equipment used by team members.
11. Assumes responsibility for the entire function of any Booster Club associated with the cross country program.
12. Attends clinics, workshops, and/or visits colleges and other programs to improve coaching techniques and theory.
13. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. ~~Must complete an update of the Care and Prevention of Athletic Injuries workshop in order to receive the supplement and in order to be considered for reappointment to the Head Coach position for the following year.~~ Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Board Approved: 08/07/25
Revised: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Maintains knowledge of the School board Regulations, the FHSAA By-Laws, and the rules pertaining to Girls Flag Football.
2. Assists the Athletic Director in formulating athletic policies and procedures.
3. Keeps the Athletic Director well informed in regard to the Flag Football program and assures that all safety rules and regulations are enforced and followed.
4. Obtains approval from the Athletic Director and Principal for all purchase requisitions.
5. Assists the Athletic Director with the following:
    a. Schedules and contracts all flag football games.
    b. Checks and maintains the eligibility of the players (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage, and accident report forms).
    c. Maintains an inventory of uniforms and equipment.
    d. Provides practice and game facilities.
    e. Arranges team transportation on away games and assures proper adult supervision.
    f. Helps coordinate the Athletic Award System (helps to select and order all team and individual awards for banquet).
6. Works closely with the news media regarding all phases of the flag football program.
7. Encourages athletes to participate in other sports.
8. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and policies at all practices and games.
9. Assumes responsibility for informing the player and parents on the care, and safe use of equipment used by the team members.
10. Attends clinics, workshops, and/or visits colleges and other programs to improve coaching techniques and theory.
11. Submit field trip requests for out-of-state or overnight activities to the Director of Secondary Education. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

DRAFT

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

Responsibilities and duties of this position include:

1. Assists the Principal and Athletic Director in the selection, supervision and evaluation of all football coaches.
2. Maintains knowledge of the School Board Regulations, FHSAA By-Laws, and football rules pertaining to High School Football.
3. Assists the Athletic Director in formulating athletic policies and procedures.
4. Keeps the Athletic Director well informed in regard to the football program and assures that all safety rules and regulations are enforced and followed.
5. Obtains approval from the Athletic Director and Principal for all purchase requisitions.
6. Assists the Activities Coordinator with the following:
    a. Forms a financial budget for the football program.
    b. Schedules and contracts all football games.
    c. Checks on and maintains the eligibility of the football players (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage, and accident report forms).
    d. Arranges for game officials.
    e. Maintains an inventory of uniforms and equipment.
    f. Provides and maintains practice and game fields.
    g. Arranges for press box personnel, chain gang, national anthem, and flag raising.
    h. Arranges team transportation on away games and ensures proper adult supervision.
    i. Coordinates practice and game fields with Athletic/Band Director and school functions.
    j. Helps coordinate the Athletic Award System, helps select and order all team and individual awards for banquet.
7. Works closely with the news media regarding all phases of the football program.
8. Encourages athletes to participate in other sports.
9. Assumes responsibility for locker room supervision and security in locking up.
10. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and policies at all practices and games.
11. Assumes responsibility for informing the players and parents on the care, safe use, and dangers of the uniforms and equipment used by team members.
12. Assumes responsibility for the entire function of any Booster Club associated with the football program.
13. Attends clinics, workshops, and/or visits colleges and other programs to improve coaching techniques and theory.
14. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws and the football rules pertaining to High School Football.
2. Assists the Head Football Coach in formulating football policies and procedures for the football program.
3. Keeps the Head Football Coach well informed in regard to the Football Program and assures that all safety rules and regulations are enforced and followed.
4. Assists the Head Football Coach with the following:
    a. Checking on and maintaining the eligibility of the Football Players (grades, birth certificates, eligibility sheets, physical exams, and emergency medical forms, parent permission forms, insurance coverage and accident reports forms).
    b. Maintains an inventory of uniforms and equipment.
    c. Marks and maintains practice and game fields.
    d. Arranges team transportation on away games and assures proper adult supervision.
    e. Helps coordinate the Athletic Award System (helps organize and set up for football award banquet).
5. Encourages athletes to participate in other sports.
6. Assists in locker room supervision and security in locking up.
7. Assists with members for the team and the enforcement of school rules and all safety procedures and policies at all practices and games.
8. Assists with informing the players and parents on the care, safe use, and dangers of the uniform and equipment used by the players.
9. Attends clinics, workshops and/or visits colleges and other programs, to improve coaching techniques and theory.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists the Head Football Coach in the selection, supervision and evaluation of the Junior Varsity Football Coaches.
2. Maintains knowledge of the School Board Regulations, FHSAA By-Laws, and football rules pertaining to High School Football.
3. Assists the Head Football Coach in formulating football policies and procedures for the football program.
4. Keeps the Head Football Coach well informed in regard to the Junior Varsity Football Program and assures that all safety rules and regulations are enforced and followed.
5. Assists the Head Football Coach with the following:
    a. Checks on and maintains the eligibility of the junior varsity football players (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage, and accident report forms).
6. Assists the Head Football Coach and Athletic Director in scheduling Junior Varsity Football games.
7. Arranges game officials for home Junior Varsity games.
8. Maintains an inventory of uniforms and equipment for the Junior Varsity Football team.
9. Marks and maintains practice and game fields.
10. Arranges team transportation on away games and assures proper chaperones.
11. Organizes and sets up for the Football Awards Banquet.
12. Encourages athletes to participate in other sports.
13. Assists in locker room supervision and security in locking up for the Junior Varsity Football team.
14. Assumes responsibility for the Junior Varsity Players in the enforcement of school rules and all safety procedures and policies at all practices and games.
15. Assists with informing the Junior Varsity Players and parents on the care, safe use, and dangers of the uniforms and equipment used by the players.
16. Attends clinics, workshops and/or visits colleges and other programs to improve coaching techniques and theory.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists the Principal and Activities Coordinator in the selection, supervision and evaluation of all Football Coaches.
2. Maintains knowledge of School Board Regulations, FHSAA By-Laws, and football rules pertaining to Junior High School Football.
3. Assists the Activities Coordinator in formulating athletic policies and procedures.
4. Keeps the Activities Coordinator informed in regard to the football program and assures that all safety rules and regulations are enforced and followed.
5. Obtains approval to requisition appropriate equipment and supplies through the Activities Coordinator.
6. Assists the activities Coordinator with the following:
    a. Forms a budget for the football program.
    b. Schedules and contracts all football games.
    c. Checks on and maintains the eligibility of the football players (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage, and accident report forms).
    d. Arranges for game officials.
    e. Maintains an inventory of uniforms and equipment.
    f. Provides and maintains practice and game fields.
    g. Ensures proper adult supervision on athletic trips.
    h. Coordinates practice and game fields/times with other school activities/functions.
    i. Coordinates Athletic Awards System (helps select and order team and individual awards for end-of-season banquet).
7. Works closely with the news media regarding all phases of the football program.
8. Encourages student athletes to participate in other sports.
9. Assumes responsibility for locker room supervision and security before, during and after a game or practice.
10. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and practices at all games and practices.
11. Assumes responsibility for informing the players and parents about the care, safe use, and dangers of their uniforms and equipment.
12. Assumes responsibility of the entire function of any Booster Club associated with the football program.
13. Attends clinics, workshops, and/or visits colleges and other programs to improve coaching techniques and theory.
14. Coordinates and delegates the responsibilities of all assistants in the football program.
15. Emphasizes the importance of teamwork and sportsmanship.
16. Encourages a drug and alcohol free lifestyle.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists the Head Football Coach in formulating football policies and procedures for the football program.
2. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws and football rules pertaining to Junior High School Football.
3. Keeps the Head Football Coach well informed in regard to the Football Program and assures that all safety rules and regulations are enforced and followed.
4. Assists the Head Football Coach with the following:
    a. Checking on and maintaining the eligibility of the Football Players (grades, birth certificates, eligibility sheets, physical exams and emergency medical forms, parent permission forms, insurance coverage, and accident report forms).
    b. Maintains an inventory of uniforms, and equipment.
    c. Marks and maintains practice and game fields.
    d. Ensures proper adult supervision on athletic trips.
    e. Coordinates the athletic awards for the banquet.
5. Encourages athletes to participate in other sports.
6. Assists in locker room supervision and security before, during and after a game or practice.
7. Assists with members of the team and the enforcement of school rules and all safety procedures and policies at all practices and games.
8. Assists with informing the players and parents on the care, safe use, and dangers of the uniform and equipment used by the players.
9. Emphasizes the importance of teamwork and sportsmanship.
10. Encourages a drug and alcohol free lifestyle.
11. Attends clinics, workshops, and/or visits colleges and other programs to improve coaching techniques and theory.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws and the Golf rules pertaining to High School Golf.
2. Assists the Athletic Director in formulating athletic policies and procedures.
3. Keeps the Athletic Director well informed in regard to the Golf program and assures that all safety rules and regulations are enforced and followed.
4. Obtains approval from the Athletic Director and Principal for all purchase requisitions.
5. Assists the Athletic Director with the following:
    a. Schedules and contracts all golf matches.
    b. Checks and maintains the eligibility of the golfers (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage and accident report forms).
    c. Maintains an inventory of uniforms and equipment.
    d. Provides practice and match ranges.
    e. Arranges team transportation on away games and assures proper adult supervision.
    f. Helps coordinate the Athletic Award System and helps to select and order all team and individual awards for banquet.
6. Works closely with the news media regarding all phases of the golf program.
7. Encourages athletes to participate in other sports.
8. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and policies at all practices and matches.
9. Assumes responsibility for informing the players and parents on the care and safe use of equipment used by the team members.
10. Assumes responsibility for the entire function of any Booster Club associated with the golf program.
11. Attends clinics, workshops, and/or visits colleges and other programs to improve coaching techniques and theory.
12. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists the Principal and Athletic Director in the selection, supervision and evaluation of all assistants and volunteer Lacrosse Coaches.
2. Demonstrates competent knowledge of School Board Regulations, FHSAA By-Laws, and lacrosse rules, as well as any revisions, pertaining to High School Lacrosse.
3. Assists the Athletic Director in formulating athletic policies and procedures.
4. Informs the Athletic Director regarding the lacrosse program.
5. Obtains approval from the Athletic Director and the Principal of all purchase requisitions.
6. Maintains a working knowledge of college recruiting processes and assists student athletes with any potential scholarship opportunities.
7. Collaborates with the Athletic Director on the following:
    a. Forming a financial budget for the lacrosse program.
    b. Scheduling and contracting all lacrosse matches.
    c. Tracking and managing the eligibility of the lacrosse participants (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage, accident report forms, and any other applicable forms).
    d. Arranging match officials, scorers, timers and workers.
    e. Inventory of uniforms and equipment.
    f. Organizing team transportation on away games and proper adult supervision.
    g. Coordinating field use for games and practices with other school functions.
    h. Assists in coordinating the Athletic Award System, including the selection and order of all team and individual awards for banquet.
8. Works closely with the Communications Department regarding media releases for the lacrosse program.
9. Ensures proper locker room supervision and safety and security in locking of facilities.
10. Responsible for the enforcement of school rules, safety procedures and policies at all practices and matches.
11. Informs players and parents regarding the proper care and use of uniforms and provides instruction on the proper use and possible dangers of equipment.
12. Acts as liaison between the Booster Club and the lacrosse program.
13. Attends clinics, workshops, and/or visits colleges and other programs to improve coaching techniques and theory.
14. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.
15. Encourages athletes to play other sports

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. ~~Must complete an update of the Care and Prevention of Athletic Injuries workshop in order to receive supplement and in order to be considered for reappointment to the Head Coach position for the following year.~~ Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Board Approved: 10/06/2022
Revised: 02/05/2026

DRAFT

Responsibilities and duties of this position included:

1. Maintains knowledge of the School Board regulations, the FHSAA By-Laws, and the soccer rules pertaining to high school soccer.
2. Assists the Athletic Director in formulating athletic policies and procedures.
3. Keeps the Athletic Director well informed in regard to the soccer program and assures that all safety rules and regulations are enforced and followed.
4. Obtains approval from the Athletic Director and Principal for all purchase requisitions.
5. Assists the Athletic Director with the following:
    a. Schedules and contracts all soccer games.
    b. Checks and maintains the eligibility of the soccer players. (Includes monitoring of grades, birth certificates, eligibility sheets, physical exams and emergency medical forms, parent permission forms, insurance coverage, and accident reports forms.)
    c. Maintains an inventory of uniforms and equipment.
    d. Provides practice and game fields.
    e. Arranges team transportation on away meets and assures proper adult supervision.
    f. Helps coordinate the Athletic Award System, helps select and order all team and individual awards for banquet.
6. Works closely with the news media regarding all phases of the soccer program.
7. Encourages athletes to participate in other sports.
8. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and policies at all practices and games.
9. Assumes responsibility for informing the players and parents on the care, and safe use of equipment used by the team members.
10. Assumes responsibility for the entire function of any Booster Club associated with the soccer program.
11. Attends clinics, workshops, and/or visits colleges and other programs to improve coaching technique and theory.
12. Organizes and makes arrangements for home games.
13. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Maintains knowledge of the School Board regulations, the FHSAA By-Laws and the soccer rules pertaining to high school soccer.
2. Assists the Head Soccer Coach in formulating soccer policies and procedures for the soccer program.
3. Keeps the Head Soccer Coach well informed in regard to the Junior Varsity Soccer Program and assures that all safety rules and regulations are enforced and followed.
4. Assists the Head Soccer Coach with the following:
    a. Checking on and maintaining the eligibility of the Junior Varsity soccer players (grades, birth certificates, eligibility sheets, physical exams and emergency medical forms, parent permission forms, insurance coverage and accident report forms).
5. Assists the Head Soccer Coach and Athletic Director in scheduling Junior Varsity Soccer games.
6. Arranges game officials for home Junior Varsity games.
7. Maintains an inventory of uniforms and equipment for the Junior Varsity Soccer Team.
8. Marks and maintains practice and game fields.
9. Arranges team transportation on away games and assures proper adult supervision.
10. Help coordinate the Athletic Award System and organize the Soccer Award Banquet.
11. Encourages athletes to participate in other sports.
12. Assists in locker room supervision and security in locking up for the Junior Varsity Soccer Team.
13. Assumes responsibility for the Junior Varsity players in the enforcement of school rules and all safety procedures and policies at all practices and games.
14. Assists with informing the Junior Varsity players and parents on the care and safe use of equipment used by the players.
15. Attends clinics, workshops and/or visits colleges and other programs to improve coaching techniques and theory.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Maintains knowledge of the School Board regulations, the FHSAA By-Laws, and the soccer rules pertaining to middle/junior high school soccer.
2. Assists the Activities Coordinator in formulating athletic policies and procedures.
3. Keeps the Activities Coordinator well informed in regard to the soccer program and assures that all safety rules and regulations are enforced and followed.
4. Obtains approval from the Activities Coordinator and Principal for all purchase requisitions.
5. Assists the Activities Coordinator with the following:
    a. Schedules and contracts all soccer games.
    b. Checks and maintains the eligibility of the soccer players (includes monitoring of grades, birth certificates, eligibility sheets, physical exams and emergency medical forms, parent permission forms, insurance coverage and accident report forms).
    c. Maintains an inventory of uniforms and equipment.
    d. Provides practice and game fields.
    e. Arranges team transportation on away meets and assures proper adult supervision.
    f. Helps coordinate the Athletic Award System, helps select and order all team and individual awards for banquet.
6. Works closely with the news media regarding all phases of the soccer program.
7. Encourages athletes to participate in other sports.
8. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and policies at all practices and games.
9. Assumes responsibility for informing the players and parents on the care, and safe use of equipment used by the team members.
10. Assumes responsibility for the entire function of any Booster Club associated with the soccer program.
11. Attends clinics, workshops, and/or visits colleges and other programs to improve coaching technique and theory.
12. Organizes and makes arrangements for home games.
13. Submits field trip requests for out-of-state or overnight activities to the Activities Coordinator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists the Principal and Athletic Director in the selection, supervision and evaluation of all the Softball Coaches.
2. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws, and the softball rules pertaining to High School Softball.
3. Assists the Athletic Director in formulating athletic policies and procedures.
4. Keeps the Athletic Director well informed in regard to the softball program and assures that safety rules and regulations are enforced and followed.
5. Obtains approval from the Athletic Director and Principal for all purchase requisitions.
6. Assists the Athletic Director with the following:
    a. Forms a financial budget for the softball program.
    b. Schedules and contracts all softball games.
    c. Checks on and maintains the eligibility of the softball players (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage and accident report forms).
    d. Arranges game officials.
    e. Maintains an inventory of uniforms, and equipment.
    f. Provides and maintains practice and game fields.
    g. Arranges for press box personnel, chain gang, national anthem and flag raising.
    h. Arranges team transportation on away games and assures proper adult supervision.
    i. Coordinates practice and game fields with the Band Director and school functions.
    j. Helps coordinate the Athletic Award System, helps select and order all team and individual awards for banquet.
7. Works closely with the news media regarding all phases of the softball program.
8. Encourages athletes to participate in other sports.
9. Assumes responsibility for locker room supervision and security in locking up.
10. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and policies at all practices and games.
11. Assumes responsibility for informing the players and parents on the care, safe use and dangers of the uniforms and equipment used by team members.
12. Assumes responsibility for the entire function of any Booster Club associated with the softball program.
13. Attends clinics, workshops and/or visits colleges and other programs to improve coaching techniques and theory.
14. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws and the softball rules pertaining to High School Softball.
2. Assists the Head Softball Coach in formulating softball policies and procedures for the softball program.
3. Keeps the Head Softball Coach well informed in regard to the Softball Program and assures that all safety rules and regulations are enforced and followed.
4. Assists the Head Softball Coach with the following:
    a. Checking on and maintaining the eligibility of the Softball Players (grades, birth certificates, eligibility sheets, physical exams and emergency medical forms, parent permission forms, insurance coverage and accident report forms).
5. Assists the Head Softball Coach and Athletic Director in scheduling softball games.
6. Assists in arranging for game officials for home games.
7. Maintains an inventory of uniforms and equipment for the softball team.
8. Assists in caring for and maintaining the softball facility.
9. Arranges team transportation on away games and assures proper adult supervision.
10. Assists in organization and set up for the softball awards banquet.
11. Encourages athletes to participate in other sports.
12. Assists in locker room supervision and security in locking up for the team.
13. Along with the head coach, assumes responsibility for the softball players in the enforcement of school rules and all safety procedures and policies at all practices and games.
14. Along with the head coach, assumes responsibility for informing the players and parents on the care of uniforms and safe use or dangers of equipment used by the players.
15. Attends clinics, workshops and/or visits colleges and other programs to improve coaching techniques and theory.

DRAFT

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

Responsibilities and duties of this position include:

1. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws and the softball rules pertaining to High School Softball.
2. Assists the Head Softball Coach in formulating softball policies and procedures for the softball program.
3. Keeps the Head Softball Coach well informed in regard to the Junior Varsity Softball Program and assures that all safety rules and regulations are enforced and followed.
4. Assists the Head Softball Coach with the following:
    a. Checking on and maintaining the eligibility of the Junior Varsity Softball Players (grades, birth certificates, eligibility sheets, physical exams and emergency medical forms, parent permission forms, insurance coverage and accident report forms).
5. Assists the Head Softball Coach and Athletic Director in scheduling Junior Varsity Softball games.
6. Arranges game officials for home Junior Varsity games.
7. Maintains an inventory of uniforms, and equipment for the Junior Varsity Softball Team.
8. Assists in caring for and maintaining the softball facility.
9. Arranges team transportation on away games and assures proper adult supervision.
10. Assists in organization and setup for the softball awards banquet.
11. Encourages athletes to participate in other sports.
12. Assists in locker room supervision and security in locking up for the Junior Varsity team.
13. Assumes responsibility for the Junior Varsity softball players in the enforcement of school rules and all safety procedures and policies at all practices and games.
14. Assumes responsibility for informing the Junior Varsity players and parents on the care of uniforms and safe use or dangers of equipment used by the players.
15. Attends clinics, workshops and/or visits colleges and other programs to improve coaching techniques and theory.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists the Principal and Activities Coordinator in the selection, supervision and evaluation of any Assistant Softball Coaches.
2. Maintains knowledge of the School Board Regulations, FHSAA By-Laws and softball rules pertaining to Junior High School Softball.
3. Assists the Activities Coordinator in formulating athletic policies and procedures.
4. Keeps the Activities Coordinator informed in regard to the softball program and assures that all safety rules and regulations are enforced and followed.
5. Obtains approval for the requisition of appropriate equipment and supplies through the Activities Coordinator.
6. Assists the Activities Coordinator with the following:
    a. Forms a budget for the softball program.
    b. Schedules and contracts all softball games.
    c. Checks on and maintains the eligibility of the softball players (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage and accident reports forms).
    d. Arranges for game officials.
    e. Maintains an inventory of uniforms and equipment.
    f. Provides and maintains practice areas and game fields.
    g. Ensures proper adult supervision on away activities.
    h. Coordinates athletic awards at the end of the season.
7. Encourages athletes to participate in other sports.
8. Assumes responsibility for locker room supervision and security before, during and after a game or practice.
9. Assumes responsibility for all members of the team and the enforcement of school rules and all safety practices and procedures at all games and practices.
10. Assumes responsibility for informing the players and parents about the care, safe use and dangers of their uniforms and equipment.
11. Assumes responsibility of the entire function of any Booster Club associated with the softball program.
12. Attends clinics, workshops and/or visits colleges and other programs to improve coaching techniques and theory.
13. Co-ordinates and delegates the responsibilities of any assistants in the softball program.
14. Emphasizes the importance of teamwork and sportsmanship.
15. Encourages a drug and alcohol free lifestyle.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws and the softball rules pertaining to Junior High School Softball.
2. Assists the Head Softball Coach in formulating softball policies and procedures for the softball program.
3. Keeps the Head Softball Coach well informed in regard to the Softball Program and assures that all safety rules and regulations are enforced and followed.
4. Assists the Head Softball Coach with the following:
    a. Checking on and maintaining the eligibility of the Softball Players (grades, birth certificates, eligibility sheets, physical exams and emergency medical forms, parent permission forms, insurance coverage and accident report forms).
5. Assists the Head Softball Coach and Athletic Director in scheduling softball games.
6. Assists in arranging for game officials for home games.
7. Maintains an inventory of uniforms and equipment for the softball team.
8. Assists in caring for and maintaining the softball facility.
9. Arranges team transportation on away games and assures proper adult supervision.
10. Assists in organization and set up for the softball awards banquet.
11. Encourages athletes to participate in other sports.
12. Assists in locker room supervision and security in locking up for the team.
13. Along with the head coach, assumes responsibility for the softball players in the enforcement of school rules and all safety procedures and policies at all practices and games.
14. Along with the head coach, assumes responsibility for informing the players and parents on the care of uniforms and safe use or dangers of equipment used by the players.
15. Attends clinics, workshops and/or visits colleges and other programs to improve coaching techniques and theory.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws, and the swimming rules pertaining to High School Swimming.
2. Assists the Athletic Director in formulating athletic policies and procedures.
3. Keeps the Athletic Director well informed in regard to the swim program and assures that all safety rules and regulations are enforced and followed.
4. Obtains approval from the Athletic Director and Principal of all purchase requisitions.
5. Assists the Athletic Director with the following:
    a. Schedules and contracts all swim meets.
    b. Checks and maintains the eligibility of the swimmers (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage, and accident report forms).
    c. Maintains an inventory of uniforms and equipment.
    d. Provides practice and match ranges.
    e. Arranges team transportation on away meets and ensures proper adult supervision.
    f. Helps coordinate the Athletic Award System, helps to select and order all team and individual awards for banquet.
6. Works closely with the news media regarding all phases of the swimming program.
7. Encourages athletes to participate in other sports.
8. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and policies at all practices and meets.
9. Assumes responsibility for informing the players and parents on the care, and safe use of equipment used by the team members.
10. Assumes responsibility for the entire function of any Booster Club associated with the swimming program.
11. Attends clinics, workshops, and/or visits colleges and other programs to improve coaching techniques and theory.
12. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

SUPPLEMENTED POSITION: #46A
Swim Coach Head JH

Responsibilities and duties of this position include:

1. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws, and the swimming rules pertaining to Junior High School Swimming.
2. Assists the Athletic Director in formulating athletic policies and procedures.
3. Keeps the Athletic Director well informed in regard to the swim program and assures that all safety rules and regulations are enforced and followed.
4. Obtains approval from the Athletic Director and Principal of all purchase requisitions.
5. Assists the Athletic Director with the following:
    a. Schedules and contracts all swim meets.
    b. Checks and maintains the eligibility of the swimmers (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage, and accident report forms).
    c. Maintains an inventory of uniforms and equipment.
    d. Provides practice and match ranges.
    e. Arranges team transportation on away meets and ensures proper adult supervision.
    f. Helps coordinate the Athletic Award System, helps to select and order all team and individual awards for banquet.
6. Encourages athletes to participate in other sports.
7. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and policies at all practices and meets.
8. Assumes responsibility for informing the players and parents on the care, and safe use of equipment used by the team members.
9. Assumes responsibility for the entire function of any Booster Club associated with the swimming program.
10. Attends clinics, workshops, and/or visits colleges and other programs to improve coaching techniques and theory.
11. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Maintains knowledge of School Board Regulations, FHSAA By-Laws, and tennis rules pertaining to High School Tennis.
2. Assists the Athletic Director in formulating athletic policies and procedures.
3. Keeps the Athletic Director well informed in regard to the tennis program and to assure that all safety rules and regulations are enforced and followed.
4. Obtains approval from the athletic Director and Principal of all purchase requisitions.
5. Assists the Activities Director with the following:
    a. Forms a financial budget for the tennis program.
    b. Schedules and contracts all tennis matches.
    c. Checks on and maintains the eligibility of the tennis players (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage and accident report forms).
    d. Maintains an inventory of uniforms and equipment.
    e. Assists in caring for and maintaining the tennis facility.
    f. Arranges team transportation on away matches and assures proper adult supervision.
    g. Coordinates tennis courts for practice and matches.
    h. Helps coordinate the Athletic Award System (helps select and order all team and individual awards for banquet).
6. Works closely with the news media regarding all phases of the tennis program.
7. Encourages athletes to participate in other sports.
8. Assumes responsibility for locker room supervision and security in locking up.
9. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and policies at all practices and matches.
10. Assumes responsibility for informing the players and parents on the care of uniforms and dangers of any equipment used by the players.
11. Assumes responsibility of the entire function of any Booster Club associated with the tennis program.
12. Attends clinics, workshops, and/or visits colleges and other programs to improve coaching techniques and theory.
13. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists the Principal and Athletic Director in the selection, supervision and evaluation of all the Track Coaches.
2. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws, and the track rules pertaining to High School Track.
3. Assists the Athletic Director in formulating athletic policies and procedures.
4. Keeps the Athletic Director well informed in regard to the track program and assures that all safety rules and regulations are enforced and followed.
5. Obtains approval from the Athletic Director and Principal for all purchase requisitions.
6. Assists the Athletic Director with the following:
    a. Forms a financial budget for the track program.
    b. Schedules and contracts all track meets.
    c. Checks on and maintains the eligibility of the track participants (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage and accident report forms).
    d. Arranges meet officials.
    e. Maintains an inventory of uniforms and equipment.
    f. Provides and maintains track and field events areas.
    g. Arranges for scorers, timers and field event workers.
    h. Arranges team transportation on away games and assures proper adult supervision.
    i. Coordinates track and field use with other school functions.
    j. Helps coordinate the Athletic Award System, select and order all team and individual awards for banquet.
7. Works closely with the news media regarding all phases of the track program.
8. Encourages athletes to participate in other sports.
9. Assumes responsibility for locker room supervision and security in locking up.
10. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and policies at all practices and meets.
11. Assumes responsibility for informing the players and parents on the care, safe use and dangers of the uniforms and equipment used by team members.
12. Assumes responsibility for the entire function of any Booster Club associated with the track program.
13. Attends clinics, workshops and/or visits colleges and other programs to improve coaching techniques and theory.
14. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Maintain knowledge of the School Board Regulations, the FHSAA By-Laws and the rules pertaining to High School Track.
2. Assists the Head Track Coach in formulating policies and procedures for the Track Program.
3. Keeps the Head Track Coach well informed in regard to the Track Program and assures that all safety rules and regulations are enforced and followed.
4. Assists the Head Track Coach with the following:
    a. Checking on and maintaining the eligibility of the track players (grades, birth certificates, eligibility sheets, physical exams and emergency medical forms, parent permission forms, insurance coverage and accident report forms).
    b. Maintains an inventory of uniforms and equipment.
    c. Maintains track and equipment.
    d. Arranges team transportation on away games and assures proper adult supervision.
5. Encourages athletes to participate in other sports.
6. Assists in locker room supervision and security in locking up.
7. Assists with members of the team and the enforcement of school rules and all safety procedures and practices at all practices and meets.
8. Assists with informing the players and parents on the care, safe use and dangers of the uniform and equipment used by the players.
9. Attends clinics, workshops and/or visits colleges and other programs to improve coaching techniques and theory.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists the Principal and the Athletic Director in the selection and supervision of Assistant Coaches.
2. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws, and the track rules pertaining to Junior High.
3. Assists the Athletic Director in formulating athletic policies and procedures.
4. Keeps the Athletic Director well informed in regard to the program and ensures that all safety rules and regulations are enforced.
5. Obtains approval from the Athletic Director and Principal for all purchase requisitions.
6. Assists the Athletic Director with the following:
    a. Forming a financial budget for the program.
    b. Scheduling and contracting all games.
    c. Checking on and maintaining the eligibility of team members. (Includes monitoring grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parents permission forms, insurance coverage and accident report forms.)
    d. Arranges for game officials.
    e. Maintaining an inventory of uniforms and equipment.
    f. Arranging team transportation on away games and ensuring proper supervision and conduct on buses.
    g. Helping coordinate the Athletic Award System, helping to select and order all team and individual awards for the ceremonies.
7. Works closely with the news media regarding all phases of the program.
8. Encourages athletes to participate in other sports and activities.
9. Assumes responsibility for locker room supervision and security in locking of rooms and buildings.
10. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and policies at all practices and games.
11. Assumes responsibility for informing players and parents on the care, safe use and dangers of the equipment furnished by the school for use by team members.
12. Assumes responsibility for the entire function of track booster club.
13. Attends clinics, workshops and/or visits colleges and other programs to improve coaching technique and theory.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists in the maintenance of knowledge of the School Board Regulations, the FHSAA By-Laws and the rules pertaining to Junior High School Track.
2. Assists the Head Track Coach in formulating policies and procedures for the Track Program.
3. Keeps the Head Track Coach well informed in regard to the Track Program and assures that all safety rules and regulations are enforced and followed.
4. Assists the Head Track Coach with the following:
    a. Checking on and maintaining the eligibility of the track players (grades, birth certificates, eligibility sheets, physical exams and emergency medical forms, parent permission forms, insurance coverage and accident report forms).
    b. Maintains an inventory of uniforms and equipment.
    c. Maintains track and equipment.
    d. Arranges team transportation on away games and assures proper adult supervision.
5. Encourages athletes to participate in other sports.
6. Assists in locker room supervision and security in locking up.
7. Assists with members of the team and the enforcement of school rules and all safety procedures and practices at all practices and meets.
8. Assists with informing the players and parents on the care, safe use and dangers of the uniform and equipment used by the players.
9. Attends clinics, workshops and/or visits colleges and other programs to improve coaching techniques and theory.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists the Principal and Athletic Director in the selection, supervision and evaluation of all the Volleyball Coaches.
2. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws, and the volleyball rules pertaining to High School Volleyball.
3. Assists the Athletic Director in formulating athletic policies and procedures.
4. Keeps the Athletic Director well informed in regard to the volleyball program and assures that all safety rules and regulations are enforced and followed.
5. Obtains approval from the Athletic Director and the Principal of all purchase requisitions.
6. Assists the Athletic Director with the following:
    a. Forms a financial budget for the volleyball program.
    b. Schedules and contracts all volleyball matches.
    c. Checks on and maintains the eligibility of the volleyball participants (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage, and accident report forms).
    d. Arranges match officials.
    e. Maintains an inventory of uniforms and equipment.
    f. Provides and maintains game and practice areas.
    g. Arrange for scorers, timers and workers.
    h. Arranges team transportation on away games and assures proper adult supervision.
    i. Coordinates gym use with other school functions.
    j. Helps coordinate the Athletic Award System, helps to select and order all team and individual awards for the banquet.
7. Works closely with the news media regarding all phases of the volleyball program.
8. Encourages athletes to play other sports.
9. Assumes responsibility for locker room supervision and security in locking up.
10. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and policies at all practices and matches.
11. Assumes responsibility for informing the players and parents on the care, safe use, and dangers of the uniforms and equipment used by team members.
12. Assumes responsibility for the entire function of any Booster Club associated with the volleyball program.
13. Attends clinics, workshops, and/or visits colleges and other programs to improve coaching techniques and theory.
14. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws and rules pertaining to High School Volleyball.
2. Assists the Head Volleyball Coach in formulating policies and procedures for the volleyball program.
3. Keeps the Head Volleyball Coach well informed in regard to the Volleyball Program and assures that all safety rules and regulations are enforced and followed.
4. Assists the Head Volleyball Coach with the following:
    a. Checking on and maintaining the eligibility of the Volleyball Players (grades, birth certificates, eligibility sheets, physical exams and emergency medical forms, parent permission forms, insurance coverage and accident report forms).
    b. Maintains an inventory of uniforms and equipment.
    c. Marks and maintains practice and game fields.
    d. Arranges team transportation on away games and assures proper adult supervision.
    e. Organizes and sets up for the volleyball awards banquet.
5. Encourages athletes to participate in other sports.
6. Assists in locker room supervision and security in locking up.
7. Assists with members of the team and the enforcement of school rules and all safety procedures and policies at all practices and games.
8. Assists with informing the players and parents on the care, safe use, and dangers of the uniform and equipment used by the players.
9. Attends clinics, workshops and/or visits colleges and other programs to improve coaching techniques and theory.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws and rules pertaining to Junior High School Volleyball.
2. Assists the Head Volleyball Coach in formulating policies and procedures for the volleyball program.
3. Keeps the Head Volleyball Coach well informed in regard to the Volleyball Program and assures that all safety rules and regulations are enforced and followed.
4. Assists the Head Volleyball Coach with the following:
    a. Checking on and maintaining the eligibility of the players (grades, birth certificates, eligibility sheets, physical exams and emergency medical forms, parent permission forms, insurance coverage and accident report forms).
    b. Maintains an inventory of uniforms, and equipment.
    c. Marks and maintains practice and game fields.
    d. Arranges team transportation on away games and assures proper adult supervision.
    e. Helps coordinate the Athletic Award System including the volleyball awards banquet.
5. Encourages athletes to participate in other sports.
6. Assists in locker room supervision and security in locking up.
7. Assists with members of the team and the enforcement of school rules and all safety procedures and policies at all practices and games.
8. Assists with informing the players and parents on the care, safe use and dangers of the uniform and equipment used by the players.
9. Attends clinics, workshops and/or visits colleges and other programs to improve coaching techniques and theory.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws and the Volleyball rules pertaining to High School Volleyball.
2. Assists the Head Volleyball Coach in formulating softball policies and procedures for the Volleyball program.
3. Keeps the Head Volleyball Coach well informed in regard to the Junior Varsity Volleyball Program and assures that all safety rules and regulations are enforced and followed.
4. Assists the Head Volleyball Coach with the following:
    a. Checking on and maintaining the eligibility of the Junior Varsity Volleyball Players (grades, birth certificates, eligibility sheets, physical exams and emergency medical forms, parent permission forms, insurance coverage and accident report forms).
5. Assists the Head Volleyball Coach and Athletic Director in scheduling Junior Varsity Volleyball games.
6. Arranges game officials for home Junior Varsity games.
7. Maintains an inventory of uniforms, and equipment for the Junior Varsity Volleyball Team.
8. Assists in caring for and maintaining the volleyball facility.
9. Arranges team transportation on away games and assures proper adult supervision.
10. Assists in organization and set up for the volleyball awards banquet.
11. Encourages athletes to participate in other sports.
12. Assists in locker room supervision and security in locking up for the junior varsity team.
13. Assumes responsibility for the Junior Varsity Volleyball players in the enforcement of school rules and all safety procedures and policies at all practices and games.
14. Assumes responsibility for informing the junior varsity players and parents on the care of uniforms and safe use or dangers of equipment used by the players.
15. Attends clinics, workshops and/or visits colleges and other programs to improve coaching techniques and theory.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists the Principal and Activities Coordinator in the selection, supervision and evaluation of any Assistant Volleyball Coaches.
2. Maintains knowledge of School Board Regulations, FHSAA By-Laws, and volleyball rules pertaining to Junior High Volleyball.
3. Assists the Activities Coordinator in formulating athletic policies and procedures.
4. Keeps the Activities Coordinator informed in regard to the volleyball program and assures that all safety rules and regulations are enforced and followed.
5. Obtains approval for requisition of appropriate equipment and supplies through the Activities Coordinator.
6. Assists the Activities Coordinator with the following:
    a. Forms a budget for the volleyball program.
    b. Schedules and contracts all volleyball games.
    c. Checks on and maintains the eligibility of the volleyball players (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage and accident report forms).
    d. Arranges game officials.
    e. Maintains an inventory of uniforms and equipment.
    f. Provides and maintains practice and game areas.
    g. Ensures proper adult supervision on athletic trips.
    h. Coordinates athletic awards at the end of the season.
7. Encourages athletes to participate in other sports.
8. Assumes responsibility for locker room supervision and security before, during and after a game or practice.
9. Assumes responsibility for all members of the team and the enforcement of school rules and all safety practices and procedures at all games and practices.
10. Assumes responsibility for informing the players and parents about the care, safe use, and dangers of their uniforms and equipment.
11. Assumes responsibility for the entire function of any Booster Club associated with the volleyball program.
12. Attends clinics, workshops, and/or visits colleges and other programs to improve coaching techniques and theory.
13. Coordinates and delegates the responsibilities of any assistants in the volleyball program.
14. Emphasizes the importance of teamwork and sportsmanship.
15. Encourages a drug and alcohol free lifestyle.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists the Principal and Athletic Director in the selection and supervision of all the weightlifting coaches.
2. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws, and the rules pertaining to High School Weightlifting.
3. Assists the Athletic Director in formulating athletic policies and procedures.
4. Keeps the Athletic Director well informed in regard to the weightlifting program and assures that all safety rules and regulations are enforced and followed.
5. Obtains approval from the Athletic Director and Principal of all purchases and requisitions.
6. Assists the Athletic Director with the following:
    a. Forming a financial budget for the weightlifting program.
    b. Schedules and contracts all weightlifting meets.
    c. Checks on and maintains the eligibility of the weightlifters (monitors grades, birth certificates, eligibility sheets, physical exams and emergency medical forms, parent permission forms, insurance coverage and accident report forms).
    d. Maintains an inventory of uniforms and equipment.
    e. Assists in caring for and maintaining the weight room.
    f. Arranges team transportation on away meets and assures proper adult supervision
    g. Coordinates the weight room for practices and meets.
    h. Helps coordinate the athletic award system, selects and orders team and individual awards for banquet.
7. Works closely with the news media regarding all phases of the weightlifting program.
8. Encourages athletes to participate in other sports.
9. Assumes responsibility for locker room supervision and security in locking up.
10. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and policies at all practices and meets.
11. Assumes responsibility for informing the players and parents on the care of uniforms and dangers of any equipment used by the lifter.
12. Assumes responsibility for the entire function of any Booster Club associated with the weightlifting program.
13. Attends clinics, workshops and/or visits colleges and other programs to improve coaching techniques and theory.
14. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists the principal and Activities Coordinator in the selection and supervision of all the weightlifting coaches.
2. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws, and the rules pertaining to Middle/Junior High School Weightlifting.
3. Assists the Activities Coordinator in formulating athletic policies and procedures.
4. Keeps the Activities Coordinator well informed in regard to the weightlifting program and assures that all safety rules and regulations are enforced and followed.
5. Obtains approval from the Activities Coordinator and Principal of all purchases and requisitions.
6. Assists the Activities Coordinator with the following:
    a. Forming a financial budget for the weightlifting program.
    b. Schedules and contracts all weightlifting meets.
    c. Checks on and maintains the eligibility of the weightlifters (monitors grades, birth certificates, eligibility sheets, physical exams and emergency medical forms, parent permission forms, insurance coverage and accident report forms).
    d. Maintains an inventory of uniforms and equipment.
    e. Assists in caring for and maintaining the weight room.
    f. Arranges team transportation on away meets and assures proper adult supervision.
    g. Coordinates the weight room for practices and meets.
    h. Helps coordinate the athletic award system, selects and orders team and individual awards for banquet.
7. Works closely with the news media regarding all phases of the weightlifting program.
8. Encourages athletes to participate in other sports.
9. Assumes responsibility for locker room supervision and security in locking up.
10. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and policies at all practices and meets.
11. Assumes responsibility for informing the players and parents on the care of uniforms and dangers of any equipment used by the lifter.
12. Assumes responsibility for the entire function of any Booster Club associated with the weightlifting program.
13. Attends clinics, workshops and/or visits colleges and other programs to improve coaching techniques and theory.
14. Submits field trip requests for out-of-state or overnight activities to the Activities Coordinator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists the Principal and Athletic Director in the selection, supervision and evaluation of all the Wrestling Coaches.
2. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws, and the wrestling rules pertaining to High School Wrestling.
3. Assists the Athletic Director in formulating athletic policies and procedures.
4. Keeps the Athletic Director well informed in regard to the wrestling program and assures that all safety rules and regulations are enforced and followed.
5. Obtains approval from the Athletic Director and Principal for all purchase requisitions.
6. Assists the Athletic Director with the following:
    a. Forms a financial budget for the wrestling program.
    b. Schedules and contracts all wrestling matches.
    c. Checks on and maintains the eligibility of the wrestling participants (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage and accident report forms).
    d. Arranges match officials.
    e. Maintains an inventory of uniforms and equipment.
    f. Provides and maintains mats and practice areas.
    g. Arranges for scorers, timers and workers.
    h. Arranges team transportation on away games and assures proper adult supervision on trips.
    i. Coordinates mat and practice room use with other school functions.
    j. Helps coordinate the Athletic Award System, helps select and order all team and individual awards for banquet.
7. Works closely with the news media regarding all phases of the wrestling program.
8. Encourages athletes to participate in other sports.
9. Assumes responsibility for locker room supervision and security in locking up.
10. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and policies at all practices and matches.
11. Assumes responsibility for informing the players and parents on the care, safe use, and dangers of the uniforms and equipment used by team members.
12. Assumes responsibility for the entire function of any Booster Club associated with the wrestling program.
13. Attends clinics, workshops, and/or visits colleges and other programs to improve coaching techniques and theory.
14. Submits field trip requests for out-of-state or overnight activities to the designated district administrator. These field trip requests must be approved by the School Board prior to the activity. Requests must meet agenda deadlines.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Maintains knowledge of the School Board Regulations, the FHSAA By-Laws and the rules pertaining to High School Wrestling.
2. Assists the Head Wrestling Coach in formulating policies and procedures for the wrestling program.
3. Keeps the Head Wrestling Coach well informed in regard to the wrestling Program and assures that all safety rules and regulations are enforced and followed.
4. Assists the Head Wrestling Coach with the following:
    a. Checking on and maintaining the eligibility of the wrestling players (grades, birth certificates, eligibility sheets, physical exams and emergency medical forms, parent permission forms, insurance coverage and accident report forms).
    b. Maintains an inventory of uniforms and equipment.
    c. Maintains gym and equipment.
    d. Arranges team transportation on away games and assures proper adult supervision.
    e. Helps coordinate the Athletic Award System (organizes and sets up for the Wrestling Banquet).
5. Encourages athletes to participate in other sports.
6. Assists in locker room supervision and security in locking up.
7. Assists with members of the team and the enforcement of school rules and all safety procedures and practices at all practices and games.
8. Assists with informing the players and parents on the care, safe use and dangers of the uniform and equipment used by the players.
9. Attends clinics, workshops and/or visits colleges and other programs to improve coaching techniques and theory.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

Responsibilities and duties of this position include:

1. Assists the Principal and Activities Director in the selection, supervision and evaluation of any Assistant Wrestling Coaches.
2. Maintains knowledge of School Board Regulations, FHSAA By-Laws, and wrestling rules pertaining to Junior High Wrestling.
3. Assists the Activities Coordinator in formulating athletic policies and procedures.
4. Keeps the Activities Coordinator informed in regard to the wrestling program and assures that all safety rules and regulations are enforced and followed.
5. Obtains approval for the requisition of appropriate equipment and supplies through the Activities Coordinator.
6. Assists the Activities Coordinator with the following:
    a. Forms a budget for the wrestling program.
    b. Schedules and contracts all wrestling matches.
    c. Checks on and maintains the eligibility of the wrestling team members (grades, birth certificates, eligibility sheets, physical exams, emergency medical forms, parent permission forms, insurance coverage, and accident report forms).
    d. Arranges game officials.
    e. Maintains an inventory of uniforms and equipment.
    f. Provides and maintains practice and match areas.
    g. Ensures proper adult supervision on athletic trips.
    h. Coordinates athletic awards at the end of the season.
7. Encourages athletes to participate in other sports.
8. Assumes responsibility for locker room supervision and security before, during and after a match or practice.
9. Assumes responsibility for all members of the team and the enforcement of school rules and all safety procedures and practices at all matches and practices.
10. Assumes responsibility for informing the players and parents about the care and safe use of their uniforms and equipment.
11. Assumes responsibility for the entire function of any Booster Club involved with the wrestling program.
12. Attends clinics, workshops and/or visits colleges and other programs to improve coaching techniques and theory.
13. Coordinates and delegates the responsibilities of any assistants in the wrestling program.
14. Emphasizes the importance of teamwork and sportsmanship.
15. Encourages a drug and alcohol free lifestyle.

Required Qualifications:

1. Valid Florida Teaching Certificate or Florida Athletic Coaching Certificate.
2. Athletic coaches shall complete all FHSAA and CCDS required training/courses.

Approved: 02/05/2026

DRAFT

III. Instructional Actions

A. APPOINTMENT

	Name/Assignment	Site	Contract
	ALLSUP, SARAH PARTICIA FIH TEACHER, LANGUAGE ARTS, SH 10 MONTH	Fleming Island High School	Effective 2026-01-02 10 MONTH / interim
	BILLINGS, SAMANTHA ALEXANDRA SLE TEACHER, SC, FOURTH GR 10 MONTH	Shadowlawn Elementary	Effective 2026-01-02 10 MONTH / interim
	BRIDGES, AARON JASON WJH TEACHER, SOC STUD, JH 10 MONTH	Wilkinson Jr High	Effective 2026-01-06 10 MONTH / interim
	DAVIS, STACY FLICK FIH TEACHER, LANGUAGE ARTS, SH 10 MONTH	Fleming Island High School	Effective 2026-01-08 10 MONTH / interim
	GLOVER, KERKRECHA LA TOYA OLJ TEACHER, SUPP FACIL 10 MONTH	Oakleaf Junior High School	Effective 2026-01-02 10 MONTH / interim
	GONZALEZ, MEGAN BROOKS AES TEACHER, SC, SECOND GR 10 MONTH	Argyle Elementary	Effective 2026-01-02 10 MONTH / interim
	HARDESTY, KALEIGH MARIE LAE TEACHER, SC, SECOND GR 10 MONTH	Lake Asbury Elementary	Effective 2026-01-02 10 MONTH / interim
0.5	HILL, TRACY HALLORAN ROE MENTAL HEALTH COUNS 10 MO 10 MONTH	Rideout Elementary	Effective 2026-01-15 10 MONTH / interim
	JIMERSON, JESSICA MARIE TES TEACHER, PRE-KDG/ASD ESE 10 MONTH	Tynes Elementary	Effective 2026-01-09 10 MONTH / interim
	KNOTT, ANGELA MARIE FIE VE SELF-CONTAINED-ASD 10 MONTH	Fleming Island Elementary	Effective 2026-01-02 10 MONTH / interim
	PARLAND, ZOE GABRIELLE WES TEACHER, SC, THIRD GR 10 MONTH	Wilkinson Elementary	Effective 2026-01-02 10 MONTH / interim
	POLK, KATHRYN ELIZABETH OHS TEACHER, MUSIC, SH 10 MONTH	Oakleaf High School	Effective 2026-01-05 10 MONTH / interim
	SCHMIDLING, VICTORIA DANIELLE KHE TEACHER, SC, FIRST GR 10 MONTH	Keystone Heights Elementary	Effective 2026-01-02 10 MONTH / interim
	TURNER, TYJUAN DARRELL OLJ TEACHER, SOC STUD, JH 10 MONTH	Oakleaf Junior High School	Effective 2026-01-08 10 MONTH / interim
	WERNISCH, LARA EMMALINE FIH TEACHER, MATHEMATICS, SR 10 MONTH	Fleming Island High School	Effective 2026-01-08 10 MONTH / interim

DRAFT

III. Instructional Actions

B. RE-APPOINTMENT

	Name/Assignment	Site	Contract

DRAFT

III. Instructional Actions

C. RE-DESIGNATION

	Name/Assignment	Site	Effective/Action

DRAFT

III. Instructional Actions

D. TRANSFER

Name/Assignment	Site	Previous Assignment
BRITT, YALONDA EVETTE GCJ TEACHER, BUSINESS ED 10 MONTH	Green Cove Springs Junior High	Effective 2026-01-05 /transfer from / OLJ TEACHER, BUSINESS ED
MAYER, NESREEN YOUNES CGE TEACHER, SC, FIFTH GR 10 MONTH	Coppergate Elementary	Effective 2026-01-15 /transfer from / SPC VE SELF-CONTAINED-EBD

DRAFT

III. Instructional Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	Name/Assignment	Site	Effective/Action
0.9	BILLINGS, SAMANTHA ALEXANDRA WEC BEHAVIORAL HEALTH ASST 9 MON SU	Shadowlawn Elementary	Effective 2026-01-01 RESIGNATION
0.9	BRIDGES, AARON JASON GCJ BEHAVIORAL HEALTH ASST 9 MON SU	Wilkinson Jr High	Effective 2026-01-05 RESIGNATION
	CROW, KAILA MARIE OVE TEACHER, SC, FOURTH GR 10 MONTH	Oakleaf Village Elementary	Effective 2025-12-19 RESIGNATION
	DONES, ASHLEY MARIE AES TEACHER, SC, FIRST GR 10 MONTH	Argyle Elementary	Effective 2026-01-16 RESIGNATION
	GUTHRIE GRINER, JENNIFER KORINE CHS TEACHER, SOC STUD, SH 10 MONTH	Clay High	Effective 2026-01-22 RESIGNATION
	HAUBER, JENA NICOLE WEC TEACHER, SC, FIRST GR 10 MONTH	W.E. Cherry Elementary	Effective 2026-01-16 RESIGNATION
	JOHNSON, EVELYN RHS TEACHER, HEALTH SCIENCE ED 10 MONTH	Ridgeview High School	Effective 2026-01-09 RESIGNATION
	LUNDY, KIMBERLY ANN OVE COUNSELOR, ELEM 10 MONTH	Oakleaf Village Elementary	Effective 2026-02-06 RETIREMENT
	MURPHREE, REBECCA DAWN OHS TEACHER, LANGUAGE ARTS, SH 10 MONTH	Oakleaf High School	Effective 2026-01-02 RESIGNATION
	NEESE, RANDALL LEE OLJ TEACHER, MATHEMATICS, JH 10 MONTH	Oakleaf Junior High School	Effective 2026-01-09 RESIGNATION
	RALEY, DIANNA M ESE SCHOOL SITE SPECIALIST 10M 10 MONTH	Exceptional Student Education	Effective 2026-03-24 RETIREMENT
	THOMAS, CARISSA FAITH POE VE SELF-CONTAINED-ASD 10 MONTH	Plantation Oaks Elementary	Effective 2026-01-06 RESIGNATION
	TOBIAS, KAITLYNN MARIE SPS TEACHER MUSIC ELEM 10 MONTH	SPRING PARK ELEMENTARY SCHOOL	Effective 2026-01-16 RESIGNATION
0.8	TOMALIS, RACHEL LEE AES TEACHER, GIFTED 10 MONTH	Argyle Elementary	Effective 2026-01-05 RESIGNATION

DRAFT

III. Instructional Actions

F. SUPPLEMENT

	Name/Assignment	Site	Supplement Action
	BASSLER, LARAMIE RICHELLE MHS TRACK ASST SH SUPPLEME	Bannerman Learning Center	Appointment
0.1	CRAWFORD, KEVIN NEIL OPJ (.128) SIXTH PERIOD SUPPLEME	Orange Park Jr High	Appointment
	CUSTER, BRYAN M RHS BASKETBALL ASST SH SUPPLEME	Ridgeview High School	Appointment
	EGLESTON, STEPHANIE MICHELLE OPH ESE INTERVENTION FAC. SUPPLEME	Orange Park High	Appointment
0.5	ELIA, KAREN WERMUTH ESE VERY SP ARTS COOR SUPPLEME	Exceptional Student Education	Appointment
	FISHER, MELISSA BERNADINE OHS DISCRETIONARY SUPPLEME	Oakleaf High School	Appointment
	GUIRATE, ANTHONY HOUSTON KHH BASEBALL HEAD JH SUPPLEME	Keystone Heights High School	Appointment
	HARVEY, BRADLEY SCOTT KHH FLAG FOOTBALL HD SH/JH SUPPLEME	Keystone Heights High School	Appointment
	JACKSON, ISAIAH LEMETRICE RHS BASKETBALL HD SH SUPPLEME	Ridgeview High School	Appointment
0.5	JOHNSON, JOEL NATHAN LAJ MATH TEAM SPONSOR SUPPLEME	Lake Asbury Junior High School	Appointment
	JOHNSON, JONATHAN MHS BASKETBALL ASST SH SUPPLEME	Middleburg High	Appointment
0.2	KIRNIE, KATHLEEN MARIE LAJ MATH TEAM SPONSOR SUPPLEME	Lake Asbury Junior High School	Appointment
	KOCAK, JAROD FRANKLIN LAJ TRACK HD JH SUPPLEME	Lake Asbury Junior High School	Resignation
	KRUCK, REBECCA DIANE OHS STUDENT COUNCIL SH SUPPLEME	Oakleaf High School	Appointment
	LEWIS, SYDNEY LEE CHS SOFTBALL FP ASST SH SUPPLEME	Lake Asbury Junior High School	Appointment
	MASSEY, WILLIAM GARDNER KHH SOFTBALL FP ASST JH SUPPLEME	Keystone Heights High School	Appointment
0.5	MATHEWS, REBEKKA LOUISE ESE VERY SP ARTS COOR SUPPLEME	Exceptional Student Education	Appointment
0.2	MILLA, MEREDITH ASHLEY LAJ MATH TEAM SPONSOR SUPPLEME	Lake Asbury Junior High School	Appointment
	MOORE, JAMES E	Fleming Island High School	Appointment

DRAFT

III. Instructional Actions

F. SUPPLEMENT

	Name/Assignment	Site	Supplement Action
	FIH TRACK ASST SH SUPPLEME		
0.1	NOTICE, STACYANN JULIET OLJ (.128) SIXTH PERIOD SUPPLEME	Oakleaf Junior High School	Appointment
	PESCARA, PIPER GRACE KHH SOFTBALL FP HD JV SUPPLEME	Keystone Heights High School	Appointment
	POLK, KATHRYN ELIZABETH OHS CHORAL DIRECTOR SH/JH SUPPLEME	Oakleaf High School	Appointment
	ROBERTSON, STUART JAMES KHH TRACK ASST SH SUPPLEME	Keystone Heights High School	Appointment
0.5	RODRIGUEZ, MIRANDA LANE MHS TENNIS HD SH SUPPLEME	Middleburg High	Appointment
0.1	SLATER, DANIEL C GCJ (.128) SIXTH PERIOD SUPPLEME	Green Cove Springs Junior High	Appointment
	THOMAS, JESSICA LEIGH KHH TRACK HD SH SUPPLEME	Keystone Heights High School	Appointment
	WALKER, AMY JO FIH TRACK HD SH SUPPLEME	Fleming Island High School	Resignation
	WALKER, KAITLYN ANN KHH SOFTBALL FP ASST SH SUPPLEME	Mcrae Elementary	Appointment
	WALLS, MELANIE DAWN KHH TENNIS HD SH SUPPLEME	Keystone Heights High School	Appointment
	WILSON, REDDRICK ARNETT OHS CHEERLEADING VARSITY SUPPLEME	Oakleaf High School	Appointment

DRAFT

III. INSTRUCTIONAL ACTIONS 2025-2026

G. PENDING APPOINTMENTS

Last Name	First Name	Site	Subject	OOF Subject

NONE

DRAFT

III. INSTRUCTIONAL ACTIONS 2025-2026

H. OUT OF FIELD

Last Name	First Name	Site	Subject	OOF Subject

DRAFT

A. SUMMER SCHOOL

Name/Assignment	Site	Effective Dates
NONE		

DRAFT

IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2025-2026

B. COMMUNITY EDUCATION

Appointments

NONE

DRAFT

IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2025-2026

C. ADULT EDUCATION

Appointments

NONE

DRAFT

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2025-2026

A. SUBSTITUTE TEACHER APPROVAL

Appointments

NONE

DRAFT

VI. Support Actions

A. APPOINTMENT

	Name/Assignment	Site	Action/Effective
0.9	BROWN, MATILDA DEDRE MHS BEHAVIORAL HEALTH ASST 9 MON SU	Middleburg High	Effective 2026-01-06 9 MON SU / Annual
0.9	DAWKINS, JADA MONA GPE BEHAVIORAL HEALTH ASST 9 MON SU	Grove Park Elementary	Effective 2026-01-12 9 MON SU / Annual
0.9	FERRELL, QUINCEFENA LATONYA OLJ BEHAVIORAL HEALTH ASST 9 MON SU	Oakleaf Junior High School	Effective 2026-01-06 9 MON SU / Annual
	HAYES, BARBARA L WES CAFE ASSISTANT 6 HOURS 9 MON SU	Wilkinson Elementary	Effective 2026-01-08 9 MON SU / Annual
0.9	JENKINS, FARIAN CHANEL KHE TITLE I ASSISTANT 9 MON SU	Keystone Heights Elementary	Effective 2026-01-06 9 MON SU / Annual
0.9	MARTIN, BEYLA CIANNA WEC BEHAVIORAL HEALTH ASST 9 MON SU	W.E. Cherry Elementary	Effective 2026-01-06 9 MON SU / Annual
0.9	MCCARTHY, STACIE AMBER KHE TITLE I ASSISTANT 9 MON SU	Keystone Heights Elementary	Effective 2026-01-08 9 MON SU / Annual
0.8	MOTTE, KIERRA AYONNA DOE IN SCHOOL SUSPENSION 9 MON SU	Discovery Oaks Elementary	Effective 2026-01-12 9 MON SU / Annual
	ROSARIO GONZALEZ, TAIRALYS MARIE SPC GENERIC CLASSROOM ASSISTAN 9 MON SU	Swimming Pen Creek Elem	Effective 2026-01-06 9 MON SU / Annual
0.8	SNYDER, TRICIA AILEEN DIS TITLE I ASSISTANT 9 MON SU	Doctors Inlet Elementary	Effective 2026-01-09 9 MON SU / Annual
0.9	STURDIVANT, JOI ASHANTI LES GENERAL ASSISTANT 9 MON SU	Lakeside Elementary	Effective 2026-01-06 9 MON SU / Annual

DRAFT

VI. Support Actions

B. RE-APPOINTMENT

	Name/Assignment	Site	

DRAFT

VI. Support Actions

C. RE-DESIGNATION

	Name/Assignment	Site	Previous
	SAPP, STEVEN B SUPPORT - CWL 9 M0 188 LNG TRM	COUNTY-WIDE LEAVE	Effective 2026-01-01 / redesignated from / SCHOOL SAFETY OFFICER / 9 MON SU
0.9	SKEELS, VICTORIA ELIZABETH SUPPORT - CWL 9 M0 188 LNG TRM	COUNTY-WIDE LEAVE	Effective 2026-01-01 / redesignated from / ROE BEHAVIORAL HEALTH ASST / LNG TRM

DRAFT

VI. Support Actions

D. TRANSFER

	Name/Assignment	Site	Previous
0.9	ALEXANDER, ARIEL LATRESE RVE GENERAL HEALTH ASSISTA 9 MON SU	Lakeside Elementary	Effective 2026-01-19 /transfer from / LES GENERAL ASSISTANT
0.9	ROBERSON, ARIEL DENISE OLJ GENERAL HEALTH ASSISTA 9 MON SU	W.E. Cherry Elementary	Effective 2026-01-19 /transfer from / WEC BEHAVIORAL HEALTH ASST
	SMITH, DARRELL A MNT CARPENTER ASSISTANT 12 MO SU	Division of Support Srvcs	Effective 2026-01-19 /transfer from / MNT GENERAL MAINT WORKER

DRAFT

VI. Support Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	Name/Assignment	Site	Effective/Action
	CISNEROS QUINTERO, ADRIAN ALBERTO WEC CAFE ASSISTANT 6.5 HOURS 9 MON SU	W.E. Cherry Elementary	Effective 2025-12-18 CONCLUDE EMPLOYMENT
	DERBY, ALANA MARIE CHE CAFE ASSISTANT 4 HOURS 9 MON SU	Clay Hill Elementary	Effective 2025-12-18 RESIGNATION
	E0200545 SCHOOL SAFETY OFFICER 9 MON SU	SAFETY AND SECURITY	Effective 2025-12-19 RESIGNATION
	E0207195 SCHOOL SAFETY OFFICER 9 MON SU	SAFETY AND SECURITY	Effective 2025-12-19 RESIGNATION
	GARCIA CONEJERO, MARIA C LAJ CAFE ASSISTANT 5.25 HOURS 9 MON SU	Lake Asbury Junior High School	Effective 2025-12-16 RESIGNATION
0.9	GARRISON, HAILEY NICOLE GPE BEHAVIORAL HEALTH ASST 9 MON SU	Grove Park Elementary	Effective 2026-01-16 RESIGNATION
	GRAY, TASHA PAULINE MOSE RVE REGISTERED NURSE 10 MONTH	Ridgeview Elementary	Effective 2025-12-19 RESIGNATION
0.9	GREENE, SHERRI LENAE RHS BEHAVIORAL HEALTH ASST 9 MON SU	Ridgeview High School	Effective 2026-01-12 RESIGNATION
0.9	GRIFFITH, CHASSITY LORRAINE BLC BEHAVIORAL HEALTH ASST 9 MON SU	Bannerman Learning Center	Effective 2026-01-16 RESIGNATION
	HILL, TYLER CHRISTOPHER GPE CUSTODIAN 12 MO SU	Grove Park Elementary	Effective 2025-12-16 RESIGNATION
	HORN, JAN M FIE MEDIA TECHNICAL ASST 10 MONTH	Fleming Island Elementary	Effective 2026-01-13 RESIGNATION
	HOWARD, LORI LYNNE BLC PRINCIPAL SECRETARY 12 MO SU	Bannerman Learning Center	Effective 2026-03-05 RESIGNATION
0.9	HOWELL, MALORI KAY SPS BEHAVIORAL HEALTH ASST 9 MON SU	SPRING PARK ELEMENTARY SCHOOL	Effective 2026-01-16 RESIGNATION
	JAEGER, SHIRLEY M TRN ESE ASST/BUS MONITOR LNG TRM	Transportation	Effective 2026-01-06 RESIGNATION
	JOHNSON, JEANNETTA JACQUETTA TRN BUS DRIVER/ DR TRAINER 12 MO SU	Transportation	Effective 2026-01-28 RESIGNATION
	MOURA, STEPHANIE SBJ TITLE I ASSISTANT 9 MON SU	S. Bryan Jennings Elementary	Effective 2025-12-19 RESIGNATION

DRAFT

VI. Support Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	Name/Assignment	Site	Effective/Action
0.9	NICHOLSON, CORY JACOB RHS BEHAVIORAL HEALTH ASST 9 MON SU	Ridgeview High School	Effective 2025-12-18 RESIGNATION
0.8	OSNAYO, VERONICA R WEC ESOL CLASSROOM ASSISTANT 9 MON SU	W.E. Cherry Elementary	Effective 2025-12-19 RESIGNATION
	ROBERTSON, CLARA BELL MHS CUSTODIAN 12 MO SU	Middleburg High	Effective 2026-03-31 RETIREMENT
	TAYLOR, BLAIR MICHAEL CGE CUSTODIAN 12 MO SU	Coppergate Elementary	Effective 2026-01-30 RESIGNATION
	WILLIAMS, TASHELL MONIQUE OLJ CAFE ASSISTANT 5.75 HOURS 9 MON SU	Oakleaf Junior High School	Effective 2025-12-18 RESIGNATION
	WYZA, KRISTI L MRE CAFE ASSISTANT 6.5 HOURS 9 MON SU	Mcrae Elementary	Effective 2025-12-18 RESIGNATION

DRAFT

VI. Support Actions

F. SUPPLEMENT

Name/Assignment	Site	Previous
BURNS, KURAE RHS BASKETBALL ASST SH SUPPLEME	Ridgeview High School	Appointment
WAGNER, AMANDA LEA KHH SOFTBALL FP HD JH SUPPLEME	Keystone Heights High School	Appointment

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

C3 - Ratification of the 2025-2026 Amendment to the 2023-2024 through 2025-2026 Master Contract between the Clay Education Support Professional Association Local 7409 and the Clay County School Board.

Description

Florida Statute requires the School Board to bargain collectively in the determination of wages, hours, and the terms and conditions of employment for its instructional employees. Attached is the negotiated 2025-2026 Amendment to the 2023-2024 through 2025-2026 Master Contract. This agreement must be signed and ratified by both the public employer and the public employees of the bargaining unit.

Gap Analysis

N/A

Previous Outcomes

Contract negotiatons were previously presented to the Board for approval on November 7, 2024. The Board ratified the contract on that day.

Expected Outcomes

Approval the ratification of the 2025-2026 Amendment to the 2023-2024 through 2025-2026 Master Contract between the Clay Education Support Professional Association Local 7409 and the Clay County School Board.

Strategic Plan Goal

Goal 2: Enact a highly effective recruitment and professional development plan along with opportunities for growth and career development to ensure all students have access to a world class education to become life-long learners for success in a global and competitive workplace and in acquiring applicable life skills.
Strategy 2.1.1 Develop strategic partnerships with organizations and universities to source new talent for a diverse workforce that is effective and highly-qualified for non-instructional, instructional, and administrative positions throughout CCDS.
Strategy 2.1.2 Increase the opportunities for high school students to begin the development of careers to “grow-our-own” and strengthen the pipeline from student to employee.

Recommendation

Approval by the School Board of Clay County of contract language modifications and salary provisions to be incorporated via the 2025-2026 Amendment into the 2023-2024 through 2025-2026 Master Contract bargaining agreement with the Clay Education Support Professional Association Local 7409 .

Contact

Brenda G. Troutman, Assistant Superintendent for Human Resources Brenda.Troutman@myoneclay.net 904.336.6701

Financial Impact

Salary Increase estimated District Financial Impact is $48,500.

Review Comments

Attachments

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

C4 - Proclaim February 2026 as Black History Month in Clay County Public Schools

Description

Each year, February is recognized as a time to learn more about black history, build social awareness, and celebrate African-American achievement's progress, richness, and diversity. During the 1920s, Dr. Carter Godwin Woodson, the preeminent historian and founder of the Association for the Study of Negro Life and History, spearheaded the creation of “Negro History Week” because he was concerned that the contributions of black Americans were overlooked or misrepresented. Therefore, he began lobbying for “Black History Week.”
In 1976, Dr. Woodson’s legacy, now renamed the Association for the Study of Afro-American Life and History, successfully lobbied to extend “Black History Week” into a month-long observance in February. This observance is a testimony to those African pioneers who struggled to affirm the humanity of African people.

Gap Analysis

This proclamation will promote the School Board of Clay County’s commitment to recognizing and appreciating African-American achievements.

Previous Outcomes

Every year, during February, Clay County Public Schools commemorate the accomplishments of African Americans. These planned school and classroom activities accompany a standards-based approach to infusing African-American experiences, perspectives, history, and achievements into the curriculum throughout the year. The district’s system-level approach has resulted in more significant equity and outcomes for African-American students. According to Spring 2024 Social Studies EOC data, Clay County is closing the achievement gaps between our White and Black subgroups. While Florida has a 22-point gap between these subgroups’ Civics proficiency, Clay has reduced its achievement gap to 11 points. In US History, Florida’s Black and White subgroups have a 21-point achievement gap, whereas Clay’s gap is just 10 points.

Expected Outcomes

Strive to close the equity and outcome gaps for Black American students through policies and practices that reflect the experiences of Black American students, ensure greater access and opportunity, and honor history, heritage, and contributions.

Strategic Plan Goal

Goal: 1 - Engage all students to attain the necessary skills and knowledge to be future-ready graduates.

Recommendation

That the School Board proclaim February 2026 as Black History Month in Clay County District Schools

Contact

Roger Dailey, Chief Academic Officer, 904.336.6904 roger.dailey@myoneclay.net

Financial Impact

None

Review Comments

Attachments

Feb. 5, 2026 - Black History Month Proclamation 26-09 .docx.pdf

DRAFT

SCHOOL BOARD OF CLAY COUNTY, FLORIDA

PROCLAMATION #26-09

WHEREAS, during Black History Month, we celebrate the vast contributions of Black Americans to our Nation's history and identity and

WHEREAS, Black History Month grew out of the establishment, in 1926, of Negro History Week by Carter G. Woodson and the Association for the Study of Negro Life and History; and

WHEREAS, the 2026 national theme for the observance is "A Century of Black History Commemorations," and

WHEREAS, the School Board of Clay County is deeply committed to equity and inclusion. This stance includes the cultural and racial affirmation of our students, staff, parents, and community members who identify as Black Americans and

WHEREAS, the School Board of Clay County strives to close the equity and outcome gaps for Black American students through policies and practices that reflect the experiences of Black American students, ensure greater access and opportunity and honor history, heritage, and contributions, and

WHEREAS, our community is better because of the diversity of our population, and

NOW, THEREFORE, BE IT RESOLVED that the School Board of Clay County, Florida, do hereby proclaim the Month of **February 2026** as ***Black History Month***.

Duly adopted and approved by the School Board of Clay County, Florida, this 5th day of February 2026.

ATTEST:

David Broskie Superintendent of Schools Clay County, Florida	Erin Skipper School Board Chair

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

C5 - Elementary Student Out of State Travel

Description

The School Board recognizes that field trips, when used for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program of the schools. Properly planned and executed field trips supplement and enrich classroom instruction by providing learning experiences that will enhance mastery of the curriculum standards of the State of Florida. A field trip is defined as any planned, student-travel activity which is approved as part of the district's educational program and is under the direct supervision and control of an instructional staff member or any advisor as designated by the Superintendent.

Field Trips Details

School	Date	Destination	Group	Purpose
Doctors Inlet Elem.	May 22, 2026	Valdosta, GA	5th & 6th Grade	Students will benefit educationally from this field trip by engaging in hands-on, real-world learning experiences that connect science, math, and environmental concepts to the natural world and theme park operations. They will also have the opportunity to apply problem-solving and critical-thinking skills in a fun, interactive setting.
Paterson Elem.	March 11, 2026	Valdosta, GA	6th Science	This field trip will connect classroom learning with the real world, boost engagement, and promote cognitive and social-emotional development. In addition, this trip offers hands-on, memorable experiences that can deepen understanding, improve academic performace, and build skills like critical thinking.
Orange Park Elementary	May 14, 2026	Valdosta, GA	6th Grade	Students will be able to see various career options in different scientific areas. They will be able to see how different science related jobs work together to take care of animals there.
Charles E Bennett Elem.	May 21, 2026	Valdosta, GA	6th Grade	A field trip to Wild Adventures provides 6th-grade students with real-world learning experiences that reinforce Florida B.E.S.T. Standards in science, mathematics, ELA, and social studies through observation, problem-solving, and reflection. Students apply classroom concepts such as ecosystems, ratios, communication skills, and responsible decision-making in an engaging, authentic environment that supports academic growth and social development.

Gap Analysis

Field trips provide students with a window to the real world that they don't get in the classroom, and they can help students understand real-world applications to abstract concepts.

Previous Outcomes

All out of county activity trips are selected, planned, evaluated, and approved or rejected in conformity with written district policy.

DRAFT

Expected Outcomes
It is important to recognize that learning outcomes from field trips can range from cognitive to affective outcomes. Exposing students to new experiences can increase interest and engagement in academics regardless of prior interests.

Strategic Plan Goal
Ensure that every classroom provides a quality and rigorous instructional experience in order to elevate student outcomes.

Recommendation
That the Clay County School Board approve out of state student travel.

Contact
Roger Dailey, Chief Academic Officer; roger.dailey@myoneclay.net; 904-336-6904
Heather Teto, Chief of Elementary Education; heather.teto@myoneclay.net; 904-336-6906

Financial Impact
None

Review Comments

Attachments

- Paterson Elementary Out Of State Travel 031126.pdf
- Doctors Inlet Elementary Out of State Travel 052226.pdf
- Orange Park Elementary Out of State Travel 051426.pdf
- Charles E Bennett Out of State Travel 052126.pdf

DRAFT

Clay County District Schools
Field Trip Request Form

School Requesting:	*EL* Paterson Elementary
Staff Requesting:	Hilary Shipp, Team Leader hilary.shipp@myoneclay.net
Grade Level and Subject/Program:	Sixth Science N/A
Destination:	Wild Adventures, 3766 Old Clyattville Road, Valdosta, GA 31601
Education Value	This field trip will connect classroom learning with the real world, boost engagement, and promote cognitive and social-emotional development. In addition, this trip offers hands-on, memorable experiences that can deepen understanding, improve academic performance, and build skills like critical thinking.
FLDOE Standards/Benchmarks	SC.6.P.11.1 Explore the Law of Conservation of Energy by differentiating between potential and kinetic energy. Identify situations where kinetic energy is transformed into potential energy and vice versa. Explore the Law of Gravity by recognizing that every object exerts gravitational force on every other object and that the force depends on how much mass the objects have and how far apart they are. (Standard #: SC.6.P.13.2) Measure and graph distance versus time for an object moving at a constant speed. Interpret this relationship. (Standard #: SC.6.P.12.1) Investigate and describe types of forces including contact forces and forces acting at a distance, such as electrical, magnetic, and gravitational. (Standard #: SC.6.P.13.1) Investigate and describe that an unbalanced force acting on an object changes its speed, or direction of motion, or both. (Standard #: SC.6.P.13.3)
Field Trip Details: Start/End Date/Time	Starts: 3/11/2026 9:30:00 Ends: 3/11/2026 19:00:00
Overnight:	No
Out-Of-State:	Yes
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Academy Bus

DRAFT

Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	93
Cost Per Student and What it Covers:	100 Entry Fee, Meal Ticket, Charter Bus,
Anticipated # of Chaperones:	10
Cost Per Chaperone and What it Covers:	60 Entry Fee, Meal Ticket, Charter Bus
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	PES 3106-406 6th Grade
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Hilary Shipp 11/17/2025 10:23:01
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 11/17/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 12/17/25
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here 1/6/26

DRAFT

District Use Only

☐ ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) _____

☐ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date)_____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.

☐ CTE EVENT
Event was Pre-Approved at the School Board meeting on (Date) _____.

Clay County District Schools
Field Trip Request Form

School Requesting:	*EL* Doctors Inlet Elementary
Staff Requesting:	Hannah Long, Teacher hannah.long@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade 5th and 6th Grade NA
Destination:	Wild Adentures, 3766 Old Clyattville Rd, Valdosta, GA 31601
Education Value	Students will benefit educationally from this field trip by engaging in hands-on, real-world learning experiences that connect science, math, and environmental concepts to the natural world and theme park operations. They will also have the opportunity to apply problem-solving and critical-thinking skills in a fun, interactive setting.
FLDOE Standards/Benchmarks	SC.5.L.17.1 – Compare and contrast adaptations displayed by animals and plants that enable them to survive in different environments. SC.6.L.14.2 – Investigate and explain how the structure and function of cells, tissues, organs, and organ systems support ~~the life~~ of organisms.
Field Trip Details: Start/End Date/Time	Starts: ~~5/26/2026~~ 7:00:00 Ends: ~~5/26/2026~~ 19:00:00
Overnight:	No
Out-Of-State:	Yes
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Echo East Coach Transportation
Legal Name of Approved Drivers (if applicable)	NA
Anticipated # of Students:	120
Cost Per Student and What it Covers:	100 Entry to the park, lunch, bus transportation
Anticipated # of Chaperones:	12
Cost Per Chaperone and What it Covers:	100 Entry to the park, lunch, bus transportation
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.

5/22/26 5/12/26

DRAFT

Budget Code/Course to Be Charged:	Internal Account #3106
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Hannah Long 10/23/2025 15:33:37
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 10/24/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 1/4/26
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here 1/6/26

District Use Only

☒ ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) 2/5/26

☐ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date)_____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date)_____.

☐ CTE EVENT
Event was Pre-Approved at the School Board meeting on (Date)_____.

DRAFT

Clay County District Schools
Field Trip Request Form

School Requesting:	*EL* Orange Park Elementary
Staff Requesting:	Chris Harris, Department Head christopher.harris@myoneclay.net
Grade Level and Subject/Program:	Sixth Entire grade level N/A
Destination:	Wild Adventures Theme Park 3766 Old Clyattville Road, Valdosta Georgia 31601
Educational Value	Students will be able to see various career options in different scientific areas. They will be able to see how different science related jobs work together to take care of the animals there.
FLDOE Standards/Benchmarks	SC.6.N.2.3/SC.6.L.15.1/ELA.6.C.4.1/ELA.6.C.1.4
Field Trip Details: Start/End Date/Time	Starts: ~~4/27/2026~~ 7:00:00 May 14th TW Ends: ~~4/27/2026~~ 19:00:00 May 14th TW
Overnight:	No
Out-Of-State:	Yes
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Yes, Annett.
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	65
Cost Per Student and What it Covers:	$85 Buses, ticket to park, buffet lunch
Anticipated # of Chaperones:	40-45
Cost Per Chaperone and What it Covers:	$85 Same as student
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	6301?

DRAFT

Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Christopher Harris 1/8/2026 8:46:27
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 1/8/2026
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 1/12/26
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here 1/13/26

***District Use Only**
☐ ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) _____
☐ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date)_____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

DRAFT

Clay County District Schools
Field Trip Request Form

School Requesting:	*EL* Charles E. Bennett Elementary
Staff Requesting:	Shana Bell, Team Leader shana.bell@myoneclay.net
Grade Level and Subject/Program:	Sixth Sixth Grade N/A
Destination:	Wild Adventures: 3766 Old Clyattville Rd, Valdosta, GA 31601
Educational Value	A field trip to Wild Adventures provides 6th-grade students with real-world learning experiences that reinforce Florida B.E.S.T. Standards in science, mathematics, ELA, and social studies through observation, problem-solving, and reflection. Students apply classroom concepts such as ecosystems, ratios, communication skills, and responsible decision-making in an engaging, authentic environment that supports academic growth and social development.
FLDOE Standards/Benchmarks	ELA.6.C.2- Communicating Orally
Field Trip Details: Start/End Date/Time	Starts: 5/21/2026 7:30:00 Ends: 5/21/2026 20:00:00
Overnight:	No
Out-Of-State:	Yes
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	A Candies Coachworks, Inc.
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	60
Cost Per Student and What it Covers:	105 Ticket, Transportation, 1- Buffet Meal
Anticipated # of Chaperones:	15
Cost Per Chaperone and What it Covers:	$65 Ticket, 1- Buffet Meal, T-shirt
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.

DRAFT

Budget Code/Course to Be Charged:	Sixth Grade - 3106
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	*Shana Bell* 1/14/2026 13:47:24
Principal Signature and Date	Principal Signs Here Amanda Strickland Principal Inserts Date Here 1/15/26
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 1/16/2026
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here D. Rhui 1/16/26.

***District Use Only**
☒ ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) Feb. 5 2026
☐ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date)_____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

C6 - PROCLAMATION #26-10 FOR CAREER AND TECHNICAL EDUCATION MONTH

Description

Every February, the CTE community celebrates CTE Month to raise awareness of the role that CTE has in readying our students for careers and college. CTE Month is also a time to reognize and celebrate the CTE community members' achievements and accomplishments nationwide.

Gap Analysis

This resolution will promote Career and Technical Education in the Clay County School District to increase awareness of CTE programs.

Previous Outcomes

Proclamation #25-10 Career and Technical Education Month February 6nd, 2025 approved.

Expected Outcomes

The citizens of Clay County will recognize Career and Technical Education Month as a time to identify and honor educators, students, and business partners who are involved in CTE programs.

Strategic Plan Goal

Ensure that every classroom provides a quality and rigorous instructional experience in order to elevate student outcomes.

Recommendation

Approve Proclamation

Contact

Roger Dailey, Chief Academic Officer; roger.dailey@myoneclay.net; 904-336-6904

Financial Impact

None

Review Comments

Attachments

CTE Proclamation Feb 2026.pdf

DRAFT

SCHOOL BOARD OF CLAY COUNTY, FLORIDA
PROCLAMATION #26-10

WHEREAS, February 2026 has been designated Career and Technical Education Month by the Association for Career and Technical Education; and

WHEREAS, career and technical education ("CTE") offers students the opportunity to gain the academic, technical and employability skills necessary for true career readiness; and

WHEREAS, students in career and technical education programs participate in authentic, meaningful experiences that improve the quality of their education and increase their engagement and achievement; and

WHEREAS, career and technical education provides students with career exploration opportunities earlier in their educational experience, which enables them to make informed and beneficial decisions about their academic coursework and pursue established programs of study and career pathways; and

WHEREAS, there are more than 11,000 career and technical education students in Clay County in this type of meaningful education; and

WHEREAS, all secondary schools in Clay County offer career and technical education courses; and

WHEREAS, more than 8,300 CTE students are enrolled in one of the over 80 registered Career and Professional Education Academies and earned 123 certifications in 2009, and such certifications have increased each year to nearly 3,291 in 2024-2025, up from 1,926 in 2023-2024 school year; and

WHEREAS, over 115 secondary career and technical education teachers in Clay County are inspiring students to succeed in college and careers; and

WHEREAS, career and technical education prepares students for fulfilling careers by offering integrated programs of study that link secondary and postsecondary education and lead to the attainment of industry.recognized credentials; and

WHEREAS, ensuring that employers have access to a qualified workforce is a crucial step in ensuring productivity among the business and industry communities as well as continued American economic growth and global competitiveness.

NOW, THEREFORE, BE IT RESOLVED, that the School Board of Clay County, Florida, do hereby proclaim February 2026, as Career and Technical Education Month

Duly adopted and approved by the School Board of Clay County, Florida, this 5th day of February, 2026.

ATTEST:

_____

David Broskie
Superintendent of Schools
Clay County, Florida

_____

Erin Skipper, School Board Chair

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

C7 - 2026 Exceptional Student Education Extended School Year (ESY) Calendar

Description

All student/employee calendars require School Board approval to establish school/work schedules for students and employees.

Gap Analysis

N/A

Previous Outcomes

Prior years Exceptional Student Education (ESE) Extended School Year (ESY) calendars were Board approved and posted on the district website.

Expected Outcomes

All student calendars require School Board approval to establish school schedules for students and employees.

Strategic Plan Goal

N/A

Recommendation

The Clay County School Board will approve the recommended Exception Student Education (ESE) Extended School Year (ESY) calendar for summer 2026 for students and employees.

Contact

Melanie Sanders, Director of Exceptional Student Education, melanie.sanders@myoneclay.net

Financial Impact

None

Review Comments

Attachments

2026 Extended School Year Summer Programs Calendar - Extended School Year (ESY) 2026.pdf

DRAFT

Clay County District Schools
Exceptional Student Education
Extended School Year
(ESY) 2026

(ESY) 2026	First Day Students	Last Day Students	Student Hours	First Day Teachers	First Day Assistants & Nurses (Planning Day Teachers)	Last Day Teachers	Last Day Nurses and Assistants	Teachers, Nurse, & Assistants Hours	Important Dates (All Staff/Student Holiday)
Ridgeview Elementary Extended School Year (ESY)	Monday 6/15/2026	Wednesday 7/15/2026	Monday/Wednesday 8:00 a.m. - 12:00 p.m. (includes a 15 minute break)	Wednesday 6/10/2026 7:30 a.m. - 12:30 p.m.	Thursday 6/11/2026 7:30 a.m. - 12:30 p.m.	Wednesday 7/15/2026 7:45 a.m- 3:00 p.m (includes a 30 minute lunch)	Wednesday 7/15/2026 7:45 a.m- 12:15 p.m	Monday/Wednesday 7:45 a.m. - 12:15 p.m.	Monday - Thursday June 29 -July 2, 2026
Keystone Heights Elementary Extended School Year (ESY)	Tuesday 6/16/2026	Thursday 7/16/2026	Tuesday/Thursday 8:00 a.m. - 12:00 p.m. (includes a 15 minute break)	Wednesday 6/10/2026 7:30 a.m. - 12:30 p.m.	Thursday 6/11/2026 7:30 a.m. - 12:30 p.m.	Thursday 7/16/2026 7:45 a.m- 3:00 p.m (includes a 30 minute lunch)	Thursday 7/16/2026 7:45 a.m- 12:15 p.m	Tuesday/Thursday 7:45 a.m. - 12:15 p.m.	Monday - Thursday June 29 -July 2, 2026
Bannerman Learning Center Extended School Year (ESY)	Tuesday 6/16/2026	Thursday 7/16/2026	Tuesday/Thursday 8:00 a.m. - 12:00 p.m. (includes a 15 minute break)	Wednesday 6/10/2026 7:30 a.m. - 12:30 p.m.	Thursday 6/11/2026 7:30 a.m. - 12:30 p.m.	Thursday 7/16/2026 7:45 a.m- 3:00 p.m (includes a 30 minute lunch)	Thursday 7/16/2026 7:45 a.m- 12:15 p.m	Tuesday/Thursday 7:45 a.m. - 12:15 p.m.	Monday - Thursday June 29 -July 2, 2026

THE ESY CALENDAR IS A GENERAL FRAMEWORK FOR SERVICES; THE IEP TEAM MAKES THE DECISION REGARDING ESY SERVICES NECESSARY FOR THE PROVISION OF FAPE.

STUDENTS ARE ASSIGNED TO AN ESY SITE BASED ON THEIR GEOGRAPICAL LOCATION. STUDENTS ARE PLACED AT BLC BASED ON THEIR NEEDS.

SCHOOL BOARD APPROVED:

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

C8 - Approval to Advertise the Adoption and Set the Public Hearing for April 2, 2026 of 6-12 English Language Arts, 9-12 World Languages, and 6-12 Career and Technical Education (CTE)

Description

The Pre-selection Adoption Committees included teacher representatives from each impacted subject area and parents. The committee vetted materials for the considered courses using a comprehensive rubric that aligned curricula to materials. The committees met on January 2nd and January 5th to thoroughly review all available curriculum options from the state adoption list. The teams worked to apply rigorous alignment criteria using evaluation tools provided by the Instructional Resources Department and District Curriculum Specialists to each selection to determine the top products that would best meet the needs of the students of Clay County.

To finalize the vetting process, all impacted teachers were asked to provide feedback by February 9th about the top choices and the ability of each to meet the needs of their students. To be as transparent as possible, the surveys provided detailed information about each product being considered. Feedback will be provided to the District Committee who will review teacher feedback and recommendations.

The top products selected for each subject are posted on the Instructional Resources page of the District's website. The public is encouraged to view the products and express their individual comments and/or concerns about each one.

Florida State Statute 1006.283 requires an open, noticed school board hearing to receive public comment on the recommended instructional materials. The publication of notice allows CCDS to meet this requirement

Gap Analysis

Grades 6–12 English Language Arts materials were last adopted in 2021, while World Languages and various Career and Technical Education (CTE) courses were last adopted in 2020. As a result, these areas may not fully reflect current standards updates, instructional best practices, or technological advancements, and both currently adopted titles have contracts that end in June 2026. Additionally, English Language Arts materials are consumable and therefore require a new adoption and purchase to ensure continued instructional access and alignment.

