

School Board of Clay County

Teacher Inservice Center, 2233 Village Square Parkway, Fleming Island, FL

January 9, 2025 - Regular School Board Meeting

Date: Jan 09 2025 (6:00 p.m.)

Student Showcase (Thunderbolt Elementary School, Jennifer Bassett, Music Teacher)

Invocation (Rev. Dawn Keane, Green Cove Methodist Church)

Pledge of Allegiance

Call to Order

Recognitions and Awards

[1. Recognition of Academic Team Champions](#)

[2. Recognition of 2024-2025 School Related Employee of the Year and Teacher of the Year Finalists](#)

Presenters

School Showcase (Thunderbolt Elementary School, Amy Bathurst, Principal)

Presentations from the Audience (Public Comment)

Discussion Agenda

Human Resources

[3. D1 - Human Resources Special Action A](#)

[4. D2 - Human Resources Special Action B](#)

Consent Agenda

Superintendent

[5. C1 - Minutes of School Board Organization Meeting on November 19, 2024, Workshop on December 2, 2024; Student Hearings and Regular Meeting on December 12, 2024](#)

📎 [2024 Nov 19 Organization Mtg.pdf](#)

📎 [2024 Dec 2 Workshop.pdf](#)

📎 [2024 Dec 12 Student Hearings.pdf \(Confidential\)](#)

Human Resources

[6. C2 - Personnel Consent Agenda](#)

📎 [January Personnel Consent Agenda 12_12_24.pdf](#)

Instruction-Academic Services

7. C3 - Elementary Student Out of State Travel

⊗ [AES_Out of State FT_4.25.25.pdf](#)

Instruction-K-12 Academic

8. C4 - K-12 Academic Services Out of State and Overnight Student Travel

⊗ [January 2025 Student Travel.pdf](#)

Business Affairs

9. C5 - Proposed Allocation Changes for 2024-2025

⊗ [01.09.25 - 24-25 Allocation Summary.pdf](#)

Business Affairs-Accounting

10. C6 - Monthly Financial Reports for November, 2024

⊗ [November 2024 Monthly Board Financial Report.pdf](#)

⊗ [November 2024 Monthly Board Property Report.pdf](#)

⊗ [Contracts 50 Thousand and Greater.pdf](#)

11. C7 - Budget Amendment Report for November 30, 2024

⊗ [Nov 2024 Budget Amendment.pdf](#)

Business Affairs-Property

12. C8 - DELETION OF CERTAIN ITEMS REPORT DECEMBER, 2024

⊗ [DELETION OF CERTAIN ITEMS REPORT DECEMBER, 2024.pdf](#)

Operations-Facilities

13. C9 - Change Order #2 for Orange Park Elementary School Restroom Renovation

⊗ [Change Order #2 for OPE Restroom Renovation](#)

14. C10 - Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Clay High School Roof Repair/Replacement

15. C11 - Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Orange Park High School Restroom Renovations

16. C12 - Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Orange Park Junior High School Restroom Renovations

17. C13 - Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Orange Park High School Athletic Field Lighting

18. C14 - Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Orange Park High School Gym/Locker Room Renovations

19. C15 - Project Priority List (PPL) to identify eligible projects for Capital Outlay and Debt Services (CO & DS)

⊗ [Project Priority List 1 9 2025.pdf](#)

[20. C16 - Change Order #1 \(Direct Purchasing\) for Charles E. Bennett Elementary School Security Lighting Repair/Replacement](#)

☉ [Change Order #1 \(Direct Purchasing\) for CEB Security Lighting Repair Replacement](#)

[21. C17 - Change Order #2 \(Days Only\) for Charles E. Bennett Elementary School Security Lighting Repair/Replacement](#)

☉ [Change Order #2 \(Days Only\) for CEB Security Lighting Repair Replacement](#)

[22. C18 - Change Order #1 \(Direct Purchasing\) for Doctors Inlet Elementary School Security Lighting Repair/Replacement](#)

☉ [Change Order #1 \(Direct Purchasing\) for DIS Security Lighting Repair Replacement](#)

[23. C19 - Change Order #2 \(Days Only\) for Doctors Inlet Elementary School Security Lighting Repair/Replacement](#)

☉ [Change Order #2 for DIS Security Lighting Repair Replacement](#)

[24. C20 - Change Order #1 \(Direct Purchasing\) Lake Asbury Junior High School Classroom Addition](#)

☉ [Change Order #1 \(Direct Purchasing\) for LAJ Classroom Addition](#)

[25. C21 - Change Order #1 \(Direct Purchasing\) for Oakleaf Junior High School Classroom Addition](#)

☉ [Change Order #1 \(Direct Purchasing\) for OLJ Classroom Addition](#)

[26. C22 - Final Completion of Orange Park Elementary School Restroom Renovation](#)

☉ [Certificate of Final Completion for OPE Restroom Renovation](#)

[27. C23 - Prequalification of Contractors](#)

☉ [Table for Board Backup Contractor Prequal, 1.9.25](#)

[28. C24 - Schematic/Preliminary/Final \(Phase I, II, & III\) Plans and Specifications for Green Cove Springs Junior High School CTE Lab Upgrades](#)

Adoption of Consent Agenda

CCEA Update (Victoria Kidwell)

CESPA Update (Lonnie Roberts)

Superintendent's Update and Presentations

School Board Attorney Remarks

School Board Member Remarks

Adjournment

January 9, 2025 - Regular School Board Meeting

Title

Recognition of Academic Team Champions

Description

Recognition of Clay County Academic Team champions.

Junior Varsity

- Shayla Abbas
- Lincoln Bailey
- Sophia Jiang
- Evan Hanner
- Olivia Jiang
- Sophia Jia
- Naomi Khaykin
- Shreya Metla
- Ava Sahbudak

Varsity

- Victor Aguilar
- David Rafalski
- Samuel Nye
- Nathan Alcudia
- Kyleigh Bailey
- Ted Klopman
- Kathryn McNeill
- Kevin Taing
- Ben Bangkrasor
- Margaret Hughes
- Danil Frakt
- Kennedy Keuning
- Samantha Illovsky

DRAFT

Gap Analysis

Previous Outcomes

Expected Outcomes

Strategic Plan Goal

Recommendation

Recognition only.

Contact

Bonnie O’Nora, Board Assistant, bonnie.onora@myoneclay.net

Financial Impact

None

Review Comments

Attachments

DRAFT



School Board of Clay County

January 9, 2025 - Regular School Board Meeting

Title

Recognition of 2024-2025 School Related Employee of the Year and Teacher of the Year Finalists

Description

Recognizing the finalists for School Related Employee of the Year and Teacher of the Year

Gap Analysis

Previous Outcomes

Expected Outcomes

Recognizing the School Related Employee of the Year and Teacher of the Year Finalists

Strategic Plan Goal

2.3.4 Continue the employee recognition programs that enrich the District's culture. increase employee engagement, and provide fulfilling employee experiences.

Recommendation

Recognition only.

Contact

Bonnie O'Nora, Board Assistant, bonnie.onora@myoneclay.net

Financial Impact

None

Review Comments

Attachments

DRAFT

January 9, 2025 - Regular School Board Meeting

Title

D1 - Human Resources Special Action A

Description

Florida Statutes (F.S. 1012.22(1)(9f), State Board Rules and Clay County School Board Policies require Board notification and/or action regarding decisions and recommendations of the Superintendent related to Personnel matters.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

N/A

Strategic Plan Goal

Goal 2: Enact a highly effective recruitment and professional development plan along with opportunities for growth and career development to ensure all students have access to a world class education to become life-long learners for success in a global and competitive workplace and in acquiring applicable life skills.

Strategy 2.1.1 Develop strategic partnerships with organizations and universities to source new talent for a diverse workforce that is effective and highly-qualified for non-instructional, instructional, and administrative positions throughout CCDS.

Strategy 2.1.3 Expand involvement in community-sponsored career fairs, providing the opportunity to recruit a diverse population to the multiple career paths within CCDS.

Strategy 2.1.4 Continue to streamline the application and onboarding process to successfully engage and hire quality applicants.

Strategy 2.1.5 Collaborate to strengthen CCDS' branding and marketing to increase the awareness and presence of career opportunities.

Recommendation

Approve the action as presented.

Contact

Brenda G. Troutman, Assistant Superintendent for Human Resources (904) 336 6701 Brenda.Troutman@myoneclay.net

Financial Impact

None

Review Comments

Attachments

January 9, 2025 - Regular School Board Meeting

Title

D2 - Human Resources Special Action B

Description

Florida Statutes (F.S. 1012.22(1)(9f), State Board Rules and Clay County School Board Policies require Board notification and/or action regarding decisions and recommendations of the Superintendent related to Personnel matters.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

N/A

Strategic Plan Goal

Goal 2: Enact a highly effective recruitment and professional development plan along with opportunities for growth and career development to ensure all students have access to a world class education to become life-long learners for success in a global and competitive workplace and in acquiring applicable life skills.

Strategy 2.1.1 Develop strategic partnerships with organizations and universities to source new talent for a diverse workforce that is effective and highly-qualified for non-instructional, instructional, and administrative positions throughout CCDS.

Strategy 2.1.3 Expand involvement in community-sponsored career fairs, providing the opportunity to recruit a diverse population to the multiple career paths within CCDS.

Strategy 2.1.4 Continue to streamline the application and onboarding process to successfully engage and hire quality applicants.

Strategy 2.1.5 Collaborate to strengthen CCDS' branding and marketing to increase the awareness and presence of career opportunities.

Recommendation

Approve the action as presented.

Contact

Brenda G. Troutman, Assistant Superintendent for Human Resources (904) 336 6701 Brenda.Troutman@myoneclay.net

Financial Impact

None

Review Comments

Attachments

January 9, 2025 - Regular School Board Meeting

Title

C1 - Minutes of School Board Organization Meeting on November 19, 2024, Workshop on December 2, 2024; Student Hearings and Regular Meeting on December 12, 2024

Description

Florida Statute 1001.42(1) requires the superintendent, as secretary, to keep such minutes and records as are necessary to set forth clearly all actions and proceedings of the school board. The minutes of each meeting shall be reviewed, corrected if necessary, and approved at the next regular meeting; provided that this action may be taken at an intervening special meeting if the board desires.

Gap Analysis

Previous Outcomes

Expected Outcomes

Strategic Plan Goal

Recommendation

Approve minutes as submitted.

Contact

David S. Broskie, Superintendent of Schools, david.broskie@myoneclay.net

Financial Impact

None

Review Comments

Attachments

- ☞ [2024 Nov 19 Organization Mtg.pdf](#)
- ☞ [2024 Dec 2 Workshop.pdf](#)
- ☞ [2024 Dec 12 Student Hearings.pdf \(Confidential\)](#)



School Board of Clay County

Teacher Inservice Center, 2233 Village Square Parkway, Fleming Island, FL

November 19, 2024 - School Board Organization Meeting

Date: Nov 19 2024 (6:00 p.m.)

Invocation (Rev. Mike McDonald, Grace Anglican Church, Fleming Island, FL)

Pledge of Allegiance

Call to Order (Present: Erin Skipper, District 1; Robert Alvarez, District 2, Beth Clark, District 3; Michele Hanson, District 4; Ashley Gilhousen, District 5; Superintendent David Broskie)

Swearing-In Ceremony

[1. David Broskie, Superintendent of Schools](#)

Minutes:

Former Florida State Senator Robert Bradley administered the Oath of Office to David S. Broskie.

[2. Beth Clark, School Board Member District 3](#)

Minutes:

Judge Raymond Forbess Jr. administered the Oath of Office to Beth Clark.

[3. Robert Alvero, School Board Member District 2](#)

Minutes:

Florida State Commitman Scotty Taylor administered the Oath of Office to Robert Alvero.

Organization of the School Board

[4. Elect School Board Chair](#)

Minutes:

Ashley Gilhousen nominated Beth Clark.

Beth Clark nominated Ashley Gilhousen.

Michele Hanson nominated Erin Skipper.

With no further nominations, the floor was closed for Chair and a verbal/show of hands vote was taken on the nominations.

Voting aye for Beth Clark: Ashley Gilhousen

Voting aye for Ashley Gilhousen: Beth Clark, Ashley Gilhousen

Voting aye for Erin Skipper: Ashley Gilhousen, Robert Alvero, Michele Hanson, Erin Skipper

Mrs. Skipper was elected Chair by a 4-1 vote.

5. Elect School Board Vice Chair

Minutes:

Michele Hanson nominated Beth Clark.

Beth Clark nominated Ashley Gilhousen.

With no further nominations, the floor was closed for Vice Chair and a verbal/show of hands vote was taken on the nominations.

Voting aye for Beth Clark: Ashley Gilhousen

Voting aye for Ashley Gilhousen: Ashley Gilhousen, Robert Alvero, Erin Skipper, Beth Clark, Michele Hanson

Mrs. Gilhousen was elected Vice Chair by a 5-0 vote.

6. Establish Date and Time of Meetings

Minutes:

Mrs. Gilhousen made a motion, seconded by Mrs. Clark, to approve the Superintendent's recommendation:

That the board establish meeting dates and times for Regular School Board meetings for the period December 2024 through November 2025 as the first Thursday of each month with the exception of the December meeting, due to the Joint Conference, being held on Thursday, December 12, 2024, the January meeting, due to the New Year's holiday, being held on Thursday, January 9, 2025, and the July meeting, due to the July 4th holiday, being held on Thursday, June 26, 2025. All meetings will be held at 6:00 p.m. at Fleming Island High School in the Teacher Inservice Center.

Motion carried 5-0.

7. Authorize Payment of Bonds for School Board Chair and Vice-Chair

Minutes:

Motion to approve by Mrs. Gilhousen and seconded by Mrs. Hanson.

Motion carried 5-0.

8. Bank Resolutions Due to Change of School Board Chair and Vice-Chair

Minutes:

The motion was approved by Mrs. Clark and seconded by Mrs. Gilhousen.

Motion carried 5-0.

Adjournment (7:20 a.m.)

Superintendent of Schools

School Board Chair



School Board of Clay County

District Multi-Purpose Center, Corner of Gratio Place and Walnut Street, Green Cove Springs

December 2, 2024 - School Board Workshop

Date: Dec 02 2024 (9:00 a.m.)

Invocation (Erin Skipper)

Call to Order (Present: Erin Skipper, District 1; Robert Alvero, District 2; Beth Clark, District 3, Michele Hanson, District 4; Ashley Gilhousen, District 5; and Superintendent David S. Broskie)

Workshop Items

1. Review Draft Agenda for Regular School Board Meeting on December 12, 2024

[December-12-2024-regular-school-board-meeting_agenda_packet.pdf](#)

Minutes:

Recognitions:

- Recognize Art in the Capitol Winner - no discussion;
- Recognize Winners of the Len Mattiace Foundation Anti-Bullying Contest - no discussion;
- Recognition of Board member Mrs. Skipper Recipient of the 2024 Appreciation Award from Tobacco Free Clay - no discussion;
- Recognize 2024 Founders' Week Art Contest Winners - no discussion;
- Recognition of Clay County Student-Athletes of the Month - no discussion;
- Recognition of Clay County Coaches of the Month - no discussion;
- Athletics Check Presentation to American Cancer Society - no discussion;
- Recognize Schools Earning Medals at State Marching Championships - no discussion;
- Recognition fo 2024-2025 School Related Employee of the Year and Teacher of the Year Semi-finalists - no discussion;

Discussion Agenda:

- D1 Human Resources Special Action A - no discussion;
- D2 Human Resources Special Action B - no discussion;
- D3 Human Resources Special Action C - no discussion;
- D4 Human Resources Special Action D - no discussion;
- D5 Human Resources Special Action E - no discussion;
- D6 Human Resources Special Action F - no discussion;
- D7 Public Hearing to Approve as Advertised Revisions to School Board Policy 6.01, Educational and Ancillary Facilities - no discussion;
- D8 Public Hearing to Approve as Advertised Attendance Boundary Realignment for Oakleaf Junior High, Lake Asbury Junior High, and Wilkinson Junior High Schools - no discussion;

Consent Agenda:

- C1 Minutes of School Board Workshop on October 29, 2024; Student Hearings and regular Meeting on November 7, 2024 - no discussion;
- C2 Controlled Open Enrollment (COE) Plan for the 2025-2026 School Year - Superintendent Broskie provided an overview of the process and listed the open schools;
- C3 Proposed Student Calendar for the 2026-2027 School Year - Mr. Broskie noted that the 2026-2027 school year will bring start time changes with middle school starting not prior to 8:00 and high school starting not prior to 8:30; a task force is working on the implementation of new start times and additional information will be shared upon conclusion of the legislative session in May 2025 once any new data or revisions have occurred;
- C4 Personnel Consent Agenda - no discussion;
- C5 Complete Salary Schedule 2024-2025 - brief discussion of ESE secretary changes that were not approved;

- C6 Memorandum of Understanding between Clay County District Schools and Clay County Fire Rescue (CCFR) - agreement is to retain a firefighter employed by the Clay County Fire Department to teach fire classes in CCDS;
- C7 Elementary Student Out of State Travel - no discussion;
- C8 Advertise the 2023-2024 through 2025-2026 Policies and Procedures (P&P) Manual and set the Public Hearing for February 2025 - Mrs. Hanson requested documents for clarification to include inclusion practices into general education across the spectrum, copies of the most recent Best Practices in Inclusion being used, and an explanation as to what the inclusion of more students into the gifted program includes;
- C9 K-12 Academic Services Out of State and Overnight Student Travel - no discussion;
- C10 2026 Early College Program Contract Between the School Board of Clay County and District Board of Trustees of St. Johns River State College - no discussion;
- C11 Proposed Revised AMIKids-Clay County Employee and Student Calendar for 2024-2025 School Year - no discussion;
- C12 2024-2026 School Health Services Plan - no discussion;
- C13 Proposed Allocation Changes for 2024-2025 - brief discussion of the revision of an Adult & Community Education 10-month position to a 12-month position to provide services over the summer, financed through Adult Education categorical funds;
- C14 Monthly Financial Reports for October 2024 - no discussion;
- C15 Budget Amendment Report for October 31, 2024 - no discussion;
- C16 Deletion of Certain Items Report November 2024 - no discussion;
- C17 BID Award - no discussion;
- C18 Trane Contract Award for Maintenance Service Agreement for Six Schools (KHE, KHS, MRE, WES, WJH, CHE) - no discussion;
- C19 Change Order #4 for Clay High School Parking Lot Renovation/Redesign - no discussion;
- C20 Final Completion of Clay High School Parking Lot Renovation/Redesign - no discussion;
- C21 Fleming Island High School HVAC Repair/Replacement Contract Award - no discussion;
- C22 Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Tynes Elementary School Fire Alarm Repair/Replacement - no discussion;
- C23 Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Oakleaf Village Elementary School Fire alarm Repair/replacement - no discussion;
- C24 Schematic/Preliminary/final (Phase I, II, & III) Plans and Specifications for Plantation Oaks Elementary School Fire Alarm Repair/Replacement - no discussion;
- C25 Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Wilkinson Junior High School Safety & Security Control Access - no discussion;
- C26 Change Order #1 for Lakeside Elementary School Kitchen/Cafeteria Renovation - no discussion;
- C27 Substantial Completion of Orange Park High School Media Center Renovation - no discussion;
- C28 Prequalification of Contractors - no discussion;
- C29 Final Completion of Orange Park High School Media Center Renovation - no discussion.

2. Apptegy Update

[December 2nd Board Workshop Apptegy Update Presentation.pdf](#)

Minutes:

Terri Dennis, Coordinator of Communications/Media, shared the attached visual update of Apptegy. The timeline for implementation, completed initial designs, and next steps were shared.

3. Discussion of Board Meeting Process

Minutes:

Mrs. Clark requested the board consider holding general public comment at the end of the meeting, following adjournment, with no live stream. Board member discussion included making sure meeting requirements continue to be met if the cameras are turned off, the desire to ensure speakers receive their First Amendment right to free speech, possibly reducing the speaking time from three to two minutes, the inability of the superintendent and board to respond if general comments are heard at the very end of the meeting, potential legal implications of commenting on some things as the board acts as a quasi-judicial body, and how other districts are handling public comment. A consensus was reached to move general public comment to the end of the meeting, with no live stream, immediately prior to adjournment.

Questions from the Audience (None)

Superintendent Comments (None)

School Board Attorney Comments

4. School Board Attorney Comments

Minutes:

John Steinmetz, School Board Attorney, welcomed Robert Alvero, School Board Member, District 2.

School Board Comments

5. School Board Member Comments

Minutes:

Mrs. Skipper initiated discussion with board members to consider having board members' new business items at workshop as the first items on the agenda. Mr. Broskie expressed his hope that he would have conversation with the board members on any new initiatives. The board reached a consensus to take up new business items first during workshops. Discussion also included the request for agenda items to have all supporting documents attached when released to the board. Mr. Broskie provided assurances that materials will be available no later than one week prior to the board meeting with the exceptions of the 48-hour revisions. The board secretary will email the board as attachments are added that occur after the release of the agenda.

Mrs. Hanson requested a dollar amount for annual fees paid to Purvis and Gray. She also wants to ensure that, when working on Exceptional Student Education documents, those policies are aligned with the Neola policies. She requested a link to be able to access and spend some time in review of the Neola proposed policies. Mr. Broskie assured the board that they will receive the policies in plenty of time to review and that the first section to be reviewed will be Human Resources as many of those policies are foundational to others. Kelly Watt, Chief of Staff, advised that Neola is currently working on preparing those policies and the board will have them three or four weeks in advance of the first section's review.