Previous Outcomes

Statute requires a district to adopt within three (3) years of the State's adoption year. F.S. 1006.283 Requires a public hearing to be posted in a publication 20 calendar days prior to the event in order for the public to be made fully aware of the District's intentions.

Expected Outcomes

These materials would provide Clay County teachers with current, high-quality, and standards-aligned resources to support effective lesson planning and delivery, while ensuring students have the materials necessary to maximize learning and improve student outcomes, with no gap in material availability.

Strategic Plan Goal

Goal: 1: Develop Great Educators and Leaders
Strategy: 1.1: Develop a high quality and aligned instructional system.

Recommendation

It is recommended that the School Board approve the adverstisment of the and set the Public Hearing for April 3, 2026 of 6-12 English Language Arts, 6-12 CTE, and 9-12 World Languages materials.

Contact

Roger Dailey, Chief Academic Officer, 904.336.6904 roger.dailey@myoneclay.net

Financial Impact

Estimated cost ~ $ 5,200,000 in materials funding.

Review Comments

DRAFT

Attachments

- 2025-2026 Adoption NOTICE OF APPROVAL TO ADVERTISE SB Policy.pdf
- 2025-2026 Textbook Adoption List as of 01.22.26.pdf

DRAFT

SCHOOL BOARD OF CLAY COUNTY, FLORIDA

APPROVAL TO ADVERTISE/NOTICE OF INTENT TO ADOPT

6-12 English Language Arts, 9-12 World Languages, and 6-12 Career and Technical Education (CTE)

Approval to Advertise: The School Board of Clay County, Florida ("the Board") approves the advertisement of a Legal Public Notice for the 6-12 English Language Arts, 9-12 World Languages, and 6-12 Career and Technical Education (CTE) Adoption Board vote.

Purpose & Effect: The proposed adoption pertains to the implementation of the state and school district policies and procedures regarding 6-12 English Language Arts, 9-12 World Languages, and 6-12 CTE.

Access to Text of Proposed Amendments: The selected texts will be displayed for public viewing on April 2, prior to the regular school board meeting between the hours of 5pm and 6pm. The texts are also available for viewing by appointment in the Instructional Resources Department of Clay County District Schools, located at 900 Walnut Street, Green Cove Springs, Florida 32043, from February 3 through April 1.

Rule Making Authority: The Board is authorized to select adequate instructional materials for students in accordance with section 1006.283 of the Florida Statutes

Laws Implemented: The laws implemented by the above-referenced adoption fall within Florida Statute 1006.28.

Person(s) Originating Policy Changes: The proposed adoption was originated by the Chief Academic Officer in collaboration with the Supervisor of Instructional Resources.

Public Hearing: The Board intends to formally adopt the proposed texts following a public hearing. ***The public hearing shall be held on Thursday, April 2, 2026,*** during the course of the Board's regular meeting, which begins ***at 6:00 p.m.*** and takes place in the Boardroom at the Teacher In-service Training Center at Fleming Island High School, 2233 Village Square Parkway, Orange Park, Florida.

Any person requiring special accommodations to attend or participate in public meetings should advise the School District at least 48 hours before the meeting by contacting the Superintendent's Office at (904) 336-6508. If you are hearing or speech impaired, you may contact the District by email addressed to bonnie.onora@myoneclay.net or by calling (904) 336-6584 (TDD).

If a person decides to appeal any decision made by the Board with respect to any matter considered at the meeting, he or she will need a record of the proceedings, and, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DRAFT

2025-2026 ELA & World Languages Textbook Adoption

Course Title	Top Titles Sent to Teachers for Review 01/16/26		
M/J Language Arts 1 - 3	Savvas Learning Company *STATE ADOPTED & APPROVED 07/25	ThinkCERCA *STATE ADOPTED & APPROVED 07/25	
English 1 - 4	Savvas Learning Company *STATE ADOPTED & APPROVED 07/25	ThinkCERCA *STATE ADOPTED & APPROVED 07/25	
French 1 & 2	Klett World Languages LLC Reporters Francophones Florida Standards Edition 1 & 2 *STATE ADOPTED & APPROVED for FRENCH 1 (12/25), FRENCH 2 is pending.	TPRS Books	
Spanish 1 - 4	Klett World Languages LLC Reporteros Florida Standards Edition- levels 1-4 *STATE ADOPTED & APPROVED for SPANISH 1, 2 & 4 (12/25), SPANISH 3 is pending.	Vista Higher Learning Encuentros: Comunicación y Cultura, Levels 1-4 *STATE ADOPTED & APPROVED for SPANISH 1, 2 & 4 (12/25), SPANISH 3 is pending.	Wayside Publishing EntreCulturas Florida – Levels 1-4 *STATE ADOPTED & APPROVED for SPANISH 1, 2, 3 & 4 (12/25)
American Sign Language 1 - 3	Dawn Sign Press Signing Naturally Levels 2 & 3	Sign Media, Incorporated Master ASL! Level One	*Both ASL materials are currently adopted by CCDS.

DRAFT

2025-2026 CTE Textbook Adoption				
Course Number	Grade Level	Course Name	TopTitles Sent to Teachers for Review 01/20/26 ***Highlighted Yellow: State adopted as of 12/17/25	
8021300	6-8	Fundamentals of Agriculture, Food and Natural Resource Systems	Goodheart-Willcox Publisher Exploring Agriculture, Food, and Natural Resources	
8200520	6-8	Computer Applications in Business 1	iCEV iCEV - digital	National Geographic Illustrated Series® Collection, Microsoft® Office 365® & Word® 2023 Comprehensive, 1st Edition
8600010	6-8	Introduction to Technology	Goodheart-Wilcox Exploring Design, Technology, & Engineering	iCEV iCEV - digital
9009200	6-8	Coding Fundamentals	CompuScholar's Computer Science and Digital Literacy Courses Digital	Nucleus Courses Entrepreneurship, Coding & Robotics
9700110	6-8	Orientation to Career and Technical Occupations and Career Planning	Goodheart-Wilcox Publisher Discovering Careers	Savvas Learning Florida Orientation to Career & Technical Occupations and Career Planning
8106810	9-12	Agriscience Foundations 1	Goodheart-Wilcox Principles of Agriculture, Food, and Natural Resources	National Geographic Agriscience Fundamentals & Applications, 7th Edition
8115110	9-12	Veterinary Assisting 1	National Geographic Veterinary Assisting Fundamentals and Applications, 2nd Edition	
8207310	9-12	Digital Information Technology 1	Goodheart-Wilcox Principles of Digital Information Technology	National Geographic Technology for Success and The Shelly Cashman Series® Microsoft® Office 365® & Office® 2021, 1st Edition
8209510	9-12	Digital Design 1	eDynamic Holdings Digital Design 1a/1b Digital	Goodheart-Wilcox Graphic Communications: Digital Design & Print Essentials
8405110	9-12	Early Childhood Education 1	Goodheart-Wilcox Working with Young Children	
8417100	9-12	Health Science Anatomy and Physiology	National Geographic Body Structures and Functions: Anatomy and Physiology, 14th Edition	Pearson Education Anatomy, Physiology, & Disease: An Interactive Journey for Health Professionals
8417110	9-12	Health Science Foundations	McGraw Hill Careers and Basics of Health Science (Grade 9-12)	National Geographic DHO Health Science, 10th Edition
8417131	9-12	Allied Health Assisting 3	eDynamic Holdings Allied Health Assistant 1a/1b Digital	
8417211	9-12	Nursing Assistant 3	eDynamic Holdings Nursing Assistant 1a/1b Digital	National Geographic Nursing Assistant: A Nursing Process Approach, 12th Edition
8427130	9-12	Electrocardiograph Technician 3	eDynamic Holdings EKG Technician 1a/1b Digital	
8800510	9-12	Culinary Arts 1	iCEV iCEV - digital	Pearson Education Introduction to Culinary Arts
8812110	9-12	Principles of Entrepreneurship	Goodheart-Wilcox Entrepreneurship	Nucleus Entrepreneurship, Coding & Robotics
8850110	9-12	Introduction to Hospitality and Tourism	eDynamic Holdings Hospitality & Tourism 1 Digital	Goodheart-Wilcox Hospitality Services
8909010	9-12	Introduction to the Teaching Profession	eDynamic Holdings Teaching & Education 1a/1b Digital	Savvas Learning Florida Introduction to the Teaching Profession
8918010	9-12	Criminal Justice Operations 1	eDynamic Holdings Careers in Criminal Justice 1a/1b Digital	iCEV iCEV - digital
9504110	9-12	Automotive Maintenance and Light Repair 1	National Geographic Automotive Maintenance & Light Repair, 3rd Edition	Pearson Education Automotive Technology

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

C9 - K-12 Academic Services Out of State and Overnight Student Travel

Description

The School Board recognizes that field trips, when used for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program of the schools. Properly planned and executed field trips supplement and enrich classroom instruction by providing learning experiences that will enhance mastery of the curriculum standards of the State of Florida. A field trip is defined as any planned, student-travel activity which is approved as part of the district's educational program and is under the direct supervision and control of an instructional staff member or any advisor as designated by the Superintendent.

Field Trips Details

School	Date	Destination	Group	Purpose
District Office	4/9 - 4/11/26	Orlando, FL	Academic Team	Participate in the Commissioner's Academic Challenge
Lakeside Junior High	2/7 - 2/14/26	New York, NY	Fine Arts and Social Studies	Visit historical and educational sights
Fleming Island High	3/16 - 3/19/26	Panama City, FL	Baseball	Baseball tournament
Fleming Island HIgh	2/13 - 2/14/26	St Pete, FL	Marine Sci Club	"FISH" club competing in the Spoonbill Bowl.
Keystone Heights	2/13 - 2/15/26	St. Augustine, FL	NJROTC	NJROTC competition
Keystone Heights	4/2 -4/4/26	Kissimmee, FL	Softball	Softball tournament
Middleburg High	1/14 - 1/17/26	Tampa, FL	Chorus	All State Chorus event
Middleburg High	1/26 - 1/28/26	Tallahassee, FL	FFA	Meeting with state reps and senators
Oakleaf High	1/14 - 1/17/26	Tampa, FL	Chorus	Perform in the State Honor Choir
Orange Park High	3/4 - 3/6/26	Parris Island, SC	NJROTC	Cadets tour Marine Corps Recruit Depot
Orange Park High	2/6 - 2/7/26	Douglas, GA	NJROTC	NJROTC competition
Orange Park High	3/4 - 3/6/26	Tampa, FL	NJROTC	Florida State Cyber Championship
Fleming Island High	2/7/26	Douglas, GA	NJROTC	NJROTC Competition

DRAFT

Gap Analysis

Field trips provide students with a window to the real world that they don't get in the classroom, and they can help students understand real-world applications to abstract concepts.

Previous Outcomes
All out of county activity trips are selected, planned, evaluated, and approved or rejected in conformity with written district policy.

Expected Outcomes
It is important to recognize that learning outcomes from field trips can range from cognitive to affective outcomes. Exposing students to new experiences and can increase interest and engagement in academics regardless of prior interests.

Strategic Plan Goal
Ensure that every classroom provides a quality and rigorous instructional experience in order to elevate student outcomes.

Recommendation
That the Clay County School Board approve out of county student travel.

Contact
Roger Dailey, Chief Academic Officer; roger.dailey@myoneclay.net; 904-336-6904
Treasure Pickett, Chief of Secondary Ed; treasure.pickett@myoneclay.net; 904-336-6918

Financial Impact
None

Review Comments

Attachments

- February 2026 Student Travel_001.pdf

DRAFT

2/5/26

Clay County District Schools
Field Trip Request Form

School Requesting:	*OTH* District Office
Staff Requesting:	Paula Summers, Sponsor paula.summers@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade District Academic Team N/A
Destination:	Universal Sapphire Falls Resort
Educational Value	District Academic Team will participate in the Commissioner's Academic Challenge
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 4/9/2026 5:00:00 Ends: 4/11/2026 23:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	District Vehicle
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	Paula Summers
Anticipated # of Students:	5
Cost Per Student and What it Covers:	0 registration, lodging, activity
Anticipated # of Chaperones:	2
Cost Per Chaperone and What it Covers:	0 registration, lodging, activity
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Secondary Ed
Blanket Request:	No

DRAFT

3

Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	*Paula Summers* 1/7/2026 8:28:38
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here

***District Use Only**
☑ ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) 2/3/26
☐ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date)_____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

DRAFT

2/5/26

Clay County District Schools
Field Trip Request Form

School Requesting:	*JR* Lakeside Junior High
Staff Requesting:	Rebecca Roberts, Sponsor rebecca.roberts@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Fine Arts, Social Studies N/A
Destination:	New York City
Education Value	Students will be able to visit and experience historical and educational sights that are taught and/or discussed in civics, US history, science and fine arts.
FLDOE Standards/Benchmarks	Standard 1 SS.8.CG.1: Demonstrate an understanding of the origins and purpose of government, law and the American political system. Standard 2 VA.68.H.2.2: Explain the impact artwork and utilitarian objects have on the human experience. Standard 3 MU.68.H.2.1: Describe the influence of historical events and periods on music composition and performance.
Field Trip Details: Start/End Date/Time	Starts: 2/7/2027 17:30:00 Ends: 2/14/2027 10:00:00
Overnight:	Yes
Out-Of-State:	Yes
Type of Transportation:	Train (Amtrack)
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	100
Cost Per Student and What it Covers:	2509 Travel/Hotel/Entry Fees
Anticipated # of Chaperones:	10
Cost Per Chaperone and What it Covers:	2714 Travel/Hotel/Entry Fees
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.

DRAFT

Budget Code/Course to Be Charged:	Internal Account
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Rebecca Roberts 11/12/2025 14:02:00
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 12/9/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 12/10/25
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here 12/18/25

***District Use Only**
☐ ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) _____
☑ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) Jan. 2026. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) 2/5/26.
☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

DRAFT

2/3/26

Clay County District Schools
Field Trip Request Form

School Requesting:	*HS* Fleming Island High
Staff Requesting:	Michael Martino, Coach michael.martino@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Athletics Baseball
Destination:	Panama City Florida 32401
Educational Value	N/A
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 3/16/2026 12:00:00 Ends: 3/19/2026 15:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Parents are transporting their own player
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	20
Cost Per Student and What it Covers:	Parents are paying for rooms and food Parents are paying for rooms and food
Anticipated # of Chaperones:	5
Cost Per Chaperone and What it Covers:	Chaperones are paying their own way Chaperones are paying their own way
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Baseball #1141
Blanket Request:	No
Schedule for Blanket Requests:	

DRAFT

(if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Michael P Martino 1/5/2026 17:22:25
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 1/6/26
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 1/6/26
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here 1/6/26

***District Use Only**
☑ ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) 2/3/26
☐ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date)_____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

DRAFT

2/5/26

Clay County District Schools
Field Trip Request Form

School Requesting:	*HS* Fleming Island High
Staff Requesting:	Sarah Pederson, Teacher sarah.pederson@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Before/After School Club N/A
Destination:	University of South Florida St Petersburg Campus
Educational Value	Members of the Marine Science "FISH" Club will be competing in the Spoonbill Bowl. The Spoonbill Bowl is a state-wide competition that quizzes students on their knowledge of marine science.
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 2/13/2026 16:00:00 Ends: 2/14/2026 20:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Private Vehicle(s)
Charter Bus Company (if applicable):	n/a
Legal Name of Approved Drivers (if applicable)	Sarah Pederson, Celena Knowles and/or Kelly Morris
Anticipated # of Students:	12
Cost Per Student and What it Covers:	$100 $50
Anticipated # of Chaperones:	2
Cost Per Chaperone and What it Covers:	$75 $0
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Internal Accounts 40800, NOSB
Blanket Request:	No

DRAFT

Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	*Sarah Pederson* 12/19/2025 11:44:45
Principal Signature and Date	Principal Signs Here Thomas Pittman Principal Inserts Date Here 1/5/26
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 1/6/26
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here 1/6/26

***District Use Only**
☑ ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) 2/3/26
☐ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date)_____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

DRAFT

2/5/26

Clay County District Schools
Field Trip Request Form

School Requesting:	*HS* Keystone Heights Junior/Senior High
Staff Requesting:	Richard Hall, JROTC Senior Army Instructor richard.hall@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade (11th & 12th) ROTC, JROTC Senior and LET4 Cadets NA
Destination:	St Augustine Castillo de San Marcos National Monument, 11 S Castillo Dr, St. Augustine, FL 32084, Fort Matanzas, 8635 A1A S, St. Augustine, FL 32080, Marineland Dolphin Adventure, 9600 N Oceanshore Blvd St. Augustine, FL 32080, Daytona Flea Market, 1425 Tomoka Farms Rd, Daytona Beach, FL 32124,Daytona International Speedway, 1801 W. International Speedway Blvd, Daytona Beach, FL 32114, Patrick Space Force Base, 840 Falcon Ave, Patrick SFB (Cocoa Beach), FL 32925, Space Coast Inn, 820 Falcon Ave, Patrick SFB, FL 32925, Canaveral National Seashore, 7611 Atlantic Ave S, New Smyrna Bch, FL 32169, Cocoa Beach Pier, 401 Meade Ave Cocoa Beach, FL 32931
Education Value	Standard 5 PE.912.R.5 : Exhibit responsible personal and social behavior that respects self and others in physical-activity settings. Standard 1 SS.912.A.1 : Use research and inquiry skills to analyze American history using primary and secondary sources. Standard 5 SS.912.G.5 : Understand how human actions can impact the environment. Standard 1 PE.912.M.1 : Demonstrate competency in many, and proficiency in a few, movement forms from a variety of categories.
FLDOE Standards/Benchmarks	NA
Field Trip Details: Start/End Date/Time	Starts: 2/13/2026 7:30:00 Ends: 2/15/2026 17:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Private Vehicle(s), Rental Vehicle
Charter Bus Company (if applicable):	NA
Legal Name of Approved Drivers (if applicable)	Richard Hall (Rental Vehicle)
Anticipated # of Students:	Seven

DRAFT

Cost Per Student and What it Covers:	$200 Lodging at Space Coast Inn for two nights
Anticipated # of Chaperones:	2
Cost Per Chaperone and What it Covers:	$300 Lodging at Space Coast Inn, Buying a dinner meal for Cadets
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	#3167, Army JROTC
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Richard D. Hall 12/9/2025 10:47:54 Richard D Hall Dec 9, 2025
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here Barry Underwood 12/9/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 12/10/25
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here D. Davis 12/18/25

DRAFT

***District Use Only**
☑ ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) 2/3/26
☐ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date)_____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

2/5/26

Clay County District Schools
Field Trip Request Form

School Requesting:	*HS* Keystone Heights Junior/Senior High
Staff Requesting:	Jessica Marquart, Coach jessica.marquart@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Athletics Softball
Destination:	Fortune Road Athletic Complex 2500 Fortune Road Kissimmee, FL 34744
Education Value	NA
FLDOE Standards/Benchmarks	NA
Field Trip Details: Start/End Date/Time	Starts: 4/2/2026 8:00:00 Ends: 4/4/2026 17:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Parents Drive
Charter Bus Company (if applicable):	NA
Legal Name of Approved Drivers (if applicable)	NA
Anticipated # of Students:	14
Cost Per Student and What it Covers:	0 NA
Anticipated # of Chaperones:	3
Cost Per Chaperone and What it Covers:	0 NA
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	1146
Blanket Request:	No

DRAFT

9

Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Jessica Marquart 11/6/2025 11:15:16
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here

***District Use Only**
☑ ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) 2/3/26
☐ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date)_____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

DRAFT

2/5/26

Clay County District Schools
Field Trip Request Form

School Requesting:	*HS* Middleburg High
Staff Requesting:	Megan Tatro, Teacher megan.tatro@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Fine Arts na
Destination:	Tampa Convention Center, 333 S Franklin St, Tampa, FL 33602 we are staying at the Holiday Inn Tampa Airport We 700 N Westshore Blvd, Tampa, FL 33609stshore
Education Value	Auditioned All State Chorus Event. Students will sing with students from all over the state of Florida and learn from high-caliber musicians as their clinicians and conductors.
FLDOE Standards/Benchmarks	MU.912.S2.1 Apply the ability to memorize and internalize musical structure, accurate and expressive details, and processing skills to the creation or performance of music literature. MU.912.S2.2 Transfer expressive elements and performance techniques from one piece of music to another.
Field Trip Details: Start/End Date/Time	Starts: 1/14/2026 17:00:00 Ends: 1/17/2026 12:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Parents responsible for student transportation.
Charter Bus Company (if applicable):	na
Legal Name of Approved Drivers (if applicable)	n/a parents responsible for transporting their students.
Anticipated # of Students:	4
Cost Per Student and What it Covers:	$254 Hotel Stay & Conference Registration
Anticipated # of Chaperones:	4
Cost Per Chaperone and What it Covers:	$275 Hotel Stay & Conference Registration
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all

DRAFT

48

	chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	2200 Chorus
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Megan R. Tatro 12/2/2025 7:44:55 12/3/25 12/2/25
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 12/3/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 12/8/25
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here 12/18/25

***District Use Only**
☐ ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) _____
☐ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) 1/8/26. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) 2/3/26.
☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

DRAFT

2/5/26

Clay County District Schools
Field Trip Request Form

School Requesting:	*HS* Middleburg High
Staff Requesting:	Kamryn Smith, Teacher kamryn.smith@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade CTE N/A
Destination:	Florida Captiol- Tallahassee, FL
Education Value	Students will be engaged in legislative trainings before meeting with state representatives and senators. During these visits, they will be able to communicate the current needs of the agricultural industry. They will learn and practice important communication skills while learning how to communicate professionally and effectively.
FLDOE Standards/Benchmarks	08.01 Identify the opportunities for leadership development available through the National FFA Organization and other agricultural groups. 08.03 Participate in a business meeting using Robert's Rules of Order. 08.04 Model leadership characteristics.
Field Trip Details: Start/End Date/Time	Starts: 1/26/2026 7:00:00 Ends: 1/28/2026 14:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	District Vehicle
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	Kamryn Smith/Melissa Hendricks
Anticipated # of Students:	3-4
Cost Per Student and What it Covers:	0 n/a
Anticipated # of Chaperones:	2
Cost Per Chaperone and What it Covers:	0 n/a
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.

DRAFT

Budget Code/Course to Be Charged:	FFA 4031
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	*Kamryn Smith* 12/10/2025 15:17:43 Kamryn Smith
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 12/12/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 12/15/25
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here D. Hunt 12/18/25

***District Use Only**

- ☐ ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) _____
- ☑ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) 1/8/26. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) 2/3/26.
- ☐ CTE EVENT
  Event was Pre-Approved at the School Board meeting on (Date) _____.

DRAFT

2/3/26

Clay County District Schools
Field Trip Request Form

School Requesting:	*HS* Oakleaf High
Staff Requesting:	Alexandra Abreu-Figueroa, Teacher alexandra.abreufigueroa@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Fine Arts N/A
Destination:	Tampa Convention Center, 333 S Franklin St, Tampa, FL 33602
Education Value	This event will provide students with an opportunity to perform in a state honor choir and gain valuable performance experience, enriching their musical education and vocal development.
FLDOE Standards/Benchmarks	-MU.912.S.2.1: Apply the ability to memorize and internalize musical structure, accurate and expressive details, and processing skills to the creation or performance of music literature. -MU.912.S.2.2: Transfer expressive elements and performance techniques from one piece of music to another. -MU.912.S.3.1: Synthesize a broad range of musical skills by performing a varied repertoire with expression, appropriate stylistic interpretation, technical accuracy, and kinesthetic energy. -MU.912.S.3.5: Develop and demonstrate proper vocal or instrumental technique.
Field Trip Details: Start/End Date/Time	Starts: 1/14/2026 7:00:00 Ends: 1/17/2026 10:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Private Vehicle(s)
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	Frankia Breedlove (transporting their student - Aleah Breedlove)
Anticipated # of Students:	1
Cost Per Student and What it Covers:	$75 All State Registration and Music
Anticipated # of Chaperones:	1
Cost Per Chaperone and	$0

DRAFT

6A

What it Covers:	N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Internal Account Chorus 2200
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Alexandra Abreu-Figueroa 11/17/2025 9:20:48
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 12/15/25 w/ new Chorus Teacher
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 12/15/25
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here D. Ahn 12/18/25

***District Use Only**
☐ ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) _____
☑ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) 1/8/26. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) 2/5/26.
☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

DRAFT

2/5/26

Clay County District Schools
Field Trip Request Form

School Requesting:	*HS* Orange Park High
Staff Requesting:	Kingsley Pryce, Teacher kingsley.pryce@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	Marine Corps Recruit Depot, Parris Island SC
Education Value	Introduce students to a possible career path.
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 3/4/2026 9:00:00 Ends: 3/6/2026 18:00:00
Overnight:	Yes
Out-Of-State:	Yes
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Robbins Charter Coach, Inc
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	40
Cost Per Student and What it Covers:	N/A N/A
Anticipated # of Chaperones:	4
Cost Per Chaperone and What it Covers:	N/A N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	3167
Blanket Request:	No
Schedule for Blanket Requests:	

DRAFT

(if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	*Kingsley Pryce* 12/11/2025 9:11:40
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 12/23/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 1/2/26
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here 1/5/26

***District Use Only**
☑ ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) 2/5/26
☐ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date)_____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

DRAFT

FW: ROTC VISIT F/U

Pryce, Kingsley <kingsley.pryce@myoneclay.net> Thu, Dec 11, 2025 at 9:25 AM
Draft

---------- Forwarded message ---------
From: **Llamas SSgt Jesus M JR** <jesus.m.llamas@usmc.mil>
Date: Tue, Oct 7, 2025 at 12:48 PM
Subject: FW: ROTC VISIT F/U
To: kingsley.pryce@myoneclay.net <kingsley.pryce@myoneclay.net>

As requested.

From: Smithers GySgt Timothy R <Timothy.Smithers@usmc.mil>
Sent: Wednesday, October 1, 2025 8:05 AM
To: Llamas SSgt Jesus M JR <jesus.m.llamas@usmc.mil>
Cc: kingsley.price@myoneclay.net
Subject: RE: ROTC VISIT F/U

Good Morning Gunnery Sgt.,

I have received your visit request and you spot is secure.

Very Respectfully,

Gunnery Sgt. Smithers, Timothy R.

Assistant Operations Chief

G-3 MCRD PI/ERR

843-228-3481

Timothy.smithers@usmc.mil

From: Llamas SSgt Jesus M JR <jesus.m.llamas@usmc.mil>
Sent: Tuesday, September 30, 2025 3:27 PM
To: Smithers GySgt Timothy R <Timothy.Smithers@usmc.mil>
Cc: kingsley.price@myoneclay.net
Subject: RE: ROTC VISIT F/U

DRAFT

Good afternoon GySgt,

Just spoke with GySgt Price. The request should've been for March 4th through the 6th. He is available via phone (904) 460-6297 or email (CC'd).

From: Smithers GySgt Timothy R <Timothy.Smithers@usmc.mil>
Sent: Tuesday, September 30, 2025 11:07 AM
To: Llamas SSgt Jesus M JR <jesus.m.llamas@usmc.mil>
Subject: RE: ROTC VISIT F/U

Good Morning Staff Sgt.,

What's the date range?

Very Respectfully,

Gunnery Sgt. Smithers, Timothy R.

Assistant Operations Chief

G-3 MCRD PI/ERR

843-228-3481

Timothy.smithers@usmc.mil

DRAFT

From: Llamas SSgt Jesus M JR <jesus.m.llamas@usmc.mil>
Sent: Tuesday, September 30, 2025 9:55 AM
To: Smithers GySgt Timothy R <Timothy.Smithers@usmc.mil>
Subject: ROTC VISIT F/U

Good morning GySgt,

GySgt Price called from ROTC asking about a visit request he submitted. His phone number is (904) 460-6297.

V/R

SSgt Llamas J. M.

SNCO/Chief

Emergency Operations Center, G-3

2/5/26

Clay County District Schools
Field Trip Request Form

School Requesting:	*HS* Orange Park High
Staff Requesting:	Kingsley Pryce, Teacher kingsley.pryce@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	Coffee HS, 159 trojan Way, Douglas, Ga 31533
Education Value	Competing together will lead to improved teamwork and camaraderie within our NJROTC unit
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 2/6/2026 9:00:00 Ends: 2/7/2026 21:00:00
Overnight:	Yes
Out-Of-State:	Yes
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Robbins Charter Coach, inc
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	40
Cost Per Student and What it Covers:	N/A N/A
Anticipated # of Chaperones:	4
Cost Per Chaperone and What it Covers:	N/A N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	3167
Blanket Request:	No

DRAFT

68

Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	*Kingsley Pryce* 12/11/2025 9:16:19
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 12/21/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 1/2/26
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here 1/6/26

***District Use Only**
☑ ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) 2/5/26
☐ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date)_____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

DRAFT

Navy Junior Reserve Officer Training Corps

Area 10 AMI Instruction

1 Jul 25

From: Navy Junior Reserve Officer Training Corp, Area 10 Manager

To: Area 10 Competitors

Subj: AREA 10 DRILL MEET LOI

Ref: (a) Navy Nationals SOP (www.thenationals.net)
(b) Area-10 Sanctioned Drill Meet SOP

Encl: (1) Agreement of Indemnity
(2) Entry Form
(3) Competing Schools & Matrix Link to Scoring
(4) Roster Forms (Academic, Push-Ups/Curl-Ups)
(5) Personnel Inspection Roster

DRAFT

1. Purpose. This LOI establishes the rules and guidelines for all Area 10 Drill Meets. Host schools will release a matrix for the event.

2. Drill Meets.

a. Host school for the following year will be verified during In-service Training and will be included as enclosure. The host schools will automatically qualify for the Championship.
b. There will be three Sanctioned Meets and the Area 10 Championship each year. Three meets will be held in Jacksonville, FL. The championship will be held in Douglas, Georgia at Coffee High School
c. The Sanctioned Meets will be 16 teams meets and the championship will be a 12 team meet.
d. Host Schools cannot compete in their own Sanctioned Meets.
e. The top three (non-qualified) schools from the Nease and Terry Parker Drill meet, the top two schools from the Mandarin drill meet and one school from the panhandle area will qualify for the Area 10 Championship.

3. Cost.

a. Sanctioned Meets. The cost for a Sanctioned meet will be $450. The cost will include the entry fee and meals for 25 cadets; additional meals will be $9.00 per cadet. Fees must be sent 60 days prior to the meet. Teams that have not paid 60 days prior to the event may be dropped from the event and an alternate added in their place. Alternate must also pay 60 days prior to the meet.
b. Area 10 Championship. The cost will be $500. Coffee High school is the host payment of $300 to them and $200 to the Hibbard Foundation. The fees cover entry and meals for the 25 cadets; additional meals will be $9.00 per cadet.

Clay County District Schools
Field Trip Request Form

School Requesting:	*HS* Orange Park High
Staff Requesting:	Timothy McAllister, Teacher timothy.mcallister@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	Tampa, conference address not yet available
Educational Value	Florida State Cyber Championship
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 3/4/2026 7:00:00 Ends: 3/6/2026 20:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Cyber Florida provided
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	10
Cost Per Student and What it Covers:	None; Cyber Florida and NJROTC will cover all costs transportation, entry fees, food & lodging
Anticipated # of Chaperones:	2
Cost Per Chaperone and What it Covers:	Cyber Florida and NJROTC will cover all costs transportation, entry fees, food & lodging
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	OP NJROTC #3167
Blanket Request:	No
Schedule for Blanket Requests:	

DRAFT

(if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Timothy McAllister 1/6/2026 12:41:48
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 1/8/24
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 1/12/24
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here 1/12/26

***District Use Only**
☐ ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) _____
☐ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date)_____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

DRAFT

Mcallister, Timothy <timothy.mcallister@myoneclay.net>

Cyber Florida

2 messages

Mcallister, Timothy <timothy.mcallister@myoneclay.net> Tue, Jan 6, 2026 at 12:48 PM
To: Candi Ring <clring@usf.edu>

Happy new year Candi:

Orange park is preparing for the Cyber Florida meet in March. In order to get approval I need the qualification emaIL Which I misplaced.

Would you be able to re send along with any additional information such as hotel name and location etc...
Thanks so much, the cadets are VERY excited!

/R

Tim

--

Timothy Mcallister
OPH TEACHER, ROTC/MILITARY SH
OPH
Clay County District Schools
| **phone** 904-336-8675| **ext** 68675
| **web** oneclay.net | **email** timothy.mcallister@myoneclay.net
Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail regarding official business to the District or any of its employees. Instead, contact the District or individual employee by phone or in writing.

DRAFT

Candi Ring <clring@usf.edu> Tue, Jan 6, 2026 at 12:56 PM
To: "Mcallister, Timothy" <timothy.mcallister@myoneclay.net>

Hi Tim,

Happy New Year! Since those emails were auto generated through our HubSpot system, I can't resend the email, but I can provide the information here.

State Finals:
Florida-Student303
Florida-Student302

Virtual Finals:
Florida-Student297

Florida-Student296
Florida-Student300
Florida-Student298

We do not have additional information about the in-person event at this time. Please keep an eye on your email for more info as it becomes available.

Candi

From: Mcallister, Timothy <timothy.mcallister@myoneclay.net>
Sent: Tuesday, January 6, 2026 12:48 PM
To: Candi Ring <clring@usf.edu>
Subject: Cyber Florida

[Quoted text hidden]

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. This communication may contain privileged and confidential information intended only for the addressee(s) named above. If you are not the intended recipient, you are hereby notified that any review, dissemination, distribution or duplication of this communication is strictly prohibited. If you are not the intended recipient, please notify the sender by reply email and destroy all copies of the original message.

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

DRAFT

Clay County District Schools
Field Trip Request Form

School Requesting:	*HS* Fleming Island High
Staff Requesting:	Kevin Mathews, Teacher kevin.mathews@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	Coffee County High School, Coffee County, Georgia 159 Trojan Way Douglas, Georgia 31533
Educational Value	N/A
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 2/7/2026 4:30:00 Ends: 2/7/2026 21:00:00
Overnight:	No
Out-Of-State:	Yes
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	We are waiting on a quote from Academy and Annett. We will utilize the best quote
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	40
Cost Per Student and What it Covers:	N/A N/A
Anticipated # of Chaperones:	5
Cost Per Chaperone and What it Covers:	N/A N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	0551
Blanket Request:	No

DRAFT

Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	*Chief Petty Officer Kevin W. Mathews* 1/7/2026 9:10:52
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 1/6/26
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 1/7/26
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here 1/7/26

***District Use Only**
☐ ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) _____
☐ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date)_____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

C10 - Proposed PACE Employee and Student Calendar for 2026-2027 School Year

Description

All student/employee calendars require School Board approval to establish school/work schedules for students and employees.

Gap Analysis

N/A

Previous Outcomes

Prior years' Proposed PACE calendars were Board approved and posted on the district website.

Expected Outcomes

All student calendars require School Board approval to establish school schedules for students and employees.

Strategic Plan Goal

N/A

Recommendation

That the Clay County School Board will approve the recommended PACE Employee and Student Calendar for the 2026-2027 school year.

Contact

Treasure Pickett, Chief of Secondary Ed, treasure.pickett@myoneclay.net 904-336-6918

Financial Impact

None

Review Comments

Attachments

Proposed PACE Employee and Student Calendar for 2026-2027.pdf

DRAFT

Pace Center for Girls – Clay
Following Clay County Academic Calendar

2026-2027SY

July 2026

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

A=22; PD=0

August 2026

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

A=16; PD=5

September 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

A=21; PD=0

October 2026

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

A=21; PD=1

November 2026

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

A=17; PD=1

December 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

A=14; PD=8

January 2027

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

A=19; PD=1

February 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

A=19; PD=0

March 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

A=18; PD=5

April 2027

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

A=22; PD=0

May 2027

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

A=20; PD=0

June 2027

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

A=21; PD=0

DRAFT

Revised: March 17, 2025

Key:

DJJ requirement = 230 academic days with 300 minimum minutes per day, or equivalent (69,000 minutes per year)
DJJ requirement = 20 Professional Development Days

Academic Days = 230
FTE Week/School Days 20
Early Dismissal 7
Pace PD Days 21

- **Sat/Sun Professional Development/In-Service Days:**
  - November 15th

Holiday/Center Closed 12
Hurricane Days - 0

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

C11 - 2026 Proposed Summer Programs Calendar (6th Grade, Jr. High, BLC, ESOL & High School Summer Programs)

Description

All student/employee calendars require School Board approval to establish school/work schedules for students and employees.

Gap Analysis

N/A

Previous Outcomes

Prior years' Proposed Summer Program calendars were Board approved and posted on the district website.

Expected Outcomes

All student calendars require School Board approval to establish school schedules for students and employees.

Strategic Plan Goal

N/A

Recommendation

That the Clay County School Board will approve the recommended 6th Grade, Jr. High, BLC, ESOL & High School Summer Programs 2026 calendar for students and employees.

Contact

Treasure Pickett, Chief of Secondary Ed, treasure.pickett@myoneclay.net 904-336-6918

Financial Impact

None

Review Comments

Attachments

- 2026 Secondary Summer Program calendar.pdf

DRAFT

SUMMER SCHOOL 2026

Clay County District Schools

6th Grade, Jr. High, BLC, ESOL & High School Summer Programs 2026

	Location	First Day Teachers	First Day Students, Nurses, & Assistants	Last Day Teachers	Last Day Students, Nurses & Assistants	Student , Nurse & Assistant Hours	Teachers Hours	Support Facilitators Day & Hours	School Counselor Days & Hours (504 Support)	Important Dates
6th Grade, Jr. HIgh, BLC & High School Credit Recovery Standard diploma, including ESE students and rising 10th-12th ELL students (14 Days)	Virtual Monday - Thursday	Thursday 6/11/2026 Training/Planning Face-to-Face at the Pofessional Development Center (PDC) from 8:30 a.m. - 11:30 a.m.	All subjects 6/15/2026	Wednesday 7/15/2026 10 a.m. - 1 p.m. post planning	Tuesday 7/14/2026	Monday 2:00 p.m. - 7:00 p.m. Tuesday 8:00 a.m. - 1:00 p.m. Wednesday 2:00 p.m. - 7:00 p.m. Thursday 8:00 a.m. - 1:00 p.m.	Monday 2:00 p.m. - 7:00 p.m. Tuesday 8:00 a.m. - 1:00 p.m. Wednesday 2:00 p.m. - 7:00 pm Thursday 8:00 a.m. - 1:00 p.m.	6/11/2026 Face-to-Face Planning at PDC 8:30-4:00 pm. (includes 30 minute lunch break) Virtual Hours 6/15/2026 - 7/14/2026 Monday/Wednesday 2:00 p.m. - 7:00 p.m. Tuesday/Thursday 8:00 a.m. - 1:00 p.m. Extended Time/Days 7/15/2026 2:00 p.m. - 7:00 p.m. 7/16/2026 8:00 a.m. - 1:00 p.m. 7/20/2026 8:00 a.m. - 1:00 p.m.	6/11/2026 Face-to-Face Planning at PDC 8:30a.m.-11:30a.m. Virtual Hours 6/15/2026 - 7/14/2026 10:00a.m.- 2:00p.m. Extended Time/Days 7/15/2026 10:00 a.m. - 2:00 p.m. 7/16/2026 10:00 a.m. - 2:00 p.m. 7/20/2026 10:00 a.m. - 2:00 p.m.	No teacher contact 6/29 - 7/3 although classes will still be available.
Algebra I Boot Camp Standard diploma, including ESE students (2 Days)	Students will report to their zoned high school. Junior high TBD.	Thursday 7/16/2026 Report to assigned school for planning 9:00 a.m. - 12:00 p.m.	Monday 7/20/2026	Wednesday 7/22/2026	Tuesday 7/21/2026	Monday - Tuesday 8:00 a.m. – 11:00 a.m.	Monday - Wednesday 7:45 a.m. - 11:15 a.m.			Summer Math EOC's: July 13- 23. Information on Individual EOC dates will be distributed by the students home school.
Refer to separate calendar for information regarding Extended School Year Services (ESY) & Elementary Summer School Programs										
SCHOOL BOARD APPROVED:										

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

C12 - Addition of a component to the Professional Learning Catalog to provide additional educational leadership professional learning opportunities.

Description

The Florida legislature recognizes the importance of planning for developing human potential and requires each district to develop a comprehensive Professional Learning Catalog, which outlines the professional learning opportunities available to CCDS teachers. Each district is required to update, revise, and submit a Professional Learning Catalog to provide a detailed description of each professional learning component. Each unique type of professional learning experience requires a corresponding component. Changes to the professional learning catalog are required to be approved by the board.

Gap Analysis

With the recent change in legislation, requiring Educational Leadership in-service points for renewal for educators with Educational leadership on their certificate as an area of certification, sessions that meet these requirements are being developed to provide a variety of options. Although there are currently many sessions offered to earn these points, another option would provide an additional opportunity for educators certified in educational leadership to earn the required leadership points. A component for The 15 Invaluable Laws of Growth for School Leaders will be added to the Professional Learning Catalog to allow CCDS leaders to be awarded educational leadership points for engaging in this professional learning component.

Previous Outcomes

The 2025-2026 CCDS Professional Learning Catalog was approved in May 2025.

Expected Outcomes

The CCDS Professional Learning Catalog will include a new component for The 15 Invaluable Laws of Growth for School Leaders and will allow educators to earn educational leadership in-service points for this professional learning opportunity.

Strategic Plan Goal

Goal: Goal 2: Talent, Recruitment, Development, and Retention
Strategy: 2.3 Retain employees through opportunities for growth and career development leading to high satisfaction and increased student outcomes.

Recommendation

That the Clay County School Board approve the additions to the CCDS Professional Learning Catalog.

Contact

Roger Dailey, Chief Academic Officer, 904.336.6904 roger.dailey@myoneclay.net

Financial Impact

$0.00

Review Comments

Attachments

7-517-005_The 15 Invaluable Laws of Growth for School Leaders_2026.pdf

DRAFT

Component Title: *The 15 Invaluable Laws of Growth* for School leaders

Component Number: 7-517-005

Inservice Points: 6

Description of Objectives and Activities to be Completed:

Participants will: 1) Develop their self-awareness, mindset, and leadership habits aligned to effective people-centered school leadership, including ethical leadership, vision-driven decision-making, and relational trust. 2) Apply the Laws of Growth to real-world leadership situations involving staff, students, and leadership teams to strengthen influence and effectiveness. 3) Design and enact personal and school-based leadership action steps that support team development, positive school culture, and sustainable leadership practices. 4) Reflect on leadership behaviors, feedback, and outcomes to adjust practices and strengthen their ability to lead others well.

Participants will engage in a 6-week leadership collaborative professional learning program focused on Maxwell's *15 Invaluable Laws of Growth* designed to strengthen personal leadership capacity in order to more effectively lead people within a school setting. Through intentional reflection and application of The 15 Invaluable Laws of Growth, participants will focus on growing themselves as leaders to improve communication, influence, decision-making, and team effectiveness.

Component Evaluation Criteria - Detail component effectiveness on:

a. Address the specific objectives;
b. Component efficacy of increasing educator knowledge and skill;
c. Component efficacy of changing educator dispositions or practice in educational settings and
d. Component efficacy of improving student outcomes

a. Participants will complete an end-of-course survey to provide feedback on the effectiveness of the component activities and objectives. Survey data, participant artifacts, and leadership action plans will be used to evaluate overall component effectiveness and inform continuous improvement of the program.
B. Participants' knowledge and skills will be assessed during sessions by monitoring collaborative discussions, reviewing session artifacts, and evaluating the refinement of leadership action steps.
c. Participants' shifts in mindset and practice will be assessed through the enactment of school-based leadership action steps, reflective leadership behaviors, and ongoing evaluation of communication and team effectiveness.
d. Student achievement will increase as evidenced by state, district, and school-based formative and summative assessments.

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

C13 - Affiliation Agreement- Walsh University

Description

The School Board of Clay County does not have a current affiliation agreement with Walsh University allowing graduate students in the School Counseling program to complete practicum and internship hours within out schools. This agreement will allow us to continue to provide placement for interns in School Counseling and continue to recruit new employees. School Counseling interns are required to be supervised by qualified school counselors approved through Climate & Culture.

Gap Analysis

Current and prospective school counselors rely on CCDS for placement at internship sites to ensure their completion of School Counseling Master's degree programs and state certification requirements. This is vital to our placement of qualifed school counselors. Increasing the number of partner universities allows us to broaden our recruitment for qualified personnel.

Previous Outcomes

Intern placements have been successful in the past and assisted us in retaining qualified personnel.

Expected Outcomes

Increase placement of qualifed school counselors.

Strategic Plan Goal

Goal 4: Safe and Positive Learning Environment. A district wide plan ensures that students at all school have access to quality counseling services to support their mental health and wellness by increasing strategies that specifically address student resilience, positive behavior and life skills.

Recommendation

Approval of the agreement

Contact

Tabbatha Johns

Financial Impact

No financial impact to the school district is expected

Review Comments

Attachments

- 260055 Walsh University.pdf
- 260055 Walsh University_Approved Contract Review Form.pdf

DRAFT

FOLLOW ALL PROCEDURES ON BACK OF THIS FORM

Contract # 260055
Number Assigned by Purchasing Dept.

CONTRACT REVIEW

BOARD MEETING DATE:

WHEN BOARD APPROVAL IS REQUIRED DO NOT PLACE ITEM ON AGENDA UNTIL REVIEW IS COMPLETED
☐ Must Have Board Approval over $100,000.00

Date Submitted:	11/10/2025
Name of Contract Initiator:	Tabbatha Johns
Telephone #:	904-336-6937
School/Dept Submitting Contract:	Climate & Culture
Cost Center #	9004
Vendor Name:	Walsh University
Contract Title:	Affiliation Agreement
Contract Type:	New X Renewal ☐ Amendment ☐ Extension ☐
Previous Year Contract #	
Contract Term:	1/8/2026 through 1/8/2027
Renewal Option(s):	Automatic yearly extension
Contract Cost:	0

☐ **BUDGETED FUNDS – SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT**
Funding Source: Budget Line #_____
Funding Source: Budget Line #_____

☐ **NO COST MASTER (COUNTY WIDE) CONTRACT - SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT**

☐ **INTERNAL ACCOUNT - IF FUNDED FROM SCHOOL IA FUNDS – SEND CONTRACT PACKAGE DIRECTLY TO SBAO**

REQUIRED DOCUMENTS FOR CONTRACT REVIEW PACKAGE (*when applicable*):

_____ Completed Contract Review Form
_____ SBAO Template Contract or other Contract (NOT SIGNED by District / School)
_____ SIGNED Addendum A (if not an SBAO Template Contract) - **When using the Addendum A, *this Statement MUST BE included in the body of the Contract:***
"The terms and conditions of Addendum A are hereby incorporated into this Agreement and the same shall govern and prevail over any conflicting terms and/or conditions herein stated."
_____ Certificate of Insurance (COI) for General Liability & Workers' Compensation that meet these requirements:
COI must list the School Board of Clay County, Florida as an Additional Insured and Certificate Holder. Insurer must be rated as A- or better.
General Liability = $1,000,000 Each Occurrence & $2,000,000 General Aggregate.
Auto Liability = $1,000,000 Combined Single Limit ($5,000,000 for Charter Buses).
Workers' Compensation = $100,000 Minimum
[If exempt from Workers' Compensation Insurance, vendor/contractor must sign a Release and Hold Harmless Form. If not exempt, vendor/contractor must provide Workers' Compensation coverage].
_____ State of Florida Workers Comp Exemption (https://apps.fldfs.com/bocexempt/) (If Applicable)
_____ Release and Hold Harmless (If Applicable)

****AREA BELOW FOR DISTRICT PERSONNEL ONLY ****

CONTRACT REVIEWED BY:	COMMENTS BELOW BY REVIEWING DEPARTMENT
Purchasing Department Review Date	No Cost
School Board Attorney JPS 11/24 Review Date	Legally sufficient.
Other Dept. as Necessary Review Date	
PENDING STATUS: ☐YES ☐NO	**IF YES, HIGHLIGHTED COMMENTS ABOVE MUST BE CORRECTED BY INITIATOR**
FINAL STATUS	DATE:_____

DRAFT

CONTRACT REVIEW PROCESS FOR "ALL" CONTRACTS

A contract is defined as an agreement between two or more parties that is intended to have legal effect. This may include MOUs, Interlocal Agreements, Service Agreements and Contracts. Contracts document the mutual understanding between the parties as to the terms and conditions of their agreement, contain mutual obligations, and clearly state the agreement's consideration. The term consideration includes the cost of the services and/or products to be provided by second party (vendor or service provider) and any non-monetary performance. No school, department, or other organizational unit has authority to contract in its own name. All Board contracts must be made in the legal name of the Board, "The School Board of Clay County, Florida". The School or Department may extend this name to include the school or department as follows, "The School Board of Clay County, Florida o/b/o _____ (insert the school or department name)" where o/b/o means "on behalf of".

All contracts shall be reviewed and approved by the School Board Attorney and/or the Supervisor of Purchasing to ensure legality, compliance with Board policy, and to ensure the Board interests are protected before the authorized signatory may execute the contract.

All contracts having a value of $100,000 or more shall be authorized by the Board at a regular or special meeting and signed by the Board Chairman. All approved contracts having a value of less than $100,000 may be executed by the Superintendent or appropriate District administrator based on the value of the contract.

1. All approved contracts having a value of $50,000 or more, but less than $100,000 shall be signed by the Superintendent, or the person who has been designated, in writing by the Superintendent, as the Superintendent's Designee at the time of the contract signing. All contracts executed pursuant to this subparagraph shall be reported to the School Board in a separate entry as part of the monthly financial report.
2. All approved contracts having a value of $25,000 or more, but less than $50,000, shall be signed by the Superintendent, or an Assistant Superintendent, or a Chief Officer.
3. All approved contracts having a value of less than $25,000 and contracts of any value described in Board Authorized Contracts above that are exempt from the requirement for Board approval, may be signed by the Superintendent, or an Assistant Superintendent for their Division, or Chief Officer, or Director, or Supervisor, or Principals.
4. The Superintendent is authorized to approve contract amendments or change orders for the purchase of commodities and services up to the amount of ten (10) percent or $50,000, whichever is less, of the original contract amount that was previously approved by the Board.

Employees who enter into agreements without authority may be personally liable for such agreements, whether oral or written.

Step 1: Contract Initiator and Vendor prepare draft contract
(School Board Attorney Office (SBAO) Template Contracts available on SBAO webpage are strongly encouraged)

Step 2: Complete Contract Review Form, attach Required Documents to include the UNSIGNED Contract by the District / School.

For Contracts using Budgeted Funds or For No Cost / Master (County Wide) Contracts:
Initiator submits Contract Review Package to Purchasing Department - See Step 3

For Contracts using Internal Funds Individual to each School:
Initiator submits Contract Review Package direct to SBAO - See Step 4

IMPORTANT

Step 3: If Funded by Budgeted Funds, submit the Contract Review Package to the Purchasing Department. Email: district9056@myoneclay.net. Purchasing will begin the contract review process and submit the contract to the SBAO for review. SBAO may reach out to Initiator and/or other Departments (Risk, IT,) with questions or concerns and will assist with contract revisions. SBAO will send the Contract Review Package back to the Purchasing Department for final processing and the return to Initiator. Purchasing will save a digital copy of the Contract Review Package PLUS the Final Signed Contract you've return to Purchasing in the Contract Review Team Drive.

Step 4: If Funded by Internal Account (IA), submit the Contract Review Package directly to SBAO.
Email: contractreview@myoneclay.net
The SBAO will begin the contract review process and return it directly to Initiator

Step 5: The Initiator is responsible for finalizing the Contract which includes:
Addressing Comments/Revisions, Obtaining Required Signatures, Send District Final Signed Contract to Purchasing OR Retain Internal Accounts Final Signed Contract at School per School Board Record Policy.

If there is a Cost associated with Contract, the Initiator must work with their Bookkeeper to finalize the Purchasing Process.
Budgeted Funds require a District Purchase Order. Internal Accounts require an IA Purchase Order.

For assistance with legal-related matters, please visit the School Board Attorney's Office ("SBAO") webpage or call 904-336-6507
For assistance with insurance-related matters, please visit the Business Affairs - Risk Management webpage or call 904-336-6745
For assistance with District Purchasing, please visit the Business Affairs - Purchasing webpage or call 904-336-6736

DRAFT

Affiliation Agreement
by and between
Clay County District Schools
and
Walsh University

A. Cooperating Agencies

Walsh University of North Canton, Ohio (hereinafter called the University) and [*AGENCY/SCHOOL NAME]* Clay County District Schools (hereinafter called the Agency/School).

B. Cooperating Agreement

This is a mutual Agreement between the Agency/School and the University for a period of twelve (12) months, effective (*date)* January 8, 2026 and then shall be extended automatically for successive one-year periods. This Agreement may be terminated by either party by giving a written notice to the other at least ninety (90) days prior to the end of anyone year term hereunder. This agreement may only be revised or modified by written amendment signed by both parties. The Agency/School will accept counseling students to participate and to engage in counseling activities as determined by the Agreement between the Agency and the University. This Agreement is for the education and benefit of all parties for supervised practicum/internship experience which is to be coordinated and arranged no less than one month prior to the start of the University semester.

DRAFT

C. The University Agrees

1. To the Dean of the School of Behavioral & Health Sciences, or his/her designee, coordinating with the Agency/School or his/her designee, all matters pertinent to the field experience of counseling students assigned to the Agency/School.

2. To the Faculty Supervisor being responsible for planning curriculum content and defining learning experiences, and for evaluating counseling student experience.

3. To arrange with the site supervisor the selection and assignment of practicum/internship experiences for the University counseling students who will be involved in direct and indirect student/client interaction.

4. To cooperate with the Agency/School counseling education program in scheduling practicum/internship experiences.

5. To provide individual/group supervision to counseling students.

6. To organize and conduct classes, provide individual supervision (as needed) and group supervision to counseling students.

7. To assume full responsibility for the administration, organization, and operation of its educational program.

8. To admit to the practicum/internship experiences only counseling students who have met all University requirements.

9. To require that the counseling students have liability insurance during the term of their learning experience with one (1) million per claim, three (3) million aggregate coverage. Walsh University provides professional liability coverage for faculty while performing faculty duties.

11. To require that counseling students will meet the requirements of the Agency/School, including professional attire, background check, etc.

12. That counseling students and Faculty Supervisor will abide by and operate within the rules, policies, and procedures of the Agency/School during field experiences at the Agency/School.

13. Orient site supervisors to counseling program

D. <u>The Agency/School Agrees</u>

1. To maintain the sole responsibility for the quality and nature of the care of students/clients including the care given by counseling students.

2. To provide written policies, procedures, standards of care and protocol to the Faculty Supervisors and counseling students in advance of the practicum/internship experience and during the course of the affiliation.

3. To provide written evaluations of the counseling students as requested by the University.

4. To instruct the staff members in their respective roles and relationships with the Faculty Supervisors and counseling students. To promote positive attitudes on the part of all concerned in making the cooperative arrangement between the Agency/School and University successful.

5. To provide for counseling students and Faculty Supervisors adequate lockers or storage space, equipment, and classroom space as needed.

6. To grant counseling students use of reference materials at the Agency/School in accordance with established protocol.

7. The Agency/School shall select supervisors for the program based on:
   a. minimum of a master's degree, preferably in counseling, or a related profession
   b. relevant certifications and/or licenses
   c. minimum of two years of pertinent professional experience in the specialty area in which the student is enrolled
   d. relevant training in counseling supervision

DRAFT

9. Provide Faculty Supervisors with the following information:
    a. Students names and phone numbers
    b. Course description and objectives
    c. Phone number where Faculty Supervisors can be reached
    d. Phone number of the Field Experience Supervisors at Walsh
    e. Course schedule

10. Site Supervisor shall:
    a. Orient the counseling student to Agency/School
    b. Provide one (1) hour of individual/triadic supervision per week
    c. Provide learning experiences that help meet the practicum/internship objectives
    d. Help develop any necessary skills
    e. Allow for the counseling student's development of critical thinking skills
    f. Work with the student to identify and set priorities, solve problems, make decisions, manage time, delegate tasks, and interact with others
    g. Provide student with formative and summative evaluations
    h. Provide formal and informal feedback
    i. Report to Faculty Supervisor when counseling student is: absent, not meeting objectives, or additional incidents

E. <u>It is Mutually Agreed by Both Parties That</u>

1. Counseling students and Faculty Supervisors will not be considered as employees of nor will they be covered by Social Security, Unemployment Compensation, Workers' Compensation, and/or the Agency/ School malpractice insurance. The Agency/School, all of its agents, employees and/or contract employees, will be indemnified and held harmless from any and all claims, and/or liability, and/or causes of action which might arise from the counseling student's performance and presence at the Agency/School.

2. This Agreement shall be binding on all successors and assigns.

F. <u>Request for Withdrawal of Counseling Students</u>

The Agency/School may request the University to withdraw a counseling student or Faculty Supervisors whose performance or conduct may have detrimental effect on student/clients or personnel, and the University will immediately comply with such a request. The Agency/School reserves the right not to accept a counseling student who has heretofore been discharged by the Agency/School for reasons for which it makes it inexpedient to accept them as a counseling student. The Agency/School further reserves the right not to accept a counseling student if the Agency/School finds the health status of such counseling student to be unacceptable to the Agency/School. No counseling student, which the Agency/School requests to withdraw from the program or which the Agency/School does not accept to the program, shall be entitled to any due process procedures.

DRAFT

G. Requests for Health Reports

The Agency/School has the right to request health status reports on either counseling students or University faculties.

H. Discontinuance of Agreement

This Agreement shall be valid unless terminated as follows:
1. Both parties may mutually agree to terminate this Agreement at any time.
2. Either party may terminate this Agreement by giving a 90-day written notice of its intention to terminate as of the effective date set forth in such a notice.

I. Review and Revision of Agreement

Periodic evaluations of the program shall be made, and needed changes to the Affiliation Agreement shall be adopted, by mutual agreement.

J. Student/Client Confidentiality

If the Agency/School is a "covered entity" as defined in the privacy regulations promulgated pursuant to HIPAA, and Students and Faculty Members have access to protected health information ("PHI"), as such term is defined under HIPAA, due to their participation in field experience at the Agency/School, it is agreed that for HIPAA compliance purposes only, such Students and Faculty Members are deemed to be part of the Agency/School "workforce" and involved in the Agency/Schools "healthcare operations," as such terms are defined in HIPAA. The Students and Faculty Members shall be subject to the Agency/School policies and procedures governing the use and disclosure of PHI. The parties further agree that the Agency/Schools responsibilities related to the field experience contemplated by this Agreement do not constitute a business associate relationship under HIPAA.

K. Student Confidentiality

The Agency/School shall comply with the requirements of the
Family Educational Rights and Privacy Act ("FERPA") to the extent it maintains any student records.

[Signature page to follow.]

DRAFT

IN WITNESS WHEREOF, Walsh University and **Clay County District Schools** have executed this Agreement as of the Effective Date.

For Clay County District Schools (Agency/School Name)

By: Erin Skipper Date: January 8, 2026
Title: School Board Chair
Address: 900Walnut Street, Green Cove Springs, FL 32043

For Walsh University
By: _____ Date: _____
Title: Kimberly Cleveland, PhD, JD, MSN, RN, FAONL, C-MBC, C-MPC
Dean, College of Health Sciences
2020 East Maple Street
North Canton, Ohio 44720

DRAFT

FOLLOW ALL PROCEDURES ON BACK OF THIS FORM

Contract # 260055
Number Assigned by Purchasing Dept.

CONTRACT REVIEW

BOARD MEETING DATE:

WHEN BOARD APPROVAL IS REQUIRED DO NOT PLACE ITEM ON AGENDA UNTIL REVIEW IS COMPLETED
☐ Must Have Board Approval over $100,000.00

Date Submitted:	11/10/2025
Name of Contract Initiator:	Tabbatha Johns — Telephone #: 904-336-6937
School/Dept Submitting Contract:	Climate & Culture — Cost Center # 9004
Vendor Name:	Walsh University
Contract Title:	Affiliation Agreement
Contract Type:	New X Renewal ☐ Amendment ☐ Extension ☐ — Previous Year Contract #
Contract Term:	1/8/2026 through 1/8/2027 — Renewal Option(s): Automatic yearly extension
Contract Cost:	0

☐ **BUDGETED FUNDS – SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT**
Funding Source: Budget Line #_____
Funding Source: Budget Line #_____

☐ **NO COST MASTER (COUNTY WIDE) CONTRACT - SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT**

☐ **INTERNAL ACCOUNT - IF FUNDED FROM SCHOOL IA FUNDS – SEND CONTRACT PACKAGE DIRECTLY TO SBAO**

REQUIRED DOCUMENTS FOR CONTRACT REVIEW PACKAGE (*when applicable*):

RECEIVED
By Bertha Staefe at 3:31 pm, Nov 21, 2025

_____ Completed Contract Review Form
_____ SBAO Template Contract or other Contract (NOT SIGNED by District / School)
_____ SIGNED Addendum A (if not an SBAO Template Contract) - **When using the Addendum A, *this Statement MUST BE included in the body of the Contract:***
"The terms and conditions of Addendum A are hereby incorporated into this Agreement and the same shall govern and prevail over any conflicting terms and/or conditions herein stated."
_____ Certificate of Insurance (COI) for General Liability & Workers' Compensation that meet these requirements:
COI must list the School Board of Clay County, Florida as an Additional Insured and Certificate Holder. Insurer must be rated as A- or better.
General Liability = $1,000,000 Each Occurrence & $2,000,000 General Aggregate.
Auto Liability = $1,000,000 Combined Single Limit ($5,000,000 for Charter Buses).
Workers' Compensation = $100,000 Minimum
[If exempt from Workers' Compensation Insurance, vendor/contractor must sign a Release and Hold Harmless Form. If not exempt, vendor/contractor must provide Workers' Compensation coverage].
_____ State of Florida Workers Comp Exemption (https://apps.fldfs.com/bocexempt/) (If Applicable)
_____ Release and Hold Harmless (If Applicable)

****AREA BELOW FOR DISTRICT PERSONNEL ONLY ****

CONTRACT REVIEWED BY:	COMMENTS BELOW BY REVIEWING DEPARTMENT
Purchasing Department REVIEWED By Bertha Staefe at 3:34 pm, Nov 21, 2025	No Cost
School Board Attorney JPS 11/24 Review Date	Legally sufficient.
Other Dept. as Necessary Review Date	
PENDING STATUS: ☐YES ☐NO	IF YES, HIGHLIGHTED COMMENTS ABOVE MUST BE CORRECTED BY INITIATOR
FINAL STATUS	Tentatively Approved Pending Required Signatures

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

C14 - Proclamation for National School Counseling Week

Description

National School Counseling Week 2026 will be celebrated from February 2-6, 2026, to focus public attention on the unique contribution of school counselors within U.S. school systems. This week highlights the tremendous impact schools counselors can have in helping students achieve school success and plan for a career.

Gap Analysis

The resolution will promote and highlight School Counselors in the Clay County District Schools.

Previous Outcomes

The citizens of Clay County recognized and appreciated the contributions of School Counselors.

Expected Outcomes

The citizens of Clay County will recognize National School Counseling Week and reinforce their understanding of school counselors' contributions to students' academic and mental health.

Strategic Plan Goal

To illustrate and support school counselors' role in developing academically and emotionally healthy leaders of tomorrow.

Recommendation

Approve Proclamation

Contact

Tabbatha Johns, School Counseling Specialist

Financial Impact

No financial impact

Review Comments

Attachments

2026 National School Counseling Week Proclamation.pdf

DRAFT

SCHOOL BOARD OF CLAY COUNTY, FLORIDA

PROCLAMATION # 26-11

WHEREAS, school counselors are employed in public and private schools to help students reach their full potential; and

WHEREAS, school counselors are actively committed to helping students explore their abilities, strengths, interests and talents as these traits relate to career awareness and development; and

WHEREAS, school counselors help parents focus on ways to further the educational, personal and social growth of their children; and

WHEREAS, school counselors work with teachers and other educators to help students explore their potential and set realistic goals for themselves; and

WHEREAS, school counselors seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society; and

WHEREAS, comprehensive school counseling programs are considered an integral part of the educational process that enables all students to achieve success in school.

NOW, THEREFORE, BE IT RESOLVED, that the School Board of Clay County, Florida, does hereby proclaim February 2-6, 2026, as National School Counseling Week.

Duly adopted **and approved by the School Board of Clay County, Florida, this the 5th day of February, 2026.**

ATTEST:

_____

David Broskie
Superintendent of Schools
Clay County, Florida

_____

Erin Skipper, School Board Chair

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

C15 - Deletion of Certain Items Report - January, 2026

Description

The items listed have been surveyed by the Coordinator of Property Control, at the request of the Cost Center Property Manager, and the recommended disposition is noted. These items are either obsolete, unusable or beyond economical repair. These items should be removed from active inventory and disposed of in the manner indicated. Deletions are for property items received in the month of December, 2025.

Gap Analysis

N/A

Previous Outcomes

Property Records followed State mandate on trackable assets, Chapter 274.05.

Expected Outcomes

Tangible Personal Property shall be controlled and supervised from acquisition through transfer or disposal. Disposal of property shall be in accordance with Section 274.05, Florida Statutes. All deletions of items with a value of $1,000.00 or more will be approved by the School Board of Clay County prior to disposition.

Strategic Plan Goal

Goal 5: Strategy 5.4; Enhance fiscal practices that enable the district to maximize effectiveness and efficiency.

Recommendation

Approve Deletion of Certain Items Report - January, 2026 as submitted.

Contact

Dawn Posey,
Assistant Superintendent for Business Affairs
(904)-336-6721
dawn.posey@myoneclay.net

Financial Impact

Provides additional storage space and eliminates the need to account for unusable property. Reduces the dollar value of Tangible Personal Property.

Review Comments

Attachments

- MONTHLY DELETION REPORT - JAN 2026.pdf
- DELETION ANALYSIS JAN.. 2025- 2026.pdf

DRAFT

Clay County Public Schools
Monthly Deletion Report
For Month Ending: 01/31/2026

Disposal Method	Tag	Description		Acquisition Date	Disposal Date	Purchase Amount	Depreciatio Value
LCTN	**0341**	**CLAY HIGH SCHOOL**					
Junk/Parts	00070713	ICE MACHINE:MANITOWOC	Furniture,Fixtures & Equipment	04/14/1999	01/05/2026	1,400.00	0.0(
						1,400.00	**0.0(**
LCTN	**0391**	**MIDDLEBURG HIGH**					
Surplus Sale	00068480	SLED:POWERLINE BLOCKING - 5MN	Furniture,Fixtures & Equipment	04/21/1998	01/05/2026	3,261.00	0.0(
						3,261.00	**0.0(**
LCTN	**0551**	**FLEMING ISLAND HIGH SCHOOL**					
Junk/Parts	18000233	COPIER: RICOH MP9003SP	Furniture,Fixtures & Equipment	02/13/2018	01/05/2026	12,209.00	1,017.42
						12,209.00	**1,017.42**
LCTN	**0601**	**COPPERGATE ELEMENTARY**					
Junk/Parts	00092392	CHASSIS/MONITOR/KEYBOARD-IMAC	Furniture,Fixtures & Equipment	07/26/2007	01/05/2026	1,148.00	0.0(
						1,148.00	**0.0(**
LCTN	**0631**	**SHADOWLAWN ELEMENTARY**					
Junk/Parts	17000347	COPIER: MULTIFUNCTION RICOH MP	Furniture,Fixtures & Equipment	11/22/2016	01/05/2026	6,874.00	0.0(
						6,874.00	**0.0(**
LCTN	**0661**	**OAKLEAF HIGH SCHOOL**					
Junk/Parts	11000799	PRINTER:POSTSCRIPT-HP DESIGN J	Furniture,Fixtures & Equipment	02/24/2011	01/05/2026	6,462.15	0.0(
						6,462.15	**0.0(**
LCTN	**9005**	**EXCEPTIONAL STUDENT EDUCATION**					
Junk/Parts	00088338	SEAT: POTTY JR - CARRIE	Furniture,Fixtures & Equipment	10/26/2006	01/05/2026	1,784.00	0.0(
						1,784.00	**0.0(**
LCTN	**9010**	**TRANSPORTATION**					
Junk/Parts	11000552	STROLLER:CLIPPER W/SCOLI STRAP	Furniture,Fixtures & Equipment	12/16/2010	01/05/2026	1,250.00	0.0(
Junk/Parts	11000574	SHREDDER: PAPER C425CI	Furniture,Fixtures & Equipment	11/23/2010	01/05/2026	1,268.18	0.0(
Junk/Parts	12000111	MACHINE: ICE - ICE-O-MATIC ICE	Furniture,Fixtures & Equipment	08/25/2011	01/05/2026	1,675.03	0.0(
Junk/Parts	14000244	MODULE: DESK/RETURN/FILE/HUTCH	Furniture,Fixtures & Equipment	10/10/2013	01/05/2026	1,405.36	0.0(
Junk/Parts	18100275	LAPTOP: DELL LATITUDE 7389	Furniture,Fixtures & Equipment	02/20/2018	01/05/2026	1,219.97	0.0(
Junk/Parts	19100001	LAPTOP: DELL PRECISION 5530	Furniture,Fixtures & Equipment	10/11/2018	01/05/2026	1,795.84	0.0(
Junk/Parts	20100085	LAPTOP: DELL PRECISION 5540	Furniture,Fixtures & Equipment	07/21/2020	01/05/2026	1,795.84	0.0(
Junk/Parts	22100032	LAPTOP: DELL PRECISION 5560	Furniture,Fixtures & Equipment	11/30/2021	01/05/2026	2,267.24	314.89

DRAFT

Clay County Public Schools
Monthly Deletion Report
For Month Ending: 01/31/2026

Disposal Method	Tag	Description		Acquisition Date	Disposal Date	Purchase Amount	Depreciation Value
Junk/Parts	23100034	LAPTOP: DELL LATITUDE 5330	Furniture,Fixtures & Equipment	09/08/2022	01/05/2026	1,280.09	426.70
Surplus Sale	V0000041	TRUCK: CHEVROLET PICK-UP	Motor Vehicles	06/30/1987	01/05/2026	16,915.18	0.00
						30,872.73	**741.59**
LCTN	**9021**	**MAINTENANCE DEPARTMENT**					
Surplus Sale	11001097	GENERATOR:STANDBY DIESEL 35KW-	Furniture,Fixtures & Equipment	08/11/2011	01/05/2026	14,050.00	0.00
						14,050.00	**0.00**

Total Furniture	Total Vehicles	Total Audio Visual	Total Software	Totals for Deletion Report	
61,145.70	**16,915.18**	**0.00**	**0.00**	**78,060.88**	**1,759.01**

Note:

Disposal Method Descriptions:

JUNK/PARTS - Part(s) of an asset are used and remainder of part(s) are sold, recycled or disposed

TRADE-IN - Vendor issues a credit towards a new purchase

THEFT/VANDALISM - Items stolen or broken (police report attached)

MISSING - Items lost and are not found during property inventory (Annually)

SURPLUS SALE - Items that are outdated, not working or obsolete. Items are either sold, recycled or disposed

ENTERED IN ERROR- Not used

TRANSFER/DONATION - From Clay County District to an Outside Agency (Approved by Board or Superintendent)

DESTROYED - Fire/Natural Disaster, etc.

THRESHOLD (ex. $750 TO $1000)

DRAFT

Clay County Public Schools
Monthly Deletion Report
For Month Ending: 01/31/2026

Disposal Method	Tag	Description		Acquisition Date	Disposal Date	Purchase Amount	Depreciatio Value
LCTN	**0341**	**CLAY HIGH SCHOOL**					
Junk/Parts	00070713	ICE MACHINE:MANITOWOC	Furniture,Fixtures & Equipment	04/14/1999	01/05/2026	1,400.00	0.0(
						1,400.00	**0.0(**
LCTN	**0391**	**MIDDLEBURG HIGH**					
Surplus Sale	00068480	SLED:POWERLINE BLOCKING - 5MN	Furniture,Fixtures & Equipment	04/21/1998	01/05/2026	3,261.00	0.0(
						3,261.00	**0.0(**
LCTN	**0551**	**FLEMING ISLAND HIGH SCHOOL**					
Junk/Parts	18000233	COPIER: RICOH MP9003SP	Furniture,Fixtures & Equipment	02/13/2018	01/05/2026	12,209.00	1,017.42
						12,209.00	**1,017.42**
LCTN	**0601**	**COPPERGATE ELEMENTARY**					
Junk/Parts	00092392	CHASSIS/MONITOR/KEYBOARD-IMAC	Furniture,Fixtures & Equipment	07/26/2007	01/05/2026	1,148.00	0.0(
						1,148.00	**0.0(**
LCTN	**0631**	**SHADOWLAWN ELEMENTARY**					
Junk/Parts	17000347	COPIER: MULTIFUNCTION RICOH MP	Furniture,Fixtures & Equipment	11/22/2016	01/05/2026	6,874.00	0.0(
						6,874.00	**0.0(**
LCTN	**0661**	**OAKLEAF HIGH SCHOOL**					
Junk/Parts	11000799	PRINTER:POSTSCRIPT-HP DESIGN J	Furniture,Fixtures & Equipment	02/24/2011	01/05/2026	6,462.15	0.0(
						6,462.15	**0.0(**
LCTN	**9005**	**EXCEPTIONAL STUDENT EDUCATION**					
Junk/Parts	00088338	SEAT: POTTY JR - CARRIE	Furniture,Fixtures & Equipment	10/26/2006	01/05/2026	1,784.00	0.0(
						1,784.00	**0.0(**
LCTN	**9010**	**TRANSPORTATION**					
Junk/Parts	11000552	STROLLER:CLIPPER W/SCOLI STRAP	Furniture,Fixtures & Equipment	12/16/2010	01/05/2026	1,250.00	0.0(
Junk/Parts	11000574	SHREDDER: PAPER C425CI	Furniture,Fixtures & Equipment	11/23/2010	01/05/2026	1,268.18	0.0(
Junk/Parts	12000111	MACHINE: ICE - ICE-O-MATIC ICE	Furniture,Fixtures & Equipment	08/25/2011	01/05/2026	1,675.03	0.0(
Junk/Parts	14000244	MODULE: DESK/RETURN/FILE/HUTCH	Furniture,Fixtures & Equipment	10/10/2013	01/05/2026	1,405.36	0.0(
Junk/Parts	18100275	LAPTOP: DELL LATITUDE 7389	Furniture,Fixtures & Equipment	02/20/2018	01/05/2026	1,219.97	0.0(
Junk/Parts	19100001	LAPTOP: DELL PRECISION 5530	Furniture,Fixtures & Equipment	10/11/2018	01/05/2026	1,795.84	0.0(
Junk/Parts	20100085	LAPTOP: DELL PRECISION 5540	Furniture,Fixtures & Equipment	07/21/2020	01/05/2026	1,795.84	0.0(
Junk/Parts	22100032	LAPTOP: DELL PRECISION 5560	Furniture,Fixtures & Equipment	11/30/2021	01/05/2026	2,267.24	314.89

DRAFT

Clay County Public Schools
Monthly Deletion Report
For Month Ending: 01/31/2026

Disposal Method	Tag	Description		Acquisition Date	Disposal Date	Purchase Amount	Depreciatio Value
Junk/Parts	23100034	LAPTOP: DELL LATITUDE 5330	Furniture,Fixtures & Equipment	09/08/2022	01/05/2026	1,280.09	426.7(
Surplus Sale	V0000041	TRUCK: CHEVROLET PICK-UP	Motor Vehicles	06/30/1987	01/05/2026	16,915.18	0.0(
						30,872.73	**741.5**
LCTN	**9021**	**MAINTENANCE DEPARTMENT**					
Surplus Sale	11001097	GENERATOR:STANDBY DIESEL 35KW-	Furniture,Fixtures & Equipment	08/11/2011	01/05/2026	14,050.00	0.0(
						14,050.00	**0.0(**

Total Furniture	Total Vehicles	Total Audio Visual	Total Software	Totals for Deletion Report	
61,145.70	**16,915.18**	**0.00**	**0.00**	**78,060.88**	**1,759.01**

Note:

Disposal Method Descriptions:

JUNK/PARTS - Part(s) of an asset are used and remainder of part(s) are sold, recycled or disposed
TRADE-IN - Vendor issues a credit towards a new purchase
THEFT/VANDALISM - Items stolen or broken (police report attached)
MISSING - Items lost and are not found during property inventory (Annually)
SURPLUS SALE - Items that are outdated, not working or obsolete. Items are either sold, recycled or disposed
ENTERED IN ERROR- Not used

TRANSFER/DONATION - From Clay County District to an Outside Agency (Approved by Board or Superintendent)
DESTROYED - Fire/Natural Disaster, etc.
THRESHOLD (ex. $750 TO $1000)

DRAFT

Monthly Deletion Analysis / January 2025 2026			
Cost Center	**Asset**	**Item, Reason for Deletion**	**Type of Deletion**
CHS - 0341	00070713	ICE MACHINE / BROKEN	D1
MHS - 0391	00068480	SLED:POWERLINE BLOCKING - 5 / BROKEN	D5
FIH - 0551	18000233	COPIER: RICOH MP9003SP / BROKEN	D1
CGE - 0601	00092392	CHASSIS/MONITOR/KEYBOARD-IMAC / BROKEN	D1
SLE - 0631	17000347	COPIER: MULTIFUNCTION RICOH / BROKEN	D1
OHS - 0661	11000799	PRINTER:POSTSCRIPT-HP / BROKEN	D1
ESE - 9005	00088338	SEAT: POTTY JR / BROKEN	D1
TRANSPORTATION - 9010	12000111	MACHINE: ICE - ICE-O-MATIC / BROKEN	D1
	11000552	STROLLER:CLIPPER W/SCOLI STRAP / BROKEN	D1
	19100001	LAPTOP: DELL PRECISION 5530 / BROKEN	D1
	22100032	LAPTOP: DELL PRECISION 5560 / BROKEN	D1
	14000244	MODULE: DESK/RETURN/FILE/HUTCH / BROKEN	D1
	23100034	LAPTOP: DELL LATITUDE 5330 / BROKEN	D1
	20100085	LAPTOP: DELL PRECISION 5540 / B ROKEN	D1
	11000574	SHREDDER: PAPER C425CI / BROKEN	D1
	18100275	LAPTOP: DELL LATITUDE 7389 / BROKEN	D1
	V0000041	TRUCK: CHEVROLET PICK-UP / BROKEN	D5
MAINTENANCE - 9021	11001097	GENERATOR:STANDBY DIESEL 35KW / BROKEN	D5

D1 = PARTED OUT/JUNK
D5 = SURPLUS SALES

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

C16 - Proposed Allocation Changes for 2025-2026

Description

Staff allocation documents clarify how each school, district department and division is staffed for the 2025-2026 school year. The School Board is required to take action on all staff allocation changes.

Gap Analysis

These allocation changes are required to ensure the adequate staffing of the district and schools.

Previous Outcomes

The district and schools are adequately staffed.

Expected Outcomes

Staffing will be sufficient to meet the needs of the various schools and district departments.

Strategic Plan Goal

The district ensures fiscal responsibility and equitable distribution of resources.

Recommendation

Approve staff allocation plan as submitted.

Contact

Ms. Dawn Posey, CPA, Assistant Superintendent for Business Affairs, (904) 336-6721, dawn.posey@myoneclay.net

Financial Impact

Reflected in attachment.