Mrs. Skipper also noted she has made visits and spoken with people about the new Audio Enhancement public announcement system. Comments are favorable and the customizations are appreciated. She would like the board to begin thinking about nominating a board member to serve on the Internal Audit Committee. Mr. Broskie advised that two applications have been received and he is continuing to reach out directly to qualified individuals who are civic-minded and have a financial background to serve on this committee.

Adjournment (10:20 a.m.)

Superintendent of Schools

Board Chair

January 9, 2025 - Regular School Board Meeting

Title

C2 - Personnel Consent Agenda

Description

Florida Statutes, State Board Rules and Clay County School Board Policies require Board notification and/or action regarding decisions and recommendations of the Superintendent related to Personnel matters. Actions regarding personnel have been recommended by Supervisors, approved by the Superintendent and are being forwarded to the Board for action or, if appropriate, for information. Personnel Actions, Transfer Requests, Pre-employments, Leave Forms or Directives from the Superintendent are available for review in the Human Resources Division.

Gap Analysis

These personnel actions are necessary for the effective operation of the school district.

Previous Outcomes

The Clay County School Board has approved each month a Personnel Consent Agenda which contains appointments, re-appointments, transfers, redesignations, retirements, resignations, and conclude employments.

Expected Outcomes

Approval of the Personnel Consent Agenda.

Strategic Plan Goal

Goal 2: Enact a highly effective recruitment and professional development plan along with opportunities for growth and career development to ensure all students have access to a world class education to become life-long learners for success in a global and competitive workplace and in acquiring applicable life skills.

Strategy 2.1.1 Develop strategic partnerships with organizations and universities to source new talent for a diverse workforce that is effective and highly-qualified for non-instructional, instructional, and administrative positions throughout CCDS.

Strategy 2.1.3 Expand involvement in community-sponsored career fairs, providing the opportunity to recruit a diverse population to the multiple career paths within CCDS.

Strategy 2.1.4 Continue to streamline the application and onboarding process to successfully engage and hire quality applicants.

Strategy 2.1.5 Collaborate to strengthen CCDS' branding and marketing to increase the awareness and presence of career opportunities.

Recommendation

To approve the Personnel Consent Agenda.

Contact

Brenda G. Troutman, Assistant Superintendent for Human Resources. (904) 336-6701 Brenda.Troutman@myoneclay.net

Financial Impact

Personnel changes involving already-allocated positions will result in salary impact per the current Board-approved Salary Schedule. This also includes supplemental positions. See current backup for allocation changes for impact of new positions.

Review Comments

Attachments

[January Personnel Consent Agenda 12_12_24.pdf](#)

DIVISION OF HUMAN RESOURCES
PERSONNEL CONSENT AGENDA
January 9, 2025
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I. Administrative Actions

A. APPOINTMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
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I. Administrative Actions

B. RE-APPOINTMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
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I. Administrative Actions

C. RE-DESIGNATION

<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignments</u>
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I. Administrative Actions

D. TRANSFER

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
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I. Administrative Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Effective/Action</u>
KELLOGG, AUGUST L FNS MANAGER FOOD SERVICES INTE CAFETERI	Food & Nutrition Srvc	Effective 2024-12-06 RESIGNATION

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I. Administrative Actions

F. SUPPLEMENT

<u>Name/Assignment</u>	<u>Site</u>	
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II. JOB DESCRIPTION ACTIONS

A. Certificated - Approve the following job descriptions:

NEW:

I-2.1.13 Blended/Hybrid Teacher

The blended/hybrid teacher job description is being created to define the teacher responsibilities of this position. In order to qualify for blended funding, the FLDOE requires a minimum of one day per week of direct, in person instruction by the primary teacher. We do not currently have a job description that fits this need. This will allow courses that are primarily digital to qualify for more funding than the fully virtual model when the school district is able to allocate a blended teacher.

DRAFT

Job Locator: I-2.1.13

Title: Blended/Hybrid Teacher

Position Grade: Teacher Salary Schedule

Evaluated By: Principal or Administrator Designee

Job Description:

The Blended/Hybrid teacher is responsible for the organization and implementation of an instructional program that results in students achieving academic success in accordance with Clay Virtual Academy (CVA), state and local policies and statutes.

Responsibilities and duties of this position include:

- Establish a positive environment in which students are encouraged to be actively engaged in the learning process.
- Plan, prepare, and implement instructional activities to meet the needs of students with varying backgrounds, learning styles or special needs.
- Identify, select, create, and modify instructional resources.
- Use a minimum of 1 day per week of direct, face to face instruction in conjunction with a digital platform to deliver instruction.
- Be available to assist students via phone, computer, email, and instant messaging.
- Assist in assessing changing curricular needs and develop plans for improvement.
- Provide individual and/or small group instruction to meet student needs.
- Meet course goals and contribute to the achievement of school-wide goals.
- Evaluate student progress and demonstrate gains in student performance.
- Maintain effective and efficient record keeping procedures.
- Have a minimum of 3 days per week of established contact hours.
- Communicate effectively and regularly, orally and in writing, with students, parents and other stakeholders and respond to any correspondence within 1 workday as evidenced in the Virtual School Administrator (VSA) log.
- Assist with screening, evaluating, and recommending interventions for students.
- Complete reports, collect data, and provide information for monitoring of program and student performance.
- Participate in school activities including, but not limited to team meetings, staff development, student outreach activities and events, home visits, presentations, and instructional tutoring.
- Meet professional obligations through efficient work habits such as meeting deadlines, honoring schedules, coordinating resources and meetings in an effective and timely manner, and maintaining current and timely records including weekly student/parent contact records.
- Performs any other related duties as assigned.

Required Qualifications:

- Valid Florida Professional Teaching Certificate in content area assigned; endorsements as required by Florida Department of Education.
- Strong oral and written communication skills.
- Ability to travel

Desired Qualifications:

- Prior experience in a distance learning environment.
- Prior experience with Google Classroom and VSA/Educator.

Board Approved: 01/09/2025

III. Instructional Actions

A. APPOINTMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
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III. Instructional Actions

B. RE-APPOINTMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
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III. Instructional Actions

C. RE-DESIGNATION

<u>Name/Assignment</u>	<u>Site</u>	<u>Effective/Action</u>
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III. Instructional Actions

D. TRANSFER

<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignment</u>
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III. Instructional Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Effective/Action</u>
BOUDREAU, ERYN KATHALEEN ESE, PHYSICAL THERAPIST 10 MONTH	Fleming Island Elementary	Effective 2025-01-31 RETIREMENT

DRAFT

III. Instructional Actions

F. SUPPLEMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
2.0	ADDIE, NICOLE ELIZABETH SUPPORT PEER TEACHER SUPPLEME	Oakleaf Village Elementary	Appointment
2.0	ALT-REVELS, JOETTE ANN SUPPORT PEER TEACHER SUPPLEME	Clay High	Appointment
2.0	ARMOGAN, CARRIE LORRAINE SUPPORT PEER TEACHER SUPPLEME	Lake Asbury Junior High School	Appointment
2.0	CAMPBELL, ROBIN MARIE SUPPORT PEER TEACHER SUPPLEME	Wilkinson Jr High	Appointment
2.0	CAMPBELL, RYAN S SUPPORT PEER TEACHER SUPPLEME	Tynes Elementary	Appointment
2.0	CHANEY, MARCIA H SUPPORT PEER TEACHER SUPPLEME	Orange Park Jr High	Appointment
2.0	DIAZ, JENNIFER LYNNE KRUSE SUPPORT PEER TEACHER SUPPLEME	Fleming Island High School	Appointment
2.0	FATIMA, BATUL SUPPORT PEER TEACHER SUPPLEME	Orange Park Jr High	Appointment
2.0	FLAGG, PAMELA REGINA SUPPORT PEER TEACHER SUPPLEME	Adult/Community Education	Appointment
2.0	FORBIS, MICHELLE DEANNE SUPPORT PEER TEACHER SUPPLEME	Oakleaf High School	Appointment
2.0	FOSTER, TRAVIS GOODWIN SUPPORT PEER TEACHER SUPPLEME	Lake Asbury Junior High School	Appointment
2.0	FOWLER, JEFFREY ROBERT SUPPORT PEER TEACHER SUPPLEME	Orange Park High	Appointment
2.0	GANN, ASHLEY NICHOLE SUPPORT PEER TEACHER SUPPLEME	Lake Asbury Elementary	Appointment
2.0	GORDON, JASMINE MARIE SUPPORT PEER TEACHER SUPPLEME	Orange Park Jr High	Appointment
2.0	HAMMOND, LISA MARIE SUPPORT PEER TEACHER SUPPLEME	Orange Park Jr High	Appointment
2.0	HARVEY, DIANE P SUPPORT PEER TEACHER SUPPLEME	Oakleaf High School	Appointment
2.0	HAYES, ANN MARIE SUPPORT PEER TEACHER SUPPLEME	Green Cove Springs Junior High	Appointment
2.0	HONOUR, NICOLE V SUPPORT PEER TEACHER SUPPLEME	Keystone Heights High School	Appointment
2.0	KEEN, KENDRA ANN SUPPORT PEER TEACHER	Coppergate Elementary	Appointment

III. Instructional Actions

F. SUPPLEMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
	SUPPLEME		
2.0	LENTZ, BILLIE ANNE SUPPORT PEER TEACHER SUPPLEME	Oakleaf High School	Appointment
2.0	MAGPIONG JR, DAVID M SUPPORT PEER TEACHER SUPPLEME	Lakeside Junior High	Appointment
2.0	MCCORD, AMY C SUPPORT PEER TEACHER SUPPLEME	Swimming Pen Creek Elem	Appointment
2.0	MCGHGHY, LINDA FAYE SUPPORT PEER TEACHER SUPPLEME	Bannerman Learning Center	Appointment
2.0	MCKENZIE, MARIAH CHRISTINA SUPPORT PEER TEACHER SUPPLEME	Oakleaf High School	Appointment
2.0	NAVARRO, STEPHANIE ERIN SUPPORT PEER TEACHER SUPPLEME	PROFESSIONAL DEVELOPMENT	Appointment
2.0	PATERNOSTER, DAWN MARIE SUPPORT PEER TEACHER SUPPLEME	Swimming Pen Creek Elem	Appointment
2.0	PRYOR, EMILY ANNE SUPPORT PEER TEACHER SUPPLEME	Doctors Inlet Elementary	Appointment
2.0	RAMON, MARIA MERCEDES SUPPORT PEER TEACHER SUPPLEME	Oakleaf High School	Appointment
2.0	ROCKWELL, JESSICA L SUPPORT PEER TEACHER SUPPLEME	Wilkinson Jr High	Appointment
2.0	SCAMAHORN, ALEXANDRA VIRGINIA SUPPORT PEER TEACHER SUPPLEME	Mcrae Elementary	Appointment
2.0	SHAFFER, STEPHANIE S SUPPORT PEER TEACHER SUPPLEME	Shadowlawn Elementary	Appointment
2.0	SMITH, OLIVIA CELESTE SUPPORT PEER TEACHER SUPPLEME	Thunderbolt Elementary	Appointment
2.0	STERIO, AMANDA M SUPPORT PEER TEACHER SUPPLEME	Lakeside Junior High	Appointment
2.0	STEVENS, CANDICE ELBON SUPPORT PEER TEACHER SUPPLEME	Clay Hill Elementary	Appointment

III. INSTRUCTIONAL ACTIONS 2024-2025

G. PENDING APPOINTMENTS

<u>Last Name</u>	<u>First Name</u>	<u>Site</u>	<u>Subject</u>	<u>OOF Subject</u>
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NONE

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III. INSTRUCTIONAL ACTIONS 2024-2025

H. OUT OF FIELD

<u>Last Name</u>	<u>First Name</u>	<u>Site</u>	<u>Subject</u>	<u>OOF Subject</u>
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NONE

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A. SUMMER SCHOOL

<u>Name/Assignment</u>	<u>Site</u>	<u>Effective Dates</u>
NONE		

DRAFT

IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2024-2025

B. COMMUNITY EDUCATION

Appointments

NONE

DRAFT

IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2024-2025

C. ADULT EDUCATION

Appointments

NONE

DRAFT

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2024-2025

A. SUBSTITUTE TEACHER APPROVAL

Appointments

NONE

DRAFT

VI. Support Actions

A. APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	ASBELL, SHANNON LEON MNT CUSTODIAN 12 MO SU	Division of Support Svcs	Effective 2024-11-18 12 MO SU / Annual
0.8	BARDSLEY, JUSTIN AARON SBJ GENERAL ASSISTANT 9 MON SU	S. Bryan Jennings Elementary	Effective 2024-12-02 9 MON SU / Annual
0.9	BIGHAM, NICOLE MARIE MCE BEHAVIORAL HEALTH ASST 9 MON SU	Montclair Elementary	Effective 2024-12-02 9 MON SU / Annual
	CLEEK, KRISTINA LETTIE SPC GENERIC CLASSROOM ASSISTAN 9 MON SU	Swimming Pen Creek Elem	Effective 2024-11-15 9 MON SU / Annual
	COUSAR, JESSICA RAE SPS SCHOOL SECRETARY 10 MONTH 10 MONTH	SPRING PARK ELEMENTARY SCHOOL	Effective 2024-12-02 10 MONTH / Annual
	DEGOTHSEIR, CHLOE DANIELLE BAF PAYROLL ASSISTANT CONFIDEN	Business Affairs	Effective 2024-11-26 CONFIDEN / Annual
	E0201826 SCHOOL SAFETY OFFICER 9 MON SU	SAFETY AND SECURITY	Effective 2024-12-02 9 MON SU / Annual
	E0206765 SCHOOL SAFETY OFFICER 9 MON SU	SAFETY AND SECURITY	Effective 2024-11-14 9 MON SU / Annual
	GUIRALDI, JEISY PATRICIA DOE CAFE ASSISTANT 6.25 HOURS 9 MON SU	Discovery Oaks Elementary	Effective 2024-11-22 9 MON SU / Annual
	HALL, MYEISHA RACQUEL WES CAFE VAN DRIVER 5.75 HOURS 9 MON SU	Wilkinson Elementary	Effective 2024-11-18 9 MON SU / Annual
	HERNANDEZ TORRES, LORENA OVE CAFE ASSISTANT 6.75 HOURS 9 MON SU	Oakleaf Village Elementary	Effective 2024-11-21 9 MON SU / Annual
	HOUCK FRONEK, ANDREA LYNN RHS SCHOOL SEC ADMINISTRATION 10 MONTH	Ridgeview High School	Effective 2024-12-02 10 MONTH / Annual
0.9	JOHNSON, JORDYN MIKAYLA WEC BEHAVIORAL HEALTH ASST 9 MON SU	W.E. Cherry Elementary	Effective 2024-11-22 9 MON SU / Annual
	KYLER, MOLLIE LENORA SPS REGISTERED NURSE 10 MONTH	SPRING PARK ELEMENTARY SCHOOL	Effective 2024-12-02 10 MONTH / Annual
	LOWERY, ASHLEY HAIGLER OPJ REGISTERED NURSE 10 MONTH	Orange Park Jr High	Effective 2024-12-02 10 MONTH / Annual
0.9	MAXI, MELISSA NAISHA AES BEHAVIORAL HEALTH ASST	Argyle Elementary	Effective 2024-12-02 9 MON SU / Annual

VI. Support Actions

A. APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	9 MON SU MENSER, DYLAN CLAY KHE CUSTODIAN 12 MO SU	Keystone Heights Elementary	Effective 2024-11-18 12 MO SU / Annual
0.9	MEYER, NANCY DIANNE FIE BEHAVIORAL HEALTH ASST 9 MON SU	Fleming Island Elementary	Effective 2024-12-02 9 MON SU / Annual
	MICHAUD, NICOLE LEE KHH CAFE ASSISTANT 4.75 HOURS 9 MON SU	Keystone Heights High School	Effective 2024-11-22 9 MON SU / Annual
	MORENO, ODHALIS PES CUSTODIAN 12 MO SU	Robert M. Paterson Elementary	Effective 2024-11-21 12 MO SU / Annual
0.9	MOSER, MARGAUX JAYNE ROE GENERAL ASSISTANT 9 MON SU	Rideout Elementary	Effective 2024-11-15 9 MON SU / Annual
0.9	MUNOZ PEREZ, YASMARY RHS GENERAL HEALTH ASSISTA 9 MON SU	Ridgeview High School	Effective 2024-11-21 9 MON SU / Annual
	OWENS, BONNIE MARIE CHS CAFE ASSISTANT 6.75 HOURS 9 MON SU	Clay High	Effective 2024-11-21 9 MON SU / Annual
	WARNEZ PONTON, ETHEL PADAYHAG MRE CAFE ASSISTANT 5.5 HOURS 9 MON SU	Mcrae Elementary	Effective 2024-11-18 9 MON SU / Annual
	WILSON, JOSEPH UNTAYAO TRN BUS DRIVER TRANSPOR	Transportation	Effective 2024-11-04 TRANSPOR / Annual

VI. Support Actions

B. RE-APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
0.9	CARNEGIE, DELROY J WJH BEHAVIORAL HEALTH ASST 9 MON SU	Wilkinson Jr High	9 MON SU / Multi-Year Conditional

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VI. Support Actions

C. RE-DESIGNATION

<u>Name/Assignment</u>	<u>Site</u>	
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VI. Support Actions

D. TRANSFER

	<u>Name/Assignment</u>	<u>Site</u>	<u>Previous</u>
	BUMBALOUGH, LOUISA MARIE CHS CAFE ASSISTANT 6.5 HOURS 9 MON SU	Clay High	Effective 2024-12-02 /transfer from / CHS CAFE ASSISTANT 4.5 HOURS
	E0205018 SCHOOL SAFETY OFFICER 9 MON SU	SAFETY AND SECURITY	Effective 2024-11-04 /transfer from / SCHOOL SAFETY OFFICER
	E0206152 SCHOOL SAFETY OFFICER 9 MON SU	SAFETY AND SECURITY	Effective 2024-11-18 /transfer from / SCHOOL SAFETY OFFICER
	FLYNN, LEAH KRISTYNE CHS CAFE VAN DRIVER 7.5 HOURS 9 MON SU	Clay High	Effective 2024-11-18 /transfer from / CHS CAFE ASSISTANT 6.5 HOURS
	FOGERTY, JOHN B TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2024-12-02 /transfer from / TRN BUS DRIVER
	GARCIA CONEJERO, MARIA C CHS CAFE ASSISTANT 5 HOURS 9 MON SU	Clay High	Effective 2024-12-02 /transfer from / CHS CAFE ASSISTANT 4.5 HOURS
	LOPEZ, YOLANDITA M OPH TESTING/ADMIN SUPPORT ASST 10 MONTH	Oakleaf Village Elementary	Effective 2025-01-03 /transfer from / OVE ESOL CLASSROOM ASSISTANT
	NGUYEN, PHI VAN LJH BEHAVIORAL SUPPORT TECH 9 MON SU	Lakeside Junior High	Effective 2024-09-19 /transfer from / RHS BEHAVIORAL SUPPORT TECH
	PRUM, SOKONG WES CAFE ASSISTANT 5.75 HOURS 9 MON SU	Wilkinson Elementary	Effective 2024-12-02 /transfer from / MHS CAFE ASSISTANT 4.5 HOURS
	SANTILLAN, MARCO A RHS COMPUTER LAB ASSISTANT 9 MON SU	Middleburg High	Effective 2025-01-06 /transfer from / MHS CUSTODIAN
0.9	SMITH, JESSICA DAWN LAE BEHAVIORAL HEALTH ASST 9 MON SU	Lake Asbury Elementary	Effective 2024-12-02 /transfer from / LAE GENERAL HEALTH ASSISTA
0.9	STARLING, LINDA KAY LAE GENERAL HEALTH ASSISTA 9 MON SU	Lake Asbury Elementary	Effective 2024-12-02 /transfer from / LAE BEHAVIORAL HEALTH ASST
	TOTTY, ALEXIS MARIE CHS CAFE ASSISTANT 5 HOURS 9 MON SU	Clay High	Effective 2024-12-02 /transfer from / CHS CAFE ASSISTANT 4.25 HOURS

VI. Support Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
0.9	ADRIANO, ANGELICA RAMIEREZ RVE BEHAVIORAL HEALTH ASST 9 MON SU	Ridgeview Elementary	Effective 2024-12-04 RESIGNATION
	ANDERSON, SALLY ANN ITS DATA SERVICES ASSISTANT 12 MO SU	INFORMATION AND TECH SERVICES	Effective 2025-01-17 RETIREMENT
	BONNER, LORI MEGAN MHS CAFE ASSISTANT 4.5 HOURS 9 MON SU	Middleburg High	Effective 2024-11-13 RESIGNATION
	CAMPBELL, DONALD E WJH CUSTODIAN 12 MO SU	Wilkinson Jr High	Effective 2024-11-19 RESIGNATION
	COFFEY, STACY LYNN TRN BUS DRIVER TRANSPOR	Transportation	Effective 2024-11-22 RESIGNATION
	GILLIES, KIMBERLY ANNE MHS REGISTERED NURSE 10 MONTH	Middleburg High	Effective 2025-01-17 RESIGNATION
	HOOKS, FELICIA ANN TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2024-11-22 RESIGNATION
	HOOKS, SAHRA RASHELLE TRN BUS DRIVER TRANSPOR	Transportation	Effective 2024-12-03 RESIGNATION
0.9	PETERSON, KATINA GWINN FIE BEHAVIORAL HEALTH ASST LNG TRM	Fleming Island Elementary	Effective 2024-11-01 RESIGNATION
	PYLES, LISSETTE MARIE LES CAFE ASSISTANT 3 HOURS 9 MON SU	Lakeside Elementary	Effective 2024-11-15 RESIGNATION
0.9	ROQUEMORE, CHRISTOPHER LEIGH MCE BEHAVIORAL HEALTH ASST 9 MON SU	Montclair Elementary	Effective 2024-11-22 RESIGNATION
0.7	SCOTT, SHANNON PEARL RUTH WEC IN SCHOOL SUSPENSION 9 MON SU	W.E. Cherry Elementary	Effective 2024-12-20 RESIGNATION
	SETTLE, CATHERINE M GCJ MEDIA TECHNICAL ASST 10 MONTH	Green Cove Springs Junior High	Effective 2024-12-20 RETIREMENT
0.9	THOMAS-GRIFFIN, KEVIN K OHS GENERAL HEALTH ASSISTA 9 MON SU	Oakleaf High School	Effective 2024-12-20 RESIGNATION
	TIESMAN, CYNTHIA J TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2025-01-17 RESIGNATION
0.9	WALLEY, SANDRA ANN CEB TITLE I ASSISTANT 9 MON SU	Charles E. Bennett Elementary	Effective 2024-12-06 RESIGNATION
0.9	WASDIN, ALEXA L	W.E. Cherry Elementary	Effective 2024-11-08

VI. Support Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	Name/Assignment	Site	Action/Effective
	WEC GENERAL HEALTH ASSISTA 9 MON SU		RESIGNATION
0.9	ZEIGLER JR, RICHARD E MBE IN SCHOOL SUSPENSION 9 MON SU	Middleburg Elementary	Effective 2024-12-13 RESIGNATION

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VI. Support Actions

F. SUPPLEMENT

<u>Name/Assignment</u>	<u>Site</u>	
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School Board of Clay County

January 9, 2025 - Regular School Board Meeting

Title

C3 - Elementary Student Out of State Travel

Description

The School Board recognizes that field trips, when used for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program of the schools. Properly planned and executed field trips supplement and enrich classroom instruction by providing learning experiences that will enhance mastery of the curriculum standards of the State of Florida. A field trip is defined as any planned, student-travel activity which is approved as part of the district's educational program and is under the direct supervision and control of an instructional staff member or any advisor as designated by the Superintendent.