Review Comments

Attachments

02.05.26 - 25-26 Allocation Summary - 2025-26.pdf

DRAFT

School	Add	Delete	Allocation	Comment	Salary	Benefits	Total Cost
			2025-2026 ACTIONS				
			General Funds				
LAE - 0451	0.9		ESE Behavioral Health Assistant	To meet student needs.	$20,240	$7,106	$27,346
ROE - 0541	0.9		ESE Behavioral Health Assistant	To meet student needs.	$20,240	$7,106	$27,346
RVE - 0401		(0.9)	ESE Behavioral Health Assistant	To meet student needs.	($20,240)	($7,106)	($27,346)
WEC - 0241		(0.9)	ESE Behavioral Health Assistant	To meet student needs.	($20,240)	($7,106)	($27,346)
WES - 0491	0.9		ESE Behavioral Health Assistant	To meet student needs.	$20,240	$7,106	$27,346
CHS - 0341		(0.9)	ESE Behavioral Health Assistant	To meet student needs.	($20,240)	($7,106)	($27,346)
OHS - 0661		(0.6)	Child Care Assistant, Pre-K	Title change will provide qualified applicants.	($12,144)	($4,264)	($16,408)
OHS - 0661	0.6		Classroom Assistant, Pre-K	Title change will provide qualified applicants.	$12,144	$4,264	$16,408
					$0	**$0**	**$0**
			Federal Funds - 420				
					$0	$0	$0
				TOTAL:	**$0**	**$0**	**$0**

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

C17 - Monthly Financial Reports for December 2025

Description

Gap Analysis

Previous Outcomes

Expected Outcomes

Strategic Plan Goal

Recommendation

Contact

Financial Impact

Review Comments

Attachments

- December 2025 Property Report.pdf
- Financial Board Report Dec 2025.pdf
- Board Item $50,000 - $100,000 Contracts Signed by Superintendent.pdf

DRAFT

DECEMBER, 2025				
INVENTORY REPORT	**BEG. BAL**	**ADDITIONS**	**DELETIONS**	**BALANCE**
Furniture/Equipment	$ 28,058,563.28	$ 157,180.56	$ 55,005.05	$ 28,160,738.79
Vehicles	$ 36,120,314.18	$ 1,182,678.00	$ -	$ 37,302,992.18
Audiovisual	$ 266,973.17	$ -	$ -	$ 266,973.17
Software	$ 5,437,032.25	$ -	$ -	$ 5,437,032.25
Total Inventory	$ 69,882,882.88	$ 1,339,858.56	$ 55,005.05	$ 71,167,736.39

**Furniture Other:(120.00) credit to wash out next month as credit invoice was posted before original invoice

DRAFT

CF1610 Board Furniture Report

Begin Dates: 12/1/2025 - 12/1/2025 — 12/1/2025 - 12/31/2025

Delete Dates: 12/1/2025 - 12/31/2025

Loc	Loc Desc	Beg Bal	New	Aval Adds	Other	Refurbished	Transfer In	Transfer Out	Deletions	End Balance
0020	FL YOUTH CHALLENGE ACADEMY	28,191.93	0	0	0	0	0	0	0	28,191.93
0021	GREEN COVE SPRINGS JUNIOR HIGH	425,101.17	0	0	0	0	0	0	0	425,101.17
0071	CHARLES E BENNETT ELEMENTARY	276,660.96	0	0	0	0	0	0	0	276,660.96
0111	BANNERMAN LEARNING CENTER	229,947.38	1,329.05	0	0	0	0	0	0	231,276.43
0112	PACE CENTER FOR GIRLS	6,263.98	0	0	0	0	0	0	0	6,263.98
0113	AMI KIDS	7,461.21	0	0	0	0	0	0	0	7,461.21
0201	ORANGE PARK ELEMENTARY	267,640.19	0	0	0	0	0	0	0	267,640.19
0232	GROVE PARK ELEMENTARY	334,503.35	0	0	0	0	0	0	0	334,503.35
0241	W E CHERRY ELEMENTARY	273,936.92	0	0	0	0	4,050.00	0	0	277,986.92
0252	ORANGE PARK HIGH	1,680,035.17	84,555.28	0	0	0	0	0	0	1,764,590.45
0261	DOCTORS INLET ELEMENTARY	202,226.52	0	0	0	0	0	0	0	202,226.52
0271	MIDDLEBURG ELEMENTARY	290,969.10	0	0	0	0	0	0	0	290,969.10
0301	KEYSTONE HEIGHTS ELEMENTARY	575,423.56	0	0	0	0	7,470.42	0	2,111.35	580,782.63
0311	KEYSTONE HEIGHTS JR/SR HIGH	885,776.00	0	0	0	0	0	0	0	885,776.00
0331	S BRYAN JENNINGS ELEMENTARY	260,734.30	0	0	0	0	0	0	0	260,734.30
0341	CLAY HIGH SCHOOL	1,156,562.33	0	0	0	0	0	0	0	1,156,562.33
0351	LAKESIDE JUNIOR HIGH	479,423.99	0	0	0	0	0	0	2,341.00	477,082.99
0352	LAKESIDE ELEMENTARY	262,712.26	0	0	0	0	0	0	0	262,712.26
0361	ORANGE PARK JR HIGH	549,149.26	6,105.00	0	0	0	0	0	0	555,254.26
0371	WILKINSON JR HIGH	675,839.96	17,353.60	0	0	0	0	0	0	693,193.56
0381	MONTCLAIR ELEMENTARY	217,869.45	0	0	0	0	0	0	0	217,869.45
0391	MIDDLEBURG HIGH	1,595,512.31	3,040.00	0	0	0	0	0	1,883.12	1,596,669.19
0401	RIDGEVIEW ELEMENTARY	333,450.65	0	0	0	0	0	0	0	333,450.65
0411	CLAY HILL ELEMENTARY	316,902.05	1,378.42	0	0	0	0	0	0	318,280.47
0431	RIDGEVIEW HIGH SCHOOL	1,303,080.16	3,155.20	0	0	0	0	0	0	1,306,235.36
0451	LAKE ASBURY ELEMENTARY	221,258.17	0	0	0	0	0	0	0	221,258.17
0471	ROBERT M PATERSON ELEMENTARY	210,734.49	0	0	0	0	0	0	0	210,734.49
0481	LAKE ASBURY JUNIOR HIGH SCHOOL	1,018,692.21	2,963.81	0	0	0	32,631.48	0	0	1,054,287.50
0491	WILKINSON ELEMENTARY	456,281.36	0	0	0	0	0	0	0	456,281.36
0501	TYNES ELEMENTARY	314,058.14	0	0	0	0	0	0	0	314,058.14
0511	MCRAE ELEMENTARY	304,603.72	0	0	0	0	0	0	0	304,603.72
0521	FLEMING ISLAND ELEMENTARY	180,397.59	0	0	0	0	0	0	0	180,397.59
0531	THUNDERBOLT ELEMENTARY	213,125.34	0	0	0	0	0	0	0	213,125.34
0541	RIDEOUT ELEMENTARY	222,271.33	0	0	0	0	10,290.77	0	0	232,562.10
0551	FLEMING ISLAND HIGH SCHOOL	1,563,178.12	13,530.00	0	0	0	0	0	16,770.00	1,559,938.12
0571	SWIMMING PEN CREEK ELEMENTARY	170,412.67	0	0	0	0	0	0	0	170,412.67
0591	ARGYLE ELEMENTARY	203,086.36	0	0	0	0	0	0	0	203,086.36
0601	COPPERGATE ELEMENTARY	265,122.08	0	0	0	0	0	0	0	265,122.08
0611	OAKLEAF JUNIOR HIGH	988,075.68	0	0	0	0	0	0	0	988,075.68
0621	OAKLEAF VILLAGE ELEMENTARY	291,322.62	0	0	0	0	0	0	0	291,322.62
0631	SHADOWLAWN ELEMENTARY	234,367.95	0	0	0	0	0	0	0	234,367.95
0641	DISCOVERY OAKS ELEMENTARY	691,699.18	0	0	0	0	0	0	31,899.58	659,799.60
0651	PLANTATION OAKS ELEMENTARY	744,417.82	0	0	0	0	0	0	0	744,417.82
0661	OAKLEAF HIGH SCHOOL	1,615,865.18	13,664.08	0	0	0	0	0	0	1,629,529.26
0671	Spring Park Elementary School	752,805.12	0	0	0	0	0	0	0	752,805.12
0677	ST JOHNS CLASSICAL ACADEMY OP	1,613.20	0	0	0	0	0	0	0	1,613.20
0769	ST JOHNS COUNTRY DAY	11,345.00	0	0	0	0	0	0	0	11,345.00
0824	GRACE EPISCOPAL	1,098.69	0	0	0	0	0	0	0	1,098.69
1409	ANNUNCIATION CATHOLIC SCHOOL	1,059.00	0	0	0	0	0	0	0	1,059.00
3460	BROACH OF ORANGE PARK	1,081.99	0	0	0	0	0	0	0	1,081.99
6254	KANVAS ACADEMY	7,725.52	0	0	0	0	0	0	0	7,725.52
7005	CLAY VIRTUAL ACADEMY	21,111.30	0	0	0	0	0	0	0	21,111.30
9000	SCHOOL BOARD	16,515.41	0	0	0	0	0	0	0	16,515.41

DRAFT

9002	CAREER AND TECHNICAL EDUCATION	32,170.45	0	0	0	0	0	0	0	32,170.45
9003	INSTRUCTIONAL RESOURCES	24,733.52	0	0	0	0	0	0	0	24,733.52
9004	CLIMATE AND CULTURE	74,065.57	0	0	0	0	0	0	0	74,065.57
9005	EXCEPTIONAL STUDENT EDUCATION	202,695.18	0	0	0	0	0	0	0	202,695.18
9006	DEPT OF ELEMENTARY EDUCATION	46,137.00	0	0	0	0	0	0	0	46,137.00
9007	K12 ACADEMIC SERVICES	7,874.09	0	0	0	0	0	0	0	7,874.09
9008	ADULT COMMUNITY EDUCATION	158,198.56	1,378.42	0	0	0	0	0	0	159,576.98
9009	PROFESSIONAL DEVELOPMENT	106,673.68	0	0	0	0	0	0	0	106,673.68
9010	TRANSPORTATION	681,985.29	0	0	0	0	0	0	0	681,985.29
9015	READING AND EARLY LITERACY	29,830.11	0	0	0	0	0	0	0	29,830.11
9016	SUPERINTENDENT	37,576.97	0	0	0	0	0	0	0	37,576.97
9017	PARENT AND COMMUNITY ENGAGE	4,494.00	0	0	0	0	0	0	0	4,494.00
9020	OPERATIONS	16,012.76	0	0	0	0	0	0	0	16,012.76
9021	MAINTENANCE DEPARTMENT	745,553.76	6,799.42	0	0	0	10,920.54	0	0	763,273.72
9022	SAFETY AND SECURITY	317,179.71	0	0	0	0	1,498.00	0	0	318,677.71
9023	FACILITY PLANNING & CONSTRUCT	89,756.71	1,928.28	0	0	0	0	0	0	91,684.99
9024	CODE ENFORCEMENT	15,505.96	0	0	0	0	0	0	0	15,505.96
9030	PRINT CENTER	49,928.85	0	0	0	0	0	0	0	49,928.85
9040	INFORMATION AND TECH SERVICES	1,356,421.80	0	0	0	0	0	0	0	1,356,421.80
9050	BUSINESS AFFAIRS DIVISION	156,321.77	0	0	0	0	0	0	0	156,321.77
9060	HUMAN RESOURCES	55,774.58	0	0	0	0	0	0	0	55,774.58
9105	ESOL	11,795.16	0	0	0	0	0	0	0	11,795.16
9106	TITLE 1	19,112.47	0	0	0	0	0	0	0	19,112.47
9110	FOOD & NUTRITION SERVICES	320,033.74	0	0	0	0	0	0	0	320,033.74
9111	CURRICULUM AND INSTRUCTION	16,882.88	0	0	0	0	0	0	0	16,882.88
9113	TEACHER TRAINING CENTER FIH	14,375.78	0	0	0	0	0	0	0	14,375.78
9114	TEACHER LEARNING CENTER OPHS	10,612.45	0	0	0	0	0	0	0	10,612.45
9252	SEDNET	31,299.87	0	0	0	0	0	0	0	31,299.87
		27,991,702.07	**157,180.56**	**-**	**-**	**-**	**66,861.21**	**-**	**55,005.05**	**28,160,738.79**

DRAFT

CF1615 Board Vehicles Report

Begin Dates: 12/1/2025 - 12/31/2025 12/1/2025 - 12/31/2025

Delete Dates: 12/1/2025 - 12/31/2025

Loc	Loc Desc	Beg Bal	New	Val Add	Other	Reinstated	Transfer In	Transfer Out	Deletions	End Balance
9010	TRANSPORTATION	36,120,314.18	1,182,678.00	0	0	0	0	0	0	37,302,992.18
		36,120,314.18	1,182,678.00	-	-	-	-	-	-	37,302,992.18

DRAFT

CF1620 Board AudioVisual Report

Begin Dates:	**12/1/2025 - 12/31/2025**	**12/1/2025 - 12/31/2025**
Delete Dates:	**12/1/2025 - 12/31/2025**	

Loc	Loc Desc	Beg Bal	New	Val Add	Other	Reinstated	Transfer In	Transfer Out	Deletions	End Balance
0021	GREEN COVE SPRINGS JUNIOR HIGH	1,824.00	0	0	0	0	0	0	0	1,824.00
0111	BANNERMAN LEARNING CENTER	2,402.11	0	0	0	0	0	0	0	2,402.11
0252	ORANGE PARK HIGH	72,611.03	0	0	0	0	0	0	0	72,611.03
0301	KEYSTONE HEIGHTS ELEMENTARY	1,350.00	0	0	0	0	0	0	0	1,350.00
0311	KEYSTONE HEIGHTS JR/SR HIGH	3,056.00	0	0	0	0	0	0	0	3,056.00
0341	CLAY HIGH SCHOOL	89,511.84	0	0	0	0	0	0	0	89,511.84
0351	LAKESIDE JUNIOR HIGH	5,333.16	0	0	0	0	0	0	0	5,333.16
0361	ORANGE PARK JR HIGH	1,149.00	0	0	0	0	0	0	0	1,149.00
0391	MIDDLEBURG HIGH	18,208.40	0	0	0	0	0	0	0	18,208.40
0431	RIDGEVIEW HIGH SCHOOL	13,565.74	0	0	0	0	0	0	0	13,565.74
0451	LAKE ASBURY ELEMENTARY	7,900.00	0	0	0	0	0	0	0	7,900.00
0481	LAKE ASBURY JUNIOR HIGH SCHOOL	12,488.64	0	0	0	0	0	0	0	12,488.64
0501	TYNES ELEMENTARY	7,900.00	0	0	0	0	0	0	0	7,900.00
0521	FLEMING ISLAND ELEMENTARY	7,900.00	0	0	0	0	0	0	0	7,900.00
0551	FLEMING ISLAND HIGH SCHOOL	1,231.99	0	0	0	0	0	0	0	1,231.99
0661	OAKLEAF HIGH SCHOOL	4,855.26	0	0	0	0	0	0	0	4,855.26
0671	Spring Park Elementary School	7,900.00	0	0	0	0	0	0	0	7,900.00
9005	EXCEPTIONAL STUDENT EDUCATION	1,900.00	0	0	0	0	0	0	0	1,900.00
9010	TRANSPORTATION	5,886.00	0	0	0	0	0	0	0	5,886.00
		266,973.17	-	-	-	-	-	-	-	**266,973.17**

DRAFT

CF1625 Board Software Report

Begin Dates:		12/1/2025 - 12/31/2025	12/1/2025 - 12/31/2025
Delete Dates:		12/1/2025 - 12/31/2025	

Loc	Loc Desc	Beg Bal	New	Val Add	Other	Reinstated	Transfer In	Transfer Out	Deletions	End Balance
0341	CLAY HIGH SCHOOL	1,095.00	0	0	0	0	0	0	0	1,095.00
0431	RIDGEVIEW HIGH SCHOOL	3,450.00	0	0	0	0	0	0	0	3,450.00
0541	RIDEOUT ELEMENTARY	7,605.95	0	0	0	0	0	0	0	7,605.95
9010	TRANSPORTATION	323,119.00	0	0	0	0	0	0	0	323,119.00
9021	MAINTENANCE DEPARTMENT	13,800.00	0	0	0	0	0	0	0	13,800.00
9040	INFORMATION AND TECH SERVICES	5,048,862.30	0	0	0	0	0	0	0	5,048,862.30
9110	FOOD & NUTRITION SERVICES	39,100.00	0	0	0	0	0	0	0	39,100.00
		5,437,032.25	-	-	-	-	-	-	-	5,437,032.25

DRAFT

CLAY COUNTY SCHOOL BOARD
GENERAL FUND
STATEMENT OF REVENUE
07/01/2025 thru 12/31/2025

		Acct#	Adopted Budget	Amended Budget	Actual	% Collected
Federal Direct	Federal Impact Aid	3121	550,000.00	550,000.00	41,453.00	7.54%
	R O T C	3191	500,000.00	506,284.00	177,263.28	35.01%
Federal Direct - Total			**1,050,000.00**	**1,056,284.00**	**218,716.28**	
Fed through Local and State	Federal Through Local Revenue	3280	0.00	219,333.60	91,388.94	41.67%
	Medicaid	3202	2,000,000.00	2,000,000.00	262,000.83	13.10%
	Other Federal Thru State	3290	0.00	4,933.13	4,933.13	100.00%
Fed through Local and State - Total			**2,000,000.00**	**2,224,266.73**	**358,322.90**	
Rev from State Sources	Class Size Reduction	3355	36,766,787.00	36,766,787.00	18,383,394.00	50.00%
	CO&DS Withheld/Admin Expense	3323	24,000.00	24,000.00	0.00	0.00%
	Florida Educ Finance Program	3310	227,520,714.00	227,520,714.00	113,800,901.00	50.02%
	Miscellaneous State Revenue	3390	1,814,592.00	1,960,833.00	1,035,146.17	52.79%
	Other Misc State Revenue	3399	0.00	108,599.45	67,827.45	62.46%
	State License Tax	3343	35,000.00	35,000.00	23,523.23	67.21%
	School Recognition	3361	0.00	0.00	1,834,847.00	N/A
	Voluntary Pre-K	3370	85,000.00	85,000.00	40,282.53	47.39%
		3371	475,000.00	475,000.00	189,126.26	39.82%
	Workforce Dev CAP Grant	3316	3,956,156.25	3,956,156.25	2,028,687.50	51.28%
	Workforce Development	3315	1,154,458.00	1,100,000.00	577,224.00	52.47%
	Workforce Performance Incentiv	3317	10,000.00	10,000.00	1,603.00	16.03%
Rev from State Sources - Total			**271,841,707.25**	**272,042,089.70**	**137,982,562.14**	
Rev from Local Sources	Bus Fees Except for Schools	3491	0.00	0.00	186,114.23	N/A
	District School Taxes	3411	79,363,106.00	79,306,622.00	65,621,859.42	82.74%
	Receipt Of Food Serv Ind Cost	3499	300,000.00	300,000.00	0.00	0.00%
	Adult Gen Educ Course Fee-GED	3461	30,000.00	30,000.00	24,390.00	81.30%
	Gifts Grants & Bequests	3440	100,000.00	149,417.00	69,402.08	46.45%
	Interest Incl Profit On Inves	3430	2,000,000.00	2,000,000.00	887,244.10	44.36%
	Lost Damaged &Sale Of Textbook	3498	1,000.00	1,000.00	(648.93)	-64.89%
	Miscellaneous Local Sources	3490	3,103,146.76	3,140,892.97	1,733,929.59	55.20%
	Other Schl Class Fees	3479	30,000.00	30,000.00	43,289.08	144.30%
	Other Student Fees	3469	19,685.75	21,102.50	12,644.13	59.92%
	Other Misc Local Sources	3495	500,000.00	564,308.25	873,964.27	154.87%
	Preschool Program Fees	3471	500,000.00	500,000.00	231,783.27	46.36%
	Receipt Of Fed Indirect Cost	3494	590,000.00	590,000.00	104,299.17	17.68%
	Refund Of Prior Year's Expense	3497	100,000.00	100,000.00	1,896.25	1.90%
	Rent	3425	500,000.00	500,000.00	340,487.74	68.10%
	Tax Redemptions	3421	1,000,000.00	1,000,000.00	13,622.75	1.36%
	Transportation Services	3492	2,271.85	27,523.85	35,605.22	129.36%
Rev from Local Sources - Total			**88,139,210.36**	**88,260,866.57**	**70,179,882.37**	**79.51%**
Transfers	Interfund Transfer	3650	2,000,000.00	2,000,000.00	0.00	0.00%
	Transfer From Capital Projects	3630	10,769,980.00	12,138,753.00	342,781.00	2.82%
Transfers - Total			**12,769,980.00**	**14,138,753.00**	**342,781.00**	**2.42%**
Other Financing Sources	Addtnl Mill Contribution	3732	0.00	0.00	0.00	N/A
	Insurance Loss Recoveries	3740	5,000.00	5,000.00	0.00	0.00%
	Sale Of Equipment	3733	50,000.00	50,000.00	110,561.04	221.12%
Other Financing Sources - Total			**55,000.00**	**55,000.00**	**110,561.04**	**201.02%**
Total Revenue and Transfers			**375,855,897.61**	**377,777,260.00**	**209,192,825.73**	**55.37%**

		Acct#	Adopted Budget	Amended Budget	Actual
Fund Balance	July 1,2025		20,069,155.42	20,069,155.42	20,069,155.42
GRAND TOTAL			**395,925,053.03**	**397,846,415.42**	**229,261,981.15**

DRAFT

CLAY COUNTY SCHOOL BOARD
GENERAL FUND
STATEMENT OF EXPENDITURES AND TRANSFERS
07/01/2025 thru 12/31/2025

	Acct#	Adopted Budget	Amended Budget	Salaries	Emp Benefits	Pur Services	Eng Services	Mat Supplies	Cap Outlay	Other Transfers	Total Actual	% Expended
Basic FEFP K-12	5100	171,036,610.88	172,465,079.35	38,629,249.85	13,619,404.84	13,173,046.89	482.21	5,680,144.43	230,878.41	483,376.38	71,816,583.01	41.64%
Exceptional	5200	55,492,722.30	55,498,225.55	15,876,780.32	5,762,691.40	1,259,001.28	1,228.23	104,407.50	13,372.32	36.22	23,017,517.27	41.47%
Applied Technology	5300	13,077,420.54	13,119,141.93	2,429,343.23	873,396.59	1,149,760.43	2,410.78	217,180.78	334,864.70	23,349.82	5,030,306.33	38.34%
Adult General	5400	1,582,791.95	1,576,839.50	161,580.40	42,645.48	37,424.43	0.00	13,438.83	6,736.96	36,410.80	298,236.90	18.91%
Pre K	5500	1,392,064.11	1,399,865.16	446,227.98	181,181.48	27,444.64	0.00	8,007.51	0.00	0.00	662,861.61	47.35%
Other Instruction	5900	202,957.04	253,053.49	463,237.94	83,423.55	14,710.75	0.00	40,627.32	31,341.16	47,498.65	680,839.37	269.05%
Total Expenses - 5000 - 5999		**242,784,566.82**	**244,312,204.98**	**58,006,419.72**	**20,562,743.34**	**15,661,388.42**	**4,121.22**	**6,063,806.37**	**617,193.55**	**590,671.87**	**101,506,344.49**	**41.55%**

	Acct#	Adopted Budget	Amended Budget	Salaries	Emp Benefits	Pur Services	Eng Services	Mat Supplies	Cap Outlay	Other Transfers	Total Actual	% Expended
Pupil Personnel Services	6100	24,360,847.34	24,104,947.00	6,122,817.53	2,044,453.98	232,434.37	1,584.55	55,233.47	8,101.72	28,085.07	8,492,710.69	35.23%
Instructional Media	6200	4,226,862.12	4,243,559.00	1,128,269.33	424,413.51	155,613.44	0.00	16,356.06	54,955.19	561.00	1,780,168.53	41.95%
Inst & Curric Dev Services	6300	5,777,996.55	5,959,044.00	2,035,101.47	689,006.71	18,837.70	337.89	3,548.01	3,509.79	320.00	2,750,661.57	46.16%
Inst Staff Training Services	6400	3,722,899.90	3,807,822.00	897,874.46	269,093.40	156,999.00	0.00	452.91	0.00	25,200.20	1,349,619.97	35.44%
Instruction Related Technology	6500	6,799,711.50	6,799,711.50	1,159,099.73	391,640.55	2,430,877.20	0.00	14,397.97	32,594.48	870.00	4,029,479.93	59.26%
Board	7100	2,592,580.80	2,592,580.80	142,249.14	84,602.50	2,229,261.26	0.00	543.04	0.00	23,765.00	2,480,420.94	95.67%
General Administration	7200	628,784.24	629,784.24	182,364.05	93,416.13	8,178.09	152.20	1,710.30	0.00	26,196.00	312,016.77	49.54%
School Administration	7300	18,469,998.64	18,513,745.00	7,017,986.94	2,246,382.61	23,603.59	0.00	62,345.18	31,359.50	13,630.04	9,395,307.86	50.75%
Facilities Aquisition & Const	7400	5,733,550.00	7,136,272.00	574,180.14	176,734.99	479,973.04	2,878.69	2,139.87	667,453.03	571,846.72	2,475,206.48	34.68%
Fiscal Services	7500	2,284,740.92	2,284,740.92	630,563.46	203,837.32	19,869.51	0.00	8,878.86	0.00	15,177.92	878,327.07	38.44%
Food Services	7600	107,319.00	107,502.11	91,504.42	11,086.87	0.00	0.00	0.00	0.00	0.00	102,591.29	95.43%
Central Services	7700	4,392,568.00	4,398,044.00	1,237,930.47	399,031.03	185,634.56	1,213.70	28,377.93	13,877.05	17,750.06	1,883,814.80	42.83%
Pupil Transportation Services	7800	16,425,218.00	17,050,581.00	5,147,015.27	1,619,605.69	346,060.44	703,316.72	445,291.33	93,328.65	1,429.97	8,356,048.07	49.01%
Operation Of Plant	7900	24,268,133.00	24,637,503.00	3,841,120.39	1,394,002.18	2,875,419.92	2,896,105.99	388,442.88	132,868.46	20.77	11,527,980.59	46.79%
Maintenance Of Plant	8100	9,851,420.00	9,851,421.00	1,892,839.78	668,593.92	1,019,258.53	57,697.19	540,759.46	68,674.04	3,921.33	4,251,744.25	43.16%
Administrative Technology Svcs	8200	1,635,875.73	1,635,875.73	651,473.41	196,738.02	3,314.76	4,363.19	5,619.76	0.00	160.94	861,670.08	52.67%
Community Services	9100	316,161.51	357,922.00	103,253.73	39,176.05	5,664.05	0.00	15,594.92	(40.64)	7,970.60	171,618.71	47.95%
Transfers	9700	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	N/A
Total Expenses - 6000-9999		**131,594,667.25**	**134,111,055.30**	**32,855,643.72**	**10,951,815.46**	**10,190,999.46**	**3,667,650.12**	**1,589,691.95**	**1,106,681.27**	**736,905.62**	**61,099,387.60**	**45.56%**
Total Expenses :		**374,379,234.07**	**378,423,260.28**	**90,862,063.44**	**31,514,558.8**	**25,852,387.88**	**3,671,771.34**	**7,653,498.320**	**1,723,874.82**	**1,327,577.49**	**162,605,732.09**	**42.97%**
Total Other Financing		**875,738.96**	**875,738.96**									

BeginningFund Balance	7/1/2025	20,069,155.42	20,069,155.42								20,069,155.42	
Fund Balance Contribution	6/30/2026	600,924.58	(1,521,739.24)								46,587,093.64	
Projected Ending Fund Balance	6/30/2026	**20,670,080.00**	**18,547,416.18**								**66,656,249.06**	

Grand Total		**395,925,053.03**	**397,846,415.42**									

DRAFT

CLAY COUNTY SCHOOL BOARD
GENERAL FUND - Additional Millage Fund
STATEMENT OF REVENUE
07/01/2025 thru 12/31/2025

		Acct#	Adopted Budget	Amended Budget	Actual	% Collected
Local Sources	District School Taxes	3411	21,040,061.00	21,040,061.00	17,049,157.09	81.03%
Local Sources	Tax Redemptions	3421	0.00	0.00	1,731.80	N/A
Local Sources - Total			**21,040,061.00**	**21,040,061.00**	**17,050,888.89**	
Fund Balance, July 1, 2025	Fund Balance	2750	13,210,798.76	13,210,798.76	13,210,798.69	100.00%
Fund Balance - Total			**13,210,798.76**	**13,210,798.76**	**13,210,798.69**	
Grand Total			**34,250,859.76**	**34,250,859.76**	**30,261,687.58**	

DRAFT

CLAY COUNTY SCHOOL BOARD
GENERAL FUND - Additional Millage Fund
STATEMENT OF EXPENDITURES AND TRANSFERS
07/01/2025 thru 12/31/2025

Expense

	Acct#	District Summary Budget	Amended Budget	Salaries	Emp Benefits	Pur Services	Eng Services	Mat Supplies	Cap Outlay	Other Trns	Total Actual	% Expended
Facilities Aquisition & Const	7400	7,297,235.90	7,297,235.93	0.00	0.00	0.00	0.00	0.00	3,324,769.70	517,140.70	3,841,910.40	52.65%
Central Services	7700	12,000.00	12,000.00	0.00	0.00	787.94	0.00	0.00	0.00	0.00	787.94	6.57%
Pupil Transportation Services	7800	109,736.60	109,736.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Operation Of Plant	7900	10,441,377.64	10,441,377.61	977,562.82	318,042.99	4,661,482.78	5,110.70	10,994.21	758.58	4,363.16	5,978,315.24	57.26%
Maintenance Of Plant	8100	220,933.86	220,933.86	78,985.09	30,440.02	0.00	0.00	0.00	0.00	0.00	109,425.11	49.53%
Transfer Of Funds	9700	2,000,000.00	2,000,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expenses		**20,081,284.00**	**20,081,284.00**	**1,056,547.91**	**348,483.01**	**4,662,270.72**	**5,110.70**	**10,994.21**	**3,325,528.28**	**521,503.86**	**9,930,438.69**	**49.45%**
Beginning Fund Balance	7/1/2025	13,210,798.76	13,210,798.76								13,210,798.69	
Fund Balance Contribution	6/30/2026	958,777.00	958,777.00								7,120,450.20	
Projected Ending Fund Balance	6/30/2026	**14,169,575.76**	**14,169,575.76**								**20,331,248.89**	
Grand Total		**34,250,859.76**	**34,250,859.76**									

DRAFT

CLAY COUNTY SCHOOL BOARD
DEBT SERVICE FUND
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2025 thru 12/31/2025

Revenues and Transfers

Local Sources

	Acct#	Adopted Budget	Amended Budget	Actual	% Collected
Interest Incl Profit On Inves	3430	1,000.00	1,000.00	8,527.16	852.72%
Total Interest Incl Profit On Inves		**1,000.00**	**1,000.00**	**8,527.16**	**531.18%**

State Sources

Racing Commission Funds	3341	225,575.00	225,575.00	0.00	0.00%
Total Racing Commission Funds		**225,575.00**	**225,575.00**	**0.00**	**0.00%**

Transfers

Transfer From Capital Projects	3630	6,222,559.42	6,222,559.42	0.00	0.00%
Total Transfer From Capital Projects		**6,222,559.42**	**6,222,559.42**	**0.00**	
Total REVENUE AND TRANSFERS		**6,449,134.42**	**6,449,134.42**	**8,527.16**	**0.08%**
Total FUND BALANCE July 1, 2025		**436,731.64**	**436,731.64**	**436,731.64**	
GRAND TOTAL		**6,885,866.06**	**6,885,866.06**	**445,258.80**	

EXPENDITURES

Debt Service

	Acct#	Adopted Budget	Amended Budget	Actual	% Expended
Redempt Of Prnc	710	4,068,330.71	4,068,330.71	0.00	0.00%
Interest	720	2,365,803.71	2,365,803.71	30,787.50	1.30%
Dues And Fees	730	5,000.00	5,000.00	3,000.00	60.00%
Total Debt Service		**6,439,134.42**	**6,439,134.42**	**33,787.50**	**0.52%**
Total EXPENDITURES		**6,439,134.42**	**6,439,134.42**	**33,787.50**	**0.52%**

Fund Balance

	Acct#	Adopted	Amended Budget	Actual
Fund Balance, July 1, 2025	7/1/2025	436,731.64	436,731.64	436,731.64
Fund Balance Contribution	6/30/2026	10,000.00	10,000.00	(25,260.34)
Projected Ending Fund Balance	6/30/2026	446,731.64	446,731.64	411,471.30
GRAND TOTAL		**6,885,866.06**	**6,885,866.06**	

DRAFT

CLAY COUNTY SCHOOL BOARD
CAPITAL IMPROVEMENTS FUNDS
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2025 thru 12/31/2025

REVENUE AND TRANSFERS

State Sources

	Acct #	Adopted Budget	Amended Budget	Actual	% Collected
CO & DS Distributd To District	3321	1,600,000.00	1,600,000.00		0.00%
Interest On Undistrib CO & DS	3325	46,500.00	46,500.00	0.00	0.00%
Miscellaneous State Revenue	3390	0.00	0.00	51,209.14	0.00%
Charter Sch Capital Ou Revenue	3397	0.00	1,368,773.00	571,510.00	41.75%
Total State Sources		**1,646,500.00**	**3,015,273.00**	**622,719.14**	

Local Sources

	Acct #	Adopted Budget	Amended Budget	Actual	% Collected
District Local Cap Improv Taxs	3413	31,560,212.00	31,560,212.00	26,095,650.58	82.69%
Local Sales Taxes	3418	20,000,000.00	20,000,000.00	7,588,208.56	37.94%
Tax Redemptions	3421	0.00	0.00	4,713.15	0.00%
Interest Incl Profit On Inves	3430	675,000.00	688,000.00	372,841.58	54.19%
Miscellaneous Local Sources	3490	0.00	0.00	576,211.95	0.00%
Impact Fees	3496	9,500,000.00	9,500,000.00	6,794,198.58	71.52%
Total Local Sources		**61,735,212.00**	**61,748,212.00**	**41,431,824.40**	67.10%
Total REVENUE AND TRANSFERS		**63,381,712.00**	**64,763,485.00**	**42,054,543.54**	**64.94%**
Total Fund Balance July 1, 2025		**58,518,315.76**	**58,518,315.76**	**58,518,315.76**	
GRAND TOTAL		**121,900,027.76**	**123,281,800.76**	**100,572,859.30**	**81.58%**

EXPENDITURES

	Acct #	Adopted Budget	Amended Budget	Actual	% Expended
Redemption Of Principal	710	312,520.00	0.00	0.00	N/A
Interest	720	766.74	766.74	0.00	0.00%
Dues And Fees	730	0.00	0.00	0.00	N/A
Total Debt Service		**313,286.74**	**766.74**	**0.00**	

General Support Srvc

	Acct #	Adopted Budget	Amended Budget	Actual	% Expended
Buildings & Fixed Equipment	630	31,320,020.59	31,320,020.59	9,754,252.04	31.14%
Direct Purchases, Buildings	631	3,945,601.67	3,945,601.67	860,419.41	21.81%
Equipment $1000 & Over	641	565,274.42	565,274.42	415,274.32	73.46%
Equipment Less Than $1000	642	1,118,600.56	1,118,600.56	913,100.56	81.63%
Comp Hdw $1000 & Over	643	88,493.44	88,493.44	88,493.44	100.00%
Comp Hdw < $1000	644	231,057.47	231,057.47	231,057.47	100.00%
Tech Rel Fix/Equip > $1000	648	200,000.00	200,000.00	0.00	0.00%
Tech Rel FFE < $1000	649	250,781.53	250,781.53	781.53	0.31%
School Buses	651	6,976,612.93	6,976,612.93	4,575,769.35	65.59%
Land	660	1,000.00	1,000.00	0.00	0.00%
Cap Imp Other than Bldgs	671	4,626,190.53	4,626,190.53	669,230.11	14.47%
Non-Capitalized Improvement	672	3,793,001.40	3,793,001.40	617,613.61	16.28%
Direct Purchase Capitalized	673	1,964,056.77	1,964,056.77	46,251.00	2.35%
Capitalized Remodeling	681	24,063,601.72	24,063,601.72	6,038,282.60	25.09%
Non-Cap Remodeling/Renovations	682	15,575,968.75	15,575,968.75	4,715,984.86	30.28%
Direct Purch-Capitlizd Remodel	683	4,707,193.65	4,707,193.65	693,857.32	14.74%
Dir Purch-Non-Cap Remodel	684	715,901.27	715,901.27	349,518.86	48.82%
Software $1000 & Over	691	0.00	312,520.00	289,391.06	92.60%
CHARTER LCIF	793	1,005,953.36	1,005,953.36	0.00	0.00%
CHARTER Capital SALES TAX	795	1,140,000.00	1,140,000.00	461,258.28	40.46%
Total General Support Srvc		**102,289,310.06**	**102,601,830.06**	**30,720,535.82**	29.94%

Transfer Of Funds

	Acct #	Adopted Budget	Amended Budget	Actual	% Expended
Transfer To General Fund	910	10,769,980.00	10,769,980.00	342,781.00	3.18%
Transfers To Debt Service Fund	920	6,222,559.42	6,222,559.42	0.00	0.00%
Total Transfer Of Funds		**16,992,539.42**	**16,992,539.42**	**342,781.00**	
Total EXPENDITURES		**119,595,136.22**	**119,595,136.22**	**31,063,316.82**	**25.97%**

Fund Balance

	Acct #	Adopted Budget	Amended Budget	Actual
Fund Balance, July 1, 2025	7/1/2025	58,518,315.76	58,518,315.76	58,518,315.76
Fund Balance Contribution	6/30/2026	(56,213,424.22)	(54,831,651.22)	10,991,226.72
Projected Ending Fund Balance	6/30/2026	2,304,891.54	3,686,664.54	69,509,542.48
GRAND TOTAL		**121,900,027.76**	**123,281,800.76**	

DRAFT

CLAY COUNTY SCHOOL BOARD
SPECIAL REVENUE FUNDS - FOOD SERVICES
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2025 thru 12/31/2025

REVENUE AND TRANSFERS

Fed through Local and State

	ACCT#	Adopted Budget	Amended Budget	Actual	% Collected
School Lunch Reimbursement	3261	12,431,765.50	12,431,765.50	4,575,353.20	36.80%
School Breakfast Reimbursement	3262	3,006,300.00	3,006,300.00	612,197.88	20.36%
After School Snack Reimb	3263	0.00	0.00	2,589.30	N/A
U S D A Donated Commoditi	3265	1,600,000.00	0.00	0.00	N/A
Cash in Lieu of Donated Foods	3266	0.00	0.00	0.00	N/A
Summer Food Service Program	3267	100,000.00	100,000.00	78,624.04	78.62%
Total Fed through Local and State		**17,138,065.50**	**15,538,065.50**	**5,268,764.42**	33.91%

Other Financing Sources

	ACCT#	Adopted Budget	Amended Budget	Actual	% Collected
Sale Of Equipment	3733	0.00	0.00	35,000.00	N/A
Total Other Financing Sources		**0.00**	**0.00**	**35,000.00**	

Rev from Local Sources

	ACCT#	Adopted Budget	Amended Budget	Actual	% Collected
Interest Incl Profit On Inves	3430	150,000.00	150,000.00	79,214.86	52.81%
Gifts Grants & Bequests	3440	0.00	0.00	0.00	N/A
Student Lunches	3451	2,767,750.00	2,767,750.00	1,087,925.40	39.31%
Student Breakfasts	3452	338,750.00	338,750.00	110,605.10	32.65%
Adult Breakfasts/Lunches	3453	130,000.00	130,000.00	527.75	0.41%
Student A La Carte	3454	2,000,000.00	2,000,000.00	869,532.67	43.48%
Miscellaneous Local Sources	3490	5,000.00	5,000.00	2,302.16	46.04%
Total Rev from Local Sources		**5,391,500.00**	**5,391,500.00**	**2,150,107.94**	39.88%

Rev from State Sources

	ACCT#	Adopted Budget	Amended Budget	Actual	% Collected
School Breakfast Supplement	3337	60,000.00	60,000.00	34,824.00	58.04%
School Lunch Supplement	3338	85,000.00	85,000.00	47,176.00	55.50%
Total Rev from State Sources		**145,000.00**	**145,000.00**	**82,000.00**	
TOTAL REVENUE AND TRANSFERS		**22,674,565.50**	**21,074,565.50**	**7,535,872.36**	**35.76%**
Fund Balance July 1,2025		**9,183,583.77**	**9,183,583.77**	**9,183,583.77**	
GRAND TOTAL		**31,858,149.27**	**30,258,149.27**	**16,719,456.13**	55.26%

EXPENDITURES

	ACCT#	Adopted Budget	Amended Budget	Actual	% Expended
Administrator	110	2,145,285.03	2,145,285.03	984,653.29	45.90%
Other Support	160	5,212,709.15	5,212,709.15	2,660,345.86	51.04%
Retirement	210	1,071,664.41	1,071,664.41	525,388.94	49.03%
Social Security	220	560,118.50	560,118.50	270,170.24	48.23%
Group Insurance	230	1,101,493.00	1,101,493.00	546,408.30	49.61%
Workmans Comp	240	57,281.88	57,281.88	53,025.70	92.57%
Pro & Tech Serv	310	0.00	0.00	5,800.00	N/A

DRAFT

Prof Srvcs - Su	313	100,500.00	100,500.00	34,692.50	34.52%
Travel-In cnty	331	6,500.00	6,500.00	593.74	9.13%
Travel-Out Cnty	332	2,500.00	2,500.00	190.13	7.61%
Trvl-Out State	333	2,500.00	2,500.00	0.00	0.00%
Travel-Reg Fees	334	500.00	500.00	245.00	49.00%
Repairs And Mai	350	26,010.00	26,010.00	2,915.98	11.21%
Rentals	360	5,000.00	5,000.00	0.00	0.00%
Leases	367	4,000.00	4,000.00	1,215.10	30.38%
Tech Rentals	369	44,000.00	44,000.00	42,205.51	95.92%
Stamps	371	15,000.00	15,000.00	9,250.00	61.67%
Cell Phones	378	1,500.00	1,500.00	374.42	24.96%
Othr Purch Srvc	390	85,741.99	85,741.99	25,040.09	29.20%
Printing	391	15,000.00	15,000.00	4,720.05	31.47%
Bottled Gas	420	4,000.00	4,000.00	0.00	0.00%
Electricity	430	181,400.00	181,400.00	29,568.18	16.30%
Gasoline	450	9,000.00	9,000.00	4,101.92	45.58%
Diesel Fuel	460	4,000.00	4,000.00	712.30	17.81%
Supplies	510	735,430.21	735,430.21	345,044.88	46.92%
TonerType Fee	515	17,292.05	17,292.05	2,384.95	13.79%
Tech Supplies	519	800.00	800.00	119.85	14.98%
Oil & Grease	540	1,000.00	1,000.00	40.16	4.02%
Repair Parts	550	3,500.00	3,500.00	1,635.54	46.73%
Tires & Tubes	560	2,000.00	2,000.00	807.88	40.39%
Food	570	9,212,058.33	9,212,058.33	4,224,320.30	45.86%
Commodities	580	1,600,000.00	1,600,000.00	0.00	0.00%
AV Mat L/T $1000	622	500.00	500.00	0.00	0.00%
Equip $1000 Over	641	150,000.00	150,000.00	12,668.60	8.45%
Equip L/T $1000	642	10,000.00	10,000.00	7,395.88	73.96%
Comp Hdw > $1000	643	5,000.00	5,000.00	0.00	0.00%
Cptr Hdwr <$1000	644	50,000.00	50,000.00	8,108.80	16.22%
TechRel FFE<1000	649	100.00	100.00	0.00	0.00%
Cap Remodlg	681	251,545.00	251,545.00	101,545.00	40.37%
Dues And Fees	730	30,196.00	30,196.00	30,950.33	102.50%
Misc Expense	790	500,000.00	500,000.00	0.00	0.00%
Total		**23,225,125.55**	**23,225,125.55**	**9,936,639.42**	42.78%

Fund Balance

	ACCT#	Adopted Budget	Amended Budget	Actual
Fund Balance, July 1, 2025		9,183,583.77	9,183,583.77	9,183,583.77
Fund Balance Contribution	6/30/2026	(550,560.05)	(2,150,560.05)	(2,400,767.06)
Projected Ending Fund Balance	6/30/2026	8,633,023.72	7,033,023.72	6,782,816.71
GRAND TOTAL		**31,858,149.27**	**30,258,149.27**	

DRAFT

CLAY COUNTY SCHOOL BOARD
SPECIAL REVENUE FUNDS - OTHER
STATEMENT OF REVENUE
07/01/2025 thru 12/31/2025

		Acct#	Adopted Budget	Amended Budget	Actual	% Collected
Fed through Local and State	Career And Technical Education	3201	367,631.46	367,631.00	59,913.64	16.30%
	Adult General Education	3221	451,859.09	451,859.00	69,581.55	15.40%
	English Literacy And Civics Ed	3222	38,958.00	38,958.00	0.00	0.00%
	Title II	3226	5,945.00	1,059,289.00	150,136.40	14.17%
	I D E A	3230	9,739,772.86	11,534,704.00	1,588,912.67	13.78%
	Title I - Elem & Secondary Edu	3240	5,919,585.58	5,968,593.00	747,572.64	12.53%
	Title III	3241	7,585.88	48,446.00	103,808.10	214.28%
	Title IV	3242	309,711.02	461,749.00	82,253.49	17.81%
	Other Federal Thru State	3290	172,904.83	172,905.00	15,889.10	9.19%
Fed through Local and State	**- Total**		**17,013,953.72**	**20,104,134.00**	**2,818,067.59**	14.02%
Transfers	Transfer From General Fund	3610	875,738.96	473,256.45	0.00	0.00%
Transfers	**- Total**		**875,738.96**	**473,256.45**	**0.00**	0.00%
Total Revenues and Transfer			**17,889,692.68**	**20,577,390.45**	**2,818,067.59**	
GRAND Total			**17,889,692.68**	**20,577,390.45**	**2,818,067.59**	

DRAFT

CLAY COUNTY SCHOOL BOARD
SPECIAL REVENUE FUNDS - OTHER
STATEMENT OF EXPENDITURES AND TRANSFERS
07/01/2025 thru 12/31/2025

	Acct#	Adopted Budget	Amended Budget	Salaried	Emp Benefits	Pur Services	Eng Services	Mat Supplies	Cap Outlay	Other Transfers	Total Actual	% Expended
Basic FEFP K-12	5100	5,619,651.37	5,476,911.70	1,242,810.89	467,847.03	203,828.95	0.00	70,741.63	202,696.62	14,949.50	2,202,874.62	40.22%
Exceptional	5200	5,172,638.93	5,947,614.75	1,721,394.09	639,063.76	52,280.25	0.00	1,496.07	8,824.75	0.00	2,423,058.92	40.74%
Applied Technology	5300	321,682.46	321,682.46	0.00	0.00	0.00	0.00	9,450.49	68,894.01	13,370.00	91,714.50	28.51%
Adult General	5400	289,460.09	289,460.09	69,086.16	24,557.33	0.00	0.00	582.23	0.00	2,520.00	96,745.72	33.42%
Other Instruction	5900	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expense for 5000		**11,403,432.85**	**12,035,669.00**	**3,033,291.14**	**1,131,468.12**	**256,109.20**	**0.00**	**82,270.42**	**280,415.38**	**30,839.50**	**4,814,393.76**	**40.00%**

	Acct#	Adopted Budget	Amended Budget	Salaried	Emp Benefits	Pur Services	Eng Services	Mat Supplies	Cap Outlay	Other Transfers	Total Actual	% Expended
Pupil Personnel Services	6100	1,795,915.54	1,958,459.00	569,772.95	203,954.13	62,197.72	0.00	20,317.56	0.00	0.00	856,242.36	43.72%
Inst & Curric Dev Services	6300	3,514,658.00	3,859,884.00	984,160.99	336,739.10	2,583.51	0.00	0.00	0.00	3,250.00	1,326,733.60	34.37%
Inst Staff Training Services	6400	1,113,207.51	2,291,292.00	432,174.26	125,033.24	105,175.78	0.00	7,819.46	7,438.60	1,957.00	679,598.34	29.66%
General Administration	7200	27,610.43	713,415.00	0.00	0.00	0.00	0.00	0.00	0.00	104,299.17	104,299.17	14.62%
Central Services	7700	1,374.00	48,752.83	4,597.50	416.29	1,374.00	0.00	0.00	0.00	0.00	6,387.79	13.10%
Pupil Transportation Services	7800	33,494.35	33,494.35	0.00	0.00	2,848.43	0.00	0.00	0.00	0.00	2,848.43	8.50%
Total Expenses for - 6000-9999		**6,486,259.83**	**8,905,297.18**	**1,990,705.70**	**666,142.76**	**174,179.44**	**0.00**	**28,137.02**	**7,438.60**	**109,506.17**	**2,976,109.69**	**33.42%**
Grand Total Expenses		**17,889,692.68**	**20,940,966.18**	**5,023,996.84**	**1,797,610.88**	**430,288.64**	**0.00**	**110,407.44**	**287,853.98**	**140,345.67**	**7,790,503.45**	**37.20%**

DRAFT

CLAY COUNTY SCHOOL BOARD
PROPERTY AND CASUALTY SPECIAL INSURANCE FUND 711
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2025 thru 12/31/2025

Local Sources

	ACCT#	Adopted Budget	Amended Budget	Actual	% Collected
Interest Incl Profit On Inves	3430	150,000.00	150,000.00	39,723.74	26.48%
Charges for Services	3481	3,200,000.00	3,200,000.00	1,470,995.19	0.00%
Operating Revenue	3489	3,200.00	3,200.00	108,426.74	3,388.34%
Refund of Prior Year's Expense	3497	0.00	0.00	0.00	0.00%
Local Sources - Total		**3,353,200.00**	**3,353,200.00**	**1,619,145.67**	**48.29%**
Total REVENUE AND TRANSFERS		**3,353,200.00**	**3,353,200.00**	**1,619,145.67**	**48.29%**
Total Fund Balance July 1, 2025		**776,218.58**	**776,218.58**	**776,218.58**	
GRAND TOTAL		**4,129,418.58**	**4,129,418.58**	**2,395,364.25**	

EXPENDITURES

	ACCT#	Adopted Budget	Amended Budget	Actual	% Expended
Ins & Bond Prem	320	521,345.00	0.00	0.00	0.00%
Liability Insurance	321	750,000.00	0.00	0.00	0.00%
Pro & Tech Serv	310	175,501.50	0.00	25,501.50	0.00%
Workmans Comp	240	1,600,000.00	0.00	0.00	0.00%
Admin Fees	774	0.00	175,501.50	44,247.37	25.21%
Claims Exp	770	0.00	1,600,000.00	548,781.68	34.30%
Excess Insurance	772	0.00	521,345.00	3,329	0.64%
Liability Exp	771	0.00	750,000.00	488,560	65.14%
Total Internal Service Proprietary		**3,046,846.50**	**3,046,846.50**	**1,110,419.55**	**36.44%**

Fund Balance

	ACCT#	Adopted Budget	Amended Budget	Actual
Fund Balance, July 1, 2025	7/1/2025	776,218.58	776,218.58	776,218.58
Fund Balance Contribution	6/30/2026	306,353.50	306,353.50	508,726.12
Projected Ending Fund Balance	6/30/2026	1,082,572.08	1,082,572.08	1,284,944.70
GRAND TOTAL		**4,129,418.58**	**4,129,418.58**	

DRAFT

CLAY COUNTY SCHOOL BOARD
HEALTH SELF INSURANCE FUND 712
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2025 thru 12/31/2025

Local Sources

	ACCT#	Adopted Budget	Amended Budget	Actual	% Collected
Interest Incl Profit On Inves	3430	40,000.00	40,000.00	12,566.76	31.42%
Charges for Services	3481	36,500,000.00	36,500,000.00	13,936,859.68	38.18%
Operating Revenue	3489	5,000,000.00	5,000,000.00	3,318,242.92	66.36%
Misc Local Resources	3495	200,000.00	200,000.00	364,555.21	182.28%
Refund of Prior Year's Expense	3497	0.00	0.00	91,477.43	0.00%
3400 - Total		**41,740,000.00**	**41,740,000.00**	**17,723,702.00**	**42.46%**
Total REVENUE AND TRANSFERS		**41,740,000.00**	**41,740,000.00**	**17,723,702.00**	**42.46%**
Fund Balance July 1,2025		**5,446,056.19**	**5,446,056.19**	**5,446,056.19**	
GRAND TOTAL		**47,186,056.19**	**47,186,056.19**	**23,169,758.19**	

EXPENDITURES

	ACCT#	Adopted Budget	Amended Budget	Actual	% Expended
Administrator	110	75,688.84	75,688.84	39,170.88	51.75%
Other Support	160	36,699.00	36,699.00	11,819.88	32.21%
Retirement	210	15,412.35	15,412.35	7,153.98	46.42%
Social Security	220	8,403.75	8,403.75	3,832.97	45.61%
Group Insurance	230	16,859.00	16,859.00	3,519.01	20.87%
Workmans Comp	240	0.00	0.00	744.34	0.00%
Pro & Tech Serv	310	2,641,911.00	152,000.00	36,437.00	23.97%
Ins & Bond Prem	320	1,800,000.00	0.00	0.00	N/A
Medical Insur Cl	322	22,800,000.00	0.00	0.00	N/A
Pharmacy Prescrip	323	12,700,000.00	0.00	0.00	N/A
Travel-Out Cnty	332	2,000.00	2,000.00	1,653.55	82.68%
Travel-Reg Fees	334	2,000.00	2,000.00	1,125.00	56.25%
Repairs And Mai	350	500.00	500.00	0.00	0.00%
Unassigned MultiYr TechRental	366	0.00	6,600.00	0.00	0.00%
Stamps	371	3,600.00	4,985.18	4,985.18	100.00%
Cell Phones	378	500.00	500.00	187.21	37.44%
Othr Purch Srvc	390	77,000.00	28,722.99	19,078.70	66.42%
Printing	391	100.00	100.00	0.00	0.00%
Gasoline	450	1,000.00	1,000.00	301.05	30.11%
Supplies	510	9,300.00	13,500.00	21,603.67	160.03%
Tech Supplies	519	0.00	172.70	172.70	100.00%
Equip $1000 Over	641	0.00	26,335.85	0.00	0.00%
Equip L/T $1000	642	1,000.00	6,715.26	1,984.96	29.56%
Comp Hdw > $1000	643	0.00	4,358.80	4,238.80	97.25%
Cptr Hdwr <$1000	644	0.00	564.86	564.86	100.00%
Tech Rel FFE < $1000	649	0.00	329.54	0.00	0.00%
Dues And Fees	730	825.00	825.00	32,132.21	3,894.81%
Claims Exp	770	0.00	22,798,614.82	12,212,296.57	53.57%
Excess Insurance	772	0.00	1,800,000.00	1,082,930.93	60.16%
Pharmacy Claims	773	0.00	12,700,000.00	6,909,255.21	54.40%
Admin Fees	774	0.00	2,489,911.00	1,442,131.77	57.92%
Total General Support Srvc		**40,192,798.94**	**40,192,798.94**	**21,837,320.43**	**54.33%**
Total Internal Service Proprietary		**40,192,798.94**	**40,192,798.94**	**21,837,320.43**	**54.33%**

Fund Balance

	ACCT#	Adopted Budget	Amended Budget	Actual
Fund Balance, July 1, 2025	7/1/2025	5,446,056.19	5,446,056.19	5,446,056.17
Fund Balance Contribution	6/30/2026	1,547,201.06	1,547,201.06	(4,113,618.43)
Projected Ending Fund Balance	6/30/2026	6,993,257.25	6,993,257.25	1,332,437.74
GRAND TOTAL		**47,186,056.19**	**47,186,056.19**	

DRAFT

$50,000 - $100,000 Contracts "Signed" by Superintendent for BAD monthly BOARD Financial Report
All applicable Contracts prior to Contract #260062 have been added to the list.

CONTRACT #	SUBMITTED BY	DEPT	COST	PO #	VENDOR	FUNDING SOURCE	FUNDING SOURCE
260039	K Guilfoyle	9004	$95,000.00	Pending PO	Oregon Evaluations, LLC	General Fund - Mental Health	100-6100310-9004-1175-0000-000-0
260011	J Shepard	9009	$75,195.47	No PO Direct Billing	UNF Resident Clinical Faculty MOU	General Fund - SchImp-Sprint	100-6400130-90009-1240-0000-000-0
260050	T Pickett	9007	3 year NTE $167,000.00 $55,631per year	P2603229	Embry-Riddle - 260005 Amendment 1 (Price Reduction)	General Fund - Dual Enrollment	100-5100730-9007-1385-0000-000-0
260059	School Board	9000	$60,000.00	P2604893	Southern Group of FL	General Fund	100-7100310-9000-0000-0000-000-0

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

C18 - Budget Amendment Report for December 31, 2025

Description

Florida State Board of Education Administrative Rule 6A-1.006 requires that the School Board approve amendments to the district school budget whenever the function and object amounts in the accounts prescribed by the State Board form are changed from the original budget approved by the School Board. The Budget Amendments are procedurally necessary to update our budget to reflect changes as outlined in the attached statements.

Gap Analysis

The monthly budget amendment show compliance to the district's amended budget as of the month end reported and meet State and School Board financial reporting requirements.

Previous Outcomes

Reported as per Florida State Board of Education Administrative Rule 6A-1.006.

Expected Outcomes

The monthly budget amendment is provided to meet the stewardship responsibilities of the district for reporting and accountability of the district's budget.

Strategic Plan Goal

Goal 5: Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approval of the Budget Amendments for Decemeber 2025 as presented.

Contact

Dawn Posey, Assistant Superintendent for Business Affairs

Financial Impact

See attached statements for a complete analysis of the financial impact.

Review Comments

Attachments

December 2025 Budget Amendment Stmt.pdf

DRAFT

CLAY COUNTY DISTRICT SCHOOLS

900 WALNUT STREET, GREEN COVE SPRINGS, FL 32043
P (904) 336-6500 W oneclay.net

SUPERINTENDENT OF SCHOOLS
David S. Broskie

BOARD MEMBERS:
Erin Skipper, District 1
Robert Alvero, District 2
Beth Clark, District 3
Michele Hanson, District 4
Ashley Gilhousen, District 5

CLAY COUNTY SCHOOLS RESOLUTION TO AMEND DISTRICT BUDGET FISCAL YEAR 2025-2026 For month ending December 31, 2025

Florida State Board of Education Administrative Rule 6A-1.006 requires that the School Board approve amendments to the district school budget whenever the function and object amounts in the accounts prescribed by the State Board form are changed from the original budget approved by the School Board. The Budget Amendments are procedurally necessary to update our budget to reflect changes outlined in the attached statements.

FUND	DESCRIPTION
GENERAL FUND (100)	THE GENERAL FUND IS THE LARGEST FUND WITHIN THE ACCOUNTING STRUCTURE OF THE SCHOOL DISTRICT. THIS FUND IS USED TO REPORT THE DISTRICT'S DAILY, MONTHLY AND ANNUAL FINANCIAL OPERATIONS OF THE SCHOOLS AND DISTRICT OFFICE.
GENERAL FUND VOTED MILLAGE (105)	THE VOTED MILLAGE FUND ARE FUNDS APPROVED BY THE CLAY COUNTY VOTERS TO SUPPORT SAFETY AND SECURITY AND OTHER OPERATIONAL EXPENDITURES.
DEBT SERVICE (2XX)	DEBT SERVICE FUNDS ARE USED TO ACCOUNT FOR AND REPORT FINANCIAL RESOURCES THAT ARE RESTRICTED, COMMITTED, OR ASSIGNED TO EXPENDITURES FOR THE DISTRICT'S PRINCIPAL AND INTEREST PAYMENTS FOR ITS OUTSTANDING DEBT.
CAPITAL PROJECTS FUND(3XX)	CAPITAL PROJECT FUNDS ARE USED TO ACCOUNT FOR AND REPORT FINANCIAL RESOURCES THAT ARE RESTRICTED, COMMITTED, OR ASSIGNED TO EXPENDITURES FOR MAJOR CAPITAL OUTLAYS, INCLUDING THE ACQUISITION OR CONSTRUCTION OF CAPITAL FACILITIES AND THEIR CAPITAL ASSETS.
SPECIAL REVENUE FOOD SERVICE (410)	SPECIAL REVENUE FUNDS, FOOD SERVICES ARE USED TO ACCOUNT FOR AND REPORT THE PROCEEDS OF SPECIFIC REVENUE SOURCES THAT ARE RESTRICTED OR COMMITTED TO EXPENDITURES FOR THE FOOD SERVICES OPERATIONS.
SPECIAL REVENUE OTHER (420,44X)	SPECIAL REVENUE FUNDS, OTHER ARE USED TO ACCOUNT FOR AND REPORT THE PROCEEDS OF SPECIFIC FEDERAL REVENUE SUCH AS TITLE I, TITLE II, TITLE III, CARES ACT FUNDING THAT ARE RESTRICTED OR COMMITTED TO EXPENDITURES FOR THE SPECIFIC PROGRAM.

DRAFT

December 2025 Impact Statement

Purpose of Impact Statement

To reflect monthly adjustments to school and district budgets and related impact on fund balance due to:

a. Increases/decreases in estimated revenue.
b. Adjustments to appropriations based on changing needs and new information.

FUND	CHANGE TO FUND BALANCE
GENERAL FUND (100)	Decrease of $73,336.82
GENERAL FUND VOTED MILLAGE (105)	No change
DEBT SERVICE (2XX)	No change
CAPITAL PROJECTS FUND(3XX)	Increase of $4,798,692.99
SPECIAL REVENUE FOOD SERVICE (410)	No change
SPECIAL REVENUE OTHER (420, 44X)	No change

DRAFT

GENERAL FUND 100:

To reflect monthly adjustments to the General Fund and related impact on fund balance due to:

Increases to Estimated Revenue

1	**Increase in Other Federal Direct** Due to receipt of NJROTC funding	**$24,951.49**
2	**Increase inWorkforce Development** Due to state edits to the ESE139 - Adopted Budget	**$54,458.00**
3	**Increase in Misc. State Revenue** Due to award of Youth Mental Health Training Grant	**$40,772.00**
4	**Increase in Gifts, Grant & Bequests** Due to receipt of donations	**$6,175.00**
5	**Increase in Student Fees** Due to receipt of Adult Ed testing fees	**$24,705.38**
6	**Increase in Misc. Local Resources** Due to receipt of Internal funds	**$113,505.32**
	Total Adjustments to Estimated Revenue:	**$264,567.19**

DRAFT

Increases and/or Decreases to Appropriations

1	**Increase in Instruction** Based on changing school needs; addition to Accelerated Programs for testing	**$178,947.99**
2	**Decrease in Pupil Personnel Services** Based on changing school needs	**($4,881.06)**
3	**Increase in Instructional Media** Based on changing school needs	**$5,259.44**
4	**Increase in Inst & Curr Development** Based on changing school needs	**$2,431.44**
5	**Increase in Inst Staff Training Services** Based on changing school needs	**$41,280.51**
6	**Increase in School Administration** Based on changing school needs	**$29,308.23**
7	**Increase in Facilities Acquisition & Construction** Based on changing school needs	**$26,850.74**
8	**Decrease in Fiscal Services** Based on changing district needs	**($3,477.08)**
9	**Increase in Central Services** Based on changing district needs	**$18,564.08**
10	**Increase in Pupil Transportation** Based on changing school needs	**$9,632.61**
11	**Increase in Operation of Plant** Based on changing school needs	**$28,030.10**
12	**Decrease in Maintenance of Plant** Based on changing district needs	**($2,201.17)**
13	**Increase in Community Service** Based on changing school needs	**$8,383.86**
	Total Adjustments to Appropriations:	**$337,904.01**

DRAFT

Adjustments to appropriations are based on changing revenue, needs and new information.

The impact on the General Fund Balance for the items described above is an **decrease** to fund balance of **$73,336.82**.

ONE MILL FUND 105:

To reflect monthly adjustments to One Mill Fund and related impact on fund balance due to:

Increases to Estimated Revenue

1	**No Adjustments**	**$0**
	Total Adjustments to Estimated Revenue	**$0**

Increases and/or Decreases to Appropriations

1	**No Adjustments**	**$0**
	Total Adjustments to Appropriations:	**$0**

Adjustments to appropriations are based on changing revenue, needs and new information.

The impact on the General Fund Balance for the items described above is **no change** to fund balance.

DRAFT

DEBT SERVICE FUNDS (2XX):

To reflect monthly adjustments to debt service budgets and related impact on fund balance due to:

Increases to Estimated Revenue

1	**No Adjustments**	**$0**
	Total Adjustments to Estimated Revenue	**$0**

Increases and/or Decreases to Appropriations

1	**No Adjustments**	**$0**
	Total Adjustments to Appropriations:	**$0**

Adjustments to appropriations are based on changing revenue, needs and new information.

The impact on the General Fund Balance for the items described above is **no change** to fund balance.

DRAFT

CAPITAL PROJECTS FUNDS (3XX):

To reflect adjustments to major capital construction projects budgets and related impact on fund balance due to:

Increases to Estimated Revenue

1	**No Adjustments**	**$0**
	Total Adjustments to Estimated Revenue	**$0**

Increases and/or Decreases to Appropriations

1	**Decrease in Facilities Acquisition & Construction** Due to adjustments to match reconciled 24-25 balance sheets/annual financial report	**($8,244,043.99)**
2	**Increase in Pupil Transportation Services** Due to Matthews Bus Alliance Lease Payments	**$3,445,351.00**
	Total Adjustments to Appropriations:	**($4,798,692.99)**

Adjustments to appropriations are based on changing revenue, needs and new information.

The impact on theCapital Project Fund Balance for the items described above is an **increase** to the fund balance of **$4,798,692.99**.

DRAFT

SCHOOL FOOD SERVICES (410):

To reflect monthly adjustments to school and district Food Services program budgets and related impact on fund balance due to:

Increases to Estimated Revenue

1	**No Adjustments**	**$0**
	Total Adjustments to Estimated Revenue	**$0**

Increases and/or Decreases to Appropriations

1	**No Adjustments**	**$0**
	Total Adjustments to Appropriations:	**$0**

Adjustments to appropriations are based on changing revenue, needs and new information.

The impact on the fund balance for the items described above is **no change** to fund balance.

DRAFT

SPECIAL REVENUE OTHER (42X):

To reflect monthly adjustments to school and district budgets and related impact on fund balance due to:

Increases to Estimated Revenue

1	**Increase in IDEA** Due to an adjustment	**$2,591.01**
2	**Increase in Title I** Due to award of Comprehensive Support Grant	**$79,349.62**
	Total Adjustments to Estimated Revenue:	**$81,940.66**

Increases and/or Decreases to Appropriations

1	**Increase in Instruction** Due to award of Comprehensive Support Grant	**$139,229.36**
2	**Decrease in Inst & Curric Development** Due to adjustments to SEDNET grants; award of Comprehensive Support Grant	**($6,783.63)**
3	**Decrease in Inst Staff Training Services** Due to adjustments to SEDNET grants; award of Comprehensive Support Grant	**($54,920.87)**
4	**Increase in General Administration** Due to adjustments to indirect costs	**$4,387.56**
	Total Adjustments to Appropriations:	**$81,940.66**

DRAFT

Adjustments to appropriations are based on changing revenue, needs and new information.

The impact on the Special Revenue Fund Balance for the items described above is **no change** to fund balance.

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2025-2026
GENERAL FUND REVENUE
FUND 100
Month Ending December 31, 2025

Function	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
3120	Federal Impact Funds	$550,000.00	$550,000.00	$0.00	$550,000.00
3190	Other Federal Direct	$500,000.00	$506,284.10	$24,951.49	$531,235.59
3202	Medicaid	$2,000,000.00	$2,000,000.00	$0.00	$2,000,000.00
3280	Federal Through Local Revenue	$0.00	$219,333.60	$0.00	$219,333.60
3290	Other Federal Thru State	$0.00	$4,933.13	$0.00	$4,933.13
3310	Florida Educ Finance Program	$227,520,714.00	$227,520,714.00	$0.00	$227,520,714.00
3315	Workforce Development	$1,154,458.00	$1,154,458.00	$54,458.00	$1,208,916.00
3316	Workforce Dev CAP Grant	$3,956,156.25	$3,956,156.25	$0.00	$3,956,156.25
3317	Workforce Performance Incentiv	$10,000.00	$10,000.00	$0.00	$10,000.00
3320	State Auto License CO and DS	$24,000.00	$24,000.00	$0.00	$24,000.00
3340	Other State Revenues	$35,000.00	$35,000.00	$0.00	$35,000.00
3350	Other Categorical	$36,766,787.00	$36,766,787.00	$0.00	$36,766,787.00
3360	School Recognition	$0.00	$0.00	$0.00	$0.00
3370	VPK	$560,000.00	$560,000.00	$0.00	$560,000.00
3390	Miscellaneous State Revenues	$1,814,592.00	$1,960,833.42	$40,772.00	$2,001,605.42
3410	Taxes	$79,363,106.00	$79,363,106.00	$0.00	$79,363,106.00
3421	Tax Redemptions	$1,000,000.00	$1,000,000.00	$0.00	$1,000,000.00
3425	Rent	$500,000.00	$500,000.00	$0.00	$500,000.00
3430	Interest Incl Profit On Inves	$2,000,000.00	$2,000,000.00	$0.00	$2,000,000.00
3440	Gifts Grants & Bequests	$100,000.00	$149,417.00	$6,175.00	$155,592.00
3460	Student Fees	$49,685.75	$51,102.50	$24,705.38	$75,807.88
3470	Other Fees	$530,000.00	$530,000.00	$0.00	$530,000.00
3490	Misc Local Resources	$4,596,418.61	$4,832,324.25	$113,505.32	$4,945,829.57
3630	Transfer From Capital Projects	$10,769,980.00	$12,138,753.00	$0.00	$12,138,753.00
3650	Interfund Transfer	$2,000,000.00	$2,000,000.00	$0.00	$2,000,000.00
3732	Addtnl Mill Contribution	$0.00	$0.00	$0.00	$0.00
3733	Sale of Capital Asset	$50,000.00	$50,000.00	$0.00	$50,000.00
3740	Insurance Loss Recoveries	$5,000.00	$5,000.00	$0.00	$5,000.00
Revenue - Totals		**$375,855,897.61**	**$377,888,202.25**	**$264,567.19**	**$378,152,769.44**

DRAFT

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR - 2025-2026
GENERAL FUND EXPENSES
FUND 100
Month Ending December 31, 2025

5000 Instruction

Function	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
100	Salaries	$148,148,139.38	$148,183,619.00	$200,568.83	$148,384,187.83
200	Employee Benefits	$47,531,396.77	$47,554,349.00	$42,501.43	$47,596,850.43
300	Purchased Services	$30,758,446.32	$31,053,925.00	$52,841.14	$31,106,766.14
400	Energy Services	$20,136.35	$20,486.00	$1,870.35	$22,356.35
500	Material and Supplies	$12,480,373.74	$13,123,031.00	($315,128.66)	$12,807,902.34
600	Capital Outlay	$2,542,695.98	$2,913,541.00	$122,978.63	$3,036,519.63
700	Other	$1,303,193.61	$1,463,255.00	$73,315.27	$1,536,570.27
Total Expenses Function 5000		**$242,784,382.15**	**$244,312,205.00**	**$178,947.99**	**$244,491,152.99**

Function	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
6100	**Pupil Personnel Services**				
100	Salaries	$13,763,371.82	$13,768,699.00	$2,653.47	$13,771,352.47
200	Employee Benefits	$5,173,608.87	$5,195,171.00	$4,367.22	$5,199,538.22
300	Purchased Services	$605,992.02	$854,981.00	$23,106.18	$878,087.18
400	Energy Services	$4,400.00	$4,400.00	$0.00	$4,400.00
500	Material and Supplies	$4,220,132.65	$3,640,613.00	($35,008.08)	$3,605,604.92
600	Capital Outlay	$9,866.37	$26,302.00	($0.09)	$26,301.91
700	Other	$1,720.00	$33,026.00	$0.24	$33,026.24
6110	**Social Work**				
200	Employee Benefits	$0.00	$0.00	$0.00	$0.00
300	Purchased Services	$0.00	$0.00	$0.00	$0.00
6120	**Guidance Services**				
100	Salaries	$0.00	$0.00	$0.00	$0.00
200	Employee Benefits	$0.00	$0.00	$0.00	$0.00
6130	**Health Services**				
100	Salaries	$0.00	$0.00	$0.00	$0.00
200	Employee Benefits	$0.00	$0.00	$0.00	$0.00
300	Purchased Services	$381,320.00	$381,320.00	$0.00	$381,320.00
500	Material and Supplies	$0.00	$0.00	$0.00	$0.00
6140	**Psychological Services**				
300	Purchased Services	$0.00	$0.00	$0.00	$0.00
6150	**Parent Involvement**				
100	Salaries	$61,535.14	$61,535.00	$0.14	$61,535.14
200	Employee Benefits	$22,998.39	$22,998.00	$0.39	$22,998.39
300	Purchased Services	$18,424.89	$18,425.00	($0.11)	$18,424.89
500	Material and Supplies	$4,240.00	$4,240.00	$0.00	$4,240.00
600	Capital Outlay	$0.00	$0.00	$0.00	$0.00
700	Other	$0.00	$0.00	$0.00	$0.00
6190	**Guidance Administration**				
100	Salaries	$63,804.00	$63,804.00	$0.00	$63,804.00
200	Employee Benefits	$29,433.19	$29,433.19	$0.00	$29,433.19
6200	**Instructional Media**				
100	Salaries	$2,772,783.55	$2,772,979.00	($0.45)	$2,772,978.55
200	Employee Benefits	$1,078,294.67	$1,078,295.00	($0.33)	$1,078,294.67

DRAFT

	300	Purchased Services	$206,444.20	$172,137.00	($146.96)	$171,990.04
	500	Material and Supplies	$71,923.84	$48,188.00	($363.51)	$47,824.49
	600	Capital Outlay	$96,221.86	$171,116.00	$5,770.69	$176,886.69
	700	Other	$1,194.00	$844.00	$0.00	$844.00
6300	**Inst & Curric Dev Services**					
	100	Salaries	$4,050,060.40	$4,196,052.00	$5,734.41	$4,201,786.41
	200	Employee Benefits	$1,590,061.82	$1,626,739.00	($2,052.11)	$1,624,686.89
	300	Purchased Services	$73,248.01	$71,667.00	($367.04)	$71,299.96
	400	Energy Services	$560.00	$560.00	$0.00	$560.00
	500	Material and Supplies	$38,356.21	$37,618.00	($883.72)	$36,734.28
	600	Capital Outlay	$24,552.51	$25,250.00	$0.30	$25,250.30
	700	Other	$1,157.60	$1,158.00	($0.40)	$1,157.60
6400	**Inst Staff Training Services**					
	100	Salaries	$2,169,704.13	$2,193,262.00	$3,374.63	$2,196,636.63
	200	Employee Benefits	$781,009.96	$782,040.00	$307.03	$782,347.03
	300	Purchased Services	$452,876.60	$511,955.00	$9,318.32	$521,273.32
	500	Material and Supplies	$59,587.42	$55,118.00	$28,280.74	$83,398.74
	600	Capital Outlay	$1,894.79	$1,895.00	($0.21)	$1,894.79
	700	Other	$257,827.00	$263,552.00	$0.00	$263,552.00
6500	**Instruction Related Technology**					
	100	Salaries	$2,241,299.34	$2,241,299.00	$0.34	$2,241,299.34
	200	Employee Benefits	$858,121.67	$858,122.00	($0.33)	$858,121.67
	300	Purchased Services	$3,452,236.94	$3,452,237.00	($0.06)	$3,452,236.94
	500	Material and Supplies	$64,053.55	$64,054.00	($0.45)	$64,053.55
	600	Capital Outlay	$184,000.00	$184,000.00	$0.00	$184,000.00
	700	Other	$0.00	$0.00	$0.00	$0.00
7100	**Board**					
	100	Salaries	$282,456.50	$282,457.00	($0.50)	$282,456.50
	200	Employee Benefits	$224,064.78	$224,065.00	($0.22)	$224,064.78
	300	Purchased Services	$2,053,892.37	$2,055,140.00	($0.03)	$2,055,139.97
	500	Material and Supplies	$4,037.15	$4,037.00	$0.15	$4,037.15
	600	Capital Outlay	$1,000.00	$600.00	$0.00	$600.00
	700	Other	$27,130.00	$26,282.00	$0.40	$26,282.40
7200	**General Administration**					
	100	Salaries	$344,561.05	$344,561.00	$0.05	$344,561.05
	200	Employee Benefits	$215,818.58	$215,819.00	($0.42)	$215,818.58
	300	Purchased Services	$28,120.61	$28,121.00	($0.39)	$28,120.61
	400	Energy Services	$1,200.00	$1,200.00	$0.00	$1,200.00
	500	Material and Supplies	$8,904.00	$9,904.00	$0.00	$9,904.00
	600	Capital Outlay	$3,680.00	$3,680.00	$0.00	$3,680.00
	700	Other	$26,500.00	$26,500.00	$0.00	$26,500.00
7300	**School Administration**					
	100	Salaries	$13,159,834.90	$13,159,835.00	($0.10)	$13,159,834.90
	200	Employee Benefits	$5,090,429.56	$5,090,430.00	$286.27	$5,090,716.27
	300	Purchased Services	$69,587.39	$72,754.00	$10,206.17	$82,960.17
	400	Energy Services	$0.00	$0.00	$0.00	$0.00
	500	Material and Supplies	$95,022.30	$117,313.00	$14,687.94	$132,000.94
	600	Capital Outlay	$37,184.09	$49,260.00	$3,863.00	$53,123.00
	700	Other	$17,940.40	$24,153.00	$264.95	$24,417.95
7400	**Facilities Aquisition & Const**					
	100	Salaries	$1,199,224.24	$1,199,224.00	$0.24	$1,199,224.24
	200	Employee Benefits	$450,728.79	$450,729.00	($0.21)	$450,728.79
	300	Purchased Services	$1,352,977.68	$1,365,978.00	($0.32)	$1,365,977.68
	400	Energy Services	$6,400.00	$6,400.00	$0.00	$6,400.00

DRAFT

	500	Material and Supplies	$21,869.90	$21,870.00	($0.10)	$21,869.90
	600	Capital Outlay	$2,700,489.42	$2,721,438.00	$26,851.13	$2,748,289.13
	700	Other	$1,860.00	$1,370,633.00	$0.00	$1,370,633.00
7500	**Fiscal Services**					
	100	Salaries	$1,342,679.39	$1,342,679.00	$0.39	$1,342,679.39
	200	Employee Benefits	$518,567.53	$518,568.00	($0.47)	$518,567.53
	300	Purchased Services	$401,521.35	$400,098.00	($3,776.17)	$396,321.83
	500	Material and Supplies	$17,272.65	$17,273.00	$299.65	$17,572.65
	600	Capital Outlay	$4,500.00	$5,924.00	($0.48)	$5,923.52
	700	Other	$200.00	$200.00	$0.00	$200.00
7600	**Food Services**					
	100	Salaries	$77,688.00	$77,871.00	$0.11	$77,871.11
	200	Employee Benefits	$29,631.00	$29,631.00	$0.00	$29,631.00
	500	Material and Supplies	$0.00	$0.00	$0.00	$0.00
7700	**Central Services**					
	100	Salaries	$2,255,848.52	$2,260,849.00	$7,312.02	$2,268,161.02
	200	Employee Benefits	$876,707.80	$876,708.00	$1,075.92	$877,783.92
	300	Purchased Services	$704,204.56	$704,072.00	$3,475.56	$707,547.56
	400	Energy Services	$5,298.17	$5,798.00	$0.17	$5,798.17
	500	Material and Supplies	$106,835.28	$106,835.00	($150.51)	$106,684.49
	600	Capital Outlay	$398,714.13	$397,214.00	$150.92	$397,364.92
	700	Other	$44,960.00	$46,568.00	$6,700.00	$53,268.00
7800	**Pupil Transportation Services**					
	100	Salaries	$8,776,372.48	$9,351,372.00	$0.48	$9,351,372.48
	200	Employee Benefits	$3,146,739.63	$3,146,740.00	($0.37)	$3,146,739.63
	300	Purchased Services	$722,729.57	$782,343.00	$9,632.53	$791,975.53
	400	Energy Services	$1,859,938.40	$1,860,688.00	$0.40	$1,860,688.40
	500	Material and Supplies	$1,211,054.72	$1,231,055.00	$19,999.72	$1,251,054.72
	600	Capital Outlay	$698,382.85	$618,383.00	($20,000.15)	$598,382.85
	700	Other	$10,000.00	$60,000.00	$0.00	$60,000.00
7900	**Operation Of Plant**					
	100	Salaries	$7,272,836.90	$7,277,030.00	$497.75	$7,277,527.75
	200	Employee Benefits	$2,776,801.33	$2,776,801.00	$0.33	$2,776,801.33
	300	Purchased Services	$7,028,288.64	$7,386,133.00	$9,304.36	$7,395,437.36
	400	Energy Services	$6,150,164.53	$6,150,665.00	($100.47)	$6,150,564.53
	500	Material and Supplies	$748,299.51	$753,107.00	$3,712.48	$756,819.48
	600	Capital Outlay	$291,741.97	$293,767.00	$14,615.65	$308,382.65
	700	Other	$0.00	$0.00	$0.00	$0.00
8100	**Maintenance Of Plant**					
	100	Salaries	$3,863,054.51	$3,863,055.00	($0.49)	$3,863,054.51
	200	Employee Benefits	$1,409,588.58	$1,409,589.00	($0.42)	$1,409,588.58
	300	Purchased Services	$2,744,865.06	$2,744,865.00	$20,000.06	$2,764,865.06
	400	Energy Services	$165,955.61	$165,956.00	($0.39)	$165,955.61
	500	Material and Supplies	$1,461,068.08	$1,461,068.00	($22,199.92)	$1,438,868.08
	600	Capital Outlay	$190,787.99	$190,788.00	($0.01)	$190,787.99
	700	Other	$16,100.00	$16,100.00	$0.00	$16,100.00
8200	**Administrative Technology Svcs**					
	100	Salaries	$1,168,123.30	$1,168,123.00	$0.30	$1,168,123.30
	200	Employee Benefits	$438,072.43	$438,072.00	$0.43	$438,072.43
	300	Purchased Services	$4,880.00	$4,880.00	$0.00	$4,880.00
	400	Energy Services	$12,000.00	$12,000.00	$0.00	$12,000.00
	500	Material and Supplies	$10,240.00	$10,240.00	$0.00	$10,240.00
	600	Capital Outlay	$2,400.00	$2,400.00	$0.00	$2,400.00
	700	Other	$160.00	$160.00	$0.00	$160.00

DRAFT

9100	**Community Services**					
	100	Salaries	$157,636.68	$181,380.00	$3,130.33	$184,510.33
	200	Employee Benefits	$60,820.79	$60,821.00	($0.21)	$60,820.79
	300	Purchased Services	$0.00	$195.00	$0.00	$195.00
	500	Material and Supplies	$96,677.57	$107,969.00	$5,253.27	$113,222.27
	600	Capital Outlay	$20.00	$6,551.00	$0.00	$6,551.00
	700	Other	$1,006.47	$1,006.00	$0.47	$1,006.47
9200	**Debt Service**					
	700	Other	$0.00	$0.00	$0.00	$0.00
9900	**Internal Service Proprietary**					
	100	Salaries	$0.00	$0.00	$0.00	$0.00
	200	Employee Benefits	$0.00	$0.00	$0.00	$0.00
	300	Purchased Services	$0.00	$0.00	$0.00	$0.00
	400	Energy Services	$0.00	$0.00	$0.00	$0.00
	500	Material and Supplies	$0.00	$0.00	$0.00	$0.00
	600	Capital Outlay	$0.00	$0.00	$0.00	$0.00
	700	Other	$0.00	$0.00	$0.00	$0.00
Total Expenses Function 6000 to 9900			**$131,594,667.10**	**$134,111,282.67**	**$158,956.02**	**$134,270,238.69**

DRAFT

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2025-2026
ONE MILL
FUND 105
Month Ending December 31, 2025

Function		Description	Adopted	Beginning Budget	Budget Adj	Working Budget
3400	**Revenue from Local Sources**					
	000	Revenue	$21,040,061.00	$21,040,061.00	$0.00	$21,040,061.00
		Revenue		$0.00		
Total Revenue			**$21,040,061.00**	**$21,040,061.00**	**$0.00**	**$21,040,061.00**
5100	**Basic FEFP K-12**					
	100	Salaries	$0.00	$0.00	$0.00	$0.00
	200	Employee Benefits	$0.00	$0.00	$0.00	$0.00
7400	**Facilities Aquisition & Const**					
	300	Purchased Services	$0.00	$0.00	$0.00	$0.00
	500	Material and Supplies	$0.00	$0.00	$0.00	$0.00
	600	Capital Outlay	$6,179,509.90	$6,179,509.90	$0.00	$6,179,509.90
	700	Other	$1,117,726.00	$1,117,726.00	$0.00	$1,117,726.00
7700	**Central Services**					
	100	Salaries	$0.00	$0.00	$0.00	$0.00
	200	Employee Benefits	$0.00	$0.00	$0.00	$0.00
	300	Purchased Services	$12,000.00	$12,000.00	$0.00	$12,000.00
7800	**Pupil Transportation Services**					
	600	Capital Outlay	$109,736.60	$109,736.60	$0.00	$109,736.60
7900	**Operation Of Plant**					
	100	Salaries	$1,424,912.75	$1,424,912.75	$0.00	$1,424,912.75
	200	Employee Benefits	$512,831.13	$512,831.13	$0.00	$512,831.13
	300	Purchased Services	$8,223,633.45	$8,223,633.45	$0.00	$8,223,633.45
	400	Energy Services	$10,000.00	$10,000.00	$0.00	$10,000.00
	500	Material and Supplies	$68,740.00	$62,247.65	$0.00	$62,247.65
	600	Capital Outlay	$182,660.28	$182,660.28	$0.00	$182,660.28
	700	Other	$18,600.00	$25,092.35	$0.00	$25,092.35
8100	**Maintenance Of Plant**					
	100	Salaries	$156,195.00	$156,195.00	$0.00	$156,195.00
	200	Employee Benefits	$64,738.86	$64,738.86	$0.00	$64,738.86
9700	**Transfer Of Funds**					
	900	Transfers	$2,000,000.00	$2,000,000.00	$0.00	$2,000,000.00
Total Expenses			**$20,081,283.97**	**$20,081,283.97**	**$0.00**	**$20,081,283.97**

DRAFT

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2025-2026
CAPITAL PROJECTS
FUND 3XX
Month Ending December 31, 2025

Fund	Function	Description	Obj	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
360	3320	State Auto License CO and DS	000	Revenue	$1,646,500.00	$1,646,500.00	$0.00	$1,646,500.00
	3430	Interest Incl Profit On Inves	000	Revenue	$0.00	$0.00	$0.00	$0.00
370	3410	Taxes	000	Revenue	$31,560,212.00	$31,560,212.00	$0.00	$31,560,212.00
	3421	Tax Redemptions	000	Revenue	$0.00	$0.00	$0.00	$0.00
	3430	Interest Incl Profit On Inves	000	Revenue	$0.00	$0.00	$0.00	$0.00
380	3430	Interest Incl Profit On Inves	000	Revenue	$675,000.00	$675,000.00	$0.00	$675,000.00
	3490	Misc Local Resources	000	Revenue	$9,500,000.00	$9,500,000.00	$0.00	$9,500,000.00
392	3430	Interest Incl Profit On Inves	000	Revenue	$0.00	$0.00	$0.00	$0.00
393	3430	Interest Incl Profit On Inves	000	Revenue	$0.00	$0.00	$0.00	$0.00
394	3390	Miscellaneous State Revenues	000	Revenue	$0.00	$0.00	$0.00	$0.00
	3397	Charter School Capital Outlay	000	Revenue	$0.00	$1,368,773.00	$0.00	$1,368,773.00
	3430	Interest Incl Profit On Inves	000	Revenue	$0.00	$13,000.00	$0.00	$13,000.00
399	3390	Miscellaneous State Revenues	000	Revenue	$0.00	$0.00	$0.00	$0.00
Total Revenue					**$43,381,712.00**	**$44,763,485.00**	**$0.00**	**$44,763,485.00**
340	7400	Facilities Aquisition & Const	670	Improvements other than Bldg	$0.00	$0.00	$0.00	$0.00
			680	Remodeling and Renovations	$0.00	$0.00	$0.00	$0.00
360	7400	Facilities Aquisition & Const	630	Buildings and Fixed Equip	$4,026,480.97	$4,026,480.97	$0.00	$4,026,480.97
			640	Furniture Fixtures & Equipment	$0.00	$0.00	$0.00	$0.00
			680	Remodeling and Renovations	$0.00	$0.00	$0.00	$0.00
	9200	Debt Service	730	Dues and Fees	$0.00	$0.00	$0.00	$0.00
370	7400	Facilities Aquisition & Const	630	Buildings and Fixed Equip	$127,415.28	$127,415.28	$0.00	$127,415.28
			690	Computer Software	$312,520.00	$312,520.00	$0.00	$312,520.00
			640	Furniture Fixtures & Equipment	$890,773.20	$890,773.20	$0.00	$890,773.20
			670	Improvements other than Bldg	$1,558,099.35	$1,300,030.45	($258,443.03)	$1,041,587.42
			720	Interest	$0.00	$0.00	$0.00	$0.00
			660	Land	$1,000.00	$1,000.00	$0.00	$1,000.00
			790	Miscellaneous	$1,005,953.36	$1,005,953.36	$0.00	$1,005,953.36
			650	Motor Vehicles	$6,976,612.93	$6,976,612.93	($3,255,453.51)	$3,721,159.42
			390	Other Purchased Services	$0.00	$0.00	$0.00	$0.00
			710	Redemption of Principal	$0.00	$0.00	$0.00	$0.00
			680	Remodeling and Renovations	$22,197,298.57	$22,455,367.47	($4,730,147.45)	$17,725,220.02
	7800	Pupil Transportation Services	650	Motor Vehicles	$0.00	$0.00	$3,445,351.00	$3,445,351.00
			680	Remodeling and Renovations	$0.00	$0.00	$0.00	$0.00
	7900	Operation Of Plant	680	Remodeling and Renovations	$0.00	$0.00	$0.00	$0.00
	9200	Debt Service	720	Interest	$766.74	$766.74	$0.00	$766.74
			710	Redemption of Principal	$0.00	$0.00	$0.00	$0.00
	9700	Transfer Of Funds	920	Transfers to Debt Service Fund	$1,615,559.42	$1,615,559.42	$0.00	$1,615,559.42
			910	Transfers to General Fund	$10,769,980.23	$10,769,980.23	$0.00	$10,769,980.23
380	7400	Facilities Aquisition & Const	630	Buildings and Fixed Equip	$23,655,229.00	$23,655,229.00	$0.05	$23,655,229.05
			690	Computer Software	$0.00	$0.00	$0.00	$0.00
			640	Furniture Fixtures & Equipment	$1,033,549.18	$1,033,549.18	($0.05)	$1,033,549.13
			670	Improvements other than Bldg	$0.00	$0.00	$0.00	$0.00
			610	Library Books	$0.00	$0.00	$0.00	$0.00
			680	Remodeling and Renovations	$120,000.00	$120,000.00	$0.00	$120,000.00
	9700	Transfer Of Funds	920	Transfers to Debt Service Fund	$4,607,000.00	$4,607,000.00	$0.00	$4,607,000.00
392	7300	School Administration	640	Furniture Fixtures & Equipment	$0.00	$0.00	$0.00	$0.00
	7400	Facilities Aquisition & Const	620	Audiovisual Materials	$0.00	$0.00	$0.00	$0.00
			630	Buildings and Fixed Equip	$0.00	$0.00	$0.00	$0.00
			690	Computer Software	$0.00	$0.00	$0.00	$0.00
			640	Furniture Fixtures & Equipment	$0.00	$0.00	$0.00	$0.00
			650	Motor Vehicles	$0.00	$0.00	$0.00	$0.00
			390	Other Purchased Services	$0.00	$0.00	$0.00	$0.00
			680	Remodeling and Renovations	$0.00	$0.00	$0.00	$0.00
			360	Rentals	$0.00	$0.00	$0.00	$0.00
	7800	Pupil Transportation Services	690	Computer Software	$0.00	$0.00	$0.00	$0.00
	9200	Debt Service	720	Interest	$0.00	$0.00	$0.00	$0.00
			710	Redemption of Principal	$0.00	$0.00	$0.00	$0.00
393	7400	Facilities Aquisition & Const	630	Buildings and Fixed Equip	$5,436,686.32	$5,436,686.32	$0.00	$5,436,686.32
			680	Remodeling and Renovations	$0.00	$0.00	$0.00	$0.00
394	9700	Transfer Of Funds	910	Transfers to General Fund	$0.00	$1,368,773.00	$0.00	$1,368,773.00
395	7400	Facilities Aquisition & Const	670	Improvements other than Bldg	$255,398.00	$255,398.00	$0.00	$255,398.00
398	7400	Facilities Aquisition & Const	620	Audiovisual Materials	$0.00	$0.00	$0.00	$0.00
			640	Furniture Fixtures & Equipment	$0.00	$0.00	$0.00	$0.00
			610	Library Books	$0.00	$0.00	$0.00	$0.00
399	7400	Facilities Aquisition & Const	670	Improvements other than Bldg	$0.00	$0.00	$0.00	$0.00
			790	Miscellaneous	$0.00	$0.00	$0.00	$0.00

DRAFT

			680	Remodeling and Renovations	$515,885.00	$515,885.00	$0.00	$515,885.00
Total Expenses					**$85,106,207.55**	**$86,474,980.55**	**($4,798,692.99)**	**$81,676,287.56**

DRAFT

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2025-2026
CAPITAL PROJECTS
FUND 396
Month Ending December 31, 2025

Fund	Function	Description	Obj	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
396	3410	Taxes	000	Revenue	$20,000,000.00	$20,000,000.00	$0.00	$20,000,000.00
	3430	Interest Incl Profit On Inves	000	Revenue	$0.00	$0.00	$0.00	$0.00
Total Revenue					**$20,000,000.00**	**$20,000,000.00**	**$0.00**	**$20,000,000.00**
396	7400	Facilities Aquisition & Const	630	Buildings and Fixed Equip	$2,019,810.69	$1,774,810.69	$0.00	$1,774,810.69
			640	Furniture Fixtures & Equipment	$529,885.04	$511,404.69	$0.00	$511,404.69
			670	Improvements other than Bldg	$8,569,751.35	$8,764,751.35	($90,000.00)	$8,674,751.35
			790	Miscellaneous	$1,140,000.00	$1,140,000.00	$0.00	$1,140,000.00
			680	Remodeling and Renovations	$22,229,481.82	$22,297,962.17	$90,000.00	$22,387,962.17
	9200	Debt Service	710	Redemption of Principal	$0.00	$0.00	$0.00	$0.00
Total Expenses					**$34,488,928.90**	**$34,488,928.90**	**$0.00**	**$34,488,928.90**

DRAFT

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2025-2026
DEBT SERVICE
FUND 2XX
Month Ending December 31, 2025

Fund	Function	Description	Obj	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
222	3340	Other State Revenues	000	Revenue	$225,575.00	$225,575.00	$0.00	$225,575.00
	3430	Interest Incl Profit On Inves	000	Revenue	$1,000.00	$1,000.00	$0.00	$1,000.00
294	3430	Interest Incl Profit On Inves	000	Revenue	$0.00	$0.00	$0.00	$0.00
	3630	Transfer From Capital Projects	000	Revenue	$4,607,000.00	$4,607,000.00	$0.00	$4,607,000.00
299	3630	Transfer From Capital Projects	000	Revenue	$1,615,559.42	$1,615,559.42	$0.00	$1,615,559.42
Total Revenue					**$6,449,134.42**	**$6,449,134.42**	**$0.00**	**$6,449,134.42**
222	9200	Debt Service	710	Redemption of Principal	$155,000.00	$155,000.00	$0.00	$155,000.00
			720	Interest	$61,575.00	$61,575.00	$0.00	$61,575.00
290	9200	Debt Service	730	Dues and Fees	$0.00	$0.00	$0.00	$0.00
292	9200	Debt Service	730	Dues and Fees	$0.00	$0.00	$0.00	$0.00
293	9200	Debt Service	730	Dues and Fees	$0.00	$0.00	$0.00	$0.00
294	9200	Debt Service	710	Redemption of Principal	$2,325,000.00	$2,325,000.00	$0.00	$2,325,000.00
			720	Interest	$2,277,000.00	$2,277,000.00	$0.00	$2,277,000.00
			730	Dues and Fees	$5,000.00	$5,000.00	$0.00	$5,000.00
299	9200	Debt Service	710	Redemption of Principal	$1,588,330.71	$1,588,330.71	$0.00	$1,588,330.71
			720	Interest	$27,228.71	$27,228.71	$0.00	$27,228.71
Total Expenses					**$6,439,134.42**	**$6,439,134.42**	**$0.00**	**$6,439,134.42**

DRAFT

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2025-2026
SPECIAL REVENUE FOOD SERVICE
FUND 410
Month Ending December 31, 2025

Func	Obj	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
		National School Lunch Act				
3260	000	Revenue	$15,538,065.50	$15,538,065.50	$0.00	$15,538,065.50
		Categorical State Sources				
3330	000	Revenue	$145,000.00	$145,000.00	$0.00	$145,000.00
		Interest Incl Profit On Inves				
3430	000	Revenue	$150,000.00	$150,000.00	$0.00	$150,000.00
		Gifts Grants & Bequests				
3440	000	Revenue	$0.00	$0.00	$0.00	$0.00
		Food Services				
3450	000	Revenue	$5,236,500.00	$5,236,500.00	$0.00	$5,236,500.00
		Misc Local Resources				
3490	000	Revenue	$5,000.00	$5,000.00	$0.00	$5,000.00
		Sale of Capital Asset				
3733	000	Revenue	$0.00	$0.00	$0.00	$0.00
Total Revenue			**$21,074,565.50**	**$21,074,565.50**	**$0.00**	**$21,074,565.50**
		Food Services				
7600	100	Salaries	$7,357,994.18	$7,357,994.18	$0.00	$7,357,994.18
	200	Employee Benefits	$2,790,557.79	$2,790,557.79	$0.00	$2,790,557.79
	300	Purchased Services	$308,751.99	$314,551.99	$0.00	$314,551.99
	400	Energy Services	$198,400.00	$198,400.00	$0.00	$198,400.00
	500	Material and Supplies	$11,572,080.59	$11,566,280.59	$0.00	$11,566,280.59
	600	Capital Outlay	$467,145.00	$467,145.00	$0.00	$467,145.00
	700	Other	$530,196.00	$530,196.00	$0.00	$530,196.00
		Central Services				
7700	100	Salaries	$0.00	$0.00	$0.00	$0.00
	200	Employee Benefits	$0.00	$0.00	$0.00	$0.00
		Operation Of Plant				
7900	100	Salaries	$0.00	$0.00	$0.00	$0.00
	200	Employee Benefits	$0.00	$0.00	$0.00	$0.00
Total Expenses			**$23,225,125.55**	**$23,225,125.55**	**$0.00**	**$23,225,125.55**

DRAFT

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2025-2026
SPECIAL REVENUE OTHER
FUND 42X
Month Ending December 31, 2025

Func	Obj	Adopted	Beginning Budget	Budget Adj	Working Budget
3201	**Vocational Ed**				
3201	Revenue	$367,631.46	$367,631.00	$0.46	$367,631.46
3220	**Workforce Investment Act**				
3220	Revenue	$490,817.09	$490,817.00	$0.09	$490,817.09
3226	**Eisenhower Math And Science**				
3226	Revenue	$5,945.00	$1,059,289.00	$0.00	$1,059,289.00
3230	**I.D.E.A.**				
3230	Revenue	$9,739,772.86	$11,534,704.00	$2,591.01	$11,537,295.01
3240	**Title I - Elem & Secondary Edu**				
3240	Revenue	$5,919,585.58	$5,968,593.00	$79,349.62	$6,047,942.62
3241	**Title III**				
3241	Revenue	$7,585.88	$48,446.00	($0.12)	$48,445.88
3242	**Title IV**				
3242	Revenue	$309,711.02	$461,749.00	($0.15)	$461,748.85
3290	**Other Federal Thru State**				
3290	Revenue	$172,904.83	$172,905.00	($0.17)	$172,904.83
3610	**Transfer From General Fund**				
3610	Revenue	$875,738.96	$473,256.00	$0.45	$473,256.45
Total Revenue		**$17,889,692.68**	**$20,577,390.53**	**$81,940.66**	**$20,659,331.19**
5000	**Instruction**				
100	Salaries	$7,252,795.09	$6,668,348.00	($16,457.33)	$6,651,890.67
200	Employee Benefits	$2,705,482.41	$2,603,868.00	$1,621.56	$2,605,489.56
300	Purchased Services	$232,433.15	$1,005,334.00	$5,193.05	$1,010,527.05
400	Energy Services	$0.00	$0.00	$0.00	$0.00
500	Material and Supplies	$683,806.15	$1,041,464.00	$127,083.81	$1,168,547.81
600	Capital Outlay	$428,008.78	$594,390.00	$21,738.34	$616,128.34
700	Other	$100,907.27	$122,265.00	$49.93	$122,314.93
6100	**Student Personnel Services**				
100	Salaries	$1,132,040.62	$1,178,959.00	($7.57)	$1,178,951.43
200	Employee Benefits	$397,952.70	$451,651.00	($4.02)	$451,646.98
300	Purchased Services	$1,462.50	$1,413.00	($0.50)	$1,412.50
500	Material and Supplies	$2,185.80	$2,790.00	$0.00	$2,790.00
600	Capital Outlay	$0.00	$0.00	$0.00	$0.00
700	Other	$650.00	$650.00	$0.00	$650.00
6110	**Social Work**				
200	Employee Benefits	$23,029.82	$22,576.00	($0.38)	$22,575.62
300	Purchased Services	$212.50	$373.00	($0.50)	$372.50
6120	**Guidance Services**				
100	Salaries	$0.00	$0.00	$0.00	$0.00
200	Employee Benefits	$0.00	$0.00	$0.00	$0.00
6130	**Health Services**				
100	Salaries	$0.00	$0.00	$0.00	$0.00

DRAFT

200	Employee Benefits	$0.00	$0.00	$0.00	$0.00
300	Purchased Services	$0.00	$0.00	$0.00	$0.00
500	Material and Supplies	$0.00	$0.00	$0.00	$0.00
700	Other	$0.00	$0.00	$0.00	$0.00
6150	**Parent Involvement**				
100	Salaries	$80,999.41	$84,531.00	($88.47)	$84,442.53
200	Employee Benefits	$28,619.25	$32,199.00	$86.90	$32,285.90
300	Purchased Services	$68,090.09	$107,067.00	$72.70	$107,139.70
400	Energy Services	$0.00	$0.00	$0.00	$0.00
500	Material and Supplies	$60,672.85	$76,250.00	($72.22)	$76,177.78
600	Capital Outlay	$0.00	$0.00	$0.00	$0.00
700	Other	$0.00	$0.00	$0.00	$0.00
6200	**Instructional Media**				
100	Salaries	$0.00	$0.00	$0.00	$0.00
200	Employee Benefits	$0.00	$0.00	$0.00	$0.00
500	Material and Supplies	$0.00	$0.00	$0.00	$0.00
600	Capital Outlay	$0.00	$0.00	$0.00	$0.00
6300	**Inst & Curric Dev Services**				
100	Salaries	$2,516,709.23	$2,677,397.00	($3,288.25)	$2,674,108.75
200	Employee Benefits	$971,708.64	$1,101,293.00	($3,495.91)	$1,097,797.09
300	Purchased Services	$4,669.03	$34,623.00	$0.43	$34,623.43
500	Material and Supplies	$11,571.10	$36,571.00	$0.10	$36,571.10
600	Capital Outlay	$0.00	$0.00	$0.00	$0.00
700	Other	$10,000.00	$10,000.00	$0.00	$10,000.00
6400	**Inst Staff Training Services**				
100	Salaries	$669,553.39	$1,293,855.00	($75,697.09)	$1,218,157.91
200	Employee Benefits	$235,375.71	$437,558.00	($16,413.91)	$421,144.09
300	Purchased Services	$181,782.69	$443,680.00	$33,948.16	$477,628.16
500	Material and Supplies	$15,409.84	$96,331.00	$3,242.09	$99,573.09
600	Capital Outlay	$7,585.88	$7,586.00	($0.12)	$7,585.88
700	Other	$3,500.00	$12,282.00	$0.00	$12,282.00
6500	**Instruction Related Technology**				
100	Salaries	$0.00	$0.00	$0.00	$0.00
200	Employee Benefits	$0.00	$0.00	$0.00	$0.00
300	Purchased Services	$0.00	$0.00	$0.00	$0.00
600	Capital Outlay	$0.00	$0.00	$0.00	$0.00
7200	**General Administration**				
500	Material and Supplies	$0.00	$0.00	$0.00	$0.00
700	Other	$27,610.43	$713,415.17	$4,387.56	$717,802.73
7300	**School Administration**				
100	Salaries	$0.00	$0.00	$0.00	$0.00
200	Employee Benefits	$0.00	$0.00	$0.00	$0.00
600	Capital Outlay	$0.00	$0.00	$0.00	$0.00
7400	**Facilities Aquisition & Const**				
600	Capital Outlay	$0.00	$0.00	$0.00	$0.00
7600	**Food Services**				
100	Salaries	$0.00	$0.00	$0.00	$0.00
200	Employee Benefits	$0.00	$0.00	$0.00	$0.00
7700	**Central Services**				
100	Salaries	$0.00	$37,680.00	$0.00	$37,680.00
200	Employee Benefits	$0.00	$9,698.83	$0.00	$9,698.83
300	Purchased Services	$1,374.00	$1,374.00	$0.00	$1,374.00
7800	**Pupil Transportation Services**				

DRAFT

100	Salaries	$0.00	$0.00	$0.00	$0.00
200	Employee Benefits	$0.00	$0.00	$0.00	$0.00
300	Purchased Services	$33,494.35	$33,494.35	$0.00	$33,494.35
400	Energy Services	$0.00	$0.00	$0.00	$0.00
7900	**Operation Of Plant**				
100	Salaries	$0.00	$0.00	$0.00	$0.00
200	Employee Benefits	$0.00	$0.00	$0.00	$0.00
300	Purchased Services	$0.00	$0.00	$0.00	$0.00
500	Material and Supplies	$0.00	$0.00	$0.00	$0.00
600	Capital Outlay	$0.00	$0.00	$0.00	$0.00
700	Other	$0.00	$0.00	$0.00	$0.00
8200	**Administrative Technology Svcs**				
100	Salaries	$0.00	$0.00	$0.00	$0.00
200	Employee Benefits	$0.00	$0.00	$0.00	$0.00
9100	**Community Services**				
500	Material and Supplies	$0.00	$0.00	$0.00	$0.00
Total Expenses		**$17,889,692.68**	**$20,940,924.05**	**$81,940.66**	**$21,022,864.71**

DRAFT

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2025-2026
SPECIAL REVENUE OTHER
FUND 44X
Month Ending December 31, 2025

No Data Available

5000	**Instruction**				
300	Purchased Services	$0.00	$0.00	$0.00	$0.00
500	Material and Supplies	$0.00	$0.00	$0.00	$0.00
600	Capital Outlay	$0.00	$0.00	$0.00	$0.00
6100	**Student Personnel Services**				
500	Material and Supplies	$0.00	$0.00	$0.00	$0.00
600	Capital Outlay	$0.00	$0.00	$0.00	$0.00
700	Other	$0.00	$0.00	$0.00	$0.00
6150	**Parent Involvement**				
300	Purchased Services	$0.00	$0.00	$0.00	$0.00
600	Capital Outlay	$0.00	$0.00	$0.00	$0.00
6400	**Inst Staff Training Services**				
300	Purchased Services	$0.00	$0.00	$0.00	$0.00
500	Material and Supplies	$0.00	$0.00	$0.00	$0.00
7400	**Facilities Aquisition & Const**				
600	Capital Outlay	$0.00	$0.00	$0.00	$0.00
7900	**Operation Of Plant**				
500	Material and Supplies	$0.00	$0.00	$0.00	$0.00
9100	**Community Services**				
700	Other	$0.00	$0.00	$0.00	$0.00
Total Expenses		**$0.00**	**$0.00**	**$0.00**	**$0.00**

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

C19 - Enterprise Fleet Management Contract Award

Description

The Operations department is requesting Board approval for the District to enter into a lease agreement with Enterprise Fleet Management, to defer the cost of purchasing fleet vehicles requiring replacements. This agreement would transition the district from purchasing district fleet vehicles to leasing vehicles to ensure all district fleet vehicles meet safety requirements for day-to-day operation by district employees.
In addition, leased vehicles will remain under the manufacturer warranty and Enterprise Fleet will monitor mileage, age, and trade value to assist the district in determining when vehicles should be replaced.