Field Trips Details

School	Date	Destination	Group	Purpose
Argyle Elem. Sch.	April 25,2025	Valdosta, GA	6th grade	Students will be studying force and motion, in addition to changes in force and unbalanced forces. For the trip, students will spend time studying roller coasters (force and velocity) and designing their own.

Gap Analysis

Field trips provide students with a window to the real world that they don't get in the classroom, and they can help students understand real-world applications to abstract concepts.

Previous Outcomes

All out of county activity trips are selected, planned, evaluated, and approved or rejected in conformity with written district policy.

Expected Outcomes

It is important to recognize that learning outcomes from field trips can range from cognitive to affective outcomes. Exposing students to new experiences and can increase interest and engagement in academics regardless of prior interests.

Strategic Plan Goal

Ensure that every classroom provides a quality and rigorous instructional experience in order to elevate student outcomes.

Recommendation

That the Clay County School Board approve out of state student travel.

Contact

Roger Dailey, Chief Academic Officer; roger.dailey@myoneclay.net; 904-336-6904
 Heather Teto, Chief of Elementary Education, heather.teto@myoneclay.net; 904-336-6906.

Financial Impact

None

Review Comments

Attachments

📎 [AES_Out of State FT_4.25.25.pdf](#)



Clay County District Schools Field Trip Request Form

School Requesting:	*EL* Argyle Elementary
Staff Requesting:	Traci Miller, Team Leader traci.miller@myoneclay.net
Grade Level and Subject/Program:	Sixth grade level
Destination:	Wild Adventures, 3766 Clyattville Rd, Valdosta, GA 31601
Education Value	6th Grade students will be studying force and motion, in addition to changes in force and unbalanced forces. For the trip, students will spend time studying roller coasters (force and velocity) and designing their own.
FLDOE Standards/Benchmarks	SC.6.P.11.1 Explore the Law of Conservation of Energy by differentiating between potential and kinetic energy. Identify situations where kinetic energy is transformed into potential energy and vice versa. SC.6.P.13.2 - Explore the Law of Gravity by recognizing that every object exerts gravitational force on every other object and that the force depends on how much mass the objects have and how far apart they are.
Field Trip Details: Start/End Date/Time	Starts: 4/25/202 4 ⁵ 8:00:00 Ends: 4/25/202 4 ⁵ 7:00:00
Overnight:	No
Out-Of-State:	Yes
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Echo East Coast Transportation
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	85
Cost Per Student and What it Covers:	\$85 Transportation to and from Wild Adventures, admission to the park, and buffet lunch
Anticipated # of Chaperones:	20
Cost Per Chaperone and What it Covers:	\$85 (if riding the bus), \$40 (if driving themselves) If riding the bus - transportation to and from Wild Adventures, admission

	to the park and buffet lunch. If driving - admission to the park and buffet lunch
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	3106
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Traci Miller</i> 11/19/2024 7:03:22
Principal Signature and Date	Principal Signs Here <i>Ms Dorsh</i> Principal Inserts Date Here <i>11/19/24</i>
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here <i>[Signature]</i> Assistant Superintendent Inserts Date Here <i>11/20/24</i>
Superintendent Signature and Date	Superintendent Signs Here <i>[Signature]</i> Superintendent Inserts Date Here <i>11/19/24</i>

*District Use Only
<input type="checkbox"/> ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) _____
<input type="checkbox"/> ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/> CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



School Board of Clay County

January 9, 2025 - Regular School Board Meeting

Title

C4 - K-12 Academic Services Out of State and Overnight Student Travel

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Description

The School Board recognizes that field trips, when used for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program of the schools. Properly planned and executed field trips supplement and enrich classroom instruction by providing learning experiences that will enhance mastery of the curriculum standards of the State of Florida. A field trip is defined as any planned, student-travel activity which is approved as part of the district's educational program and is under the direct supervision and control of an instructional staff member or any advisor as designated by the Superintendent.

Field Trips Details

School	Date	Destination	Group	Purpose
Lake Asbury Junior High	1/9 - 1/11/25	Tampa, FL	Honor Band	Perform at the FMEA Conference
Clay High School	2/5 - 2/10/25	Kissimmee, FL	Cheerleading	Compete in the National High School Cheer Championship
Clay High School	2/28 - 3/1/25	Cairo, GA	ROTC Brain Brawl	ROTC Brain Brawl Championship
Clay High School	1/25/25	Waycross, GA	ROTC Air Rifle Group	ROTC Air Rifle Championship
Clay High School	3/20 - 3/22/25	Tampa, FL	Baseball	Tournament
Clay High School	2/28 - 3/1/25	Adel, GA	Baseball	Tournament
Fleming Island High	1/31 - 2/2/25	Orlando, FL	FFEA	FFEA State Conference
Keyston Heights High	2/13 - 2/16/25	Various locations in FL	11th and 12th grade ROTC	Group team building opportunities
Middleburg High	1/31 - 2/2/25	Orlando, FL	FFEA	FFEA State Conference
Middleburg High	2/28 - 3/1/25	Cairo, GA	NJROTC	NJROTC Academic Championship
Middleburg High	4/2 - 4/6/25	Pensacola, FL	NJROTC	NJROTC Navy National Championship
Middleburg High	2/27 - 3/1/25	Montverde, FL	Softball	Softball Tournament
Oakleaf High	4/4 - 4/5/25	Orlando, FL	Senior Class	Grad Bash
Oakleaf High	1/31 - 2/2/25	Orlando, FL	FFEA	FFEA State Conference
Orange Park High	12/6 - 3/8/25	Various locations	Wrestling Team	Regional and State Competitions
Orange Park High	1/11 - 1/12/25	Gainesville, FL	Boys Basketball	Basketball Tournament
Orange Park High	1/8 - 1/11/25	Tampa, FL	Band	All State Band Conference
Ridgeview High	1/10 - 1/11/25	Tallahassee, FL	NJROTC	Drill meet and Tour State Capital
Ridgeview High	1/31 - 2/1/25	Douglas, GA	NJROTC	Drill Championship
Ridgeview High	1/31 - 2/2/25	Orlando, FL	FFEA	FFEA Conference
Ridgeview High	3/19 - 3/21/25	Tampa, FL	Drama Classes	Florida State Thespian Festival

Gap Analysis

Field trips provide students with a window to the real world that they don't get in the classroom, and they can help students understand real-world applications to abstract concepts.

Previous Outcomes

All out of county activity trips are selected, planned, evaluated, and approved or rejected in conformity with written district policy.

Expected Outcomes

It is important to recognize that learning outcomes from field trips can range from cognitive to affective outcomes. Exposing students to new experiences and can increase interest and engagement in academics regardless of prior interests.

Strategic Plan Goal

Ensure that every classroom provides a quality and rigorous instructional experience in order to elevate student outcomes.

Recommendation

That the Clay County School Board approve out of county student travel.

Contact

Roger Dailey, Chief Academic Officer; roger.dailey@myoneclay.net; 904-336-6904

Treasure Pickett, Chief of Secondary Ed; treasure.pickett@myoneclay.net; 904-336-6918

Financial Impact

None

Review Comments**Attachments**

📎 [January 2025 Student Travel.pdf](#)

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Clay County District Schools

Field Trip Request Form

1/9/25 ✓

School Requesting:	*JR* Lake Asbury Junior High
Staff Requesting:	Amanda Jones, Teacher amanda.jones@myoneclay.net
Grade Level and Subject/Program:	Eighth Fine Arts
Destination:	FMEA Conference- Middle School Honor Band Rehearsal- 211 N Tampa St, Tampa, FL 33602
Education Value	This student will rehearse and perform with other top musicians from the State of Florida under the direction of a guest clinician that is well known throughout the state.
FLDOE Standards/Benchmarks	MU.68.O.3.2-Perform the expressive elements of a musical work indicated by the musical score and/or conductor, and transfer new knowledge and experiences to other musical works.
Field Trip Details: Start/End Date/Time	Starts: 1/9/2025 8:00:00 Ends: 1/11/2025 16:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Parent will chaperone and drive
Charter Bus Company (if applicable):	NA
Legal Name of Approved Drivers (if applicable)	NA
Anticipated # of Students:	1
Cost Per Student and What it Covers:	0 NA
Anticipated # of Chaperones:	1
Cost Per Chaperone and What it Covers:	0 NA
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Band 2100

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Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Amanda Jones</i> 11/12/2024 9:48:05
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>Jessica Crisp</i> 10-14-24
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>Patricia</i> 11/27/24
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>D. Luni</i> 12/2/24

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>1/9/25</u>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

1/9/25



Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Clay High
Staff Requesting:	Lori Davis, Coach lori.davis@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Athletics
Destination:	ESPN Wide World of Sports, 700 S Victory Way, Kissimmee, FL 34747
Education Value	To compete in the National High School Cheerleading Championships
FLDOE Standards/Benchmarks	FHSAA Sport, competing against teams from all around the country. The following benchmarks apply to the sport as well. PE.912.C.2: Identify, analyze and evaluate movement concepts, mechanical principles, safety considerations and strategies/tactics regarding movement performance in a variety of physical activities. PE.912.R.6: Value physical activity for health, enjoyment, challenge, self-expression, and/or social interaction.
Field Trip Details: Start/End Date/Time	Starts: 2/5/2025 14:30:00 Ends: 2/10/2025 13:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Annett Bus Lines
Legal Name of Approved Drivers (if applicable)	n/a
Anticipated # of Students:	20
Cost Per Student and What it Covers:	\$850 (part fundraised, part parent pays) WDW Hotel stay, bus transportation to & from hotel and the Wide World of Sports, competition registration/fees, tickets
Anticipated # of Chaperones:	2 coaches, no parent chaperones
Cost Per Chaperone and What it Covers:	N/A (2 coaches) Same as the athletes listed above
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.

4/9

Budget Code/Course to Be Charged:	Activity Account: Cheer Competition, 1355
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Loni Davis</i> undefined
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>J. Hatter</i> 10/29/24
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>J. Hatter</i> 11/20/24
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>D. Davis</i> 12/2/24

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>1/9/25</u>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



1/9/25

Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Clay High
Staff Requesting:	CDR John Dalton, Coach john.dalton@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC - Brain Brawl Championship
Destination:	Cairo High School, 455 5th Street, Cairo, GA, 39828
Education Value	N/A
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 2/28/2025 10:00:00 Ends: 3/1/2025 20:00:00
Overnight:	Yes
Out-Of-State:	Yes
Type of Transportation:	Enterprise Rental Vans
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	12
Cost Per Student and What it Covers:	\$200 Competition fees, hotels, meals, transportation
Anticipated # of Chaperones:	2
Cost Per Chaperone and What it Covers:	\$170 hotels, meals, transportation
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Internal Account, NJROTC Account
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	

50

I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>John E Dalton</i> 11/20/2024 14:07:26
Principal Signature and Date	Principal Signs Here <i>J. Dalton</i> Principal Inserts Date Here <i>11/20/24</i>
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here <i>J. Dalton</i> Assistant Superintendent Inserts Date Here <i>11/22/24</i>
Superintendent Signature and Date	Superintendent Signs Here <i>D. Davis</i> Superintendent Inserts Date Here <i>12/2/24</i>

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>1/9/25</u>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____ . Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____ .
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____ .

1/9/25



Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Clay High
Staff Requesting:	CDR John Dalton, Coach john.dalton@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC - Rifle Championship
Destination:	Ware County Shooting Complex, 950 New Mexico Ave, Waycross, GA
Education Value	N/A
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 1/25/2025 8:00:00 Ends: 1/25/2025 18:00:00
Overnight:	No
Out-Of-State:	Yes
Type of Transportation:	Enterprise Rental MiniVan
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	6
Cost Per Student and What it Covers:	\$85 \$00 Competition fees, meals, Transportation
Anticipated # of Chaperones:	1
Cost Per Chaperone and What it Covers:	\$20 Meals
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Internal Account, Navy JROTC Account
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	

51

I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>John E Dalton</i> 11/20/2024 13:58:11
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>[Signature]</i> 11/20/24
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>[Signature]</i> 11/22/24
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>[Signature]</i> 12/2/24

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>1/9/25</u>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Clay High
Staff Requesting:	Joshua Persinger, Coach joshua.persinger@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Athletics
Destination:	Jesuit High School 4701 N Himes Ave, Tampa, FL 33614
Education Value	N/A
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 3/20/2025 10:00:00 Ends: 3/22/2025 12:00:00
Overnight:	<input checked="" type="radio"/> Yes
Out-Of-State:	<input type="radio"/> No
Type of Transportation:	Private Vehicle(s)
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	Joshua Persinger/ Travis McQuiag
Anticipated # of Students:	20
Cost Per Student and What it Covers:	100 Hotels, Travel, Meal Money
Anticipated # of Chaperones:	4
Cost Per Chaperone and What it Covers:	100 Hotels, Travel, Meal Money
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	1141, Baseball
Blanket Request:	<input type="radio"/> No
Schedule for Blanket Requests: (if applicable)	

54

I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Joshua Persinger</i> 11/22/2024 10:11:02
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>J. Walters 11/22/24</i>
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>P. Smith 11/22/24</i>
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>D. Davis 12/7/24</i>

*District Use Only
<input type="checkbox"/> ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) _____
<input type="checkbox"/> ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/> CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Clay High
Staff Requesting:	Joshua Persinger, Coach joshua.persinger@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Athletics
Destination:	Cook County HS, 9900 GA-37, Adel, GA 31620
Education Value	N/A
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 2/28/2025 11:00:00 Ends: 3/1/2025 18:00:00
Overnight:	Yes
Out-Of-State:	Yes
Type of Transportation:	Private Vehicle(s)
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	Joshua Persinger, Travis McQuaig
Anticipated # of Students:	20
Cost Per Student and What it Covers:	75 Hotels, Travel, Meal Money
Anticipated # of Chaperones:	4
Cost Per Chaperone and What it Covers:	75 Hotels, Travel, Meal Money
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	1141, Baseball
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	

SS

I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Joshua Persinger</i> 10/21/2024 10:51:11
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>J. Adltes 11/27/24</i>
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>J. Persinger 12/2/24</i>
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>D. Persinger 12/2/24</i>

*District Use Only
<input type="checkbox"/> ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) _____.
<input type="checkbox"/> ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/> CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



Clay County District Schools Field Trip Request Form

1/9/25 ✓

School Requesting:	*HS* Fleming Island High
Staff Requesting:	Amy Grimm, Sponsor amy.grimm@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade FFEA
Destination:	Rosen Plaza, 9700 International Drive, Orlando FL 32819
Education Value	The state conference provides a wonderful opportunity for chapter members to meet with fellow students, chapter advisors and new and experienced teachers. The conference also provides an opportunity to hear from outstanding teachers and others working in the field of education as they present a shared vision of excellence in future classrooms.
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 1/31/2025 8:00:00 Ends: 2/2/2025 16:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Annett Bus Lines (to be determined by FFEA)
Legal Name of Approved Drivers (if applicable)	n/a
Anticipated # of Students:	6
Cost Per Student and What it Covers:	\$0 registration, lodging, transportation, food
Anticipated # of Chaperones:	1
Cost Per Chaperone and What it Covers:	\$0 registration, lodging, transportation, food
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be	FFEA

H/

Charged:	
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Amy Grimm</i> 11/22/2024 6:20:49
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>[Signature]</i> 11/22/24
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>[Signature]</i> 11/22/24
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>[Signature]</i> 12/2/24

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>1/9/25</u>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



Clay County District Schools

Field Trip Request Form

1/9/25



School Requesting:	*HS* Keystone Heights Junior/Senior High
Staff Requesting:	Richard Hall, JROTC Senior Instructor richard.hall@myoneclay.net
Grade Level and Subject/Program:	Twelfth and Eleventh ROTC, JROTC Senior and Junior LET 4 Color Guard NA
Destination:	Daytona International Speedway, Daytona Flea Market, Embry-Riddle Aeronautical University (Daytona), Patrick Space Force Base (Cocoa Beach), Blue Springs State Park (Orange City)
Education Value	STEM, Career Planning, Precision, Teamwork, Community Support, Public Affairs, Self Discipline and Self Esteem, Patriotism, Following Directions, Military Careers, Higher Education, <i>Environmental Stewardship</i>
FLDOE Standards/Benchmarks	Standard 5 PE.912.R.5 : Exhibit responsible personal and social behavior that respects self and others in physical-activity settings. Standard 17 Science - Independence - C. Human activities and natural events can have profound effects on populations, biodiversity and ecosystem processes.
Field Trip Details: Start/End Date/Time	Starts: 2/13/2025 14:00:00 Ends: 2/16/2025 17:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Rental Vehicle and Parent Vehicle
Charter Bus Company (if applicable):	NA
Legal Name of Approved Drivers (if applicable)	Richard Hall and <i>Adam Gratt</i>
Anticipated # of Students:	6
Cost Per Student and What it Covers:	\$150 Lodging
Anticipated # of Chaperones:	2
Cost Per Chaperone and What it Covers:	\$150 Lodging
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all

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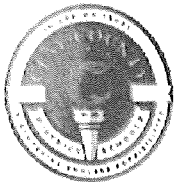
	chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	JROTC 3167
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Richard D. Hall</i> 12/4/2024 13:29:47
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>Benny Anderson 12/4/24</i>
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>12/6/24</i>
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>D. Hall 12/6/24</i>

***District Use Only**

ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) 1/9/25

ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.

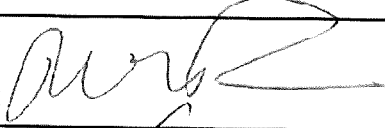

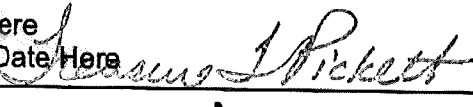
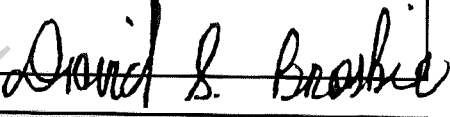
CTE EVENT
Event was Pre-Approved at the School Board meeting on (Date) _____.



1/9/25

Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Middleburg High
Staff Requesting:	Maegan McRee , Sponsor maegan.mcree@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Before/After School Club N/A
Destination:	Rosen Plaza Hotel 9700 International Drive, Orlando, FL 32819
Education Value	FFEA State Conference
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 1/31/2025 15:00:00 Ends: 2/2/2025 11:00:00
Overnight:	<input checked="" type="radio"/> Yes
Out-Of-State:	<input type="radio"/> No
Type of Transportation:	Charter Bus, District Vehicle,
Charter Bus Company (if applicable):	Charter bus "Annette" or TBD by FFEA.
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	4
Cost Per Student and What it Covers:	\$175 plus hotel room (\$153) Project Prep Grant Money
Anticipated # of Chaperones:	1
Cost Per Chaperone and What it Covers:	\$175 plus hotel room (\$153) Project Prep Grant Money
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	FFEA Grant - Project Prep Grant Money
Blanket Request:	<input type="radio"/> No
Schedule for Blanket Requests:	

(If applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Maegan McRee 12/5/2024 12:05:02 
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here 

***District Use Only**

ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) 1/9/25

ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.

CTE EVENT
Event was Pre-Approved at the School Board meeting on (Date) _____.



McRee, Maegan <maegan.mcree@myoneclay.net>

Conference Registration

Matz, Melissa <melissa.matz@myoneclay.net>
To: "McRee, Maegan" <maegan.mcree@myoneclay.net>

Thu, Dec 5, 2024 at 11:33 AM

Awesome! Thank you!