Gap Analysis

By partnering with Enterprise Fleet Management, the District will transition from its current owned, buy-and-hold approach to a more adaptable program with a shorter replacement cycle. This shift will enable the District to reduce the age of its white fleet, resulting in newer and safer vehicles, all while remaining within or below current budget estimates.

Previous Outcomes

N/A

Expected Outcomes

Reduction in cost to the general fund for the purchase and maintenance of district fleet vehicles.

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve the Enterprise Fleet Management Contract.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Financial Impact

The funds are available and budgeted in the individual department's General Funds.

Review Comments

Attachments

- Enterprise Fleet Management Contract #1.pdf
- Enterprise Fleet Management Contract #2.pdf

DRAFT

FOLLOW ALL PROCEDURES ON BACK OF THIS FORM

Contract # 260056
Number Assigned by Purchasing Dept.

CONTRACT REVIEW

BOARD MEETING DATE:
Jan 8, 2026
WHEN BOARD APPROVAL IS REQUIRED DO NOT PLACE ITEM ON AGENDA UNTIL REVIEW IS COMPLETED
☐ Must Have Board Approval over $100,000.00

Date Submitted: November 5, 2025

Name of Contract Initiator: Bryce Ellis, Assistant Superintendent of Operations Telephone #: 904-336-6853

School/Dept Submitting Contract: Operations / Transportation Cost Center # Various

Vendor Name: Enterprise

Contract Title: Enterprise Fleet Management (White Fleet)

Contract Type: New ☑ Renewal ☐ Amendment ☐ Extension ☐ Previous Year Contract #

Contract Term: Varies (Lease Terms 36 month / 48 month) Renewal Option(s):

Contract Cost: Estimated Cost $500,000 annually (in lieu of annual purchasing/maintenance of current white fleet)

☐ **BUDGETED FUNDS – SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT**

Funding Source: Budget Line #_____

Funding Source: Budget Line #_____

☐ **NO COST MASTER (COUNTY WIDE) CONTRACT - SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT**

☐ **INTERNAL ACCOUNT - IF FUNDED FROM SCHOOL IA FUNDS – SEND CONTRACT PACKAGE DIRECTLY TO SBAO**

REQUIRED DOCUMENTS FOR CONTRACT REVIEW PACKAGE (*when applicable*):

RECEIVED
By Bertha Staefe at 4:44 pm, Nov 21, 2025

_____ Completed Contract Review Form
_____ SBAO Template Contract or other Contract (NOT SIGNED by District / School)
_____ SIGNED Addendum A (if not an SBAO Template Contract) - **When using the Addendum A, *this Statement MUST BE included in the body of the Contract:***
"The terms and conditions of Addendum A are hereby incorporated into this Agreement and the same shall govern and prevail over any conflicting terms and/or conditions herein stated."
_____ Certificate of Insurance (COI) for General Liability & Workers' Compensation that meet these requirements:
COI must list the School Board of Clay County, Florida as an Additional Insured and Certificate Holder. Insurer must be rated as A- or better.
General Liability = $1,000,000 Each Occurrence & $2,000,000 General Aggregate.
Auto Liability = $1,000,000 Combined Single Limit ($5,000,000 for Charter Buses).
Workers' Compensation = $100,000 Minimum
[If exempt from Workers' Compensation Insurance, vendor/contractor must sign a Release and Hold Harmless Form. If not exempt, vendor/contractor must provide Workers' Compensation coverage].
_____ State of Florida Workers Comp Exemption (https://apps.fldfs.com/bocexempt/) (If Applicable)
_____ Release and Hold Harmless (If Applicable)

****AREA BELOW FOR DISTRICT PERSONNEL ONLY ****

CONTRACT REVIEWED BY:	COMMENTS BELOW BY REVIEWING DEPARTMENT
Purchasing Department **REVIEWED** **By Bertha Staefe at 8:28 am, Dec 08, 2025**	Sourcewell Piggyback Contract 030122-EFM / Solicitation Number: RFP #030122 St Johns K12 had the same contracts. We made minor changes to the Service Agreement to include additional wording in blue & our Exhibits since the Vendor already agreed on those T&C.
School Board Attorney JPS 12/8 Review Date	Attachment E doesn't have an Amendment. We confirmed with St. Johns that they didn't have one for this Agreement. Defer to Attorney if Amendment is needed for Attachm ent E Consignment Auction Agreement. Legally sufficient.
Other Dept. as Necessary Review Date	
PENDING STATUS: ☐YES ☐NO	**IF YES, HIGHLIGHTED COMMENTS ABOVE MUST BE CORRECTED BY INITIATOR**
FINAL STATUS	Tentatively Approved Pending Required Signatures

DRAFT

CONTRACT REVIEW PROCESS FOR "ALL" CONTRACTS

A contract is defined as an agreement between two or more parties that is intended to have legal effect. This may include MOUs, Interlocal Agreements, Service Agreements and Contracts. Contracts document the mutual understanding between the parties as to the terms and conditions of their agreement, contain mutual obligations, and clearly state the agreement's consideration. The term consideration includes the cost of the services and/or products to be provided by second party (vendor or service provider) and any non-monetary performance. No school, department, or other organizational unit has authority to contract in its own name. All Board contracts must be made in the legal name of the Board, "The School Board of Clay County, Florida". The School or Department may extend this name to include the school or department as follows, "The School Board of Clay County, Florida o/b/o _____ (insert the school or department name)" where o/b/o means "on behalf of".

All contracts shall be reviewed and approved by the School Board Attorney and/or the Supervisor of Purchasing to ensure legality, compliance with Board policy, and to ensure the Board interests are protected before the authorized signatory may execute the contract.

All contracts having a value of $100,000 or more shall be authorized by the Board at a regular or special meeting and signed by the Board Chairman. All approved contracts having a value of less than $100,000 may be executed by the Superintendent or appropriate District administrator based on the value of the contract.

1. All approved contracts having a value of $50,000 or more, but less than $100,000 shall be signed by the Superintendent, or the person who has been designated, in writing by the Superintendent, as the Superintendent's Designee at the time of the contract signing. All contracts executed pursuant to this subparagraph shall be reported to the School Board in a separate entry as part of the monthly financial report.
2. All approved contracts having a value of $25,000 or more, but less than $50,000, shall be signed by the Superintendent, or the Assistant Superintendent for Business Affairs.
3. All approved contracts having a value of less than $25,000 and contracts of any value described in Board Authorized Contracts above that are exempt from the requirement for Board approval, may be signed by the Superintendent, or the Assistant Superintendent for their Division, or Chief Officers, or Directors, or Principals.
4. The Superintendent is authorized to approve contract amendments or change orders for the purchase of commodities and services up to the amount of ten (10) percent or $50,000, whichever is less, of the original contract amount that was previously approved by the Board.

Employees who enter into agreements without authority may be personally liable for such agreements, whether oral or written.

Step 1: Contract Initiator and Vendor prepare draft contract
(School Board Attorney Office (SBAO) Template Contracts available on SBAO webpage are strongly encouraged)

Step 2: Complete Contract Review Form, attach Required Documents to include the UNSIGNED Contract by the District / School.

For Contracts using Budgeted Funds or For No Cost / Master (County Wide) Contracts:
Initiator submits Contract Review Package to Purchasing Department - See Step 3

For Contracts using Internal Funds Individual to each School:
Initiator submits Contract Review Package direct to SBAO - See Step 4

Step 3: If Funded by Budgeted Funds, submit the Contract Review Package to the Purchasing Department.
Purchasing will begin the contract review process and submit the contract to the SBAO for review. SBAO may reach out to Initiator and/or other Departments (Risk, IT,) with questions or concerns and will assist with contract revisions. SBAO will send the Contract Review Package back to the Purchasing Department for final processing and the return to Initiator.

Purchasing will log "District" Contracts (Cost/No Cost) on Contract Review Log and save copy of the Contract Review Package PLUS the Final Signed Contract you've return to Purchasing in the Contract Review Team Drive.

Step 4: If Funded by Internal Account (IA), submit the Contract Review Package directly to SBAO.
Email: contractreview@myoneclay.net
The SBAO will begin the contract review process and return it directly to Initiator

Step 5: The Initiator is responsible for finalizing the Contract which includes:
Addressing Comments/Revisions, Obtaining Required Signatures, Send District Final Signed Contract to Purchasing OR Retain Internal Accounts Final Signed Contract at School per School Board Record Policy.

If there is a Cost associated with Contract, the Initiator must work with their Bookkeeper to finalize the Purchasing Process.
Budgeted Funds require a District Purchase Order. Internal Accounts require an IA Purchase Order.

For assistance with legal-related matters, please visit the School Board Attorney's Office ("SBAO") webpage or call 904-336-6507
For assistance with insurance-related matters, please visit the Business Affairs - Risk Management webpage or call 904-336-6745
For assistance with District Purchasing, please visit the Business Affairs - Purchasing webpage or call 904-336-6736

DRAFT

enterprise
FLEET MANAGEMENT

SERVICE AGREEMENT

This Agreement is entered into as of the _____ day of _____, 2025, by and between Enterprise Fleet Management, Inc.. (EFM, Contractor), a Missouri corporation, and Clay County School Board (Company, SBCC).

Additionally, the Parties acknowledge that Company and Enterprise FM Trust, a Delaware statutory trust, are parties to that certain Master Equity Lease Agreement dated _____.

Additionally, the Parties acknowledge that Company and Enterprise Fleet Management, Inc., a Missouri corporation, are parties to that certain Full Maintenance Agreement dated _____.

Additionally, the Parties acknowledge that Company and Enterprise Fleet Management, Inc., a Missouri corporation, are parties to that certain Maintenance Management and Fleet Rental Agreement dated _____.

Additionally, the Parties acknowledge that Company and Enterprise Fleet Management, Inc., a Missouri corporation, are parties to that certain Consignment Auction Agreement dated _____.

WITNESSETH:

Enterprise Fleet Management, Inc. is the "Servicer" as denoted by the MASTER EQUITY LEASE AGREEMENT that is by and between Enterprise FM Trust, a Delaware statutory trust and Clay County School Board.

SCOPE OF SERVICE: WHEREAS, EFM is willing to honor the terms, conditions, and pricing of the Sourcewell Agreement to provide fleet management services for the Company.

1.1 Recitals.
The above recitals are true and correct and incorporated in this Adoption and Amendment.

1.2 Contract Documents.
This Services Agreement shall consist of the following documents ("Contract Documents"):
A. Sourcewell Agreement: Attachment A
B. Master Equity Lease and Amendment: Attachment B
C. Full Maintenance Agreement and Amendment: Attachment C
D. Maintenance Management and Fleet Rental Agreement and Amendment: Attachment D
E. Consignment Auction Agreement: Attachment E

Attachments A through Attachment E are attached hereto and incorporated herein by reference as material elements of this Services Agreement. In the event there are any conflicting terms and conditions between the documents that constitute the entirety of the Services Agreement, the terms and conditions of this Services Agreement, shall control.

1.3 Scope of Service:
This pricing and services under this contract are in accordance with the contract between Enterprise Fleet Management and Sourcewell for Fleet Management Services Request for Proposal #030122 Contract #030122-EFM.

INDEPENDENT CONTRACTOR: CONTRACTOR represents that it is an independent contractor and that it requires that the SBCC treat it as such. CONTRACTOR agrees: That it has no rights to any benefits extended by the SBCC to its employees [including without limitation, sick leave, vacation time, insurance coverage, etc.]; That it will not take a position contrary to their status as an independent contractor, and agrees to accept the responsibilities placed on independent contractors by federal and state law accordingly, the SBCC will not make the deductions or contributions that an employer may be required to make with respect to its employees, and the undersigned will be responsible for all federal and state tax and fund obligations, including without limitation, income tax, Social Security, unemployment compensation, etc.];

CONTRACTOR agrees, as an independent contractor and not an employee of the SBCC, it is responsible for providing their own Worker's Compensation Insurance and social security/self-employment contributions.

CONTRACTOR agrees to be bound by, and at its own expense comply with, all federal, state, and local laws, ordinances, and regulations applicable to the services. CONTRACTOR shall review and comply with the confidentiality requirements of federal

DRAFT

and state law and the SBCC policy regarding access to and use of records.

CONTRACTOR will perform the services in a thorough, efficient, and professional manner, promptly and with due diligence and care, and in accordance with the best practices of the profession, utilizing qualified and suitable personnel, equipment and materials. CONTRACTOR warrants and represents to the SBCC that it possesses the expertise, capability, equipment and personnel to properly perform the services and that it is properly and legally licensed to perform the services. CONTRACTOR acknowledges that the SBCC is relying on the warranties and representations made by CONTRACTOR.

RESERVATION OF SOVEREIGHN IMMUNITY: No provision or language in the underlying contract shall be construed or interpreted to increase the scope or dollar limit of the SBCC's liability beyond that which is set forth in Section 768.28 of the Florida Statutes. Nor shall any such language be construed or interpreted to waive the SBCC's sovereign immunity from suit, or to require the SBCC to indemnify CONTRACTOR or any other person, corporation or legal entity of any kind or nature whatsoever for injury or loss resulting from any acts or omissions other than those which arise from the actionable negligence of the SBCC. The SBCC expressly reserves all other protections and privileges related to its sovereign immunity. Notwithstanding anything to the contrary herein, SBCC agrees to take responsibility for their own actions.

GOVERNANCE: This Agreement shall not be modified or amended except in writing, duly agreed to and executed by the parties. CONTRACTOR shall not assign this Agreement in whole or in part, without the express written consent of the SBCC Purchasing Department. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida and venue shall be in Clay County, Florida. No other representations or promises shall be binding on the parties hereto except those representations or promises contained herein.

In the event that any part, term, or provision of this Agreement is, in a court of competent jurisdiction, found to be illegal or unenforceable, the validity of the remaining portions and provisions will not be affected, and the rights and obligations of the parties shall be construed and enforced as if this Agreement did not contain the particular part, term, or provision held to be so invalid.

Should any litigation be commenced in connection with this Agreement, the prevailing party shall be entitled to reasonable attorney fees and court costs. The parties hereto represent that they have reviewed this Agreement and have sought legal advice concerning the legal significance and ramifications of this Agreement.

INDEMNITY: Enterprise Fleet Management, Inc. ("EFM") agrees to defend and indemnify Clay County School Board from and against any and all losses, damages, liabilities, suits, claims, demands, costs and expenses (including, without limitation, reasonable attorneys· fees and expenses) which Clay County School Board may incur by reason of EFM"s breach or violation of, or failure to observe or perform, any of its obligations as Servicer (EFM in such capacity, "Servicer") for Enterprise FM Trust in connection with the Master Equity Lease Agreement between Clay County School Board and Enterprise FM Trust dated as of the date hereof, or as a result of any loss, damage, theft or destruction of any Vehicle or related to or arising out of or in connection with the use, operation or condition of any Vehicle, in each case, while the Vehicle was in possession of the Servicer.

E-VERIFY: CONTRACTOR named herein, are required to register with and use the U.S. Department of Homeland Security's (DHS) E-Verify system to verify the work authorization status of all newly hired employees. By executing this Agreement, the CONTRACTOR certifies that it, is registered with, and use, the E-Verify system for all newly hired employees, in accordance with Section 448.095(2)(b) Fla. Stat.

EQUAL EMPLOYMENT: The CONTRACTOR certifies that CONTRACTOR is in compliance with the requirements of law regarding equal employment opportunity for all persons without regard to age, race, color, religion, sex, national origin, or disability and is not on the Discriminatory Vendor List pursuant to Florida Statute 287.134.

INSURANCE: CONTRACTOR shall, at CONTRACTOR's sole expense, procure and maintain during the term of this Agreement, at least the following minimum insurance coverage, which shall not limit the liability of CONTRACTOR:

General Liability Policy:	Auto Liability Policy:	Worker's Compensation Policy:
$1,000,000.00 per occurrence	$3,000,000.00	$100,000
$2,000,000.00 aggregate	(combined single limit)	

The SBCC shall be named as certificate holder and as an *additional insured* in the comprehensive general (including property damage) liability policy within five (5) days after execution of this Agreement. CONTRACTOR shall furnish the SBCC's Representative copies of insurance certificates evidencing that it maintains at least the insurance coverage required hereunder, and which contain the following or equivalent clause: *"Before any reduction, cancellation, modification or expiration of the insurance policy, thirty (30) days prior written notice thereof shall be given to the SBCC."* CONTRACTOR is NOT authorized to proceed with the services until all the insurance certificates have been received and accepted.

DRAFT

Receipt of certificates or other documentation of insurance or policies or copies of policies by the SBCC, or by any of its representatives, which indicate less coverage than required does not constitute a waiver of CONTRACTOR'S obligation to fulfill the insurance requirements herein.

CONTRACTOR shall not solicit or accept brokerage or any other fees or remuneration from any provider of the SBCC insurance program.

PUBLIC RECORDS: CONTRACTOR recognizes and acknowledges that by virtue of entering into this Agreement and providing services hereunder, CONTRACTOR, its agents, employees, officers, and subcontractors may have access to certain confidential information and processes, including confidential student information, personal health information, financial records, and access to the SBCC networks (hereinafter "Confidential Information"). CONTRACTOR agrees that neither it nor any CONTRACTOR agent, employee officer, or subcontractor will at any time, either during or subsequent to the term of this Agreement, disclose to any third party, except where permitted or required by law or where such disclosure is expressly approved by the SBCC in writing, any Confidential Information. In addition, following expiration of said Agreement, CONTRACTOR, its agents, employees, officers, and subcontractors shall either destroy or return to the SBCC all Confidential Information. With 72-hours written notification, the SBCC reserves the right to determine whether or not Confidential Information has been destroyed and such confirmation may include inspecting the CONTRACTOR's facilities and equipment. CONTRACTOR understands and agrees that it is subject to all federal and state laws and SBCC rules relating to the confidentiality of student information. Contractor further agrees to comply with the Family Educational Rights and Privacy Act ("FERPA") 34 C.F.R. § 99. Contractor shall regard all student information as confidential and will not disclose personally-identifiable student records or information to any third party without appropriate legal authorization. Access to SBCC data or networks shall require a SBCC Data-Sharing and Usage Agreement and shall only be authorized by the SBCC IT Department.

CONTRACTOR is required to comply with the Florida Public Records Law, Chapter 119, Florida Statutes, in the performance of CONTRACTOR's duties under this Agreement, and will specifically:

a. Keep, maintain, and produce upon request and within a reasonable period of time all data created or collected in the performance of its duties under this Agreement ("Agreement Data") which come within the definition of a "public record" under Chapter 119.

b. Provide to the SBCC, upon its request and free of charge, a copy of each record which CONTRACTOR seeks to produce in response to a public records request.

c. Ensure that all Agreement Data considered exempt under Chapter 119 are not disclosed except as authorized by law.

d. Upon completion of its obligations under the Agreement, transfer to the SBCC, at no cost, all Agreement Data in CONTRACTOR's possession or otherwise keep and maintain such data/records as required by law. All records transmitted to the SBCC must be provided in a format that is compatible the SBCC's information technology systems.

e. The SBCC is authorized to collect, use or release social security numbers (SSN) of CONTRACTOR and their employees for the following purposes, which are noted as either required or authorized by law to be collected. The collection of social security numbers is either specifically authorized by law or imperative for the performance of the District's duties and responsibilities as prescribed by law (Sections 119.071(5)(a)2 and 3, Florida Statutes):

i) Criminal history and criminal background checks/Identifiers for processing fingerprints by Department of Law Enforcement, if SSN is available [Required by Fla. Admin. Code 11 C-6.003 and Fla. Stat. § 119.071(5)(a)6]

ii) Vendors/Consultants that District reasonably believes would receive a 1099 form if a tax identification number is not provided including for IRS form W-9 [Required by 26 C.F.R. § 31.3406-0, 26 C.F.R. § 301.61091, and Fla. Stat. § 119.071(5)(a)2 and 6]

CONTRACTOR's failure to comply with the provisions set forth in this section shall constitute a default and material breach of this Agreement, which may result in termination by the SBCC without penalty.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, OR CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTRACTOR SHALL CONTACT THE SBCC'S CUSTODIAN OF PUBLIC RECORDS AT 900 WALNUT STREET, GREEN COVE SPRINGS, FLORIDA 32043, OR AT 904-336-6500, OR AT: PRR@myoneclay.net

Application to School Board: EFM shall provide any notices to the Company as required under the Agreement to the following locations:

School District of Clay County
900 Walnut Street
Green Cove Springs, FL 32043

DRAFT

IN WITNESS WHEREOF, the parties have made and executed this Agreement on the respective dates under each signature: the St. Johns County School Board, signing by and through its Chairman, duly authorized to execute same by Board action and by the CONTRACTOR through its duly authorized representative.

CLAY COUNTY SCHOOL BOARD

By: _____

Printed Name: _____

Title: _____

Date Signed: _____

Attest

_____
Witness Signature

_____
Witness Signature

ENTERPRISE FLEET MANAGEMENT INC.

By: _____

Printed Name: _____

Title: _____

Date Signed: _____

DRAFT

Exhibit # 1

WORKERS COMPENSATION ACKNOWLEDGEMENT FORM (WCAF)

The undersigned Contractor/Vendor ("Contractor") represents and acknowledges that it is an independent contractor and is not provided coverage under any self-insured workers compensation program of the School Board of Clay County, Florida (the "Board" or "District"), any primary workers compensation insurance policy purchased by or on behalf of the District, any excess workers compensation insurance purchased by or on behalf of the District, any risk sharing arrangement, risk sharing pool, or any state reimbursement fund for workers compensation payments made by the District, based on the following understandings and representations by the Contractor:

1. Contractor is not an "Employee" as defined under Chapter 440 of the Florida Statutes. The Parties agree that Chapter 440 describes remedies for employers and employees in place of Florida common law and limits the rights of independent contractors like the undersigned.
2. Contractor maintains a separate business with its own work equipment, material, and accommodations.
3. Contractor has a different federal employer identification number than the District or is a sole proprietor who is not required to obtain a federal employer identification number under state or federal regulations.
4. Contractor receives compensation for services rendered or work performed, and such compensation is paid to a business rather than to an individual.
5. Contractor maintains at least one bank account in the name of the Contractor or associated persons or entities for the purposes of paying business expenses related to the services rendered or work performed for the District.
6. Contractor performs work or is able to perform work for entities other than the District at the Contractor's election without the necessity of completing an employment application or process.
7. Contractor either provides its own workers compensation coverage or has elected to be exempt from workers compensation coverage.
8. Contractor has provided proof of other insurance, including liability insurance, to the District in the amounts required by the District.
9. Contactor had an opportunity to review and consult with legal counsel regarding this document.
10. Contactor understands that the District is relying upon the truthfulness and accuracy of representations in this acknowledgement as a material basis for the District entering into the underlying agreement(s) with Contractor.

Name of Contractor/Vendor: _____

Signature of Authorized Representative: _____

Printed Name of Authorized Representative: _____

Title of Authorized Representative: _____

Date: _____

DRAFT

Exhibit # 2 (a)

EDGAR CERTIFICATIONS

All purchases involving the expenditure of federal funds must be compliant with the Education Department General Administrative Regulations ("EDGAR"). The following certifications and provisions are required and apply when the School Board of Clay County, Florida ("SBCC" "School Board") expends federal funds for any purchase resulting from this procurement process. Pursuant to 2 C.F.R. § 200.326, all contracts, including small purchases, awarded by the District shall contain the procurement provisions of Appendix II to Part 200, as applicable.

REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS APPENDIX II to C.F.R. PART 200

(A) Contracts for more than the simplified acquisition threshold currently set at $150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Pursuant to Federal Rule (A) above, when School Board expends federal funds, School Board reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

(B) All contracts in excess of $10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

Pursuant to Federal Rule (B) above, for all contracts involving Federal funds in excess of $10,000, School Board reserves the right to terminate the contract (i) for convenience, and/or (ii) for cause by issuing a certified notice to the vendor.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

Pursuant to Federal Rule (C) above, when School Board expends federal funds on any federally assisted construction contract, the equal opportunity clause is incorporated by reference herein.

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

Pursuant to Federal Rule (D) above, when School Board expends federal funds during the term of an award for all contracts and subgrants for construction or repair, Vendor will be in compliance with all applicable Davis-Bacon Act provisions.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29

DRAFT

CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Pursuant to Federal Rule (E) above, when federal funds are expended by School Board, Vendor certifies that Vendor will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act during the term of an award resulting from this procurement process.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Pursuant to Federal Rule (F) above, when federal funds are expended by School Board, Vendor certifies that Vendor will be in compliance with all applicable provisions of Federal Rule (F) during the term of an award resulting from this procurement process.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Pursuant to Federal Rule (G) above, when federal funds are expended by School Board, Vendor certifies that Vendor will be in compliance with all applicable provisions of Federal Rule (G) during the term of an award resulting from this procurement process.

(H) Energy Policy and Conservation Act (2 CFR §910.120, 10 CFR §600.236). Vendor agrees to comply with the mandatory standards and policies relating to energy efficiency contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

Pursuant to Federal Rule (H) above, when federal funds are expended by School Board, Vendor certifies that Vendor will be in compliance with all applicable provisions of Federal Rule (H) during the term of an award resulting from this procurement process.

(I) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Pursuant to Federal Rule (I) above, when federal funds are expended by School Board, Vendor certifies that during the term of an award resulting from this procurement process, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, ort voluntarily excluded from participation by any federal department or agency.

(J) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Pursuant to Federal Rule (J) above, Vendor certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The Vendor further certifies that: (1) No Federal appropriated funds have been

DRAFT

EDGAR CERTIFICATIONS (continued)

paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement. (2) If any funds other than Federal appropriated funds have been paid to any person for influencing or attempting to influence an officer or employee of any agency, Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. (3) The undersigned shall require that the language of this certification be included in the award documents for all covered subawards in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

RECORDS ACCESS AND RETENTION

Records Access (34 CFR 80.36 (i)(10): All vendors, contracts and subcontractors shall give access to the SBCC, the appropriate Federal agency, the Comptroller General of the United States, or any of their duly authorized representative to any books, documents, papers, and records of the vendor which are directly pertinent to this specific bid/contract for the purpose of making audit, examination, excerpts and transcriptions.

Records Retention (2 C.F.R. § 200.333): Financial records, supporting documents, statistical records and all other non-Federal entity records pertinent to a Federal award must be retained for a period of three (3) years from the date of submission of the final expenditure report or, for Federal awards that are renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report, respectively, as reported to the Federal awarding agency or passthrough entity in the case of a subrecipient.

RECOVERED MATERIALS

Recovered Materials (2 CFR §200.322): Contractor must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

DRAFT

Vendor agrees to comply with all federal, state, and local laws, rules, regulations and ordinances, as applicable. It is further acknowledged that vendor certifies compliance with all provisions, laws, acts, regulations, etc. as specifically noted above.

Vendor's Name: _____

Signature of Authorized Representative: _____

Print Name of Authorized Representative: _____

Exhibit # 2 (b)

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION - LOWER TIER COVERED TRANSACTIONS

This certification is required by the Department of Education regulations implementing Executive Order 12549, Debarment and Suspension, 34 CFR Part 85, for all lower tier transactions meeting the threshold and tier requirements stated at Section 85.110.

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-Procurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Instructions for Certification:

1. The prospective lower tier participant certifies, by submission of this proposal that neither it nor its principals are:

a) presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;

b) have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in performing a public (federal, state or local) transaction or contract under a public transaction; or for violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;

c) are not presently indicted for or otherwise criminally or civilly charged by a government entity (federal, state or local) with commission of the offenses enumerated in this certification; or

d) have not within a three-year period preceding this application had one or more public transaction (federal, state or local) terminated for cause or default.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name of Vendor: _____

_____ _____

Printed Name | Title of Authorized Representative

Signature: _____ Date: _____

DRAFT

Exhibit # 2 (c)

DRUG-FREE WORKPLACE CERTIFICATION

Preference shall be given to vendors/contractors certifying their compliance with a drug-free workplace in accordance with Section 287.087, Florida Stat. as follows:

Preference to businesses with drug-free workplace programs - Whenever two or more bids, proposals, or replies that are equal with respect to price, quality, and service, are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid, proposal, or reply received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tied bids, proposal, or replies shall be followed if none of the tied vendor has a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions what shall be taken against employee for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee shall abide by the terms of the statement and shall notify the employer of any conviction of, or plea of guilty or nolo contendero to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

CONTRACTOR NAME: _____

AUTHORIZED CONTRACTOR REPRESENTATIVE SIGNATURE:

_____ _____

(Printed Name) (Signature)

_____ _____

(Title) (Date)

DRAFT

Exhibit # 2 (d)

NON-COLLUSION AFFIDAVIT

State of FLORIDA)
County of CLAY)

My name is (INSERT NAME _____). I hereby attest that I am authorized to execute this affidavit on behalf of my firm, its owners, directors, and officers. I have personal knowledge of the price(s), guarantees and the total financial commitment represented in the firm's offer and/or contract.

(1) The firm's prices and amounts offered have been arrived at independently and without consultation, communication or agreement with any other contractor or respondent.

(2) Neither the final nor approximate prices or amounts offered have been disclosed to any other firm or person who is a respondent or potential respondent, nor were they disclosed prior to opening of offers.

(3) The offer from my firm is made in good faith and no attempt has been made to induce any firm or person to refrain from submitting an offer, or to submit an offer higher than our offer, or to submit any intentionally high or noncompetitive offer or other form of complementary offer.

(4) (INSERT NAME OF COMPANY _____) its affiliates, subsidiaries, officers, directors, employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding, proposing or offering on any public contract, except as follows:

I attest that (INSERT NAME OF COMPANY _____) understands and acknowledges that the above representations are material and important, and will be relied on by The School Board of Clay County, Florida, in awarding the contract for which this offer is submitted. I understand and my firm understands that any misstatement of material representations herein shall be treated as fraudulent or otherwise intentional concealment of the true facts relating to submission of offers for this contract.

CONTRACTOR NAME: _____

AUTHORIZED CONTACTOR REPRESENTATIVE SIGNATURE:

_____ _____
(Printed Name) (Signature)

_____ _____
(Title) (Date)

DRAFT

Exhibit # 2 (e)

DISCLOSURE OF POTENTIAL CONFLICT OF INTEREST AND CONFLICTING EMPLOYMENT OR CONTRACTUAL RELATIONSHIP

Section 112.313 (3) and (7), Florida Statutes, sets forth restrictions on the ability of SBCC employees acting in a private capacity to rent, lease, or sell any realty, goods or services to SBCC. It also places restrictions on SBCC employees concerning outside employment or contractual relationships with any business entity which is doing business with SBCC.

Contractor must disclose the names of any employees who are employed by Contractor who are also an employees of SBCC. Persons identified below may have obligations and restrictions applicable to them under Chapter 112, Florida Statutes.

Name of Contractor's Employee	SBCC Title or Position of Contractor's Employee	SBCC Department/School of Contractor's Employee
_____	_____	_____
_____	_____	_____
_____	_____	_____

Check one of the following and sign:

☐ I hereby affirm that there are no known persons employed by Contractor who are also an employee of SBCC.

☐ I hereby affirm that all known persons who are employed by Contractor who are also an employee of SBCC have been identified above.

_____ Signature

_____ Company Name

DRAFT

STATE OF FLORIDA REQUIRED DOCUMENTS

FOREIGN COUNTRY OF CONCERN ATTESTATION

Form must be completed by an officer or representative of an entity submitting a bid, proposal, reply to, entering into, renewing, or extending, a contract with a Governmental Entity which would grant the entity access to an individual's Personal Identifying Information. Capitalized terms used herein have definitions ascribed in Rule 60A-1.020, F.A.C.

(INSERT NAME OF COMPANY _____) is not owned by the government of a Foreign Country of Concern, is not organized under the laws of nor has its Principal Place of Business in a Foreign Country of Concern, and the government of a Foreign Country of Concern does not have a Controlling Interest in the entity.

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated in it are true.

Printed Name:

VENDOR STATEMENT REGARDING THE USE OF COERCION FOR LABOR AND SERVICES

Vendor Name:

_____

Address:

_____

Section 787.06(13), Florida Statutes requires all nongovernmental entities (such as Vendor) executing, renewing, or extending a contract with a governmental entity (such as the School Board of Levy County, Florida) to provide an affidavit signed by an officer or representative of Vendor under penalty of perjury that Vendor does not use coercion for labor or services as defined in that statute.

As the person authorized to sign on behalf of Vendor, I certify that the company identified above does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.

DRAFT

DocuSign Envelope ID: 37AD2179-C4CB-4EF8-87D2-53507DDA9723

Attachment A

Sourcewell

Solicitation Number: RFP #030122

CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Enterprise Fleet Management, Inc., 600 Corporate Park Drive, St. Louis, MO 63105 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Fleet Management Services from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

DRAFT

1. TERM OF CONTRACT

A. EFFECTIVE DATE. This Contract is effective upon the date of the final signature below.

B. EXPIRATION DATE AND EXTENSION. This Contract expires April 18, 2026, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.

C. SURVIVAL OF TERMS. Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

A. EQUIPMENT, PRODUCTS, OR SERVICES. Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

DocuSign Envelope ID: 37AD2179-C4CB-4EF8-87D2-53507DDA9723

Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. WARRANTY. Equipment, product, or service warranties will be provided by the manufacturer or service provider. Supplier will assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer or service provider. Any manufacturer's or service provider's warranty will be passed on to the Participating Entity.

C. DEALERS, DISTRIBUTORS, AND/OR RESELLERS. Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

DRAFT

3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. SHIPPING AND SHIPPING COSTS. All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Supplier must permit the Equipment and Products to be returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable

DocuSign Envelope ID: 37AD2179-C4CB-4EF8-87D2-53507DDA9723

time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery.

In the event that Equipment and Products arrive in a defective or inoperable condition, the Participating Entity must promptly bring any such condition to Supplier's attention. Supplier will then provide commercially reasonable assistance to the Participating Entity in any communication or negotiation with the Equipment and Product's manufacturer or dealer, as applicable, with respect to claims relating to such condition.

B. SALES TAX. Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. HOT LIST PRICING. At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

DRAFT

4. PRODUCT AND PRICING CHANGE REQUESTS

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;
- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;
- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

DocuSign Envelope ID: 37AD2179-C4CB-4EF8-87D2-53507DDA9723

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Contract and will be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

DRAFT

6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

DocuSign Envelope ID: 37AD2179-C4CB-4EF8-87D2-53507DDA9723

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM. Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum; the terms of which will be negotiated directly between the Participating Entity and the Supplier. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. SPECIALIZED SERVICE REQUIREMENTS. In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. TERMINATION OF ORDERS. Participating Entities may terminate an order prior to the applicable Equipment and Product manufacturer or dealer deadline, in whole or in part, immediately upon notice to Supplier in the event of any of the following:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

Any termination thereafter will be governed by the terms and conditions of Supplier's affiliates' Master Lease Agreement.

E. GOVERNING LAW AND VENUE. The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. PRIMARY ACCOUNT REPRESENTATIVE. Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;

DRAFT

DocuSign Envelope ID: 37AD2179-C4CB-4EF8-87D2-53507DDA9723

- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. BUSINESS REVIEWS. Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. CONTRACT SALES ACTIVITY REPORT. Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcewell, the Supplier will pay an administrative fee to Sourcewell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Supplier will submit payment to Sourcewell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased by Participating Entities under this Contract during each calendar quarter. Payments should

DRAFT

DocuSign Envelope ID: 37AD2179-C4CB-4EF8-87D2-53507DDA9723

note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. AUDIT. Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. ASSIGNMENT. Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid.

C. AMENDMENTS. Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. WAIVER. Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

DRAFT

DocuSign Envelope ID: 37AD2179-C4CB-4EF8-87D2-53507DDA9723

E. CONTRACT COMPLETE. This Contract, with respect to the subject matter hereof, represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. RELATIONSHIP OF THE PARTIES. The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. INDEMNITY AND HOLD HARMLESS

Supplier must indemnify, defend, save, and hold Sourcewell, including their agents and employees, harmless from any third-party claims or causes of action, including attorneys' fees incurred by Sourcewell, arising out of any act or omission in the performance of this Contract by the Supplier or its agents or employees. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

Indemnity obligations between Supplier and any Participating Entity, if any, will be as set forth in the applicable Supplier's affiliates' Master Lease Agreement.

12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Supplier under this Contract.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:
   a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.
   b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.
2. *Limited Right of Sublicense*. The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers,

DocuSign Envelope ID: 37AD2179-C4CB-4EF8-87D2-53507DDA9723

resellers, marketing representatives, and agents (collectively "Permitted Sublicensees") in advertising and promotional materials for the purpose of marketing the Parties' relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

3. *Use; Quality Control.*

a. Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

4. As applicable, Supplier agrees to indemnify and hold harmless Sourcewell and its Participating Entities against any and all suits, claims, judgments, and costs instituted or recovered against Sourcewell or Participating Entities by any person on account of the use of any Equipment or Products by Sourcewell or its Participating Entities supplied by Supplier in violation of applicable patent or copyright laws.

5. Termination. Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

B. PUBLICITY. Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. MARKETING. Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. ENDORSEMENT. The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

DRAFT

DocuSign Envelope ID: 37AD2179-C4CB-4EF8-87D2-53507DDA9723

14. GOVERNING LAW, JURISDICTION, AND VENUE

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. PERFORMANCE. During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending*. Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute.

B. DEFAULT AND REMEDIES. Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated

DRAFT

DocuSign Envelope ID: 37AD2179-C4CB-4EF8-87D2-53507DDA9723

or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. REQUIREMENTS. At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*
Workers' Compensation: As required by any applicable law or regulation.
Employer's Liability Insurance: must be provided in amounts not less than listed below:

Minimum limits:
$500,000 each accident for bodily injury by accident
$500,000 policy limit for bodily injury by disease
$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.

Minimum Limits:
$1,000,000 each occurrence Bodily Injury and Property Damage
$1,000,000 Personal and Advertising Injury
$2,000,000 aggregate for Products-Completed operations
$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

DRAFT

DocuSign Envelope ID: 37AD2179-C4CB-4EF8-87D2-53507DDA9723

Minimum Limits:
$1,000,000 each accident, combined single limit

4. *Umbrella Insurance*. During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:
$2,000,000

5. *Network Security and Privacy Liability Insurance*. During the term of this Contract, Supplier will maintain coverage for network security and privacy liability. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Supplier's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:
$2,000,000 per occurrence
$2,000,000 annual aggregate

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Supplier agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

DRAFT

DocuSign Envelope ID: 37AD2179-C4CB-4EF8-87D2-53507DDA9723

D. WAIVER OF SUBROGATION. Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION. The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. LAWS AND REGULATIONS. All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. LICENSES. Supplier must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Supplier conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the

DRAFT

DocuSign Envelope ID: 37AD2179-C4CB-4EF8-87D2-53507DDA9723

procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Article, all references to "federal" should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Supplier's Equipment, Products, or Services with United States federal funds.

A. EQUAL EMPLOYMENT OPPORTUNITY. Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of "federally assisted construction contract" in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 C.F.R. § 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." The equal opportunity clause is incorporated herein by reference.

B. DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148). Intentionally omitted.

C. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708). Intentionally omitted.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. Intentionally omitted.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Intentionally omitted.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. §180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award

DRAFT

DocuSign Envelope ID: 37AD2179-C4CB-4EF8-87D2-53507DDA9723

covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. Intentionally omitted.

J. BUY AMERICAN PROVISIONS COMPLIANCE. Intentionally omitted.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

L. PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). Intentionally omitted.

M. FEDERAL SEAL(S), LOGOS, AND FLAGS. The Supplier not use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

N. NO OBLIGATION BY FEDERAL GOVERNMENT. The U.S. federal government is not a party to this Contract or any purchase by an Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

O. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS. The Contractor acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. FEDERAL DEBT. The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

DRAFT

DocuSign Envelope ID: 37AD2179-C4CB-4EF8-87D2-53507DDA9723

Q. CONFLICTS OF INTEREST. The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. Intentionally omitted.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

22. CANCELLATION

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

DRAFT

Sourcewell	Enterprise Fleet Management, Inc.
DocuSigned by: Jeremy Schwartz C0FD2A139D06489...	DocuSigned by: Dain Giesie EFC279C1DE8D465...
By: _____	By: _____
Jeremy Schwartz	Dain Giesie
Title: Chief Procurement Officer	Title: Vice President
Date: 5/4/2022 | 9:11 AM CDT	Date: 5/4/2022 | 2:58 PM CDT

DocuSign Envelope ID: 37AD2179-C4CB-4EF8-87D2-53507DDA9723

Approved:

DocuSigned by:
Chad Coauette
7E42B8F817A84CC...

By: _____

Chad Coauette

Title: Executive Director/CEO

5/4/2022 | 3:23 PM CDT

Date: _____

DRAFT

RFP 030122 - Fleet Management Services

Vendor Details

Company Name:	Enterprise Fleet Management, Inc.
Does your company conduct business under any other name? If yes, please state:	MO
Address:	600 Corporate Park Dr. St. Louis, MO 63050
Contact:	Dain Giesie
Email:	Dain.E.Giesie@efleets.com
Phone:	314-274-5428
Fax:	314-274-5428
HST#:	43-1697807

Submission Details

Created On:	Tuesday February 01, 2022 10:13:18
Submitted On:	Tuesday March 01, 2022 16:13:51
Submitted By:	Dain Giesie
Email:	Dain.E.Giesie@efleets.com
Transaction #:	53316618-72bf-4ca3-ad36-3ffb0fdf4609
Submitter's IP Address:	4.30.165.86

DRAFT

Specifications

Table 1: Proposer Identity & Authorized Representatives

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *
1	Proposer Legal Name (one legal entity only): (In the event of award, will execute the resulting contract as "Supplier")	Enterprise Fleet Management, Inc.
2	Identify all subsidiary entities of the Proposer whose equipment, products, or services are included in the Proposal.	N/A
3	Identify all applicable assumed names or DBA names of the Proposer or Proposer's subsidiaries in Line 1 or Line 2 above.	Enterprise Fleet Management
4	Provide your CAGE code or DUNS number:	08-001-5860
5	Proposer Physical Address:	600 Corporate Park Drive, St. Louis, MO 63105
6	Proposer website address (or addresses):	efleets.com
7	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	Dain Giesie, Assistant Vice President, Dain.E.Giesie@efleets.com, 314-274-5428
8	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Dain Giesie, Assistant Vice President, Dain.E.Giesie@efleets.com, 314-274-5428
9	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Michelle Rojas, Business Analyst, michelle.m.rojas@efleets.com, 314-274-4556

Table 2: Company Information and Financial Strength

Line Item	Question	Response *

DRAFT

10	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.	Background and History In 1957, with seven cars and a hunch that customers would embrace the novel concept of leasing automobiles, Jack Taylor founded Executive Leasing Company, what is today known as Enterprise Rent-A-Car. Twelve years later, Enterprise began expanding outside of St. Louis. In 1992, Enterprise surpassed $1 billion in annual revenue and had nearly 10,000 employees in its work force. Enterprise's leasing division became known as Enterprise Fleet Management, serving businesses with small- to mid-sized fleets. In August 2007, the Taylor family acquired the National Car Rental and Alamo Rent A Car businesses. Two years later our operating company adopted the name Enterprise Holdings. Today, with 75,000 employees, 1.85 million vehicles, and annual revenue of $23.9 billion, Enterprise Fleet Management and Enterprise Holdings combine to form one of the largest transportation service providers in the world. Using the expertise that comes from managing such a large worldwide fleet, Enterprise Fleet Management has grown into one of the largest fleet management companies in the nation. We specialize in partnering with companies to develop customized fleet programs which are proven to drive down costs and streamline the processes. Founding Values Our founding values are a simple yet powerful set of beliefs that drives us and are how we hold ourselves accountable every day. Over the years we have formalized the values into a set of guiding principles that every employee can understand and embrace: Our brands are the most valuable things we own. Personal honesty and integrity are the foundation of our success. Customer service is our way of life. Our company is a fun and friendly place, where teamwork rules. We work hard...and we reward hard work. Great things happen when we listen...to our customers and to each other. We strengthen our communities, one neighborhood at a time. Our doors are open. Business Philosophy Our goal is to create lifelong relationships with all our Enterprise customers and to exceed expectations through superior customer service. Our founding values are one of the many ways in which we remind ourselves to put our customers' needs first. The result has been millions of satisfied Enterprise customers, thousands of successful employees, and a company that continues to grow.
11	What are your company's expectations in the event of an award?	Our goal as a fleet management company is to work with our clients to develop a long-term, sustainable fleet program that will lower their total cost of ownership. We accomplish this through our localized, hands-on approach to account management, industry-leading products and services, technology, and 65 years of experience managing vehicles. As the awarded vendor, Enterprise Fleet Management will work directly with your member agencies to proactively create, implement and manage a cost-effective total transportation solution. It would be Enterprise's expectation that Sourcewell and its employees work in conjunction with Enterprise's local teams to identify optimal strategies on ways to best serve the members.
12	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	Ranked on the Forbes America's Largest Private Companies list, Enterprise Fleet Management, together with our affiliate Enterprise Holdings, is unparalleled in size, strength and stability. As a privately held company, it is not our practice to publicly distribute consolidated financial information. However, our conservative and disciplined long-term approach to managing our business has earned us, by far, the strongest balance sheet in our industry. Standard and Poor's Rating Services recently upgraded Enterprise Fleet Management Inc.'s corporate credit rating to BBB+ from BBB. This reflects the financial strength of our company and our long-term approach to our business.
13	What is your US market share for the solutions that you are proposing?	Recently, Enterprise Fleet Management was ranked the largest fleet management provider in the United State, according to Automotive Fleet's 2021 Fact Book. We have been operating in the industry for decades. This stability has enabled us to pursue consistently conservative growth and residual value targets, while limiting operational and credit risk. Enterprise's positive outlook reflects our expectations that the company will maintain its industry-leading position in the automotive fleet leasing industry.

DRAFT

14	What is your Canadian market share for the solutions that you are proposing?	Currently, Enterprise manages 5,000 leased units, 10,000 non-leased units and over 80,000 rentals across Canada. Enterprise has about 1 percent of the fleet management and leasing market and over 50 percent of the rental market. Enterprise Fleet Management is currently growing at 18.6 percent annually in Canada and over 200 percent in Western Canada.	*
15	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	No.	*
16	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization. a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	Service provider	*
17	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	o Alberta Corporate License number: 2116040300 o Saskatchewan Corporate License number: 101184133 o Manitoba Corporate License number: 6262881 o GST number: 82540 4205 RT0001: o Saskatchewan PST number: 2476059 o Manitoba PST number: 82540 4205 MC0001	*
18	Provide all "Suspension or Debarment" information that has applied to your organization during the past ten years.	N/A	*

DRAFT

Table 3: Industry Recognition & Marketplace Success

Line Item	Question	Response *	
19	Describe any relevant industry awards or recognition that your company has received in the past five years	Enterprise Fleet Management has a distinguished history of receiving awards and accolades. A selection of major honors received in recent years is included below and can also be found on our website. Blue Seal of Excellence from the National Institute for Automotive Service Excellence (ASE) (1997-2020 – 24 years straight) Silver Stevie Award, Innovation in Sales from the Stevie Awards for Sales & Customer Service (2020) Silver Stevie Award, Best Use of Technology in Sales from the Stevie Awards for Sales & Customer Service (2020) Bronze Stevie Award, Innovation in Customer Service from the Stevie Awards for Sales & Customer Service (2020) Bronze Stevie Award, Best Use of Technology in Customer Service from the Stevie Awards for Sales & Customer Service (2020)	*
20	What percentage of your sales are to the governmental sector in the past three years	Enterprise Fleet Management is a privately owned family run business and does not release specific performance numbers to the public. Owned by the Taylor family of St Louis since 1957, Enterprise Fleet Management operates a network of more than 50 fully staffed offices, which manages a fleet of more than 710,00 vehicles in the U.S and Canada. Enterprise Fleet Management provides services to hundreds of public and private schools, colleges, universities, cities, counties, and other government entities nationwide to manage tens of thousands of government vehicles. There have been no clients that have terminated a contract for non-performance.	*
21	What percentage of your sales are to the education sector in the past three years	Enterprise Fleet Management is a privately owned family run business and does not release specific performance numbers to the public. Owned by the Taylor family of St Louis since 1957, Enterprise Fleet Management operates a network of more than 50 fully staffed offices, which manages a fleet of more than 710,00 vehicles in the U.S and Canada. Enterprise Fleet Management provides services to hundreds of public and private schools, colleges, universities, cities, counties, and other government entities nationwide to manage tens of thousands of government vehicles. There have been no clients that have terminated a contract for non-performance.	*
22	List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	Enterprise Fleet Management partners with Sourcewell, TIPS, and E&I for cooperative purchasing. As a privately held company we do not release specific performance numbers to the public. Enterprise Fleet Management provides services through the use of purchasing co-ops to all public and private schools, colleges, universities, cities, counties, and other government entities.	*
23	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	Enterprise Fleet Management, Inc. does not hold any contracts directly with the GSA.	*

DRAFT

Table 4: References/Testimonials

Line Item 24. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *	
Kenosha Unified School District	Dan Aiello, Grounds and Vehicle Repair	(262) 359-7541	*
City of Ruston	Michelle Colvin, Purchasing Agent	(318) 251-8631	*
Kings Mosquito Abatement District	Michael Cavanagh, General Manager	(559) 584-3326	*

Table 5: Top Five Government or Education Customers

Line Item 25. Provide a list of your top five government, education, or non-profit customers (entity name is optional), including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *	
Village Center Community Development District	Education	Florida - FL	Fleet Management Services for 101 vehicles.	213 vehicles delivered	$1,903,139	*
City of Roswell, Georgia	Government	Georgia - GA	Fleet Management Services for 280 vehicles including Accident Management.	117 vehicles delivered	$2,871,939	*
City of Rockville	Government	Maryland - MD	Fleet Management Services for 189 vehicles	74 vehicles delivered	$2,334,939	*
City of Murrieta	Government	California - CA	Fleet Management Services for 44 vehicles including full maintenance and maintenance management	73 vehicles delivered	$2,698,024	*
City of Newton	Government	Maine - ME	Fleet Management Services for 68 vehicles	61 vehicles delivered	$1,350,606	*

Table 6: Ability to Sell and Deliver Service

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	

DRAFT

26	Sales force.	Enterprise Fleet Management has experienced leadership at both the corporate and local level. This allows our regional group offices to make decisions at the local level to meet their customers' needs, while providing overall support, infrastructure and centralized services from our corporate teams. Each of our more than 50 Enterprise Fleet Management offices are staffed with more than 500 sales professionals to handle all areas of our customers' fleet programs, including sales. Key positions within the local teams include: Fleet Management Director • The director of the local leadership team who can assist in resolving escalated customer service needs regarding the Sourcewell's fleet management services. Fleet Strategy Manager • Works with Client Strategy Manager to maximize resale/disposal of fleet vehicles • Works with wholesalers nationwide to sell vehicles in an average of 23 days Finance Manager • A member of the local leadership team who can assist in resolving escalated customer service needs regarding the financing of Sourcewell's fleet. Account Executive • Designs, reviews and implements fleet management programs • Supports the Client Strategy Manager in handling Sourcewell's ongoing fleet needs Area Sales Manager • Provides a managerial oversight to the Account Executive and Client Strategy Manager and can provide additional support to Sourcewell as needed Client Strategy Manager • Implements fleet management programs specifically designed for Sourcewell • Reviews Sourcewell's Fleet Profile on a regular basis • Proactively forecasts vehicle replacement needs • Secondary point of contact for fleet related matters Account Fleet Coordinator • Primary contact for Sourcewell's fleet needs • Administers all day-to-day fleet-related matters • Works with Client Strategy Manager to provide turnkey fleet management • Works directly with Sourcewell's employees on fleet issues
27	Dealer network or other distribution methods.	As the largest purchaser of vehicles in North America, Enterprise has the ability to acquire vehicles from nearly any manufacturer. We can also offer both new and used vehicles from existing inventory. Vehicle Delivery Enterprise Fleet Management has 17,000 dealers in our database through which we can arrange vehicle delivery. Unless defined otherwise, we start our search for courtesy delivery (CD) dealers with fees under $150 and within 35 miles of the driver. We shop for the best deal for all parties and always look for volume discount opportunities. When applicable we use the same dealers continuously to ensure they understand Enterprise and our customers' expectations. We have detailed instructions letting the dealer know step-by-step what is needed for a smooth transaction, including payment. This is what we expect from our CD dealers: • Acceptance of vehicle, including inspection for damage or missing equipment. • Filing of claims and making arrangements for any necessary repairs. • Preparation of vehicle for delivery, including performing the post-delivery inspection, cleaning the vehicle, and installing any equipment. • Timely delivery of vehicle to driver, including providing excellent customer service and a demonstration of the vehicle. • Application for Title and Registration with the state and installation of license plates or temporary tags.

DRAFT

28	Service force.	Call Center Enterprise Fleet Management has a call center with a single toll-free number for all customer support related to vehicle maintenance, roadside assistance, and accident management. The call center is staffed exclusively by Enterprise Fleet Management associates. Our maintenance team's hours are 6 a.m. to 9 p.m. CST Monday through Friday, and 7 a.m. to 4 p.m. CST on Saturday. Our roadside team's hours are 6 a.m. to 7 p.m. Monday through Friday, and 7 a.m. to 4 p.m. on Saturday. Outside of these hours, roadside calls are routed to our partner vendors. Roadside assistance is available 24 hours a day, seven days a week. The National Service Department has a staff of approximately 240 people. We have 53 Maintenance Coordinators who handle preventative maintenance, fluid services, brakes, and tires, along with more than 110 Service Advisors who handle every type of repair — from an oil change to a transmission failure. In addition, we have approximately 39 Service Coordinators who set up tows, lockout services, jump starts, flat tire changes, and other related requests. Supplier Network Enterprise encourages the use of our more than 40,000 Preferred Partners to ensure the highest level of service and greatest value with lower downtimes. In total, Enterprise has established relationships with nearly 90,000 maintenance and repair shops nationwide, which includes dealers and National Account partners. National Account partners include: Firestone, Michelin, Pep Boys, Tire Kingdom, Jiffy Lube, Valvoline Instant Oil Change, Goodyear, Discount Tire, and Grease Monkey. Our partnerships give our customers access to a vast, nationwide network of vendors who are ready to perform routine maintenance and repairs outside of the vehicle warranties.
29	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	Enterprise Fleet Management has a dedicated ordering team at our corporate office in St. Louis to place factory orders for each manufacturer. We have developed system tools and a database that allow us to transmit orders from department to department electronically. Our ordering team has access to many of the manufacturer systems, ordering guides, and assigned contacts for any ordering, scheduling, and tracking questions. We track orders with the manufacturers throughout the process. Drivers can also check their vehicle status through our website or through the Enterprise mobile app. Once the vehicles arrive, your Account Fleet Coordinator will work with each driver to coordinate the most convenient method of pickup or delivery for the driver team.

DRAFT

30	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	Service Quality Index (SQi) is an industry leading metric that is core to Enterprise values. Enterprise uses a Service Quality Index (SQi) to measure customer satisfaction for each of our brands. ESQi enables Enterprise to link our employees' career and financial aspirations to consistent and superior service levels with every customer. ESQi is one of the many ways in which we remind ourselves to put our customers' needs first. We also use our customer satisfaction data to monitor changing industry trends, needed enhancements, and local service issues to continually improve and distinguish our service from the competition. The result has been millions of satisfied Enterprise customers, thousands of successful employees, and a company that continues to grow. Customer Service Philosophy Our goal is to create lifelong relationships with all our Enterprise customers and to exceed expectations through superior customer service. Our founding values are one of the many ways in which we remind ourselves to put our customers' needs first. The result has been millions of satisfied Enterprise customers, thousands of successful employees, and a company that continues to grow. Founding Values Our founding values are a simple yet powerful set of beliefs that drives us and are how we hold ourselves accountable every day. Over the years we have formalized the values into a set of guiding principles that every employee can understand and embrace: • Our brands are the most valuable things we own. • Personal honesty and integrity are the foundation of our success. • Customer service is our way of life. • Our company is a fun and friendly place, where teamwork rules. • We work hard...and we reward hard work. • Great things happen when we listen...to our customers and to each other. • We strengthen our communities, one neighborhood at a time. • Our doors are open.
31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	Enterprise Fleet Management has 50 offices across North America staffed by more than 500 sales professionals. These sales professionals facilitate thousands of meetings each year where they are demonstrating how Enterprise Fleet Management's programs help government organizations. As part of these demonstrations it has become engrained in each salesperson to position our Sourcewell contract as the best way to implement our fleet strategies. They are trained to recommend cooperative purchasing contracts during the sales process as a means of improving the customer experience by reducing unnecessary friction.
32	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	Enterprise Fleet Management is able to provide our full range of services to Sourcewell member agencies in Canada. We currently operate three teams in Canada.
33	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	Enterprise has a unique geographical footprint with more than 50 fleet management offices and more than 4,000 rental locations that will work with members in most geographic areas in North America to provide services or find a solution that fits the needs of the member.
34	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	Enterprise Fleet Management operates a network of more than 50 fully staffed offices, which manages a fleet of more than 710,00 vehicles in the U.S and Canada. Enterprise Fleet Management provides services to nearly 2,000 public and private schools, colleges, universities, cities, counties, and other government entities nationwide.
35	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	Enterprise Fleet Management currently has lease vehicles in Hawaii, Alaska, and Puerto Rico and operate in accordance with local laws and statutes. All vehicles in Puerto Rico would have dealer stock pricing.

DRAFT

Table 7: Marketing Plan

Line Item	Question	Response *	
36	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	Enterprise will work with Sourcewell to develop a customized marketing strategy that leverages our existing sales teams throughout North America. Because of our company's size and infrastructure, we can also scale up to meet higher demand at a moment's notice. Some of the marketing methods will include: • A marketing banner on the Sourcewell website announcing the partnership and details • Targeting the largest members first to maximize the impact • Local sales teams will meet regularly with current and potential members • Direct-mail campaign with customized fliers featuring program information	*
37	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	Enterprise Fleet Management uses our customer website (efleets.com) to provide company information and receive online inquiries. In the past, Enterprise Fleet Management has invested in and participated in re-targeting advertising; however, this is a rare occurrence. Enterprise prefers to partner with trusted industry leaders to advertise and communicate to our niche demographic. Enterprise Fleet Management uses LinkedIn for recruiting purposes and does not presently leverage social media at a corporate level. We use Salesforce.com and the Pardot email platform to communicate with customers and prospects that have opted in to receive communications.	*
38	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	Enterprise Fleet Management has 50 fully staffed offices that are trained to recommend cooperative purchasing contracts during the sales process, we provide in depth training on how these contracts work and the benefits on utilizing them over other diligence options. Our expectation for Sourcewell would be to promote and send any leads to our management team and help answer specific questions from the governmental entity regarding utilizing the contract.	*
39	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	Our ordering and procurement process is customized for each individual member based on their needs. Our dedicated account teams will meet with each individual member to determine what products and services are needed to create a menu price of vehicles that the member can utilize for ordering. After the selections are made, the member will receive a quote for each vehicle to be approved by the authorized signer.	*

Table 8: Value-Added Attributes

Line Item	Question	Response *	
40	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	Your account team will manage, provide and host all driver training and implementation services, including webinars, conference calls, printed materials, online videos, etc. We can provide a wide range of resources and efficient ways to implement these programs to ensure a great foundation for a long-term partnership. This local team will take complete ownership of these processes and take on all aspects of managing the transition and training. We will review all of the options with you and set out a clear plan to meet your needs and make this process as easy as possible for your company. This will be customized to Sourcewell and your drivers' unique needs, and there are no additional costs for implementation and transition services, as this is standard and included in our service offering.	*

DRAFT

41	Describe any technological advances that your proposed products or services offer.	Enterprise Fleet Management uses a combination of online tools, technologies, and automated processes to give our customers complete oversight of their fleets, lower overall costs, and provide convenience for drivers and administrators. These resources complement our local account management teams and allow us to supplement local support with self-service capabilities. Our IT teams are continually updating and enhancing our systems and technologies to provide new features and tools that our customers ask for. Customer Website – Complete oversight on entire fleet and individual vehicles • Customizable dashboards show graphs, data, and analysis that is most important to you • Reporting covering entire fleet, with drill-down capability to individual vehicles • Custom, automatic alerts for maintenance, billing, registrations, renewals, recalls, etc. • Life-to-date maintenance data and complete vehicle history for each vehicle Annual Client Review – Identify and lower costs • Web-based solution for year-over-year fleet analysis led by local Enterprise team • Analyze all fleet costs including maintenance, fuel, insurance, depreciation, etc. • Document goals to develop the best possible fleet cycling plan and lower costs Fleet Planning Toolkit – The right vehicles at the right cost • Vehicle selector allows Enterprise to compare up to six vehicles side-by-side • Integrate all costs for a total cost analysis • Determine the best time to replace your vehicles Auto Integrate – Minimize downtime • Web-based repair and maintenance authorization platform to reduce downtime • Integration with most national account partners for faster approvals • Partnered with more than 35,000 maintenance and repair shops to eliminate billing issues • Real-time maintenance updates • Access to more than 100 ASE-certified technicians employed by Enterprise Mobile App – Convenience for drivers • Fuel station and maintenance shop locator • Click-to-call roadside assistance • Accident reporting (including photos) • Receive alerts • Enter and track mileage • View order status of purchased vehicles • View maintenance cards • Check-in and check-out for vehicles with multiple drivers • Edit incorrect mileage entries
42	Describe any "green" initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.	Enterprise Fleet Management not only takes a sustainable approach to its business, but it aligns with the sustainable goals of its partner companies, agencies, and organizations. Some of these combined efforts are as follows: Vehicle Cycling/Fleet Optimization Managing vehicle emissions can represent a key component of customers' environmental commitment and corporate social responsibility efforts, but companies can only manage what they can measure. It is the fundamental principle of fleet optimization — getting all the data needed to make smart decisions about vehicle cycling. In addition to the traditional vehicle emission consisting of acquisition cost, maintenance expenses and residual value, our team provides additional data points. Enterprise Fleet Management can help add a comprehensive environmental dimension to vehicle-cycling decisions, which includes fleet emissions, fuel efficiency, and direct and indirect remediation costs. Carbon Reporting and Offsets Commercial operations may have limited options for reducing the environmental impact of their fleet. Enterprise Fleet Management can simplify the benchmarking process and offer a tailored, accurate report on vehicle emissions. This data can then be used to influence fleet management choices, such as vehicle selection and replacement, or the decision to participate in a carbon offset program. Verified carbon offsets can provide an appealing option for fleet operators who would otherwise have few practical ways to reduce the impact of their vehicle emissions. In essence, these offsets are contracts to invest in projects and technologies that remove carbon dioxide from the atmosphere. Enterprise Fleet Management can help you purchase these offsets through a trusted third-party partner, TerraPass. TerraPass invests in alternative-energy projects to remove harmful greenhouse gases from the atmosphere. Enterprise Fleet Management — through the Enterprise Holdings

DRAFT

Foundation, our philanthropic arm — will also match a portion of each customer's greenhouse gas offset purchase.

Energy and Facilities Management

Enterprise Fleet Management's corporate office in St. Louis received LEED Gold Certification from the U.S. Green Building Council's green building rating program — the second-highest LEED certification available.

The building was certified, in part, for:

- being built on previously developed land to reduce the impact on virgin ground.
- installing low-flow fixtures that reduce the building's water use by 46 percent.
- using LED lighting fixtures that reduce the electricity used for lighting by 56 percent.
- recycling and repurposing 92 percent of construction waste, which reduces the amount of material sent to landfills.

Corporate Social Responsibility Policy

Owned by the Taylor family of St. Louis, Enterprise Fleet Management is an affiliate of Enterprise Holdings, the largest car rental company in the world. From our executive suite to our branch locations, we know that healthy and prosperous communities are the lifeblood of our business. That is why Enterprise Holdings and Enterprise Fleet Management are committed to promoting long-term community growth and prosperity — through our economic impact and employment, local foundation grants, global philanthropic initiatives, corporate sustainability, and, of course, sustainable transportation options.

We believe that strong business growth is built on putting the needs of customers, the growth of employees, and the health of local communities first. Through our global Corporate Social Responsibility (CSR) efforts, we are investing in making our business and our world a better place through initiatives that:

- promote the viability of mobility and alternative fuels.
- increase access to fuel-efficient vehicles.
- improve the resource efficiency of our operations.
- minimize waste throughout the lifecycle of our vehicles.
- minimize the impact of vehicle leasing and rental by offering carbon offsets that support renewable energy projects.
- support causes that improve the quality of life in local communities.
- enhance relief efforts in the wake of natural disasters.

In addition to these efforts, a robust set of policies and a CSR Governance Council guide our approach to sustainable business management. The most important of these policies and programs are summarized below:

- Carbon Offsets
- Duty of Care
- Supplier Code of Conduct
- Human Rights
- Safety Recalls
- Workplace Ethics
- Employment and Equal Opportunity
- Founding Values
- Privacy and Safe Harbor
- Subsidiaries and Franchisees

Sustainable Maintenance Programs

When it comes to sustainable transportation, our approach is quite simple — little things can make a big difference. As a result, corporate sustainability is an ongoing pursuit to shrink our impact.

For example, we recycle, repurpose and reduce materials wherever possible. Our thorough vehicle maintenance program also helps lower costs, divert waste from landfills and reduce reliance on non-recycled materials.

Our commitment to sustainability is based on both a comprehensive understanding of critical details as well as the long-term picture of success. Reducing our environmental impact is ultimately about making responsible choices and following sustainable business practices:

- Managing Materials Responsibly
- Recycling Windshields
- Prioritizing Fuel Efficiency
- Renewing License Plates
- Using Water-Based Paints
- Re-Refining Oil and Recycling Filters
- Repurposing Tires

DRAFT

43	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	N/A
44	Describe any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation of certification (as applicable) in the document upload section of your response.	While Enterprise Fleet Management does not qualify as a minority- or woman-owned business, our company has a Supplier Diversity program which is a strategic initiative to grow our business by utilizing such businesses. Purchasing goods and services from businesses that are classified as small, minority-owned, woman-owned and other nationally or federally recognized designations solidifies Enterprise as a responsible corporation and a driver of economic growth. Good Faith Plan Our commitment to the principles of equal employment opportunity (EEO) and affirmative action (AA) is communicated in our employee handbook, posted in all branch offices companywide, and integrated in our mandatory companywide diversity training. Small Business Enterprise (SBE) & Minority and Women Business Enterprise (MWBE) • Identify opportunities for SBE/MWBE certified vendors to provide goods and services. • Send letters to interested SBE/MWBE vendors encouraging them to contact us with proposals in regard to providing goods and services and keep a log of all letters, contacts, responses, and nonresponses. • Encourage other vendors who may be eligible to apply for certification and assist each SBE/MWBE contacted that needs assistance in obtaining bonding, lines of credit, or insurance as required • Negotiate in good faith with interested SBE/MWBE Certified Vendors • Join and support local and national minority, women, and small business organizations. • Advertise in local and national DBE-focused publications for vendors that can provide needed goods and services. • Encourage drivers to utilize DBE & M/WBE vendors for maintenance and repair based on each company's needs. • In addition, Enterprise and National are also members of numerous local programs including NMSDC affiliates, ethnic chambers, NAWBO chapters, WBENC regional chapters, Urban Leagues, etc.
45	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	At Enterprise Fleet Management, we believe the following are differentiating factors that distinguish us from the competition: • Fleet Expertise/Experience: Because we own and operate 1.85 million units worldwide, together with affiliate Enterprise Holdings, we are keenly aware of industry trends, recalls, vehicle values, new model enhancements, regulatory issues, manufacturer updates, and more. • Sales force & Infrastructure: Our local account team presence — more than 50 fleet locations nationwide and over 500 fleet professionals locally along with our manufacturer relationships differentiate us from the competition. Enterprise has local offices around the country with teams who can meet face-to-face and serve our customers. • Total Cost of Ownership Approach: Through managing our own fleet of vehicles, we are experts at analyzing each cost bucket to ensure that we are operating at the lowest cost of ownership and we bring this forth to our clients as well. • Logistics: We are constantly picking up, delivering, and moving our own fleet units, which gives us an inherent understanding and ability to navigate these situations quickly and efficiently for our fleet customers. • Vehicle Resale: Our more than 700 experienced remarketing professionals are what make the Enterprise service so effective. We invest more in this area of business than any of our competitors, and we have a wide network of remarketing offices across the nation. We use our knowledge and experience to remarket vehicles through the appropriate channels to maximize the sales price. • Physical Damage Claims and Subrogation: As a company, we are self-insured and have in-house teams that handle subrogation and claims services. Because this affects our bottom line, we have unmatched experience, resources and employees managing this area, and this greatly sets us apart from our competitors.

DRAFT

Table 9A: Warranty

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
46	Do your warranties cover all products, parts, and labor?	Warranties vary by manufacturer, vehicle type, make and model, etc.	*
47	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	Warranty details — including any mileage limits or other restrictions — vary by manufacturer, vehicle type, make and model, etc. We will advise and advocate on behalf of our customers when needed as well. Because we maintain strong relationships with vehicle manufacturers and our dealer partners, we can often work directly with them to help recuperate warranty costs for our customers on a case-by-case basis.	*
48	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	Most standard vehicle warranties do not cover these expenses.	*
49	Are there any geographic regions of the United States or Canada (as applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	This will depend on the manufacturer's dealer network. When needed, Enterprise's National Service Department will work with the drivers to find an approved shop for warranty services that is close to their location. Because of the vast network of dealers that our company utilizes, we are able to easily manage these situations for our customers.	*
50	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	All warranty coverages are provided by the applicable manufacturer.	*
51	What are your proposed exchange and return programs and policies?	In most cases, Enterprise will acquire vehicles that are new from the factory and under the manufacturer warranty. We will also proactively plan with each member to ensure they are ordering the specific vehicles that are needed, including make/model, available options, any additional equipment or up-fitting required, etc. Your Client Strategy Manager will perform a cost analysis to make sure we are ordering and cycling vehicles at the proper time. We will also do a side-by-side vehicle comparison to verify that Sourcewell is using the most cost-efficient vehicles for your needs. We will work with Sourcewell to make sure drivers are getting the correct vehicle for their application, and within the boundaries set by Sourcewell.	*
52	Describe any service contract options for the items included in your proposal.	Enterprise Fleet Management's goal is to provide Sourcewell with the most comprehensive service possible. To do this, we offer several additional options for convenience and maximum efficiency: Fuel Card We partner with WEX for fuel card services. The WEX fuel card management program offers three main benefits: • Convenience: Card accepted at more than 180,000 U.S. locations • Security: Cards with driver identification issued to the driver assigned to the vehicle • Control: Card program offers various controls to help manage your fleet's fueling expenses WEX offers product-type control, merchant control, real-time alerts, and flexible exception reporting as powerful tools to monitor abuse. Exceptions include total dollars spent, total gallons filled, days of the week, time, type of fuel, etc. In addition to the exception report sent monthly, WEX also offers flexible exception reporting, which reports exceptions via email on a daily, weekly, or monthly basis. Your account management team will work with you to establish exceptions that can be viewed on a monthly report. In addition, the WEX Fraud Department performs three primary functions in an effort to identify and mitigate fraud on our fleet customers' accounts: • Review transaction activity • Identify potentially abusive or fraudulent behavior • Notify customers when such behavior occurs GPS Our fleet vehicles can be equipped with a Geotab telematics device. This functions as a GPS tracking device, with additional options such as driver safety, odometer capture, accelerometer, and engine diagnostics. Geotab's unique technology provides added value to your fleet and your business by addressing the following needs: • Safety: Breakthrough accident detection, safer driving behavior, in-	

DRAFT

		vehicle driver coaching • Cost Reduction: Lowered worker's compensation claims, lowered bent metal costs • Productivity: Real-time and archived GPS vehicle tracking, route optimization, fuel consumption monitoring • Engine Health: Engine diagnostics, improved preventative maintenance, overall improved vehicle health • Compliance: Accurate HOS and/or IFTA reporting Enterprise's customer data shows that Geotab has reduced miles traveled and fuel costs, increased fleet productivity, improved workforce utilization, improved service response times and reduced downtime related to maintenance issues. We have also seen an improvement in driver safety through the accelerometer component of our solution. Full Maintenance Enterprise's Full Maintenance program covers lessees nationwide and is available for most makes and models in your fleet. The program is completely managed by Enterprise and will not require any internal approval of repairs or review of monthly invoices. Cost is based on vehicle type and driving pattern. • Monthly cost is fixed for the term of the vehicle • Coverage is available up to 100,000 miles • Covers all routine services recommended by the manufacturer • Covers all unexpected repairs (not related to damage or neglect) • 24/7 roadside assistance and towing is included • Brakes, tires, and loaner vehicles can be included • Windshield repair, fueling service, and other miscellaneous items are available • Sourcewell can set up and send automatic service reminders through Enterprise's website Maintenance Management With Enterprise's Maintenance Management program, authorization and maintenance / repair limits are similar to our Full Maintenance program. Enterprise manages the process and contacts the client when additional approval is needed. Through this program, repairs are charged as needed and passed directly through to Sourcewell for a flat monthly fee. Enterprise leverages our agreements and relationships with vendors to ensure both labor and parts are charged at a fair market value.	*

Table 9B: Performance Standards or Guarantees

Describe in detail your performance standards or guarantees, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your performance materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
53	Describe any performance standards or guarantees that apply to your services	Providing completely satisfied service to Sourcewell is important to us. As a result, we plan to collect ESQI feedback from Sourcewell drivers and employees twice a year, and annually from management. This feedback will allow us to highlight areas of improvement and areas of success.	*
54	Describe any service standards or guarantees that apply to your services (policies, metrics, KPIs, etc.)	Our performance as Sourcewell's fleet management partner is measured by success in three core areas, customer satisfaction, customer retention and fleet growth. We strive to reduce our customers' total cost of ownership in several categories, including maintenance costs, fuel spend, acquisition costs and resale gain. Some of the ways in which we accomplish this include: • Active management of vehicle lifecycle to minimize fuel and maintenance spend • Annual fuel and maintenance spend benchmarking to decrease total cost of ownership • Comparison of vehicle makes and models to provide better total cost of ownership • Increased equity gain at disposal through proactive fleet planning and forecasting • Continuing review of resale market to identify best disposal method and holding period • Comparison of Enterprise resale performance against industry standards • Management of Sourcewell incentive programs to reduce acquisition costs • Review of vehicle application to "right-size" makes and models that are best suited for Sourcewell needs • Review driver and administrator feedback to maximize driver satisfaction	*

DRAFT

Table 10: Payment Terms and Financing Options

Line Item	Question	Response *
55	Describe your payment terms and accepted payment methods.	Payment Terms Payment terms are Net 30. Payment Enterprise offers several payment options to our clients: • Direct debit – payments are withdrawn on the 20th of each month • One-time ACH – can be completed via phone or email • Check – can be mailed or overnighted to Enterprise • Wire/ACH push – can be set up through Enterprise's bank
56	Describe any leasing or financing options available for use by educational or governmental entities.	Your local Enterprise team will work with you to customize the lease terms and provide you with the most cost-effective leases that meet your specific needs. Enterprise offers four types of funding solutions. They are an Open-Ended Equity Lease, Closed-End Lease, Prepaid Lease, and Finance. • Open-Ended Equity Lease: flexible option that allows the lessee to turn in the vehicle before the lease term with no early termination penalties, the company/agency can get out of the lease at any time; there is always a payoff amount. If the value of the vehicle is greater than the payoff, that money or equity can be put toward another lease. If the value of the vehicle is less than the payoff, Enterprise will bill the company/agency the difference. • Closed-End Lease: allows for a lower monthly payment based on vehicle usage, geared towards individuals that drive minimal miles. • Prepaid Lease: allows the lessee to take advantage of discounted interest rates by paying all rent up front. • Traditional Purchase Finance: allows Sourcewell to take ownership of the vehicle at the end of the financed/lease term without paying the reduced book value. Open-Ended Lease Agencies commonly find it difficult — sometimes impossible — to fund a healthy vehicle lifecycle. Many of these organizations turn to a bridge funding mechanism to facilitate their necessary vehicle replacements. Enterprise Fleet Management features an Open-Ended Lease product to help bridge any funding gaps. Our Open-Ended Lease is characterized by: • Improved cash flow • No mileage restrictions or wear-and-tear charges • Flexible financing options • Customized terms for use and type of vehicle • Retention of ownership rights In most programs, a vehicle would be purchased outright from the capital budget and kept in-fleet until a specified time when it was sold. However, to increase flexibility, our Open-Ended Lease allows for funding of only the time the vehicle is used. This approach allows companies to pay the minimum value for the use of the vehicle on a monthly basis, improving cash flow. The mechanics of this lease involve financing the difference between the vehicle's purchase price and a conservative Reduced Book Value (RBV), which is based upon the anticipated market value in consideration of the vehicle's age and application. Lease Terms Enterprise Fleet Management can offer lease terms as short as 12 months and as long as 60 months, or at any six-month interval in between. While we do not offer initial lease terms beyond 60 months, our Open-Ended Leases can be structured with a Reduced Book Value at 60 months that can be paid off or extended for an additional 12 or 24 months, or continue month to month until the Reduced Book Value has been completely paid off.