I just talked to the District secretary who is in charge of the school board agenda, and she said to fill out the Google form field trip form, print it, give it to the bookkeeper/ secretary of the principal, and try to have the principal sign it by Friday so it can get to the District on time. I'm so sorry for the quick turnaround, but your admin and secretary are great!

[Quoted text hidden]

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[Quoted text hidden]

FFEA
State
Conference
Field Trip.

DRAFT

1/9/25



Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Middleburg High
Staff Requesting:	Shannon Clark, Department Head shannon.clark@myoneclay.net
Grade Level and Subject/Program:	Twelfth ROTC
Destination:	Area 10 Academic Championship Cairo, GA.
Education Value	Competing in Academic Championship for Academic Teams
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 2/28/2025 7:30:00 Ends: 3/1/2025 20:00:00
Overnight:	<input checked="" type="radio"/> Yes
Out-Of-State:	<input checked="" type="radio"/> Yes
Type of Transportation:	Rentals vans
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	Shannon Clark & Aaron Lee
Anticipated # of Students:	10
Cost Per Student and What it Covers:	0 N/A
Anticipated # of Chaperones:	2
Cost Per Chaperone and What it Covers:	0 N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	3167
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	

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I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Shannon Clark</i> 11/14/2024 10:57:09
Principal Signature and Date	Principal Signs Here <i>[Signature]</i> Principal Inserts Date Here <i>11/18/24</i>
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here <i>[Signature]</i> Assistant Superintendent Inserts Date Here <i>11/19/24</i>
Superintendent Signature and Date	Superintendent Signs Here <i>[Signature]</i> Superintendent Inserts Date Here <i>12/2/24</i>

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>1/1/25</u>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____ Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____



Clay County District Schools Field Trip Request Form

1/9/25

School Requesting:	*HS* Middleburg High
Staff Requesting:	Shannon Clark, Department Head shannon.clark@myoneclay.net
Grade Level and Subject/Program:	Twelfth ROTC
Destination:	NJROTC Navy Nationals NAS Pensacola, FL.
Education Value	N/A
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 4/2/2025 8:00:00 Ends: 4/6/2025 15:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Getting Quotes from companies on list.
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	35
Cost Per Student and What it Covers:	0 N/A
Anticipated # of Chaperones:	4
Cost Per Chaperone and What it Covers:	0 N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	3167
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	

cl

I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Shannon Clark</i> 11/14/2024 11:01:43
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>[Signature]</i> 11/14/24
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>[Signature]</i> 11/19/24
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>[Signature]</i> 12/2/24

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>1/9/25</u>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____ . Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____ .
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____ .


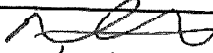
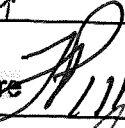



Clay County District Schools Field Trip Request Form

1/9/25

School Requesting:	*HS* Middleburg High
Staff Requesting:	Ashley Houston, Coach ashley.houston@myoneclay.net
Grade Level and Subject/Program:	Ninth Athletics
Destination:	Montverde Academy Softball Field, 17235 Seventh St. Montverde, FL 34756
Education Value	N/A
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 2/27/2025 11:00:00 Ends: 3/1/2025 20:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Private Vehicle(s)
Charter Bus Company (if applicable):	Enterprise Rental Vans
Legal Name of Approved Drivers (if applicable)	Ashley Houston, Steve Houston, Matthew Way
Anticipated # of Students:	15
Cost Per Student and What it Covers:	25 vans and gas (travel)
Anticipated # of Chaperones:	4
Cost Per Chaperone and What it Covers:	0 n/a
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	1146 MHS Softball
Blanket Request:	No
Schedule for Blanket Requests:	

Handwritten signature

(if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Ashley Houston 11/13/2024 14:00:49 
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here  11/13/24
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here  11/19/24
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here  D. Kim 12/2/24

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>1/9/25</u>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



Clay County District Schools

Field Trip Request Form

1/9/25 ✓

School Requesting:	*HS* Oakleaf High
Staff Requesting:	Kyle Stuard, Sponsor kyle.stuard@myoneclay.net
Grade Level and Subject/Program:	Twelfth Senior Class
Destination:	Universal Studios 6000 Universal Blvd, Orlando, FL 32819
Education Value	Grad Bash is a tradition for hundreds of Florida seniors prior to graduation. It allows students to spend the evening with friends and peers, living as a true teenager before the reality of adulthood hits after graduation.
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 4/4/2025 12:45:00 Ends: 4/5/2025 5:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Candies Coachworks, Inc
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	300
Cost Per Student and What it Covers:	\$200 Bus costs, Grad Bash Ticket, MySchoolBucks charge
Anticipated # of Chaperones:	30
Cost Per Chaperone and What it Covers:	0 0
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Internal Account - Senior Class
Blanket Request:	No

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Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Kyle Stuard</i> 11/14/2024 13:16:51
Principal Signature and Date	Principal Signs Here <i>[Signature]</i> Principal Inserts Date Here <i>11/15/24</i>
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here <i>[Signature]</i> Assistant Superintendent Inserts Date Here <i>12/19/24</i>
Superintendent Signature and Date	Superintendent Signs Here <i>[Signature]</i> Superintendent Inserts Date Here <i>12/2/25</i>

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>1/9/25</u>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Oakleaf High
Staff Requesting:	Kyle Stuard, Sponsor kyle.stuard@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade FFEA
Destination:	Rosen Plaza Hotel 9700 International Drive Orlando, FL 32819
Education Value	The state conference provides a wonderful opportunity for chapter members to meet with fellow students, chapter advisors and new and experienced teachers. The conference also provides an opportunity to hear from outstanding teachers and others working in the field of education as they present a shared vision of excellence in future classrooms.
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 1/31/2025 11:00:00 Ends: 2/2/2025 15:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Annett Bus Lines (to be determined by FFEA)
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	6
Cost Per Student and What it Covers:	0 Registration, lodging and transportation
Anticipated # of Chaperones:	1
Cost Per Chaperone and What it Covers:	0 Registration, lodging and transportation
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	FFEA Grant

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Blanket Request:	No
Schedule for Blanket Requests: (If applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Kyle Stuard</i> 11/21/2024 14:35:54
Principal Signature and Date	Principal Signs Here <i>[Signature]</i> Principal Inserts Date Here <i>11/22/24</i>
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here <i>[Signature]</i> Assistant Superintendent Inserts Date Here <i>11/20/24 12/6/24</i>
Superintendent Signature and Date	Superintendent Signs Here <i>[Signature]</i> Superintendent Inserts Date Here <i>12/7/24</i>

*District Use Only	
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) _____
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

1/9/25



Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Orange Park High
Staff Requesting:	Tyler DeHart, Coach tyler.dehart@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Wrestling
Destination:	See Attached Schedule
Education Value	n/a
FLDOE Standards/Benchmarks	n/a
Field Trip Details: Start/End Date/Time	Starts: 12/6/2024 12:00:00 Ends: 3/8/2025 20:00:00
Overnight:	Yes <i>(Regionals and State)</i>
Out-Of-State:	No
Type of Transportation:	N/A Not Needed
Charter Bus Company (if applicable):	n/a
Legal Name of Approved Drivers (if applicable)	n/a
Anticipated # of Students:	20
Cost Per Student and What it Covers:	0 n/a
Anticipated # of Chaperones:	3
Cost Per Chaperone and What it Covers:	0 n/a
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	OPHS Wrestling Account 1126
Blanket Request:	Yes
Schedule for Blanket Requests (if applicable)	https://drive.google.com/open?id=1dARlgLN6cQWhTYKNCUt94use0114k-Bf

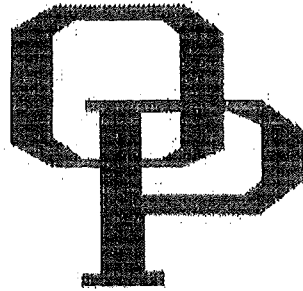
will be let during playoffs

SH

I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Tyler DeHart</i> 11/7/2024 17:04:35
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>[Signature]</i> 11/20/24
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>D. Dur</i> 12/2/24

*District Use Only
<input checked="" type="checkbox"/> ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>1/9/25</u>
<input type="checkbox"/> ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/> CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

*to
file
11/20/24*



RAIDER WRESTLING

Date	Event	Location	Time
11/11/2024	First Day Of Practice	OPHS	2:00 PM
12/6/2024	Friday Knight Lights (Duals)	Oakleaf HS	W/I: 12:00 PM Wrestle: 2:00 PM
12/14/2024	Deltona Round Robin (Duals)	Deltona HS	TBD
12/21/2024	Hammer Invitational (IBT)	Oakleaf HS	W/I: 8:00 AM Wrestle: 10:00 AM
1/3/2025 & 1/4/2025	Clay Rotary (IBT)	Clay HS	W/I: 8:00 AM Wrestle: 9:30 AM
1/8/2025	Tiger Duals	Columbia HS	W/I: 1:30 PM
1/11/2025	Coach Duse Duals	Middleburg HS	W/I: 8:00 AM
1/23/2025	Bartram Trail Dual	Bartram Trail HS	TBD
1/29/2025	Ridgeview Dual	Ridgeview HS	TBD
2/20/2025	District IBT	Westside HS	W/I: 1:00 PM Wrestle: 2:30 PM
2/28-3/1/2025	Regional IBT	Lincoln HS	TBD
3/6-3/8/2025	State IBT	Silver Spurs Arena	TBD

Coaches

Tyler DeHart (Head Coach)
 Rey Hernandez (Assistant)
 Ethan Jones (Assistant)

1/9/25



Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Orange Park High
Staff Requesting:	Derek Kurnitsky, Coach derek.kurnitsky@myoneclay.net
Grade Level and Subject/Program:	Twelfth Athletics <i>Boys Basketball</i>
Destination:	Gainesville
Education Value	N/A
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Start: 1/11/2025 14:00:00 End: 1/12/2025 11:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Private Vehicle(s)
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	15
Cost Per Student and What it Covers:	0 0
Anticipated # of Chaperones:	4
Cost Per Chaperone and What it Covers:	0 0
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	1106
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	

55

I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Derek Kurnitsky</i> 11/19/2024 9:09:06
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>11/20/24</i>
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>11/20/24</i>
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>12/2/24</i>

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>11/15</u>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

*for
11/20/24*



Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Orange Park High
Staff Requesting:	Brett Pikuritz, Teacher brett.pikuritz@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Fine Arts
Destination:	Tampa Convention Center, 333 S Franklin St., Tampa, FL 33602
Education Value	All-State students will be exposed to the highest level of music education and music literature in the state of Florida. They will be under the direction of collegiate music educators, providing a once-in-a-lifetime experience.
FLDOE Standards/Benchmarks	MU.912.O.3.2 - Interpret and perform expressive elements indicated by the musical score and/or conductor; MU.912.S.2.2 - Transfer expressive elements and performance techniques from one piece of music to another.
Field Trip Details: Start/End Date/Time	Starts: 1/8/2025 7:00:00 Ends: 1/11/2025 21:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Private Vehicle(s)
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	Amy Kiely, Mirko Garvich
Anticipated # of Students:	2
Cost Per Student and What it Covers:	\$250 Conference registration, hotel, instruction
Anticipated # of Chaperones:	1:1
Cost Per Chaperone and What it Covers:	\$75 Conference registration
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be	Internal Account, Band, 2100

51

Charged:	
Blanket Request:	No
Schedule for Blanket Requests: (If applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Brett Pihuritz</i> 11/14/2024 15:48:32
Principal Signature and Date	Principal Signs Here <i>[Signature]</i> 11/18/24 Principal Inserts Date Here
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here <i>[Signature]</i> 12/2/24 Assistant Superintendent Inserts Date Here
Superintendent Signature and Date	Superintendent Signs Here <i>[Signature]</i> 12/7/24 Superintendent Inserts Date Here

*District Use Only	
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) _____
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

1/9/25

✓



Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Ridgeview High
Staff Requesting:	Sean Heery, JROTC Instructor sean.heery@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC
Destination:	Florida A&M Bragg Stadium, Tallahassee, FL 32310
Education Value	Cadet will visit several sites to include the state capital, tour FAMU and compete in the drill meet. Also working to identify a museum to attend.
FLDOE Standards/Benchmarks	SS.912.CG.3, PE.912.M, PE.912.R.6
Field Trip Details: Start/End Date/Time	Starts: 1/10/2025 7:30:00 Ends: 1/11/2025 18:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Annett Bus Lines
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	40
Cost Per Student and What it Covers:	0 0
Anticipated # of Chaperones:	4
Cost Per Chaperone and What it Covers:	0 0
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	3167
Blanket Request:	No
Schedule for Blanket Requests:	

51

(if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Sean M Heery, LtCol USMC Ret 11/21/2024 8:06:14
Principal Signature and Date	Principal Signs Here <i>[Signature]</i> Principal Inserts Date Here 11/21/24
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here <i>[Signature]</i> Assistant Superintendent Inserts Date Here 11/22/24
Superintendent Signature and Date	Superintendent Signs Here <i>[Signature]</i> Superintendent Inserts Date Here 12/2/24

*District Use Only
<input checked="" type="checkbox"/> ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>1/9/25</u>
<input type="checkbox"/> ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/> CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

1/9/25 ✓



Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Ridgeview High
Staff Requesting:	Sean Heery, JROTC Instructor sean.heery@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC
Destination:	Coffee High School, 159 Trojan Way, Douglas, GA 31533
Education Value	Cadets will compete in the Area 10 Close Order Drill Championship
FLDOE Standards/Benchmarks	PE.912.M, PE.912.R.6
Field Trip Details: Start/End Date/Time	Starts: 1/31/2025 7:30:00 Ends: 2/1/2025 16:00:00
Overnight:	Yes
Out-Of-State:	Yes
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Annett Bus lines
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	40
Cost Per Student and What it Covers:	0 0
Anticipated # of Chaperones:	4
Cost Per Chaperone and What it Covers:	0 0
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	3167
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	

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I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Sean McHeery 11/21/2024 8:20:15
Principal Signature and Date	Principal Signs Here <i>[Signature]</i> Principal Inserts Date Here 11/24/24
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here <i>[Signature]</i> Assistant Superintendent Inserts Date Here 11/22/24
Superintendent Signature and Date	Superintendent Signs Here <i>[Signature]</i> Superintendent Inserts Date Here 12/2/24

*District Use Only
<input checked="" type="checkbox"/> ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>1/9/25</u>
<input type="checkbox"/> ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____ . Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____ .
<input type="checkbox"/> CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____ .

1/9/24



Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Ridgeview High
Staff Requesting:	LaSandra Robinson, Teacher lasandra.robinson@myoneclay.net
Grade Level and Subject/Program:	Eleventh FFEA N/A
Destination:	Rosen Plaza Hotel 9700 International Drive, Orlando, FL 32819
Education Value	Students will be attending the FFEA Conference in Orlando, where they will have the opportunity to attend informational sessions on the topic of Education and the future of Educators.
FLDOE Standards/Benchmarks	CTE 12.01 Explain the importance of professional development, ethical standards, accreditation, confidentiality, credentialing, professional organization membership/ participation, and self reflection for childcare professionals.
Field Trip Details: Start/End Date/Time	Starts: 1/31/2025 15:00:00 Ends: 2/2/2025 11:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Annett
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	5
Cost Per Student and What it Covers:	0 0
Anticipated # of Chaperones:	1
Cost Per Chaperone and What it Covers:	0 N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be	FFEA Grant

55

Charged:	
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>LaSandra Robinson</i> 12/2/2024 15:41:08
Principal Signature and Date	Principal Signs Here <i>Paul Murray</i> Principal Inserts Date Here <i>12/6/24</i>
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here <i>[Signature]</i> Assistant Superintendent Inserts Date Here <i>12/6/24</i>
Superintendent Signature and Date	Superintendent Signs Here <i>[Signature]</i> Superintendent Inserts Date Here <i>12/6/24</i>

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>1/9/24</u>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

1/9/25



Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Ridgeview High
Staff Requesting:	Lindsay McDade, Sponsor lindsay.mcdade@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Fine Arts N/A
Destination:	Florida State Thespian Festival, Tampa FL 33607
Education Value	Some students will be taking district pieces and competing at state level. Students will be watching shows performed by high schools throughout the state in professional performances spaces every night. Students will be attending workshops by professionals in specialized areas (performance & technical) that are not taught in class. IB students are able to use state workshops and experiences for IB assessments.
FLDOE Standards/Benchmarks	<p>TH.912.C.1.2. - Create, refine, and sustain complex and believable characters for performance through the integration and application of artistic choices based on research, rehearsal, feedback, and refinement.</p> <p>TH.912.C.1.3 - Justify a response to a theatrical experience through oral or written analysis, using correct theatre terminology.</p> <p>TH.912.C.1.7 - Justify personal perceptions of a director's vision and/or playwright's intent.</p> <p>TH.912.C.1.8 - Apply the components of aesthetics and criticism to a theatrical performance or design.</p> <p>TH.912.C.2.7 - Accept feedback from others, analyze it for validity, and apply suggestions appropriately to future performances.</p> <p>TH.912.C.3.1 - Explore commonalities between works of theatre and other performance media.</p> <p>TH.912.C.3.3 - Critique based on exemplary models and established criteria, the production values and effectiveness of school, community, and live or recorded professional productions.</p> <p>TH.912.F.2.2 - Assess the skills needed for theatre-related jobs in the community to support career selection.</p> <p>TH.912.H.1.5 - Respect the rights of performers and audience members to perform or view controversial work with sensitivity to school and community standards.</p> <p>TH.912.H.3.2 - Compare the application of various art forms used in theatre production.</p> <p>TH.912.S.1.6 - Respond appropriately to directorial choices for improvised and scripted scenes.</p> <p>TH.912.S.2.6 - Transfer acting and technical skills and techniques from one piece of dramatic text to another.</p> <p>TH.912.S.2.8 - Strengthen acting skills by engaging in theatre games and improvisation.</p>

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Field Trip Details: Start/End Date/Time	Starts: 3/19/2025 7:00:00 Ends: 3/21/2025 21:00:00
Overnight:	Yes
Out-Of-State:	Yes
Type of Transportation:	Private Vehicle(s)
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	Lindsay Elizabeth McDade, ChloeJacquelyn Wilson, Dannie James Higginbotham
Anticipated # of Students:	30
Cost Per Student and What it Covers:	390 Hotel, State Festival registration fee and partial travel cost
Anticipated # of Chaperones:	3
Cost Per Chaperone and What it Covers:	0 N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Internal Account - 4004
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Lindsay E. McDade</i> 11/26/2024 13:02:22
Principal Signature and Date	Principal Signs Here <i>[Signature]</i> Principal Inserts Date Here 12/3/2024
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here <i>[Signature]</i> Assistant Superintendent Inserts Date Here 12/6/24
Superintendent Signature and Date	Superintendent Signs Here <i>[Signature]</i> Superintendent Inserts Date Here 12/6/24
District Approval Initials	

Link to Final Approval Form

***District Use Only**

ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) 1/9/23

ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.

CTE EVENT
Event was Pre-Approved at the School Board meeting on (Date) _____.

DRAFT

January 9, 2025 - Regular School Board Meeting

Title

C5 - Proposed Allocation Changes for 2024-2025

Description

Staff allocation documents clarify how each school, district department and division is staffed for the 2024-2025 school year. The School Board is required to take action on all staff allocation changes.

Gap Analysis

These allocation changes are required to ensure the adequate staffing of the district and schools.

Previous Outcomes

The district and schools are adequately staffed.

Expected Outcomes

Staffing will be sufficient to meet the needs of the various schools and district departments.

Strategic Plan Goal

The district ensures fiscal responsibility and equitable distribution of resources.

Recommendation

Approve staff allocation plan as submitted.

Contact

Dr. Susan Legutko, Assistant Superintendent for Business Affairs, (904) 336-6722, susan.legutko@myoneclay.net

Financial Impact

Reflected in attachment.

Review Comments

Attachments

[01.09.25 - 24-25 Allocation Summary.pdf](#)

PROPOSED CHANGES TO STAFF ALLOCATIONS 2024-2025 SUMMARY Board Meeting, January 09, 2025

School/Dept	Add	Delete	Allocation	Comment	Salary	Benefits	Total Cost
2024-2025 ACTIONS							
General Funds							
ESE - 9005		(0.2)	Occupational Therapist	Increased support for students needing Occupational Therapy	(\$13,600)	(\$4,775)	(\$18,375)
ESE - 9005	1.0		Occupational Therapy Assistant	Increased support for students needing Occupational Therapy	\$41,160	\$14,451	\$55,611
MHS - 0391		(0.9)	ESE Assistant, General Health	Align allocations to better serve MHS students	(\$19,670)	(\$6,906)	(\$26,575)
MHS - 0391	0.9		ESE Assistant, Behavior Health	Align allocations to better serve MHS students	\$19,670	\$6,906	\$26,575
IT - 9040		(1.0)	ITS Data Services Assistant	Realignment of duties within department	(\$41,868)	(\$14,700)	(\$56,568)
IT - 9040	1.0		Data Management Specialist	Realignment of duties within department	\$41,868	\$14,700	\$56,568
TOTAL:					\$27,560	\$9,676	\$37,236
Federal Funds 410							
MHS - 0391	1.0		4.0 Cafeteria Assistant	Increased participation due to Smart Mouth Pizza Program	\$11,656	\$4,092	\$15,748
MHS - 0391		(1.0)	5.0 Cafeteria Assistant	Increased participation due to Smart Mouth Pizza Program	(\$14,570)	(\$5,116)	(\$19,686)
MHS - 0391	1.0		6.0 Cafeteria Assistant	Increased participation due to Smart Mouth Pizza Program	\$17,484	\$6,139	\$23,623
TOTAL:					\$14,570	\$5,116	\$19,686

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January 9, 2025 - Regular School Board Meeting

Title

C6 - Monthly Financial Reports for November, 2024

Description

The Monthly Financial Reports, in accordance with SBE Rule 6A-1.008, are submitted for the use and consideration of the Board for the month ending November 30, 2024.

Gap Analysis

The Monthly Financial Reports show compliance to the district's amended budget as of the month end reported and meet State and School Board financial reporting requirements.

Previous Outcomes

It has been a past (normal) practice to provide Monthly Financial Reports, in accordance with SBE Rule 6A-1.008.

Expected Outcomes

The Monthly Financial Reports are provided to meet the stewardship responsibilities of the district for reporting and accountability of the district's finances.

Strategic Plan Goal

Goal 5: Strategy 2: Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning. Promote fiscal transparency and communication.

Recommendation

That the Clay County School Board accept for use and consideration the Superintendent's Monthly Financial Reports for November, 2024.

Contact

Dr. Susan M. Legutko, Assistant Superintendent of Business Affairs, (904) 336-6721, susan.legutko@myoneclay.net

Financial Impact

The Monthly Financial Reports reflect the year-to-date results of operations.

Review Comments

Attachments

- 🔗 [November 2024 Monthly Board Financial Report.pdf](#)
- 🔗 [November 2024 Monthly Board Property Report.pdf](#)
- 🔗 [Contracts 50 Thousand and Greater.pdf](#)

**CLAY COUNTY SCHOOL BOARD
SUMMARY OF CASH INVESTMENTS
07/01/2024 thru 11/30/2024**

	CASH BALANCE	INVESTMENT AMOUNT	TYPE	GRAND TOTAL
General Fund(3)	10,223,489.80	7,408,749.31	(1) & (4) SBA/OTH	17,632,239.11
Debt Services(5)	0.00	502,863.75	SBA/OTH	502,863.75
Capital Projects	0.00	68,469,860.36	SBA/OTH	68,469,860.36
Special Rev. - Other	0.00	596.40	SBA	596.40
Spec. Rev - Food Service	7,633,888.48	2,085,767.50	SBA	9,719,655.98
Self Insurance	0.00	810,338.38	SBA	810,338.38
GRAND TOTAL	17,857,378.28	79,278,175.7		97,135,553.98

NOTES:

1. The rate of interest earned on investments with the State Board of Administration (PRIME) during the month of November, 2024 was 4.87%.
2. For comparison purposes with the General Fund Statement of Revenue, we have completed 41.7% of the fiscal year. All other percentages are only a comparison of cash collections or expenditures to budgeted revenue or appropriations.
3. On the Summary of Cash & Investments, the figure reported for General Fund Investments includes \$1,711,843.05 invested for School Internal Accounts.
4. The rate of interest earned on investments with the Florida Education Investment Trust Fund (FEITF) during the month of November, 2024 was 4.82%.
5. Trustee Accounts - Amounts placed with SBA by the Florida Department of Education for investment of debt service moneys.

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**CLAY COUNTY SCHOOL BOARD
GENERAL FUNDS
STATEMENT OF REVENUE
07/01/2024 thru 11/30/2024**

		Acct#	District Summary Budget	Amended Budget	Cash Received	% OF COLL
Federal Direct	Federal Impact Aid	3121	525,000.00	525,000.00	332,952.00	63.42%
	R O T C	3191	375,000.00	571,940.33	313,278.27	54.77%
Federal Direct	- Total		900,000.00	1,096,940.33	646,230.27	
Fed through Local and State	Medicaid	3202	2,175,000.00	2,175,000.00	47,593.43	2.19%
	Federal Through Local Revenue	3280	350,000.00	612,872.92	93,504.81	15.26%
	Other Federal Thru State	3290	0.00	2,500.00	0.00	0.00%
Fed through Local and State	- Total		2,525,000.00	2,790,372.92	141,098.24	
Rev from State Sources	Florida Educ Finance Program	3310	251,157,323.00	251,157,323.00	96,938,873.00	38.60%
	Workforce Development	3315	1,136,452.00	1,136,452.00	473,520.00	41.67%
	Workforce Performance Incentiv	3317	0.00	0.00	7,843.00	NA
	CO&DS Withheld/Admin Expense	3323	22,000.00	22,000.00	0.00	0.00%
	State License Tax	3343	40,000.00	40,000.00	18,432.02	46.08%
	Class Size Reduction	3355	37,433,038.00	37,433,038.00	15,597,100.00	41.67%
	School Recognition	3361	0.00	0.00	3,150,262.00	NA
	Voluntary Pre-K	3370	100,000.00	100,000.00	39,020.35	39.02%
	Voluntary Pre-K	3371	600,000.00	600,000.00	208,012.88	34.67%
	Miscellaneous State Revenue	3390	4,062,492.43	6,359,446.86	389,636.44	6.13%
	Other Misc State Revenue	3399	0.00	60,000.00	0.00	0.00%
Rev from State Sources	- Total		294,551,305.43	296,908,259.86	116,822,699.69	
Rev from Local Sources	District School Taxes	3411	73,434,756.26	73,434,756.26	12,087,641.05	16.46%
	Prior Year Coll School Taxes	3419	30,000.00	30,000.00	0.00	0.00%
	Tax Redemptions	3421	1,300,000.00	1,300,000.00	0.00	0.00%
	Rent	3425	600,000.00	600,000.00	198,905.05	33.15%
	Interest Incl Profit On Inves	3430	3,000,000.00	3,000,000.00	908,085.07	30.27%
	Gifts Grants & Bequests	3440	225,000.00	272,027.74	50,902.74	18.71%
	Adult Gen Educ Course Fee-GED	3461	40,580.00	62,745.31	22,165.31	35.33%
	Other Student Fees	3469	16,793.75	29,800.75	13,096.00	43.95%
	Preschool Program Fees	3471	500,000.00	500,000.00	176,421.14	35.28%
	Other Schl Class Fees	3479	612,113.00	709,763.00	9,633.74	1.36%
	Miscellaneous Local Sources	3490	7,028,577.24	9,559,882.88	1,240,255.00	12.97%
	Receipt Of Fed Indirect Cost	3494	500,000.00	500,000.00	174,065.76	34.81%
	Other Misc Local Sources	3495	325,449.94	325,449.94	216,200.56	66.43%
	Refund Of Prior Year's Expense	3497	100,000.00	100,000.00	14,397.69	14.40%
	Lost Damaged & Sale Of Textbook	3498	100.00	100.00	0.00	0.00%
	Receipt Of Food Serv Ind Cost	3499	400,000.00	400,000.00	0.00	0.00%
Rev from Local Sources	- Total		88,113,370.19	90,824,525.88	15,111,769.11	
Transfers	Transfer From Capital Projects	3630	6,000,000.00	7,011,557.00	3,196,434.71	45.59%
Transfers	- Total		6,000,000.00	7,011,557.00	3,196,434.71	
Other Financing Sources	Insurance Loss Recoveries	3740	5,000.00	5,000.00	1,250.00	25.00%
	Sale Of Equipment	3733	85,000.00	85,000.00	21,450.72	25.24%
Other Financing Sources	- Total		90,000.00	90,000.00	22,700.72	
Revenue			392,179,675.62	398,721,655.99	135,940,932.74	
		Acct#	District Summary Budget			
Fund Balance July 1, 2024	Fund Balance	2750	33,554,390.35	33,554,390.35	33,554,390.35	
GRAND TOTAL			425,734,065.97	432,276,046.34	169,495,323.09	39.21%

CLAY COUNTY SCHOOL BOARD
GENERAL FUNDS
STATEMENT OF EXPENDITURES AND TRANSFERS
07/01/2024 thru 11/30/2024

Acc#	District Summary Budget	Amended Budget	Salaries	Emp Benefits	Pur Services	Eng Services	Mat Supplies	Cap Outlay	Other Transfers	Totals	% OF Budget
5100	186,830,795.06	187,513,371.88	31,141,402.86	10,737,013.89	12,665,245.80	229.00	6,771,537.52	517,320.13	424,530.48	62,257,279.68	33.20%
5200	58,053,062.44	57,737,962.44	13,035,824.31	4,515,384.55	859,924.73	235.41	196,443.71	259,202.97	1,468.47	18,868,484.15	32.65%
5300	14,670,741.67	14,635,401.65	1,971,981.57	686,522.47	445,661.05	1,901.98	146,419.22	178,288.97	10,885.49	3,441,660.75	23.52%
5400	770,896.94	797,034.5	109,605.41	31,537.89	32,721.77	0.00	11,745.72	20,640.13	32,440.90	238,691.82	29.95%
5500	1,587,037.94	1,587,252.58	387,977.81	134,141.81	5,847.00	0.00	1,466.95	157.98	0.00	529,591.55	33.37%
5900	114,531.8	126,076.7	365,239.93	55,339.7	0.00	0.00	18,400.95	6,401.61	0.00	445,382.26	353.26%
Total Expenses - 5000 - 5999	262,027,065.85	262,447,089.75	47,012,031.89	16,159,940.38	14,009,400.35	2,366.39	7,146,014.07	982,011.79	469,325.34	85,781,090.21	

Acc#	District Summary Budget	Amended Budget	Salaries	Emp Benefits	Pur Services	Eng Services	Mat Supplies	Cap Outlay	Other Transfers	Totals	% OF Budget
6100	21,902,590.75	22,038,181.69	5,455,210.38	1,701,651.30	589,890.45	(135.00)	56,155.12	6,771.35	16,930.15	7,826,473.75	35.51%
6200	4,889,820.75	4,896,742	1,141,726.85	404,407.72	151,784.60	0.00	22,758.68	32,353.04	150.00	1,753,180.89	35.80%
6300	5,671,675.73	5,675,913.91	1,607,487.54	503,451.10	15,929.78	0.00	11,038.99	12,640.12	50.00	2,150,597.53	37.89%
6400	4,831,846.35	4,995,566.71	937,186.33	283,693.52	213,808.47	0.00	86,023.12	766.41	3,900.66	1,525,338.51	30.59%
6500	6,988,788.7	6,984,716.04	1,147,883.14	364,473.81	1,688,915.03	0.00	17,158.98	109,728.67	0.00	3,328,159.63	47.65%
7100	1,512,086.12	1,602,086.12	115,358.41	61,046.67	244,161.25	0.00	51.21	0.00	23,299.00	443,916.54	27.71%
7200	556,422.7	556,422.7	144,100.43	78,368.91	4,430.77	71.00	757.70	0.00	23,378.00	251,106.81	45.13%
7300	17,888,838.38	17,970,982.78	5,840,164.46	1,778,398.73	14,343.23	0.00	(15,848.13)	49,710.70	10,536.40	7,677,305.39	42.72%
7400	7,809,596.59	8,836,125.18	474,329.55	145,532.09	237,397.06	591.91	3,329.82	1,127,212.93	339,780.22	2,328,173.58	28.35%
7500	2,152,388.35	2,054,058.32	584,904.01	178,037.13	7,226.86	0.00	4,885.55	109,948.42	6,823.20	891,825.17	43.42%
7600	136,554.08	156,728.13	22,617.11	0.00	0.00	0.00	0.00	0.00	0.00	179,345.24	131.34%
7700	4,246,248.32	4,275,971.39	965,675.15	302,769.53	74,345.56	514.96	30,051.54	126,707.18	4,308.10	1,504,372.02	35.18%
7800	16,609,444.43	16,982,423.16	3,950,419.02	1,200,566.83	245,063.53	371,587.27	417,274.21	214,544.72	5,036.62	6,404,492.2	37.78%
7900	27,026,666.43	26,259,068.28	3,225,894.66	1,123,023.21	2,515,860.76	3,087,120.90	413,853.66	51,408.09	161.05	10,417,322.33	38.67%
8100	9,533,330.86	9,469,712.86	1,532,334.39	540,424.47	696,155.69	13,115.01	505,034.25	78,447.71	429.09	3,465,940.61	36.60%
8200	1,588,197.12	1,587,270.78	512,286.99	158,078.56	2,533.36	1,059.00	468.63	2,825.85	15.82	677,268.21	42.67%
9100	373,102.11	423,683.11	73,170.31	30,600.50	127.95	0.00	11,525.02	2,030.47	3,200.00	120,654.25	28.48%
9700	40,600	0	0.00	0.00	0.00	0.00	0.00	0.00	40,600.00	40,600	NA
Total Expenses - 6000-9999	133,758,179.77	134,715,489.11	27,964,859.75	8,877,102.19	6,701,974.35	3,473,925.05	1,564,517.35	1,925,095.66	478,598.31	50,986,072.66	

Total Expenses	395,785,245.62	397,162,588.86	74,976,891.64	25,037,042.57	20,711,374.70	3,476,291.44	8,710,531.42	2,907,107.45	947,923.65	136,767,162.87	
Nonspendable Fund Balance	500,000.00	500,000.00								500,000.00	
Restricted Fund Balance	5,409,178.00	5,409,178.00								5,409,178.00	
Assigned Fund Balance	7,186,743.11	7,186,743.11								7,186,743.11	
Unassigned Fund Balance	16,852,899.24	22,017,536.37								19,632,239.11	
Total Fund Balance	29,948,820.35	35,113,457.48								32,728,160.22	
Grand Totals	425,734,065.97	432,276,046.34								169,495,323.09	39.21%

CLAY COUNTY SCHOOL BOARD
GENERAL FUNDS - Additional Millage Fund
STATEMENT OF REVENUE
07/01/2024 thru 11/30/2024

		Acct#	District Summary Budget	Amended Budget	Cash Received	% OF COLL
Local Sources	District School Taxes	3411	19,666,512.12	19,683,749.75	3,172,930.83	0.83%
	Refund Of Prior Year's Expense	3497	0.00	0.00	121,487.49	NA
Local Sources - Total			19,666,512.12	19,683,749.75	3,294,418.32	
Fund Balance	Fund Balance July 1, 2024	2750	8,492,795.00	8,492,795.30	8,492,795.30	100.00%
Fund Balance - Total			8,492,795.00	8,492,795.30	8,492,795.30	
Grand Total			28,159,307.12	28,176,545.05	11,787,213.62	41.83%

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CLAY COUNTY SCHOOL BOARD
 GENERAL FUNDS - Additional Millage Fund
 STATEMENT OF EXPENDITURES AND TRANSFERS
 07/01/2024 thru 11/30/2024

Expense	Acct#	District Summary Budget	Amended Budget	Salaries	Emp Benefits	Pur Services	Eng Services	Mat Supplies	Cap Outlay	Other Trms	Totals	% OF Budget
Basic FEFF K-12	5100	2,000,000.00	2,000,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Facilities Acquisition & Const.	7400	11,997,683.08	11,997,683.08	0.00	0.00	125,180.12	0.00	0.00	2,582,825.10	0.00	2,708,005.22	22.57%
Central Services	7700	11,000.00	11,000.00	0.00	0.00	1,547.54	0.00	0.00	0.00	0.00	1,547.54	14.07%
Pupil Transportation Services	7800	157,185.60	157,185.60	0.00	0.00	0.00	0.00	0.00	42,081.35	0.00	42,081.35	26.77%
Operation Of Plant	7900	10,443,435.58	10,443,435.58	523,231.19	149,288.47	4,577,846.68	6,810.00	10,532.05	11,300.21	3,600.00	5,282,608.60	50.58%
Maintenance Of Plant	8100	214,107.20	214,107.20	65,925.96	24,142.53	0.00	0.00	0.00	0.00	0.00	90,068.49	42.07%
Total Expenses		24,823,411.46	24,823,411.46	589,157.15	173,431.00	4,704,574.34	6,810.00	10,532.05	2,635,206.66	3,600.00	8,124,311.20	
Restricted Fund Balance	6/30/2025	3,335,895.96	3,353,133.59								3,662,902.42	
Unassigned Fund Balance	6/30/2025	0.00	0.00								0.00	
Total Fund Balance		3,335,895.96	3,353,133.59								3,662,902.42	
Grand Totals		28,159,307.42	28,176,545.05								11,787,213.62	41.83%

**CLAY COUNTY SCHOOL BOARD
DEBT SERVICE FUND
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2024 thru 11/30/2024**

Revenues and Transfers

Local Sources

	Acct#	District Summary Budget	Amended Budget	Cash Received	% OF COLL
Interest Incl Profit On Inves	3430	1,000.00	1,000.00	7,206.68	720.67%
Total Interest Incl Profit On Inves		1,000.00	1,000.00	7,206.68	

State Sources

	Acct#	District Summary Budget	Amended Budget	Cash Received	% OF COLL
Racing Commission Funds	3341	218,325.00	218,325.00	0.00	0.00%
Total Racing Commission Funds		218,325.00	218,325.00	0.00	

Transfers

	Acct#	District Summary Budget	Amended Budget	Cash Received	% OF COLL
Transfer From Capital Projects	3630	6,222,072.42	6,222,072.42	0.00	0.00%
Total Transfer From Capital Projects		6,222,072.42	6,222,072.42	0.00	
Total REVENUE AND TRANSFERS		6,441,397.42	6,441,397.42	7,206.68	
Total FUND BALANCE July 1, 2024		553,767.84	553,767.84	553,767.84	
GRAND TOTAL		6,995,165.26	6,995,165.26	560,974.52	8.02%

EXPENDITURES

Debt Service

	Acct#	District Summary Budget	Amended Budget	Expended	% OF EXP
Redempt Of Prnc	710	3,740,549.42	3,686,560.83	0.00	0.00%
Interest	720	2,748,837.20	2,748,837.20	34,162.50	1.24%
Dues And Fees	730	10,581.12	10,581.12	2,500.00	23.63%
Total Debt Service		6,499,967.74	6,445,979.15	36,662.50	
Total EXPENDITURES		6,499,967.74	6,445,979.15	36,662.50	

Fund Balance

Fund Balance

	Acct#	District Summary Budget	Amended Budget	Expended	% OF EXP
Fund Balance June 30, 2025	2750	495,197.52	549,186.14	524,312.02	0.00%
GRAND TOTAL		6,995,165.26	6,995,165.29	560,974.52	8.02%

**CLAY COUNTY SCHOOL BOARD
CAPITAL IMPROVEMENTS FUNDS
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2024 thru 11/30/2024**

REVENUE AND TRANSFERS

State Sources

	Acct #	District Summary Budget	Amended Budget	Cash Received	% OF COLL
CO & DS Distributd To District	3321	1,591,601.00	1,591,601.00	0.00	0.00%
Interest On Undistrib CO & DS	3325	43,700.00	43,700.00	0.00	0.00%
Miscellaneous State Revenue	3390	615,216.00	615,216.00	158,973.06	25.84%
Charter Sch Capital Outlay Revenue	3397	786,000.00	1,011,557.00	414,626.00	40.99%
Total State Sources		3,046,517.00	3,262,074.00	573,599.06	

Local Sources

	Acct #	District Summary Budget	Amended Budget	Cash Received	% OF COLL
District Local Cap Improv Taxes	3413	29,499,768.18	29,499,768.18	4,856,468.09	16.46%
Local Sales Taxes	3418	19,059,000.00	19,059,000.00	6,183,791.02	32.45%
Interest Incl Profit On Inves	3430	1,514,706.00	1,514,706.00	929,385.21	61.36%
Impact Fees	3496	10,927,445.00	10,927,445.00	5,955,813.79	54.50%
Total Local Sources		61,000,919.18	61,000,919.18	17,925,458.11	

OTHER FINANCING SOURCES

	Acct #	District Summary Budget	Amended Budget	Cash Received	% OF COLL
Sale Of Equipment	3733	0.00	0.00	230,526.01	NA
Total Other Financing Sources		0.00	0.00	230,526.01	
Total REVENUE AND TRANSFERS		64,047,436.18	64,262,993.18	18,729,583.18	
Total Fund Balance July 1, 2024		83,080,008.32	83,080,008.32	83,080,008.32	
GRAND TOTAL		147,127,444.50	147,343,001.50	101,809,591.50	69.10%

EXPENDITURES

Debt Service

	Acct #	District Summary Budget	Amended Budget	Expended	% OF EXP
Redemption Of Principal	710	110,791.75	110,791.75	0.00	0.00%
Interest	720	1,528.25	1,528.25	0.00	0.00%
Dues And Fees	730	0.00	0.00	0.00	0.00%
Total Debt Service		112,320.00	112,320.00	0.00	