DRAFT

57	Describe any standard transaction documents that you propose to use in connection with an awarded contract (order forms, terms and conditions, service level agreements, etc.). Upload a sample of each (as applicable) in the document upload section of your response.	We have attached our sample contracts.	*
58	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	We cannot accept a P-card payment at this time.	*

Table 11: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcewell Price and Product Change Request Form.

Line Item	Question	Response *	
59	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	Inclusive, Upfront Pricing Calculating fleet expenses to account for both direct and indirect costs can be difficult. That's why we provide inclusive pricing upfront as well as predictive cost tools. We think you deserve a clear view of all costs moving forward to plan for spending throughout the year – and beyond. Integrity and Transparency We don't believe in complicated contracts or hidden fees. Our Client Strategy Managers will only provide honest, informed recommendations that benefit your business. You'll also have access to the same fleet information through our Client Website, ensuring you see what your Client Strategy Manager sees, and can work with them to maximize your investment. Flexible Options Enterprise Fleet Management offers a variety of fleet leasing and financing services. We want our clients to be able to choose the financing plan that works best for their business and operating needs, whether they need an open-end, close-end, or self-funded program. We'll adapt to your needs. We have uploaded our pricing materials as instructed.	*
60	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	Discounts range from 5-25 percent off the manufacturer's suggested retail price (MSRP). For example, the MSRP for a typical Ford Explorer would be $36,540. With our purchasing power and discounts provided to Sourcewell Members, the delivered price would be $31,232, 15% savings. In some cases the manufactures do offer free options that provide additional discounts, if available. Capitalized cost is the factory invoice, less manufacturer-provided incentives less any applicable advertising	*
61	Describe any quantity or volume discounts or rebate programs that you offer.	Through a team of incentive analysts at our operations headquarters, partnerships with manufacturers, and relationships with dealers, we work to get the best incentives available for our customers. The team tracks a wide range of retail incentives and enters those in our database, which compares them to the standard fleet, association, and upfit incentives that may be applicable. Through our relationships with manufacturers and zone representatives, we work to obtain and maximize any special or client-specific incentives available. Manufacturers sometimes provide us with special incentives that are not available through other avenues and we use those as needed. For ancillary programs such as Full Maintenance and Maintenance Management, additional discounts on parts and labor are passed through to our customers.	*

DRAFT

62	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	Enterprise will provide a quote for each sourced product that will include any discounts that Enterprise receives. We do not mark-up any quotes or charge for coordinating supply or installation — this is a part of Enterprise's standard service. Enterprise Fleet Management will coordinate the up-fit of any needed aftermarket equipment. We have established relationships with local and national vendors that supply these items and will deliver the equipment in a work-ready state. Enterprise will plan ahead with vendors to have equipment ready for installation once the ordered vehicles are delivered to ensure that the vehicles are ready for service as soon as possible. Enterprise will negotiate on behalf of the member agency to leverage volume discounts and deliver the lowest possible price on any needed equipment. The equipment can be billed up front or capitalized as a part of the lease structure. In both scenarios, the member will own the equipment at the conclusion or termination of the lease. Enterprise is able to sell customer-owned units as an additional benefit if the end user signs our consignment agreement. We have included a sample consignment agreement.	*
63	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	Costs for registering a vehicle are passed through directly to the end user. All other costs are addressed throughout our provided pricing offerings.	*
64	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	For a majority of our deliveries, vehicles will be sent to the dealer that is closest to the end user so they can pick up the unit directly. We can also coordinate with the dealer or our own employees to deliver the vehicles. Certain charges may apply based on distance to the driver and other factors.	*
65	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	Enterprise has a large network of dealerships throughout these regions that can assist with vehicle logistics and delivery. Along with our dealer network, we have a large number of employees within these regions — either through an Enterprise Fleet Management office or an affiliate Enterprise Rent-A-Car or National Car Rental rental location — who are available to assist with vehicle delivery and pick-up.	*
66	Describe any unique distribution and/or delivery methods or options offered in your proposal.	Enterprise employs one of the largest teams of drivers in the industry. This allows us to quickly and easily manage vehicle logistics for our fleet customers. Because we own and operate 1.85 million units worldwide, together with affiliate Enterprise Holdings, we are constantly picking up, delivering, and moving our own fleets units, which gives us an inherent understanding and ability to navigate these situations quickly and efficiently for our fleet customers.	*

DRAFT

Table 11A: Pricing Grid: Acquisition Terms

Provide detailed pricing information in the table below.

Line Item	Type	Charged/Percentage	Details	
67	Interest Rate Index Used	3 year t-bill Canadian 3yr Bond	US: 350 basis points over 3 year t-bill Canada: Canadian 3yr Bond + 300 basis points	*
68	Basis Points	US: 350 Canada: 300	US: 350 basis points over 3 year t-bill Canada: Canadian 3yr Bond + 300 basis points	*
69	Domestic Factory Order Vehicles	US: Manufacturer Published Invoice Less Applicable Incentives Less (-) Applicable Advertising plus (+) $60 acquisition fee plus (+) courtesy delivery fee (variable $150-$450 depending on location) Canada: Manufacturer Published Invoice Less Applicable Incentives Less (-) Applicable Advertising plus (+) $275 acquisition fee plus (+) courtesy delivery fee (variable $150-$450 depending on location)	US: Manufacturer Published Invoice Less Applicable Incentives Less (-) Applicable Advertising plus (+) $60 acquisition fee plus (+) courtesy delivery fee (variable $150-$450 depending on location) Canada: Manufacturer Published Invoice Less Applicable Incentives Less (-) Applicable Advertising plus (+) $275 acquisition fee plus (+) courtesy delivery fee (variable $150-$450 depending on location)	*
70	Foreign Factory Order Vehicles	US: Manufacturer Published Invoice Less Applicable Incentives Less (-) Applicable Advertising plus (+) $60 acquisition fee plus (+) courtesy delivery fee (variable $150-$450 depending on location) Canada: Manufacturer Published Invoice Less Applicable Incentives Less (-) Applicable Advertising plus (+) $275 acquisition fee plus (+) courtesy delivery fee (variable $150-$450 depending on location)	US: Manufacturer Published Invoice Less Applicable Incentives Less (-) Applicable Advertising plus (+) $60 acquisition fee plus (+) courtesy delivery fee (variable $150-$450 depending on location) Canada: Manufacturer Published Invoice Less Applicable Incentives Less (-) Applicable Advertising plus (+) $275 acquisition fee plus (+) courtesy delivery fee (variable $150-$450 depending on location)	*
71	Domestic Dealer Stock Vehicles	US: Dealer Provided Invoice Less (-) Applicable Incentives plus (+) $60 acquisition fee, subject to dealer availability Canada: Base Purchase Price from Dealer Less (-) Applicable Manufacturer Incentives Plus (+)Courtesy Delivery Fees $150-$450 depended on Delivery Location Plus (+) $275 Acquisition fee	US: Dealer Provided Invoice Less (-) Applicable Incentives plus (+) $60 acquisition fee, subject to dealer availability Canada: Base Purchase Price from Dealer Less (-) Applicable Manufacturer Incentives Plus (+)Courtesy Delivery Fees $150-$450 depended on Delivery Location Plus (+) $275 Acquisition fee	*
72	Foreign Dealer Stock Vehicles	US: Dealer Provided Invoice Less (-) Applicable Incentives plus (+) $60 acquisition fee, subject to dealer availability Canada: Base Purchase Price from Dealer Less (-) Applicable Manufacturer Incentives Plus (+)Courtesy Delivery Fees $150-$450 depended on Delivery Location Plus (+) $275 Acquisition fee	US: Dealer Provided Invoice Less (-) Applicable Incentives plus (+) $60 acquisition fee, subject to dealer availability Canada: Base Purchase Price from Dealer Less (-) Applicable Manufacturer Incentives Plus (+)Courtesy Delivery Fees $150-$450 depended on Delivery Location Plus (+) $275 Acquisition fee	*

DRAFT

Table 11B: Pricing Grid: Incentives

Provide detailed pricing information in the table below.

Line Item	Type	Charged/Percentage	Details	
73	Federal Tax Incentives	100%	100% of end user eligible incentives are passed to the member	*
74	State Tax Incentives	100%	100% of end user eligible incentives are passed to the member	*
75	Manufacturer Incentives	100%	100% of end user eligible incentives are passed to the member	*

Table 11C: Pricing Grid: Maintenance & Fees

Provide detailed pricing information in the table below.

Line Item	Type	Charged/Percentage	Details	
76	Fixed Maintenance	Variable (Avg. $60-$90) per month per vehicle	Pricing on average is $60-$90 based on vehicle type and anticipated miles and usage driven over term, the pricing can also be modified to include or exclude brakes and tires depending on what is the best interest of the member, Coverage is available up to 100,000 miles, covers all routine maintenance recommended by the manufacturer and any unplanned repairs that come up as long as they are not abuse.	*
77	Occurance Maintenance	$6 per month card fee per vehicle plus cost of service and parts	$6 per month card fee per vehicle plus cost of service and parts	*
78	Management Fee	0.10% for Factory Ordered Vehicles / 0.15% for Dealer Stock Vehicles	0.10% for Factory Ordered Vehicles / 0.15% for Dealer Stock Vehicles	*
79	Service Charge	US $400.00 Canada $495.00	US $400.00 Canada $495.00	*
80	Lease Termination Fee	$0 Termination Fee for Equity Leases, Termination Fees for Net Leases are an amount equal to three months rent plus 30% of the total rent due under the master walk away lease agreement section 14.	$0 Termination Fee for Equity Leases, Termination Fees for Net Leases are an amount equal to three months rent plus 30% of the total rent due under the master walk away lease agreement section 14.	*
81	Interim Interest Yes/No, How Is it calculated?	NO	N/A	*
82	Resale Fee	$395	For each Vehicle sold, the End User "Member" shall pay Enterprise a fee of $395.00 ("Service Fee") plus towing at prevailing rates, applies to member owned/non-leased units	*
83	Provide fees not listed + rate	Optional services offered	Enterprise Fleet Management offers additional services to our clients, these programs and plans are described in the technical proposal under the pricing grid.	*

Table 12: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
84	a. the same as the Proposer typically offers to an individual municipality, university, or school district.	

DRAFT

Table 13: Audit and Administrative Fee

Line Item	Question	Response *	
85	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell. Provide sufficient detail to support your ability to report quarterly sales to Sourcewell as described in the Contract template.	Enterprise will set a pricing plan up for the Sourcewell program within our system. This pricing plan will be hard-coded for all Sourcewell members and cannot be deviated from by any sales or support team member. Quarterly, we will review deliveries that have been placed and delivered through the Sourcewell program to ensure compliance and accuracy. We will provide a detailed breakdown to Sourcewell monthly or quarterly for review depending on preference.	*
86	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	Example metrics to be tracked and measured are new customers utilizing the awarded contract, total orders and total deliveries. Our goal is to create lifelong relationships with all of our Enterprise customers. As a result, we collect customer satisfaction results from a variety of sources to ensure we are meeting our customers' needs. Those sources include our internal Service Quality Index (SQI) process, external surveys such as the J.D. Power Satisfaction Survey, and a range of other customer service inquiries. The results are closely monitored, and any necessary changes are made to improve customer satisfaction.	*
87	Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	Enterprise will offer Sourcewell and your members access to our fleet management program and pay Sourcewell a quarterly marketing fee based upon the volume of Combined New Deliveries generated as defined below. Deliveries to qualified members during the term of the contract is $125.00 per new delivery. Qualified members are eligible members who utilize the Agreement between Sourcewell and Enterprise Fleet Management as an approved means to satisfy proper due diligence and competitive requirements. Enterprise Fleet Management retains the right to offer discounted promotional pricing on a market by market basis.	*

DRAFT

Table 14A: Depth and Breadth of Offered Equipment Products and Services

Line Item	Question	Response *
88	Provide a detailed description of the equipment, products, and services that you are offering in your proposal.	Enterprise Fleet Management offers a full range of customizable fleet solutions to our customers, including: • Total cost of ownership analysis and comparisons • Dedicated local account team assigned to each client to make ongoing cost saving recommendations • Company fleet policy consultation • Insurance consultation and programs • Customizable lease options and financing • Detailed driver analysis • Fleet selection and acquisition • Maintenance and fuel program management for both leased and client owned vehicles • Four-year cost model development • License, title and renewal services for both leased and client owned vehicles • Customizable website dashboard with near real-time data and reporting • Remarketing and resale for both leased and client owned vehicles • Driver Safety programs
89	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	Our clients enjoy the benefits of Enterprise's sustained 65-year investment in infrastructure that enables us to quickly and efficiently move vehicles into and out of service. This includes 150 staging grounds throughout the U.S. and Canada staffed by 700 dedicated remarketing specialists, as well as 800 professionals at our corporate office. We have teams dedicated to specific aspects of our service, including License and Title, Maintenance, Risk Management, Accounting, Information Technology, and Vehicle Acquisition. As a result, Enterprise Fleet Management is able to provide Sourcewell with a complete fleet management program that includes: • Fleet cost analysis • Company fleet policy constitution • Insurance consultation • Detailed driver analysis • Fleet selection • Maintenance and fuel program management • Customized fleet plan based on your specific needs We also provide a range of ancillary solutions to address specific needs throughout the vehicle lifecycle: • Universal fuel card management • Personal-use reporting • Vehicle sharing technology • Maintenance services from ASE-certified technicians • Accident Management services from I-CAR certified professionals • Insurance coverage through our broker, Lockton

DRAFT

Table 148: Depth and 8readth of Offered Equipment Products and Services

Indicate below if the listed types or classes of equipment, products, and services are offered within your proposal. Provide additional comments in the text box provided, as necessary.

ine Item	Cate or or T pe	Offered	Comments	
90	Services for the acquisition by Sourcewell participating entities, whether by lease or financing, of on-road vehicles of all types or classifications, all weight classes, and all engine types	(•) Yes ( ) No	As the largest purchaser of vehicles in North America, Enterprise has the ability to acquire vehicles from nearly any manufacturer. This includes specialty vehicles and Emergency Response Vehicles.	*
91	New vehicle service and preparation for the vehicles described in Line 90 above, such as, pre-delivery inspection, parts and accessories installation, and vehicle marking application or installation	(•) Yes ( ) No	Through our Fleet Management programs we are able to offer all of these services.	*
92	Preventative maintenance plans, vehicle maintenance and repair services, and related service level agreements for Sourcewell participating entity on-road vehicle fleets of all types	(•) Yes ( ) No	Through our Fleet Management programs we are able to offer all of these services.	*
93	In addition to the solutions described in Lines 90-92 above, proposers may include a complementary offering of the following ancillary services: i. Short-term rental programs; ii. Upfitting of after-market programs; iii. Fleet management information technologies, such as: telematics, fleet monitoring, fuel management, fuel tank management, and motor pool/fleet sharing software and systems; iv. Roadside assistance including towing, emergency towing, and repairs; v. Installation, operation, and maintenance of dedicated charging and fueling stations; and vi. Vehicle battery longevity monitoring and replacement plans.	(•) Yes ( ) No	Through our Fleet Management programs we are able to offer all of these services.	

Exceptions to Terms, Conditions, or Specifications Form

Only those Proposer Exceptions to Terms, Conditions, or Specifications that have been accepted by Sourcewell have been incorporated into the contract text.

DRAFT

Documents

Ensure our submission document(s) conforms to the following :

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.

2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.

3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.

4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."

- Pricing - Pricing-Final.xlsx - Tuesday March 01, 2022 14:16:51
- Financial Strength and Stability - Enterprise Financial Stability.pdf - Tuesday March 01, 2022 14:16:39
- Marketing Plan/Samples - Sample Marketing Plan.pdf - Tuesday March 01, 2022 14:19:21
- WM8E/M8E/S8E or Related Certificates - Wade Ford 2022 GMSDC Certificate.pdf - Tuesday March 01, 2022 14:27:57
- Warranty Information - Sample Warranty Information.pdf - Tuesday March 01, 2022 14:26:14
- Standard Transaction Document Samples - Sample Quote 2427574.pdf - Tuesday March 01, 2022 15:27:53
- Upload Additional Document - Sourcewell Submission.zip - Tuesday March 01, 2022 14:20:22

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.

2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.

3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.

4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor's objectivity in performing the contract is, or might be, impaired.

5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.

6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.

7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.

8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.

9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.

10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.

11. Proposer its employees, agents, and subcontractors are not:
    1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: https://www.treasury.gov/ofac/downloads/sdnlist.pdf;

    2. Included on the government-wide exclusions lists in the United States System for Award Management found at: https://sam.gov/SAM/; or

    3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated

DRAFT

by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☑ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Dain Giesie, Assistant Vice President, Enterprise Fleet Management, Inc.

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

○ **Yes** ◉ **No**

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "**I have reviewed this addendum**" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_3_Fleet_Mgmt_Services_RFP_030122 Mon February 21 2022 04:30 PM	☑	2
Addendum_2_Fleet_Mgmt_Services_RFP_030122 Thu February 17 2022 08:53 AM	☑	3
Addendum_1_Fleet_Mgmt_Services_RFP_030122 Thu January 13 2022 04:26 PM	☑	1

DRAFT

Attachment B

enterprise
FLEET MANAGEMENT

MASTER EQUITY LEASE AGREEMENT

This Master Equity Lease Agreement is entered into this _____ day of _____, 2025, by and between Enterprise FM Trust, a Delaware statutory trust ("Lessor"), and the lessee whose name and address is set forth on the signature page below ("Lessee").

1. LEASE OF VEHICLES: Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the vehicles (individually, a "vehicle" and collectively, the "Vehicles") described in the schedules from time to time delivered by Lessor to Lessee as set forth below ("Schedule(s)") for the rentals and on the terms and conditions set forth in this Agreement and in the applicable Schedule. References to this "Agreement" shall include this Master Equity Lease Agreement and the various Schedules and addenda to this Master Equity Lease Agreement, each of which are incorporated herein as part of a single, unitary Agreement. Lessor will, on or about the date of delivery of each Vehicle to Lessee, send Lessee a Schedule covering the Vehicle, which will include, among other things, a description of the Vehicle, the lease term and the monthly rental and other payments due with respect to the Vehicle. The terms contained in each such Schedule will be binding on Lessee unless Lessee objects in writing to such Schedule within ten (10) days after the date of delivery of the Vehicle covered by such Schedule. Lessor is the sole legal owner of each Vehicle. This Agreement is a lease only and Lessee will have no right, title or interest in or to the Vehicles except for the use of the Vehicles as described in this Agreement. This Agreement shall be treated as a true lease for federal and applicable state income tax purposes with Lessor having all benefits of ownership of the Vehicles. It is understood and agreed that Enterprise Fleet Management, Inc. or an affiliate thereof (together with any subservicer, agent, successor or assign as servicer on behalf of Lessor, "Servicer") may administer this Agreement on behalf of Lessor and may perform the service functions herein provided to be performed by Lessor.

2. TERM: The term of this Agreement ("Term") for each Vehicle begins on the date such Vehicle is delivered to Lessee (the "Delivery Date") and, unless terminated earlier in accordance with the terms of this Agreement, continues for the "Lease Term" as described in the applicable Schedule.

3. RENT AND OTHER CHARGES:
(a) Lessee agrees to pay Lessor monthly rental and other payments according to the Schedules, Open-End {Equity) Lease Rate Quotes, and this Agreement. The monthly payments will be in the amount listed as the "Total Monthly Rental Including Additional Services" on the applicable Schedule {with any portion of such amount identified as a charge for maintenance services under Section 4 of the applicable Schedule being payable to Lessor as agent for Enterprise Fleet Management, Inc.) and will be due and payable in advance on the first day of each month. Lessee agrees to pay Lessor interest charges, in connection with the acquisition of a Vehicle, for the period between the date Lessor issues payment to acquire such Vehicle and the date the Vehicle is delivered to Lessee. Such Interest charges shall be included in each Schedule. If a Vehicle is delivered to Lessee on any day other than the first day of a month, monthly rental payments will begin on the first day of the next month. In addition to the monthly rental payments, Lessee agrees to pay Lessor a pro-rated rental charge for the number of days that the Delivery Date precedes the first monthly rental payment date. A portion of each monthly rental payment, being the amount designated as "Depreciation Reserve" on the applicable Schedule, will be considered as a reserve for depreciation and will be credited against the Delivered Price of the Vehicle for purposes of computing the Book Value of the Vehicle under Section 3(c). Lessee agrees to pay Lessor the 'Total Initial Charges" set forth in each Schedule on the due date of the first monthly rental payment under such Schedule. Lessee agrees to pay Lessor the "Service Charge Due at Lease Termination" set forth In each Schedule at the end of the applicable Term (whether by reason of expiration, early termination or otherwise).

(b) In the event the Term for any Vehicle ends prior t0 the last day of the scheduled Term, whether as a result of a default by Lessee, a casualty Occurrence or any other reason, the rentals and management fees paid by Lessee will be recalculated in accordance with the rule of 78's and the adjusted amount will be payable by Lessee to Lessor on the termination date.

(c) Lessee agrees to pay Lessor within thirty (30) days after the end of the Term for each Vehicle, additional rent equal to the excess, if any, of the Book Value of such Vehicle over the greater of (i) the wholesale value of such Vehicle as determined by Lessor in good faith or (ii) except as provided below, twenty percent (20%) of the Delivered Price of such Vehicle as set forth in the applicable Schedule. If the Book Value of such Vehicle is less than the greater of (i) the wholesale value of such Vehicle as determined by Lessor in good faith or (ii) except as provided below, twenty percent (20%) of the Delivered Price of such Vehicle as set forth in the applicable Schedule, Lessor agrees to pay such deficiency to Lessee as a terminal rental adjustment after the end of the applicable Term (subject to Lessor's right to recoup any amounts Lessor would owe to Lessee under this Section 3(c) against any obligations of Lessee to Lessor under this Agreement). Notwithstanding the foregoing, if (i) the Term for a Vehicle is greater than forty-eight (48)'months (including any extension of the Term for such Vehicle), (ii) the mileage on a Vehicle at the end of the Term is greater than 15,000 miles per year on average (prorated on a daily basis) (i.e., if the mileage on a Vehicle with a Term of thirty-six (36) months is greater than 45,000 miles) or (iii) in the sole judgment of Lessor, a Vehicle has been subject to damage or any abnormal or excessive wear and tear, the calculations described in the two immediately preceding sentences shall be made without giving effect to clause (ii) in each such sentence. The "Book Value" of a Vehicle means the sum of (i) the "Delivered Price" of the Vehicle as set forth in the applicable Schedule minus (ii) the total Depreciation Reserve paid by Lessee to Lessor with respect to such Vehicle plus (iii) all accrued and unpaid rent and/or other amounts owed by Lessee with respect to such Vehicle.

(d) Any security deposit of Lessee will be returned to Lessee at the end of the applicable Term, except that the deposit will first be applied to and recouped against any losses and/or damages suffered by Lessor as a result of Lessee's breach of or default under this Agreement and/or to any other amounts then owed by Lessee to Lessor.

(e) Any rental payment or other amount owed by Lessee to Lessor which is not paid within twenty (20) days after its due date will accrue interest, payable on demand of Lessor, from the date due until paid in full at a rate per annum equal to the lesser of (i) Eighteen Percent (18%) per annum or (ii) the highest rate permitted by applicable law (the "Default Rate").

DRAFT

Initials: EFM: _____ Customer: _____

(f) If Lessee fails to pay any amount due under this Agreement or to comply with any of the covenants contained in this Agreement, Lessor, Servicer or any other agent of Lessor may, at its option, pay such amounts or perform such covenants and all sums paid or incurred by Lessor in connection therewith will be repayable by Lessee to Lessor upon demand together with interest thereon at the Default Rate.

(g) Lessee's obligations to make all payments of rent and other amounts under this Agreement are absolute and unconditional and such payments shall be made in immediately available funds without setoff, counterclaim or deduction of any kind. Lessee acknowledges and agrees that neither any Casualty Occurrence to any Vehicle nor any defect, unfitness or lack of governmental approval in, of, or with respect to, any Vehicle regardless of the cause or consequence nor any breach by Enterprise Fleet Management, Inc. of any maintenance agreement between Enterprise Fleet Management, Inc. and Lessee covering any Vehicle regardless of the cause or consequence will relieve Lessee from the performance of any of its obligations under this Agreement, including, without limitation, the payment of rent and other amounts under this Agreement.

(h) In the event Lessor, Servicer or any other agent of Lessor arranges for rental vehicle(s) with a subsidiary or affiliate of Enterprise Holdings, Inc., Lessee shall be fully responsible for all obligations under any applicable rental agreement.

4. USE AND SURRENDER OF VEHICLES: Lessee agrees to allow only duly authorized, licensed and insured drivers to use and operate the Vehicles. Lessee agrees to comply with, and cause its drivers to comply with, all laws, statutes, rules, regulations and ordinances (including without limitation such federal, state and local laws, statutes, rules, regulations and ordinances governing autonomous vehicles and automated driving systems and any parts, components and products related thereto) and the provisions of all insurance policies affecting or covering the Vehicles or their use or operation. In connection with autonomous vehicles and automated driving systems and the parts, components and products related thereto, Lessee agrees to comply with all applicable guidance and professional standards issued, released or published by governmental and quasi-governmental agencies, including without limitation the federal guidance for automated vehicles published by the Department of Transportation and the Federal Automated Vehicle Policy issued by the U.S. Department of Transportation and the National Highway Traffic Safety Administration. Lessee agrees to keep the Vehicles free of all liens, charges and encumbrances. Lessee agrees that in no event will any Vehicle be used or operated for transporting hazardous substances or persons for hire, for any illegal purpose or to pull trailers that exceed the manufacturer's trailer towing recommendations. Lessee agrees that no Vehicle is intended to be or will be utilized as a "school bus as defined in the Code of Federal Regulations or any applicable state or municipal statute or regulation. Lessee agrees not to remove any Vehicle from the continental United States without first obtaining Lessor's written consent. At the expiration or earlier termination of this Agreement with respect to each Vehicle, or upon demand by Lessor made pursuant to Section 14, Lessee at its risk and expense agrees to return such Vehicle to Lessor at such place and by such reasonable means as may be designated by Lessor. If for any reason Lessee fails to return any Vehicle to Lessor as and when required in accordance with this Section, Lessee agrees to pay Lessor additional rent for such Vehicle at twice the normal pro-rated daily rent. Acceptance of such additional rent by Lessor will in no way limit Lessor's remedies with respect to Lessee's failure to return any Vehicle as required hereunder.

5. COSTS, EXPENSES, FEES AND CHARGES: Lessee agrees to pay all costs, expenses, fees, charges, fines, tickets, penalties and taxes (other than federal and state income taxes on the income of Lessor) incurred in connection with the titling, licensing, registration, delivery, purchase, sale, rental, and Lessee's use or operation of the Vehicles. If Lessor, Servicer or any other agent of Lessor incurs any such costs or expenses, Lessee agrees to promptly reimburse Lessor for the same.

6. LICENSE AND CHARGES: Each Vehicle will be titled, registered and licensed in the name designated by Lessor at Lessee's expense. Certain other charges relating to the acquisition of each Vehicle and paid or satisfied by Lessor have been capitalized in determining the monthly rental, treated as an initial charge or otherwise charged to Lessee. Such charges have been determined without reduction for trade-in, exchange allowance or other credit attributable to any Lessor-owned vehicle.

7. REGISTRATION PLATES, ETC.: Lessee agrees, at its expense, to obtain in the name designated by Lessor all registration plates and other plates, permits, inspections and/or licenses required in connection with the Vehicles, except for the initial registration plates which Lessor will obtain at Lessee's expense. The parties agree to cooperate and to furnish any and all information or documentation, which may be reasonably necessary for compliance with the provisions of this Section or any federal, state or local law, rule, regulation or ordinance. Lessee agrees that it will not permit any Vehicle to be located in a state other than the state in which such Vehicle is then titled for any continuous period of time that would require such Vehicle to become subject to the titling, licensing and/or registration laws of such other state.

8. MAINTENANCE OF AND IMPROVEMENTS TO VEHICLES:

(a) Lessee agrees, at its expense, to (i) maintain the Vehicles in good condition, repair, maintenance and running order and.in accordance with all manufacturer's instructions and warranty requirements and all legal requirements and (ii) furnish all labor, materials, parts and other essentials required for the proper operation and maintenance of the Vehicles. Lessee will not make (or cause to be made) any alterations, upgrades, upfitting, additions or improvements (collectively, "Alterations") to any Vehicle which (i) could impact or impair the "motor vehicle safety" (as defined by the Motor Vehicle Safety Act) of the Vehicle, or (ii) could impact, impair, void or render unenforceable the manufacturer's warranty. Without the prior written consent of Lessor, Lessee will not make (or cause to be made) any Alterations to any Vehicle which (i) detracts, impairs, damages or alters the Vehicle's nature, purpose, economic value, remaining useful life, functionality, utility, software or controls, or (ii) subjects the Vehicle or any part or component of such Vehicle to any lien, charge or encumbrance. Any Alterations of any nature to a Vehicle are made at Lessee's sole cost, risk and liability, including without limitation, any such Alterations approved by, or made with the assistance or at the direction of Lessor. Any replacement parts added to any Vehicle shall be in at least as good an operating condition as the prior part before the replacement (assuming such part was, at the time of the replacement, in the condition required by the terms of this Agreement). Any Alterations to a Vehicle will become and remain the property of Lessor and will be returned with such Vehicle upon such Vehicle's return pursuant to Section 4 and shall be free of any liens, charges or encumbrances; provided, however, Lessor shall have the right at any time to require Lessee to remove any such Alteration at Lessee's sole cost, expense and liability. In no event or instance shall the value of any Alterations be regarded as rent. Lessee and Lessor acknowledges and agrees that Lessor will not be required to make any repairs, replacements or Alterations of any nature or description with respect to any Vehicle, to maintain or repair any Vehicle or to make any expenditure whatsoever in connection with any such Vehicle(s) or this Agreement.

DRAFT

(b) Lessor and Lessee acknowledge and agree that if Section 4 of a Schedule includes a charge for maintenance, (i) the Vehicle(s) covered by such Schedule are subject to a separate maintenance agreement between Enterprise Fleet Management, Inc. and Lessee and (ii) Lessor shall have no liability or responsibility for any failure of Enterprise Fleet Management, Inc. to perform any of its obligations thereunder or to pay or reimburse Lessee for its payment of any costs and expenses incurred in connection with the maintenance or repair of any such Vehicle(s).

9. SELECTION OF VEHICLES AND DISCLAIMEROF WARRANTIES:
(a) LESSEE ACCEPTANCE OF DELIVERY AND USE OF EACH VEHICLE WILL CONCLUSIVELY ESTABLISH THAT SUCH VEHICLE IS OF A SIZE, DESIGN, CAPACITY, TYPE AND MANUFACTURE SELECTED BY LESSEE AND THAT SUCH VEHICLE IS IN GOOD CONDITION AND REPAIR AND IS SATISFACTORY IN ALL RESPECTS AND IS SUITABLE FOR LESSEE'S PURPOSE. LESSEE ACKNOWLEDGES THAT LESSOR IS NOT A MANUFACTURER OF ANY VEHICLE OR AN AGENT OF A MANUFACTURER OF ANY VEHICLE.

(b) LESSOR MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO ANY VEHICLE, INCLUDING, WITHOUT LIMITATION, ANY REPRESENTATION OR WARRANTY AS TO CONDITION, MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE, IT BEING AGREED THAT ALL SUCH RISKS ARE TO BE BORNE BY LESSEE. THE VEHICLES ARE LEASED "AS IS," "WITH ALL FAULTS." All warranties made by any supplier, vendor and/or manufacturer of a Vehicle are hereby assigned by Lessor to Lessee for the applicable Term and Lessee's only remedy, if any, is against the supplier, vendor or manufacturer of the Vehicle.

(c) None of Lessor, Servicer or any other agent of Lessor will be liable to Lessee for any liability, claim, loss, damage (direct, incidental or consequential) or expense of any kind or nature, caused directly, or indirectly, by any Vehicle or any inadequacy of any Vehicle for any purpose or any defect (latent or patent) in any Vehicle or the use or maintenance of any Vehicle or any repair, servicing or adjustment of or to any Vehicle, or any delay in providing or failure to provide any Vehicle, or any interruption or loss of service or use of any Vehicle, or any loss of business or any damage whatsoever and however caused. In addition, none of Lessor, Servicer or any other agent of Lessor will have any liability to Lessee under this Agreement or under any order authorization form executed by Lessee if Lessor is unable to locate or purchase a Vehicle ordered by Lessee or for any delay in delivery of any Vehicle ordered by Lessee.

(d) In no event shall Lessor, Servicer or any other agent of Lessor or their respective affiliates be liable for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages, lost profits or revenues or diminution in value, arising out of or relating-to this Agreement, including, without limitation, any breach or performance of this Agreement, regardless of (i) whether such damages were foreseeable, (ii) whether or not Lessor, Servicer or any other agent of Lessor or their respective affiliates were advised of the possibility of such damages and/or (iii) the legal or equitable theory (contract, tort or otherwise) upon which a claim, action, cause of action, demand, lawsuit, arbitration, inquiry, proceeding or litigation is based, and notwithstanding the failure of any agreed or other remedy of its essential purpose.

10. RISK OF LOSS: Lessee assumes and agrees to bear the entire risk of loss of, theft of, damage to or destruction of any Vehicle from any cause whatsoever ("Casualty Occurrence"). In the event of a Casualty Occurrence to a Vehicle, Lessee shall give Lessor prompt notice of the Casualty Occurrence and thereafter will place the applicable Vehicle in good repair, condition and working order; provided, however, that if the applicable Vehicle is determined by Lessor to be lost, stolen, destroyed or damaged beyond repair (a "Totaled Vehicle"), Lessee agrees to pay Lessor no later than the date thirty (30) days after the date of the Casualty Occurrence the amounts owed under Sections 3(b) and 3(c) with respect to such Totaled Vehicle. Upon such payment, this Agreement will terminate with respect to such Totaled Vehicle.

11. INSURANCE:
(a) Lessee agrees to purchase and maintain in force during the Term, insurance policies in at least the amounts listed below covering each Vehicle, to be written by an insurance company or companies satisfactory to Lessor, insuring Lessee, Lessor and any other person or entity designated by Lessor against any damage, claim, suit, action or liability, and that Lessor will suffer immediate and irreparable harm if Lessee fails to comply with such obligations:

(i) Commercial Automobile Liability Insurance (including Uninsured/Underinsured Motorist Coverage and No-Fault Protection where required by law) for the limits listed below (Note - $2,000,000 Combined Single Limit Bodily Injury and Property Damage per accident with No Deductible is required for each Vehicle capable of transporting more than 8 passengers):

State of Vehicle Registration	Coverage
Connecticut, Massachusetts, Maine, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, and Vermont	$1,000,000 Combined Single Limit Bodily Injury and Property Damage per accident - No Deductible
Florida	$500,000 Combined Single Limit Bodily Injury and Property Damage per accident or $100,000 Bodily Injury Per Person Per Accident, $300,000 Per Accident and $50,000 Property Damage per accident (100/300/50) - No Deductible
All Other States	$300,000 Combined Single Limit Bodily Injury and Property Damage Per Accident or $100,000 Bodily Injury Per Person Per Accident, $300,000 Per Accident and $50,000 Property Damage Per Accident (100/300/50) - No Deductible

DRAFT

(ii) Physical Damage Insurance (Collision & Comprehensive): Actual cash value of the applicable Vehicle. Maximum deductible of $1,000 per accident - Collision and $1,000 per accident - Comprehensive).

If the requirements of any governmental or regulatory agency exceed the minimums stated in this Agreement, Lessee must obtain and maintain the higher insurance requirements. Lessee agrees that each required policy of insurance will by appropriate endorsement or otherwise name Lessor and any other person or entity designated by Lessor as additional insureds and loss payees, as their respective interests may appear. Further, each such insurance policy must provide the following: (i) that the same may not be cancelled, changed or modified until after the insurer has given to Lessor, Servicer and any other person or entity designated by Lessor *at* least thirty (30) days prior written notice of such proposed cancellation, change or modification, (ii) that no act or default of Lessee or any other person or entity shall affect the right of Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns to recover under such policy or policies of insurance in the event of any loss of or damage to any Vehicle and (iii) that the coverage is "primary coverage" for the protection of Lessee, Lessor, Servicer, any other agent of Lessor and their respective successors and assigns notwithstanding any other coverage carried by Lessee, Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns protecting against similar risks. Original certificates evidencing such coverage and naming Lessor, Servicer, any other agent of Lessor and any other person or entity designated by Lessor as additional insureds and loss payees shall be furnished to Lessor prior to the Delivery Date, and annually thereafter and/or as reasonably requested by Lessor from time to time. In the event of default, Lessee hereby appoints Lessor, Servicer and any other agent of Lessor as Lessee's attorney-in-fact to receive payment of, to endorse all checks and other documents and to take any other actions necessary to pursue insurance claims and recover payments if Lessee fails to do so. Any expense of Lessor, Servicer or any other agent of Lessor in adjusting or collecting insurance shall be borne by Lessee.

Lessee, its drivers, servants and agents agree to cooperate fully with Lessor, Servicer, any other agent of Lessor and any insurance carriers in the investigation, defense and prosecution of all claims or suits arising from the use or operation of any Vehicle. If any claim is made or action commenced for death, personal injury or property damage resulting from the ownership, maintenance, use or operation of any Vehicle, Lessee will promptly notify Lessor of such action or claim and forward to Lessor a copy of every demand, notice, summons or other process received in connection with such claim or action.

(b) Notwithstanding the provisions of Section 11(a) above: (i) if Section 4 of a Schedule includes a charge for physical damage waiver, Lessor agrees that (A) Lessee will not be required to obtain or maintain the minimum physical damage insurance (collision and comprehensive) required under Section 11(a) for the Vehicle(s) covered by such Schedule and (B) Lessor will assume the risk of physical damage (collision and comprehensive) to the Vehicle(s) covered by such Schedule; provided, however, that such physical damage waiver shall not apply to, and Lessee shall be and remain liable and responsible for, damage to a covered Vehicle caused by wear and tear or mechanical breakdown or failure, damage to or loss of any parts, accessories or components added to a covered Vehicle by Lessee without the prior written consent of Lessor and/or damage to or loss of any property and/or personal effects contained in a covered Vehicle. In the event of a Casualty Occurrence to a covered Vehicle, Lessor may, at its option, replace, rather than repair, the damaged Vehicle with an equivalent vehicle, which replacement vehicle will then constitute the "Vehicle" for purposes of this Agreement; and (ii) if Section 4 of a Schedule includes a charge for commercial automobile liability enrollment, Lessor agrees that it will, at its expense, obtain for and on behalf of Lessee, by adding Lessee as an additional insured under a commercial automobile liability insurance policy issued by an insurance company selected by Lessor, commercial automobile liability insurance satisfying the minimum commercial automobile liability insurance required under Section 11(a) for the Vehicle(s) covered by such Schedule. Lessor may at any time during the applicable Term terminate said obligation to provide physical damage waiver and/or commercial automobile liability enrollment and cancel such physical damage waiver and/or commercial automobile liability enrollment upon giving Lessee at least ten (10) days prior written notice. Upon such cancellation, insurance in the minimum amounts as set forth in 11(a) shall be obtained and maintained by Lessee at Lessee's expense. An adjustment will be made in monthly rental charges payable by Lessee to reflect any such change and Lessee agrees to furnish Lessor with satisfactory proof of insurance coverage within ten (10) days after mailing of the notice. In addition, Lessor may change the rates charged by Lessor under this Section 11(b) for physical damage waiver and/or commercial automobile liability enrollment upon giving Lessee at least thirty (30) days prior written notice.

12. INDEMNITY: To the extent permitted by state law, Lessee agrees to defend and indemnify Lessor, Servicer, any other agent of Lessor and their respective successors and assigns from and against any and all losses, damages, liabilities, suits, claims, demands, costs and expenses (including, without limitation, reasonable attorneys' fees and expenses) which Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns may incur by reason of Lessee's breach or violation of, or failure to observe or perform, any term, provision or covenant of this Agreement, or as a result of any loss, damage, theft or destruction of any Vehicle or related to or arising out of or in connection with the use, operation or condition of any Vehicle. The provisions of this Section 12 shall survive any expiration or termination of this Agreement. Nothing herein shall be deemed to affect the rights, privileges, and immunities of Lessee and the foregoing indemnity provision is not intended to be a waiver of any sovereign immunity afforded to Lessee pursuant to the law.

13. INSPECTION OF VEHICLES; ODOMETER DISCLOSURE; FINANCIAL STATEMENTS: Lessee agrees to accomplish, at its expense, all inspections of the Vehicles required by any governmental authority during the Term. Lessor, Servicer, any other agent of Lessor and any of their respective successors or assigns will have the right to inspect any Vehicle at any reasonable time(s) during the Term and for this purpose to enter into or upon any building or place where any Vehicle is located. Lessee agrees to comply with all odometer disclosure laws, rules and regulations and to provide such written and signed disclosure information on such forms and in such manner as directed by Lessor. Providing false information or failure to complete the odometer disclosure form as required by law may result in fines and/or imprisonment. Lessee hereby agrees to promptly deliver to Lessor such financial statements and other financial information regarding Lessee as Lessor may from time-to-time reasonably request.

14. DEFAULT; REMEDIES: The following shall constitute events of default ("Events of Default") by Lessee under this Agreement: (a) if Lessee fails to pay when due any rent or other amount due under this Agreement and any such failure shall remain unremedied for ten (10) days; (b) if Lessee fails to perform, keep or observe any term, provision or covenant contained in Section 11 of this Agreement; (c) if Lessee fails to perform, keep or observe any other term, provision or covenant contained in this Agreement and any such failure shall remain unremedied for thirty (30) days after written notice thereof is given by Lessor, Servicer or any other agent of Lessor to Lessee; (d) any seizure or confiscation of any Vehicle or any other act (other than a Casualty Occurrence) otherwise rendering any Vehicle unsuitable for use (as determined by Lessor); (e) if any present or future guaranty in favor of Lessor of all or any portion of the obligations of Lessee under this Agreement shall at any time for any reason cease to be in full force and effect or shall be declared to be null and void by a court of competent jurisdiction, or

DRAFT

Initials: EFM: _____ Customer: _____

if the validity or enforceability of any such guaranty shall be contested or denied by any guarantor, or if any guarantor shall deny that it, he or she has any further liability or obligation under any such guaranty or if any guarantor shall fail to comply with or observe any of the terms, provisions or conditions contained in any such guaranty; (f) the occurrence of a material adverse change in the financial condition, a going concern audit comment of Lessee or any guarantor, or if Lessee admits that it cannot pay its debts as they become due, makes an assignment for the benefit of creditors, is the subject of a voluntary or involuntary petition for bankruptcy, is adjudged insolvent or bankrupt, or a receiver or trustee is appointed for any portion of Lessee's assets or property; (g) if more than one (1) payment by Lessee to Lessor is returned by Lessee's bank for any reason within a twelve (12) month period; or (h) if Lessee or any guarantor is in default under or fails to comply with any other present or future agreement with or in favor of Lessor, Servicer of Lessor, or any direct or indirect subsidiary of Servicer of Lessor, Enterprise Holdings, Inc. or a subsidiary or affiliate of Enterprise Holdings, Inc.. For purposes of this Section 14, the term "guarantor" shall mean any present or future guarantor of all or any portion of the obligations of Lessee under this Agreement.

Upon the occurrence of any Event of Default, Lessor, without notice to Lessee, will have the right to exercise concurrently or separately (and without any election of remedies being deemed made), the following remedies: (a) Lessor may demand and receive immediate possession of any or all of the Vehicles from Lessee, without releasing Lessee from its obligations under this Agreement; if Lessee fails to surrender possession of the Vehicles to Lessor on default (or termination or expiration of the Term), Lessor, Servicer, any other agent of Lessor and any of Lessor's independent contractors shall have the right to enter upon any premises where the Vehicles may be located and to remove and repossess the Vehicles; (b) Lessor may enforce performance by Lessee of its obligations under this Agreement; (c) Lessor may recover damages and expenses sustained by Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns by reason of Lessee's default including, to the extent permitted by applicable law, all costs and expenses, including court costs and reasonable attorneys' fees and expenses, incurred by Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns in attempting or effecting enforcement of Lessor's rights under this Agreement (whether or not litigation is commenced) and/or in connection with bankruptcy or insolvency proceedings; (d) upon written notice to Lessee, Lessor may terminate Lessee's rights under this Agreement; (e) with respect to each Vehicle, Lessor may recover from Lessee all amounts owed by Lessee under Sections 3(b) and 3(c) of this Agreement (and, if Lessor does not recover possession of a Vehicle, (i) the estimated wholesale value of such Vehicle for purposes of Section 3(c) shall be deemed to be $0.00 and (ii) the calculations described in the first two sentences of Section 3(c) shall be made without giving effect to clause (ii) in each such sentence); and/or (f) Lessor may exercise any other right or remedy which may be available to Lessor under the Uniform Commercial Code, any other applicable law or in equity. A termination of this Agreement shall occur only upon written notice by Lessor to Lessee. Any termination shall not affect Lessee's obligation to pay all amounts due for periods prior to the effective date of such termination or Lessee's obligation to pay any indemnities under this Agreement. All remedies of Lessor under this Agreement or at law or in equity are cumulative.

15. ASSIGNMENTS: Lessor may from time-to-time assign, pledge or transfer this Agreement and/or any or all of its rights and obligations under this Agreement to any person or entity. Lessee agrees, upon notice of any such assignment, pledge or transfer of any amounts due or to become due to Lessor under this Agreement to pay all such amounts to such assignee, pledgee or transferee. Any such assignee, pledgee or transferee of any rights or obligations of Lessor under this Agreement will have all of the rights and obligations that have been assigned to it. Lessee's rights and interest in and to the Vehicles are and will continue at all times to be subject and subordinate in all respects to any assignment, pledge or transfer now or hereafter executed by Lessor with or in favor of any such assignee, pledgee or transferee, provided that Lessee shall have the right of quiet enjoyment of the Vehicles so long as no Event of Default under this Agreement has occurred and is continuing. Lessee acknowledges and agrees that the rights of any assignee, pledgee or transferee in and to any amounts payable by the Lessee under any provisions of this Agreement shall be absolute and unconditional and shall not be subject to any abatement whatsoever, or to any defense, setoff, counterclaim or recoupment whatsoever, whether by reason of any damage to or loss or destruction of any Vehicle or by reason of any defect in or failure of title of the Lessor or interruption from whatsoever cause in the use, operation or possession of any Vehicle, or by reason of any indebtedness or liability howsoever and whenever arising of the Lessor or any of its affiliates to the Lessee or to any other person or entity, or for any other reason.

Without the prior written consent of Lessor, Lessee may not assign, sublease, transfer or pledge this Agreement, any Vehicle, or any interest in this Agreement or in and to any Vehicle, or permit its rights under this Agreement or any Vehicle to be subject to any lien, charge or encumbrance. Lessee's interest in this Agreement is not assignable and cannot be assigned or transferred by operation of law. Lessee will not transfer or relinquish possession of any Vehicle (except for the sole purpose of repair or service of such Vehicle) without the prior written consent of Lessor.

16. MISCELLANEOUS: This Agreement contains the entire understanding of the parties. This Agreement may only be amended or modified by an instrument in writing executed by both parties. Lessor shall not by any act, delay, omission or otherwise be deemed to have waived any of its rights or remedies under this Agreement and no waiver whatsoever shall be valid unless in writing and signed by Lessor and then only to the extent therein set forth. A waiver by Lessor of any right or remedy under this Agreement on any one occasion shall not be construed as a bar to any right or remedy, which Lessor would otherwise have on any future occasion. If any term or provision of this Agreement or any application of any such term or provision is invalid or unenforceable, the remainder of this Agreement and any other application of such term or provision will not be affected thereby. Without Lessor's prior written consent, Lessee shall not use or include Lessor's, Servicer's, any other agent of Lessor's names or trademarks orally or in writing in any media, customer lists Or marketing materials. Giving of all notices under this Agreement will be sufficient if mailed by certified mail to a party at its address set forth below or at such other address as such party may provide in writing from time to time. Any such notice mailed to such address will be effective one (1) day after deposit in the United States mail, duly addressed, with certified mail, postage prepaid. Lessee will promptly notify Lessor of any change in Lessee's address. This Agreement may be executed in multiple counterparts (including facsimile and pdf counterparts), but the counterpart marked "ORIGINAL" by Lessor will be the original lease for purposes of applicable law. All of the representations, warranties, covenants, agreements and obligations of each Lessee under this Agreement (if more than one) are joint and several.

17. SUCCESSORS AND ASSIGNS; GOVERNING LAW: Subject to the provisions of Section 15, this Agreement will be binding upon Lessee and its heirs, executors, personal representatives, successors and assigns, and will inure to the benefit of Lessor, Servicer, any other agent of Lessor and their respective successors and assigns. This Agreement will be governed by and construed in accordance with the substantive laws of the State of Missouri (determined without reference to conflict of law principles).

DRAFT

Initials: EFM: _____ Customer: _____

18. NON-PETITION: Each party hereto hereby covenants and agrees that, prior to the date which is one year and one day after payment in full of all Indebtedness of Lessor, it shall not institute against, or join any other person in instituting against, Lessor any bankruptcy, reorganization, arrangement, insolvency or liquidation proceedings or other similar proceeding under the laws of the United States or any state of the United States. The provisions of this Section 18 shall survive termination of this Master Equity Lease Agreement.

19. NON-APPROPRIATION: Lessee's funding of this Agreement shall be on a Fiscal Year basis and is subject to annual appropriations. Lessor acknowledges that Lessee is a municipal corporation, is precluded by the County or State Constitution and other laws from entering into obligations that financially bind future governing bodies, and that, therefore, nothing in this Agreement shall constitute an obligation of future legislative bodies of the County or State to appropriate funds for purposes of this Agreement. Accordingly, the parties agree that the lease terms within this Agreement or any Schedules relating hereto are contingent upon appropriation of funds. The parties further agree that should the County or State fail to appropriate such funds, the Lessor shall be paid all rentals due and owing hereunder up until the actual day of termination. In addition, Lessor reserves the right to be paid for any reasonable damages. These reasonable damages will be limited to the losses incurred by the Lessor for having to sell the vehicles on the open used car market prior to the end of the scheduled term (as determined in Section 3 and Section 14 of this Agreement).

IN WITNESS WHEREOF, Lessor and Lessee have duly executed this Master Equity Lease Agreement as of the day and year first above written.

LESSEE: Clay County School Board

Signature: _____

By: _____

Title: _____

Address: _____

_____

_____

Date Signed: _____

LESSOR: Enterprise FM Trust

By: Enterprise Fleet Management, Inc. its attorney in fact

Signature: _____

By: _____

Title: _____

Address: _____

_____

_____

Date Signed: _____

DRAFT

enterprise
FLEET MANAGEMENT

AMENDMENT TO MASTER EQUITY LEASE AGREEMENT

THIS AMENDMENT ("Amendment") dated this _____day of _____, 2025 is attached to, and made a part of, the MASTER EQUITY LEASE AGREEMENT entered into on the _____day of _____, 2025 ("Agreement") by and between Enterprise FM Trust, a Delaware statutory trust ("Lessor") and Clay County School Board ("Lessee"). This Amendment is made for good and valuable consideration, the receipt of which is hereby acknowledged by the parties.

Section 3(e) of the Master Equity Lease Agreement is amended to read as follows:

Any rental payment or other amount owed by Lessee to Lessor which is not paid within thirty (30) days after its due date will accrue interest, payable on demand of Lessor, from the date due until paid in full at a rate per annum equal to the lesser of (i) Eighteen Percent (18%) per annum or (ii) the highest rate permitted by Florida state law (the "Default Rate").

Section 3(g) of the Master Equity Lease Agreement is amended to add the additional paragraph which reads as follows:

In the event Lessee notifies Lessor of any claim or dispute under this Agreement, and/or any claim involving the Vehicle, Lessor will, in good faith, attempt to resolve the Lessee's claims in a manner satisfactory to all parties and Lessor will provide commercially reasonable assistance to Lessee in any communications and/or negotiations with the Vehicle's manufacturer with respect to claims relating to such Vehicle.

Section 11(a)(ii) first paragraph of the Master Equity Lease Agreement is amended to read as follows:

Physical Damage Insurance (Collision & Comprehensive): Actual cash value of the applicable Vehicle. Maximum deductible of $5,000 per accident - Collision and $5,000 per accident - Comprehensive).

Section 12 of the Master Equity Lease Agreement is amended to read as follows:

To the extent permitted by Florida law, Lessee agrees to defend and indemnify Lessor, Servicer, any other agent of Lessor and their respective successors and assigns from and against any and all losses, damages, liabilities, suits, claims, demands, costs and expenses (including, without limitation, reasonable attorneys' fees and expenses) which Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns may incur by reason of Lessee's breach or violation of, or failure to observe or perform, any term, provision or covenant of this Agreement, or as a result of any loss, damage, theft or destruction of any Vehicle or related to or arising out of or in connection with the use, operation or condition of any Vehicle. The provisions of this Section 12 shall survive any expiration or termination of this Agreement. Nothing herein shall be deemed to affect the rights, privileges, and immunities of Lessee as set forth in Section 768.28 of the Florida Statutes and the foregoing indemnity provision is not intended to be a waiver of any sovereign immunity afforded to Lessee pursuant to Florida law.

Section 14, second paragraph of the Master Equity Lease Agreement is amended to read as follows:

Upon the occurrence of any Event of Default, Lessor, shall provide written notice of Event of Default to Lessee. Lessee shall have thirty (30) days (exclusive of Section 11, Insurance) upon receipt of notice to cure the Event of Default. Upon expiration of the thirty (30) days without remedy of the Event of Default by the Lessee, Lessor, will have the right to exercise concurrently or separately (and without any election of remedies being deemed made), the following remedies: (a) Lessor may demand and receive immediate possession of any or all of the Vehicles from Lessee, without releasing Lessee from its obligations under this Agreement; if Lessee fails to surrender possession of the Vehicles to Lessor on default (or termination or expiration of the Term), Lessor, Servicer, any other agent of Lessor and any of Lessor's independent contractors shall have the right to enter upon any premises where the Vehicles may be located and to remove and repossess the Vehicles; (b) Lessor may enforce performance by Lessee of its obligations under this Agreement; (c) Lessor may recover damages and expenses sustained by Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns by reason of Lessee's default including, to the extent permitted by applicable law, all costs and expenses, including court costs and reasonable attorneys' fees and expenses, incurred by Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns in attempting or effecting enforcement of Lessor's rights under this Agreement (whether or not litigation is commenced) and/or in connection with bankruptcy or insolvency proceedings; (d) upon written notice to Lessee, Lessor may terminate Lessee's rights under this Agreement; (e) with respect to each Vehicle, Lessor may

recover from Lessee all amounts owed by Lessee under Sections 3(b) and 3(c) of this Agreement (and, if Lessor does not recover possession of a Vehicle, (i) the estimated wholesale value of such Vehicle for purposes of Section 3(c) shall be deemed to be $0.00 and (ii) the calculations described in the first two sentences of Section 3(c) shall be made without giving effect to clause (ii) in each such sentence); and/or (f) Lessor may exercise any other right or remedy which may be available to Lessor under the Uniform Commercial Code, any other applicable law or in equity. Lessor has an absolute right to recoup any obligations Lessor would owe to Lessee under this Agreement against any obligations of Lessee to Lessor under this Agreement including, without limitation, under Sections 3, 5, 8, 10 and 12 of this Agreement. A termination of this Agreement shall occur only upon written notice by Lessor to Lessee. Any termination shall not affect Lessee's obligation to pay all amounts due for periods prior to the effective date of such termination or Lessee's obligation to pay any indemnities under this Agreement. All remedies of Lessor under this Agreement or at law or in equity are cumulative.

DRAFT

Section 17 of the Master Equity Lease Agreement is amended to read as follows:

Subject to the provisions of Section 15, this Agreement will be binding upon Lessee and its heirs, executors, personal representatives, successors and assigns, and will inure to the benefit of Lessor, Servicer, any other agent of Lessor and their respective successors and assigns. This Agreement will be governed by and construed in accordance with the substantive laws of the State of Florida (determined without reference to conflict of law principles).

Section 19 of Master Equity Lease Agreement is added and reads as follows:

NON-APPROPRIATION: Lessee's funding of this Agreement shall be on a Fiscal Year basis and is subject to annual appropriations. Lessor acknowledges that Lessee is a municipal corporation, is precluded by the Florida State Constitution and other laws from entering into obligations that financially bind future governing bodies, and that, therefore, nothing in this Agreement shall constitute an obligation of future legislative bodies of the State of Florida to appropriate funds for purposes of this Agreement. Accordingly, the parties agree that the lease terms within this Agreement or any Schedules relating hereto are contingent upon appropriation of funds. The parties further agree that should the State of Florida fail to appropriate such funds, the Lessor shall be paid all rentals due and owing hereunder up until the actual day of termination. In addition, Lessor reserves the right to be paid for any reasonable damages. These reasonable damages will be limited to the losses incurred by the Lessor for having to sell the vehicles on the open used car market prior to the end of the scheduled term (as determined in Section 3 and Section 14 of this Agreement).

Section 20 is added to the Master Equity Lease Agreement with the following additional paragraph:

Public Records. Clay County School Board is a public agency subject to Chapter 119, Florida Statutes. Lessor shall comply with Florida's Public Records Law including: (a) keeping and maintaining public records that ordinarily and necessarily would be required by the BOARD in order to perform the service; (b) providing the public with access to public records on the same terms and conditions that the BOARD would provide the records and at a cost that does not exceed the cost provided in chapter or as otherwise provided by law; (c) ensuring that public records that are exempt or that are confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and (d) meeting all requirements for retaining public records and transfer at no cost to the BOARD, all public records in possession of the contractor upon termination of the Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements.

All references in the Agreement and in the various Schedules and addenda to the Agreement and any other references of similar import shall henceforth mean the Agreement as amended by this Amendment. Except to the extent specifically amended by this Amendment, all of the terms, provisions, conditions, covenants, representations and warranties contained in the Agreement shall be and remain in full force and effect and the same are hereby ratified and confirmed.

IN WITNESS WHEREOF, the parties have made and executed this Agreement on the respective dates under each signature: the Clay County School Board, signing by and through its Chairman, duly authorized to execute same by Board action and by the CONTRACTOR through its duly authorized representative.

Lessee: Clay County School Board

By: _____

Printed Name: _____

Title: _____

This ____ day of _____, 2025

Lessor: ENTERPRISE FLEET MANAGEMENT, INC.

By: _____

Printed Name: _____

Title: _____

This ____ day of _____, 2025

Attest:

_____
Witness Signature

_____
Witness Signature

DRAFT

Attachment C

enterprise
FLEET MANAGEMENT

FULL MAINTENANCE AGREEMENT

This Full Maintenance Agreement (this "Agreement") is made and entered into this __ day of _____, 2025 by Enterprise Fleet Management, Inc., a Missouri corporation ("EFM"), and_____ ("Lessee").

WITNESSETH

1. LEASE: Reference is hereby made to that certain Master Lease Agreement dated as of the ____day of _____2025, by and between Enterprise FM Trust, a Delaware statutory trust, as lessor ("Lessor"), and Lessee, as lessee (as the same may from time to time be amended, modified, extended, renewed, supplemented or restated, the "Lease"). All capitalized terms used and not otherwise defined in this Agreement shall have the respective meanings ascribed to them in the Lease.

2. COVERED VEHICLES: This Agreement shall only apply to those vehicles leased by Lessor to Lessee pursuant to the Lease to the extent Section 4 of the Schedule for such vehicle includes a charge for maintenance (the "Covered Vehicle(s)").

3. TERM AND TERMINATION. The term of this Agreement ("Term") for each Covered Vehicle shall begin on the Delivery Date of such Covered Vehicle and shall continue until the last day of the "Term" (as defined in the Lease) for such Covered Vehicle unless earlier terminated as set forth below. Each of EFM and Lessee shall each have the right to terminate this Agreement effective as of the last day of any calendar month with respect to any or all of the Covered Vehicles upon not less than sixty (60) days prior written notice to the other party. The termination of this Agreement with respect to any or all of the Covered Vehicles shall not affect any rights or obligations under this Agreement which shall have previously accrued or shall thereafter arise with respect to any occurrence prior to termination, and such rights and obligations shall continue to be governed by the terms of this Agreement.

4. VEHICLE REPAIRS AND SERVICE: EFM agrees that, during the Term for the applicable Covered Vehicle and subject to the terms and conditions of this Agreement, it will pay for, or reimburse Lessee for its payment of, all costs and expenses incurred in connection with the maintenance or repair of a Covered Vehicle. This Agreement does not cover, and Lessee will remain responsible for and pay for, (a) fuel, (b) oil and other fluids between changes, (c) tire or brake repair and replacement beyond what is allocated within the Lease Schedule, (d) washing, (e) repair of damage due to lack of maintenance or neglect by Lessee between scheduled services (including, without limitation, failure to maintain fluid levels), (f) maintenance or repair of, or damage caused by, any alterations, upgrades, upfitting, additions, improvements (collectively, "Alterations") or unauthorized replacement parts added to a Covered Vehicle or of any after-market components (this Agreement covers maintenance and repair only of the Covered Vehicles themselves and any factory-installed components and does not cover maintenance or repair of chassis alterations, add-on bodies (including, without limitation, step vans), software or other equipment (including, without limitation, lift gates, autonomous or automated vehicle equipment, components, parts or products, and PTO controls) which is installed or modified by a dealer, body shop, upfitter or anyone else other than the manufacturer of the Covered Vehicle, (g) any service and/or damage resulting from, related to or arising out of (1) an accident, a collision, theft, fire, freezing, vandalism, riot, explosion, other Acts of God, an object striking the Covered Vehicle, improper use of the Covered Vehicle (including, without limitation, driving over curbs, overloading, racing or other competition) or (2) Lessee's failure to maintain or use the Covered Vehicle as required by and in compliance with, (A) the Lease, (B) all laws, statutes, rules, regulations and ordinances (including without limitation such applicable federal, state and local laws, statutes, rules, regulations, ordinances, guidance and professional standards governing autonomous vehicles and automated driving systems and any parts, components and products related thereto) and (C) the provisions of all insurance policies affecting or covering the Covered Vehicles or their use or operation, (h) roadside assistance or towing for routine vehicle maintenance purposes unless the vehicle is inoperable, (i) mobile services, u) the cost of loaner or rental vehicles beyond what is allocated within the Lease Schedule or (k) if the Covered Vehicle is a Vehicle with a manual transmission, such manual transmission clutch adjustment or replacement. Whenever it is necessary to have a Covered Vehicle serviced, Lessee agrees to have the necessary work performed by an authorized dealer of such Covered Vehicle or by a service facility acceptable to EFM. In every case, if the cost of such service will exceed $125.00, which may change from time to time based on market conditions, Lessee or service provider must notify EFM and obtain EFM's authorization for such service and EFM's instructions as to where such service shall be made and the extent of service to be obtained. Lessee agrees to furnish an invoice for all service to a Covered Vehicle, accompanied by a copy of the shop or service order (odometer mileage must be shown on each shop or service order). EFM will not be obligated to pay for any unauthorized charges orthose exceeding $125.00, which may change from time to time based on market conditions, for one service on any Covered Vehicle unless Lessee has complied with the above terms and conditions. EFM will not have any responsibility to pay for any services in excess of the services recommended by the manufacturer, unless otherwise agreed to by EFM. Notwithstanding any other provision of this Agreement to the contrary, (a) all service performed within one hundred twenty (120) days prior to the last day of the scheduled "Term" (as defined in the Lease) for the applicable Covered Vehicle must be authorized by and have the prior consent and approval of EFM and any service not so authorized **will** be the responsibility of and be paid for by Lessee and (b) EFM is not required to provide or pay for any service to any Covered Vehicle beyond the contract mileage not to exceed 120,000 miles.

5. ENTERPRISE CARDS: EFM may, at its option, provide Lessee with an authorization card (the "EFM Card"), which is an electronic card located on the Efleets mobile app and the efleets.com client website, for use in authorizing the payment of charges incurred in connection with the maintenance of the Covered Vehicles. Lessee agrees to be liable to EFM for, and upon receipt of a monthly or other statement from EFM, Lessee agrees to promptly pay to EFM, all charges made by or for the account of lessee with the EFM Card (other than any charges which are the responsibility of EFM under the terms of this Agreement). EFM reserves the right to change the terms and conditions for the use of the EFM Card at any time. The EFM Card remains the property of EFM and EFM may revoke Lessee's right to possess or use the EFM Card at any time. Upon the termination of this Agreement or upon the demand of EFM, Lessee shall immediately cease using or accessing the EFM Card. The EFM Card is non-transferable.

DRAFT

Initials: EFM _____ Lessee _____

6. PAYMENT TERMS: The amount of the monthly maintenance fee will be listed on the applicable Schedule and will be due and payable in advance on the first day of each month. If the first day of the Term for a Covered Vehicle is other than the first day of a calendar month, Lessee will pay EFM, on the first day of the Term for such Covered Vehicle, a pro-rated maintenance fee for the number of days that the Delivery Date precedes the first monthly maintenance fee payment date. Any monthly maintenance fee or other amount owed by Lessee to EFM under this Agreement which is not paid within twenty (20) days after its due date will accrue interest, payable upon demand of EFM, from the date due until paid in full at a rate per annum equal to the lesser of (i) Eighteen Percent (18%) per annum or (ii) the highest rate allowed by applicable law. The monthly maintenance fee set forth on each applicable Schedule allows the number of miles per month as set forth in such Schedule. Lessee agrees to pay EFM at the end of the applicable Term (whether by reason of termination of this Agreement or otherwise) an overmileage maintenance fee for any miles in excess of this average amount per month at the rate set forth in the applicable Schedule. EFM may, at its option, permit Lessor, as an agent for EFM, to bill and collect amounts due to EFM under this Agreement from Lessee on behalf of EFM.

7. NO WARRANTIES: Lessee acknowledges that EFM does not perform maintenance or repair services on the Covered Vehicles but rather EFM arranges for maintenance and/or repair services on the Covered Vehicles to be performed by third parties. EFM MAKES NO REPRESENTATION OR WARRANTY WHATSOEVER OF ANY KIND, EXPRESS OR IMPLIED, WHETHER ARISING BY COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE OR OTHERWISE WITH RESPECT TO ANY EQUIPMENT, PRODUCTS, REPAIRS OR SERVICES PROVIDED FOR UNDER THIS AGREEMENT BY THIRD PARTIES, INCLUDING, WITHOUT LIMITATION, ANY REPRESENTATION OR WARRANTY AS TO MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, COMPLIANCE WITH SPECIFICATIONS, OPERATION, CONDITION, SUITABILITY, PERFORMANCE OR QUALITY. ANY DEFECT IN THE PERFORMANCE OF ANY PRODUCT, REPAIR OR SERVICE WILL NOT RELIEVE LESSEE OF ITS OBLIGATIONS UNDER THIS AGREEMENT, INCLUDING THE PAYMENT TO EFM OF THE MONTHLY MAINTENANCE FEES AND OTHER CHARGES DUE UNDER THIS AGREEMENT.

In no event shall EFM or its agents or their respective affiliates be liable for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages, lost profits or revenues or diminution in value, arising out of or relating to this agreement, including, without limitation, any breach or performance of this agreement, regardless of (i) whether such damages were foreseeable, (ii) whether or not EFM or its agents or their respective affiliates were advised of the possibility of such damages and/or (iii) the legal or equitable theory (contract, tort or otherwise) upon which a claim, action, cause of action, demand, lawsuit, arbitration, inquiry, proceeding or litigation is based, and notwithstanding the failure of any agreed or other remedy of its essential purpose.

8. LESSOR NOT A PARTY: Lessor is not a party to, and shall have no rights, obligations or duties under or in respect of, this Agreement.

9. NOTICES: Any notice or other communication under this Agreement shall be in writing and delivered in person, electronic mail or mailed postage prepaid by registered or certified mail or sent by express overnight delivery service with a nationally recognized carrier, to the applicable party at its address set forth on the signature page of this Agreement, or at such other address as any party hereto may designate as its address for communications under this Agreement by notice so given. Any such notice or communication sent by mail will be effective and deemed received three (3) days after deposit in the United States mail,
duly addressed to the address for the Party set forth below, with registered or certified mail postage prepaid. Any such notice or communication sent by express overnight delivery service with a nationally recognized carrier will be effective and deemed received one (1) day after deposit with such delivery service, duly addressed, with delivery fees prepaid. The Lessee shall promptly notify EFM of any change In the Lessee's address.

IO. MISCELLANEOUS: This Agreement embodies the entire Agreement between the parties relating to the subject matter hereof. Any provision of this Agreement which is prohibited or unenforceable in any jurisdiction shall, as to such Jurisdiction, be ineffective only to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this Agreement or affecting the validity or enforceability of such provisions in any other jurisdiction. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns, except that Lessee may not assign, transfer or delegate any of its rights or obligations under this Agreement without the prior written consent of EFM. This Agreement shall be governed by and construed in accordance with the substantive laws of the State of Missouri (without reference to conflict of law principles).

IN WITNESS WHEREOF, EFM and Lessee have executed this Full Maintenance Agreement as of the day and year first above written.

LESSEE: CLAY COUNTY SCHOOL BOARD

Signature: _____

By: _____

Title: _____

Address: _____

_____

_____

Date Signed: _____

EFM: Enterprise Fleet Management, Inc

Signature: _____

By: _____

Title: _____

Address: _____

_____

_____

Date Signed: _____

DRAFT

AMENDMENT TO FULL MAINTENANCE AGREEMENT

THIS AMENDMENT ("Amendment") dated this ____ day of _____, 2025 is attached to, and made a part of, the FULL MAINTENANCE AGREEMENT entered into on the _____ day of _____. 2025 ("Agreement") by and between Enterprise Fleet Management Inc a Missouri corporation ("EFM") and Clay County School Board ("Lessee"). This Amendment is made for good and valuable consideration, the receipt of which is hereby acknowledged by the parties.

Section 6 of the Maintenance Agreement is amended to read as follows:

The amount of the monthly maintenance fee will be listed on the applicable Schedule and will be due and payable in advance on the first day of each month. If the first day of the Term for a Covered Vehicle is other than the first day of a calendar month, Lessee will pay EFM, on the first day of the Term for such Covered Vehicle, a pro-rated maintenance fee for the number of days that the Delivery Date precedes the first monthly maintenance fee payment date. Any monthly maintenance fee or other amount owed by Lessee to EFM under this Agreement which is not paid within thirty (30) days after its due date will accrue interest, payable upon demand of EFM, from the date due until paid in full at a rate per annum equal to the lesser of (i) Eighteen Percent (18%) per annum or (ii) the highest rate allowed by applicable law. The monthly maintenance fee set forth on each applicable Schedule allows the number of miles per month as set forth in such Schedule. Lessee agrees to pay EFM at the end of the applicable Term {whether by reason of termination of this Agreement or otherwise) an overmileage maintenance fee for any miles in excess of this average amount per month at the rate set forth in the applicable Schedule. EFM may, at its option, permit Lessor, as an agent for EFM, to bill and collect amounts due to EFM under this Agreement from Lessee on behalf of EFM.

Section 7 of the Maintenance Agreement is amended to add the additional paragraph which reads as follows:

In the event Lessee notifies EFM of any claim or dispute under this Agreement, and/or any claim involving the Vehicle, EFM will, in good faith, attempt to resolve the Lessee's claims in a manner satisfactory to all parties and EFM will provide best commercial efforts to Lessee in any communications and/or negotiations with the vendor or service provider with respect to claims relating to such Vehicle.

Section 1O of the Maintenance Agreement is amended to read as follows:

This Agreement embodies the entire Agreement between the parties relating to the subject matter hereof. Any provision of this Agreement which is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective only to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this Agreement or affecting the validity or enforceability of such provisions in any other jurisdiction. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns, except that Lessee may not assign, transfer or delegate any of its rights or obligations under this Agreement without the prior written consent of EFM. This Agreement shall be governed by and construed in accordance with the substantive laws of the State of Florida (without reference to conflict of law principles).

All references in the Agreement and in the various Schedules and addenda to the Agreement and any other references of similar import shall henceforth mean the Agreement as amended by this Amendment. Except to the extent specifically amended by this Amendment, all of the terms, provisions, conditions, covenants, representations and warranties contained in the Agreement shall be and remain in full force and effect and the same are hereby ratified and confirmed.

IN WITNESS WHEREOF, the parties have made and executed this Agreement on the respective dates under each signature: the Clay County School Board, signing by and through its Chairman, duly authorized to execute same by Board action and by the CONTRACTOR through its duly authorized representative.

Lessee: Clay County School Board

By: _____

Printed Name: _____

Title: _____

This _____ day of _____, 2025

Attest:

_____
Witness Signature

_____
Witness Signature

Lessor: ENTERPRISE FLEET MANAGEMENT, INC.

By: _____

Printed Name: _____

Title: _____

This _____ day of _____, 2025

DRAFT

Attachment D

enterprise
FLEET MANAGEMENT

MAINTENANCE MANAGEMENT AND FLEET RENTAL AGREEMENT

This Agreement is entered into as of the _____ day of _____, 2025 by and between Enterprise Fleet Management, Inc., a Missouri corporation, doing business as "Enterprise Fleet Management" ("EFM"), and_____(the "Company").

1. ENTERPRISE CARDS: EFM will provide the Company with an EFM Card for each vehicle, which EFM Card is an electronic card and is located on the Efleets mobile app and the efleets.com client website, for use in authorizing the payment of charges incurred in connection with the vehicle maintenance program (the "Program") for a vehicle. The Company agrees to be and shall be liable to EFM for all charges made by or for the account of the Company with the EFM Card (other than any charges which are the responsibility of EFM under the terms of this Agreement). EFM will invoice the Company for all such charges, and the Company agrees to and shall pay to EFM all Invoiced amounts in accordance with the terms of this Maintenance Management and fleet Rental Agreement (Agreement). EFM reserves the right, and the Company agrees and acknowledges that EFM shall have the right, to change the terms and conditions as set forth in this Agreement for the use of the EFM Card at any time. The EFM Card Is and shall remain at all times the property of EFM, and EFM may revoke the Company's
right to possess, access, or use the EFM Card at any time and for any reason. The EFM Card is non-transferable. EFM will provide a driver information packet (the "Packet") outlining the Maintenance Management Program. The Parties agree that the Maintenance Management Program is subject to the terms and conditions of the Packet.

2. VEHICLE REPAIRS AND SERVICE: EFM will provide purchase order control by telephone, electronic mail, or in writing authorizing charges for service, maintenance, or repairs exceeding $125.00, which may change from time to time based on market conditions, or such other amount as may be established by EFM, in its sole discretion, from time to time under the Program. All charges for service, maintenance or repairs will be invoiced to EFM. Invoices will be reviewed by EFM for accuracy, proper application of any applicable manufacturer's warranty, application of potential discounts and unnecessary, unauthorized repairs.

Notwithstanding the above, in the event the repairs and service are the result of damage from an accident or other non-maintenance related cause (including glass claims), these matters will be referred to the Company's Reel Manager. If the Company prefers that EFM handle the damage repair, the Company agrees to assign the administration of the matter to EFM. EFM will administer such claims in its discretion. The fees for this service will be up to $125.00 per claim and the Company agrees to reimburse for repairs as outlined in this agreement. If the Company desires the assistance of EFM in recovering damage amounts from at fault third parties, a Vehicle Risk Management Agreement must be on file for the Company.

3. BILLING AND PAYMENT: All audited invoices paid by EFM on behalf of the Company will be consolidated and submitted to the Company on a single monthly invoice for the entire Company fleet covered under this Agreement The Company is liable for, and will pay EFM within twenty (20) days after receipt of an invoice or statement for, all purchases invoiced to the Company by EFM, which were paid by EFM for or on behalf of the Company. EFM will be entitled to retain for its own account, and treat as being paid by EFM for purposes of this Agreement, any discounts it receives from a supplier with respect to such purchases which are based on the overall volume of business EFM provides to such supplier and not solely the Company's business.

4. RENTAL VEHICLES: The EFM Card allows the Company the option to arrange for a rental vehicle at a discounted rate with a subsidiary or affiliate of Enterprise Holdings, Inc. ("EHi") for a maximum of two (2) days without prior authorization from EFM. Extensions beyond two (2) days must be approved by EFM. The Company shall be fully responsible for all obligations under any rental agreement with a subsidiary or affiliate of EHI pursuant to this Agreement. All drivers of
a rental vehicle must be at least twenty-one (21) years of age unless otherwise required by law, hold a valid driver's license, be an employee of the Company and authorized by the Company through established reservation procedures and meet all other applicable requirements of the applicable subsidiary or affiliate of EHI. The Company will be provided a specific telephone number for use in arranging a rental vehicle described in this Section.

5. NO WARRANTY: The Company acknowledges that EFM does not perform maintenance or repair services on the Company's vehicles or any rental vehicles and any maintenance or repair services are to be performed by third parties. EFM MAKES NO REPRESENTATION OR WARRANTY WHATSOEVER OF ANY KIND, EXPRESS OR IMPLIED, WHETHER ARISING BY COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE OR OTHERWISE WITH RESPECT TO PRODUCTS, REPAIRS OR SERVICES PROVIDED IN CONNECTION WITH THIS AGREEMENT BY THIRD PARTIES, INCLUDING, WITHOUT LIMITATION, ANY REPRESENTATION OR WARRANTY AS TO MERCHANTABILITY, COMPLIANCE WITH SPECIFICATIONS, OPERATION, CONDITION, SUITABILITY, PERFORMANCE,
QUALITY OR FITNESS FOR USE. Any defect In the performance of any product, repair or service will not relieve the Company from its obligations under this Agreement, including without limitation the payment to EFM of monthly invoices.

6. CANCELLATION: Either party may cancel any Card under this Agreement or this Agreement in its entirety at any time by giving written notice to the other party. The cancellation of any Card or termination of this Agreement will not affect any rights or obligations under this Agreement, which shall have previously accrued or shall thereafter arise with respect to any occurrence prior to such cancellation or termination. Upon such cancellation or termination, the Company shall immediately cease using or accessing the EFM Card. Notice to EFM regarding the cancellation of any Card shall specify the Card number and identify the Company's representative. EFM will exercise due care to prevent additional charges from being incurred once the Company has notified EFM of its desire to cancel any outstanding Card under this Agreement.

DRAFT

Initials: EFM_____ Company_____

7. NOTICES: Any notice or other communication under this Agreement shall be in writing and delivered in person, electronic mail or mailed postage prepaid by registered or certified mail or sent by express overnight delivery service with a nationally recognized carrier, to the applicable party at its address set forth on the signature page of this Agreement, or at such other address as any party hereto may designate as its address for communications under this Agreement by notice so given. Any such notice or communication sent by mail will be effective and deemed received three (3) days after deposit in the United States mail,
duly addressed to the address for the Party set forth below, with registered or certified mail postage prepaid. Any such notice or communication sent by express overnight delivery service with a nationally recognized carrier will be effective and deemed received one (1) day after deposit with such delivery service, duly addressed, with delivery fees prepaid. The Company shall promptly notify EFM of any change in the Company's address.

8. FEES: EFM will charge the Company for the service under this Agreement $_____ per month per Card.

9. MISCELLANEOUS: This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns, except that Company may not assign, transfer or delegate any of its rights or obligations under this Agreement without the prior written consent of EFM. This Agreement is governed by the substantive laws of the State of Missouri (determined without reference to conflict of law principles).

IN WITNESS WHEREOF, EFM and the Company have executed this Maintenance Management and Reel Rental Agreement as of the day and year first above written.

Company: _____

Signature: _____

By: _____

Title: _____

Address: _____

_____

_____

Date Signed: _____

EMF: Enterprise Fleet Management Inc

Signature: _____

By: _____

Title: _____

Address: _____

_____

_____

Date Signed: _____

DRAFT

Initials: EFM_____ Company_____

AMENDMENT TO MAINTENANCE MANAGEMENT AND FLEET RENTAL AGREEMENT

THIS AMENDMENT ("Amendment") dated this ____day of _____, 2025 is attached to, and made a part of, the MAINTENANCE MANAGEMENT AND FLEET RENTAL AGREEMENT entered into on the ____day of _____, 2025 ("Agreement") by and between Enterprise fleet Management Inc. a Missouri corporation ("EFM") and Clay County School Board ("Company"). This Amendment is made for good and valuable consideration, the receipt of which is hereby acknowledged by the parties.

Section 3 of the Maintenance Management and Fleet Rental Agreement is amended to read as follows:

All audited invoices paid by EFM on behalf of the Company will be consolidated and submitted to the Company on a single monthly invoice for the entire Company fleet covered under this Agreement. The Company is liable for. and will pay EFM within thirty (30) days after receipt of an invoice or statement for, all purchases invoiced to the Company by EFM, which were paid by EFM for or on behalf of the Company. EFM will be entitled to retain for its own account, and treat as being paid by EFM for purposes of this Agreement, any discounts it receives from a supplier with respect to such purchases which are based on the overall volume of business EFM provides to such supplier and not solely the Company's business.

Section 5 of the Maintenance Management and Fleet Rental Agreement is amended to add the following paragraph which reads as follows:

In the event Company notifies EFM of any claim or dispute under this Agreement, and/or any claim involving the Vehicle, EFM will, in good faith, attempt to resolve the Company's claims in a manner satisfactory to all parties and EFM will provide commercially reasonable assistance to Company in any communications and/or negotiations with the vendor or service provider with respect to claims relating to such Vehicle.

Section 9 of the Maintenance Management and Fleet Rental Agreement is amended to read as follows:

This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns, except that Lessee may not assign, transfer or delegate any of its rights or obligations under this Agreement without the prior written consent of EFM. This Agreement is governed by the substantive laws of the State of Florida (determined without reference to conflict of law principles).

All references in the Agreement and in the various Schedules and addenda to the Agreement and any other references of similar import shall henceforth mean the Agreement as amended by this Amendment. Except to the extent specifically amended by this Amendment, all of the terms, provisions, conditions, covenants, representations and warranties contained in the Agreement shall be and remain in full force and effect and the same are hereby ratified and confirmed.

IN WITNESS WHEREOF, Company and EFM have executed this Amendment to Maintenance Management and Fleet Rental Agreement as of the day and year first above written.

Lessee: Clay County School Board

By: _____

Printed Name: _____

Title: _____

This _____ day of _____, 2025

Attest:

_____
Witness Signature

_____
Witness Signature

Lessor: ENTERPRISE FLEET MANAGEMENT, INC.

By: _____

Printed Name: _____

Title: _____

This _____ day of _____, 2025

DRAFT

Attachment E

enterprise
FLEET MANAGEMENT

CONSIGNMENT AUCTION AGREEMENT

THIS AGREEMENT is entered into by and between Enterprise Fleet Management, Inc. a Missouri Corporation (hereinafter referred to as "Enterprise") and _____(hereinafter referred to as "CUSTOMER") on this day of _____, _____(hereinafter referred to as the "Execution Date").

RECITALS

A. Enterprise is in the business of selling previous leased and rental vehicles at wholesale auctions; and

B. The CUSTOMER is in the business of _____

C. The CUSTOMER and Enterprise wish to enter into an agreement whereby Enterprise will sell at wholesale auction, CUSTOMER'S vehicles set forth on
Exhibit A, attached hereto and incorporated herein, as supplemented from time to time (collectively, the "Vehicles").

NOW, THEREFORE, for and in consideration of the mutual promises and covenants hereinafter set forth, the parties agree as follows:

TERMS AND CONDITIONS

1. Right to Sell: Enterprise shall have the non-exclusive right to sell any Vehicles consigned to Enterprise by a CUSTOMER within the Geographic Territory.

2. Power of Attorney: CUSTOMER appoints Enterprise as its true and lawful attorney-in-fact to sign Vehicle titles on behalf of CUSTOMER for transfer of same and hereby grant it power in any and all matters pertaining to the transfer of Vehicle titles and any papers necessary thereto on behalf of CUSTOMER. The rights, powers and authorities of said attorney-in-fact granted in this instrument shall commence and be in full force and effect on the Execution Date, and such rights, powers and authority shall remain in full force and effect thereafter until terminated as set forth herein.

3. Assignments: Vehicle assignments may be issued to Enterprise by phone, fax, or electronically.

4. Service Fee: For each Vehicle sold, the CUSTOMER shall pay Enterprise a fee of $_____ ("Service Fee") plus towing at prevailing rates.

5. Sales Process: Enterprise shall use reasonable efforts sell each Vehicle. CUSTOMER may, at its discretion, place a Minimum Bid or Bid to be Approved (BTBA) on any Vehicle by providing prior written notification to Enterprise.

6. Time for Payment:
(a) No later than ten (10) business days after the collection of funds for the sale of a Vehicle, Enterprise will remit to the CUSTOMER an amount equal to the Vehicle sale price minus any seller fees, auction fees, Service Fees, towing costs, title service fees, enhancement fees and any expenses incurred by Enterprise while selling Vehicle, regardless of whether the purchaser pays for the Vehicle.

(b) Enterprise's obligations pursuant to Section 6(a) shall not apply to Vehicle sales involving mistakes or inadvertences in the sales process where Enterprise reasonably believes that fairness to the buyer or seller justifies the cancellation or reversal of the sale. If Enterprise has already remitted payment to CUSTOMER pursuant to Section 6(a) prior to the sale being reversed or cancelled, CUSTOMER agrees to reimburse Enterprise said payment in full. Enterprise will then re-list the Vehicle and pay CUSTOMER in accordance with this Section Examples of mistakes or inadvertences include, but are not limited, to Vehicles sold using inaccurate or incomplete vehicle or title descriptions and bids entered erroneously.

7. Indemnification and Hold Harmless: Enterprise and CUSTOMER agree to indemnify, defend and hold each other and its parent, employees and agents harmless to the extent any loss, damage, or liability arises from the negligence or willful misconduct of the other, its agents or employees, and for its breach of any term of this Agreement. The parties' obligations under this section shall survive termination of this Agreement.

DRAFT

8. Liens, Judgments, Titles and Defects: CUSTOMER shall defend, indemnify and hold Enterprise its parent. employees and agents harmless from and against any and all claims, expenses (including reasonable attorney's fees), suits and demands arising out of, based upon, or resulting from any judgments, liens or citations that were placed on the Vehicle, defects in the Vehicle's title, or mechanical or design defects in the Vehicle.

9. Odometer: Enterprise assumes no responsibility for the correctness of the odometer reading on any Vehicle and the CUSTOMER shall defend, indemnify and hold Enterprise its parent, employees and agents harmless from and against any and all claims, expenses (including reasonable attorney's fees), suits and demands arising out of, based upon or resulting from inaccuracy of the odometer reading on any Vehicle or any odometer statement prepared in connection with the sale of any Vehicle, unless such inaccuracy is caused by an employee, Enterprise, or officer of Enterprise.