General Support Srvc

	Acct #	District Summary Budget	Amended Budget	Expended	% OF EXP
Tech Rentals	369	0.00	0.00	0.00	0.00%
Tech Other Purchased Services	399	0.00	0.00	0.00	0.00%
Library Books-New Libraries	611	0.00	0.00	0.00	0.00%
Library Books-Existing Library	612	17,603.26	17,603.26	17,603.26	100.00%
AV Materials \$1000/Over	621	0.00	0.00	0.00	0.00%
AV Material Less Than \$1000	622	0.00	0.00	0.00	0.00%
Buildings & Fixed Equipment	630	57,833,802.39	56,905,237.02	6,767,487.07	11.89%
Direct Purchases, Buildings	631	9,073,765.27	9,900,903.28	594,743.43	6.01%
Equipment \$1000 & Over	641	253,225.83	253,225.83	146,723.89	57.94%
Equipment Less Than \$1000	642	489,844.55	605,344.55	277,089.79	45.77%
Comp Hdw \$1000 & Over	643	206,253.40	206,253.40	206,253.40	100.00%
Comp Hdw < \$1000	644	2,339,448.75	2,389,448.75	1,545,296.95	64.67%
Tech Rel Fix/Equip > \$1000	648	0.00	0.00	0.00	0.00%
Tech Rel FFE < \$1000	649	0.00	0.00	0.00	0.00%
School Buses	651	3,904,020.00	3,904,020.00	454,020.00	11.63%
Vehicles	652	0.00	287,324.01	0.00	0.00%
Land	660	200,000.00	200,000.00	0.00	0.00%
Improvements Othr Than Blding	670	0.00	0.00	0.00	0.00%
Cap Imp Other than Bldgs	671	5,844,441.56	5,021,875.90	2,539,552.48	50.57%
Non-Capitalized Improvement	672	3,789,345.50	4,423,024.39	268,128.62	6.06%
Direct Purchase Capitalized	673	1,874,294.87	1,420,950.98	181,721.09	12.79%
Capitalized Remodeling	680	0.00	0.00	0.00	0.00%
Capitalized Remodeling	681	20,881,435.90	21,137,882.69	4,224,715.19	19.99%
Non-Cap Remodeling/Renovations	682	12,169,971.82	12,559,731.11	5,050,673.22	40.21%
Direct Purch-Capitalizd Remodel	683	5,997,223.75	5,997,223.75	174,613.50	2.91%
Dir Purch-Non-Cap Remodel	684	1,054,000.00	985,951.94	0.00	0.00%
Software \$1000 & Over	691	158,143.20	158,143.20	1,026.00	0.65%
Software Less Than \$1000	692	0.00	0.00	0.00	0.00%
CHARTER LCIF	793	1,145,079.44	1,145,079.44	66,270.97	5.79%
CHARTER Capital SALES TAX	795	1,084,961.30	1,084,961.30	143,951.70	13.27%
Total General Support Srvc		128,316,860.79	128,604,184.80	22,659,870.56	

Transfer Of Funds

	Acct #	District Summary Budget	Amended Budget	Expended	% OF EXP
Transfer To General Fund	910	6,000,000.00	7,011,557.00	3,196,434.71	45.59%
Transfers To Debt Service Fund	920	6,222,072.42	6,222,083.03	0.00	0.00%
Total Transfer Of Funds		12,222,072.42	13,233,640.03	3,196,434.71	
Total EXPENDITURES		140,651,253.21	141,950,144.83	25,856,305.27	

Fund Balance

	Acct #	District Summary Budget	Amended Budget		
Fund Balance	2750	6,476,191.29	5,392,856.67	75,953,286.23	100.00%
Total Fund Balance June 30, 2025		6,476,191.29	5,392,856.67	75,953,286.23	
GRAND TOTAL		147,127,444.50	147,343,001.50	101,809,591.50	69.10%

CLAY COUNTY SCHOOL BOARD
CAPITAL IMPROVEMENTS FUND - 396
HALF-CENT SALES TAX
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2024 Thru 11/30/2024

REVENUE AND TRANSFERS

Local Sources					
	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Local Sales Taxes		19,059,000.00	19,059,000.00	6,183,791.02	32.45%
Interest Incl Profit On Invest	3430	300,736.80	300,736.80	337,149.32	112.11%
Total Local Sources		19,359,736.80	19,359,736.80	6,520,940.34	
Total REVENUE AND TRANSFERS		19,359,736.80	19,359,736.80	6,520,940.34	33.68%
Fund Balance July 1, 2024		17,623,511.41	17,623,511.41	17,623,511.41	
GRAND TOTAL		36,983,248.21	36,983,248.21	24,144,451.75	65.28%

EXPENDITURES

Gen Sup Srvc					
	Acct #	Original Budget	Amended Budget	Expenditures	% OF EXP
Buildings	630	388,610.64	465,183.28	0.00	0.00%
Equip \$1000 Over	641	246,009.83	246,009.83	173,338.54	70.46%
Equip L/T \$1000	642	476,545.08	392,045.08	230,714.43	58.85%
Cap Improvements Non-Bldg	671	5,301,286.81	4,478,721.15	2,539,552.48	56.70%
Non-Cap Improvements Non-Bldg	672	2,766,300.00	3,427,978.89	25,682.64	0.75%
Direct Purchase Cap Improvements	673	1,607,294.87	1,165,950.98	181,721.09	15.59%
Capitalized Remodeling and Renovations	681	13,032,861.01	13,448,307.80	2,660,796.23	19.79%
Non Capitalized Remodeling and Renovations	682	4,297,684.20	4,440,894.28	1,823,877.95	41.07%
Direct Purch Capitalized Remodeling and Renovations	683	3,592,811.25	3,592,811.25	158,312.50	4.41%
Direct Purch Noncapitalized Remdng and Renovations	684	285,000.00	336,501.15	0.00	0.00%
Charter's Proportionate Share of Sales Tax Revenue	795	1,074,141.92	1,074,141.92	143,854.93	13.39%
Total Gen Sup Srvc		33,068,545.61	33,068,545.61	7,937,850.79	
Total EXPENDITURES		33,068,545.61	33,068,545.61	7,937,850.79	

FUND BALANCE					
	Acct #	Original Budget	Amended Budget		
Fund Balance June 30, 2025	2750	3,914,702.60	3,914,702.60	16,206,600.96	
Total Fund Balance		3,914,702.60	3,914,702.60	16,206,600.96	
GRAND TOTAL		36,983,248.21	36,983,248.21	24,144,451.75	65.28%

**CLAY COUNTY SCHOOL BOARD
SPECIAL REVENUE FUNDS - FOOD SERVICES
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2024 thru 11/30/2024**

REVENUE AND TRANSFERS

Fed through Local and State

	ACCT#	District Budget	Amended Budget	Cash Received	% OF COLL
School Lunch Reimbursement	3261	12,536,932.00	12,536,931.75	4,086,310.50	19.02%
School Breakfast Reimbursement	3262	3,000,660.00	3,000,660.00	549,957.88	18.33%
After School Snack Reimb	3263	6,500.00	6,500.00	695.75	10.70%
U S D A Donated Commodities	3265	1,600,000.00	1,600,000.00	0.00	0.00%
Cash in Lieu of Donated Foods	3266	5,000.00	5,000.00	0.00	0.00%
Summer Food Service Program	3267	100,000.00	100,000.00	87,803.99	37.13%
Food Service Misc	3269	0.00	0.00	0.00	0.00%
Total Fed through Local and State		17,249,092.00	17,249,091.75	4,724,769.12	

Rev from Local Sources

	ACCT#	District Budget	Amended Budget	Cash Received	% OF COLL
Interest Incl Profit On Investments	3430	250,000.00	250,000.00	97,510.01	39.00%
Student Lunches	3451	2,772,228.00	2,772,227.75	837,360.70	30.21%
Student Breakfasts	3452	337,850.00	337,850.00	93,407.65	27.65%
Adult Breakfasts/Lunches	3453	132,639.00	132,639.00	392.75	0.30%
Student A La Carte	3454	1,713,701.00	1,713,701.00	796,283.46	46.47%
Miscellaneous Local Sources	3490	5,000.00	5,000.00	31,746.30	178.87%
Total Rev from Local Sources		5,211,418.00	5,211,417.75	1,856,700.87	

Rev from State Sources

	ACCT#	District Budget	Amended Budget	Cash Received	% OF COLL
School Breakfast Supplement	3337	60,000.00	60,000.00	32,958.00	54.93%
School Lunch Supplement	3338	85,000.00	85,000.00	49,232.00	57.92%
Total Rev from State Sources		145,000.00	145,000.00	82,190.00	
Total REVENUE AND TRANSFERS		22,605,510.00	22,605,509.50	6,663,658.99	29.48%

Fund Balance July 1, 2024		9,097,593.78	9,097,593.78	9,097,593.78	
GRAND TOTAL		31,703,103.78	31,703,103.28	15,761,252.77	49.72%

EXPENDITURES

	ACCT#	District Budget	Amended Budget	Expenditures	% OF EXP
Administrator	110	2,123,859.00	2,123,859.15	757,396.85	35.66%
Other Support	160	5,205,953.00	5,205,953.11	2,113,386.45	40.60%
Retirement	210	1,035,817.00	1,035,817.76	398,516.77	38.47%
Social Security	220	556,770.00	556,770.29	211,917.13	38.05%
Group Insurance	230	1,595,957.00	1,595,957.52	414,039.56	25.94%
Workmans Comp	240	61,081.00	61,077.13	41,437.73	67.84%
Pro & Tech Serv	310	5,001.00	5,000.00	0.00	0.00%
Prof Svcs - Substitutes	313	183,294.00	183,293.75	22,272.60	12.15%
Travel-In cnty	331	6,500.00	6,500.00	977.33	15.04%
Travel-Out Cnty	332	2,500.00	2,500.00	0.00	0.00%
Trvl-Out State	333	2,500.00	2,500.00	0.00	0.00%
Travel-Reg Fees	334	500.00	500.00	0.00	0.00%
Repairs And Mai	350	25,267.00	25,267.25	3,412.03	13.50%
Rentals	360	5,000.00	5,000.00	0.00	0.00%
Leases	367	3,084.00	3,083.76	972.08	31.52%
Tech Rentals	369	44,000.00	44,000.00	40,311.00	91.62%
Communications	370	0.00	0.00	0.00	0.00%
Stamps	371	15,000.00	15,000.00	9,257.50	61.72%
Wireless Plan	372	100.00	100.00	0.00	0.00%
Cell Phones	378	1,000.00	1,000.00	404.36	40.44%
Tech Communicn	379	0.00	0.00	0.00	0.00%
Refuse	381	0.00	0.00	0.00	0.00%
Othr Purch Svc	390	92,540.00	92,539.59	26,848.75	29.01%
Printing	391	15,000.00	15,000.00	1,438.26	9.59%
Bottled Gas	420	3,500.00	3,500.00	39.34	1.12%
Electricity	430	162,000.00	162,000.00	42,037.77	25.95%
Gasoline	450	6,000.00	6,000.00	249.00	4.15%
Diesel Fuel	460	4,000.00	4,000.00	248.55	6.16%
Supplies	510	1,070,778.00	970,778.53	260,191.67	26.80%
Toner/Type Fee	515	16,518.00	16,517.96	2,000.88	12.11%
Tech Supplies	519	800.00	800.00	486.36	60.80%
Oil & Grease	540	1,000.00	1,000.00	57.00	5.70%
Repair Parts	550	3,500.00	3,500.00	302.00	8.63%
Tires & Tubes	560	500.00	500.00	1,145.00	229.00%
Food	570	10,550,545.00	10,650,547.38	3,835,627.39	36.01%
Commodities	580	1,300,000.00	1,300,000.00	0.00	0.00%
Other Matl/Supp	590	0.00	0.00	0.00	0.00%
AV Mat \$1000.Ovr	621	0.00	0.00	0.00	0.00%
AV Mat L/T \$1000	622	250.00	250.00	173.66	69.46%
Bldg & Fixed Eq	630	0.00	0.00	0.00	0.00%
Equip \$1000 Over	641	150,000.00	145,000.00	0.00	0.00%
Equip L/T \$1000	642	10,000.00	10,000.00	0.00	0.00%
Comp Hdw > \$1000	643	0.00	5,000.00	0.00	0.00%
Cptr Hdw <\$1000	644	50,000.00	50,000.00	0.00	0.00%
TechRel FFE-\$1000	649	0.00	0.00	0.00	0.00%
Vehicles	652	0.00	0.00	0.00	0.00%
Cap Remodifg	681	152,025.00	152,025.40	2,025.40	1.33%
Non-Cap Remodifg	682	50,000.00	50,000.00	0.00	0.00%
Software >\$1000	691	0.00	0.00	0.00	0.00%
Dues And Fees	730	30,000.00	30,000.00	29,298.64	97.66%
Oth Pers Svcs	750	0.00	0.00	0.00	0.00%
Pmts Rfnd End	760	0.00	0.00	0.00	0.00%
Misc Evlnd Cst	792	245,000.00	245,000.00	0.00	0.00%
Total		24,787,139.00	24,787,138.58	8,216,469.06	
Total Expenditures		24,787,139.00	24,787,138.58	8,216,469.06	

Fund Balance

	ACCT#	District Budget	Amended Budget		
Fund Balance June 30, 2025	2750	6,915,964.78	6,915,964.70	7,544,783.71	0
Total Fund Balance		6,915,964.78	6,915,964.70	7,544,783.71	
GRAND TOTAL		31,703,103.78	31,703,103.28	15,761,252.77	49.72%

**CLAY COUNTY SCHOOL BOARD
SPECIAL REVENUE FUNDS - OTHER
STATEMENT OF REVENUE
07/01/2024 thru 11/30/2024**

		Acct#	District Summary Budget	Amended Budget	Cash Received	% OF COLL
Fed through Local and State	Career And Technical Education	3201	321,277.00	383,336.00	44,923.53	11.72%
	Adult General Education	3221	379,387.41	476,019.00	146,300.09	30.73%
	English Literacy And Civics Ed	3222	31,625.00	38,958.00	14,759.99	37.89%
	Title II	3226	4,318,999.00	1,368,169.00	352,052.88	25.73%
	I D E A	3230	12,499,330.00	10,053,999.00	4,005,466.02	39.84%
	Title I - Elem & Secondary Edu	3240	7,919,891.00	9,878,533.00	3,517,781.85	35.61%
	Title III	3241	353,442.00	312,872.00	304,258.83	97.25%
	Title IV	3242	787,092.00	549,423.00	152,813.31	27.81%
	Other Federal Thru State	3290	152,167.00	234,342.00	6,177.37	2.64%
Fed through Local and State - Total			26,763,210.41	23,295,651.00	8,544,533.87	
Rev from Local Sources	Interest Incl Profit On Inves	3430	0.00	0.00	0.00	0.00%
Rev from Local Sources - Total			0.00	0.00	0.00	
Fund Balance	Fund Balance	2750	0.00	0.00	0.01	0.00%
Fund Balance - Total			0.00	0.00	0.01	
Total			26,763,210.41	23,295,651.00	8,544,533.87	36.68%

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CLAY COUNTY SCHOOL BOARD
SPECIAL REVENUE FUNDS - OTHER
STATEMENT OF REVENUE
07/01/2024 thru 11/30/2024

Acc#	District Summary Budget	Amended Budget	Salaried	Emp Benefits	Pur Services	Eng Services	Mat Supplies	Cap Outlay	Other Transfers	Totals	% OF Budget
5100	7,437,151.51	7,452,514.57	1,559,151.09	555,663.64	123,107.73	0.00	622,487.66	518,966.91	4,589.60	3,383,986.63	45.41%
5200	7,944,420.26	5,438,743.54	1,488,175.55	536,416.27	110,217.41	0.00	0.00	1,424.05	0.00	2,136,233.28	39.28%
5300	268,277.00	330,336.00	0.00	0.00	0.00	0.00	2,856.25	26,475.07	8,100.00	37,431.32	11.33%
5400	258,806.06	362,570.06	54,391.55	19,111.36	1,160.00	0.00	1,063.72	8,612.00	6,201.00	90,539.63	24.97%
5900	1,541.55	1,541.55	0.00	0.00	0.00	0.00	0.00	1,541.55	0.00	1,541.55	100.00%
Total Expense for 5000	15,910,196.38	13,585,705.72	3,101,718.19	1,111,191.27	234,485.14	0.00	626,407.63	557,039.58	18,890.60	5,649,732.41	
Acc#	District Summary Budget	Amended Budget	Salaried	Emp Benefits	Pur Services	Eng Services	Mat Supplies	Cap Outlay	Other Transfers	Totals	% OF Budget
6100	1,848,165.72	1,859,580.59	434,365.27	152,984.53	28,658.84	25.00	19,746.15	17,772.87	0.00	653,572.66	35.15%
6200	0.00	4,415.41	132.00	30.00	0.00	0.00	0.00	0.00	0.00	162.00	3.67%
6300	2,695,499.93	2,686,391.47	928,805.86	318,768.43	522.17	0.00	555.36	7,910.00	1,337.50	1,257,899.32	46.82%
6400	5,340,058.49	2,342,464.54	485,510.18	126,108.00	183,618.46	0.00	16,054.23	1,766.46	15,716.34	828,773.67	35.38%
6500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
7200	877,712.77	943,795.07	0.00	0.00	0.00	0.00	0.00	0.00	137,866.50	137,866.50	14.61%
7300	0.00	320.87	1,778.88	404.49	0.00	0.00	0.00	0.00	0.00	2,183.37	680.45%
7400	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
7600	0.00	375.94	306.31	69.63	0.00	0.00	0.00	0.00	0.00	375.94	100.00%
7700	22,091.80	22,091.80	9,081.00	836.02	0.00	0.00	0.00	0.00	0.00	9,917.02	44.89%
7800	67,945.74	1,838,693.99	0.00	0.00	2,988.79	0.00	0.00	0.00	0.00	2,988.79	0.16%
7900	1,539.42	1,937.15	324.04	73.69	0.00	0.00	0.00	0.00	0.00	397.73	20.53%
8100	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
8200	0.00	1,664.45	541.35	123.11	0.00	0.00	0.00	0.00	0.00	664.46	39.92%
9100	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expenses for - 6000-9999	10,853,013.87	9,701,731.28	1,860,864.89	599,397.90	215,788.26	25.00	36,355.74	27,449.33	154,920.34	2,894,801.46	
GRAND TOTAL	26,763,210.25	23,287,437.00	4,962,583.08	1,710,589.17	450,273.40	25.00	662,763.37	584,488.91	173,810.94	8,544,533.87	36.69%

CLAY COUNTY SCHOOL BOARD
 ARP (American Rescue Plan) FUNDS - 44X
 STATEMENT OF REVENUE
 07/01/2024 thru 11/30/2024

		ACCT#	District Summary Budget	Amended Budget	Cash Received	% OF COLL
Fed through Local and State	CARES ACT ESSER	3271	2,215,754.17	2,215,754.17	2,601,001.96	117.39%
Fed through Local and State			2,215,754.17	2,215,754.17	2,601,001.96	
Fund Balance	Fund Balance	2750	0.00	0.00	0.00	0.00%
Fund Balance			0.00	0.00	0.00	
Grand - Total			2,215,754.17	2,215,754.17	2,601,001.96	117.39%

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CLAY COUNTY SCHOOL BOARD
 ARF (American Rescue Plan) FUNDS - 44X
 STATEMENT OF EXPENDITURES AND TRANSFERS
 07/01/2024 thru 11/30/2024

Acct#	Original Budget	Amended Budget	Salaries	Emp Benefits	Pur Services	Eng Services	Mat Supplies	Cap Outlay	Other Transfers	Totals	% OF Budget
Bsc FEFP K-12	1,559,606.73	1,417,106.47	730,307.06	118,811.42	189,995.07	0.00	470,729.61	162,510.24	898.80	1,673,252.20	118.09%
Exceptional	0.00	66,494.63	70,776.44	16,626.37	0.00	0.00	0.00	0.00	0.00	87,402.81	127.62%
Applied Tech	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Adult Gen	0.00	0.00	0.00	76.92	0.00	0.00	0.00	0.00	0.00	76.92	0.00%
Pre K	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
5900	0.00	0.00	0.00	345.90	0.00	0.00	0.00	0.00	0.00	345.90	0.00%
Other Instruct	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expenses - 5000	1,559,606.73	1,485,591.10	801,083.50	135,860.61	189,995.07	0.00	470,729.61	162,510.24	898.80	1,761,077.83	
Pupil Per Svcs	158,543.96	138,976.86	101,354.09	48,662.72	5,473.00	320.00	9,682.54	51,669.66	974.50	218,116.71	156.94%
Inst Media	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Inst/Curr Dev	1,203.04	31,215.15	0.00	148.74	1,109.07	0.00	0.00	0.00	5,112.50	6,370.31	20.41%
Inst Slt Trning	33,353.78	13,216.34	0.00	0.00	9,887.16	0.00	1,866.34	0.00	0.00	11,753.50	86.93%
Inst Rel Tech	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Board	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
7100	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
General Admin	43,711.38	37,025.98	0.00	0.00	0.00	0.00	0.00	0.00	51,451.30	51,451.30	138.95%
School Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
7300	102,932.89	102,932.88	0.00	0.00	0.00	0.00	0.00	102,932.88	0.00	102,932.88	100.00%
Fac Aq/Const	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
7500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Food Svcs	0.00	0.00	-752.65	752.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
7700	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Central Svc	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
7800	294,652.39	365,596.62	55,928.28	12,050.01	0.00	370,071.19	0.00	0.00	0.00	438,049.48	119.82%
Pup Trans Svcs	1,425.00	74.24	382.08	553.63	0.00	0.00	74.24	0.00	0.00	1,009.95	1.860.39%
Op Of Plant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
8100	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Admin Tech Svcs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
8200	20,125.00	41,125.00	0.00	0.00	0.00	0.00	0.00	0.00	10,240.00	10,240.00	24.50%
Community Svcs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expenses - 6100-9100	656,147.44	730,163.07	156,891.80	62,167.75	16,469.23	370,391.19	11,623.12	154,602.74	67,776.30	839,924.13	
Grand Total	2,215,754.17	2,215,754.17	957,975.3	198,028.36	206,464.3	370,391.19	482,352.73	317,112.98	68,677.1	2,601,001.96	117.39%

**CLAY COUNTY SCHOOL BOARD
PROPERTY AND CASUALTY SELF INSURANCE FUND 711
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2024 thru 11/30/2024**

Local Sources

	ACCT#	District Budget Summary	Amended Budget	Cash Received	% OF COLL
Interest Incl Profit On Investment	3430	200,000	200,000	49,442.16	24.72%
Operating Revenue	3481	4,971,437	3,971,437	1,219,057.34	30.70%
3400 - Total		5,171,437	4,171,437	1,268,499.50	
Overall - Total		5,171,437	4,171,437	1,268,500	
Total REVENUE AND TRANSFERS		5,171,434	4,171,437	1,268,499.50	30.41%
Fund Balance July 1, 2024		411,744	411,744	1,711,744.18	
GRAND TOTAL		5,583,178	4,583,181	2,980,243.68	65.03%