10. Bankruptcy: Subject to applicable law, in the event of the filing by CUSTOMER of a petition in bankruptcy or an involuntary assignment of its assets for the benefit of creditors, Enterprise may accumulate sales proceeds from the sale ofall Vehicles and deduct seller fees, auction fees, Service Fees, towing costs, title service fees, enhancement fees and any expenses incurred by Enterprise while selling Vehicle from said funds. Enterprise will thereafter remit to CUSTOMER the net proceeds of said accumulated sales proceeds, if any.

11. Compliance with Laws: Enterprise shall comply with all federal, state, and local laws, regulations, ordinances, and statutes, including those of any state motor vehicle departments, department of insurance, and the Federal Odometer Act.

12. Insurance: CUSTOMER shall obtain and maintain in force at all times during the term of this Agreement and keep in place until each Vehicle is sold and title is transferred on each Vehicle, automobile third party liability of $1,000,000 per occurrence and physical damage coverage on all Vehicles. This insurance shall be written as.a primary policy and not contributing with any insurance coverage or self-insurance applicable to Enterprise.

13. Term: This agreement is effective on the Execution Date and shall continue until such time as either party shall notify the other party with thirty (30) days prior written notice to terminate the Agreement with or without cause.

14. Modification: No modification, amendment or waiver of this Agreement or any of its provisions shall be binding unless in writing and duly signed by the parties hereto.

15. Entire Agreement: This Agreement constitutes the entire Agreement between the parties and supersedes all previous agreements, promises, representations, understandings, and negotiations, whether written or oral, with respect to the subject matter hereto.

16. Liability Limit: In the event Enterprise is responsible for any damage to a Vehicle, Enterprise's liability for damage to a Vehicle in its possession shall be limited to the lesser of: (1) the actual cost to repair the damage to such vehicle suffered while in Enterprise's possession; or (2) the negative impact to the salvage value of such vehicle. Enterprise shall not be liable for any other damages to a Vehicle of any kind, including but not limited to special, incidental, consequential or other damages.

17. Attorney's Fees: In the event that a party hereto institutes any action or proceeding to enforce the provisions of this Agreement, the prevailing party shall be entitled to receive from the losing party reasonable attorney's fees and costs for legal services rendered to the prevailing party.

18. Authorization: Each party represents and warrants to the other party that the person signing this Agreement on behalf of such party is duly authorized to bind such party.

DRAFT

"ENTERPRISE"

Signature: _____

Printed Name: _____

Title: _____

Date Signed: _____

"CUSTOMER"

Signature: _____

Printed Name: _____

Title: _____

Date Signed: _____

February 5, 2026 - Regular School Board Meeting

Title

C20 - Change Order #4 Keystone Heights School Security Lighting Repair Replace.

Description

Change Orders are initiated by the Contractor, Architect/Engineer or Owner, and may increase or decrease the scope of the project as defined by the plans and specifications. Change Orders are reviewed by the Architect/Engineer and staff prior to submission to the School Board for approval. This change order is for a contract deduction of $14,357.15 due to work not performed. Additional days (25) are being added due to material delays.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

Construction will proceed immediately translating to an on-time completion.

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve Change Order #4.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net,

Lance Addison, Director of Facility Planning & Construction, (904) 336-6824, Lance.Addison@myoneclay.net

Financial Impact

This change order will reduce the contract amount by $14,357.15 Architect fees, contracted at 8%, will remain the same amount as a result of this change order. These funds are available and budgeted in the Educational Facilities Work Plan.

Review Comments

Attachments

- 20260115-C-5-2425-KHH Security Lighting Change Order 4.pdf
- co-4-c-5-24-25-justification-khs-security-lighting_2.pdf

DRAFT

SCHOOL BOARD OF CLAY COUNTY
CHANGE ORDER NO. 4

SDCC PROJECT NAME: Keystone Heights High School Security Lighting Replacement

SDCC PROJECT NO: C-5-24/25

The Owner authorized the Contractor to make the following change(s) in the contract dated 08/07/2025.

ORIGINAL CONTRACT AMOUNT: $ 414,690.00
REVISED CONTRACT AMOUNT BY PREVIOUS CHANGE ORDER(S): $ 261,646.10

Change(s) and reason(s) for this Change Order: Owner directed change with a reduction in cost.

Additional Time needed for this Change Order is twenty-five (25) calendar days. Contract Substantial Completion date is January 9, 2026. Final Completion Date is February 8, 2026.

For these changes: □ Add to ■ Deduct from the Contract in accordance with the conditions of the Contract the sum of:

CURRENT CONTRACT AMOUNT: $ 261,646.10
ADDITION TO CONTRACT: $ 0.00
DEDUCTION TO CONTRACT: $ 14,357.15
REVISED CONTRACT AMOUNT: $ 247,288.95

ARCHITECT/ENGINEER CERTIFICATION: In my considered professional opinion, as Project Architect/Engineer, the prices quoted in this Change Order are both fair and reasonable and in the proper ratio to the cost of the original work contract under benefit of competitive bidding.

Signature: Signed by: Namir Haddad CBF0DFA9658E47A... Architect Date: 01/15/2026 | 2:54 PM CST

By execution of this Change Order, the Contractor acknowledges that all issues related to compensation and time have been resolved and payment recited herein is full compensation for the work identified in this Change Order.

ACCEPTED: Signature: _____ Contractor Date: 1/15/2026

Signature: _____ SDCC Project Manager Date: 1/15/2026

APPROVED: Signature: _____ School Board Chairman Date: _____

MIS15010
EFF 7/10/08

DRAFT

SCHOOL DISTRICT OF CLAY COUNTY
CHANGE ORDER #4

SDCC PROJECT NAME: Keystone Heights High School Security Lighting Repair/Replacement

SDCC PROJECT NUMBER: C-5-24/25

ADDITIONAL INFORMATION:

Contract Deduction due to work not performed.	$14,357.15

Provide a credit for not being able to remove existing wire and replace with new wires for the site lighting in the bus loop, teaching and student parking areas.

TOTAL CHANGE ORDER AMOUNT:	$14,357.15

Twenty-Five (25) additional calendar days to the contract due to material delays. The new date of substantial completion is January 9, 2026.

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

C21 - Oakleaf High School Fire Alarm Repair/Replacement Contract Award

Description

This project is listed and approved on the Education Facilities Work Plan. The selection was conducted in accordance with Florida Statute 255.20 1(c)2. Pricing was received from T&M Electric, LLC and the quote was reviewed by our professional architect/engineer who determined the price to be fair and reasonable. In accordance with the provision of Florida Statute 287.055, T&M Electric, LLC was selected. Please see attached justification.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

Construction of Oakleaf High School Fire Alarm Repair/Replacement

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Award the construction contract to T&M Electric, LLC for the total contract award of $1,105,500.00

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net,

Lance Addison, Director of Facility Planning & Construction, (904) 336-6824, lance.addison@myoneclay.net

Financial Impact

These funds are available and budgeted in the Educational Facilities Work Plan.

Review Comments

Attachments

- 01162026 c-50-2526 justification.pdf
- C-50-2526-T&M Electric of Clay County, LLC Contract.pdf

DRAFT

CLAY COUNTY DISTRICT SCHOOLS

900 WALNUT STREET, GREEN COVE SPRINGS, FL 32043
P (904) 336-6500 **W** oneclay.net
SUPERINTENDENT OF SCHOOLS
David S. Broskie

BOARD MEMBERS:
Erin Skipper, District 1
Robert Alvero, District 2
Beth Clark, District 3
Michele Hanson, District 4
Ashley Gilhousen, District 5

MEMORANDUM FOR RECORD

THROUGH: Robbie Bumpers, Project Manager

DATE: January 12, 2026

SUBJECT: **Justification for Direct Negotiation** -

OHS Fire Alarm Replacement - Project Number C-50-25/26

This memo serves as justification for proceeding with the construction project known as "OHS Fire Alarm Replacement," project number C-50-25/26, based on direct negotiation.

The project was publicly advertised in accordance with the Clay County School Board Policy #6322 Construction Contracting and Bidding. The advertisement was published on the District's website from November 13, 2025 through December 3, 2025. Despite these efforts to solicit competitive bids, no bids were received by the bid opening deadline of December 10, 2025.

Since no bids were received, we reached out to one of our prequalified Electrical contracting firms, T&M Electric of Clay County. We sent them the plans and specifications and requested a quote. The quote we received exceeded our original budget, which is $720,000.00. However, the quote was reviewed by our professional architect/engineer, Haddad Engineering, who determined that the pricing was fair and reasonable. We have additional funding available to support this project at the price identified on the quote received from T&M Electric of Clay County.

DRAFT

CLAY COUNTY DISTRICT SCHOOLS

900 WALNUT STREET, GREEN COVE SPRINGS, FL 32043
P (904) 336-6500 **W** oneclay.net
SUPERINTENDENT OF SCHOOLS
David S. Broskie

BOARD MEMBERS:
Erin Skipper, District 1
Robert Alvero, District 2
Beth Clark, District 3
Michele Hanson, District 4
Ashley Gilhousen, District 5

We understand the importance of competitive bidding and have made every effort to encourage participation in this process. The public advertisement, as required by the Clay County School Board Policy #6322 Construction Contracting and Bidding, provided ample opportunity for all interested contractors to submit bids. While we originally received no bids, the fact that we were able to receive a quote from a prequalified firm, who's price went through an independent review from our architect/engineer, provides assurance that the price is reasonable and fair. In addition, we have funding available to increase the budget to support the project at this cost.

Given these circumstances, we believe that accepting the quote from T&M Electric of Clay County is in the best interest of the District. Delaying this project to re-advertise would likely result in increased costs due to potential market fluctuations and could negatively impact project timelines.

Please do not hesitate to contact me if you require any further information or clarification.

Sincerely,

Robbie Bumpers
Project Manager
Office: (904) 336-6824
Email: elvin.bumpers@myoneclay.net

DRAFT

AIA® Document A101® – 2017

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the 5th day of February in the year 2026
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

Clay County School Board
900 Walnut Street
Green Cove Springs, FL 32043
Telephone Number: 904/336-6500

and the Contractor:
(Name, legal status, address and other information)
T&M Electric of Clay County, LLC
200 College Drive
Orange Park, FL 32065

for the following Project:
(Name, location and detailed description)
Fire Alarm Repair/Replacement at
Oakleaf High School (C-50-25/26)
4035 Plantation Oaks Blvd
Orange Park, FL 32065

The Architect:
(Name, legal status, address and other information)
MSA Professional Services, Inc.
3030 Hartley Road, Suite 290
Jacksonville, FL 32257

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®–2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

DRAFT

AIA Document A101 – 2017. Copyright © 1915, 1918, 1925, 1937, 1951, 1958, 1961, 1963, 1967, 1974, 1977, 1987, 1991, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 17:30:27 ET on 12/08/2025 under Order No.2114518600 which expires on 03/17/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes:

TABLE OF ARTICLES

1 THE CONTRACT DOCUMENTS

2 THE WORK OF THIS CONTRACT

3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

4 CONTRACT SUM

5 PAYMENTS

6 DISPUTE RESOLUTION

7 TERMINATION OR SUSPENSION

8 MISCELLANEOUS PROVISIONS

9 ENUMERATION OF CONTRACT

DOCUMENTS EXHIBIT A INSURANCE

AND BONDS

DRAFT

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:
(Check one of the following boxes.)

[ ] The date of this Agreement.

[X] A date set forth in a notice to proceed issued by the Owner.

[ ] Established as follows:
(Insert a date or a means to determine the date of commencement of the Work.)

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

(Check one of the following boxes and complete the necessary information.)

[ ] Not later than ( ) calendar days from the date of commencement of the Work.

[X] By the following date:
The work to be performed under this contract shall be commenced after receipt of the Notice to Proceed. The work shall be substantially complete no later than July 17, 2026. The Work shall be finally completed no later than August 16, 2026.

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be One Million One Hundred Five Thousand Five Hundred & zero cents (1,105,500.00), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item	Price
N/A	

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement. *(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)*

Item	Price	Conditions for Acceptance
N/A		

§ 4.3 Allowances, if any, included in the Contract Sum:
(Identify each allowance.)

Item	Price

§ 4.4 Unit prices, if any:
(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit ($0.00)

§ 4.5 Liquidated damages, if any:
(Insert terms and conditions for liquidated damages, if any.)

In as much as failure to complete the project within the time fixed in the Agreement will result in substantial Injury to the Owner, and as damages arising from such failure cannot be calculated with any degree of Certainty, it is hereby agreed that if the project is not substantially completed, according to the definition of "substantial completion" in Section 00800, Article 9.11, of the Specifications, or within such further time, if any, as in accordance with the provisions of the contract documents shall be allowed for substantial completion, the Contractor shall pay to the Owner as liquidated damages for such delay, and not as a penalty, One thousand dollars ($1000.00) for each and every calendar day elapsing between the date fixed for substantial completion and the date such substantial completion shall have been fully accomplished, and Five Hundred dollars ($500) for each

DRAFT

and every calendar day elapsing between date fixed for Final Completion and the date such Final Completion shall have been fully accomplished. Said liquidated damages shall be payable in addition to any excess expenses or costs payable by the Contractor to the Owner under the provisions of the contract documents, except for Contractor's delays.

§ 4.6 Other: N/A
(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

The School Board of Clay County will make payments based on Florida Statute 218, Timely Payments for Purchase of Construction Services.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

Contractors are encouraged to submit their application on the same day each month.

§ 5.1.3 Provided that an Application for Payment is received by the Architect on the day selected by the Contractor and approved, the Owner shall make payment of the amount certified to the Contractor not later than 25 business days. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than twenty-five (25) days after the Architect receives the Application for Payment.
(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- **.1** That portion of the Contract Sum properly allocable to completed Work;
- **.2** That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- **.3** That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- **.1** The aggregate of any amounts previously paid by the Owner;
- **.2** The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
- **.3** Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- **.4** For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and

DRAFT

.5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:
(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

Retainage in the amount of five percent (5%) will be withheld in accordance with Florida Statute 255.078.

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:
(Insert any other conditions for release of retainage upon Substantial Completion.)

N/A

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

.1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and

.2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than twenty-five (25) days after the issuance of the Architect's final Certificate for Payment, or as follows:

All requirements are satisfied in accordance with the specifications and all paragraphs in Section 01700 – Contract Closeout – of the Project Manual.

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.
(Insert rate of interest agreed upon, if any.)

N/A %

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.
(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

DRAFT

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:
(Check the appropriate box.)

[ ] Arbitration pursuant to Section 15.4 of AIA Document A201–2017

[X] Litigation in a court of competent jurisdiction in Clay County

[ ] Other *(Specify)*

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner's convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:
(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner's convenience.)

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner's representative:
(Name, address, email address, and other information)

Robbie Bumpers, Project Manager
925 W. Center Street
Green Cove Springs, FL 32043
Tel: 904/336-6824
Elvin.bumpers@myoneclay.net

§ 8.3 The Contractor's representative:
(Name, address, email address, and other information
Eric Linton, President
T&M Electric of Clay County, LLC
200 College Drive
Orange Park, FL 32065
Tel: 904/272-0272
Email Address: eric@tmelectricinc.com

DRAFT

§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™–2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:
(If other than in accordance with AIA Document E203–2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

§ 8.7 Other provisions:

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

.1 AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor

.2 Drawings (**Refer to attached Index of Drawing**)

.3 Specifications (**Refer to attached Table of Contents**)

.4 Addenda, if any:

Number	**Date**
#1	12/09/2025

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.5 Other Exhibits:

(Paragraph deleted)

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

DRAFT

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*	**CONTRACTOR** *(Signature)*
Erin Skipper, Board Chair	Eric Linton, President
(Printed name and title)	*(Printed name and title)*

DRAFT

(3B9ADA39)

FRONT-END SPECIFICATION

TABLE OF CONTENTS

DIVISION 0 - BIDDING AND CONTRACT REQUIREMENTS

SECTION 00009 - DESCRIPTION OF THE WORK

SECTION 00010 - INVITATION TO BID

SECTION 00100 - INSTRUCTIONS TO BIDDERS

SECTION 00200 - PUBLIC ENTITY CRIMES/SCRUTINIZED COMPANIES

SECTION 00300 - BID FORMS

SECTION 00400 - LIST OF SUBCONTRACTORS

SECTION 00500 - AGREEMENT FORMS

SECTION 00600 - BONDS AND CERTIFICATES

SECTION 00700 - GENERAL CONDITIONS

SECTION 00800 - SUPPLEMENTARY CONDITIONS

SECTION 00810 - PROGRESS PAYMENTS

SECTION 00860 - PURCHASING OF PROJECT DOCUMENTS

SECTION 00900 - SPECIAL CONDITIONS

DIVISION 1 - GENERAL REQUIREMENTS

SECTION 01010 - SUMMARY OF WORK

SECTION 01026 - UNIT PRICES

SECTION 01040 - COORDINATION, INSPECTION AND PROTECTION

SECTION 01042 - DIRECT PURCHASING PROCEDURES

SECTION 01060 - CODES, PERMITS AND FEES

SECTION 01070 - CUTTING AND PATCHING

SECTION 01100 - ALTERNATES/SUBSTITUTES

SECTION 01200 - JOB SITE ADMINISTRATION

SECTION 01300 - SUBMITTALS

SECTION 01320 - PROGRESS REPORTING

DRAFT

SECTION 01500 - TEMPORARY FACILITIES

SECTION 01530 - BARRIERS

SECTION 01531 - TEMPORARY FENCING

SECTION 01620 - MATERIALS, STORAGE AND PROTECTION

SECTION 01700 - CONTRACT CLOSEOUT

SECTION 01710 - CLEANING

DIVISION 16 - ELECTRICAL

SECTION 16050 - BASIC ELECTRICAL MATERIALS AND METHODS

SECTION 16073 - HANGERS AND SUPPORTS FOR ELECTRICAL SYSTEMS

SECTION 16075 - ELECTRICAL IDENTIFICATION

SECTION 16120 - CONDUCTORS AND CABLES

SECTION 16130 - RACEWAYS AND BOXES

SECTION 16550 - EXTERIOR CIRCUITS PATHWAYS

SECTION 16710 - FIRE ALARM

DRAFT

INDEX OF DRAWINGS

E0.1 – LEGEND, DETAILS, AND GENERAL NOTES
E1.1 – SITE PLAN – FIRE ALARM
E1.2 – SITE PLAN – FIRE ALARM
E2.1 – FLOOR PLAN – FIRE ALARM BLDG 1 AREA A – FIRST FLOOR
E2.2 – FLOOR PLAN – FIRE ALARM BLDG 1 AREA B – FIRST FLOOR
E2.3 – FLOOR PLAN – FIRE ALARM BLDG 4
E2.4 – FLOOR PLAN – FIRE ALARM BLDG 5 AREA A – FIRST FLOOR
E2.5 – FLOOR PLAN – FIRE ALARM BLDG 5 AREA A – FIRST FLOOR – BUILDING 6
E2.6 – FLOOR PLAN – FIRE ALARM BLDG 1 AREA A – SECOND FLOOR
E2.7 – FLOOR PLAN – FIRE ALARM BLDG 1 AREA B – SECOND FLOOR
E2.8 – FLOOR PLAN – FIRE ALARM BLDG 1 AREA A – THIRD FLOOR
E2.9 – FLOOR PLAN – FIRE ALARM BLDG 1 AREA B – THIRD FLOOR
E2.10– FLOOR PLAN – FIRE ALARM BLDG 1 SPORTS COMPLEX BUILDINGS
E2.11– FLOOR PLAN – FIRE ALARM BLDG 1 PORTABLES
E2.12– FLOOR PLAN – FIRE ALARM BLDG 1 PORTABLES
E3.1 – FIRE ALARM DETAILS AND NOTES
E3.2 – FIRE ALARM RISER DIAGRAM

DRAFT

HADDAD ENGINEERING, INC.
A DIVISION OF MSA

ADDENDUM NUMBER 01

DATE: Tuesday, December 9, 2025

PROJECT: Oakleaf High School – Fire Alarm Replacement

CCDS
PROJECT NO.: C-50-25/26

OWNER: Clay County District Schools
900 Walnut Street
Green Cove Springs, FL 32043
Phone: (904) 336-6500
Fax: (904) 336-6500

ENGINEER: Haddad Engineering, Inc., A Division of MSA
3030 Hartley Road, Suite 290
Jacksonville, FL 32257
Phone (904) 262-5066
Fax (904) 262-7139

TO: Will Mullinax, T&M Electric, will@tmelectricinc.com
Tyrone Hamelin, AEC Electrical, tyrone@aecelectrical.net
Charles Carter, AEC Electrical, charlesc@aecelectrical.net
Garrett Dion, SAFE, garrett.dion@gmail.com
Marc Guedj, SAFE, marc.guedj@safeinc.com
Bob Worth, SAFE, bworth@safeinc.com
Franklin Dziobit, SAFE, frank@safeinc.com
Joel Feagin, FTC, joelfeagin@gmail.com
Steve Metzger, FTC, steven.feagintotal@gmail.com
Dwight Williams, CFC, Dwight.cfc@att.net
Robbie Bumpers, CCDS, elvin.bumpers@myoneclay.net
James Krajewski, CCDS, james.krajewski@myonelcay.net

DRAFT

- ✓ This Addendum forms a part of the Contract Documents and modifies the Contract Documents Issued November 5, 2025, with amendments and additions noted below.
- ✓ Acknowledge receipt of this Addendum in the Bid Form.
- ✓ This Addendum consists of (11) pages.

Drawings:

See attached drawings sheets E2.1, E2.4 and E3.2.

Pre-Bid Meeting Notes:

See attached meeting notes.

Response to Questions:

1. Plans, specifications, and general notes for all five schools indicate that it is the intent to leave the existing fire alarm system fully functional until the new system is in place. Please confirm this intent.

Response: The existing system should remain in place until the new system is fully operational. Provide fire watch if fire alarm outage exceeds 4 hours.

2. Plans, specifications, and general notes for all five schools indicate that existing devices are to be temporarily relocated so that new devices can reutilize existing provisions while the existing system can remain online. Please confirm the intent to temporarily relocate existing fire alarm devices to allow for new devices in their place.

Response: Relocate old devices temporarily if required.

3. Confirm that as long as a Firewatch is in place, the existing fire alarm system can be taken off-line until the new system is online.

Response: Yes. Fire alarm system can be taken off-line if the contractor provided fire watch.

4. The school district fire official contact on the Fire watch procedures is mark.thomas@myoneclay.net. From our understanding, Mark Thomas is no longer with the school board. Please confirm or revise this contact.

Response: Point of contact for CCDS Office of Code Enforcement:
Robin Gann
(904) 336-0104
Robin.gann@myoneclay.net

5. Is there an approximate date for when the Notice To Proceed will be issued?

Response: Notice to proceed to be issued after contract award on January 8, 2026 and upon receipt of permit and recorded bonds.

Atrium Smoke Detector Clarifications:

3030 Hartley Road • Suite 290 • Jacksonville, Florida 32257 • Tel: 904/262-5066 • www.haddadeng.com

DRAFT

Atrium Smoke sequence of operation shall initiate upon smoke detection in the atrium duct detectors and/or the ceiling mounted smoke detectors in the atrium.
See the attached sequence of operation from building record drawings and from CCDS maintenance.

Contractor shall have the services of an energy management technician to do final connection to the energy management system and demonstrate the operation of the smoke detection system.

DRAFT

3030 Hartley Road • Suite 290 • Jacksonville, Florida 32257 • Tel: 904/262-5066 • www.haddadeng.com

February 5, 2026 - Regular School Board Meeting

Title

C22 - Prequalification of Contractors

Description

Section 1013.46 of Florida Statutes requires school boards to prequalify contractors prior to their being able to bid on construction projects for the district. The rules for prequalification are stipulated in the State Requirements for Educational Facilities (SREF). The attached list identifies the contractors to be approved this month. As this is an annual requirement, the attached list may contain both new contractors and contractors seeking to renew their prequalification status. Per Florida Statutes, only those contractors currently prequalified at the time of bidding may bid on a school board construction project.

Gap Analysis

Prequalification of Contractors is an annual requirement.

Previous Outcomes

CCDS complies with contractor prequalification as required by Florida Statutes and State Requirements for Educational Facilities (SREF)

Expected Outcomes

CCDS will remain in compliane by certifying the contractors recommended for prequalification meeting the requirments of Section 1013.46 of Florida Statutes, the State Requirements for Educational Facilities (SREF) and the School Board Policies.

Strategic Plan Goal

Ensure fiscal responsibility through the effictive management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient and conducive to learning.

Recommendation

Approve the attached contractor prequalification list.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net,

Lance Addison, Director of Facility Planning & Construction, (904) 336-6824, lance.addison@myoneclay.net

Financial Impact

None

Review Comments

Attachments

table-for-board-backup-contractor-prequal-1826 (1).docx

DRAFT

February 5, 2026 - Regular School Board Meeting

Title

C23 - Approval of Revised Supplemental Spot Survey 7.5 (Superseding Version Approved November 6, 2025)

Description

This item seeks Board approval for a revised version of Supplemental Spot Survey 7.5. The original survey, approved by the Board on November 6, 2025, has been updated following a comprehensive administrative review. This revision ensures full alignment with the Clay County School Board's strategic initiative to reduce the district's reliance on portable classrooms.
The updated survey incorporates 27 additional school facilities and 180 relocatable units exceeding 20 years of age. Upon approval, this version will supersede the previously approved document in its entirety.
A "Spot Survey" is a formal requirement of the Florida Department of Education (FDOE) whenever a school district initiates changes, additions, or deletions to its facilities inventory. Per standard procedure, the FDOE reviews and approves the technical aspects of the spot survey, followed by final approval and adoption by the local School Board.
Furthermore, Florida Statute 1013.21 mandates that student stations in relocatable facilities exceeding 20 years of age shall be removed from the district's inventory. While the original statute was enacted in 1998, its provisions remain in force and govern the district's long-term facilities planning and the decommissioning of aging portables.

Gap Analysis

Failure to approve the Revised Supplemental Spot Survey 7.5 will halt or delay identification, removal from service, and elimination of portable classrooms when funding is allocated.

Previous Outcomes

The School Board has approved educational plant supplemental spot surveys in the past.

Expected Outcomes

It is expected the School Board will approve the Revised Supplemental Spot Survey 7.5.

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve the Revised Supplemental Spot Survey 7.5.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904)336-6853, bryce.ellis@myoneclay.net,

Lance Addison, Director of Facility Planning & Construction, (904)336-6852, lance.addison@myoneclay.net,

Paul Bement, Supervisor of Planning and Intergovernmental Relations, (904)336-6829, paul.bement@myoneclay.net

Financial Impact

None

Review Comments

Attachments

Survey Reports.pdf

DRAFT

FIVE YEAR SURVEY

Recommendation Report

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: ARGYLE ELEMENTARY

Address: 2625 SPENCER PLANTATION BOULEVARD, ORANGE PARK

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 6	GRADE 6
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	396	170	566
Reloc. Stations	429	-153	276
Mod. Stations	0	0	0
Total Stations	825	17	842
Utilization Factor	100%		100%
School Capacity	825		842
COFTE Student Membership	687		826
Survey Annotation	Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. Construct (1) Primary Classroom, (6) Intermediate Classrooms, (2) Primary Skills Labs, (2) ESE Full-time. Remove 14 portables in excess of 20 years of age. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$40,000	$138,528	$0	$4,321,230
			Estimated Total Project Cost		$4,499,758	

ARGYLE ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
New Construction 2026			New Construction: Adding 1 unit of PRIMARY CLASSROOM (K-3) (882 NSF), 6 units of INTERMEDIATE/MIDDLE CLASSROOM (4-8) (858 NSF), 2 units of PRIMARY SKILLS LAB (K-3) (882 NSF), 2 units of E S E FULL-TIME (950 NSF)	12,304	170	$4,321,230	$351	$25,419

DRAFT

ARGYLE ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	56	92	Removed NSF (11544), Added NSF (0), Difference NSF (11544), Percent (100%), Removed Stations (153), Added Stations (0) Remodeling: Adding and Removing Room 703 (729 NSF), Room 704 (729 NSF), Room 705 (816 NSF), Room 706 (881 NSF), Room 706A (188 NSF), Room 707 (754 NSF), Room 707A (25 NSF), Room 708 (731 NSF), Room 710 (924 NSF), Room 710A (98 NSF), Room 710B (36 NSF), Room 711 (816 NSF), Room 711A (41 NSF), Room 713 (366 NSF), Room 713A (430 NSF), Room 713B (40 NSF), Room 713C (40 NSF), Room 713D (80 NSF), Room 713E (36 NSF), Room 714 (699 NSF), Room 714A (27 NSF), Room 905 (744 NSF), Room 905A (26 NSF), Room 906 (754 NSF), Room 906A (25 NSF), Room 907 (724 NSF), Room 908 (756 NSF), Room 908A (29 NSF)	-11,544	-153	$138,528	$12	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: CHARLES E BENNETT ELEMENTARY

Address: 1 S OAKRIDGE AVENUE, GREEN COVE SPRINGS

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 6	GRADE 6
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	628	0	628
Reloc. Stations	148	-55	93
Mod. Stations	0	0	0
Total Stations	776	-55	721
Utilization Factor	100%		100%
School Capacity	776		721
COFTE Student Membership	638		721
Survey Annotation	Previously approved in Survey 6.2 Correct Site Drainage Problems. Construct Additional Parking. Redesign and Construct Parent Pick Up and Drop Off Area. Remodel Kitchen (Building 10) to SREF standards. (Kitchen & Dining) This will add additional sq. footage to the Kitchen. Construct a new Multipurpose Dining area. Construct Covered Play Area. Remove 3 portables in excess of 20 years of age. Construct Additional Covered Walkways Where Needed. Renovate Buildings 4, 5, 9, 10, 11 and 20. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

DRAFT

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$535,000	$347,178	$1,444,492	$1,125,528
			Estimated Total Project Cost		$3,452,198	

CHARLES E BENNETT ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
New Construction 2026			New Construction: Adding 1 unit of KITCHEN & SERVING AREA (1339 NSF)	1,339	0	$369,564	$276	$0
New Construction 2026			New Construction: Adding 1 unit of MULTIPURPOSE ROOM (DINING) (2573 NSF), 1 unit of MULTIPURPOSE ROOM CHAIR STORAGE (166 NSF)	2,739	0	$755,964	$276	$0

CHARLES E BENNETT ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	4	10	Removed NSF (2313), Added NSF (2313), Difference NSF (0), Percent (0%), Removed Stations (0), Added Stations (0) Remodeling: Adding 1 unit of KITCHEN & SERVING AREA (2313 NSF) and Removing Room 001D (367 NSF), Room 002 (925 NSF), Room 003 (89 NSF), Room 004 (27 NSF), Room 005 (47 NSF), Room 006 (180 NSF), Room 007 (30 NSF), Room 009 (37 NSF), Room 010 (425 NSF), Room 011 (93 NSF), Room 012 (93 NSF)	2,313	0	$319,194	$138	$0
Remodeling 2026	4	92	Removed NSF (2332), Added NSF (0), Difference NSF (2332), Percent (100%), Removed Stations (55), Added Stations (0) Remodeling: Adding and Removing Room 053 (777 NSF), Room 053A (25 NSF), Room 501 (782 NSF), Room 502 (748 NSF)	-2,332	-55	$27,984	$12	$0
Renovation 2026	4	4	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 013 (685 NSF), Room 013A (137 NSF), Room 013B (49 NSF), Room 013C (30 NSF), Room 013D (78 NSF), Room 014 (124 NSF), Room 014A (33 NSF), Room 014B (141 NSF), Room 014C (141 NSF), Room 015 (744 NSF), Room 016 (718 NSF), Room 016A (20 NSF), Room 017 (220 NSF)	3,120	0	$287,040	$92	$0
Renovation 2026	4	5	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 017 (760 NSF), Room 017A (45 NSF), Room 018 (760 NSF), Room 019 (760 NSF), Room 020 (735 NSF), Room 020A (25 NSF), Room 021 (220 NSF), Room 023 (225 NSF)	3,530	0	$324,760	$92	$0
Renovation 2026	4	11	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 100 (80 NSF), Room 101 (3380 NSF), Room 102 (502 NSF), Room 103 (719 NSF), Room 104 (112 NSF), Room 105 (53 NSF), Room 106 (52 NSF), Room 107 (246 NSF), Room 108 (58 NSF), Room 109 (58 NSF), Room 110 (338 NSF), Room 111 (332 NSF), Room 112 (698 NSF), Room 112A (93 NSF), Room 112B (98 NSF), Room 112C (15 NSF), Room 113 (349 NSF), Room 114 (179 NSF), Room 115 (332 NSF), Room 116 (446 NSF), Room 117 (112 NSF), Room 118 (64 NSF), Room 119 (168 NSF), Room 120 (48 NSF)	8,532	0	$784,944	$92	$0

DRAFT

CHARLES E BENNETT ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	4	20	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 802A (188 NSF), Room 802B (16 NSF), Room 802C (158 NSF), Room 802D (157 NSF)	519	0	$47,748	$92	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: CLAY HIGH SCHOOL

Address: 2025 HIGHWAY 16 W, GREEN COVE SPRINGS

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	SENIOR HIGH	SENIOR HIGH
Low Grade	GRADE 9	GRADE 9
High Grade	GRADE 12	GRADE 12
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	1,785	0	1785
Reloc. Stations	242	-140	102
Mod. Stations	0	0	0
Total Stations	2,027	-140	1887
Utilization Factor	95%		95%
School Capacity	1,925		1792
COFTE Student Membership	1,429		1,504
Survey Annotation	Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. Remove 8 portables in excess of 20 years of age. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$73,284	$0	$0
			Estimated Total Project Cost		$118,284	

CLAY HIGH SCHOOL	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	16	92	Removed NSF (6107), Added NSF (0), Difference NSF (6107), Percent (100%), Removed Stations (140), Added Stations (0) Remodeling: Adding and Removing Room 040 (782 NSF), Room 041 (700 NSF), Room 041A (30 NSF), Room 042 (734 NSF), Room 043 (625 NSF), Room 043A (96 NSF), Room 043B (36 NSF), Room 044 (752 NSF), Room 044A (27 NSF), Room 045 (744 NSF), Room 045A (26 NSF), Room 047 (757 NSF), Room 047A (26 NSF), Room 049 (745 NSF), Room 049A (27 NSF)	-6,107	-140	$73,284	$12	$0

DRAFT

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: CLAY HILL ELEMENTARY

Address: 6345 STATE ROAD 218, JACKSONVILLE

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 6	GRADE 6
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	412	30	442
Reloc. Stations	62	-18	44
Mod. Stations	0	0	0
Total Stations	474	12	486
Utilization Factor	100%		100%
School Capacity	474		486
COFTE Student Membership	419		454
Survey Annotation	Renovate Buildings 1, 2, 5 & 6. Correct Site Drainage Problems. Remove 1 portables in excess of 20 years of age. Construct (1) Elementary Art, (1) Pre-K ESE, (1) PT ESE, (1) FT ESE. (Other) Construct Additional Covered Walkways Where Needed. District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$8,820	$3,754,060	$762,570
			Estimated Total Project Cost		$4,570,450	

CLAY HILL ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
New Construction 2026			New Construction: Adding 1 unit of ART - ELEMENTARY (1110 NSF), 1 unit of E S E PRE-K (475 NSF), 1 unit of E S E PART-TIME (975 NSF), 1 unit of E S E FULL-TIME (950 NSF)	4,540	30	$762,570	$168	$25,419
Remodeling 2026	24	92	Removed NSF (735), Added NSF (0), Difference NSF (735), Percent (100%), Removed Stations (18), Added Stations (0) Remodeling: Adding and Removing Room 703 (735 NSF)	-735	-18	$8,820	$12	$0

DRAFT

CLAY HILL ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	24	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 100 (239 NSF), Room 100A (29 NSF), Room 101 (203 NSF), Room 102 (176 NSF), Room 103 (198 NSF), Room 103B (46 NSF), Room 104 (248 NSF), Room 104A (27 NSF), Room 105 (308 NSF), Room 106 (237 NSF), Room 106A (12 NSF), Room 107 (233 NSF), Room 108 (32 NSF), Room 109 (32 NSF), Room 110 (45 NSF), Room 111 (72 NSF), Room 112 (45 NSF), Room 113 (71 NSF), Room 114 (311 NSF), Room 115 (182 NSF), Room 116 (75 NSF), Room 117 (51 NSF), Room 118 (73 NSF), Room 119 (122 NSF), Room 120 (198 NSF), Room 121 (103 NSF), Room 122 (337 NSF), Room 123 (510 NSF), Room 124 (229 NSF), Room 125 (86 NSF), Room 125A (117 NSF), Room 126 (116 NSF), Room 127 (105 NSF), Room 128 (3056 NSF), Room 129 (124 NSF), Room 130 (464 NSF), Room 131 (336 NSF), Room 132 (285 NSF), Room 133 (209 NSF), Room 134 (131 NSF)	9,473	0	$871,516	$92	$0
Renovation 2026	24	2	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 200 (3080 NSF), Room 201 (45 NSF), Room 202 (179 NSF), Room 203 (160 NSF), Room 204 (448 NSF), Room 205 (218 NSF), Room 206 (160 NSF), Room 207 (172 NSF), Room 208 (41 NSF), Room 209 (823 NSF), Room 209A (30 NSF), Room 210A (41 NSF), Room 210B (41 NSF), Room 211 (212 NSF), Room 212 (114 NSF), Room 213 (238 NSF), Room 214 (83 NSF), Room 215 (99 NSF), Room 216 (1033 NSF), Room 217 (368 NSF), Room 218 (345 NSF), Room 219 (12 NSF), Room 220 (33 NSF), Room 221 (64 NSF), Room 222 (54 NSF), Room 223 (122 NSF), Room 224 (81 NSF), Room 225 (113 NSF), Room 226 (113 NSF), Room 227 (89 NSF)	8,611	0	$792,212	$92	$0

DRAFT

CLAY HILL ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	24	5	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 500 (1364 NSF), Room 501 (980 NSF), Room 501A (100 NSF), Room 501B (70 NSF), Room 501C (37 NSF), Room 502 (980 NSF), Room 502A (100 NSF), Room 502B (70 NSF), Room 502C (37 NSF), Room 503 (980 NSF), Room 503B (70 NSF), Room 503C (37 NSF), Room 504 (980 NSF), Room 504B (70 NSF), Room 504C (37 NSF), Room 505 (93 NSF), Room 506 (394 NSF), Room 507 (150 NSF), Room 508 (40 NSF), Room 509 (980 NSF), Room 509A (100 NSF), Room 509B (70 NSF), Room 509C (37 NSF), Room 510 (980 NSF), Room 510A (100 NSF), Room 510B (70 NSF), Room 510C (37 NSF), Room 511 (980 NSF), Room 511B (70 NSF), Room 511C (37 NSF), Room 512 (980 NSF), Room 512B (70 NSF), Room 512C (37 NSF), Room 513 (225 NSF)	11,362	0	$1,045,304	$92	$0
Renovation 2026	24	6	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 600 (1250 NSF), Room 601 (894 NSF), Room 601A (100 NSF), Room 601B (70 NSF), Room 601C (38 NSF), Room 602 (980 NSF), Room 602A (100 NSF), Room 602B (70 NSF), Room 602C (38 NSF), Room 603 (894 NSF), Room 603B (70 NSF), Room 603C (37 NSF), Room 604 (980 NSF), Room 604B (70 NSF), Room 604C (37 NSF), Room 605 (44 NSF), Room 606 (336 NSF), Room 607 (95 NSF), Room 608 (980 NSF), Room 608A (100 NSF), Room 608B (70 NSF), Room 608C (37 NSF), Room 609 (980 NSF), Room 609A (100 NSF), Room 609B (70 NSF), Room 609C (37 NSF), Room 610 (980 NSF), Room 610B (70 NSF), Room 611 (980 NSF), Room 611B (70 NSF), Room 612 (223 NSF), Room 613 (291 NSF), Room 614 (68 NSF), Room 615 (200 NSF)	11,359	0	$1,045,028	$92	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: COPPERGATE ELEMENTARY

Address: 3460 Copper Colts Court, MIDDLEBURG

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 5	GRADE 5
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	659	0	659
Reloc. Stations	66	0	66
Mod. Stations	0	0	0
Total Stations	725	0	725
Utilization Factor	100%		100%
School Capacity	725		725
COFTE Student Membership	516		573
Survey Annotation	Spot Survey 7.4: *Remove 100% of 6th grade students. Sending 28% of them to Oakleaf Junior High and 72% to Lake Asbury Junior High. *Coppergate Elementary will now serve grades PK-ESE – 5. Previous Survey Recommendations: Correct Site Drainage Problems. Construct PE Covered Play Area. Construct Additional Covered Walkways Where Needed. (Other) - District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$0	$0	$720,360
			Estimated Total Project Cost		$765,360	

COPPERGATE ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
New Construction 2026			New Construction: Adding 1 unit of ELEMENTARY COVERED PLAY AREA (2610 NSF)	2,610	0	$720,360	$276	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: DISCOVERY OAKS ELEMENTARY

Address: 950 OAKLEAF PLANTATION PARKWAY, ORANGE PARK

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 5	GRADE 5
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	852	0	852
Reloc. Stations	0	0	0
Mod. Stations	0	0	0
Total Stations	852	0	852
Utilization Factor	100%		100%
School Capacity	852		852
COFTE Student Membership	838		637
Survey Annotation	Spot Survey 7.4: *Remove 100% of 6th grade students and sending them to Oakleaf Junior High. *Discovery Oaks Elementary will now serve grades PK-ESE – 5. Previous Survey Recommendations: (Other) - District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$15,000	$0	$0	$0
			Estimated Total Project Cost		$15,000	

DISCOVERY OAKS ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: DOCTORS INLET ELEMENTARY

Address: 2634 STATE ROAD 220, DOCTORS INLET

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 6	GRADE 6
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	383	0	383
Reloc. Stations	223	0	223
Mod. Stations	0	0	0
Total Stations	606	0	606
Utilization Factor	100%		100%
School Capacity	606		606
COFTE Student Membership	640		461
Survey Annotation	Spot Survey 7.4: *Remove 22% of 6th grade students and sending to Lake Asbury Junior High. *Doctors Inlet Elementary will remain serving grades PK-ESE – 6. Previous Survey Recommendations: Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. Renovate Building 4. Remove 14 portables in excess of 20 years of age. (Other) - District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$0	$533,082	$0
			Estimated Total Project Cost		$578,082	

DRAFT

DOCTORS INLET ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	11	4	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 101 (206 NSF), Room 102 (281 NSF), Room 103 (35 NSF), Room 104 (35 NSF), Room 105 (112 NSF), Room 105B (36 NSF), Room 106 (115 NSF), Room 107 (128 NSF), Room 108 (382 NSF), Room 109 (180 NSF), Room 110 (193 NSF), Room 111 (70 NSF), Room 112 (193 NSF), Room 113 (59 NSF), Room 114 (114 NSF), Room 115 (66 NSF), Room 116 (194 NSF), Room 117 (211 NSF), Room 118 (214 NSF), Room 119 (162 NSF), Room 120 (141 NSF), Room 121 (67 NSF), Room 122 (382 NSF), Room 123 (286 NSF), Room 124 (2639 NSF)	6,501	0	$533,082	$82	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: FLEMING ISLAND ELEMENTARY

Address: 4425 LAKESHORE DRIVE, ORANGE PARK

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 6	GRADE 6
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	321	0	321
Reloc. Stations	587	0	587
Mod. Stations	0	0	0
Total Stations	908	0	908
Utilization Factor	100%		100%
School Capacity	908		908
COFTE Student Membership	718		896
Survey Annotation	Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. Renovate Buildings 1-4 and 7. Construct Elementary Covered Play Area. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$0	$4,554,854	$906,108
			Estimated Total Project Cost		$5,505,962	

FLEMING ISLAND ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
New Construction 2026			New Construction: Adding 1 unit of ELEMENTARY COVERED PLAY AREA (3283 NSF)	3,283	0	$906,108	$276	$0

DRAFT

FLEMING ISLAND ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	42	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 101 (475 NSF), Room 102 (71 NSF), Room 103 (289 NSF), Room 104 (215 NSF), Room 105 (133 NSF), Room 106 (450 NSF), Room 107 (73 NSF), Room 109 (73 NSF), Room 110 (151 NSF), Room 111 (150 NSF), Room 113 (310 NSF), Room 114 (609 NSF), Room 115 (277 NSF), Room 116 (103 NSF), Room 117 (277 NSF), Room 118 (135 NSF), Room 119 (357 NSF), Room 120 (243 NSF), Room 121 (322 NSF), Room 122 (76 NSF), Room 123 (352 NSF), Room 125 (189 NSF), Room 126 (193 NSF), Room 127 (386 NSF), Room 128 (304 NSF), Room 129 (163 NSF), Room 130 (215 NSF), Room 131 (144 NSF), Room 132 (144 NSF), Room 133 (222 NSF), Room 134 (232 NSF), Room 135 (191 NSF), Room 136 (190 NSF), Room 137 (330 NSF), Room 137A (17 NSF), Room 138 (44 NSF), Room 139 (287 NSF), Room 140 (109 NSF), Room 141 (135 NSF), Room 142 (171 NSF)	8,807	0	$722,174	$82	$0
Renovation 2026	42	2	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 201 (3872 NSF), Room 201A (2069 NSF), Room 202 (1069 NSF), Room 203 (91 NSF), Room 204 (279 NSF), Room 205 (34 NSF), Room 206 (246 NSF), Room 207 (287 NSF), Room 208 (153 NSF), Room 209 (123 NSF), Room 211 (143 NSF), Room 212 (703 NSF), Room 213 (91 NSF), Room 215 (393 NSF), Room 216 (617 NSF), Room 217 (330 NSF), Room 219 (1182 NSF), Room 220 (97 NSF), Room 221 (118 NSF), Room 222 (118 NSF), Room 223 (85 NSF), Room 224 (221 NSF), Room 225 (15 NSF), Room 226 (295 NSF), Room 227 (118 NSF), Room 228 (36 NSF), Room 229 (773 NSF), Room 230 (204 NSF), Room 231 (249 NSF), Room 232 (574 NSF), Room 233 (44 NSF)	14,629	0	$1,199,578	$82	$0

DRAFT

FLEMING ISLAND ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	42	3	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 301 (252 NSF), Room 302 (58 NSF), Room 303 (320 NSF), Room 304 (700 NSF), Room 305 (226 NSF), Room 306 (60 NSF), Room 307 (53 NSF), Room 308 (53 NSF), Room 309 (110 NSF), Room 310 (260 NSF), Room 311 (263 NSF), Room 312 (139 NSF), Room 313 (486 NSF), Room 314 (3311 NSF), Room 317 (327 NSF), Room 318 (199 NSF), Room 319 (524 NSF), Room 320 (353 NSF), Room 321 (188 NSF), Room 322 (184 NSF), Room 323 (767 NSF), Room 324 (90 NSF), Room 324A (18 NSF)	8,941	0	$733,162	$82	$0
Renovation 2026	42	4	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 400 (1903 NSF), Room 401 (996 NSF), Room 402 (100 NSF), Room 403 (32 NSF), Room 404 (179 NSF), Room 406 (996 NSF), Room 407 (100 NSF), Room 408 (32 NSF), Room 409 (996 NSF), Room 410 (100 NSF), Room 411 (32 NSF), Room 412 (179 NSF), Room 414 (996 NSF), Room 415 (100 NSF), Room 416 (32 NSF), Room 417 (988 NSF), Room 418 (100 NSF), Room 419 (32 NSF), Room 420 (184 NSF), Room 422 (988 NSF), Room 423 (100 NSF), Room 424 (32 NSF), Room 425 (996 NSF), Room 426 (100 NSF), Room 427 (32 NSF), Room 428 (179 NSF), Room 430 (988 NSF), Room 431 (100 NSF), Room 432 (32 NSF), Room 433 (128 NSF), Room 434 (115 NSF), Room 435 (14 NSF), Room 436 (48 NSF), Room 437 (152 NSF)	12,081	0	$990,642	$82	$0

DRAFT

FLEMING ISLAND ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	42	7	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 700 (297 NSF), Room 701 (966 NSF), Room 702 (107 NSF), Room 703 (146 NSF), Room 704 (1496 NSF), Room 705 (103 NSF), Room 706 (49 NSF), Room 707 (108 NSF), Room 708 (132 NSF), Room 709 (62 NSF), Room 711 (1273 NSF), Room 712 (959 NSF), Room 713 (246 NSF), Room 714 (136 NSF), Room 715 (289 NSF), Room 716 (24 NSF), Room 717 (67 NSF), Room 718 (67 NSF), Room 719 (80 NSF), Room 720 (34 NSF), Room 721 (959 NSF), Room 722 (91 NSF), Room 724 (959 NSF), Room 725 (246 NSF), Room 726 (283 NSF), Room 727 (289 NSF), Room 728 (34 NSF), Room 729 (80 NSF), Room 730 (67 NSF), Room 731 (67 NSF), Room 732 (24 NSF), Room 733 (959 NSF), Room 734 (158 NSF), Room 736 (80 NSF), Room 738 (152 NSF)	11,089	0	$909,298	$82	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: FLEMING ISLAND SENIOR HIGH

Address: 2233 VILLAGE SQUARE PARKWAY, ORANGE PARK

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	SENIOR HIGH	SENIOR HIGH
Low Grade	GRADE 9	GRADE 9
High Grade	GRADE 12	GRADE 12
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	1,260	0	1260
Reloc. Stations	1,220	-390	830
Mod. Stations	0	0	0
Total Stations	2,480	-390	2090
Utilization Factor	95%		95%
School Capacity	2,356		1985
COFTE Student Membership	1,798		1,972
Survey Annotation	Remove portables in excess of 20 years of age. DCA# II-B 010951, MB E 002143,MB E 002300,MB E 002294, II-B 010896, II-B 010898, II-B 010912, II-B 010897, II-B 010972, II-B 010887, II-B 010971, II-B 010952, II-B 010860, II-B 010943, II-B 010911, II-B 010979. Previously approved in Survey 7.1 Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$2,578,590	$0	$0
			Estimated Total Project Cost		$2,623,590	

DRAFT

FLEMING ISLAND SENIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	50	92	Removed NSF (12279), Added NSF (0), Difference NSF (12279), Percent (100%), Removed Stations (390), Added Stations (0) Remodeling: Adding and Removing Room 015 (740 NSF), Room 020 (790 NSF), Room 021 (750 NSF), Room 022 (683 NSF), Room 022A (36 NSF), Room 023 (740 NSF), Room 030 (740 NSF), Room 031 (740 NSF), Room 032 (740 NSF), Room 033 (740 NSF), Room 034 (740 NSF), Room 035 (740 NSF), Room 041 (740 NSF), Room 042 (840 NSF), Room 043 (840 NSF), Room 044 (840 NSF), Room 045 (840 NSF)	-12,279	-390	$2,578,590	$210	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: GREEN COVE SPRINGS JUNIOR HIGH

Address: WALNUT STREET, GREEN COVE SPRINGS

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	MIDDLE	JUNIOR HIGH
Low Grade	GRADE 7	GRADE 7
High Grade	GRADE 8	GRADE 8
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	887	0	887
Reloc. Stations	169	0	169
Mod. Stations	0	0	0
Total Stations	1,056	0	1056
Utilization Factor	90%		90%
School Capacity	950		950
COFTE Student Membership	820		874
Survey Annotation	Renovate Buildings 1-9, 42 and 43. Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$0	$11,691,248	$0
			Estimated Total Project Cost		$11,736,248	

DRAFT

GREEN COVE SPRINGS JUNIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	2	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 001 (782 NSF), Room 001A (85 NSF), Room 002 (782 NSF), Room 003 (690 NSF), Room 004 (690 NSF), Room 005 (690 NSF), Room 006 (690 NSF), Room 007 (963 NSF), Room 008 (690 NSF), Room 008A (50 NSF), Room 010 (782 NSF), Room 010A (125 NSF), Room 011 (782 NSF), Room 012 (690 NSF), Room 013 (690 NSF), Room 014 (1667 NSF), Room 014A (37 NSF), Room 015 (741 NSF), Room 015A (437 NSF), Room 015B (216 NSF), Room 015C (85 NSF), Room 016 (64 NSF), Room 017 (32 NSF), Room 018 (85 NSF), Room 027 (136 NSF), Room 027A (38 NSF), Room 027B (38 NSF), Room 027C (8 NSF), Room 027D (8 NSF), Room 027E (8 NSF), Room 028 (176 NSF), Room 028A (38 NSF), Room 028B (38 NSF), Room 029 (180 NSF), Room 029A (20 NSF), Room 029B (20 NSF), Room 052 (96 NSF), Room 053 (50 NSF), Room 100 (137 NSF), Room 101 (171 NSF), Room 103 (135 NSF), Room 107 (171 NSF), Room 126 (510 NSF), Room 127 (236 NSF), Room 128 (47 NSF), Room 129 (233 NSF), Room 130 (175 NSF), Room 131 (69 NSF), Room 132 (168 NSF), Room 133 (168 NSF), Room 133A (40 NSF), Room 134 (174 NSF), Room 135 (219 NSF), Room 136 (158 NSF), Room 137 (157 NSF), Room 138 (211 NSF), Room 139 (147 NSF), Room 139A (21 NSF), Room 140 (35 NSF), Room 141 (276 NSF), Room 143 (47 NSF), Room 144 (261 NSF), Room 144A (25 NSF), Room 145 (172 NSF), Room 146 (155 NSF), Room 146A (46 NSF), Room 146B (28 NSF), Room 146C (170 NSF), Room 147 (429 NSF), Room 800 (1775 NSF), Room 801 (515 NSF), Room 802 (3047 NSF), Room 803 (638 NSF)	24,365	0	$2,607,055	$107	$0

DRAFT

GREEN COVE SPRINGS JUNIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	2	2	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 016 (1196 NSF), Room 016A (5 NSF), Room 016B (300 NSF), Room 017 (1196 NSF), Room 017A (6 NSF), Room 018 (1196 NSF), Room 018A (6 NSF), Room 019 (1196 NSF), Room 019A (5 NSF), Room 019B (165 NSF), Room 019C (118 NSF), Room 019D (9 NSF), Room 020 (1327 NSF), Room 020A (80 NSF), Room 021 (656 NSF), Room 021A (6 NSF), Room 021B (75 NSF), Room 022 (681 NSF), Room 022A (6 NSF), Room 023 (30 NSF), Room 024 (30 NSF), Room 104 (219 NSF), Room 105 (222 NSF), Room 800 (1938 NSF), Room 800A (10 NSF)	10,678	0	$1,142,546	$107	$0
Renovation 2026	2	3	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 030 (688 NSF), Room 030B (50 NSF), Room 031 (688 NSF), Room 031B (84 NSF), Room 032 (688 NSF), Room 033 (688 NSF), Room 034 (960 NSF), Room 035 (960 NSF), Room 106 (171 NSF), Room 107 (136 NSF), Room 800 (1190 NSF)	6,303	0	$674,421	$107	$0
Renovation 2026	2	4	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 401 (912 NSF), Room 402 (48 NSF), Room 403 (48 NSF), Room 404 (936 NSF), Room 405 (83 NSF), Room 406 (53 NSF), Room 407 (877 NSF), Room 408 (56 NSF), Room 409 (65 NSF), Room 410 (222 NSF), Room 411 (1015 NSF), Room 411B (50 NSF), Room 412 (48 NSF), Room 413 (75 NSF), Room 414 (62 NSF), Room 415 (376 NSF), Room 416 (58 NSF), Room 417 (82 NSF), Room 418 (324 NSF), Room 419 (80 NSF), Room 420 (153 NSF), Room 421 (81 NSF), Room 422 (224 NSF), Room 422A (56 NSF), Room 423 (152 NSF), Room 423A (140 NSF), Room 423B (28 NSF), Room 424 (1350 NSF), Room 425 (630 NSF), Room 426 (201 NSF)	8,485	0	$907,895	$107	$0

DRAFT

GREEN COVE SPRINGS JUNIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	2	5	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 501 (8556 NSF), Room 502 (236 NSF), Room 503 (236 NSF), Room 504 (2204 NSF), Room 510 (34 NSF), Room 511 (110 NSF), Room 512 (33 NSF), Room 513 (8 NSF), Room 514 (8 NSF), Room 515 (30 NSF), Room 516 (84 NSF), Room 517 (784 NSF), Room 520 (34 NSF), Room 521 (110 NSF), Room 522 (33 NSF), Room 523 (8 NSF), Room 524 (8 NSF), Room 525 (30 NSF), Room 526 (84 NSF), Room 527 (1044 NSF), Room 528 (73 NSF), Room 530 (71 NSF), Room 531 (75 NSF), Room 532 (39 NSF), Room 533 (139 NSF), Room 534 (555 NSF), Room 535 (767 NSF), Room 540 (71 NSF), Room 541 (75 NSF), Room 542 (39 NSF), Room 543 (139 NSF), Room 544 (555 NSF), Room 545 (767 NSF)	17,039	0	$1,823,173	$107	$0
Renovation 2026	2	6	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 101 (2286 NSF), Room 102 (160 NSF), Room 103 (774 NSF), Room 104 (94 NSF), Room 105 (104 NSF), Room 106 (104 NSF), Room 107 (104 NSF), Room 108 (306 NSF), Room 109 (1228 NSF), Room 110 (156 NSF), Room 111 (158 NSF), Room 112 (82 NSF), Room 113 (130 NSF), Room 114 (108 NSF), Room 115 (35 NSF), Room 116A (38 NSF), Room 116B (34 NSF), Room 117 (630 NSF), Room 118 (78 NSF), Room 119 (52 NSF), Room 120 (52 NSF), Room 121 (13 NSF), Room 122 (52 NSF), Room 123 (47 NSF)	6,825	0	$730,275	$107	$0
Renovation 2026	2	7	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 701 (4286 NSF), Room 702 (686 NSF), Room 703 (403 NSF), Room 705 (249 NSF), Room 706 (705 NSF), Room 707 (473 NSF), Room 708 (579 NSF), Room 709 (754 NSF), Room 710 (16 NSF), Room 711 (65 NSF), Room 712 (118 NSF), Room 713 (129 NSF), Room 714 (188 NSF), Room 715 (497 NSF), Room 716 (111 NSF), Room 717 (60 NSF), Room 718 (60 NSF), Room 719 (60 NSF), Room 720 (56 NSF), Room 721 (466 NSF), Room 722 (254 NSF), Room 723 (886 NSF), Room 724 (145 NSF), Room 725 (48 NSF)	11,294	0	$1,208,458	$107	$0

DRAFT

GREEN COVE SPRINGS JUNIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	2	8	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 801 (7000 NSF), Room 802 (142 NSF), Room 803 (568 NSF), Room 804 (139 NSF), Room 805 (1292 NSF), Room 806 (68 NSF), Room 807 (272 NSF), Room 808 (299 NSF), Room 809 (252 NSF), Room 810 (287 NSF), Room 811 (224 NSF), Room 812 (49 NSF), Room 813 (243 NSF), Room 814 (1075 NSF), Room 815 (1339 NSF), Room 816 (457 NSF), Room 817 (100 NSF), Room 818 (298 NSF), Room 819 (173 NSF), Room 820 (362 NSF), Room 821 (18 NSF), Room 822 (36 NSF), Room 823 (74 NSF), Room 824 (158 NSF), Room 825 (140 NSF), Room 826 (255 NSF), Room 827 (432 NSF), Room 828 (422 NSF), Room 829 (49 NSF), Room 830 (49 NSF), Room 831 (68 NSF), Room 833 (124 NSF), Room 835 (96 NSF), Room 836 (24 NSF)	16,584	0	$1,774,488	$107	$0
Renovation 2026	2	9	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 901 (370 NSF), Room 902 (50 NSF), Room 903 (50 NSF), Room 904 (1229 NSF), Room 905 (157 NSF), Room 906 (105 NSF), Room 907 (154 NSF), Room 908 (107 NSF), Room 909 (419 NSF), Room 910 (304 NSF), Room 911 (110 NSF), Room 912 (70 NSF), Room 913 (56 NSF), Room 914 (1985 NSF), Room 915 (188 NSF), Room 916 (109 NSF), Room 917 (57 NSF), Room 918 (305 NSF), Room 919 (119 NSF), Room 920 (65 NSF), Room 921 (70 NSF), Room 922 (425 NSF), Room 923 (190 NSF), Room 924 (167 NSF), Room 925 (150 NSF), Room 926 (97 NSF), Room 927 (121 NSF), Room 928 (192 NSF), Room 929 (80 NSF), Room 930 (190 NSF)	7,691	0	$822,937	$107	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: GROVE PARK ELEMENTARY

Address: 1643 MILLER STREET, ORANGE PARK

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 6	GRADE 6
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	304	0	304
Reloc. Stations	168	-76	92
Mod. Stations	0	0	0
Total Stations	472	-76	396
Utilization Factor	100%		100%
School Capacity	472		396
COFTE Student Membership	464		386
Survey Annotation	Renovate Buildings 1, 2, 6, 7, 8 & 9. Re-design and Construct Parent and Bus Pick Up and Drop Off Areas. Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. Remove 4 portables in excess of 20 years of age. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$245,000	$35,952	$4,054,808	$0
			Estimated Total Project Cost		$4,335,760	

GROVE PARK ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	8	92	Removed NSF (2996), Added NSF (0), Difference NSF (2996), Percent (100%), Removed Stations (76), Added Stations (0) Remodeling: Adding and Removing Room 504 (729 NSF), Room 507 (750 NSF), Room 507A (25 NSF), Room 522 (740 NSF), Room 524 (752 NSF)	-2,996	-76	$35,952	$12	$0

DRAFT

GROVE PARK ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	8	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 100 (372 NSF), Room 100A (85 NSF), Room 101 (282 NSF), Room 102 (181 NSF), Room 102A (30 NSF), Room 102B (12 NSF), Room 102C (18 NSF), Room 103 (291 NSF), Room 103A (104 NSF), Room 104 (124 NSF), Room 104A (8 NSF), Room 105 (200 NSF), Room 106 (224 NSF), Room 107 (220 NSF), Room 107A (25 NSF), Room 107B (20 NSF), Room 108 (216 NSF), Room 109 (84 NSF), Room 109A (55 NSF), Room 110 (2946 NSF), Room 110A (154 NSF), Room 110B (312 NSF), Room 110C (63 NSF), Room 111 (132 NSF), Room 112 (122 NSF), Room 113 (408 NSF), Room 114 (201 NSF), Room 115 (194 NSF), Room 116 (184 NSF), Room 118 (82 NSF), Room 119 (82 NSF), Room 131 (129 NSF), Room 132 (120 NSF), Room 133 (114 NSF), Room 134 (473 NSF)	8,267	0	$760,564	$92	$0
Renovation 2026	8	2	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Retrofit for Technology to Room 117 (149 NSF), Room 120 (195 NSF), Room 120A (70 NSF), Room 121 (144 NSF), Room 122 (189 NSF), Room 123 (906 NSF), Room 123A (154 NSF), Room 123B (220 NSF), Room 124 (95 NSF), Room 125 (272 NSF), Room 125A (148 NSF), Room 126 (50 NSF), Room 126A (32 NSF), Room 127 (50 NSF), Room 127A (32 NSF), Room 128 (98 NSF), Room 129 (3425 NSF), Room 129A (622 NSF), Room 129B (273 NSF), Room 130 (90 NSF), Room 130A (90 NSF), Room 131 (74 NSF), Room 131A (74 NSF), Room 131B (85 NSF), Room 134 (134 NSF)	7,671	0	$705,732	$92	$0

DRAFT

GROVE PARK ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	8	6	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 601 (993 NSF), Room 601A (66 NSF), Room 601B (43 NSF), Room 601C (140 NSF), Room 602 (993 NSF), Room 602A (66 NSF), Room 602B (43 NSF), Room 602C (68 NSF), Room 603 (1004 NSF), Room 603A (69 NSF), Room 603B (43 NSF), Room 604 (847 NSF), Room 604A (118 NSF), Room 604B (107 NSF), Room 604E (67 NSF), Room 604F (24 NSF), Room 604G (11 NSF), Room 605 (847 NSF), Room 605A (118 NSF), Room 605C (48 NSF), Room 605D (48 NSF), Room 605E (67 NSF), Room 605F (24 NSF), Room 605G (11 NSF), Room 606 (846 NSF), Room 606A (117 NSF), Room 606C (48 NSF), Room 606D (48 NSF), Room 606E (67 NSF), Room 606F (24 NSF), Room 606G (11 NSF), Room 607 (847 NSF), Room 607A (117 NSF), Room 607G (11 NSF), Room 608 (846 NSF), Room 608A (117 NSF), Room 608G (11 NSF), Room 609 (43 NSF), Room 610 (43 NSF), Room 611 (307 NSF), Room 612 (307 NSF), Room 613 (229 NSF), Room 615 (104 NSF), Room 616 (78 NSF), Room 618 (607 NSF), Room 619 (732 NSF), Room 620 (470 NSF)	11,895	0	$1,094,340	$92	$0
Renovation 2026	8	7	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 700 (710 NSF), Room 701 (918 NSF), Room 701A (62 NSF), Room 701B (43 NSF), Room 701C (121 NSF), Room 702 (918 NSF), Room 702A (62 NSF), Room 702B (43 NSF), Room 702C (121 NSF), Room 703 (918 NSF), Room 703A (62 NSF), Room 703B (43 NSF), Room 704 (918 NSF), Room 704A (62 NSF), Room 704B (43 NSF), Room 705 (918 NSF), Room 705A (62 NSF), Room 705B (43 NSF), Room 705C (122 NSF), Room 706 (918 NSF), Room 706A (62 NSF), Room 706B (43 NSF), Room 706C (122 NSF), Room 707 (965 NSF), Room 707A (62 NSF), Room 708 (918 NSF), Room 708A (62 NSF), Room 708B (43 NSF), Room 709 (43 NSF), Room 710 (43 NSF), Room 711 (307 NSF), Room 712 (307 NSF), Room 713 (500 NSF), Room 715 (104 NSF), Room 716 (78 NSF)	10,766	0	$990,472	$92	$0
Renovation 2026	8	8	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 011 (831 NSF), Room 011A (81 NSF), Room 144 (531 NSF), Room 144A (82 NSF)	1,525	0	$140,300	$92	$0

DRAFT

GROVE PARK ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	8	9	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 001 (749 NSF), Room 002 (763 NSF), Room 003 (763 NSF), Room 004 (749 NSF), Room 135 (140 NSF), Room 135A (21 NSF), Room 136 (53 NSF), Room 137 (53 NSF), Room 138 (37 NSF), Room 139 (52 NSF), Room 140 (140 NSF), Room 141 (140 NSF), Room 142 (145 NSF), Room 143 (145 NSF)	3,950	0	$363,400	$92	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: J L WILKINSON ELEMENTARY

Address: 4965 COUNTY ROAD 218, MIDDLEBURG

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 6	GRADE 6
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	310	50	360
Reloc. Stations	466	-182	284
Mod. Stations	0	0	0
Total Stations	776	-132	644
Utilization Factor	100%		100%
School Capacity	776		644
COFTE Student Membership	754		613
Survey Annotation	Re-design and Construct Parent and Bus Pick Up and Drop Off Areas. Construct Elementary Covered Play Area, (1) Elem Art, (1) Elem Music, (2) ESE PT and (2) ESE FT. Renovate Buildings 1-5. Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. Remove 9 portables in excess of 20 years of age. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$295,000	$84,864	$4,953,096	$1,270,950
			Estimated Total Project Cost		$6,603,910	

J L WILKINSON ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
New Construction 2026			New Construction: Adding 1 unit of ART - ELEMENTARY (1110 NSF), 1 unit of MUSIC - ELEMENTARY (1560 NSF), 2 units of E S E PART-TIME (975 NSF), 2 units of E S E FULL-TIME (950 NSF), 1 unit of ELEMENTARY COVERED PLAY AREA (2836 NSF)	10,936	50	$1,270,950	$116	$25,419

DRAFT

J L WILKINSON ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	29	92	Removed NSF (7072), Added NSF (0), Difference NSF (7072), Percent (100%), Removed Stations (182), Added Stations (0) Remodeling: Adding and Removing Room 005 (752 NSF), Room 005A (26 NSF), Room 007 (743 NSF), Room 007A (26 NSF), Room 011 (778 NSF), Room 012 (731 NSF), Room 016 (750 NSF), Room 016A (26 NSF), Room 018 (731 NSF), Room 020 (928 NSF), Room 020A (25 NSF), Room 034 (752 NSF), Room 034A (26 NSF), Room 043 (752 NSF), Room 043A (26 NSF)	-7,072	-182	$84,864	$12	$0
Renovation 2026	29	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 101 (342 NSF), Room 102 (247 NSF), Room 102A (29 NSF), Room 103 (235 NSF), Room 104 (182 NSF), Room 105A (133 NSF), Room 105B (54 NSF), Room 106 (253 NSF), Room 107 (281 NSF), Room 107A (34 NSF), Room 107B (33 NSF), Room 108 (457 NSF), Room 109 (78 NSF), Room 110 (140 NSF), Room 111 (141 NSF), Room 112 (126 NSF), Room 113 (291 NSF), Room 114 (137 NSF), Room 115 (45 NSF), Room 116 (69 NSF), Room 117 (65 NSF), Room 118 (100 NSF), Room 119 (564 NSF), Room 120 (281 NSF), Room 121 (77 NSF), Room 122 (356 NSF), Room 123 (85 NSF), Room 124 (183 NSF), Room 125 (272 NSF), Room 126 (48 NSF), Room 127 (235 NSF), Room 128 (150 NSF), Room 129 (147 NSF), Room 131 (174 NSF), Room 132 (87 NSF), Room 133 (450 NSF), Room 134 (156 NSF), Room 135 (138 NSF), Room 136 (159 NSF), Room 137 (372 NSF), Room 138 (444 NSF), Room 139 (148 NSF), Room 140 (3121 NSF), Room 142 (584 NSF), Room 143 (371 NSF), Room 144 (241 NSF), Room 145 (305 NSF)	12,620	0	$1,161,040	$92	$0

DRAFT

J L WILKINSON ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	29	2	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 201 (3780 NSF), Room 201A (1706 NSF), Room 202 (170 NSF), Room 203 (60 NSF), Room 205 (283 NSF), Room 206 (72 NSF), Room 207 (184 NSF), Room 208 (458 NSF), Room 209 (611 NSF), Room 210 (184 NSF), Room 211 (72 NSF), Room 212 (282 NSF), Room 213 (66 NSF), Room 214 (60 NSF), Room 215 (1000 NSF), Room 216 (408 NSF), Room 217 (638 NSF), Room 218 (112 NSF), Room 219 (1121 NSF), Room 220 (225 NSF), Room 221 (100 NSF), Room 222 (127 NSF), Room 223 (113 NSF), Room 224 (114 NSF), Room 225 (218 NSF), Room 226 (307 NSF), Room 227 (15 NSF), Room 228 (73 NSF), Room 229 (39 NSF), Room 230 (81 NSF), Room 231 (228 NSF), Room 232 (93 NSF), Room 234 (608 NSF), Room 235 (33 NSF)	13,641	0	$1,254,972	$92	$0
Renovation 2026	29	3	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 300 (783 NSF), Room 301 (827 NSF), Room 302 (219 NSF), Room 303 (108 NSF), Room 304 (32 NSF), Room 305 (827 NSF), Room 306 (104 NSF), Room 307 (32 NSF), Room 308 (122 NSF), Room 309 (118 NSF), Room 310 (910 NSF), Room 311 (203 NSF), Room 312 (97 NSF), Room 312A (37 NSF), Room 312B (62 NSF), Room 312C (60 NSF), Room 312D (29 NSF), Room 313 (189 NSF), Room 314 (911 NSF), Room 315 (33 NSF)	5,703	0	$524,676	$92	$0
Renovation 2026	29	4	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 400 (1135 NSF), Room 401 (989 NSF), Room 402 (176 NSF), Room 403 (121 NSF), Room 404 (28 NSF), Room 405 (989 NSF), Room 406 (112 NSF), Room 407 (28 NSF), Room 408 (989 NSF), Room 409 (176 NSF), Room 410 (112 NSF), Room 411 (28 NSF), Room 412 (980 NSF), Room 413 (112 NSF), Room 414 (28 NSF), Room 415 (989 NSF), Room 416 (134 NSF), Room 417 (112 NSF), Room 418 (28 NSF), Room 419 (134 NSF), Room 420 (989 NSF), Room 421 (112 NSF), Room 422 (28 NSF), Room 423 (812 NSF), Room 424 (543 NSF), Room 425 (57 NSF), Room 426 (80 NSF), Room 427 (49 NSF), Room 428 (543 NSF), Room 429 (57 NSF), Room 430 (28 NSF), Room 431 (29 NSF)	10,727	0	$986,884	$92	$0

DRAFT

J L WILKINSON ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	29	5	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 500 (1504 NSF), Room 501 (930 NSF), Room 502 (176 NSF), Room 503 (106 NSF), Room 504 (28 NSF), Room 505 (984 NSF), Room 506 (106 NSF), Room 507 (28 NSF), Room 508 (920 NSF), Room 509 (176 NSF), Room 510 (106 NSF), Room 511 (28 NSF), Room 512 (984 NSF), Room 513 (106 NSF), Room 514 (28 NSF), Room 515 (984 NSF), Room 516 (176 NSF), Room 517 (106 NSF), Room 518 (28 NSF), Room 519 (176 NSF), Room 520 (984 NSF), Room 521 (106 NSF), Room 522 (28 NSF), Room 523 (984 NSF), Room 524 (106 NSF), Room 525 (28 NSF), Room 526 (35 NSF), Room 527 (35 NSF), Room 528 (984 NSF), Room 529 (106 NSF), Room 530 (28 NSF), Room 531 (43 NSF)	11,147	0	$1,025,524	$92	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: JACK L WILKINSON JUNIOR HIGH

Address: 5025 STATE ROAD 218, MIDDLEBURG

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	MIDDLE	JUNIOR HIGH
Low Grade	GRADE 7	GRADE 7
High Grade	GRADE 8	GRADE 8
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	686	0	686
Reloc. Stations	135	-118	17
Mod. Stations	0	0	0
Total Stations	821	-118	703
Utilization Factor	90%		90%
School Capacity	738		632
COFTE Student Membership	735		602
Survey Annotation	Renovate Buildings 1-9. Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. Remove 6 portables in excess of 20 years of age. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$54,204	$10,560,365	$0
			Estimated Total Project Cost		$10,659,569	

JACK L WILKINSON JUNIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	20	92	Removed NSF (4517), Added NSF (0), Difference NSF (4517), Percent (100%), Removed Stations (118), Added Stations (0) Remodeling: Adding and Removing Room 002 (729 NSF), Room 003 (734 NSF), Room 004 (729 NSF), Room 005 (750 NSF), Room 005A (25 NSF), Room 007 (750 NSF), Room 007A (25 NSF), Room 009 (750 NSF), Room 009A (25 NSF)	-4,517	-118	$54,204	$12	$0

DRAFT

JACK L WILKINSON JUNIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	20	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 101 (187 NSF), Room 102 (133 NSF), Room 103 (191 NSF), Room 104 (137 NSF), Room 105 (30 NSF), Room 106 (28 NSF), Room 108 (126 NSF), Room 109 (126 NSF), Room 110 (126 NSF), Room 111 (136 NSF), Room 112 (165 NSF), Room 113 (206 NSF), Room 114 (42 NSF), Room 115 (23 NSF), Room 116 (6 NSF), Room 117 (253 NSF), Room 118 (156 NSF), Room 119 (52 NSF), Room 120 (44 NSF), Room 122 (193 NSF), Room 122A (10 NSF), Room 125 (176 NSF), Room 126 (570 NSF), Room 127 (109 NSF), Room 128 (83 NSF), Room 129 (23 NSF), Room 130 (27 NSF), Room 131 (128 NSF), Room 132 (94 NSF), Room 133 (78 NSF), Room 134 (75 NSF), Room 135 (216 NSF), Room 136 (120 NSF), Room 137 (122 NSF), Room 138 (226 NSF)	4,417	0	$472,619	$107	$0
Renovation 2026	20	2	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 200 (435 NSF), Room 201 (224 NSF), Room 202 (215 NSF), Room 203 (508 NSF), Room 204 (141 NSF), Room 205 (179 NSF), Room 206 (26 NSF), Room 207 (350 NSF), Room 208 (350 NSF), Room 209 (1329 NSF), Room 209A (131 NSF), Room 209B (101 NSF), Room 211 (4432 NSF), Room 213 (22 NSF), Room 214 (26 NSF), Room 215 (93 NSF), Room 216 (137 NSF), Room 217 (21 NSF), Room 218 (25 NSF), Room 219 (93 NSF), Room 220 (157 NSF), Room 221 (767 NSF)	9,762	0	$1,044,534	$107	$0
Renovation 2026	20	3	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 301 (4476 NSF), Room 302 (226 NSF), Room 303 (188 NSF), Room 304 (496 NSF), Room 305 (145 NSF), Room 306 (36 NSF), Room 307 (36 NSF), Room 308 (234 NSF), Room 309 (569 NSF), Room 310 (305 NSF), Room 311 (353 NSF), Room 312 (169 NSF), Room 313 (160 NSF), Room 314A (132 NSF), Room 314B (78 NSF), Room 315 (421 NSF), Room 316 (250 NSF), Room 317 (709 NSF), Room 318 (101 NSF), Room 319 (721 NSF), Room 320 (553 NSF), Room 321 (270 NSF), Room 322 (258 NSF), Room 323 (693 NSF), Room 324 (87 NSF), Room 325 (47 NSF), Room 326 (93 NSF), Room 327 (35 NSF)	11,841	0	$1,266,987	$107	$0

DRAFT

JACK L WILKINSON JUNIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	20	4	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 401 (884 NSF), Room 402 (48 NSF), Room 403A (365 NSF), Room 403B (180 NSF), Room 403C (142 NSF), Room 403D (198 NSF), Room 404 (50 NSF), Room 405 (884 NSF), Room 406 (61 NSF), Room 407 (882 NSF), Room 408 (62 NSF), Room 409 (96 NSF), Room 410 (96 NSF), Room 411 (62 NSF), Room 412 (882 NSF), Room 413 (63 NSF), Room 414 (882 NSF), Room 415 (48 NSF), Room 416 (882 NSF), Room 417 (48 NSF), Room 418 (882 NSF)	7,697	0	$823,579	$107	$0
Renovation 2026	20	5	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 500 (1430 NSF), Room 501 (91 NSF), Room 502 (98 NSF), Room 503 (91 NSF), Room 504 (1578 NSF), Room 505 (132 NSF), Room 506 (229 NSF), Room 507 (152 NSF), Room 508 (1840 NSF), Room 509 (361 NSF), Room 510 (240 NSF), Room 511 (87 NSF)	6,329	0	$677,203	$107	$0
Renovation 2026	20	6	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 600 (2757 NSF), Room 601 (208 NSF), Room 602 (208 NSF), Room 603 (97 NSF), Room 604 (62 NSF), Room 605 (138 NSF), Room 606 (310 NSF), Room 607 (876 NSF), Room 608 (616 NSF), Room 609 (578 NSF), Room 610 (96 NSF), Room 611 (205 NSF), Room 612 (170 NSF), Room 613 (26 NSF), Room 614 (25 NSF)	6,372	0	$681,804	$107	$0

DRAFT

JACK L WILKINSON JUNIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	20	7	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 701 (914 NSF), Room 702 (914 NSF), Room 703 (11 NSF), Room 704 (11 NSF), Room 705 (11 NSF), Room 705A (67 NSF), Room 706 (100 NSF), Room 707 (23 NSF), Room 708 (40 NSF), Room 709 (209 NSF), Room 710 (27 NSF), Room 711 (80 NSF), Room 712 (80 NSF), Room 713 (199 NSF), Room 714 (199 NSF), Room 715 (914 NSF), Room 716 (962 NSF), Room 717 (57 NSF), Room 718 (27 NSF), Room 719 (43 NSF), Room 720 (49 NSF), Room 721 (57 NSF), Room 722 (144 NSF), Room 724 (11 NSF), Room 725 (107 NSF), Room 726 (90 NSF), Room 727 (11 NSF), Room 728 (265 NSF), Room 729 (497 NSF), Room 730 (156 NSF), Room 731 (115 NSF), Room 732 (44 NSF), Room 733 (958 NSF), Room 734 (24 NSF), Room 735 (1048 NSF), Room 736 (32 NSF), Room 738 (2295 NSF), Room 739 (1106 NSF), Room 740 (32 NSF), Room 741 (11 NSF), Room 742 (1106 NSF), Room 743 (139 NSF), Room 743A (16 NSF), Room 744 (168 NSF), Room 745 (81 NSF), Room 746 (81 NSF), Room 747 (168 NSF), Room 748 (139 NSF), Room 748A (16 NSF), Room 749 (1226 NSF), Room 750 (11 NSF), Room 751 (81 NSF), Room 752 (11 NSF), Room 753 (139 NSF), Room 753A (16 NSF), Room 754 (139 NSF), Room 754A (16 NSF), Room 755 (11 NSF), Room 756 (81 NSF), Room 757 (1226 NSF), Room 758 (1226 NSF), Room 759 (11 NSF), Room 760 (1226 NSF), Room 761 (139 NSF), Room 761A (16 NSF), Room 762 (168 NSF), Room 763 (81 NSF), Room 764 (81 NSF), Room 765 (168 NSF), Room 766 (81 NSF), Room 767 (1106 NSF), Room 768 (139 NSF), Room 768A (16 NSF), Room 769 (81 NSF), Room 770 (16 NSF), Room 771 (139 NSF), Room 771A (16 NSF), Room 772 (11 NSF), Room 773 (11 NSF), Room 774 (139 NSF), Room 774A (16 NSF), Room 775 (1265 NSF), Room 775A (50 NSF), Room 776 (1106 NSF), Room 777 (11 NSF), Room 779 (58 NSF), Room 780 (1265 NSF), Room 780A (50 NSF), Room 781 (148 NSF), Room 782 (11 NSF), Room 783 (106 NSF), Room 784 (58 NSF), Room 785 (140 NSF), Room 786 (148 NSF), Room 787 (161 NSF), Room 788 (106 NSF), Room 789 (155 NSF), Room 790 (137 NSF), Room 791 (278 NSF), Room 792 (140 NSF), Room 794 (161 NSF), Room 796 (278 NSF)	27,530	0	$2,945,710	$107	$0

DRAFT

JACK L WILKINSON JUNIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	20	8	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 801 (502 NSF), Room 802 (50 NSF), Room 803 (50 NSF), Room 804 (1208 NSF), Room 805 (157 NSF), Room 806 (105 NSF), Room 807 (154 NSF), Room 808 (110 NSF), Room 809 (419 NSF), Room 810 (304 NSF), Room 811 (110 NSF), Room 812 (70 NSF), Room 813 (56 NSF), Room 814 (1985 NSF), Room 815 (188 NSF), Room 816 (109 NSF), Room 817 (57 NSF), Room 818 (305 NSF), Room 819 (119 NSF), Room 820 (20 NSF), Room 821 (70 NSF), Room 822 (425 NSF), Room 823 (190 NSF), Room 824 (167 NSF), Room 825 (150 NSF), Room 826 (97 NSF), Room 827 (118 NSF), Room 828 (189 NSF), Room 829 (80 NSF), Room 830 (149 NSF)	7,713	0	$825,291	$107	$0
Renovation 2026	20	9	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 901 (9568 NSF), Room 901A (153 NSF), Room 901B (149 NSF), Room 903 (161 NSF), Room 904 (22 NSF), Room 905 (348 NSF), Room 906 (946 NSF), Room 906A (176 NSF), Room 906B (126 NSF), Room 906C (237 NSF), Room 906D (339 NSF), Room 906E (52 NSF), Room 910 (201 NSF), Room 911 (35 NSF), Room 912 (361 NSF), Room 913 (3 NSF), Room 915 (201 NSF), Room 916 (35 NSF), Room 917 (1034 NSF), Room 917A (142 NSF), Room 917B (113 NSF), Room 917C (149 NSF), Room 917D (267 NSF), Room 917E (32 NSF), Room 921 (312 NSF), Room 922 (192 NSF), Room 922A (33 NSF), Room 923 (34 NSF), Room 924 (187 NSF), Room 924A (21 NSF), Room 950 (59 NSF), Room 950A (81 NSF), Room 951 (70 NSF), Room 952 (1195 NSF)	17,034	0	$1,822,638	$107	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: KEYSTONE HEIGHTS ELEMENTARY

Address: 335 S PECAN STREET, KEYSTONE HEIGHTS

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 6	GRADE 6
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	620	0	620
Reloc. Stations	250	0	250
Mod. Stations	0	0	0
Total Stations	870	0	870
Utilization Factor	100%		100%
School Capacity	870		870
COFTE Student Membership	836		855
Survey Annotation	Previously approved in Survey 6.2: Renovate Buildings 1-12. Construct Elementary Covered Play Area Expand Kitchen and Food Prep Area. Construct Additional Covered Walkways Where Needed. Correct Site Drainage Problems. Remove 6 portables in excess of 20 years of age. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$0	$4,405,788	$1,160,700
			Estimated Total Project Cost		$5,611,488	

KEYSTONE HEIGHTS ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
New Construction 2026			New Construction: Adding 1 unit of ELEMENTARY COVERED PLAY AREA (3225 NSF)	3,225	0	$890,100	$276	$0
New Construction 2026			New Construction: Adding 1 unit of KITCHEN & SERVING AREA (1100 NSF)	1,100	0	$270,600	$246	$0

DRAFT

KEYSTONE HEIGHTS ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	13	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 001 (1119 NSF), Room 003 (13 NSF), Room 004 (38 NSF), Room 005 (8 NSF), Room 006 (4 NSF), Room 011 (133 NSF), Room 012 (28 NSF), Room 013 (53 NSF), Room 014 (23 NSF), Room 015 (23 NSF)	1,442	0	$132,664	$92	$0
Renovation 2026	13	3	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 001 (813 NSF), Room 002 (806 NSF), Room 020 (27 NSF), Room 021 (27 NSF), Room 022 (120 NSF), Room 023 (120 NSF)	1,913	0	$175,996	$92	$0
Renovation 2026	13	4	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 424 (295 NSF), Room 424A (39 NSF), Room 424B (14 NSF), Room 425 (569 NSF), Room 426 (755 NSF), Room 427 (143 NSF), Room 428 (110 NSF)	1,925	0	$177,100	$92	$0
Renovation 2026	13	5	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 003 (845 NSF), Room 004 (845 NSF), Room 031 (63 NSF), Room 032 (63 NSF), Room 033 (91 NSF)	1,907	0	$175,444	$92	$0
Renovation 2026	13	6	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 005 (756 NSF), Room 006 (756 NSF), Room 036 (63 NSF), Room 037 (63 NSF), Room 038 (91 NSF)	1,729	0	$159,068	$92	$0
Renovation 2026	13	7	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 009 (845 NSF), Room 010 (845 NSF), Room 011 (845 NSF), Room 012 (845 NSF), Room 013 (845 NSF), Room 014 (845 NSF), Room 015 (845 NSF), Room 041 (99 NSF), Room 042 (99 NSF), Room 043 (132 NSF)	6,245	0	$574,540	$92	$0
Renovation 2026	13	8	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 007 (845 NSF), Room 008 (845 NSF)	1,690	0	$155,480	$92	$0

DRAFT

KEYSTONE HEIGHTS ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	13	10	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 020A (25 NSF), Room 020B (57 NSF), Room 020C (78 NSF), Room 020D (39 NSF), Room 020E (39 NSF), Room 020F (44 NSF), Room 020G (44 NSF), Room 020H (85 NSF), Room 020J (57 NSF), Room 020K (25 NSF), Room 020L (651 NSF), Room 020M (620 NSF), Room 020N (1404 NSF), Room 021 (992 NSF), Room 021A (118 NSF), Room 021B (84 NSF), Room 021C (31 NSF), Room 022 (992 NSF), Room 022A (118 NSF), Room 022B (84 NSF), Room 022C (31 NSF), Room 023 (992 NSF), Room 023B (84 NSF), Room 023C (31 NSF), Room 024 (992 NSF), Room 024B (84 NSF), Room 024C (31 NSF), Room 025 (992 NSF), Room 025A (118 NSF), Room 025B (80 NSF), Room 025C (31 NSF), Room 026 (992 NSF), Room 026A (118 NSF), Room 026B (76 NSF), Room 026C (31 NSF), Room 027 (992 NSF), Room 027B (100 NSF), Room 027C (31 NSF), Room 028 (992 NSF), Room 028B (100 NSF), Room 028C (31 NSF), Room 029 (992 NSF), Room 029A (112 NSF), Room 029B (100 NSF), Room 029C (31 NSF), Room 030 (992 NSF), Room 030A (112 NSF), Room 030B (100 NSF), Room 030C (31 NSF), Room 031 (992 NSF), Room 031B (100 NSF), Room 031C (31 NSF), Room 032 (992 NSF), Room 032B (100 NSF), Room 032C (31 NSF)	17,232	0	$1,585,344	$92	$0
Renovation 2026	13	11	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 1101 (80 NSF), Room 1102 (127 NSF), Room 1103 (127 NSF), Room 1104 (60 NSF), Room 1105 (1095 NSF), Room 1106 (60 NSF), Room 1107 (127 NSF), Room 1108 (127 NSF), Room 1109 (60 NSF), Room 1110 (1095 NSF)	2,958	0	$272,136	$92	$0
Renovation 2026	13	12	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 100 (1047 NSF), Room 1201 (7706 NSF), Room 1202 (452 NSF), Room 1203 (167 NSF), Room 1204 (205 NSF), Room 1205 (163 NSF), Room 1206 (315 NSF), Room 1207 (170 NSF), Room 1208 (164 NSF), Room 1209 (33 NSF), Room 1210 (426 NSF)	10,848	0	$998,016	$92	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: KEYSTONE HEIGHTS JUNIOR/SENIOR HIGH

Address: 900 SW ORCHID AVENUE, KEYSTONE HEIGHTS

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	COMBINATION	COMBINATION
Low Grade	GRADE 7	GRADE 7
High Grade	GRADE 12	GRADE 12
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	809	0	809
Reloc. Stations	629	-225	404
Mod. Stations	0	0	0
Total Stations	1,438	-225	1213
Utilization Factor	90%		90%
School Capacity	1,294		1091
COFTE Student Membership	1,010		1,074
Survey Annotation	Renovate Buildings 1, 2, 4, 5, 6, 18, 20. Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. Remove 10 portables in excess of 20 years of age. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$90,396	$9,980,292	$0
			Estimated Total Project Cost		$10,115,688	

DRAFT

KEYSTONE HEIGHTS JUNIOR/SENIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	14	92	Removed NSF (7533), Added NSF (0), Difference NSF (7533), Percent (100%), Removed Stations (225), Added Stations (0) Remodeling: Adding and Removing Room 026 (750 NSF), Room 026A (25 NSF), Room 052 (705 NSF), Room 052A (23 NSF), Room 054 (749 NSF), Room 054A (26 NSF), Room 059 (740 NSF), Room 061 (740 NSF), Room 063 (710 NSF), Room 063A (30 NSF), Room 064 (757 NSF), Room 064A (25 NSF), Room 065 (740 NSF), Room 078 (756 NSF), Room 078A (28 NSF), Room 080 (729 NSF)	-7,533	-225	$90,396	$12	$0

DRAFT

KEYSTONE HEIGHTS JUNIOR/SENIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	14	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 100 (322 NSF), Room 101 (182 NSF), Room 102 (192 NSF), Room 103 (39 NSF), Room 104 (39 NSF), Room 105 (65 NSF), Room 106 (184 NSF), Room 107 (135 NSF), Room 108 (169 NSF), Room 109 (260 NSF), Room 110 (125 NSF), Room 111 (125 NSF), Room 112 (99 NSF), Room 113 (125 NSF), Room 114 (125 NSF), Room 115 (213 NSF), Room 116 (40 NSF), Room 117 (101 NSF), Room 118 (282 NSF), Room 119 (94 NSF), Room 120 (95 NSF), Room 121 (186 NSF), Room 122 (181 NSF), Room 123 (93 NSF), Room 124 (88 NSF), Room 126 (1628 NSF), Room 127 (899 NSF), Room 127A (28 NSF), Room 128 (142 NSF), Room 128A (20 NSF), Room 129 (966 NSF), Room 130 (1633 NSF), Room 131 (296 NSF), Room 132 (59 NSF), Room 133 (59 NSF), Room 134 (166 NSF), Room 135 (84 NSF), Room 136 (44 NSF), Room 137 (84 NSF), Room 138 (417 NSF), Room 139 (21 NSF), Room 140 (40 NSF), Room 141 (53 NSF), Room 142 (180 NSF), Room 154 (269 NSF), Room 155 (140 NSF), Room 156 (25 NSF), Room 157 (108 NSF), Room 158 (108 NSF), Room 160 (5550 NSF), Room 161 (224 NSF), Room 162 (300 NSF), Room 163 (476 NSF), Room 164 (100 NSF), Room 165 (16 NSF), Room 166 (39 NSF), Room 167 (60 NSF), Room 168 (266 NSF), Room 169 (381 NSF), Room 169A (83 NSF), Room 170 (94 NSF), Room 171 (64 NSF), Room 172 (366 NSF), Room 172A (120 NSF), Room 173 (127 NSF), Room 174 (233 NSF), Room 175 (63 NSF), Room 176 (23 NSF), Room 177 (64 NSF), Room 178 (64 NSF), Room 180 (1159 NSF), Room 181 (67 NSF), Room 182 (67 NSF), Room 183 (92 NSF), Room 184 (1119 NSF), Room 185 (139 NSF), Room 186 (92 NSF), Room 187 (1021 NSF), Room 188 (723 NSF), Room 189 (142 NSF), Room 189A (95 NSF), Room 190 (233 NSF), Room 191 (850 NSF), Room 192 (820 NSF)	26,360	0	$3,136,840	$119	$0

DRAFT

KEYSTONE HEIGHTS JUNIOR/SENIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	14	2	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 062 (1093 NSF), Room 063 (211 NSF), Room 064 (1229 NSF), Room 064A (221 NSF), Room 064B (155 NSF), Room 065 (1111 NSF), Room 065A (120 NSF), Room 066 (1111 NSF), Room 066A (120 NSF), Room 067 (1229 NSF), Room 067A (257 NSF), Room 067B (155 NSF), Room 068 (575 NSF), Room 069 (89 NSF), Room 070 (93 NSF), Room 071 (306 NSF), Room 072 (1915 NSF), Room 073 (1365 NSF)	11,355	0	$1,351,245	$119	$0
Renovation 2026	14	4	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 499 (769 NSF)	769	0	$91,511	$119	$0
Renovation 2026	14	5	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 501 (8988 NSF), Room 503 (1368 NSF), Room 504 (615 NSF), Room 505 (1250 NSF), Room 505A (112 NSF), Room 505B (124 NSF), Room 506 (638 NSF), Room 506A (33 NSF), Room 507 (638 NSF), Room 507A (33 NSF), Room 508 (28 NSF), Room 509 (96 NSF), Room 510 (356 NSF), Room 511 (243 NSF), Room 512 (324 NSF), Room 515 (673 NSF), Room 515A (106 NSF), Room 516 (97 NSF), Room 517 (1442 NSF), Room 518 (241 NSF), Room 519 (380 NSF), Room 520 (194 NSF), Room 521 (150 NSF), Room 522 (180 NSF), Room 523 (1130 NSF), Room 524 (409 NSF), Room 525 (132 NSF), Room 526 (325 NSF), Room 527 (22 NSF), Room 528 (139 NSF), Room 529 (25 NSF), Room 530 (236 NSF), Room 531 (365 NSF), Room 532 (68 NSF), Room 533 (34 NSF), Room 534 (34 NSF), Room 535 (21 NSF), Room 536 (69 NSF), Room 537 (265 NSF), Room 538 (160 NSF), Room 539 (192 NSF), Room 540 (1062 NSF), Room 543 (384 NSF), Room 543A (364 NSF), Room 544 (110 NSF), Room 545 (110 NSF), Room 547 (180 NSF), Room 548 (36 NSF), Room 549 (230 NSF), Room 550 (36 NSF)	24,447	0	$2,909,193	$119	$0

DRAFT

KEYSTONE HEIGHTS JUNIOR/SENIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	14	6	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 601 (830 NSF), Room 602 (830 NSF), Room 603 (813 NSF), Room 604 (813 NSF), Room 605 (537 NSF), Room 605A (98 NSF), Room 606 (548 NSF), Room 606A (98 NSF), Room 607 (160 NSF), Room 607A (98 NSF), Room 608 (160 NSF), Room 608A (98 NSF), Room 609 (1469 NSF), Room 609A (205 NSF), Room 609B (205 NSF), Room 609C (156 NSF), Room 609D (156 NSF), Room 609E (39 NSF), Room 609F (43 NSF), Room 609G (35 NSF), Room 609H (35 NSF), Room 610 (72 NSF), Room 610A (90 NSF), Room 610B (70 NSF), Room 610C (50 NSF), Room 610D (50 NSF), Room 610E (30 NSF), Room 611 (72 NSF), Room 611A (70 NSF), Room 611B (90 NSF), Room 611C (50 NSF), Room 611D (50 NSF), Room 611E (30 NSF)	8,150	0	$969,850	$119	$0
Renovation 2026	14	18	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 001 (270 NSF), Room 002 (35 NSF), Room 003 (61 NSF), Room 004 (30 NSF), Room 005 (74 NSF), Room 006 (280 NSF), Room 008 (176 NSF), Room 009 (35 NSF), Room 010 (2626 NSF), Room 011 (100 NSF), Room 012 (95 NSF), Room 013 (120 NSF), Room 014 (48 NSF), Room 015 (120 NSF), Room 016 (100 NSF), Room 017 (2267 NSF), Room 017A (110 NSF), Room 017B (110 NSF), Room 018 (127 NSF), Room 019 (275 NSF), Room 020 (144 NSF), Room 021 (35 NSF), Room 024 (513 NSF)	7,751	0	$922,369	$119	$0
Renovation 2026	14	20	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 001 (698 NSF), Room 002 (169 NSF), Room 003 (61 NSF), Room 005 (56 NSF), Room 007 (169 NSF), Room 008 (698 NSF), Room 009 (72 NSF), Room 010 (133 NSF), Room 011 (60 NSF), Room 012 (120 NSF), Room 013 (76 NSF), Room 014 (60 NSF), Room 015 (120 NSF), Room 016 (133 NSF), Room 017 (1612 NSF), Room 019 (264 NSF), Room 020 (96 NSF), Room 021 (295 NSF), Room 022 (72 NSF), Room 023 (72 NSF)	5,036	0	$599,284	$119	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: LAKE ASBURY ELEMENTARY

Address: 2901 SANDRIDGE ROAD, GREEN COVE SPRINGS

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 5	GRADE 5
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	388	37	425
Reloc. Stations	502	0	502
Mod. Stations	0	0	0
Total Stations	890	37	927
Utilization Factor	100%		100%
School Capacity	890		927
COFTE Student Membership	853		368
Survey Annotation	Spot Survey 7.4: *Remove 100% of 6th grade students and sending them to Lake Asbury Junior High. *Lake Asbury will now serve grades PK-ESE – 5. Previous Survey Recommendations: Correct Site Drainage Problems. Re-design and Construct Parent and Bus Pick Up and Drop Off Areas. Construct Additional Covered Walkways Where Needed. Renovate Buildings 1, 2, 5 and 6. Construct (1) Intermediate Classrooms, (1) Primary Skills Lab, (1) Elem Art, (1) Elem Music, (1) ESE PT and (1) ESE FT. Remove 8 portables in excess of 20 years of age. (Other) - District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting. The District is working in conjunction with DOT on road changes which leads to an added cost for this facility.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$455,000	$0	$3,763,144	$940,503
			Estimated Total Project Cost		$5,158,647	

DRAFT

LAKE ASBURY ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
New Construction 2026			New Construction: Adding 1 unit of PRIMARY SKILLS LAB (K-3) (882 NSF), 1 unit of ART - ELEMENTARY (1110 NSF), 1 unit of MUSIC - ELEMENTARY (1560 NSF), 1 unit of E S E PRE-K (475 NSF), 1 unit of E S E FULL-TIME (950 NSF), 1 unit of INTERMEDIATE/MIDDLE CLASSROOM (4-8) (858 NSF)	7,345	37	$940,503	$128	$25,419
Renovation 2026	26	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 101 (327 NSF), Room 102 (41 NSF), Room 103 (148 NSF), Room 103A (103 NSF), Room 104 (126 NSF), Room 105 (120 NSF), Room 105A (107 NSF), Room 106 (312 NSF), Room 107 (53 NSF), Room 108 (80 NSF), Room 109 (189 NSF), Room 110 (148 NSF), Room 111 (264 NSF), Room 112 (29 NSF), Room 113 (241 NSF), Room 114 (203 NSF), Room 115 (241 NSF), Room 116 (185 NSF), Room 117 (250 NSF), Room 118 (253 NSF), Room 119 (27 NSF), Room 120 (27 NSF), Room 121 (67 NSF), Room 122 (45 NSF), Room 123 (47 NSF), Room 124 (69 NSF), Room 125 (450 NSF), Room 126 (411 NSF), Room 127 (82 NSF), Room 128 (247 NSF), Room 129 (52 NSF), Room 130 (126 NSF), Room 131 (447 NSF), Room 132A (194 NSF), Room 132B (193 NSF), Room 133 (303 NSF), Room 134 (213 NSF), Room 135 (418 NSF), Room 136 (2957 NSF), Room 137 (124 NSF), Room 138 (304 NSF)	10,223	0	$838,286	$82	$0
Renovation 2026	26	2	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 201 (3780 NSF), Room 201A (50 NSF), Room 201B (45 NSF), Room 201C (556 NSF), Room 202 (859 NSF), Room 202A (15 NSF), Room 203 (40 NSF), Room 204 (161 NSF), Room 205 (169 NSF), Room 206 (479 NSF), Room 207 (220 NSF), Room 208 (165 NSF), Room 209 (157 NSF), Room 210 (46 NSF), Room 211 (362 NSF), Room 212 (33 NSF), Room 213 (10 NSF), Room 214 (63 NSF), Room 215 (54 NSF), Room 216 (93 NSF), Room 217 (153 NSF), Room 218 (127 NSF), Room 219A (102 NSF), Room 219B (72 NSF), Room 220 (117 NSF), Room 221 (701 NSF), Room 222 (39 NSF), Room 223 (105 NSF), Room 224 (193 NSF), Room 225 (1199 NSF), Room 226 (90 NSF), Room 227 (597 NSF), Room 228 (185 NSF)	11,037	0	$905,034	$82	$0

DRAFT

LAKE ASBURY ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	26	5	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 501 (1008 NSF), Room 502 (152 NSF), Room 503 (52 NSF), Room 504 (44 NSF), Room 505 (44 NSF), Room 506 (62 NSF), Room 507 (1008 NSF), Room 508 (1008 NSF), Room 509 (152 NSF), Room 510 (52 NSF), Room 511 (44 NSF), Room 512 (44 NSF), Room 513 (52 NSF), Room 514 (1008 NSF), Room 515 (1640 NSF), Room 516 (1008 NSF), Room 517 (152 NSF), Room 518 (52 NSF), Room 519 (44 NSF), Room 520 (44 NSF), Room 521 (52 NSF), Room 522 (1008 NSF), Room 523 (1008 NSF), Room 524 (152 NSF), Room 525 (52 NSF), Room 526 (44 NSF), Room 527 (44 NSF), Room 528 (52 NSF), Room 529 (1008 NSF), Room 530 (124 NSF), Room 531 (340 NSF), Room 532 (181 NSF), Room 533 (68 NSF), Room 534 (42 NSF), Room 535 (194 NSF), Room 536 (194 NSF), Room 537 (42 NSF), Room 538 (44 NSF)	12,319	0	$1,010,158	$82	$0
Renovation 2026	26	6	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 601 (1008 NSF), Room 602 (152 NSF), Room 603 (96 NSF), Room 605 (44 NSF), Room 606 (52 NSF), Room 607 (1008 NSF), Room 608 (1008 NSF), Room 609 (152 NSF), Room 610 (52 NSF), Room 611 (44 NSF), Room 612 (44 NSF), Room 613 (52 NSF), Room 614 (1008 NSF), Room 615 (1626 NSF), Room 616 (1008 NSF), Room 617 (152 NSF), Room 618 (52 NSF), Room 619 (44 NSF), Room 620 (44 NSF), Room 621 (52 NSF), Room 622 (1004 NSF), Room 623 (1004 NSF), Room 624 (152 NSF), Room 625 (52 NSF), Room 626 (44 NSF), Room 628 (96 NSF), Room 629 (1008 NSF), Room 630 (124 NSF), Room 631 (358 NSF), Room 632 (181 NSF), Room 633 (68 NSF), Room 634 (42 NSF), Room 635 (200 NSF), Room 636 (196 NSF), Room 637 (42 NSF), Room 638 (44 NSF)	12,313	0	$1,009,666	$82	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: LAKE ASBURY JUNIOR HIGH

Address: 2851 SANDRIDGE ROAD, GREEN COVE SPRINGS

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	MIDDLE	JUNIOR HIGH
Low Grade	GRADE 6	GRADE 6
High Grade	GRADE 8	GRADE 8
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	1,753	0	1753
Reloc. Stations	330	-44	286
Mod. Stations	0	0	0
Total Stations	2,083	-44	2039
Utilization Factor	90%		90%
School Capacity	1,874		1835
COFTE Student Membership	1,137		1,655
Survey Annotation	Spot Survey 7.4: *Receiving 6th grade students from Coppergate Elementary, Lake Asbury Elementary, Rideout Elementary, Shadowlawn Elementary, Middleburg Elementary, and Doctors Inlet Elementary. *Lake Asbury Junior High will now serve grades 6-8. Previous Survey Recommendations: Correct site drainage problems. Construct additional Covered Walkways where needed. Remove 2 portables in excess of 20 years of age. (Other) - District-Wide Recommendations for this facility are: Improve security fencing and lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$18,828	$0	$0
			Estimated Total Project Cost		$63,828	

LAKE ASBURY JUNIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	28	92	Removed NSF (1569), Added NSF (0), Difference NSF (1569), Percent (100%), Removed Stations (44), Added Stations (0) Remodeling: Adding and Removing Room 423 (754 NSF), Room 423A (25 NSF), Room 424 (790 NSF)	-1,569	-44	$18,828	$12	$0

DRAFT

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: LAKESIDE ELEMENTARY

Address: 2752 MOODY ROAD, ORANGE PARK

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 6	GRADE 6
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	378	0	378
Reloc. Stations	446	-230	216
Mod. Stations	0	0	0
Total Stations	824	-230	594
Utilization Factor	100%		100%
School Capacity	824		594
COFTE Student Membership	759		592
Survey Annotation	Renovate Buildings 1, 2, 4, 5, 6, 7. Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. Remove 14 portables in excess of 20 years of age. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$130,380	$3,675,952	$0
			Estimated Total Project Cost		$3,851,332	

DRAFT

LAKESIDE ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	18	92	Removed NSF (10865), Added NSF (0), Difference NSF (10865), Percent (100%), Removed Stations (230), Added Stations (0) Remodeling: Adding and Removing Room 010 (735 NSF), Room 012 (735 NSF), Room 012A (24 NSF), Room 016 (735 NSF), Room 017 (735 NSF), Room 020 (735 NSF), Room 022 (735 NSF), Room 023 (735 NSF), Room 024 (735 NSF), Room 025 (735 NSF), Room 026 (735 NSF), Room 027 (735 NSF), Room 044 (828 NSF), Room 044A (36 NSF), Room 047 (992 NSF), Room 047A (36 NSF), Room 060 (828 NSF), Room 060A (36 NSF)	-10,865	-230	$130,380	$12	$0
Renovation 2026	18	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 101 (59 NSF), Room 102 (240 NSF), Room 103 (41 NSF), Room 103A (30 NSF), Room 105 (451 NSF), Room 106 (135 NSF), Room 107 (98 NSF), Room 108 (3550 NSF), Room 108A (70 NSF), Room 108B (70 NSF), Room 108C (652 NSF), Room 109 (296 NSF), Room 110 (200 NSF), Room 111 (101 NSF), Room 111A (91 NSF), Room 112 (139 NSF), Room 114 (197 NSF), Room 114A (73 NSF), Room 115 (139 NSF)	6,632	0	$610,144	$92	$0
Renovation 2026	18	2	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 116 (544 NSF), Room 117 (271 NSF), Room 118 (455 NSF), Room 119 (307 NSF), Room 121 (162 NSF), Room 122 (44 NSF), Room 123 (17 NSF), Room 124 (30 NSF), Room 125 (83 NSF), Room 126 (22 NSF), Room 127 (82 NSF), Room 128 (516 NSF), Room 129 (126 NSF), Room 130 (105 NSF), Room 131 (222 NSF), Room 132 (222 NSF), Room 134 (25 NSF), Room 135 (25 NSF), Room 136 (3950 NSF), Room 136A (361 NSF), Room 136B (224 NSF), Room 136C (135 NSF), Room 137 (296 NSF), Room 138 (127 NSF), Room 139 (158 NSF), Room 140 (227 NSF), Room 141 (180 NSF), Room 142 (441 NSF), Room 143 (270 NSF)	9,627	0	$885,684	$92	$0
Renovation 2026	18	4	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 144 (156 NSF), Room 145 (156 NSF), Room 146 (156 NSF), Room 147 (156 NSF)	624	0	$57,408	$92	$0

DRAFT

LAKESIDE ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	18	5	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 148 (155 NSF), Room 149 (155 NSF), Room 150 (155 NSF), Room 151 (155 NSF)	620	0	$57,040	$92	$0
Renovation 2026	18	6	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 600 (1452 NSF), Room 601 (980 NSF), Room 601A (100 NSF), Room 601B (65 NSF), Room 601C (42 NSF), Room 602 (980 NSF), Room 602A (100 NSF), Room 602B (65 NSF), Room 602C (42 NSF), Room 603 (980 NSF), Room 603B (65 NSF), Room 603C (42 NSF), Room 604 (980 NSF), Room 604B (65 NSF), Room 604C (42 NSF), Room 605 (980 NSF), Room 605A (100 NSF), Room 605B (65 NSF), Room 605C (42 NSF), Room 606 (980 NSF), Room 606A (100 NSF), Room 606B (65 NSF), Room 606C (42 NSF), Room 607 (980 NSF), Room 607B (65 NSF), Room 607C (42 NSF), Room 608 (980 NSF), Room 608B (65 NSF), Room 608C (42 NSF), Room 609 (42 NSF), Room 610 (93 NSF), Room 611 (384 NSF), Room 612 (149 NSF), Room 613 (225 NSF)	11,441	0	$1,052,572	$92	$0
Renovation 2026	18	7	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 700 (1320 NSF), Room 701 (894 NSF), Room 701A (100 NSF), Room 701B (70 NSF), Room 701C (38 NSF), Room 702 (894 NSF), Room 702A (100 NSF), Room 702B (70 NSF), Room 702C (38 NSF), Room 703 (980 NSF), Room 703B (70 NSF), Room 703C (38 NSF), Room 704 (980 NSF), Room 704B (70 NSF), Room 704C (38 NSF), Room 705 (980 NSF), Room 705A (100 NSF), Room 705B (70 NSF), Room 705C (38 NSF), Room 706 (980 NSF), Room 706A (100 NSF), Room 706B (38 NSF), Room 706C (38 NSF), Room 707 (980 NSF), Room 707B (70 NSF), Room 708 (980 NSF), Room 708B (70 NSF), Room 709 (223 NSF), Room 710 (229 NSF), Room 711 (37 NSF), Room 712 (37 NSF), Room 713 (176 NSF), Room 714 (98 NSF), Room 716 (68 NSF)	11,012	0	$1,013,104	$92	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: LAKESIDE JUNIOR HIGH

Address: 2750 MOODY ROAD, ORANGE PARK

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	MIDDLE	JUNIOR HIGH
Low Grade	GRADE 7	GRADE 7
High Grade	GRADE 8	GRADE 8
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	869	0	869
Reloc. Stations	450	-384	66
Mod. Stations	0	0	0
Total Stations	1,319	-384	935
Utilization Factor	90%		90%
School Capacity	1,187		841
COFTE Student Membership	843		785
Survey Annotation	Remove portables in excess of 20 years of age. DCA# MB E 002177, MB E 002173, MB E 002178, MB E 002174, II-B 010962, IV-E 002542, Previously approved in Survey 7.1 Renovate Buildings 1-3, 5, 7, 8, 9. Re-design and Construct Bus Pick Up and Drop Off Areas. Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. Remove 12 portables in excess of 20 years of age. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$395,000	$1,135,344	$9,542,795	$0
			Estimated Total Project Cost		$11,073,139	

DRAFT

LAKESIDE JUNIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	17	92	Removed NSF (9904), Added NSF (0), Difference NSF (9904), Percent (100%), Removed Stations (252), Added Stations (0) Remodeling: Adding and Removing Room 704 (750 NSF), Room 704A (25 NSF), Room 706 (750 NSF), Room 706A (25 NSF), Room 708 (653 NSF), Room 708A (42 NSF), Room 708B (42 NSF), Room 721 (735 NSF), Room 722 (736 NSF), Room 731 (754 NSF), Room 731A (25 NSF), Room 732 (745 NSF), Room 732A (27 NSF), Room 733 (756 NSF), Room 733A (23 NSF), Room 734 (730 NSF), Room 735 (913 NSF), Room 791 (1330 NSF), Room 791A (36 NSF), Room 791B (36 NSF), Room 791C (36 NSF), Room 793 (690 NSF), Room 793A (45 NSF)	-9,904	-252	$118,848	$12	$0
Remodeling 2026	17	92	Removed NSF (5616), Added NSF (0), Difference NSF (5616), Percent (100%), Removed Stations (132), Added Stations (0) Remodeling: Adding and Removing Room 701 (931 NSF), Room 701A (102 NSF), Room 701B (36 NSF), Room 702 (750 NSF), Room 702A (25 NSF), Room 703 (931 NSF), Room 703A (102 NSF), Room 703B (36 NSF), Room 705 (937 NSF), Room 705A (54 NSF), Room 705B (42 NSF), Room 705C (36 NSF), Room 707 (740 NSF), Room 707A (52 NSF), Room 723 (790 NSF), Room 723A (52 NSF)	-5,616	-132	$1,016,496	$181	$0
Renovation 2026	17	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 001 (703 NSF), Room 002 (703 NSF), Room 003 (703 NSF), Room 004 (20 NSF), Room 005 (177 NSF), Room 006 (135 NSF), Room 007 (40 NSF), Room 008 (252 NSF), Room 009 (703 NSF), Room 010 (703 NSF), Room 011 (703 NSF), Room 012 (1725 NSF), Room 018 (703 NSF), Room 019 (659 NSF), Room 020 (703 NSF), Room 021 (1794 NSF), Room 022 (20 NSF), Room 023 (177 NSF), Room 024 (135 NSF), Room 025 (10 NSF), Room 026 (269 NSF), Room 028 (703 NSF), Room 029 (659 NSF), Room 030 (703 NSF)	13,102	0	$1,401,914	$107	$0

DRAFT

LAKESIDE JUNIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	17	2	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 031 (2095 NSF), Room 034 (20 NSF), Room 035 (177 NSF), Room 036 (135 NSF), Room 037 (40 NSF), Room 038 (252 NSF), Room 039 (1775 NSF), Room 040 (1850 NSF), Room 041 (116 NSF), Room 042 (71 NSF), Room 043 (703 NSF), Room 044 (665 NSF), Room 045 (703 NSF), Room 046 (1794 NSF), Room 047 (20 NSF), Room 048 (177 NSF), Room 049 (135 NSF), Room 050 (10 NSF), Room 051 (252 NSF), Room 053 (703 NSF), Room 054 (665 NSF), Room 055 (703 NSF)	13,061	0	$1,397,527	$107	$0
Renovation 2026	17	3	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 056 (703 NSF), Room 057 (703 NSF), Room 058 (703 NSF), Room 059 (1725 NSF), Room 060 (20 NSF), Room 061 (177 NSF), Room 062 (135 NSF), Room 063 (40 NSF), Room 064 (252 NSF), Room 066 (525 NSF), Room 067 (1215 NSF), Room 067A (100 NSF), Room 067B (119 NSF), Room 067C (115 NSF), Room 069 (703 NSF), Room 070 (670 NSF), Room 071 (696 NSF), Room 072 (1725 NSF), Room 073 (20 NSF), Room 074 (177 NSF), Room 075 (135 NSF), Room 076 (10 NSF), Room 077 (252 NSF), Room 079 (703 NSF), Room 080 (670 NSF), Room 081 (703 NSF)	12,996	0	$1,390,572	$107	$0

DRAFT

LAKESIDE JUNIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	17	5	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 100 (256 NSF), Room 101 (98 NSF), Room 102 (76 NSF), Room 103 (86 NSF), Room 104 (52 NSF), Room 105 (247 NSF), Room 107 (224 NSF), Room 108 (71 NSF), Room 109 (149 NSF), Room 110 (1232 NSF), Room 111 (134 NSF), Room 111A (107 NSF), Room 112 (121 NSF), Room 113 (373 NSF), Room 115 (240 NSF), Room 116 (5050 NSF), Room 116A (610 NSF), Room 117 (121 NSF), Room 118 (50 NSF), Room 120 (29 NSF), Room 121 (42 NSF), Room 122 (29 NSF), Room 123 (343 NSF), Room 124 (168 NSF), Room 125 (68 NSF), Room 126 (278 NSF), Room 127 (180 NSF), Room 128 (62 NSF), Room 129 (516 NSF), Room 130 (268 NSF), Room 131 (18 NSF), Room 132 (134 NSF), Room 133 (56 NSF), Room 134 (236 NSF), Room 135 (103 NSF), Room 136 (115 NSF), Room 137 (103 NSF), Room 138 (172 NSF), Room 139 (257 NSF), Room 140 (84 NSF), Room 141 (57 NSF), Room 142 (219 NSF), Room 200 (44 NSF), Room 203 (330 NSF), Room 204 (38 NSF), Room 205 (75 NSF), Room 206 (23 NSF), Room 207 (209 NSF), Room 208 (1180 NSF), Room 209 (102 NSF), Room 210 (44 NSF), Room 211 (16 NSF), Room 213 (101 NSF), Room 215 (4946 NSF), Room 216 (144 NSF), Room 217 (96 NSF), Room 217A (105 NSF), Room 217B (130 NSF), Room 218 (360 NSF), Room 219 (22 NSF), Room 220 (79 NSF), Room 221 (155 NSF), Room 223 (334 NSF), Room 224 (618 NSF), Room 226 (324 NSF), Room 227 (180 NSF), Room 228 (275 NSF), Room 228A (144 NSF), Room 228B (156 NSF), Room 229 (577 NSF), Room 231 (118 NSF), Room 232 (224 NSF), Room 233 (210 NSF), Room 234 (87 NSF), Room 235 (44 NSF), Room 236 (80 NSF), Room 238 (142 NSF), Room 239 (44 NSF), Room 240 (315 NSF), Room 241 (106 NSF), Room 242 (123 NSF), Room 243 (138 NSF), Room 244 (116 NSF), Room 245 (50 NSF), Room 246 (46 NSF), Room 247 (31 NSF), Room 248 (52 NSF)	25,567	0	$2,735,669	$107	$0
Renovation 2026	17	7	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 001 (287 NSF), Room 002 (271 NSF), Room 003 (39 NSF)	597	0	$63,879	$107	$0

DRAFT

LAKESIDE JUNIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	17	8	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 801 (529 NSF), Room 802 (50 NSF), Room 803 (50 NSF), Room 804 (1208 NSF), Room 805 (157 NSF), Room 806 (105 NSF), Room 807 (154 NSF), Room 808 (110 NSF), Room 809 (419 NSF), Room 810 (304 NSF), Room 811 (180 NSF), Room 813 (56 NSF), Room 814 (1985 NSF), Room 815 (188 NSF), Room 816 (109 NSF), Room 817 (57 NSF), Room 818 (305 NSF), Room 819 (119 NSF), Room 820 (70 NSF), Room 821 (70 NSF), Room 822 (425 NSF), Room 823 (190 NSF), Room 824 (167 NSF), Room 825 (150 NSF), Room 826 (97 NSF), Room 827 (118 NSF), Room 828 (189 NSF), Room 829 (80 NSF), Room 830 (149 NSF)	7,790	0	$833,530	$107	$0
Renovation 2026	17	9	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 901 (9556 NSF), Room 902 (156 NSF), Room 903 (166 NSF), Room 904 (25 NSF), Room 905 (407 NSF), Room 906 (1272 NSF), Room 907 (246 NSF), Room 908 (352 NSF), Room 909 (130 NSF), Room 910 (208 NSF), Room 911 (39 NSF), Room 912 (301 NSF), Room 913 (5 NSF), Room 914 (156 NSF), Room 915 (208 NSF), Room 916 (39 NSF), Room 917 (1082 NSF), Room 917B (73 NSF), Room 918 (180 NSF), Room 919 (275 NSF), Room 920 (118 NSF), Room 921 (320 NSF), Room 922 (240 NSF), Room 923 (37 NSF), Room 923A (32 NSF), Room 924 (190 NSF), Room 924A (25 NSF), Room 950 (66 NSF), Room 950A (92 NSF), Room 951 (76 NSF)	16,072	0	$1,719,704	$107	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: MCRAE ELEMENTARY

Address: 6770 COUNTY ROAD 315, KEYSTONE HEIGHTS

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 6	GRADE 6
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	262	194	456
Reloc. Stations	301	-159	142
Mod. Stations	0	0	0
Total Stations	563	35	598
Utilization Factor	100%		100%
School Capacity	563		598
COFTE Student Membership	526		585
Survey Annotation	New Construction- add (6) Primary Classrooms, (3) Intermediate Classrooms, (1) ESE PT, (1) ESE FT, (1) Covered Play. Remove 9 portables in excess of 20 years of age. Renovate Buildings 1, 2, 3, 5 and 6. Correct site drainage problems. Construct additional Covered Walkways where needed. (Other) District-Wide Recommendations for this facility are: Improve security fencing and lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$81,552	$5,122,192	$5,487,702
			Estimated Total Project Cost		$10,736,446	

MCRAE ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
New Construction 2026			New Construction: Adding 1 unit of E S E FULL-TIME (950 NSF), 6 units of PRIMARY CLASSROOM (K-3) (882 NSF)	8,062	118	$2,999,442	$372	$25,419
New Construction 2026			New Construction: Adding 3 units of INTERMEDIATE/MIDDLE CLASSROOM (4-8) (858 NSF)	3,234	66	$1,677,654	$519	$25,419
New Construction 2026			New Construction: Adding 1 unit of E S E FULL-TIME (950 NSF)	1,270	10	$254,190	$200	$25,419

DRAFT

MCRAE ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
New Construction 2026			New Construction: Adding 1 unit of ELEMENTARY COVERED PLAY AREA (2016 NSF)	2,016	0	$556,416	$276	$0
Remodeling 2026	45	92	Removed NSF (6796), Added NSF (0), Difference NSF (6796), Percent (100%), Removed Stations (159), Added Stations (0) Remodeling: Adding and Removing Room 407 (752 NSF), Room 407A (29 NSF), Room 705 (705 NSF), Room 707 (734 NSF), Room 806 (744 NSF), Room 806A (26 NSF), Room 824 (750 NSF), Room 825 (750 NSF), Room 825A (36 NSF), Room 826 (750 NSF), Room 827 (750 NSF), Room 842 (744 NSF), Room 842A (26 NSF)	-6,796	-159	$81,552	$12	$0
Renovation 2026	45	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 101 (475 NSF), Room 102 (73 NSF), Room 103 (291 NSF), Room 104 (215 NSF), Room 105 (130 NSF), Room 106 (378 NSF), Room 107 (72 NSF), Room 109 (72 NSF), Room 110 (150 NSF), Room 111 (150 NSF), Room 112 (898 NSF), Room 113 (303 NSF), Room 114 (707 NSF), Room 115 (270 NSF), Room 116 (124 NSF), Room 117 (256 NSF), Room 118 (143 NSF), Room 119 (241 NSF), Room 120 (244 NSF), Room 121 (320 NSF), Room 122 (73 NSF), Room 123 (145 NSF), Room 124 (44 NSF), Room 125 (153 NSF), Room 126 (193 NSF), Room 127 (251 NSF), Room 128 (304 NSF), Room 129 (163 NSF), Room 130 (215 NSF), Room 131 (142 NSF), Room 132 (140 NSF), Room 133 (206 NSF), Room 134 (208 NSF), Room 135 (191 NSF), Room 136 (190 NSF), Room 137 (304 NSF), Room 137A (14 NSF), Room 138 (43 NSF), Room 139 (283 NSF), Room 140 (109 NSF), Room 141 (135 NSF), Room 142 (284 NSF), Room 143 (210 NSF)	9,512	0	$875,104	$92	$0

DRAFT

MCRAE ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	45	2	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 201 (3872 NSF), Room 201A (2069 NSF), Room 202 (1049 NSF), Room 203 (99 NSF), Room 204 (286 NSF), Room 205 (32 NSF), Room 206 (171 NSF), Room 207 (299 NSF), Room 208 (136 NSF), Room 209 (118 NSF), Room 211 (138 NSF), Room 212 (778 NSF), Room 213 (98 NSF), Room 215 (393 NSF), Room 216 (622 NSF), Room 217 (118 NSF), Room 218 (218 NSF), Room 219 (1182 NSF), Room 220 (98 NSF), Room 221 (118 NSF), Room 222 (126 NSF), Room 223 (84 NSF), Room 224 (267 NSF), Room 225 (18 NSF), Room 226 (297 NSF), Room 227 (98 NSF), Room 228 (38 NSF), Room 229 (773 NSF), Room 230 (90 NSF), Room 231 (203 NSF), Room 232 (557 NSF), Room 233 (45 NSF)	14,490	0	$1,333,080	$92	$0
Renovation 2026	45	3	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 301 (252 NSF), Room 302 (57 NSF), Room 303 (322 NSF), Room 304 (622 NSF), Room 304A (9 NSF), Room 305 (229 NSF), Room 306 (60 NSF), Room 307 (53 NSF), Room 308 (53 NSF), Room 309 (115 NSF), Room 310 (260 NSF), Room 311 (264 NSF), Room 312 (138 NSF), Room 313 (503 NSF), Room 314 (3311 NSF), Room 316 (148 NSF), Room 317 (179 NSF), Room 318 (188 NSF), Room 319 (551 NSF), Room 320 (348 NSF), Room 321 (187 NSF), Room 322 (126 NSF), Room 323 (764 NSF), Room 324 (90 NSF), Room 324A (15 NSF)	8,844	0	$813,648	$92	$0

DRAFT

MCRAE ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	45	5	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 500 (1873 NSF), Room 501 (918 NSF), Room 502 (97 NSF), Room 503 (32 NSF), Room 504 (88 NSF), Room 505 (88 NSF), Room 506 (926 NSF), Room 507 (98 NSF), Room 508 (33 NSF), Room 509 (924 NSF), Room 510 (98 NSF), Room 511 (33 NSF), Room 512 (88 NSF), Room 513 (88 NSF), Room 514 (921 NSF), Room 515 (99 NSF), Room 516 (33 NSF), Room 517 (918 NSF), Room 518 (98 NSF), Room 519 (32 NSF), Room 520 (88 NSF), Room 521 (88 NSF), Room 522 (919 NSF), Room 523 (98 NSF), Room 524 (33 NSF), Room 525 (920 NSF), Room 526 (99 NSF), Room 527 (32 NSF), Room 528 (87 NSF), Room 529 (88 NSF), Room 530 (918 NSF), Room 531 (99 NSF), Room 532 (32 NSF), Room 533 (131 NSF), Room 534 (115 NSF), Room 536 (37 NSF), Room 537 (211 NSF)	11,480	0	$1,056,160	$92	$0
Renovation 2026	45	6	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 600 (1867 NSF), Room 601 (906 NSF), Room 602 (93 NSF), Room 603 (33 NSF), Room 604 (87 NSF), Room 605 (88 NSF), Room 606 (930 NSF), Room 607 (106 NSF), Room 608 (33 NSF), Room 609 (926 NSF), Room 610 (99 NSF), Room 611 (33 NSF), Room 612 (88 NSF), Room 613 (87 NSF), Room 614 (914 NSF), Room 615 (98 NSF), Room 616 (33 NSF), Room 617 (919 NSF), Room 618 (100 NSF), Room 619 (33 NSF), Room 620 (87 NSF), Room 621 (88 NSF), Room 622 (914 NSF), Room 623 (99 NSF), Room 624 (30 NSF), Room 625 (927 NSF), Room 626 (98 NSF), Room 627 (33 NSF), Room 628 (88 NSF), Room 629 (87 NSF), Room 630 (493 NSF), Room 631 (100 NSF), Room 632 (33 NSF), Room 633 (464 NSF), Room 635 (14 NSF), Room 636 (49 NSF), Room 637 (145 NSF), Room 638 (128 NSF)	11,350	0	$1,044,200	$92	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: MIDDLEBURG ELEMENTARY

Address: 3958 MAIN STREET, MIDDLEBURG

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 6	GRADE 6
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	518	0	518
Reloc. Stations	96	-46	50
Mod. Stations	0	0	0
Total Stations	614	-46	568
Utilization Factor	100%		100%
School Capacity	614		568
COFTE Student Membership	537		556
Survey Annotation	Spot Survey 7.4: *Remove 7% of 6th grade students and sending to Lake Asbury Junior High. *Middleburg Elementary will remain serving grades PK-ESE – 6. Previous Survey Recommendations: Remove 3 portables in excess of 20 years of age. Renovate Buildings 2, 4, & 9. Construct additional parking. (20 spaces) Construct Elementary Covered Play. Correct site drainage problems. Construct additional Covered Walkways where needed. (Other) - District-Wide Recommendations for this facility are: Improve security fencing and lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$195,000	$28,884	$1,602,824	$645,840
			Estimated Total Project Cost		$2,472,548	

MIDDLEBURG ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
New Construction 2026			New Construction: Adding 1 unit of ELEMENTARY COVERED PLAY AREA (2340 NSF)	2,340	0	$645,840	$276	$0

DRAFT

MIDDLEBURG ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	12	92	Removed NSF (2407), Added NSF (0), Difference NSF (2407), Percent (100%), Removed Stations (46), Added Stations (0) Remodeling: Adding and Removing Room 024 (738 NSF), Room 024A (25 NSF), Room 025 (839 NSF), Room 025A (25 NSF), Room 037 (755 NSF), Room 037A (25 NSF)	-2,407	-46	$28,884	$12	$0
Renovation 2026	12	2	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 001 (820 NSF), Room 002 (16 NSF), Room 003 (1101 NSF), Room 004 (314 NSF), Room 005 (71 NSF), Room 006 (84 NSF), Room 007 (82 NSF), Room 008 (23 NSF), Room 010 (15 NSF)	2,526	0	$232,392	$92	$0
Renovation 2026	12	4	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 017 (749 NSF), Room 018 (749 NSF), Room 019 (749 NSF), Room 020 (749 NSF), Room 021 (749 NSF), Room 022 (749 NSF), Room 023 (826 NSF), Room 026 (168 NSF), Room 027 (168 NSF), Room 029 (54 NSF), Room 030 (171 NSF), Room 031 (171 NSF), Room 042 (593 NSF), Room 043 (593 NSF)	7,238	0	$665,896	$92	$0
Renovation 2026	12	9	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 101 (3312 NSF), Room 102 (174 NSF), Room 103 (336 NSF), Room 104 (353 NSF), Room 105 (122 NSF), Room 106 (283 NSF), Room 107 (243 NSF), Room 108 (139 NSF), Room 109 (40 NSF), Room 110 (40 NSF), Room 111 (100 NSF), Room 112 (148 NSF), Room 113 (199 NSF), Room 114 (65 NSF), Room 115 (550 NSF), Room 116 (650 NSF), Room 117 (426 NSF), Room 117A (96 NSF), Room 118 (191 NSF), Room 119 (191 NSF)	7,658	0	$704,536	$92	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: MIDDLEBURG SENIOR HIGH

Address: 3750 STATE ROAD 220, MIDDLEBURG

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	SENIOR HIGH	SENIOR HIGH
Low Grade	GRADE 9	GRADE 9
High Grade	GRADE 12	GRADE 12
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	1,552	0	1552
Reloc. Stations	821	-668	153
Mod. Stations	0	0	0
Total Stations	2,373	-668	1705
Utilization Factor	95%		95%
School Capacity	2,254		1619
COFTE Student Membership	1,589		1,599
Survey Annotation	Remove portables in excess of 20 years of age. DCA# MB E 002315, MB E 002317, MB E 002318, MB E 002319, II-B 005087, II-B 005003, II-B 005088, II-B 005002, II-B 005001, II-B 005089, II-B 005004, II-B 010876, II-B 010940, MB E 002306, II-B 010955, MB E 002307. Construct Parent and Bus Pick Up and drop off areas. Renovate Building 1. Remove 13 portables in excess of 20 years of age. Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$480,000	$3,358,050	$24,840,417	$0
			Estimated Total Project Cost		$28,678,467	

DRAFT

MIDDLEBURG SENIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	22	92	Removed NSF (9970), Added NSF (0), Difference NSF (9970), Percent (100%), Removed Stations (282), Added Stations (0) Remodeling: Adding and Removing Room 007 (730 NSF), Room 009 (750 NSF), Room 009A (27 NSF), Room 034 (734 NSF), Room 035 (734 NSF), Room 055 (754 NSF), Room 055A (36 NSF), Room 060 (754 NSF), Room 071 (759 NSF), Room 071A (26 NSF), Room 073 (764 NSF), Room 073A (83 NSF), Room 081 (754 NSF), Room 082 (731 NSF), Room 084 (777 NSF), Room 084A (25 NSF), Room 086 (778 NSF), Room 088 (754 NSF)	-9,970	-282	$119,640	$12	$0
Remodeling 2026	22	92	Removed NSF (15421), Added NSF (0), Difference NSF (15421), Percent (100%), Removed Stations (386), Added Stations (0) Remodeling: Adding and Removing Room 046 (904 NSF), Room 046A (98 NSF), Room 046B (36 NSF), Room 051 (904 NSF), Room 051A (98 NSF), Room 051B (36 NSF), Room 052 (904 NSF), Room 052A (98 NSF), Room 052B (36 NSF), Room 053 (904 NSF), Room 053A (98 NSF), Room 053B (36 NSF), Room 061 (828 NSF), Room 061A (36 NSF), Room 062 (828 NSF), Room 062A (36 NSF), Room 063 (828 NSF), Room 063A (36 NSF), Room 064 (828 NSF), Room 064A (36 NSF), Room 065 (828 NSF), Room 065A (36 NSF), Room 066 (828 NSF), Room 066A (36 NSF), Room 067 (828 NSF), Room 067A (36 NSF), Room 070 (840 NSF), Room 072 (788 NSF), Room 074 (891 NSF), Room 074A (808 NSF), Room 074B (34 NSF), Room 075 (788 NSF), Room 075A (52 NSF), Room 076 (891 NSF), Room 076A (95 NSF), Room 076B (34 NSF)	-15,421	-386	$3,238,410	$210	$0
Renovation 2026	22	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 001 (396 NSF), Room 001A (363 NSF), Room 002 (237 NSF), Room 003 (1083 NSF), Room 004A (74 NSF), Room 004B (148 NSF), Room 005 (24 NSF), Room 006 (23 NSF), Room 007 (184 NSF), Room 008 (160 NSF), Room 009 (30 NSF), Room 010 (30 NSF), Room 011 (210 NSF), Room 012 (34 NSF), Room 013 (36 NSF), Room 014 (375 NSF), Room 015 (138 NSF), Room 016 (28 NSF), Room 017 (28 NSF), Room 018 (251 NSF), Room 018A (166 NSF), Room 019 (126 NSF), Room 020 (129 NSF), Room 021 (113 NSF), Room 022 (113 NSF), Room 023 (130 NSF), Room 024 (240 NSF), Room 025 (129 NSF), Room 026 (200 NSF), Room 027 (44 NSF), Room 028 (44 NSF), Room 029 (161 NSF), Room 030 (109 NSF), Room 031 (285 NSF), Room 032 (136 NSF), Room 033 (375 NSF), Room 034 (567 NSF),	208,743	0	$24,840,417	$119	$0

DRAFT

Room 035 (136 NSF), Room 036 (265 NSF), Room 037 (310 NSF), Room 038 (247 NSF), Room 039 (170 NSF), Room 040 (77 NSF), Room 041 (106 NSF), Room 042 (242 NSF), Room 043 (132 NSF), Room 044 (132 NSF), Room 045 (240 NSF), Room 046 (104 NSF), Room 046A (104 NSF), Room 047 (137 NSF), Room 048 (137 NSF), Room 049 (137 NSF), Room 050 (324 NSF), Room 050A (109 NSF), Room 050B (189 NSF), Room 051 (415 NSF), Room 052 (213 NSF), Room 053 (220 NSF), Room 054 (1083 NSF), Room 055 (1437 NSF), Room 056 (105 NSF), Room 057 (70 NSF), Room 058 (75 NSF), Room 059 (75 NSF), Room 060 (168 NSF), Room 061 (630 NSF), Room 062 (124 NSF), Room 063 (124 NSF), Room 064 (124 NSF), Room 065 (82 NSF), Room 066 (94 NSF), Room 067 (631 NSF), Room 068 (1287 NSF), Room 069 (786 NSF), Room 070 (81 NSF), Room 070A (142 NSF), Room 070B (78 NSF), Room 070C (148 NSF), Room 071 (325 NSF), Room 071A (112 NSF), Room 071B (109 NSF), Room 071C (112 NSF), Room 071D (74 NSF), Room 072 (1168 NSF), Room 073 (280 NSF), Room 074 (280 NSF), Room 075 (25 NSF), Room 076 (50 NSF), Room 077 (25 NSF), Room 078 (2360 NSF), Room 079 (1640 NSF), Room 080 (35 NSF), Room 081 (35 NSF), Room 082 (35 NSF), Room 083 (35 NSF), Room 084 (35 NSF), Room 085 (35 NSF), Room 086 (35 NSF), Room 087 (35 NSF), Room 088 (810 NSF), Room 089 (810 NSF), Room 090 (810 NSF), Room 091 (810 NSF), Room 092 (795 NSF), Room 093 (795 NSF), Room 094 (795 NSF), Room 095 (397 NSF), Room 096 (1087 NSF), Room 098 (30 NSF), Room 099 (38 NSF), Room 100 (38 NSF), Room 101 (38 NSF), Room 102 (38 NSF), Room 103 (38 NSF), Room 104 (38 NSF), Room 106 (429 NSF), Room 107 (1087 NSF), Room 108 (404 NSF), Room 108A (165 NSF), Room 109 (204 NSF), Room 110 (312 NSF), Room 111 (1271 NSF), Room 112 (1271 NSF), Room 113 (1105 NSF), Room 114 (783 NSF), Room 115 (88 NSF), Room 116 (275 NSF), Room 117 (350 NSF), Room 118 (250 NSF), Room 119 (795 NSF), Room 120 (795 NSF), Room 121 (680 NSF), Room 122 (1590 NSF), Room 123 (96 NSF), Room 124 (175 NSF), Room 125 (105 NSF), Room 126 (266 NSF), Room 127 (288 NSF), Room 128 (64 NSF), Room 129 (1590 NSF), Room 129A (1140 NSF), Room 130 (512 NSF), Room 132 (1152 NSF), Room 133 (1074 NSF), Room 134 (1074 NSF), Room 135 (1074 NSF), Room 136 (1136 NSF), Room 137 (1136 NSF), Room 138 (1936 NSF), Room 139 (795 NSF), Room 140 (795 NSF), Room 141 (795 NSF), Room 142 (795 NSF), Room 143 (75 NSF), Room 143A (75 NSF), Room 144 (2205 NSF), Room 145 (2283 NSF), Room 147 (80 NSF), Room 148

DRAFT

(3862 NSF), Room 149 (2280 NSF), Room 150 (253 NSF), Room 151 (607 NSF), Room 152 (2283 NSF), Room 153 (128 NSF), Room 154A (522 NSF), Room 154B (522 NSF), Room 155 (128 NSF), Room 156 (469 NSF), Room 157 (770 NSF), Room 158 (126 NSF), Room 159 (610 NSF), Room 160 (336 NSF), Room 161 (1244 NSF), Room 162 (145 NSF), Room 163 (372 NSF), Room 164 (527 NSF), Room 165 (1635 NSF), Room 166 (977 NSF), Room 167 (207 NSF), Room 168 (977 NSF), Room 169 (207 NSF), Room 170 (513 NSF), Room 171 (297 NSF), Room 172 (274 NSF), Room 173 (25 NSF), Room 174 (50 NSF), Room 175 (25 NSF), Room 176 (152 NSF), Room 177 (284 NSF), Room 178 (767 NSF), Room 179 (160 NSF), Room 180 (232 NSF), Room 181 (830 NSF), Room 182 (830 NSF), Room 183 (830 NSF), Room 184 (830 NSF), Room 185 (830 NSF), Room 186 (223 NSF), Room 187 (1600 NSF), Room 188 (715 NSF), Room 189 (830 NSF), Room 190 (830 NSF), Room 191 (830 NSF), Room 192 (830 NSF), Room 193 (2400 NSF), Room 194 (1984 NSF), Room 195 (1591 NSF), Room 196 (224 NSF), Room 197 (480 NSF), Room 198 (84 NSF), Room 199 (280 NSF), Room 200 (100 NSF), Room 200B (225 NSF), Room 201 (140 NSF), Room 202 (10 NSF), Room 203 (392 NSF), Room 204 (1536 NSF), Room 204A (128 NSF), Room 204B (128 NSF), Room 205 (45 NSF), Room 206 (36 NSF), Room 207 (144 NSF), Room 208 (86 NSF), Room 209 (99 NSF), Room 210 (208 NSF), Room 210A (24 NSF), Room 211 (888 NSF), Room 211A (46 NSF), Room 211B (41 NSF), Room 212 (5548 NSF), Room 213 (1000 NSF), Room 214 (325 NSF), Room 215 (208 NSF), Room 216 (20 NSF), Room 217 (1231 NSF), Room 218 (253 NSF), Room 219 (253 NSF), Room 220 (143 NSF), Room 221 (1427 NSF), Room 222 (227 NSF), Room 223 (173 NSF), Room 224 (583 NSF), Room 226 (1273 NSF), Room 227 (168 NSF), Room 228 (325 NSF), Room 229A (84 NSF), Room 229B (406 NSF), Room 229C (229 NSF), Room 230 (129 NSF), Room 230A (90 NSF), Room 231 (539 NSF), Room 232 (135 NSF), Room 233 (87 NSF), Room 234 (87 NSF), Room 234A (24 NSF), Room 235 (683 NSF), Room 236 (66 NSF), Room 237 (100 NSF), Room 238 (64 NSF), Room 239 (1250 NSF), Room 240 (1133 NSF), Room 241 (1182 NSF), Room 242 (577 NSF), Room 243 (144 NSF), Room 244 (131 NSF), Room 245 (100 NSF), Room 246 (98 NSF), Room 247 (200 NSF), Room 247A (25 NSF), Room 248 (200 NSF), Room 248A (25 NSF), Room 249 (50 NSF), Room 250 (1620 NSF), Room 251 (1063 NSF), Room 251A (168 NSF), Room 252 (168 NSF), Room 253 (1097 NSF), Room 254 (858 NSF), Room 256 (93 NSF), Room 257 (119

DRAFT

NSF), Room 258 (900 NSF), Room 259 (961 NSF), Room 260 (120 NSF), Room 262 (733 NSF), Room 263 (1147 NSF), Room 264 (150 NSF), Room 265 (175 NSF), Room 266 (262 NSF), Room 267 (100 NSF), Room 267B (55 NSF), Room 268 (260 NSF), Room 269 (156 NSF), Room 270 (676 NSF), Room 271 (160 NSF), Room 272 (242 NSF), Room 273 (138 NSF), Room 274 (886 NSF), Room 275 (110 NSF), Room 275A (50 NSF), Room 276 (185 NSF), Room 277 (192 NSF), Room 278 (588 NSF), Room 279 (318 NSF), Room 280 (513 NSF), Room 281 (123 NSF), Room 281A (35 NSF), Room 281B (22 NSF), Room 282 (1224 NSF), Room 283 (840 NSF), Room 283A (1170 NSF), Room 284 (1920 NSF), Room 284A (1164 NSF), Room 285 (12025 NSF), Room 286 (1568 NSF), Room 287 (76 NSF), Room 287A (76 NSF), Room 288 (112 NSF), Room 289 (328 NSF), Room 290 (364 NSF), Room 291 (84 NSF), Room 291A (40 NSF), Room 292 (44 NSF), Room 293 (467 NSF), Room 294 (1600 NSF), Room 295 (392 NSF), Room 296 (50 NSF), Room 297 (194 NSF), Room 298 (168 NSF), Room 299 (174 NSF), Room 300 (351 NSF), Room 301 (114 NSF), Room 301A (114 NSF), Room 302 (513 NSF), Room 303 (139 NSF), Room 304 (68 NSF), Room 305 (56 NSF), Room 306 (593 NSF), Room 307 (238 NSF), Room 308 (60 NSF), Room 309 (274 NSF), Room 309A (32 NSF), Room 310 (245 NSF), Room 312 (1721 NSF), Room 312A (113 NSF), Room 313 (494 NSF), Room 314 (669 NSF), Room 315 (33 NSF), Room 316 (99 NSF), Room 316A (33 NSF), Room 317 (150 NSF), Room 318 (150 NSF), Room 319 (132 NSF), Room 320 (95 NSF), Room 321 (10 NSF), Room 321A (10 NSF), Room 322 (1524 NSF), Room 323 (226 NSF), Room 324 (144 NSF), Room 325 (52 NSF), Room 326 (36 NSF), Room 327 (78 NSF), Room 328 (124 NSF), Room 329 (147 NSF), Room 330 (99 NSF), Room 331 (96 NSF), Room 332 (96 NSF), Room 333 (42 NSF), Room 334 (42 NSF), Room 335 (2092 NSF), Room 336 (281 NSF), Room 337A (41 NSF), Room 337B (41 NSF), Room 338 (217 NSF), Room 339 (1920 NSF), Room 340 (3423 NSF), Room 341 (1132 NSF), Room 341A (1237 NSF), Room 342 (456 NSF), Room 342A (96 NSF), Room 343 (270 NSF), Room 344 (188 NSF), Room 345 (176 NSF), Room 346 (139 NSF), Room 347 (123 NSF), Room 348 (172 NSF), Room 349 (180 NSF), Room 350 (203 NSF), Room 351 (540 NSF), Room 352 (55 NSF), Room 353 (30 NSF), Room 354 (188 NSF), Room 355 (488 NSF), Room 356 (183 NSF), Room 357 (147 NSF), Room 358 (1017 NSF), Room 358A (807 NSF), Room 359 (119 NSF), Room 360 (3834 NSF), Room 361 (869 NSF), Room 361A (637 NSF), Room 361B (1362 NSF),

DRAFT

			Room 361C (120 NSF), Room 361D (37 NSF), Room 361E (37 NSF), Room 362 (180 NSF), Room 363 (255 NSF), Room 364 (165 NSF), Room 365 (173 NSF), Room 366 (293 NSF), Room 367 (2808 NSF), Room 368 (528 NSF), Room 369 (120 NSF), Room 370 (252 NSF), Room 370A (207 NSF), Room 371 (218 NSF), Room 372 (218 NSF), Room 373 (476 NSF), Room 374 (280 NSF), Room 375 (140 NSF), Room 376 (30 NSF), Room 377 (30 NSF), Room 378 (2304 NSF)					

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: MONTCLAIR ELEMENTARY

Address: 2398 MOODY ROAD, ORANGE PARK

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 6	GRADE 6
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	252	102	354
Reloc. Stations	291	-277	14
Mod. Stations	0	0	0
Total Stations	543	-175	368
Utilization Factor	100%		100%
School Capacity	543		368
COFTE Student Membership	473		364
Survey Annotation	Pursuant to Section 1013.28 F.S.the District would like to sell .16 of an acre to the property owner adjacent to the school. The property is outside of the fenced area and the facility is not using it. Renovate Buildings 1, 2, 4. Re-design and Construct Parent and Bus Pick Up and Drop Off Areas. Construct (4) Primary Classrooms, (1) Elem Art, (1) Elem Music, (1) ESE PK, (1) ESE PT and (1) ESE FT. Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. Remove 14 portables in excess of 20 years of age. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$195,000	$124,680	$2,289,328	$2,592,738
			Estimated Total Project Cost		$5,201,746	

MONTCLAIR ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
New Construction 2026			New Construction: Adding 1 unit of ART - ELEMENTARY (1110 NSF), 1 unit of MUSIC - ELEMENTARY (1560 NSF), 1 unit of E S E PRE-K (475 NSF), 1 unit of E S E PART-TIME (975 NSF), 1 unit of E S E FULL-TIME (950 NSF)	6,370	30	$762,570	$120	$25,419

DRAFT

MONTCLAIR ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
New Construction 2026			New Construction: Adding 4 units of PRIMARY CLASSROOM (K-3) (882 NSF)	4,528	72	$1,830,168	$404	$25,419
Remodeling 2026	21	92	Removed NSF (10390), Added NSF (0), Difference NSF (10390), Percent (100%), Removed Stations (277), Added Stations (0) Remodeling: Adding and Removing Room 024 (754 NSF), Room 024A (25 NSF), Room 027 (729 NSF), Room 029 (750 NSF), Room 029A (25 NSF), Room 031 (750 NSF), Room 032 (681 NSF), Room 032A (49 NSF), Room 033 (729 NSF), Room 033A (25 NSF), Room 034 (729 NSF), Room 035 (729 NSF), Room 038 (729 NSF), Room 042 (734 NSF), Room 043 (732 NSF), Room 044 (729 NSF), Room 045 (735 NSF), Room 047 (756 NSF)	-10,390	-277	$124,680	$12	$0
Renovation 2026	21	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 101 (206 NSF), Room 102 (281 NSF), Room 103 (32 NSF), Room 104 (30 NSF), Room 105 (112 NSF), Room 105A (36 NSF), Room 106 (120 NSF), Room 107 (180 NSF), Room 108 (382 NSF), Room 109 (262 NSF), Room 110 (108 NSF), Room 111 (70 NSF), Room 112 (193 NSF), Room 113 (60 NSF), Room 114 (114 NSF), Room 114A (77 NSF), Room 115 (69 NSF), Room 116 (185 NSF), Room 119 (211 NSF), Room 120 (213 NSF), Room 121 (178 NSF), Room 122 (144 NSF), Room 123 (65 NSF), Room 124 (400 NSF), Room 125 (174 NSF), Room 125A (100 NSF), Room 126 (2654 NSF)	6,656	0	$612,352	$92	$0
Renovation 2026	21	2	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 129 (41 NSF), Room 131 (120 NSF), Room 132 (51 NSF), Room 133 (686 NSF), Room 134 (115 NSF), Room 135 (47 NSF), Room 137 (41 NSF), Room 138 (3125 NSF), Room 139 (221 NSF), Room 140 (24 NSF), Room 142 (88 NSF), Room 144 (558 NSF), Room 145 (40 NSF), Room 146 (46 NSF), Room 147 (49 NSF), Room 150 (74 NSF), Room 151 (75 NSF), Room 152 (67 NSF), Room 153 (134 NSF), Room 154 (469 NSF)	6,071	0	$558,532	$92	$0

DRAFT

MONTCLAIR ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	21	4	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 401 (1008 NSF), Room 402 (152 NSF), Room 403 (52 NSF), Room 404 (44 NSF), Room 405 (44 NSF), Room 406 (52 NSF), Room 407 (1008 NSF), Room 408 (1008 NSF), Room 409 (152 NSF), Room 410 (52 NSF), Room 411 (44 NSF), Room 412 (44 NSF), Room 413 (52 NSF), Room 414 (1008 NSF), Room 415 (1620 NSF), Room 416 (1008 NSF), Room 417 (152 NSF), Room 418 (52 NSF), Room 419 (44 NSF), Room 420 (44 NSF), Room 421 (52 NSF), Room 422 (1008 NSF), Room 423 (1008 NSF), Room 424 (152 NSF), Room 425 (52 NSF), Room 426 (44 NSF), Room 427 (44 NSF), Room 428 (52 NSF), Room 429 (1008 NSF), Room 430 (124 NSF), Room 431 (358 NSF), Room 432 (181 NSF), Room 433 (68 NSF), Room 435 (24 NSF), Room 435A (42 NSF), Room 436 (214 NSF), Room 436A (42 NSF), Room 438 (44 NSF)	12,157	0	$1,118,444	$92	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: OAKLEAF HIGH SCHOOL

Address: 4035 PLANTATION OAKS BOULEVARD, ORANGE PARK

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	SENIOR HIGH	SENIOR HIGH
Low Grade	GRADE 9	GRADE 9
High Grade	GRADE 12	GRADE 12
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	1,679	0	1679
Reloc. Stations	910	0	910
Mod. Stations	0	0	0
Total Stations	2,589	0	2589
Utilization Factor	95%		95%
School Capacity	2,459		2459
COFTE Student Membership	2,459		2,414
Survey Annotation	Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$0	$0	$0
			Estimated Total Project Cost		$45,000	

OAKLEAF HIGH SCHOOL	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: OAKLEAF SCHOOL

Address: 4085 PLANTATION OAKS BOULEVARD, ORANGE PARK

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	MIDDLE	JUNIOR HIGH
Low Grade	GRADE 6	GRADE 6
High Grade	GRADE 8	GRADE 8
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	1,600	0	1600
Reloc. Stations	616	0	616
Mod. Stations	0	0	0
Total Stations	2,216	0	2216
Utilization Factor	90%		90%
School Capacity	1,994		1994
COFTE Student Membership	1,171		1,711
Survey Annotation	Spot Survey 7.4: *Receiving 6th grade students from Coppergate Elementary, Discovery Oaks Elementary, Oakleaf Village Elementary, Plantation Elementary, and Tynes Elementary. *Oakleaf School (Junior High) will now serve grades 6-8. Previous Survey Recommendations: The District will rename this facility "Oakleaf Junior High School". Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. (Other) - District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$0	$0	$0
			Estimated Total Project Cost		$45,000	

OAKLEAF SCHOOL	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: OAKLEAF VILLAGE ELEMENTARY

Address: 410 OAKLEAF VILLAGE PARKWAY, ORANGE PARK

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 5	GRADE 5
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	881	0	881
Reloc. Stations	180	-36	144
Mod. Stations	0	0	0
Total Stations	1,061	-36	1025
Utilization Factor	100%		100%
School Capacity	1,061		1025
COFTE Student Membership	1,032		757
Survey Annotation	Spot Survey 7.4: *Remove 100% of 6th grade students and sending them to Oakleaf Junior High. *Oakleaf Village Elementary will now serve grades PK-ESE – 5. Previous Survey Recommendations: Construct Elementary Covered Play Area. Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. Remove 2 portables in excess of 20 years of age. (Other) - District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$18,420	$0	$952,200
			Estimated Total Project Cost		$1,015,620	

OAKLEAF VILLAGE ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
New Construction 2026			New Construction: Adding 1 unit of ELEMENTARY COVERED PLAY AREA (3450 NSF)	3,450	0	$952,200	$276	$0

DRAFT

OAKLEAF VILLAGE ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	55	92	Removed NSF (1535), Added NSF (0), Difference NSF (1535), Percent (100%), Removed Stations (36), Added Stations (0) Remodeling: Adding and Removing Room 906 (729 NSF), Room 906A (26 NSF), Room 907 (750 NSF), Room 907A (30 NSF)	-1,535	-36	$18,420	$12	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: ORANGE PARK ELEMENTARY

Address: 1401 PLAINFIELD AVENUE, ORANGE PARK

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 6	GRADE 6
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	250	153	403
Reloc. Stations	232	-164	68
Mod. Stations	0	0	0
Total Stations	482	-11	471
Utilization Factor	100%		100%
School Capacity	482		471
COFTE Student Membership	474		469
Survey Annotation	Correct Site Drainage Problems. Construct Additional Parking. Construct Additional Covered Walkways Where Needed. Remove 8 portables in excess of 20 years of age. Construct Elementary Covered Play Area, (4) Primary Classrooms, (3) Intermediate Classrooms, (2) Resource Rooms, Elem Music, and (1) ESE PT. Renovate Buildings 1-5 and 7. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$195,000	$73,404	$2,745,924	$3,889,107
			Estimated Total Project Cost		$6,903,435	

DRAFT

ORANGE PARK ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
New Construction 2026			New Construction: Adding 2 units of RESOURCE ROOM (290 NSF), 1 unit of MUSIC - ELEMENTARY (1560 NSF), 1 unit of E S E PART-TIME (975 NSF), 3 units of PRIMARY CLASSROOM (K-3) (882 NSF), 2 units of INTERMEDIATE/MIDDLE CLASSROOM (4-8) (858 NSF), 1 unit of PRIMARY CLASSROOM (K-3) (882 NSF), 1 unit of INTERMEDIATE/MIDDLE CLASSROOM (4-8) (858 NSF), 1 unit of ELEMENTARY COVERED PLAY AREA (1814 NSF)	13,371	153	$3,889,107	$291	$25,419
Remodeling 2026	6	92	Removed NSF (6117), Added NSF (0), Difference NSF (6117), Percent (100%), Removed Stations (164), Added Stations (0) Remodeling: Adding and Removing Room 037 (782 NSF), Room 038 (780 NSF), Room 038A (25 NSF), Room 043 (734 NSF), Room 044 (750 NSF), Room 044A (25 NSF), Room 045 (713 NSF), Room 050 (752 NSF), Room 050A (25 NSF), Room 051 (752 NSF), Room 051A (25 NSF), Room 052 (729 NSF), Room 052A (25 NSF)	-6,117	-164	$73,404	$12	$0
Renovation 2026	6	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 001 (212 NSF), Room 001A (175 NSF), Room 001B (137 NSF), Room 001C (109 NSF), Room 001D (29 NSF), Room 001E (73 NSF), Room 002 (210 NSF), Room 002A (40 NSF), Room 002B (40 NSF), Room 002C (309 NSF), Room 002D (67 NSF), Room 002E (39 NSF), Room 003 (185 NSF), Room 003A (64 NSF), Room 003B (213 NSF), Room 003C (7 NSF), Room 003D (178 NSF), Room 004 (697 NSF), Room 004A (87 NSF), Room 004B (31 NSF), Room 005 (2049 NSF), Room 005A (261 NSF), Room 005B (11 NSF), Room 006 (117 NSF), Room 006A (30 NSF), Room 006B (6 NSF), Room 007 (188 NSF), Room 007A (22 NSF), Room 008 (22 NSF), Room 009 (188 NSF), Room 010 (53 NSF), Room 011 (137 NSF), Room 012 (152 NSF), Room 013 (168 NSF), Room 014 (16 NSF), Room 015 (28 NSF), Room 800 (1393 NSF)	7,743	0	$712,356	$92	$0
Renovation 2026	6	2	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 005 (801 NSF), Room 005A (24 NSF), Room 006 (797 NSF), Room 006A (24 NSF), Room 007 (812 NSF), Room 007A (27 NSF)	2,485	0	$228,620	$92	$0

DRAFT

ORANGE PARK ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	6	3	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 008 (780 NSF), Room 008A (12 NSF), Room 008B (12 NSF), Room 009A (336 NSF), Room 009B (336 NSF), Room 059 (124 NSF), Room 060 (113 NSF), Room 061 (311 NSF), Room 061A (22 NSF), Room 061B (21 NSF), Room 061C (65 NSF)	2,132	0	$196,144	$92	$0
Renovation 2026	6	4	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 062 (929 NSF), Room 063 (88 NSF), Room 063A (4 NSF), Room 064 (123 NSF), Room 065 (34 NSF), Room 066 (94 NSF), Room 067 (112 NSF), Room 068 (108 NSF), Room 073 (413 NSF), Room 080 (780 NSF), Room 080A (104 NSF), Room 081 (152 NSF), Room 082 (363 NSF), Room 083 (2261 NSF), Room 084 (145 NSF), Room 085 (163 NSF), Room 086 (184 NSF), Room 087 (859 NSF), Room 088 (163 NSF), Room 089 (190 NSF), Room 090 (113 NSF), Room 091 (47 NSF), Room 092 (230 NSF)	7,659	0	$704,628	$92	$0
Renovation 2026	6	5	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 016 (807 NSF), Room 016A (93 NSF), Room 016B (15 NSF), Room 016C (15 NSF), Room 016D (21 NSF), Room 016E (20 NSF), Room 017 (807 NSF), Room 017A (93 NSF), Room 017B (15 NSF), Room 017C (15 NSF), Room 017D (21 NSF), Room 017E (20 NSF), Room 018 (807 NSF), Room 018A (93 NSF), Room 018B (15 NSF), Room 018C (15 NSF), Room 018D (21 NSF), Room 018E (20 NSF), Room 019 (807 NSF), Room 019A (93 NSF), Room 019B (15 NSF), Room 019C (15 NSF), Room 019D (21 NSF), Room 019E (20 NSF), Room 069 (200 NSF), Room 069A (10 NSF), Room 069B (9 NSF), Room 070 (154 NSF), Room 070A (411 NSF), Room 070B (77 NSF), Room 071 (200 NSF), Room 071A (10 NSF), Room 071B (9 NSF), Room 072 (35 NSF)	4,999	0	$459,908	$92	$0

DRAFT

ORANGE PARK ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	7	7	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 010 (702 NSF), Room 010A (49 NSF), Room 011 (702 NSF), Room 011A (49 NSF), Room 012 (695 NSF), Room 012A (49 NSF), Room 013 (695 NSF), Room 013A (49 NSF), Room 014 (695 NSF), Room 014A (49 NSF), Room 015 (695 NSF), Room 015A (49 NSF), Room 073 (112 NSF), Room 074 (116 NSF), Room 075 (123 NSF)	4,829	0	$444,268	$92	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: ORANGE PARK JUNIOR HIGH

Address: 1500 GANO AVENUE, ORANGE PARK

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	MIDDLE	JUNIOR HIGH
Low Grade	GRADE 7	GRADE 7
High Grade	GRADE 8	GRADE 8
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	889	0	889
Reloc. Stations	246	-211	35
Mod. Stations	0	0	0
Total Stations	1,135	-211	924
Utilization Factor	90%		90%
School Capacity	1,021		831
COFTE Student Membership	755		769
Survey Annotation	Remove portables in excess of 20 years of age. DCA# MB E 002234, MB E 002230, MB E 002233, MB E 002229. Previously approved in Survey 7.1 Renovate Buildings 1-6. Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. Remove 5 portables in excess of 20 years of age. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$245,000	$990,881	$9,756,688	$0
			Estimated Total Project Cost		$10,992,569	

ORANGE PARK JUNIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	19	92	Removed NSF (3944), Added NSF (0), Difference NSF (3944), Percent (100%), Removed Stations (101), Added Stations (0) Remodeling: Adding and Removing Room 501 (903 NSF), Room 505 (644 NSF), Room 505A (51 NSF), Room 505B (25 NSF), Room 510 (858 NSF), Room 511 (727 NSF), Room 703 (736 NSF)	-3,944	-101	$47,328	$12	$0

DRAFT

ORANGE PARK JUNIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	19	93	Removed NSF (5213), Added NSF (0), Difference NSF (5213), Percent (100%), Removed Stations (110), Added Stations (0) Remodeling: Adding and Removing Room 503 (1264 NSF), Room 507 (1211 NSF), Room 507A (96 NSF), Room 507B (96 NSF), Room 509A (743 NSF), Room 509B (743 NSF), Room 516 (1060 NSF)	-5,213	-110	$943,553	$181	$0
Renovation 2026	19	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 101 (404 NSF), Room 102 (84 NSF), Room 103 (84 NSF), Room 104 (209 NSF), Room 105 (57 NSF), Room 106 (68 NSF), Room 107 (150 NSF), Room 108 (39 NSF), Room 109 (41 NSF), Room 110 (65 NSF), Room 111 (48 NSF), Room 112 (107 NSF), Room 113 (27 NSF), Room 114 (27 NSF), Room 115 (335 NSF), Room 116 (177 NSF), Room 117 (216 NSF), Room 118 (27 NSF), Room 119 (236 NSF), Room 120 (173 NSF), Room 121 (612 NSF), Room 122 (5047 NSF), Room 123 (1296 NSF), Room 124 (378 NSF), Room 125 (246 NSF), Room 126 (97 NSF), Room 127 (231 NSF), Room 128 (133 NSF), Room 129 (73 NSF), Room 130 (172 NSF), Room 131 (100 NSF), Room 132 (63 NSF), Room 133 (124 NSF), Room 133A (36 NSF), Room 134 (103 NSF), Room 135 (98 NSF), Room 136A (230 NSF), Room 136B (230 NSF), Room 136C (230 NSF), Room 136D (230 NSF), Room 151 (295 NSF), Room 151A (145 NSF), Room 152 (48 NSF), Room 153 (186 NSF), Room 154 (524 NSF), Room 155 (284 NSF), Room 156 (35 NSF), Room 157 (133 NSF), Room 158 (37 NSF), Room 159 (174 NSF), Room 160 (70 NSF), Room 162 (89 NSF), Room 163 (133 NSF), Room 164 (133 NSF), Room 165 (188 NSF), Room 166 (121 NSF), Room 167 (133 NSF), Room 168 (110 NSF), Room 169 (111 NSF), Room 170 (308 NSF), Room 171 (111 NSF), Room 172 (24 NSF), Room 173 (246 NSF), Room 174 (25 NSF), Room 175 (248 NSF), Room 176 (35 NSF), Room 177 (133 NSF), Room 178 (35 NSF), Room 179 (5180 NSF), Room 180 (113 NSF), Room 181 (20 NSF), Room 182 (116 NSF), Room 183 (1098 NSF), Room 184 (246 NSF), Room 186 (280 NSF), Room 187 (103 NSF), Room 188 (137 NSF), Room 189 (24 NSF), Room 190 (31 NSF), Room 191 (1142 NSF), Room 192 (123 NSF)	25,030	0	$2,678,210	$107	$0

DRAFT

ORANGE PARK JUNIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	19	2	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 201 (25 NSF), Room 202 (1512 NSF), Room 204 (754 NSF), Room 205 (81 NSF), Room 206 (765 NSF), Room 206A (765 NSF), Room 206B (765 NSF), Room 209 (24 NSF), Room 210 (52 NSF), Room 211 (132 NSF), Room 212 (27 NSF), Room 213 (235 NSF), Room 214 (160 NSF), Room 215 (8 NSF), Room 216 (1252 NSF), Room 217A (115 NSF), Room 217B (115 NSF), Room 252 (768 NSF), Room 253 (866 NSF), Room 254 (768 NSF), Room 255 (81 NSF), Room 256 (768 NSF), Room 257 (866 NSF), Room 258 (768 NSF), Room 259 (24 NSF), Room 260 (52 NSF), Room 261 (132 NSF), Room 262 (14 NSF), Room 263 (235 NSF), Room 264 (160 NSF), Room 265 (1252 NSF)	13,541	0	$1,448,887	$107	$0
Renovation 2026	19	3	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 301 (25 NSF), Room 302 (768 NSF), Room 303 (768 NSF), Room 304 (768 NSF), Room 305 (81 NSF), Room 306 (768 NSF), Room 307 (768 NSF), Room 308 (768 NSF), Room 309 (24 NSF), Room 310 (52 NSF), Room 311 (132 NSF), Room 312 (27 NSF), Room 313 (235 NSF), Room 314 (160 NSF), Room 315 (8 NSF), Room 316 (1252 NSF), Room 317A (115 NSF), Room 317B (115 NSF), Room 352 (768 NSF), Room 353 (866 NSF), Room 354 (768 NSF), Room 355 (81 NSF), Room 356 (768 NSF), Room 357 (866 NSF), Room 358 (768 NSF), Room 359 (24 NSF), Room 360 (52 NSF), Room 361 (132 NSF), Room 362 (14 NSF), Room 363 (235 NSF), Room 364 (160 NSF), Room 365 (1252 NSF)	13,588	0	$1,453,916	$107	$0

DRAFT

ORANGE PARK JUNIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	19	4	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 401 (25 NSF), Room 402 (768 NSF), Room 403 (1174 NSF), Room 403A (138 NSF), Room 403B (118 NSF), Room 403C (106 NSF), Room 405 (81 NSF), Room 406 (768 NSF), Room 407 (768 NSF), Room 408 (768 NSF), Room 409 (24 NSF), Room 410 (52 NSF), Room 411 (132 NSF), Room 412 (27 NSF), Room 413 (235 NSF), Room 414 (160 NSF), Room 415 (8 NSF), Room 416 (1252 NSF), Room 417A (115 NSF), Room 417B (115 NSF), Room 452 (768 NSF), Room 453 (866 NSF), Room 454 (768 NSF), Room 455 (81 NSF), Room 456 (768 NSF), Room 457 (866 NSF), Room 458 (768 NSF), Room 459 (24 NSF), Room 460 (52 NSF), Room 461 (132 NSF), Room 462 (27 NSF), Room 463 (235 NSF), Room 464 (160 NSF), Room 465 (1252 NSF)	13,601	0	$1,455,307	$107	$0
Renovation 2026	19	5	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 501 (10033 NSF), Room 502 (160 NSF), Room 503 (166 NSF), Room 504 (25 NSF), Room 505 (368 NSF), Room 506A (1378 NSF), Room 506B (245 NSF), Room 506C (352 NSF), Room 506D (135 NSF), Room 510 (199 NSF), Room 511 (41 NSF), Room 512 (295 NSF), Room 513 (5 NSF), Room 514 (149 NSF), Room 515 (208 NSF), Room 516 (41 NSF), Room 517A (1118 NSF), Room 517B (292 NSF), Room 517C (274 NSF), Room 517D (117 NSF), Room 521 (304 NSF), Room 522 (165 NSF), Room 523 (36 NSF), Room 524 (191 NSF), Room 550 (68 NSF), Room 550A (75 NSF), Room 551 (76 NSF), Room 552 (1195 NSF)	17,711	0	$1,895,077	$107	$0

DRAFT

ORANGE PARK JUNIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	19	6	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 601 (502 NSF), Room 602 (50 NSF), Room 603 (50 NSF), Room 604 (1208 NSF), Room 605 (157 NSF), Room 606 (105 NSF), Room 607 (154 NSF), Room 608 (110 NSF), Room 609 (419 NSF), Room 610 (304 NSF), Room 611 (180 NSF), Room 613 (56 NSF), Room 614 (1985 NSF), Room 615 (188 NSF), Room 616 (109 NSF), Room 617 (57 NSF), Room 618 (305 NSF), Room 619 (119 NSF), Room 620 (20 NSF), Room 621 (70 NSF), Room 622 (425 NSF), Room 623 (190 NSF), Room 624 (167 NSF), Room 625 (150 NSF), Room 626 (97 NSF), Room 627 (118 NSF), Room 628 (189 NSF), Room 629 (80 NSF), Room 630 (149 NSF)	7,713	0	$825,291	$107	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: ORANGE PARK SENIOR HIGH

Address: 2300 KINGSLEY AVENUE, ORANGE PARK

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	SENIOR HIGH	SENIOR HIGH
Low Grade	GRADE 9	GRADE 9
High Grade	GRADE 12	GRADE 12
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	1,929	0	1929
Reloc. Stations	542	-285	257
Mod. Stations	0	0	0
Total Stations	2,471	-285	2186
Utilization Factor	95%		95%
School Capacity	2,347		2076
COFTE Student Membership	1,396		2,065
Survey Annotation	Remove portables in excess of 20 years of age. DCA# II-B 005799, II-B 005949, II-B 005798, II-B 010917, II-B 005948, II-B 007755, II-B 007757, II-B 007751. Previously approved in 7.1: Renovate Buildings 1-4, 10, 12, 22, 24, 27, 41, 47, 49 & 51. Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. Remove 4 portables in excess of 20 years of age. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting. Security upgrade for the front office.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$290,000	$1,482,312	$15,406,573	$0
			Estimated Total Project Cost		$17,178,885	

ORANGE PARK SENIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	10	92	Removed NSF (2986), Added NSF (0), Difference NSF (2986), Percent (100%), Removed Stations (100), Added Stations (0) Remodeling: Adding and Removing Room 054 (779 NSF), Room 056 (728 NSF), Room 059 (750 NSF), Room 060 (729 NSF)	-2,986	-100	$35,832	$12	$0

DRAFT

ORANGE PARK SENIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	10	92	Removed NSF (6888), Added NSF (0), Difference NSF (6888), Percent (100%), Removed Stations (185), Added Stations (0) Remodeling: Adding and Removing Room 050 (828 NSF), Room 050A (36 NSF), Room 051 (828 NSF), Room 051A (36 NSF), Room 052 (828 NSF), Room 052A (36 NSF), Room 053 (788 NSF), Room 053A (52 NSF), Room 064 (828 NSF), Room 064A (36 NSF), Room 065 (828 NSF), Room 065A (36 NSF), Room 066 (828 NSF), Room 066A (36 NSF), Room 067 (828 NSF), Room 067A (36 NSF)	-6,888	-185	$1,446,480	$210	$0
Renovation 2026	10	2	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 001 (1413 NSF), Room 002 (183 NSF), Room 003 (415 NSF), Room 004 (164 NSF), Room 005 (143 NSF), Room 006 (189 NSF), Room 007 (121 NSF), Room 008 (95 NSF), Room 009 (893 NSF), Room 010 (74 NSF)	3,690	0	$439,110	$119	$0
Renovation 2026	10	3	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 001 (115 NSF), Room 002 (133 NSF), Room 003 (115 NSF), Room 004 (12 NSF)	375	0	$44,625	$119	$0
Renovation 2026	10	4	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 001 (13023 NSF), Room 002 (93 NSF), Room 003 (88 NSF), Room 004 (88 NSF), Room 005 (1458 NSF), Room 005A (20 NSF), Room 005B (85 NSF), Room 005D (451 NSF), Room 005E (164 NSF), Room 005F (437 NSF), Room 005G (238 NSF), Room 005H (291 NSF), Room 006 (221 NSF), Room 006A (94 NSF), Room 007 (170 NSF), Room 008 (200 NSF), Room 008A (237 NSF), Room 009 (228 NSF), Room 010 (330 NSF), Room 011 (567 NSF), Room 013 (990 NSF), Room 014 (93 NSF), Room 015 (88 NSF), Room 016 (88 NSF), Room 017 (1068 NSF), Room 017A (90 NSF), Room 017B (76 NSF), Room 017C (238 NSF), Room 017D (1070 NSF), Room 017E (365 NSF), Room 017G (20 NSF), Room 017H (292 NSF), Room 018 (221 NSF), Room 019 (170 NSF), Room 019A (94 NSF), Room 019B (404 NSF), Room 021A (1440 NSF), Room 021B (44 NSF), Room 021C (44 NSF), Room 021D (1460 NSF), Room 022A (1710 NSF), Room 022B (44 NSF), Room 022C (44 NSF), Room 022D (1460 NSF)	30,096	0	$3,581,424	$119	$0

DRAFT

ORANGE PARK SENIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	10	10	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 100 (11270 NSF), Room 102 (952 NSF), Room 103 (322 NSF), Room 104 (253 NSF), Room 105 (135 NSF), Room 105A (45 NSF), Room 106 (218 NSF), Room 106A (35 NSF), Room 107 (90 NSF), Room 108 (302 NSF), Room 109 (205 NSF), Room 110 (75 NSF), Room 111 (204 NSF), Room 112 (204 NSF), Room 113 (39 NSF), Room 114 (210 NSF), Room 115 (183 NSF), Room 116 (978 NSF), Room 116A (20 NSF), Room 116B (20 NSF), Room 117 (56 NSF), Room 118 (59 NSF), Room 119 (32 NSF), Room 120 (203 NSF), Room 121 (60 NSF), Room 122 (33 NSF), Room 124 (1114 NSF), Room 125 (381 NSF), Room 126 (241 NSF), Room 127 (1158 NSF), Room 128 (1870 NSF), Room 128A (142 NSF), Room 128B (252 NSF), Room 128C (302 NSF), Room 129 (644 NSF), Room 130 (83 NSF), Room 130A (33 NSF), Room 130B (33 NSF), Room 131 (681 NSF), Room 131A (33 NSF), Room 132 (121 NSF)	23,291	0	$2,771,629	$119	$0