EXPENDITURES

General Support Srvc

	ACCT#	District Budget Summary	Amended Budget	Expenditures	% OF EXP
Workmans Comp	240	1,284,645.36	1,284,645.36	505,345.62	39.34%
Pro & Tech Serv	310	195,000.00	195,000.00	51,003.00	26.16%
Ins & Bond Prem	320	2,071,362.00	2,071,362.00	2,025,493.00	97.79%
Liability Insurance	321	561,608.15	561,608.15	312,436.31	55.63%
Total General Support Srvc		4,112,615.51	4,112,615.51	2,894,277.93	

Fund Balance

	ACCT#	District Budget Summary	Amended Budget		
Fund Balance	2750	1,470,562.67	470,565.49	85,965.75	
Total Fund Balance June 30, 2025		1,470,562.67	470,565.49	85,965.75	
GRAND TOTAL		5,583,178	4,583,181	2,980,243.68	65.03%

CLAY COUNTY SCHOOL BOARD
HEALTH SELF INSURANCE FUND 712
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2024 thru 11/30/2024

Local Sources

	ACCT#	District Budget Summary	Amended Budget	Cash Received	% OF COLL
Interest Incl Profit On Inves	3430	47,250.00	47,250.00	15,103.97	31.97%
Operating Revenue	3481	40,007,651.72	40,007,651.72	9,210,315.61	23.02%
Misc Local Resources	3490	250,000.00	250,000.00	162,549.05	65.02%
3400 - Total		40,304,901.72	40,304,901.72	9,387,968.63	
Overall - Total		40,304,901.72	40,304,901.72	9,387,968.63	
Total REVENUE AND TRANSFERS		40,304,901.72	40,304,901.72	9,387,968.63	23.29%
Fund Balance July 1, 2024		4,091,320.56	4,091,320.56	7,548,424.56	
GRAND TOTAL		44,396,222.28	44,396,222.28	16,936,393.19	38.15%

EXPENDITURES

General Support Srvc

	ACCT#	District Budget Summary	Amended Budget	Expenditures	% OF EXP
Administrator	110	73,958.81	73,958.81	30,816.20	41.67%
Other Support	160	31,882.50	31,882.50	8,786.55	27.56%
Retirement	210	14,426.17	14,426.17	5,397.82	37.42%
Social Security	220	8,096.86	8,096.86	2,952.63	36.47%
Group Insurance	230	19,364.64	19,364.64	2,998.52	15.48%
Workmans Comp	240	0.00	0.00	575.82	NA
Pro & Tech Services	310	2,563,500.00	2,563,500.00	1,343,199.35	52.40%
Ins & Bond Premiums	320	1,950,000.00	1,950,000.00	640,742.48	32.86%
Medical Insur Claims	322	20,910,000.00	20,910,000.00	8,763,101.51	41.91%
Pharmacy Prescription Drug Claims	323	13,500,000.00	13,500,000.00	5,520,552.34	40.89%
Travel-Out Cnty	332	2,000.00	2,000.00	14.00	0.70%
Trvl-Out State	333	0.00	1,000.00	0.00	0.00%
Travel-Reg Fees	334	2,000.00	2,000.00	0.00	0.00%
Repairs And Mai	350	50.00	50.00	0.00	0.00%
Stamps	371	2,500.00	2,500.00	0.00	0.00%
Cell Phones	378	500.00	500.00	202.18	40.44%
Othr Purch Srvc	390	528,291.50	511,327.80	10,302.84	2.01%
Printing	391	100.00	100.00	0.00	0.00%
Gasoline	450	1,200.00	1,200.00	36.00	3.00%
Supplies	510	42,100.00	56,100.00	19,244.75	34.30%
Equip \$1000 Over	641	2,000.00	3,963.70	0.00	0.00%
Equip L/T \$1000	642	16,128.50	16,128.50	16,128.50	100.00%
Cptr Hdwr <\$1000	644	500.00	500.00	0.00	0.00%
TechRel FFE<\$1000	649	500.00	500.00	0.00	0.00%
Vehicles	652	2,060.00	2,060.00	0.00	0.00%
Dues And Fees	730	900.00	900.00	350.95	38.99%
Total General Support Srvc		39,672,058.98	39,672,058.98	16,365,402.44	

Fund Balance

	ACCT#	District Budget Summary	Amended Budget		
Fund Balance	2750	4,724,163.30	4,724,163.30	570,990.75	0.00%
Total Fund Balance June 30, 2025		4,724,163.30	4,724,163.30	570,990.75	
GRAND TOTAL		44,396,222.28	44,396,222.28	16,936,393.19	38.15%

FURNITURE/EQUIPMENT NOVEMBER, 2024										
LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	REINSTATED	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE	
0651 PLANTATION OAKS ELEMENTARY	\$ 605,497.06								\$ 605,497.06	
0661 OAKLEAF HIGH SCHOOL	\$ 1,568,799.53	\$ 1,523.92				\$ 7,427.06	\$ 3,700.00	\$ 63,240.20	\$ 1,510,810.31	
0671 SPRING PARK ELEMENTARY	\$ 750,073.07								\$ 750,073.07	
0677 ST JOHNS CLASSICAL ACADEMY OP	\$ 1,613.20								\$ 1,613.20	
0769 ST JOHNS COUNTRY DAY	\$ 11,345.00								\$ 11,345.00	
0824 GRACE EPISCOPAL	\$ 1,098.69								\$ 1,098.69	
1409 ANNUNCIATION CATHOLIC SCHOOL	\$ 1,059.00								\$ 1,059.00	
3460 BROACH OF ORANGE PARK	\$ 1,081.99								\$ 1,081.99	
7005 CLAY VIRTUAL ACADEMY	\$ 17,534.64								\$ 17,534.64	
9000 SCHOOL BOARD	\$ 16,515.41								\$ 16,515.41	
9002 CAREER & TECHNICAL EDUCATION	\$ 25,979.29								\$ 25,979.29	
9003 INSTRUCTIONAL RESOURCES	\$ 23,524.66								\$ 23,524.66	
9004 CLIMATE & CULTURE	\$ 80,049.44								\$ 80,049.44	
9005 EXCEPTIONAL STUDENT EDUCATION	\$ 163,957.74								\$ 163,957.74	
9006 DEPT OF ELEMENTARY EDUCATION	\$ 35,570.29								\$ 35,570.29	
9007 K12 ACADEMIC SERVICES	\$ 5,946.87								\$ 5,946.87	
9008 ADULT COMMUNITY EDUCATION	\$ 137,535.95								\$ 137,535.95	
9009 PROFESSIONAL DEVELOPMENT	\$ 114,538.18								\$ 114,538.18	
9010 TRANSPORTATION	\$ 641,839.52	\$ 11,327.01						\$ 9,106.85	\$ 644,059.68	
9015 READING & EARLY LITERACY	\$ 25,760.73								\$ 25,760.73	
9016 SUPERINTENDENT	\$ 40,077.03								\$ 40,077.03	
9020 OPERATIONS	\$ 13,896.10					\$ 1,191.39			\$ 15,087.49	
9021 MAINTENANCE DEPARTMENT	\$ 763,442.03					\$ 3,700.00	\$ 19,849.12	\$ 15,184.49	\$ 732,108.42	
9022 SAFETY & SECURITY	\$ 322,513.65						\$ 2,368.23	\$ 6,652.20	\$ 313,493.22	
9023 FACILITY PLANNING & CONSTRUCT	\$ 80,766.07								\$ 80,766.07	
9024 CODE ENFORCEMENT	\$ 7,884.99								\$ 7,884.99	
9030 PRINT CENTER	\$ 49,928.85								\$ 49,928.85	
9040 INFORMATION & TECH SERVICES	\$ 1,385,335.46								\$ 1,385,335.46	
9050 BUSINESS AFFAIRS DIVISION	\$ 144,974.90	\$ 3,144.37		\$ 3,963.70					\$ 152,082.97	
9060 HUMAN RESOURCES	\$ 62,363.90								\$ 62,363.90	
9105 ESOL	\$ 4,252.64								\$ 4,252.64	
9106 TITLE 1	\$ 18,049.22								\$ 18,049.22	
9110 FOOD & NUTRITION SERVICES	\$ 231,722.48					\$ 17,349.12	\$ 25,913.25		\$ 223,158.35	
9111 CURRICULUM & INSTRUCTION	\$ 22,539.83								\$ 22,539.83	
9113 TEACHER TRAINING CENTER FIH	\$ 20,266.18								\$ 20,266.18	
9114 TEACHER LEARNING CENTER OPHS	\$ 2,662.45								\$ 2,662.45	
9252 SEDNET	\$ 31,948.77								\$ 31,948.77	
TOTAL	\$ 26,026,363.04	\$ 97,560.90	\$ -	\$ 6,593.70	\$ -	\$ 60,244.07	\$ 60,244.07	\$ 174,643.46	\$ 25,955,874.18	

OTHER - Found Asset during Audit KHE

OTHER - VISA PURCHASE 9050

\$-55.00 Credit will reconcile when the asset is paid.

VEHICLES NOVEMBER, 2024

LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	REINSTATED	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE
9010-TRANSPORTATION	\$ 32,911,186.49	\$ 168,253.35							\$ 33,079,439.84
TOTAL	\$ 32,911,186.49	\$ 168,253.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,079,439.84

DRAFT

AUDIO/VISUAL NOVEMBER, 2024

LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE
0021 GREEN COVE SPRINGS JUNIOR HIGH	\$ 1,824.00							\$ 1,824.00
0111 BANNERMAN LEARNING CENTER	\$ 2,402.11							\$ 2,402.11
0252 ORANGE PARK HIGH	\$ 8,448.88							\$ 8,448.88
0301 KEYSTONE HEIGHTS ELEMENTARY	\$ 1,350.00							\$ 1,350.00
0311 KEYSTONE HEIGHTS JR/SR HIGH	\$ 3,056.00							\$ 3,056.00
0341 CLAY HIGH SCHOOL	\$ 86,788.80							\$ 86,788.80
0351 LAKESIDE JUNIOR HIGH	\$ 5,333.16							\$ 5,333.16
0361 ORANGE PARK JUNIOR HIGH	\$ 1,149.00							\$ 1,149.00
0391 MIDDLEBURG HIGH SCHOOL	\$ 18,208.40							\$ 18,208.40
0431 RIDGEVIEW HIGH SCHOOL	\$ 7,637.05							\$ 7,637.05
0481 LAKE ASBURY JUNIOR HIGH	\$ 11,237.85							\$ 11,237.85
0551 FLEMING ISLAND HIGH SCHOOL	\$ 1,231.99							\$ 1,231.99
0661 OAKLEAF HIGH SCHOOL	\$ 4,855.26							\$ 4,855.26
9005 EXCEPTIONAL STUDENT EDUCATION	\$ 1,900.00							\$ 1,900.00
99010 TRANSPORTATION	\$ 5,886.00							\$ 5,886.00
TOTAL	\$ 161,308.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 161,308.50

SOFTWARE NOVEMBER, 2024

LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	REINSTATED	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE
0341 CLAY HIGH SCHOOL	\$ 5,599.00							\$ 4,504.00	\$ 1,095.00
0431 RIDGEVIEW HIGH	\$ 3,450.00								\$ 3,450.00
0541 RIDEOUT ELEMENTARY	\$ 7,605.95								\$ 7,605.95
0611 OAKLEAF JUNIOR HIGH	\$ 37,921.00								\$ 37,921.00
9008 ADULT COMMUNITY EDUCATION	\$ 1,295.00								\$ 1,295.00
9010 TRANSPORTATION	\$ 37,550.84								\$ 37,550.84
9021 MAINTENANCE	\$ 13,800.00								\$ 13,800.00
9040 INFORMATION & TECH SERVICES	\$ 5,007,554.82		\$ 108.00						\$ 5,007,662.82
9110 FOOD & NUTRITION SERVICES	\$ 39,100.00								\$ 39,100.00
TOTAL	\$ 5,153,876.61	\$ -	\$ 108.00	\$ -	\$ -	\$ -	\$ -	\$ 4,504.00	\$ 5,149,480.61

VALUE ADD to Asset 16000514

CONTRACT #	SUBMITTED BY	DEPT	COST	PO #	VENDOR	FUNDING SOURCE	FUNDING SOURCE	BOARD
240194	R Crawford	9010	\$50,970.16	P2411236	Georef Systems BusPlanner Software Agreement	General Fund	100-7800399-9010-0000-0000-000-0	September 5, 2024 Board
240176	E Caren	9040	\$72,337.00	P2500268	Finalsite (fka BlackBoard Inc)	General Fund	100-5500369-9040-0000-0000-000-0	
240165	C Guggel	9009	\$59,350.00	P2410919	QuaverEd, inc.	General Fund - Early Childhood Music	100-5100369-9009-0000-1025-000-4	

DRAFT

January 9, 2025 - Regular School Board Meeting

Title

C7 - Budget Amendment Report for November 30, 2024

Description

Florida State Board of Education Administrative Rule 6A-1.006 requires that the School Board approve amendments to the district school budget whenever the function and object amounts in the accounts prescribed by the State Board form are changed from the original budget approved by the School Board. The Budget Amendments are procedurally necessary to update our budget to reflect changes as outlined in the attached statements.

Gap Analysis

The monthly budget amendment show compliance to the district's amended budget as of the month end reported and meet State and School Board financial reporting requirements.

Previous Outcomes

Reported as per Florida State Board of Education Administrative Rule 6A-1.006.

Expected Outcomes

The monthly budget amendment is provided to meet the stewardship responsibilities of the district for reporting and accountability of the district's budget.

Strategic Plan Goal

Goal 5: Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approval of the Budget Amendments for October 2024 as presented.

Contact

Dr. Susan M. Legutko, Assistant Superintendent for Business Affairs

Financial Impact

See attached statements for a complete analysis of the financial impact.

Review Comments

Attachments

[Nov 2024 Budget Amendment.pdf](#)



CLAY COUNTY DISTRICT SCHOOLS

900 WALNUT STREET, GREEN COVE SPRINGS, FL 32043

P (904) 336-6500 F (904) 336-6536 W oneclay.net

SUPERINTENDENT OF SCHOOLS

David S. Broskie

BOARD MEMBERS:

- Erin Skipper, District 1
- Mary Bolla, District 2
- Beth Clark, District 3
- Michele Hanson, District 4
- Ashley Gilhousen, District 5

CLAY COUNTY SCHOOLS RESOLUTION TO AMEND DISTRICT BUDGET FISCAL YEAR 2024-2025 FOR MONTH ENDING November 30, 2024

Florida State Board of Education Administrative Rule 6A-1.006 requires that the School Board approve amendments to the district school budget whenever the function and object amounts in the accounts prescribed by the State Board form are changed from the original budget approved by the School Board. The Budget Amendments are procedurally necessary to update our budget to reflect changes outlined in the attached statements.

FUND	DESCRIPTION
GENERAL FUND (100)	THE GENERAL FUND IS THE LARGEST FUND WITHIN THE ACCOUNTING STRUCTURE OF THE SCHOOL DISTRICT. THIS FUND IS USED TO REPORT THE DISTRICT'S DAILY, MONTHLY AND ANNUAL FINANCIAL OPERATIONS OF THE SCHOOLS AND DISTRICT OFFICE.
GENERAL FUND VOTED MILLAGE (105)	THE VOTED MILLAGE FUND ARE FUNDS APPROVED BY THE CLAY COUNTY VOTERS TO SUPPORT SAFETY AND SECURITY AND OTHER OPERATIONAL EXPENDITURES.
DEBT SERVICE (2XX)	DEBT SERVICE FUNDS ARE USED TO ACCOUNT FOR AND REPORT FINANCIAL RESOURCES THAT ARE RESTRICTED, COMMITTED, OR ASSIGNED TO EXPENDITURES FOR THE DISTRICT'S PRINCIPAL AND INTEREST PAYMENTS FOR ITS OUTSTANDING DEBT.
CAPITAL PROJECTS FUND(3XX)	CAPITAL PROJECT FUNDS ARE USED TO ACCOUNT FOR AND REPORT FINANCIAL RESOURCES THAT ARE RESTRICTED, COMMITTED, OR ASSIGNED TO EXPENDITURES FOR MAJOR CAPITAL OUTLAYS, INCLUDING THE ACQUISITION OR CONSTRUCTION OF CAPITAL FACILITIES AND THEIR CAPITAL ASSETS.
SPECIAL REVENUE FOOD SERVICE (410)	SPECIAL REVENUE FUNDS, FOOD SERVICES ARE USED TO ACCOUNT FOR AND REPORT THE PROCEEDS OF SPECIFIC REVENUE SOURCES THAT ARE RESTRICTED OR COMMITTED TO EXPENDITURES FOR THE FOOD SERVICES OPERATIONS.
SPECIAL REVENUE OTHER (420,44X)	SPECIAL REVENUE FUNDS, OTHER ARE USED TO ACCOUNT FOR AND REPORT THE PROCEEDS OF SPECIFIC FEDERAL REVENUE SUCH AS TITLE I, TITLE II, TITLE III, CARES ACT FUNDING THAT ARE RESTRICTED OR COMMITTED TO EXPENDITURES FOR THE SPECIFIC PROGRAM.

School District Clay County

NOVEMBER 2024 IMPACT STATEMENT

PURPOSE OF IMPACT STATEMENT

To reflect monthly adjustments to school and district budgets and related impact on fund balance due to:

- a. Increases/decreases in estimated revenue.
- b. Adjustments to appropriations based on changing needs and new information.

GENERAL FUND 100:

Increases to Estimated Revenue

1	Increase in Gifts, Grants & Bequests	\$19,515
2	Increase in Student Fees	9,212
3	Increase in Misc. Local Resources	77,309
Total Adjustments to Estimated Revenue		\$106,036

- 1. Increase to Increase in Gifts, Grants & Bequests was due to various donations from local partners.
- 2. The increase to Student Fees were due to Adult and Community Education testing
- 3. Increase in Misc. Local Resources of \$77,309 was due to Capital Asset purchases from various schools, a donation for a local partner and All County Chorus, Math Field Day, and Spelling Bee funding.

Increases and/or Decreases to Appropriations

1	Increase in Instruction	\$44,703
2	Decrease in Pupil Personnel Services	(46,894)
3	Increase in Instructional Media	3,323
4	Increase in Instructional Training/Development Services	60,775
5	Increase in School Administration	18,686
6	Increase in Fiscal and Central Services	1,912
7	Increase in Pupil Transportation Services	200,786
8	Increase in Operation of Plant	40,558
9	Decrease in Maintenance of Plant	(63,618)
10	Increase in Community Services	12,000
Total Adjustments to Appropriations:		\$272,231

Adjustments to appropriations are based on changing needs and new information.

The impact on the General Fund Balance for the items described above is a decrease to fund balance of \$166,195

ONE MILL FUND 105:

To reflect monthly adjustments to One Mill Fund and related impact on fund balance due to:

- a. Increases and/or decreases in estimated revenue. No monetary effect.
- b. Adjustments to appropriations based on changing needs. No monetary effect.

There was no change to the fund balance for the One Mill Fund

DEBT SERVICE FUNDS (2XX):

To reflect monthly adjustments to debt service budgets and related impact on fund balance due to:

- a. Increases and/or decreases in estimated revenue. No monetary effect.
- b. Adjustments to appropriations based on changing needs. No monetary effect.

There was no change to the fund balance for the Debt Service funds.

CAPITAL PROJECTS FUNDS (3XX):

To reflect adjustments to major capital construction projects budgets and related impact on fund balance due to:

- a. Increases and/or decreases in estimated revenue. No monetary effect.
- b. Adjustments to appropriations based on changing needs. No monetary effect.

There was no change to the fund balance for Capital Projects funds.

SCHOOL FOOD SERVICES (410):

To reflect monthly adjustments to school and district Food Services program budgets and related impact on fund balance due to:

- a. Increases and/or decreases in estimated revenue. No monetary effect.
- b. Adjustments to appropriations based on changing needs. No monetary effect.

There was no change to the fund balance for School Food Services

CLAY COUNTY SCHOOLS
SCHOOL BOARD MEETING AGENDA
Item Backup

SPECIAL REVENUE OTHER (42X)

To reflect monthly adjustments to school and district budgets and related impact on fund balance due to:

Increases and/or Decreases to Grants

1	Increase in I.D.E.A.	\$5,125
2	Decrease in Title I	(\$32)
Total Adjustments to Grants:		\$5,093

1. Increase to I.D.E.A. revenue funds were adjusted to IDEA PreK award.
2. The decrease in Title I was a correction to roll forward amount.

Adjustments to appropriations are based on changing needs and new information.

There was an increase to the fund balance of the Special Revenue Other Funds of \$3.

SPECIAL REVENUE FUND – ESSR/AARP (44X)

To reflect monthly adjustments to school and district ESSR and AARP program budgets and related impact on fund balance due to:

- a. Increases and/or decreases in estimated revenue. No monetary effect.
- b. Adjustments to appropriations based on changing needs. No monetary effect.

There was no change to the fund balance of the Special Revenue Funds.



CLAY COUNTY DISTRICT SCHOOL

RESOLUTION TO AMEND DISTRICT BUDGET

FISCAL YEAR 2024-2025

GENERAL FUND

FUND 100

DISCOVERING ENDLESS POSSIBILITIES

Clay County District Schools is an Equal Opportunity Employer.