DRAFT

ORANGE PARK SENIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	10	12	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 101 (2024 NSF), Room 102 (1320 NSF), Room 103 (208 NSF), Room 104 (363 NSF), Room 105 (1418 NSF), Room 106 (1335 NSF), Room 107 (200 NSF), Room 108 (162 NSF), Room 109 (168 NSF), Room 110 (699 NSF), Room 111 (149 NSF), Room 112 (49 NSF), Room 112A (49 NSF), Room 112B (118 NSF), Room 113 (1755 NSF), Room 114 (220 NSF), Room 115 (835 NSF), Room 116 (1840 NSF), Room 117 (145 NSF), Room 118 (227 NSF), Room 119 (384 NSF), Room 120 (100 NSF), Room 121 (160 NSF), Room 122 (410 NSF), Room 123 (19 NSF), Room 124 (17 NSF), Room 125 (36 NSF), Room 126 (39 NSF), Room 127 (136 NSF), Room 128 (136 NSF), Room 129 (20 NSF), Room 130 (20 NSF), Room 131 (292 NSF), Room 132 (443 NSF), Room 134 (1685 NSF), Room 135 (948 NSF), Room 136 (229 NSF), Room 137 (206 NSF), Room 138 (200 NSF), Room 139 (2171 NSF), Room 140 (640 NSF), Room 141 (697 NSF), Room 142 (180 NSF), Room 143 (239 NSF), Room 144 (168 NSF), Room 145 (150 NSF), Room 145A (150 NSF), Room 146 (325 NSF), Room 147 (415 NSF), Room 148 (16 NSF), Room 149 (16 NSF), Room 150 (77 NSF), Room 151 (77 NSF), Room 152 (4714 NSF), Room 153 (2735 NSF), Room 154 (608 NSF), Room 155 (538 NSF), Room 156 (1095 NSF), Room 157 (584 NSF), Room 158 (150 NSF), Room 159 (100 NSF), Room 160 (120 NSF), Room 160A (120 NSF), Room 161A (1282 NSF), Room 161B (1100 NSF), Room 161C (83 NSF), Room 162 (133 NSF), Room 163 (150 NSF), Room 163A (70 NSF), Room 164 (2268 NSF)	39,935	0	$4,752,265	$119	$0
Renovation 2026	10	22	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 2201 (465 NSF), Room 2202 (735 NSF), Room 2203 (735 NSF), Room 2204 (172 NSF), Room 2205 (171 NSF), Room 2206 (760 NSF), Room 2207 (1201 NSF), Room 2208 (140 NSF), Room 2209 (118 NSF), Room 2210 (49 NSF), Room 2211 (348 NSF), Room 2212 (107 NSF), Room 2213 (39 NSF), Room 2214 (667 NSF), Room 2215 (304 NSF), Room 2216 (676 NSF), Room 2217 (285 NSF), Room 2218 (92 NSF), Room 2219 (55 NSF), Room 2220 (69 NSF), Room 2221 (162 NSF)	7,350	0	$874,650	$119	$0

DRAFT

ORANGE PARK SENIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	10	24	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 001 (1198 NSF), Room 002 (43 NSF), Room 003 (74 NSF), Room 005 (348 NSF), Room 006 (113 NSF), Room 007 (47 NSF), Room 008 (47 NSF), Room 010 (214 NSF), Room 011 (32 NSF), Room 012 (150 NSF), Room 013 (37 NSF), Room 014 (30 NSF), Room 015 (124 NSF), Room 016 (42 NSF), Room 017 (143 NSF), Room 018 (561 NSF), Room 021 (101 NSF), Room 022 (2465 NSF), Room 023 (288 NSF), Room 024 (359 NSF), Room 025 (32 NSF), Room 026 (75 NSF), Room 027 (50 NSF), Room 028 (238 NSF), Room 029 (94 NSF), Room 030 (271 NSF), Room 032 (423 NSF), Room 033 (89 NSF), Room 034 (183 NSF), Room 035 (122 NSF)	7,993	0	$951,167	$119	$0
Renovation 2026	10	27	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 001 (1139 NSF), Room 002 (2339 NSF), Room 003 (2921 NSF), Room 004 (120 NSF), Room 005 (52 NSF), Room 006 (99 NSF), Room 007 (271 NSF), Room 009 (411 NSF), Room 010 (187 NSF), Room 011 (187 NSF)	7,726	0	$919,394	$119	$0
Renovation 2026	10	41	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 001 (362 NSF), Room 002 (36 NSF), Room 003 (140 NSF), Room 004 (151 NSF), Room 005 (151 NSF)	840	0	$99,960	$119	$0
Renovation 2026	10	47	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 001 (360 NSF), Room 002 (138 NSF), Room 003 (184 NSF)	682	0	$81,158	$119	$0
Renovation 2026	10	49	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 001 (40 NSF), Room 001A (40 NSF), Room 002 (40 NSF), Room 002A (40 NSF)	160	0	$19,040	$119	$0

DRAFT

ORANGE PARK SENIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	10	51	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 001 (132 NSF), Room 002 (324 NSF), Room 003 (108 NSF), Room 004 (62 NSF), Room 005 (62 NSF), Room 006 (176 NSF), Room 007 (801 NSF), Room 008 (2410 NSF), Room 009 (269 NSF), Room 010 (60 NSF), Room 011 (44 NSF), Room 012 (918 NSF), Room 012B (43 NSF), Room 012C (34 NSF), Room 013 (209 NSF), Room 014 (108 NSF), Room 015 (45 NSF), Room 016 (45 NSF), Room 017 (918 NSF), Room 017B (43 NSF), Room 017C (34 NSF), Room 018 (228 NSF), Room 019 (116 NSF), Room 020 (70 NSF), Room 021 (70 NSF)	7,329	0	$872,151	$119	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: PLANTATION OAKS ELEMENTARY

Address: 4150 PLANTATION OAKS BOULEVARD, ORANGE PARK

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 5	GRADE 5
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	897	0	897
Reloc. Stations	51	-44	7
Mod. Stations	0	0	0
Total Stations	948	-44	904
Utilization Factor	100%		100%
School Capacity	948		904
COFTE Student Membership	993		880
Survey Annotation	Spot Survey 7.4: *Remove 100% of 6th grade students and sending them to Oakleaf Junior High. *Plantation Oaks Elementary will now serve grades PK-ESE – 5. Previous Survey Recommendations: Remove 2 portables in excess of 20 years of age. Construct Elementary Covered Play Area. Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. (Other) - District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$214,590	$0	$997,464
			Estimated Total Project Cost		$1,257,054	

PLANTATION OAKS ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
New Construction 2026			New Construction: Adding 1 unit of ELEMENTARY COVERED PLAY AREA (3614 NSF)	3,614	0	$997,464	$276	$0

DRAFT

PLANTATION OAKS ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	63	92	Removed NSF (1555), Added NSF (0), Difference NSF (1555), Percent (100%), Removed Stations (44), Added Stations (0) Remodeling: Adding and Removing Room 913 (750 NSF), Room 913A (26 NSF), Room 915 (754 NSF), Room 915A (25 NSF)	-1,555	-44	$214,590	$138	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: R C BANNERMAN LEARNING RESOURCE CENTER

Address: 608 MILL STREET, GREEN COVE SPRINGS

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ALTERNATIVE EDUCATION	ALTERNATIVE EDUCATION
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 12	GRADE 12
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	87	0	87
Reloc. Stations	446	-114	332
Mod. Stations	0	0	0
Total Stations	533	-114	419
Utilization Factor	100%		100%
School Capacity	533		419
COFTE Student Membership	286		205
Survey Annotation	Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. Construct parking area. Renovate Buildings 1, 2, & 3. Remove 7 portables in excess of 20 years of age. Site Development will be needed in this area to make the grounds safe once the portables are removed. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

DRAFT

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$15,000	$280,000	$61,716	$891,310	$0
			Estimated Total Project Cost		$1,248,026	

R C BANNERMAN LEARNING RESOURCE CENTER	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	5	92	Removed NSF (5143), Added NSF (0), Difference NSF (5143), Percent (100%), Removed Stations (114), Added Stations (0) Remodeling: Adding and Removing Room 005 (712 NSF), Room 005A (25 NSF), Room 007 (696 NSF), Room 007A (36 NSF), Room 009 (691 NSF), Room 009A (42 NSF), Room 010 (692 NSF), Room 010A (37 NSF), Room 013 (737 NSF), Room 032 (737 NSF), Room 040 (720 NSF), Room 040A (18 NSF)	-5,143	-114	$61,716	$12	$0

R C BANNERMAN LEARNING RESOURCE CENTER	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	5	2	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 201 (228 NSF), Room 202 (27 NSF), Room 203 (29 NSF), Room 204 (115 NSF), Room 205 (97 NSF), Room 206 (88 NSF), Room 207 (55 NSF), Room 208 (68 NSF), Room 209 (166 NSF), Room 210 (380 NSF), Room 211 (153 NSF), Room 213 (20 NSF), Room 214 (695 NSF), Room 215 (27 NSF), Room 216 (58 NSF), Room 217 (619 NSF), Room 218 (25 NSF), Room 219 (667 NSF), Room 219A (58 NSF), Room 220 (725 NSF)	4,300	0	$511,700	$119	$0
Renovation 2026	5	3	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 301 (705 NSF), Room 302 (40 NSF), Room 303 (43 NSF), Room 304 (38 NSF), Room 305 (75 NSF), Room 306 (105 NSF), Room 307 (118 NSF), Room 308 (133 NSF), Room 309 (133 NSF), Room 310 (133 NSF), Room 311 (133 NSF), Room 312 (378 NSF), Room 313 (310 NSF), Room 314 (133 NSF), Room 315 (129 NSF), Room 316 (129 NSF), Room 317 (125 NSF), Room 318 (66 NSF), Room 319 (81 NSF), Room 320 (163 NSF), Room 321 (20 NSF)	3,190	0	$379,610	$119	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: RIDEOUT ELEMENTARY

Address: 3065 APALACHICOLA BOULEVARD, MIDDLEBURG

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 5	GRADE 5
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	628	360	988
Reloc. Stations	133	0	133
Mod. Stations	0	0	0
Total Stations	761	360	1121
Utilization Factor	100%		100%
School Capacity	761		1121
COFTE Student Membership	481		1,104
Survey Annotation	Spot Survey 7.4 *Remove 100% of 6th grade students and sending them to Lake Asbury Junior High. *Rideout Elementary will now serve grades PK-ESE – 5. Previous Survey Recommendations: Renovate Buildings 1.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$0	$0	$7,693,132	$9,196,200
			Estimated Total Project Cost		$16,889,332	

RIDEOUT ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
New Construction 2026			New Construction: Adding 20 units of PRIMARY CLASSROOM (K-3) (882 NSF)	22,640	360	$9,196,200	$406	$25,545
Renovation 2026	48	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 101 (829 NSF), Room 102 (128 NSF), Room 103 (70 NSF), Room 104 (926 NSF), Room 105 (70 NSF), Room 106 (168 NSF), Room 107 (924 NSF), Room 108 (87 NSF), Room 109 (70 NSF),	83,621	0	$7,693,132	$92	$0

DRAFT

			Room 110 (926 NSF), Room 111 (595 NSF), Room 112 (477 NSF), Room 113 (924 NSF), Room 114 (52 NSF), Room 115 (70 NSF), Room 116 (69 NSF), Room 117 (219 NSF), Room 118 (69 NSF), Room 119 (70 NSF), Room 120 (52 NSF), Room 121 (924 NSF), Room 122 (235 NSF), Room 123 (279 NSF), Room 124 (70 NSF), Room 125 (926 NSF), Room 126 (243 NSF), Room 127 (924 NSF), Room 128 (70 NSF), Room 129 (808 NSF), Room 130 (70 NSF), Room 131 (924 NSF), Room 132 (120 NSF), Room 133 (1456 NSF), Room 134 (364 NSF), Room 135 (83 NSF), Room 136 (145 NSF), Room 137 (59 NSF), Room 138 (59 NSF), Room 139 (127 NSF), Room 140 (70 NSF), Room 141 (924 NSF), Room 142 (70 NSF), Room 143 (127 NSF), Room 144 (926 NSF), Room 145 (978 NSF), Room 146 (78 NSF), Room 147 (42 NSF), Room 148 (42 NSF), Room 149 (984 NSF), Room 150 (78 NSF), Room 151 (78 NSF), Room 152 (984 NSF), Room 153 (78 NSF), Room 154 (78 NSF), Room 155 (978 NSF), Room 156 (42 NSF), Room 157 (42 NSF), Room 158 (78 NSF), Room 159 (542 NSF), Room 201 (144 NSF), Room 202 (68 NSF), Room 203 (149 NSF), Room 204 (93 NSF), Room 205 (122 NSF), Room 206 (102 NSF), Room 207 (1257 NSF), Room 208 (621 NSF), Room 209 (298 NSF), Room 210 (473 NSF), Room 211 (342 NSF), Room 212 (122 NSF), Room 213 (75 NSF), Room 214 (217 NSF), Room 215 (1840 NSF), Room 215A (3440 NSF), Room 216 (932 NSF), Room 217 (296 NSF), Room 218 (307 NSF), Room 219 (32 NSF), Room 220 (47 NSF), Room 221 (214 NSF), Room 222 (325 NSF), Room 223 (924 NSF), Room 224 (127 NSF), Room 225 (70 NSF), Room 226 (1650 NSF), Room 227 (70 NSF), Room 228 (70 NSF), Room 229 (42 NSF), Room 230 (924 NSF), Room 231 (318 NSF), Room 232 (212 NSF), Room 233 (32 NSF), Room 234 (57 NSF), Room 235 (307 NSF), Room 236 (250 NSF), Room 237 (52 NSF), Room 238 (324 NSF), Room 239 (343 NSF), Room 240 (301 NSF), Room 241 (37 NSF), Room 242 (16 NSF), Room 243 (120 NSF), Room 244 (90 NSF), Room 301 (1104 NSF), Room 302 (2918 NSF), Room 303 (212 NSF), Room 304 (185 NSF), Room 305 (116 NSF), Room 306 (129 NSF), Room 307 (129 NSF), Room 308 (484 NSF), Room 309 (180 NSF), Room 310 (293 NSF), Room 311 (167 NSF), Room 312 (214 NSF), Room 313 (141 NSF), Room 314 (31 NSF), Room 315 (219 NSF), Room 316 (232 NSF), Room 317 (266 NSF), Room 318 (167 NSF), Room 319 (122 NSF), Room 320 (122 NSF), Room 321 (222 NSF), Room 322 (196 NSF), Room 323 (108 NSF), Room 324 (69 NSF), Room 325 (143 NSF), Room 326 (84 NSF), Room 327 (175 NSF),					

DRAFT

			Room 328 (337 NSF), Room 329 (270 NSF), Room 330 (466 NSF), Room 331 (123 NSF), Room 332 (30 NSF), Room 333 (30 NSF), Room 334 (468 NSF), Room 335 (38 NSF), Room 336 (313 NSF), Room 337 (48 NSF), Room 338 (40 NSF), Room 339 (48 NSF), Room 340 (3480 NSF), Room 341 (464 NSF), Room 342 (377 NSF), Room 343 (463 NSF), Room 344 (424 NSF), Room 345 (240 NSF), Room 346 (250 NSF), Room 347 (273 NSF), Room 348 (274 NSF), Room 349 (81 NSF), Room 350 (46 NSF), Room 351 (44 NSF), Room 352 (231 NSF), Room 353 (472 NSF), Room 354 (128 NSF), Room 355 (214 NSF), Room 356 (44 NSF), Room 357 (490 NSF), Room 401 (1107 NSF), Room 402 (130 NSF), Room 403 (42 NSF), Room 404 (971 NSF), Room 405 (70 NSF), Room 406 (70 NSF), Room 407 (970 NSF), Room 408 (42 NSF), Room 409 (42 NSF), Room 410 (975 NSF), Room 411 (70 NSF), Room 412 (70 NSF), Room 413 (1164 NSF), Room 414 (42 NSF), Room 415 (42 NSF), Room 416 (70 NSF), Room 417 (975 NSF), Room 418 (150 NSF), Room 419 (70 NSF), Room 420 (975 NSF), Room 421 (42 NSF), Room 422 (1074 NSF), Room 423 (42 NSF), Room 424 (975 NSF), Room 425 (70 NSF), Room 426 (150 NSF), Room 427 (70 NSF), Room 428 (975 NSF), Room 429 (42 NSF), Room 430 (215 NSF), Room 431 (45 NSF), Room 432 (45 NSF), Room 433 (52 NSF), Room 434 (966 NSF), Room 435 (70 NSF), Room 436 (69 NSF), Room 437 (455 NSF), Room 438 (69 NSF), Room 439 (70 NSF), Room 440 (966 NSF), Room 441 (52 NSF), Room 442 (128 NSF), Room 443 (429 NSF), Room 444 (311 NSF), Room 445 (42 NSF), Room 446 (975 NSF), Room 447 (70 NSF), Room 448 (150 NSF), Room 449 (150 NSF), Room 450 (975 NSF), Room 451 (42 NSF), Room 452 (42 NSF), Room 453 (975 NSF), Room 454 (70 NSF), Room 455 (70 NSF), Room 456 (42 NSF), Room 457 (971 NSF), Room 458 (130 NSF), Room 459 (978 NSF), Room 460 (78 NSF), Room 461 (42 NSF), Room 462 (42 NSF), Room 463 (984 NSF), Room 464 (78 NSF), Room 465 (78 NSF), Room 466 (984 NSF), Room 467 (78 NSF), Room 468 (78 NSF), Room 469 (978 NSF), Room 470 (42 NSF), Room 471 (42 NSF), Room 472 (78 NSF), Room 473 (542 NSF)				

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: RIDGEVIEW ELEMENTARY

Address: 421 JEFFERSON AVENUE, ORANGE PARK

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 6	GRADE 6
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	301	44	345
Reloc. Stations	298	-112	186
Mod. Stations	0	0	0
Total Stations	599	-68	531
Utilization Factor	100%		100%
School Capacity	599		531
COFTE Student Membership	567		472
Survey Annotation	Renovate Buildings 1, 2, 3, & 6. Remove 5 portables in excess of 20 years of age. Re-design and Construct Parent and Bus Pick Up and Drop Off Areas. Construct additional parking. Construct Elementary Covered Play Area, (2) Intermediate Classrooms, (1) Elem Art, (1) Elem Music. Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$395,000	$55,032	$3,604,468	$2,560,260
			Estimated Total Project Cost		$6,614,760	

RIDGEVIEW ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
New Construction 2026			New Construction: Adding 1 unit of ART - ELEMENTARY (1110 NSF), 1 unit of MUSIC - ELEMENTARY (1560 NSF), 1 unit of ELEMENTARY COVERED PLAY AREA (2034 NSF)	5,224	0	$1,441,824	$276	$0
New Construction 2026			New Construction: Adding 2 units of INTERMEDIATE/MIDDLE CLASSROOM (4-8) (858 NSF)	2,156	44	$1,118,436	$519	$25,419

DRAFT

RIDGEVIEW ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	23	92	Removed NSF (4586), Added NSF (0), Difference NSF (4586), Percent (100%), Removed Stations (112), Added Stations (0) Remodeling: Adding and Removing Room 712 (754 NSF), Room 712A (26 NSF), Room 715 (754 NSF), Room 715A (25 NSF), Room 733 (729 NSF), Room 751 (729 NSF), Room 754 (754 NSF), Room 754A (25 NSF), Room 758 (790 NSF)	-4,586	-112	$55,032	$12	$0
Renovation 2026	23	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 101 (172 NSF), Room 102 (213 NSF), Room 103 (26 NSF), Room 104 (26 NSF), Room 105 (26 NSF), Room 106 (208 NSF), Room 107 (943 NSF), Room 108 (511 NSF), Room 109 (237 NSF), Room 111 (160 NSF), Room 111A (184 NSF), Room 112 (92 NSF), Room 113 (192 NSF), Room 113A (8 NSF), Room 116 (228 NSF), Room 117 (142 NSF), Room 118 (138 NSF), Room 119 (110 NSF), Room 120 (65 NSF), Room 123 (91 NSF), Room 124 (32 NSF), Room 125 (90 NSF), Room 126 (221 NSF), Room 126A (71 NSF), Room 127 (337 NSF), Room 128 (138 NSF), Room 130 (48 NSF), Room 131 (253 NSF), Room 132 (100 NSF), Room 133 (2701 NSF), Room 134 (102 NSF), Room 135 (354 NSF)	8,219	0	$756,148	$92	$0
Renovation 2026	23	2	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 200 (401 NSF), Room 201 (99 NSF), Room 202 (100 NSF), Room 203 (122 NSF), Room 204 (66 NSF), Room 205 (75 NSF), Room 206 (119 NSF), Room 207 (368 NSF), Room 208 (12 NSF), Room 209 (315 NSF), Room 210 (915 NSF), Room 211 (96 NSF), Room 212 (96 NSF), Room 213 (144 NSF), Room 214 (259 NSF), Room 215 (101 NSF), Room 216 (16 NSF), Room 217 (207 NSF), Room 220 (3104 NSF), Room 221 (69 NSF), Room 223 (147 NSF), Room 225 (123 NSF), Room 226 (673 NSF), Room 227 (123 NSF), Room 229 (146 NSF), Room 231 (69 NSF)	7,965	0	$732,780	$92	$0
Renovation 2026	23	3	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 300 (1350 NSF), Room 301 (107 NSF), Room 302 (160 NSF), Room 303 (174 NSF), Room 304 (46 NSF), Room 305 (107 NSF), Room 306 (812 NSF), Room 307 (361 NSF), Room 308 (44 NSF), Room 309 (32 NSF)	3,193	0	$293,756	$92	$0

DRAFT

RIDGEVIEW ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	23	6	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 601 (1039 NSF), Room 601A (210 NSF), Room 601B (210 NSF), Room 601C (35 NSF), Room 601D (61 NSF), Room 601E (35 NSF), Room 601F (60 NSF), Room 601G (21 NSF), Room 602 (1030 NSF), Room 602A (128 NSF), Room 602B (280 NSF), Room 602C (9 NSF), Room 602D (9 NSF), Room 602G (10 NSF), Room 603 (1039 NSF), Room 603A (128 NSF), Room 603G (21 NSF), Room 604 (1030 NSF), Room 604A (128 NSF), Room 604B (280 NSF), Room 604G (10 NSF), Room 605 (1251 NSF), Room 605A (128 NSF), Room 605B (43 NSF), Room 605C (30 NSF), Room 605D (65 NSF), Room 606 (1030 NSF), Room 606A (128 NSF), Room 606B (280 NSF), Room 606C (9 NSF), Room 606D (9 NSF), Room 606G (10 NSF), Room 607 (949 NSF), Room 607A (63 NSF), Room 607B (43 NSF), Room 607C (122 NSF), Room 608 (949 NSF), Room 608A (63 NSF), Room 608B (43 NSF), Room 608C (122 NSF), Room 609 (949 NSF), Room 609A (122 NSF), Room 609B (43 NSF), Room 610 (949 NSF), Room 610A (63 NSF), Room 610B (43 NSF), Room 611 (949 NSF), Room 611A (63 NSF), Room 611B (43 NSF), Room 611C (61 NSF), Room 611D (95 NSF), Room 612 (949 NSF), Room 612A (63 NSF), Room 612B (43 NSF), Room 612C (61 NSF), Room 612D (95 NSF), Room 613 (253 NSF), Room 614 (253 NSF), Room 615 (84 NSF), Room 616 (320 NSF), Room 617 (252 NSF), Room 618 (43 NSF), Room 619 (98 NSF), Room 620 (204 NSF), Room 621 (98 NSF), Room 622 (1044 NSF), Room 623 (732 NSF), Room 624 (720 NSF)	19,802	0	$1,821,784	$92	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: RIDGEVIEW SENIOR HIGH

Address: 466 MADISON AVENUE, ORANGE PARK

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	SENIOR HIGH	SENIOR HIGH
Low Grade	GRADE 9	GRADE 9
High Grade	GRADE 12	GRADE 12
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	1,249	0	1249
Reloc. Stations	1,083	-375	708
Mod. Stations	0	0	0
Total Stations	2,332	-375	1957
Utilization Factor	95%		95%
School Capacity	2,215		1859
COFTE Student Membership	1,422		1,671
Survey Annotation	Renovate Buildings 1, 3, 6, 7, 8, 9, & 10. Expand Media Center. This will be built adjacent to the existing Media Center. Remove 16 portables in excess of 20 years of age. Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

DRAFT

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$1,216,258	$16,145,206	$534,000
			Estimated Total Project Cost		$17,940,464	

RIDGEVIEW SENIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
New Construction 2026			New Construction: Adding 1 unit of LIBRARY (READING ROOM/STACKS) (1500 NSF)	1,500	0	$534,000	$356	$0
Remodeling 2026	25	1	Removed NSF (4513), Added NSF (6013), Difference NSF (1500), Percent (24.95%), Removed Stations (0), Added Stations (0) Remodeling: Adding 1 unit of LIBRARY (READING ROOM/STACKS) (6013 NSF) and Removing Room 149 (4513 NSF)	6,013	0	$1,070,314	$178	$0

RIDGEVIEW SENIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	25	92	Removed NSF (12162), Added NSF (0), Difference NSF (12162), Percent (100%), Removed Stations (375), Added Stations (0) Remodeling: Adding and Removing Room 005 (749 NSF), Room 005A (66 NSF), Room 005B (97 NSF), Room 011 (730 NSF), Room 012 (754 NSF), Room 012A (25 NSF), Room 031 (754 NSF), Room 031A (25 NSF), Room 032 (754 NSF), Room 032A (25 NSF), Room 033 (752 NSF), Room 033A (26 NSF), Room 045 (728 NSF), Room 047 (754 NSF), Room 047A (27 NSF), Room 049 (730 NSF), Room 049A (27 NSF), Room 050 (735 NSF), Room 051 (730 NSF), Room 052 (699 NSF), Room 052A (35 NSF), Room 065 (735 NSF), Room 066 (735 NSF), Room 067 (735 NSF), Room 070 (735 NSF)	-12,162	-375	$145,944	$12	$0

DRAFT

RIDGEVIEW SENIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	25	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 101 (593 NSF), Room 101A (158 NSF), Room 102 (242 NSF), Room 102A (397 NSF), Room 102B (128 NSF), Room 102C (40 NSF), Room 102D (289 NSF), Room 103 (174 NSF), Room 104 (292 NSF), Room 105 (272 NSF), Room 105A (37 NSF), Room 105B (24 NSF), Room 106 (389 NSF), Room 106A (158 NSF), Room 106B (139 NSF), Room 106C (287 NSF), Room 106D (158 NSF), Room 106E (159 NSF), Room 107 (774 NSF), Room 108 (195 NSF), Room 108A (190 NSF), Room 108B (63 NSF), Room 109 (384 NSF), Room 110 (732 NSF), Room 110A (64 NSF), Room 110B (157 NSF), Room 110C (64 NSF), Room 110D (157 NSF), Room 111 (302 NSF), Room 111A (177 NSF), Room 111B (176 NSF), Room 112 (84 NSF), Room 113 (476 NSF), Room 114 (127 NSF), Room 115 (94 NSF), Room 117 (122 NSF), Room 117A (95 NSF), Room 118 (618 NSF), Room 118A (123 NSF), Room 118B (120 NSF), Room 119 (167 NSF), Room 120 (348 NSF), Room 121 (40 NSF), Room 123 (40 NSF), Room 124 (659 NSF), Room 125 (348 NSF), Room 126 (125 NSF), Room 127 (207 NSF), Room 127A (111 NSF), Room 128 (187 NSF), Room 129 (108 NSF), Room 130 (178 NSF), Room 131 (170 NSF), Room 132 (362 NSF), Room 133 (167 NSF), Room 134 (167 NSF), Room 135 (335 NSF), Room 135A (206 NSF), Room 136 (94 NSF), Room 137 (95 NSF), Room 138 (321 NSF), Room 139 (116 NSF), Room 140 (709 NSF), Room 140A (101 NSF), Room 141 (416 NSF), Room 142 (522 NSF), Room 143 (291 NSF), Room 144 (660 NSF), Room 145 (172 NSF), Room 146 (513 NSF), Room 147 (413 NSF), Room 148 (199 NSF), Room 150 (304 NSF), Room 151 (100 NSF)	18,181	0	$2,163,539	$119	$0

DRAFT

RIDGEVIEW SENIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	25	3	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 301 (2848 NSF), Room 302 (1244 NSF), Room 303 (166 NSF), Room 304 (95 NSF), Room 305 (73 NSF), Room 306 (121 NSF), Room 307 (139 NSF), Room 308 (1107 NSF), Room 309 (210 NSF), Room 310 (44 NSF), Room 311 (199 NSF), Room 313 (1654 NSF), Room 314 (55 NSF), Room 315 (938 NSF), Room 316 (114 NSF), Room 317 (214 NSF), Room 318 (49 NSF), Room 319 (158 NSF), Room 320 (1039 NSF), Room 321 (98 NSF), Room 322 (102 NSF), Room 323 (162 NSF), Room 324 (50 NSF), Room 325 (37 NSF), Room 326 (58 NSF), Room 327 (92 NSF), Room 328 (321 NSF), Room 329 (504 NSF), Room 330 (99 NSF), Room 331 (127 NSF), Room 332 (149 NSF), Room 333 (501 NSF), Room 334 (23 NSF), Room 335 (196 NSF), Room 336 (165 NSF), Room 337 (38 NSF), Room 338 (41 NSF), Room 339 (64 NSF), Room 340 (758 NSF), Room 341 (40 NSF), Room 342 (91 NSF), Room 343 (214 NSF), Room 344 (38 NSF), Room 345 (119 NSF), Room 346 (777 NSF), Room 347 (761 NSF), Room 348 (134 NSF), Room 349 (45 NSF), Room 350 (206 NSF), Room 351 (66 NSF), Room 352 (28 NSF), Room 353 (773 NSF)	17,344	0	$2,063,936	$119	$0
Renovation 2026	25	6	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 601 (914 NSF), Room 602 (914 NSF), Room 603 (11 NSF), Room 604 (11 NSF), Room 605 (100 NSF), Room 606 (100 NSF), Room 607 (49 NSF), Room 608 (49 NSF), Room 609 (27 NSF), Room 610 (27 NSF), Room 611 (60 NSF), Room 612 (60 NSF), Room 613 (199 NSF), Room 614 (199 NSF), Room 615 (914 NSF), Room 616 (914 NSF), Room 617 (27 NSF), Room 618 (27 NSF), Room 619 (49 NSF), Room 620 (49 NSF), Room 621 (144 NSF), Room 622 (144 NSF), Room 623 (11 NSF), Room 624 (11 NSF), Room 625 (107 NSF), Room 626 (101 NSF), Room 627 (11 NSF), Room 628 (99 NSF), Room 629 (497 NSF), Room 630 (204 NSF), Room 630A (18 NSF), Room 631 (115 NSF), Room 632 (176 NSF), Room 633 (1050 NSF), Room 634 (13 NSF), Room 635 (1004 NSF), Room 638 (2120 NSF), Room 638A (32 NSF), Room 638B (32 NSF), Room 638C (250 NSF), Room 639 (1106 NSF), Room 640 (1106 NSF), Room 641 (11 NSF), Room 642 (11 NSF), Room 643 (121 NSF), Room 643A (18 NSF), Room 644 (121 NSF), Room 644A (18 NSF), Room 645	33,200	0	$3,950,800	$119	$0

DRAFT

			(81 NSF), Room 646 (81 NSF), Room 647 (168 NSF), Room 648 (168 NSF), Room 649 (1226 NSF), Room 650 (1226 NSF), Room 651 (81 NSF), Room 652 (81 NSF), Room 653 (121 NSF), Room 653A (18 NSF), Room 654 (121 NSF), Room 654A (18 NSF), Room 655 (11 NSF), Room 656 (11 NSF), Room 657 (1226 NSF), Room 658 (1226 NSF), Room 659 (11 NSF), Room 660 (11 NSF), Room 661 (121 NSF), Room 661A (18 NSF), Room 662 (121 NSF), Room 662A (18 NSF), Room 663 (81 NSF), Room 664 (81 NSF), Room 665 (168 NSF), Room 666 (168 NSF), Room 667 (1106 NSF), Room 668 (1106 NSF), Room 669 (81 NSF), Room 670 (81 NSF), Room 671 (121 NSF), Room 671A (18 NSF), Room 672 (121 NSF), Room 672A (18 NSF), Room 673 (11 NSF), Room 674 (11 NSF), Room 675 (48 NSF), Room 676 (1240 NSF), Room 676A (58 NSF), Room 676B (144 NSF), Room 676C (12 NSF), Room 676D (148 NSF), Room 676E (116 NSF), Room 676F (19 NSF), Room 677 (13 NSF), Room 679 (986 NSF), Room 680 (80 NSF), Room 681 (91 NSF), Room 682 (82 NSF), Room 682A (52 NSF), Room 683 (69 NSF), Room 684 (982 NSF), Room 684A (68 NSF), Room 684B (68 NSF), Room 684C (50 NSF), Room 685 (13 NSF), Room 686 (82 NSF), Room 686A (68 NSF), Room 687 (137 NSF), Room 687A (52 NSF), Room 687B (156 NSF), Room 688 (774 NSF), Room 688A (160 NSF), Room 688B (40 NSF), Room 689 (1130 NSF), Room 689A (158 NSF), Room 690 (1135 NSF), Room 690A (47 NSF), Room 690B (306 NSF), Room 690C (104 NSF), Room 690D (104 NSF), Room 690E (104 NSF), Room 690F (95 NSF), Room 690G (65 NSF), Room 691 (942 NSF), Room 693 (223 NSF), Room 695 (56 NSF), Room 697 (236 NSF)					
Renovation 2026	25	7	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 701 (1476 NSF), Room 702 (181 NSF), Room 703 (69 NSF), Room 704 (105 NSF), Room 705 (2038 NSF), Room 705A (70 NSF), Room 705B (70 NSF), Room 706 (777 NSF), Room 707 (154 NSF), Room 708 (98 NSF), Room 709 (56 NSF), Room 710 (872 NSF), Room 711 (196 NSF), Room 712 (80 NSF), Room 713 (86 NSF), Room 714 (1476 NSF), Room 715 (158 NSF), Room 716 (158 NSF), Room 717 (105 NSF), Room 718 (174 NSF), Room 719 (174 NSF), Room 720 (220 NSF), Room 721 (168 NSF), Room 722 (158 NSF), Room 723 (100 NSF), Room 724 (1486 NSF)	10,705	0	$1,273,895	$119	$0

DRAFT

RIDGEVIEW SENIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	25	8	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 801 (482 NSF), Room 802 (50 NSF), Room 803 (50 NSF), Room 804 (1229 NSF), Room 805 (157 NSF), Room 806 (105 NSF), Room 807 (154 NSF), Room 808 (110 NSF), Room 809 (419 NSF), Room 810 (304 NSF), Room 811 (110 NSF), Room 812 (70 NSF), Room 813 (56 NSF), Room 814 (1985 NSF), Room 815 (188 NSF), Room 816 (109 NSF), Room 817 (57 NSF), Room 818 (305 NSF), Room 819 (119 NSF), Room 820 (70 NSF), Room 821 (70 NSF), Room 822 (425 NSF), Room 823 (190 NSF), Room 824 (167 NSF), Room 825 (150 NSF), Room 826 (97 NSF), Room 827 (118 NSF), Room 828 (189 NSF), Room 829 (80 NSF), Room 830 (149 NSF)	7,764	0	$923,916	$119	$0
Renovation 2026	25	9	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 901 (593 NSF), Room 902 (150 NSF), Room 903 (439 NSF), Room 904 (520 NSF), Room 905 (96 NSF), Room 906 (78 NSF), Room 907 (130 NSF), Room 908 (179 NSF), Room 909 (30 NSF), Room 910 (784 NSF), Room 911 (13400 NSF), Room 914 (2925 NSF), Room 916 (1569 NSF), Room 917 (350 NSF), Room 918 (230 NSF), Room 918A (50 NSF), Room 919 (944 NSF), Room 920A (31 NSF), Room 920B (90 NSF), Room 921 (396 NSF), Room 922 (50 NSF), Room 923 (50 NSF), Room 924 (1220 NSF), Room 925 (964 NSF), Room 926 (119 NSF), Room 927 (120 NSF), Room 928 (170 NSF), Room 928B (7 NSF), Room 929 (25 NSF), Room 930 (1241 NSF), Room 931 (309 NSF), Room 932 (360 NSF), Room 933 (129 NSF), Room 934 (208 NSF), Room 935 (39 NSF), Room 936 (208 NSF), Room 937 (39 NSF), Room 938 (118 NSF), Room 939 (283 NSF), Room 940 (68 NSF), Room 941 (1350 NSF), Room 942 (72 NSF), Room 950 (69 NSF), Room 951 (76 NSF), Room 952 (1195 NSF)	31,473	0	$3,745,287	$119	$0

DRAFT

RIDGEVIEW SENIOR HIGH	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	25	10	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 001 (250 NSF), Room 002 (136 NSF), Room 003 (234 NSF), Room 004 (1818 NSF), Room 005 (204 NSF), Room 006 (688 NSF), Room 007 (329 NSF), Room 008 (151 NSF), Room 009 (50 NSF), Room 010 (89 NSF), Room 011 (204 NSF), Room 012 (688 NSF), Room 013 (1820 NSF), Room 014 (252 NSF), Room 015 (138 NSF), Room 016 (236 NSF), Room 017 (2260 NSF), Room 018 (266 NSF), Room 019 (250 NSF), Room 020 (103 NSF), Room 021 (1730 NSF), Room 022 (150 NSF), Room 023 (150 NSF), Room 024 (168 NSF), Room 025 (168 NSF), Room 026 (110 NSF), Room 027 (90 NSF), Room 028 (185 NSF), Room 029 (74 NSF), Room 029A (11 NSF), Room 030 (70 NSF), Room 031 (1660 NSF), Room 032 (151 NSF), Room 033 (151 NSF), Room 034 (54 NSF), Room 035 (74 NSF), Room 036 (750 NSF), Room 037 (795 NSF), Room 038 (150 NSF), Room 039 (150 NSF)	17,007	0	$2,023,833	$119	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: ROBERT M PATERSON ELEMENTARY

Address: 5400 PINE AVENUE, ORANGE PARK

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 6	GRADE 6
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	413	0	413
Reloc. Stations	656	0	656
Mod. Stations	0	0	0
Total Stations	1,069	0	1069
Utilization Factor	100%		100%
School Capacity	1,069		1069
COFTE Student Membership	1,119		989
Survey Annotation	Renovate Buildings 1-6. Remove 2 portables in excess of 20 years of age. Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$0	$6,274,308	$0
			Estimated Total Project Cost		$6,319,308	

DRAFT

ROBERT M PATERSON ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	27	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 101 (399 NSF), Room 102 (245 NSF), Room 102A (28 NSF), Room 103 (235 NSF), Room 104 (181 NSF), Room 105 (155 NSF), Room 106 (119 NSF), Room 107 (255 NSF), Room 108 (460 NSF), Room 109 (330 NSF), Room 109A (35 NSF), Room 109B (35 NSF), Room 110 (78 NSF), Room 111 (315 NSF), Room 112 (140 NSF), Room 113 (120 NSF), Room 114 (126 NSF), Room 115 (76 NSF), Room 116 (40 NSF), Room 117 (116 NSF), Room 118 (58 NSF), Room 119 (140 NSF), Room 120 (280 NSF), Room 121 (270 NSF), Room 122 (240 NSF), Room 124 (100 NSF), Room 125 (532 NSF), Room 126 (380 NSF), Room 127 (306 NSF), Room 129 (184 NSF), Room 130 (84 NSF), Room 131 (70 NSF), Room 132 (275 NSF), Room 133 (62 NSF), Room 134 (322 NSF), Room 135 (377 NSF), Room 136 (213 NSF), Room 137 (142 NSF), Room 138 (171 NSF), Room 139 (151 NSF), Room 140 (772 NSF), Room 142 (3226 NSF), Room 143 (279 NSF), Room 144 (321 NSF), Room 145 (238 NSF), Room 146 (579 NSF)	13,260	0	$1,219,920	$92	$0
Renovation 2026	27	2	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 201 (5344 NSF), Room 202 (71 NSF), Room 203 (36 NSF), Room 204 (24 NSF), Room 205 (215 NSF), Room 205A (31 NSF), Room 206 (123 NSF), Room 207 (203 NSF), Room 208 (393 NSF), Room 209 (617 NSF), Room 209A (36 NSF), Room 210 (198 NSF), Room 211 (114 NSF), Room 212 (235 NSF), Room 212A (31 NSF), Room 213 (68 NSF), Room 214 (34 NSF), Room 215 (1006 NSF), Room 216 (409 NSF), Room 217 (633 NSF), Room 218 (822 NSF), Room 219 (1348 NSF), Room 220 (224 NSF), Room 221 (100 NSF), Room 222 (114 NSF), Room 223 (112 NSF), Room 224 (112 NSF), Room 225 (76 NSF), Room 226 (331 NSF), Room 227 (16 NSF), Room 228 (80 NSF), Room 229 (38 NSF), Room 230 (82 NSF), Room 231 (223 NSF), Room 232 (93 NSF), Room 233 (196 NSF), Room 234 (608 NSF), Room 235 (32 NSF)	14,428	0	$1,327,376	$92	$0

DRAFT

ROBERT M PATERSON ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	27	3	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 300 (728 NSF), Room 301 (822 NSF), Room 302 (218 NSF), Room 303 (102 NSF), Room 304 (32 NSF), Room 305 (822 NSF), Room 306 (102 NSF), Room 307 (32 NSF), Room 308 (120 NSF), Room 309 (115 NSF), Room 310 (32 NSF), Room 311 (906 NSF), Room 312 (202 NSF), Room 313 (97 NSF), Room 313A (37 NSF), Room 313B (62 NSF), Room 313C (60 NSF), Room 313D (29 NSF), Room 314 (179 NSF), Room 315 (906 NSF)	5,603	0	$515,476	$92	$0
Renovation 2026	27	4	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 400 (1800 NSF), Room 401 (987 NSF), Room 402 (176 NSF), Room 403 (110 NSF), Room 404 (28 NSF), Room 405 (987 NSF), Room 406 (110 NSF), Room 407 (28 NSF), Room 408 (987 NSF), Room 409 (176 NSF), Room 410 (110 NSF), Room 411 (28 NSF), Room 412 (987 NSF), Room 413 (110 NSF), Room 414 (28 NSF), Room 415 (987 NSF), Room 416 (176 NSF), Room 417 (110 NSF), Room 418 (28 NSF), Room 419 (978 NSF), Room 420 (110 NSF), Room 421 (28 NSF), Room 422 (987 NSF), Room 423 (176 NSF), Room 424 (110 NSF), Room 425 (28 NSF), Room 426 (978 NSF), Room 427 (110 NSF), Room 428 (28 NSF), Room 429 (78 NSF), Room 430 (49 NSF), Room 431 (28 NSF)	11,641	0	$1,070,972	$92	$0
Renovation 2026	27	5	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 500 (1788 NSF), Room 501 (987 NSF), Room 502 (176 NSF), Room 503 (110 NSF), Room 504 (28 NSF), Room 505 (987 NSF), Room 506 (110 NSF), Room 507 (28 NSF), Room 508 (987 NSF), Room 509 (176 NSF), Room 510 (110 NSF), Room 511 (28 NSF), Room 512 (987 NSF), Room 513 (110 NSF), Room 514 (28 NSF), Room 515 (987 NSF), Room 516 (176 NSF), Room 517 (110 NSF), Room 518 (28 NSF), Room 519 (978 NSF), Room 520 (110 NSF), Room 521 (28 NSF), Room 522 (987 NSF), Room 523 (176 NSF), Room 524 (110 NSF), Room 525 (28 NSF), Room 526 (978 NSF), Room 527 (110 NSF), Room 528 (28 NSF), Room 529 (78 NSF), Room 530 (49 NSF), Room 531 (28 NSF)	11,629	0	$1,069,868	$92	$0

DRAFT

ROBERT M PATERSON ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	27	6	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 600 (1797 NSF), Room 601 (987 NSF), Room 602 (176 NSF), Room 603 (110 NSF), Room 604 (28 NSF), Room 605 (987 NSF), Room 606 (110 NSF), Room 607 (28 NSF), Room 608 (987 NSF), Room 609 (176 NSF), Room 610 (110 NSF), Room 611 (28 NSF), Room 612 (987 NSF), Room 613 (110 NSF), Room 614 (28 NSF), Room 615 (987 NSF), Room 616 (176 NSF), Room 617 (110 NSF), Room 618 (28 NSF), Room 619 (978 NSF), Room 620 (110 NSF), Room 621 (28 NSF), Room 622 (987 NSF), Room 623 (176 NSF), Room 624 (110 NSF), Room 625 (28 NSF), Room 626 (978 NSF), Room 627 (110 NSF), Room 628 (28 NSF), Room 629 (78 NSF), Room 630 (49 NSF), Room 631 (28 NSF)	11,638	0	$1,070,696	$92	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: S BRYAN JENNINGS ELEMENTARY

Address: 215 CORONA DRIVE, ORANGE PARK

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 6	GRADE 6
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	397	51	448
Reloc. Stations	203	-164	39
Mod. Stations	0	0	0
Total Stations	600	-113	487
Utilization Factor	100%		100%
School Capacity	600		487
COFTE Student Membership	478		480
Survey Annotation	Renovate Buildings 1-9. Construct Elementary Covered Play Area, (1) Elem Art, (1) Elem Music, (1) ESE PK, (1) ESE FT (2) Primary Classroom. Remove 8 portables in excess of 20 years of age. Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$71,868	$4,088,204	$1,296,369
			Estimated Total Project Cost		$5,501,441	

S BRYAN JENNINGS ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
New Construction 2026			New Construction: Adding 2 units of PRIMARY CLASSROOM (K-3) (882 NSF), 1 unit of ELEMENTARY COVERED PLAY AREA (500 NSF), 1 unit of MUSIC - ELEMENTARY (1560 NSF), 1 unit of ART - ELEMENTARY (1110 NSF), 1 unit of E S E FULL-TIME (950 NSF), 1 unit of E S E PRE-K (475 NSF)	7,949	51	$1,296,369	$163	$25,419

DRAFT

S BRYAN JENNINGS ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	15	92	Removed NSF (5989), Added NSF (0), Difference NSF (5989), Percent (100%), Removed Stations (164), Added Stations (0) Remodeling: Adding and Removing Room 026 (735 NSF), Room 027 (731 NSF), Room 030 (731 NSF), Room 032 (778 NSF), Room 033 (750 NSF), Room 033A (25 NSF), Room 035 (731 NSF), Room 036 (733 NSF), Room 037 (750 NSF), Room 037A (25 NSF)	-5,989	-164	$71,868	$12	$0
Renovation 2026	15	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 029A (156 NSF), Room 029B (120 NSF), Room 030A (350 NSF), Room 030B (177 NSF), Room 031A (1321 NSF), Room 031B (2343 NSF), Room 031C (363 NSF), Room 031D (163 NSF), Room 031E (92 NSF), Room 031F (9 NSF), Room 031G (235 NSF), Room 031H (55 NSF), Room 031J (105 NSF), Room 031K (42 NSF), Room 031Y (222 NSF), Room 032A (2001 NSF), Room 032B (790 NSF), Room 033A (155 NSF), Room 033B (46 NSF), Room 034A (156 NSF), Room 034B (46 NSF), Room 034C (157 NSF), Room 034D (44 NSF), Room 034E (44 NSF), Room 035A (91 NSF), Room 035B (94 NSF), Room 035C (32 NSF), Room 035D (32 NSF)	9,441	0	$868,572	$92	$0
Renovation 2026	15	2	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 036A (218 NSF), Room 036B (96 NSF), Room 037A (2812 NSF), Room 037B (356 NSF), Room 037C (719 NSF), Room 038A (252 NSF), Room 039A (56 NSF), Room 040A (72 NSF)	4,581	0	$421,452	$92	$0
Renovation 2026	15	3	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 041 (210 NSF), Room 041A (322 NSF), Room 041B (9 NSF), Room 041C (9 NSF), Room 041D (16 NSF), Room 041E (122 NSF), Room 041F (132 NSF), Room 041G (130 NSF), Room 041H (147 NSF), Room 042 (33 NSF), Room 042A (29 NSF), Room 042B (15 NSF), Room 042C (18 NSF), Room 043A (334 NSF), Room 043C (27 NSF), Room 043D (35 NSF), Room 043F (61 NSF), Room 043G (10 NSF), Room 044 (99 NSF), Room 044A (149 NSF), Room 044B (148 NSF), Room 045A (142 NSF), Room 046A (445 NSF), Room 047A (251 NSF), Room 047B (40 NSF), Room 048A (64 NSF)	2,997	0	$275,724	$92	$0

DRAFT

S BRYAN JENNINGS ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	15	4	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 001A (732 NSF), Room 001B (60 NSF), Room 001C (16 NSF), Room 001D (15 NSF), Room 001E (187 NSF), Room 001F (10 NSF), Room 001G (10 NSF), Room 001K (27 NSF), Room 001Y (20 NSF), Room 002A (732 NSF), Room 002B (59 NSF), Room 002C (16 NSF), Room 002D (15 NSF), Room 002J (8 NSF), Room 002K (19 NSF), Room 002Y (20 NSF), Room 003A (782 NSF), Room 003B (59 NSF), Room 003C (16 NSF), Room 003D (15 NSF), Room 003K (27 NSF), Room 003Y (20 NSF), Room 004A (732 NSF), Room 004B (60 NSF), Room 004C (16 NSF), Room 004D (15 NSF), Room 004E (187 NSF), Room 004F (10 NSF), Room 004G (10 NSF), Room 004J (8 NSF), Room 004K (18 NSF), Room 004Y (20 NSF), Room 005A (77 NSF), Room 005B (411 NSF), Room 005C (154 NSF)	4,583	0	$421,636	$92	$0
Renovation 2026	15	5	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 005A (732 NSF), Room 005B (57 NSF), Room 005C (16 NSF), Room 005D (15 NSF), Room 005E (187 NSF), Room 005F (10 NSF), Room 005G (10 NSF), Room 005K (27 NSF), Room 005Y (20 NSF), Room 006A (732 NSF), Room 006B (62 NSF), Room 006C (16 NSF), Room 006D (15 NSF), Room 006J (7 NSF), Room 006K (17 NSF), Room 006Y (20 NSF), Room 007A (732 NSF), Room 007B (60 NSF), Room 007C (16 NSF), Room 007D (15 NSF), Room 007K (27 NSF), Room 007Y (20 NSF), Room 008A (732 NSF), Room 008B (61 NSF), Room 008C (16 NSF), Room 008D (15 NSF), Room 008E (187 NSF), Room 008F (10 NSF), Room 008G (10 NSF), Room 008J (6 NSF), Room 008K (18 NSF), Room 008Y (20 NSF), Room 009A (77 NSF), Room 009B (411 NSF), Room 009C (154 NSF)	4,530	0	$416,760	$92	$0

DRAFT

S BRYAN JENNINGS ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	15	6	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 009A (732 NSF), Room 009B (60 NSF), Room 009C (16 NSF), Room 009D (15 NSF), Room 009E (187 NSF), Room 009F (10 NSF), Room 009G (10 NSF), Room 009K (28 NSF), Room 009Y (20 NSF), Room 010A (732 NSF), Room 010B (60 NSF), Room 010C (16 NSF), Room 010D (15 NSF), Room 010J (8 NSF), Room 010K (14 NSF), Room 010Y (20 NSF), Room 011A (732 NSF), Room 011B (57 NSF), Room 011C (16 NSF), Room 011D (15 NSF), Room 011K (28 NSF), Room 011Y (20 NSF), Room 012A (732 NSF), Room 012B (60 NSF), Room 012C (16 NSF), Room 012D (15 NSF), Room 012E (187 NSF), Room 012F (10 NSF), Room 012G (10 NSF), Room 012J (9 NSF), Room 012K (19 NSF), Room 012Y (20 NSF), Room 013A (77 NSF), Room 013B (411 NSF), Room 013C (154 NSF)	4,531	0	$416,852	$92	$0
Renovation 2026	15	7	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 013A (732 NSF), Room 013B (60 NSF), Room 013C (16 NSF), Room 013D (15 NSF), Room 013E (187 NSF), Room 013F (10 NSF), Room 013G (10 NSF), Room 013K (27 NSF), Room 013Y (20 NSF), Room 014A (732 NSF), Room 014B (60 NSF), Room 014C (16 NSF), Room 014D (15 NSF), Room 014J (8 NSF), Room 014K (18 NSF), Room 014Y (20 NSF), Room 015A (732 NSF), Room 015B (60 NSF), Room 015C (16 NSF), Room 015D (15 NSF), Room 015K (27 NSF), Room 015Y (20 NSF), Room 016A (732 NSF), Room 016B (60 NSF), Room 016C (16 NSF), Room 016D (15 NSF), Room 016E (187 NSF), Room 016F (10 NSF), Room 016G (10 NSF), Room 016J (8 NSF), Room 016K (19 NSF), Room 016Y (20 NSF), Room 017A (77 NSF), Room 017B (411 NSF), Room 017C (154 NSF)	4,535	0	$417,220	$92	$0

DRAFT

S BRYAN JENNINGS ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	15	8	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 017A (782 NSF), Room 017B (60 NSF), Room 017C (16 NSF), Room 017D (15 NSF), Room 017E (187 NSF), Room 017F (10 NSF), Room 017G (10 NSF), Room 017K (27 NSF), Room 017Y (20 NSF), Room 018A (732 NSF), Room 018B (60 NSF), Room 018C (16 NSF), Room 018D (15 NSF), Room 018J (7 NSF), Room 018K (18 NSF), Room 018Y (20 NSF), Room 019A (732 NSF), Room 019B (61 NSF), Room 019C (16 NSF), Room 019D (15 NSF), Room 019K (27 NSF), Room 019Y (20 NSF), Room 020A (732 NSF), Room 020B (60 NSF), Room 020C (16 NSF), Room 020D (15 NSF), Room 020E (187 NSF), Room 020F (10 NSF), Room 020G (10 NSF), Room 020J (7 NSF), Room 020K (18 NSF), Room 020Y (20 NSF), Room 021A (77 NSF), Room 021B (411 NSF), Room 021C (154 NSF)	4,583	0	$421,636	$92	$0
Renovation 2026	15	9	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 021A (732 NSF), Room 021B (60 NSF), Room 021C (16 NSF), Room 021D (15 NSF), Room 021E (187 NSF), Room 021F (10 NSF), Room 021G (10 NSF), Room 021K (28 NSF), Room 021Y (20 NSF), Room 022A (732 NSF), Room 022B (59 NSF), Room 022C (16 NSF), Room 022D (15 NSF), Room 022J (8 NSF), Room 022K (18 NSF), Room 022Y (20 NSF), Room 023A (732 NSF), Room 023B (59 NSF), Room 023C (16 NSF), Room 023D (15 NSF), Room 023K (27 NSF), Room 023Y (20 NSF), Room 024A (732 NSF), Room 024B (62 NSF), Room 024C (16 NSF), Room 024D (15 NSF), Room 024E (187 NSF), Room 024F (90 NSF), Room 024G (10 NSF), Room 024H (45 NSF), Room 024J (8 NSF), Room 024K (14 NSF), Room 024Y (20 NSF), Room 025A (77 NSF), Room 025B (411 NSF), Room 025C (154 NSF)	4,656	0	$428,352	$92	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: SHADOWLAWN ELEMENTARY

Address: 2945 County Road 218, Green Cove Springs

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 5	GRADE 5
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	845	0	845
Reloc. Stations	0	0	0
Mod. Stations	0	0	0
Total Stations	845	0	845
Utilization Factor	100%		100%
School Capacity	845		845
COFTE Student Membership	681		840
Survey Annotation	Spot Survey 7.4: *Remove 100% of 6th grade students and sending them to Lake Asbury Junior High. *Shadowlawn Elementary will now serve grades PK-ESE – 5. Previous Survey Recommendaitons: Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. (Other) - District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$0	$0	$0
			Estimated Total Project Cost		$45,000	

SHADOWLAWN ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: SWIMMING PEN CREEK ELEMENTARY

Address: 1630 WOODPECKER LANE, MIDDLEBURG

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 6	GRADE 6
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	430	0	430
Reloc. Stations	107	-10	97
Mod. Stations	0	0	0
Total Stations	537	-10	527
Utilization Factor	100%		100%
School Capacity	537		527
COFTE Student Membership	488		493
Survey Annotation	Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. Remove 1 portables in excess of 20 years of age. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$8,880	$0	$0
			Estimated Total Project Cost		$53,880	

SWIMMING PEN CREEK ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	53	92	Removed NSF (740), Added NSF (0), Difference NSF (740), Percent (100%), Removed Stations (10), Added Stations (0) Remodeling: Adding and Removing Room 701 (740 NSF)	-740	-10	$8,880	$12	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: THUNDERBOLT ELEMENTARY

Address: 2020 THUNDERBOLT ROAD, ORANGE PARK

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 6	GRADE 6
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	683	0	683
Reloc. Stations	405	-44	361
Mod. Stations	0	0	0
Total Stations	1,088	-44	1044
Utilization Factor	100%		100%
School Capacity	1,088		1044
COFTE Student Membership	871		985
Survey Annotation	Renovate Building 1. Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. Remove 2 portables in excess of 20 years of age. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$21,456	$8,583,048	$0
			Estimated Total Project Cost		$8,649,504	

THUNDERBOLT ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	47	92	Removed NSF (1788), Added NSF (0), Difference NSF (1788), Percent (100%), Removed Stations (44), Added Stations (0) Remodeling: Adding and Removing Room 722 (904 NSF), Room 722A (98 NSF), Room 722B (36 NSF), Room 736 (750 NSF)	-1,788	-44	$21,456	$12	$0
Renovation 2026	47	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 101 (944 NSF), Room 101A	93,294	0	$8,583,048	$92	$0

DRAFT

(69 NSF), Room 101B (43 NSF), Room 102 (944 NSF), Room 102A (70 NSF), Room 102B (43 NSF), Room 103 (948 NSF), Room 103A (70 NSF), Room 103B (43 NSF), Room 104 (949 NSF), Room 104A (70 NSF), Room 104B (43 NSF), Room 105 (948 NSF), Room 105A (70 NSF), Room 105B (43 NSF), Room 106 (949 NSF), Room 106A (70 NSF), Room 106B (43 NSF), Room 107 (948 NSF), Room 107A (70 NSF), Room 107B (43 NSF), Room 108 (949 NSF), Room 108A (70 NSF), Room 108B (43 NSF), Room 109 (948 NSF), Room 109A (70 NSF), Room 109B (43 NSF), Room 110 (949 NSF), Room 110A (70 NSF), Room 110B (43 NSF), Room 111 (948 NSF), Room 111A (70 NSF), Room 111B (43 NSF), Room 112 (998 NSF), Room 112A (70 NSF), Room 113 (948 NSF), Room 113A (70 NSF), Room 113B (43 NSF), Room 114 (711 NSF), Room 114B (43 NSF), Room 115 (948 NSF), Room 115A (70 NSF), Room 115B (43 NSF), Room 116 (1551 NSF), Room 116A (373 NSF), Room 116C (48 NSF), Room 117 (948 NSF), Room 117A (70 NSF), Room 117B (43 NSF), Room 118 (949 NSF), Room 118A (70 NSF), Room 118B (43 NSF), Room 119 (948 NSF), Room 119A (70 NSF), Room 119B (43 NSF), Room 120 (949 NSF), Room 120A (70 NSF), Room 120B (43 NSF), Room 121 (948 NSF), Room 121A (70 NSF), Room 121B (43 NSF), Room 122 (43 NSF), Room 123 (836 NSF), Room 124 (1020 NSF), Room 125 (238 NSF), Room 126 (130 NSF), Room 127 (97 NSF), Room 128 (133 NSF), Room 129 (614 NSF), Room 203 (722 NSF), Room 204 (290 NSF), Room 205 (580 NSF), Room 206 (200 NSF), Room 207 (389 NSF), Room 208 (143 NSF), Room 209 (76 NSF), Room 210 (211 NSF), Room 211 (211 NSF), Room 212 (164 NSF), Room 212A (180 NSF), Room 213 (372 NSF), Room 214 (350 NSF), Room 215 (392 NSF), Room 216 (45 NSF), Room 217 (474 NSF), Room 218 (262 NSF), Room 219 (149 NSF), Room 220 (47 NSF), Room 221 (47 NSF), Room 222 (54 NSF), Room 223 (340 NSF), Room 224 (120 NSF), Room 225 (120 NSF), Room 226 (205 NSF), Room 227 (140 NSF), Room 228 (146 NSF), Room 229 (144 NSF), Room 231 (2925 NSF), Room 232 (247 NSF), Room 233 (387 NSF), Room 234 (348 NSF), Room 235 (92 NSF), Room 236 (518 NSF), Room 237 (384 NSF), Room 238 (347 NSF), Room 238A (43 NSF), Room 239 (430 NSF), Room 240 (257 NSF), Room 241 (102 NSF), Room 242 (48 NSF), Room 243 (48 NSF), Room 244 (215 NSF), Room 245 (436 NSF), Room 247 (3440 NSF), Room 247A (59 NSF), Room 247B (1973 NSF), Room 248 (966 NSF), Room 248A (40 NSF), Room 249 (301 NSF), Room 250 (260 NSF), Room 251 (89 NSF), Room 252 (213 NSF),

DRAFT

Room 253 (43 NSF), Room 254 (213 NSF), Room 255 (43 NSF), Room 256 (350 NSF), Room 257 (25 NSF), Room 258 (133 NSF), Room 259 (654 NSF), Room 260 (2030 NSF), Room 261 (674 NSF), Room 261A (101 NSF), Room 262 (101 NSF), Room 263 (232 NSF), Room 264 (62 NSF), Room 265 (79 NSF), Room 266 (110 NSF), Room 267 (44 NSF), Room 268 (16 NSF), Room 269 (325 NSF), Room 270 (227 NSF), Room 270A (117 NSF), Room 270B (117 NSF), Room 271 (39 NSF), Room 271A (147 NSF), Room 272 (39 NSF), Room 272A (147 NSF), Room 301 (889 NSF), Room 301A (70 NSF), Room 302 (1016 NSF), Room 302A (217 NSF), Room 303 (894 NSF), Room 303A (70 NSF), Room 304 (859 NSF), Room 304A (117 NSF), Room 304B (371 NSF), Room 304F (10 NSF), Room 304G (10 NSF), Room 305 (914 NSF), Room 305A (70 NSF), Room 306 (859 NSF), Room 306A (117 NSF), Room 306G (10 NSF), Room 307 (914 NSF), Room 307A (70 NSF), Room 308 (859 NSF), Room 308A (117 NSF), Room 308B (41 NSF), Room 308C (47 NSF), Room 308D (47 NSF), Room 308E (66 NSF), Room 308F (24 NSF), Room 308G (10 NSF), Room 309 (894 NSF), Room 309A (70 NSF), Room 310 (859 NSF), Room 310A (117 NSF), Room 310G (10 NSF), Room 311 (60 NSF), Room 311A (375 NSF), Room 311B (375 NSF), Room 312 (966 NSF), Room 312A (217 NSF), Room 313 (632 NSF), Room 313B (43 NSF), Room 314 (966 NSF), Room 314A (217 NSF), Room 315 (894 NSF), Room 315A (70 NSF), Room 316 (859 NSF), Room 316A (117 NSF), Room 316B (211 NSF), Room 316C (47 NSF), Room 316D (47 NSF), Room 316E (66 NSF), Room 316F (24 NSF), Room 316G (10 NSF), Room 317 (894 NSF), Room 317A (70 NSF), Room 318 (859 NSF), Room 318A (117 NSF), Room 318G (10 NSF), Room 319 (894 NSF), Room 319A (70 NSF), Room 320 (859 NSF), Room 320A (117 NSF), Room 320B (211 NSF), Room 320C (47 NSF), Room 320D (47 NSF), Room 320E (66 NSF), Room 320F (24 NSF), Room 320G (10 NSF), Room 321 (894 NSF), Room 321A (70 NSF), Room 322 (859 NSF), Room 322A (117 NSF), Room 322G (10 NSF), Room 323 (889 NSF), Room 323A (70 NSF), Room 324 (966 NSF), Room 324A (217 NSF), Room 325 (149 NSF), Room 326 (87 NSF), Room 327 (100 NSF), Room 328 (555 NSF), Room 400 (746 NSF), Room 401 (712 NSF), Room 402 (740 NSF), Room 403 (818 NSF), Room 404 (795 NSF), Room 405 (517 NSF), Room 406 (731 NSF), Room 407 (802 NSF), Room 408 (909 NSF), Room 408A (130 NSF), Room 408B (130 NSF), Room 409 (748 NSF), Room 410 (845 NSF), Room 411 (805 NSF), Room 412 (973 NSF), Room 413 (937 NSF), Room 414 (841 NSF), Room 415

DRAFT

			(827 NSF), Room 500 (210 NSF), Room 501 (480 NSF), Room 502 (677 NSF)					

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: TYNES ELEMENTARY

Address: 1550 TYNES BOULEVARD, MIDDLEBURG

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 6	GRADE 6
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	667	0	667
Reloc. Stations	495	-98	397
Mod. Stations	0	0	0
Total Stations	1,162	-98	1064
Utilization Factor	100%		100%
School Capacity	1,162		1064
COFTE Student Membership	1,036		981
Survey Annotation	Spot Survey 7.4: *Remove 19% of 6th Grade students and sending to Oakleaf Junior High. *Tynes Elementary will remain serving PK-ESE – 6th grades. Previous Recommendations: Renovate Buildings 1-6. Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. Remove 7 portables in excess of 20 years of age. (Other) - District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$65,076	$8,475,760	$0
			Estimated Total Project Cost		$8,585,836	

DRAFT

TYNES ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	44	92	Removed NSF (5423), Added NSF (0), Difference NSF (5423), Percent (100%), Removed Stations (98), Added Stations (0) Remodeling: Adding and Removing Room 010 (748 NSF), Room 044 (756 NSF), Room 044A (27 NSF), Room 061 (749 NSF), Room 061A (30 NSF), Room 062 (737 NSF), Room 062A (25 NSF), Room 063 (760 NSF), Room 063A (25 NSF), Room 065 (750 NSF), Room 065A (25 NSF), Room 068 (750 NSF), Room 068A (41 NSF)	-5,423	-98	$65,076	$12	$0
Renovation 2026	44	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 101 (450 NSF), Room 102 (439 NSF), Room 103 (148 NSF), Room 104 (617 NSF), Room 105 (323 NSF), Room 107 (43 NSF), Room 108 (6 NSF), Room 109 (255 NSF), Room 110 (184 NSF), Room 111 (130 NSF), Room 112 (130 NSF), Room 113 (152 NSF), Room 114 (88 NSF), Room 115 (152 NSF), Room 116 (152 NSF), Room 117 (161 NSF), Room 118 (185 NSF), Room 119 (256 NSF), Room 120 (75 NSF), Room 121 (282 NSF), Room 122 (269 NSF), Room 123 (327 NSF), Room 124 (40 NSF), Room 125 (69 NSF), Room 126 (297 NSF), Room 127 (84 NSF), Room 128 (220 NSF), Room 129 (199 NSF), Room 129A (30 NSF), Room 130 (393 NSF), Room 131 (473 NSF), Room 132 (274 NSF), Room 133 (149 NSF), Room 134 (176 NSF), Room 135 (176 NSF), Room 136 (136 NSF), Room 137 (313 NSF), Room 138 (189 NSF), Room 139 (457 NSF), Room 139A (51 NSF), Room 140 (32 NSF), Room 141 (32 NSF), Room 142 (30 NSF), Room 143 (155 NSF), Room 144 (3253 NSF), Room 145 (385 NSF), Room 146 (197 NSF), Room 147 (139 NSF), Room 148 (614 NSF), Room 150 (455 NSF), Room 151 (375 NSF), Room 152 (154 NSF), Room 153 (311 NSF), Room 154 (33 NSF), Room 155 (36 NSF), Room 156 (346 NSF), Room 157 (294 NSF), Room 158 (575 NSF)	15,966	0	$2,171,376	$136	$0

DRAFT

TYNES ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	44	2	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 201 (5464 NSF), Room 202 (60 NSF), Room 203 (69 NSF), Room 204 (227 NSF), Room 205 (36 NSF), Room 206 (113 NSF), Room 207 (179 NSF), Room 208 (1109 NSF), Room 209 (543 NSF), Room 210 (383 NSF), Room 211 (122 NSF), Room 212 (187 NSF), Room 213 (223 NSF), Room 214 (34 NSF), Room 215 (106 NSF), Room 216 (71 NSF), Room 217 (409 NSF), Room 218 (638 NSF), Room 219 (25 NSF), Room 220 (1191 NSF), Room 221 (334 NSF), Room 222 (83 NSF), Room 223 (100 NSF), Room 225 (145 NSF), Room 226 (145 NSF), Room 227 (97 NSF), Room 228 (303 NSF), Room 229 (12 NSF), Room 230 (84 NSF), Room 231 (39 NSF), Room 232 (81 NSF), Room 233 (222 NSF), Room 234 (44 NSF), Room 235 (141 NSF), Room 237 (39 NSF), Room 238 (644 NSF)	13,702	0	$1,260,584	$92	$0
Renovation 2026	44	3	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 300 (1807 NSF), Room 301 (923 NSF), Room 302 (923 NSF), Room 303 (68 NSF), Room 304 (68 NSF), Room 305 (61 NSF), Room 306 (61 NSF), Room 307 (37 NSF), Room 308 (40 NSF), Room 309 (103 NSF), Room 310 (96 NSF), Room 311 (203 NSF), Room 312 (101 NSF), Room 313 (101 NSF), Room 314 (101 NSF), Room 315 (926 NSF), Room 316 (925 NSF), Room 317 (61 NSF), Room 318 (61 NSF), Room 319 (29 NSF), Room 320 (30 NSF), Room 321 (137 NSF), Room 322 (136 NSF), Room 323 (846 NSF), Room 324 (871 NSF), Room 325 (32 NSF), Room 326 (32 NSF), Room 327 (99 NSF), Room 328 (99 NSF), Room 329 (101 NSF), Room 330 (101 NSF), Room 331 (101 NSF), Room 332 (101 NSF), Room 333 (847 NSF), Room 334 (874 NSF), Room 335 (99 NSF), Room 336 (99 NSF), Room 337 (32 NSF), Room 338 (32 NSF), Room 339 (46 NSF), Room 340 (169 NSF), Room 341 (156 NSF), Room 342 (76 NSF), Room 343 (11 NSF)	11,822	0	$1,087,624	$92	$0

DRAFT

TYNES ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	44	4	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 400 (1906 NSF), Room 401 (185 NSF), Room 402 (129 NSF), Room 402A (118 NSF), Room 403 (41 NSF), Room 403A (11 NSF), Room 404 (995 NSF), Room 405 (992 NSF), Room 406 (32 NSF), Room 407 (32 NSF), Room 408 (107 NSF), Room 409 (108 NSF), Room 410 (139 NSF), Room 411 (139 NSF), Room 412 (139 NSF), Room 413 (139 NSF), Room 414 (994 NSF), Room 415 (989 NSF), Room 416 (108 NSF), Room 417 (118 NSF), Room 418 (32 NSF), Room 419 (32 NSF), Room 420 (1171 NSF), Room 421 (1171 NSF), Room 422 (32 NSF), Room 423 (32 NSF), Room 424 (107 NSF), Room 425 (107 NSF), Room 426 (139 NSF), Room 427 (139 NSF), Room 428 (139 NSF), Room 429 (139 NSF), Room 430 (994 NSF), Room 431 (965 NSF), Room 432 (118 NSF), Room 433 (107 NSF), Room 434 (33 NSF), Room 435 (32 NSF)	12,910	0	$1,187,720	$92	$0
Renovation 2026	44	5	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 500 (1898 NSF), Room 501 (995 NSF), Room 502 (997 NSF), Room 503 (32 NSF), Room 504 (32 NSF), Room 505 (107 NSF), Room 506 (118 NSF), Room 507 (88 NSF), Room 508 (88 NSF), Room 509 (88 NSF), Room 510 (88 NSF), Room 511 (998 NSF), Room 512 (990 NSF), Room 513 (107 NSF), Room 514 (108 NSF), Room 515 (33 NSF), Room 516 (32 NSF), Room 517 (993 NSF), Room 518 (996 NSF), Room 519 (88 NSF), Room 520 (32 NSF), Room 521 (107 NSF), Room 522 (108 NSF), Room 523 (88 NSF), Room 524 (88 NSF), Room 525 (88 NSF), Room 526 (88 NSF), Room 527 (962 NSF), Room 528 (997 NSF), Room 529 (107 NSF), Room 530 (108 NSF), Room 531 (32 NSF), Room 532 (32 NSF), Room 533 (11 NSF), Room 534 (128 NSF), Room 535 (47 NSF), Room 536 (117 NSF), Room 537 (152 NSF)	12,168	0	$1,119,456	$92	$0

DRAFT

TYNES ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	44	6	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 600 (1899 NSF), Room 601 (995 NSF), Room 602 (996 NSF), Room 603 (32 NSF), Room 604 (32 NSF), Room 605 (107 NSF), Room 606 (107 NSF), Room 607 (88 NSF), Room 608 (88 NSF), Room 609 (88 NSF), Room 610 (88 NSF), Room 611 (994 NSF), Room 612 (994 NSF), Room 613 (107 NSF), Room 614 (108 NSF), Room 615 (32 NSF), Room 616 (32 NSF), Room 617 (990 NSF), Room 618 (992 NSF), Room 619 (32 NSF), Room 620 (32 NSF), Room 621 (107 NSF), Room 622 (107 NSF), Room 623 (88 NSF), Room 624 (88 NSF), Room 625 (88 NSF), Room 626 (88 NSF), Room 627 (993 NSF), Room 628 (993 NSF), Room 629 (107 NSF), Room 630 (107 NSF), Room 631 (32 NSF), Room 632 (32 NSF), Room 633 (11 NSF), Room 634 (248 NSF), Room 635 (48 NSF), Room 637 (155 NSF)	12,125	0	$1,649,000	$136	$0

DRAFT

District Name: CLAY COUNTY SCHOOL DISTRICT

Survey: Number 7 - Version 5

Facility Name: W E CHERRY ELEMENTARY

Address: 420 EDSON DRIVE, ORANGE PARK

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	ELEMENTARY	ELEMENTARY
Low Grade	PRE-K E S E	PRE-K E S E
High Grade	GRADE 6	GRADE 6
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	418	0	418
Reloc. Stations	463	-152	311
Mod. Stations	0	0	0
Total Stations	881	-152	729
Utilization Factor	100%		100%
School Capacity	881		729
COFTE Student Membership	726		703
Survey Annotation	Remove portables in excess of 20 years of age. DCA# MB E 001971, II-B 005090, MB E 001972, MB E 001972, II-B 005568, II-B 007721, II-B 007718. Previously approved in Survey 7.1. Renovate Buildings 1-4, 10 & 11. Correct Site Drainage Problems. Construct Additional Covered Walkways Where Needed. Remove 2 portables in excess of 20 years of age. (Other) District-Wide Recommendations for this facility are: Improve Security Fencing and Lighting.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$45,000	$1,097,652	$3,125,056	$0
			Estimated Total Project Cost		$4,267,708	

W E CHERRY ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	9	92	Removed NSF (1558), Added NSF (0), Difference NSF (1558), Percent (100%), Removed Stations (36), Added Stations (0) Remodeling: Adding and Removing Room 039 (754 NSF), Room 039A (25 NSF), Room 041 (754 NSF), Room 041A (25 NSF)	-1,558	-36	$18,696	$12	$0

DRAFT

W E CHERRY ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Remodeling 2026	9	92	Removed NSF (5289), Added NSF (0), Difference NSF (5289), Percent (100%), Removed Stations (116), Added Stations (0) Remodeling: Adding and Removing Room 051 (771 NSF), Room 051A (34 NSF), Room 053 (828 NSF), Room 053A (36 NSF), Room 054 (935 NSF), Room 054A (57 NSF), Room 055 (864 NSF), Room 055A (36 NSF), Room 056 (828 NSF), Room 056A (36 NSF), Room 057 (828 NSF), Room 057A (36 NSF)	-5,289	-116	$1,078,956	$204	$0
Renovation 2026	9	1	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 001 (841 NSF), Room 001A (54 NSF), Room 002 (841 NSF), Room 002A (54 NSF), Room 003 (841 NSF), Room 003A (18 NSF), Room 004 (841 NSF), Room 004A (18 NSF), Room 005 (866 NSF), Room 006 (866 NSF), Room 007 (866 NSF), Room 008 (477 NSF), Room 008A (389 NSF), Room 042 (286 NSF), Room 042A (19 NSF), Room 042B (228 NSF), Room 043A (12 NSF), Room 043B (118 NSF), Room 043C (16 NSF), Room 043D (99 NSF), Room 043E (54 NSF), Room 044 (160 NSF), Room 044A (18 NSF), Room 044B (12 NSF), Room 045 (160 NSF), Room 046 (270 NSF), Room 047 (270 NSF), Room 048 (288 NSF)	8,982	0	$826,344	$92	$0
Renovation 2026	9	2	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 048 (118 NSF), Room 049 (822 NSF), Room 050 (735 NSF), Room 051 (112 NSF), Room 052 (18 NSF), Room 052A (18 NSF), Room 053 (3421 NSF), Room 054 (273 NSF), Room 054A (489 NSF), Room 075 (177 NSF), Room 076 (54 NSF), Room 077 (595 NSF), Room 078 (80 NSF), Room 079 (132 NSF)	7,044	0	$648,048	$92	$0
Renovation 2026	9	3	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 016 (829 NSF), Room 017 (829 NSF), Room 018 (829 NSF), Room 019 (829 NSF), Room 055 (2365 NSF), Room 055A (121 NSF), Room 055B (414 NSF), Room 055C (415 NSF), Room 056 (55 NSF), Room 057 (55 NSF)	6,741	0	$620,172	$92	$0

DRAFT

W E CHERRY ELEMENTARY	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station
Renovation 2026	9	4	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 011 (850 NSF), Room 011A (37 NSF), Room 012 (832 NSF), Room 012A (129 NSF), Room 012B (9 NSF), Room 013 (832 NSF), Room 013A (9 NSF), Room 014 (832 NSF), Room 014A (69 NSF), Room 014B (9 NSF), Room 015 (832 NSF), Room 015A (9 NSF), Room 020 (832 NSF), Room 021 (823 NSF), Room 021A (9 NSF), Room 022 (823 NSF), Room 022A (9 NSF), Room 023 (823 NSF), Room 023A (9 NSF), Room 024 (823 NSF), Room 024A (9 NSF), Room 025 (832 NSF), Room 058 (640 NSF), Room 058A (48 NSF), Room 059 (55 NSF), Room 060 (90 NSF), Room 070 (30 NSF), Room 071 (60 NSF)	10,364	0	$953,488	$92	$0
Renovation 2026	9	10	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 061 (81 NSF), Room 062 (9 NSF), Room 063 (81 NSF), Room 064 (81 NSF), Room 065 (9 NSF), Room 066 (81 NSF)	342	0	$31,464	$92	$0
Renovation 2026	9	11	Renovating: Apply Painting, Floor Cover, Electrical, Plumbing, Windows, Lighting, Restrooms, HVAC Systems, Bell/Fire Alarm Systems, Retrofit for Technology to Room 067 (255 NSF), Room 068 (120 NSF), Room 069 (120 NSF)	495	0	$45,540	$92	$0

DRAFT

FIVE YEAR SURVEY

STUDENT MEMBERSHIP SUMMARY REPORT (Table II)

ORGANIZATION: 10-CLAY COUNTY SCHOOL DISTRICT

SURVEY: Number 7 - Version 5

FACILITY NAME	PK-3 Memb. Proj.	4-8 Memb. Proj.	9-12 Memb. Proj.	PK-3 Memb. In	4-8 Memb. In	9-12 Memb. In	PK-3 Memb. Out	4-8 Memb. Out	9-12 Memb. Out	PK-3 Memb. Reco.	4-8 Memb. Reco.	9-12 Memb. Reco.	Total COFTE	Exist. Satis. Stud. Stat.	Pos. Remo. Sta.	Neg. Remo. Sta.	New Const. Sta.	Total Sta.	Util. Factor	Reco. Capac.	Year-Round Capac.
Elementary																					
ARGYLE ELEMENTARY	490	336	0	0	0	0	0	0	0	490	336	0	826	825	0	-153	170	842	1.00	842	1,010
CHARLES E BENNETT	446	300	0	0	0	0	25	0	0	421	300	0	721	776	0	-55	0	721	1.00	721	865
CLAY HILL ELEMENTARY	302	152	0	0	0	0	0	0	0	302	152	0	454	474	0	-18	30	486	1.00	486	583
COPPERGATE ELEMENTARY	352	196	0	25	0	0	0	0	0	377	196	0	573	725	0	0	0	725	1.00	725	870
DISCOVERY OAKS	410	227	0	0	0	0	0	0	0	410	227	0	637	852	0	0	0	852	1.00	852	1,022
DOCTORS INLET ELEMENTARY	180	281	0	0	0	0	0	0	0	180	281	0	461	606	0	0	0	606	1.00	606	727
FLEMING ISLAND ELEMENTARY	470	426	0	0	0	0	0	0	0	470	426	0	896	908	0	0	0	908	1.00	908	1,089
GROVE PARK ELEMENTARY	194	192	0	0	0	0	0	0	0	194	192	0	386	472	0	-76	0	396	1.00	396	475
J L WILKINSON ELEMENTARY	330	283	0	0	0	0	0	0	0	330	283	0	613	776	0	-182	50	644	1.00	644	772
KEYSTONE HEIGHTS	422	353	0	50	30	0	0	0	0	472	383	0	855	870	0	0	0	870	1.00	870	1,044
LAKE ASBURY ELEMENTARY	270	58	0	20	20	0	0	0	0	290	78	0	368	890	0	0	37	927	1.00	927	1,112
LAKESIDE ELEMENTARY	387	225	0	0	0	0	20	0	0	367	225	0	592	824	0	-230	0	594	1.00	594	712
MCRAE ELEMENTARY	262	323	0	0	0	0	0	0	0	262	323	0	585	563	0	-159	194	598	1.00	598	717
MIDDLEBURG ELEMENTARY	325	231	0	0	0	0	0	0	0	325	231	0	556	614	0	-46	0	568	1.00	568	681
MONTCLAIR ELEMENTARY	256	208	0	0	0	0	70	30	0	186	178	0	364	543	0	-277	102	368	1.00	368	441
OAKLEAF VILLAGE	555	202	0	0	0	0	0	0	0	555	202	0	757	1,061	0	-36	0	1,025	1.00	1,025	1,230
ORANGE PARK ELEMENTARY	274	195	0	0	0	0	0	0	0	274	195	0	469	482	0	-164	153	471	1.00	471	565
PLANTATION OAKS	455	425	0	0	0	0	0	0	0	455	425	0	880	948	0	-44	0	904	1.00	904	1,084
RIDEOUT ELEMENTARY	554	620	0	0	0	0	70	0	0	484	620	0	1,104	761	0	0	360	1,121	1.00	1,121	1,345
RIDGEVIEW ELEMENTARY	212	260	0	0	0	0	0	0	0	212	260	0	472	599	0	-112	44	531	1.00	531	637
ROBERT M PATERSON	628	361	0	0	0	0	0	0	0	628	361	0	989	1,069	0	0	0	1,069	1.00	1,069	1,282
S BRYAN JENNINGS	352	198	0	0	0	0	70	0	0	282	198	0	480	600	0	-164	51	487	1.00	487	584
SHADOWLAWN ELEMENTARY	602	118	0	80	40	0	0	0	0	682	158	0	840	845	0	0	0	845	1.00	845	1,014
SWIMMING PEN CREEK	346	147	0	0	0	0	0	0	0	346	147	0	493	537	0	-10	0	527	1.00	527	632
THUNDERBOLT ELEMENTARY	519	466	0	0	0	0	0	0	0	519	466	0	985	1,088	0	-44	0	1,044	1.00	1,044	1,252
TYNES ELEMENTARY	725	256	0	0	0	0	0	0	0	725	256	0	981	1,162	0	-98	0	1,064	1.00	1,064	1,276
W E CHERRY ELEMENTARY	550	273	0	0	0	0	80	40	0	470	233	0	703	881	0	-152	0	729	1.00	729	874

DRAFT

FIVE YEAR SURVEY

STUDENT MEMBERSHIP SUMMARY REPORT (Table II)

FACILITY NAME	PK-3 Memb. Proj.	4-8 Memb. Proj.	9-12 Memb. Proj.	PK-3 Memb. In	4-8 Memb. In	9-12 Memb. In	PK-3 Memb. Out	4-8 Memb. Out	9-12 Memb. Out	PK-3 Memb. Reco.	4-8 Memb. Reco.	9-12 Memb. Reco.	Total COFTE	Exist. Satis. Stud. Stat.	Pos. Remo. Sta.	Neg. Remo. Sta.	New Const. Sta.	Total Sta.	Util. Factor	Reco. Capac.	Year-Round Capac.
Middle & Junior High																					
GREEN COVE SPRINGS	0	874	0	0	0	0	0	0	0	0	874	0	874	1,056	0	0	0	1,056	0.90	950	1,267
JACK L WILKINSON	0	602	0	0	0	0	0	0	0	0	602	0	602	821	0	-118	0	703	0.90	632	843
LAKE ASBURY JUNIOR HIGH	0	1,605	0	0	50	0	0	0	0	0	1,655	0	1,655	2,083	0	-44	0	2,039	0.90	1,835	2,446
LAKESIDE JUNIOR HIGH	0	785	0	0	0	0	0	0	0	0	785	0	785	1,319	0	-384	0	935	0.90	841	1,122
OAKLEAF SCHOOL	0	1,711	0	0	0	0	0	0	0	0	1,711	0	1,711	2,216	0	0	0	2,216	0.90	1,994	2,659
ORANGE PARK JUNIOR HIGH	0	769	0	0	0	0	0	0	0	0	769	0	769	1,135	0	-211	0	924	0.90	831	1,108
Senior High																					
CLAY HIGH SCHOOL	0	0	1,504	0	0	0	0	0	0	0	0	1,504	1,504	2,027	0	-140	0	1,887	0.95	1,792	2,264
FLEMING ISLAND SENIOR HIGH	0	0	1,972	0	0	0	0	0	0	0	0	1,972	1,972	2,480	0	-390	0	2,090	0.95	1,985	2,508
MIDDLEBURG SENIOR HIGH	20	0	1,579	0	0	0	0	0	0	20	0	1,579	1,599	2,373	0	-668	0	1,705	0.95	1,619	2,046
OAKLEAF HIGH SCHOOL	14	0	2,400	0	0	0	0	0	0	14	0	2,400	2,414	2,589	0	0	0	2,589	0.95	2,459	3,106
ORANGE PARK SENIOR HIGH	17	0	2,048	0	0	0	0	0	0	17	0	2,048	2,065	2,471	0	-285	0	2,186	0.95	2,076	2,623
RIDGEVIEW SENIOR HIGH	34	0	1,637	0	0	0	0	0	0	34	0	1,637	1,671	2,332	0	-375	0	1,957	0.95	1,859	2,348
Combination																					
KEYSTONE HEIGHTS	0	398	726	0	0	0	0	50	0	0	348	726	1,074	1,438	0	-225	0	1,213	0.90	1,091	1,455
ESE/Alternative																					
R C BANNERMAN	80	45	80	0	0	0	0	0	0	80	45	80	205	533	0	-114	0	419	1.00	419	502
	11,033	**14,101**	**11,946**	**175**	**140**	**0**	**335**	**120**	**0**	**10,873**	**14,121**	**11,946**	**36,940**	**45,624**	**0**	**-4,974**	**1,191**	**41,841**		**40,305**	**50,192**
	out of	out of	out of																		
	11,033	**14,101**	**11,946**																		

DRAFT