SCHOOL BOARD OF CLAY COUNTY
 RESOLUTION TO AMEND DISTRICT BUDGET
 FISCAL YEAR 2024-2025
 GENERAL FUND REVENUE
 FUND 100

Month Ending November 30, 2024

Function	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
3120	Federal Impact Funds	\$525,000	\$525,000	\$0	\$525,000
3190	Other Federal Direct	\$375,000	\$571,940	\$0	\$571,940
3202	Medicaid	\$2,175,000	\$2,175,000	\$0	\$2,175,000
3280	Federal Through Local Revenue	\$350,000	\$612,873	\$0	\$612,873
3290	Other Federal Thru State	\$0	\$2,500	\$0	\$2,500
3310	Florida Educ Finance Program	\$251,157,323	\$251,157,323	\$0	\$251,157,323
3315	Workforce Development	\$1,136,452	\$1,136,452	\$0	\$1,136,452
3317	Workforce Performance Incentiv	\$0	\$0	\$0	\$0
3320	State Auto License CO and DS	\$22,000	\$22,000	\$0	\$22,000
3340	Other State Revenues	\$40,000	\$40,000	\$0	\$40,000
3350	Other Categorical	\$37,433,038	\$37,433,038	\$0	\$37,433,038
3360	School Recognition	\$0	\$0	\$0	\$0
3370	VPK	\$700,000	\$700,000	\$0	\$700,000
3380	State Revenues Thru Local	\$0	\$0	\$0	\$0
3390	Miscellaneous State Revenues	\$6,165,946	\$6,419,447	\$0	\$6,419,447
3410	Taxes	\$73,464,756	\$73,464,756	\$0	\$73,464,756
3421	Tax Redemptions	\$1,300,000	\$1,300,000	\$0	\$1,300,000
3425	Rent	\$600,000	\$600,000	\$0	\$600,000
3430	Interest Incl Profit On Inves	\$3,000,000	\$3,000,000	\$0	\$3,000,000
3440	Gifts Grants & Bequests	\$225,000	\$252,513	\$19,515	\$272,028
3460	Student Fees	\$66,748	\$83,333	\$9,212	\$92,545
3470	Other Fees	\$1,209,763	\$1,209,763	\$0	\$1,209,763
3490	Misc Local Resources	\$10,765,343	\$10,808,124	\$77,309	\$10,885,433
3630	Transfer From Capital Projects	\$6,000,000	\$7,011,557	\$0	\$7,011,557
3733	Sale of Capital Asset	\$85,000	\$85,000	\$0	\$85,000
3740	Insurance Loss Recoveries	\$5,000	\$5,000	\$0	\$5,000
Revenue - Totals		\$396,801,369	\$398,615,619	\$106,036	\$398,721,655

SCHOOL BOARD OF CLAY COUNTY
 RESOLUTION TO AMEND DISTRICT BUDGET
 FISCAL YEAR -2024-2025
 GENERAL FUND EXPENSES
 FUND 100
 Month Ending November 30, 2024

5000 Instruction

Function	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
100	Salaries	\$155,389,872	\$155,546,205	\$16,566	\$155,562,771
200	Employee Benefits	\$51,693,439	\$51,737,998		\$51,737,998
300	Purchased Services	\$34,356,424	\$34,634,226	\$32,698	\$34,666,923
400	Energy Services	\$24,165	\$24,165		
500	Material and Supplies	\$16,627,445	\$16,332,194	(\$122,169)	\$16,210,023
600	Capital Outlay	\$2,622,270	\$2,658,260	\$92,349	\$2,750,611
700	Other	\$1,312,261	\$1,469,259	\$25,259	\$1,494,518
Total Expenses Function 5000		\$262,025,876	\$262,402,307	\$44,703	\$262,447,010

Function	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
6100 Pupil Personnel Services					
100	Salaries	\$13,822,008	\$13,896,129	\$0	\$13,896,129
200	Employee Benefits	\$4,790,069	\$4,816,448	\$0	\$4,816,448
300	Purchased Services	\$2,049,379	\$2,031,930	(\$28,847)	\$2,003,083
400	Energy Services	\$5,500	\$5,500	\$0	\$5,500
500	Material and Supplies	\$416,359	\$410,124	(\$23,424)	\$386,700
600	Capital Outlay	\$184,908	\$189,943	\$5,377	\$195,320
700	Other	\$49,155	\$49,790	\$0	\$49,790
6110 Social Work					
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$0	\$0	\$0	\$0
6120 Guidance Services					
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
6130 Health Services					
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$502,880	\$502,880	\$0	\$502,880
500	Material and Supplies	\$0	\$0	\$0	\$0
600	Capital Outlay	\$0	\$0	\$0	\$0
6140 Psychological Services					
300	Purchased Services	\$0	\$0	\$0	\$0
6150 Parent Involvement					
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$0	\$7,000	\$0	\$7,000
500	Material and Supplies	\$0	\$21,000	\$0	\$21,000
600	Capital Outlay	\$0	\$72,000	\$0	\$72,000
700	Other	\$0	\$0	\$0	\$0
6190 Guidance Administration					
100	Salaries	\$62,342	\$62,342	\$0	\$62,342
200	Employee Benefits	\$19,991	\$19,991	\$0	\$19,991
6200 Instructional Media					
100	Salaries	\$3,151,479	\$3,151,479	\$0	\$3,151,479

	200	Employee Benefits	\$1,234,715	\$1,234,715	\$0	\$1,234,715
	300	Purchased Services	\$94,756	\$197,190	\$5,471	\$202,661
	500	Material and Supplies	\$100,475	\$90,070	(\$6,444)	\$83,626
	600	Capital Outlay	\$306,371	\$217,715	\$3,961	\$221,676
	700	Other	\$2,025	\$2,250	\$335	\$2,585
6300	Inst & Curric Dev Services					
	100	Salaries	\$4,029,748	\$4,029,748	\$0	\$4,029,748
	200	Employee Benefits	\$1,421,093	\$1,421,093	\$0	\$1,421,093
	300	Purchased Services	\$86,017	\$84,639	(\$4,594)	\$80,045
	400	Energy Services	\$700	\$700	\$0	\$700
	500	Material and Supplies	\$69,448	\$70,191	\$7,346	\$77,537
	600	Capital Outlay	\$46,909	\$48,344	\$5,059	\$53,404
	700	Other	\$17,759	\$16,768	(\$3,381)	\$13,386
6400	Inst Staff Training Services					
	100	Salaries	\$2,484,656	\$2,539,036	\$12,000	\$2,551,036
	200	Employee Benefits	\$854,131	\$860,553	\$0	\$860,553
	300	Purchased Services	\$683,889	\$738,995	\$50,610	\$789,605
	500	Material and Supplies	\$622,191	\$607,127	(\$989)	\$606,138
	600	Capital Outlay	\$16,500	\$17,500	\$308	\$17,808
	700	Other	\$170,480	\$173,936	(\$3,510)	\$170,426
6500	Instruction Related Technology					
	100	Salaries	\$2,676,657	\$2,676,657	(\$8,184)	\$2,668,472
	200	Employee Benefits	\$985,441	\$985,441	\$0	\$985,441
	300	Purchased Services	\$3,030,691	\$3,033,191	(\$74)	\$3,033,118
	500	Material and Supplies	\$74,841	\$74,841	(\$2,000)	\$72,841
	600	Capital Outlay	\$221,160	\$216,660	\$0	\$216,660
	700	Other	\$0	\$0	\$8,184	\$8,184
7100	Board					
	100	Salaries	\$272,258	\$272,258	\$0	\$272,258
	200	Employee Benefits	\$140,520	\$140,520	\$0	\$140,520
	300	Purchased Services	\$1,064,958	\$1,154,958	\$0	\$1,154,958
	500	Material and Supplies	\$5,250	\$5,250	\$0	\$5,250
	600	Capital Outlay	\$750	\$750	\$0	\$750
	700	Other	\$28,350	\$28,350	\$0	\$28,350
7200	General Administration					
	100	Salaries	\$308,465	\$308,465	\$0	\$308,465
	200	Employee Benefits	\$173,493	\$173,493	\$0	\$173,493
	300	Purchased Services	\$32,175	\$32,175	\$0	\$32,175
	400	Energy Services	\$1,500	\$1,500	\$0	\$1,500
	500	Material and Supplies	\$11,290	\$11,290	\$0	\$11,290
	600	Capital Outlay	\$4,500	\$4,500	\$0	\$4,500
	700	Other	\$25,000	\$25,000	\$0	\$25,000
7300	School Administration					
	100	Salaries	\$12,887,163	\$12,920,162	\$0	\$12,920,162
	200	Employee Benefits	\$4,667,074	\$4,679,082	\$0	\$4,679,082
	300	Purchased Services	\$106,596	\$112,464	\$1,699	\$114,163
	400	Energy Services	\$0	\$0	\$0	\$0
	500	Material and Supplies	\$122,627	\$116,907	(\$5,376)	\$111,531
	600	Capital Outlay	\$72,628	\$86,006	\$21,772	\$107,777
	700	Other	\$33,970	\$37,760	\$517	\$38,277
7400	Facilities Aquisition & Const					
	100	Salaries	\$952,769	\$952,769	\$0	\$952,769
	200	Employee Benefits	\$336,665	\$336,665	\$0	\$336,665
	300	Purchased Services	\$1,861,370	\$1,861,370	\$0	\$1,861,370

400	Energy Services	\$5,100	\$5,100	\$0	\$5,100
500	Material and Supplies	\$27,052	\$27,052	\$0	\$27,052
600	Capital Outlay	\$4,624,342	\$4,639,313	\$0	\$4,639,313
700	Other	\$2,300	\$1,013,857	\$0	\$1,013,857
7500	Fiscal Services				
100	Salaries	\$1,188,312	\$1,188,312	\$0	\$1,188,312
200	Employee Benefits	\$393,342	\$393,342	\$0	\$393,342
300	Purchased Services	\$425,856	\$335,856	(\$8,310)	\$327,546
500	Material and Supplies	\$22,027	\$22,027	\$0	\$22,027
600	Capital Outlay	\$120,182	\$120,182	\$0	\$120,182
700	Other	\$2,650	\$2,650	\$0	\$2,650
7600	Food Services				
100	Salaries	\$103,175	\$103,175	\$0	\$103,175
200	Employee Benefits	\$33,380	\$33,380	\$0	\$33,380
600	Capital Outlay	\$0	\$0	\$0	\$0
700	Other	\$0	\$0	\$0	\$0
7700	Central Services				
100	Salaries	\$2,174,556	\$2,184,556	\$8,000	\$2,192,556
200	Employee Benefits	\$779,485	\$780,985	\$0	\$780,985
300	Purchased Services	\$748,838	\$758,313	\$2,222	\$760,535
400	Energy Services	\$7,762	\$7,762	\$0	\$7,762
500	Material and Supplies	\$98,822	\$97,322	(\$1,400)	\$95,922
600	Capital Outlay	\$344,488	\$344,513	\$1,400	\$345,913
700	Other	\$92,298	\$92,298	\$0	\$92,298
7800	Pupil Transportation Services				
100	Salaries	\$8,672,394	\$8,672,394	\$0	\$8,672,394
200	Employee Benefits	\$3,138,456	\$3,138,456	\$0	\$3,138,456
300	Purchased Services	\$815,981	\$869,780	\$14,063	\$883,843
400	Energy Services	\$1,865,435	\$1,865,435	\$0	\$1,865,435
500	Material and Supplies	\$1,211,583	\$1,206,713	\$0	\$1,206,713
600	Capital Outlay	\$893,095	\$986,360	\$186,723	\$1,173,083
700	Other	\$12,500	\$12,500	\$0	\$12,500
7900	Operation Of Plant				
100	Salaries	\$7,097,541	\$7,123,929	\$0	\$7,123,929
200	Employee Benefits	\$3,041,594	\$3,051,197	\$0	\$3,051,197
300	Purchased Services	\$7,292,911	\$7,337,784	\$7,810	\$7,345,594
400	Energy Services	\$7,356,985	\$7,357,817	\$0	\$7,357,817
500	Material and Supplies	\$1,113,410	\$1,102,480	\$641	\$1,103,121
600	Capital Outlay	\$205,689	\$245,205	\$32,107	\$277,311
700	Other	\$100	\$100	\$0	\$100
8100	Maintenance Of Plant				
100	Salaries	\$3,882,220	\$3,882,220	\$0	\$3,882,220
200	Employee Benefits	\$1,495,640	\$1,495,640	\$0	\$1,495,640
300	Purchased Services	\$2,527,671	\$2,527,671	\$0	\$2,527,671
400	Energy Services	\$166,558	\$166,558	\$0	\$166,558
500	Material and Supplies	\$1,164,808	\$1,164,707	\$0	\$1,164,707
600	Capital Outlay	\$281,434	\$281,535	(\$63,618)	\$217,917
700	Other	\$15,000	\$15,000	\$0	\$15,000
8200	Administrative Technology Svcs				
100	Salaries	\$1,151,973	\$1,151,973	\$0	\$1,151,973
200	Employee Benefits	\$407,323	\$407,323	\$0	\$407,323
300	Purchased Services	\$3,600	\$3,600	\$58	\$3,658
400	Energy Services	\$14,000	\$14,000	\$0	\$14,000
500	Material and Supplies	\$7,301	\$7,301	\$0	\$7,301

600	Capital Outlay	\$3,000	\$3,000	\$0	\$3,000
700	Other	\$1,000	\$0	\$16	\$16
9100	Community Services				
100	Salaries	\$162,134	\$162,134	\$1,000	\$163,134
200	Employee Benefits	\$78,293	\$78,293	\$0	\$78,293
300	Purchased Services	\$0	\$0	\$0	\$0
500	Material and Supplies	\$116,443	\$153,024	\$10,000	\$163,024
600	Capital Outlay	\$232	\$2,232	\$1,000	\$3,232
700	Other	\$16,000	\$16,000	\$0	\$16,000
9200	Debt Service				
700	Other	\$0	\$0	\$0	\$0
Total Expenses Function 6000 to 9900		\$132,800,361	\$134,487,962	\$227,528	\$134,715,489

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CLAY COUNTY DISTRICT SCHOOL

RESOLUTION TO AMEND DISTRICT BUDGET

FISCAL YEAR 2024-2025 GENERAL FUND – ONE MILL FUND 105

DISCOVERING ENDLESS POSSIBILITIES

Clay County District Schools is an Equal Opportunity Employer.

SCHOOL BOARD OF CLAY COUNTY
 RESOLUTION TO AMEND DISTRICT BUDGET
 FISCAL YEAR 2024-2025
 ONE MILL
 FUND 105

Month Ending November 30, 2024

Function	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
3400	Revenue from Local Sources				
000	Revenue	\$19,683,750	\$19,683,750	\$0	\$19,683,750
	Revenue		\$0		
Total Revenue		\$19,683,750	\$19,683,750	\$0	\$19,683,750
5100	Basic FEFP K-12				
200	Employee Benefits	\$2,000,000	\$2,000,000	\$0	\$2,000,000
300	Purchased Services	\$0	\$0	\$0	\$0
7400	Facilities Aquisition & Const				
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$125,180	\$125,180	\$0	\$125,180
500	Material and Supplies	\$0	\$0	\$0	\$0
600	Capital Outlay	\$11,872,504	\$11,872,503	\$0	\$11,872,503
7700	Central Services				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$11,000	\$11,000	\$0	\$11,000
7800	Pupil Transportation Services				
600	Capital Outlay	\$157,186	\$157,186	\$0	\$157,186
7900	Operation Of Plant				
100	Salaries	\$585,950	\$585,950	\$0	\$585,950
200	Employee Benefits	\$217,805	\$217,801	\$0	\$217,801
300	Purchased Services	\$9,393,897	\$9,393,915	\$0	\$9,393,915
400	Energy Services	\$10,000	\$10,000	\$0	\$10,000
500	Material and Supplies	\$85,710	\$85,693	\$0	\$85,693
600	Capital Outlay	\$142,876	\$142,876	\$0	\$142,876
700	Other	\$7,200	\$7,200	\$0	\$7,200
8100	Maintenance Of Plant				
100	Salaries	\$150,248	\$150,248	\$0	\$150,248
200	Employee Benefits	\$63,859	\$63,860	\$0	\$63,860
Total Expenses		\$24,823,415	\$24,823,411	\$0	\$24,823,411



CLAY COUNTY DISTRICT SCHOOL

RESOLUTION TO AMEND DISTRICT BUDGET

FISCAL YEAR 2024- 202 5

DEBT SERVICE

FUND 2XX

DISCOVERING ENDLESS POSSIBILITIES

Clay County District Schools is an Equal Opportunity Employer.

SCHOOL BOARD OF CLAY COUNTY
 RESOLUTION TO AMEND DISTRICT BUDGET
 FISCAL YEAR 2024-2025
 DEBT SERVICE
 FUND 2XX
 Month Ending November 30, 2024

Fund	Function	Description	Obj	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
222	3340	Other State Revenues	000	Revenue	\$218,325	\$218,325	\$0	\$218,325
	3430	Interest Incl Profit On Inves	000	Revenue	\$1,000	\$1,000	\$0	\$1,000
292	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
293	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
294	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
	3630	Transfer From Capital Projects	000	Revenue	\$4,606,523	\$4,606,523	\$0	\$4,606,523
299	3630	Transfer From Capital Projects	000	Revenue	\$1,615,549	\$1,615,549	\$0	\$1,615,549
Total Revenue					\$6,441,397	\$6,441,397	\$0	\$6,441,397
210	9200	Debt Service	710	Redemption of Principal	\$0	\$0	\$0	\$0
			720	Interest	\$0	\$0	\$0	\$0
			730	Dues and Fees	\$0	\$0	\$0	\$0
222	9200	Debt Service	710	Redemption of Principal	\$150,000	\$150,000	\$0	\$150,000
			720	Interest	\$68,325	\$68,325	\$0	\$68,325
			730	Dues and Fees	\$1,000	\$1,000	\$0	\$1,000
290	9200	Debt Service	710	Redemption of Principal	\$0	\$0	\$0	\$0
			720	Interest	\$0	\$0	\$0	\$0
			730	Dues and Fees	\$3,700	\$3,700	\$0	\$3,700
292	9200	Debt Service	710	Redemption of Principal	\$0	\$0	\$0	\$0
			720	Interest	\$0	\$0	\$0	\$0
			730	Dues and Fees	\$441	\$441	\$0	\$441
293	9200	Debt Service	710	Redemption of Principal	\$0	\$0	\$0	\$0
			720	Interest	\$0	\$0	\$0	\$0
			730	Dues and Fees	\$441	\$441	\$0	\$441
294	9200	Debt Service	710	Redemption of Principal	\$1,975,000	\$1,975,000	\$0	\$1,975,000
			720	Interest	\$2,626,524	\$2,626,524	\$0	\$2,626,524
			730	Dues and Fees	\$5,000	\$5,000	\$0	\$5,000
298	9200	Debt Service	730	Dues and Fees	\$0	\$0	\$0	\$0
299	9200	Debt Service	710	Redemption of Principal	\$1,561,561	\$1,561,561	\$0	\$1,561,561
			720	Interest	\$53,989	\$53,989	\$0	\$53,989
			730	Dues and Fees	\$0	\$0	\$0	\$0
Total Expenses					\$6,445,981	\$6,445,979	\$0	\$6,445,979



CLAY COUNTY DISTRICT SCHOOL

RESOLUTION TO AMEND DISTRICT BUDGET

FISCAL YEAR 2024-2025

CAPITAL PROJECTS

FUND 3XX

DISCOVERING ENDLESS POSSIBILITIES

Clay County District Schools is an Equal Opportunity Employer.

SCHOOL BOARD OF CLAY COUNTY
 RESOLUTION TO AMEND DISTRICT BUDGET
 FISCAL YEAR 2024-2025
 CAPITAL PROJECTS
 FUND 3XX
 Month Ending November 30, 2024

Fund	Function	Description	Obj	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
340	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
360	3320	State Auto License CO and DS	000	Revenue	\$1,635,301	\$1,635,301	\$0	\$1,635,301
	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
370	3410	Taxes	000	Revenue	\$29,499,768	\$29,499,768	\$0	\$29,499,768
	3430	Interest Incl Profit On Inves	000	Revenue	\$476,475	\$476,475	\$0	\$476,475
	3733	Sale of Capital Asset	000	Revenue	\$0	\$0	\$0	\$0
380	3430	Interest Incl Profit On Inves	000	Revenue	\$737,494	\$737,494	\$0	\$737,494
	3490	Misc Local Resources	000	Revenue	\$10,927,445	\$10,927,445	\$0	\$10,927,445
391	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
392	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
393	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
394	3390	Miscellaneous State Revenues	000	Revenue	\$0	\$0	\$0	\$0
	3397	Charter School Capital Outlay	000	Revenue	\$796,000	\$1,011,557	\$0	\$1,011,557
	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
395	3390	Miscellaneous State Revenues	000	Revenue	\$46,500	\$46,500	\$0	\$46,500
	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
398	3390	Miscellaneous State Revenues	000	Revenue	\$0	\$0	\$0	\$0
	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
399	3390	Miscellaneous State Revenues	000	Revenue	\$568,716	\$568,716	\$0	\$568,716
	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
Total Revenue					\$44,687,699	\$44,903,256	\$0	\$44,903,256
340	7400	Facilities Aquisition & Const	670	Improvements other than Bldg	\$0	\$0	\$0	\$0
			680	Remodeling and Renovations	\$0	\$0	\$0	\$0
360	7400	Facilities Aquisition & Const	630	Buildings and Fixed Equip	\$3,304,878	\$3,304,878	\$0	\$3,304,878
			640	Furniture Fixtures & Equipment	\$0	\$0	\$0	\$0
			680	Remodeling and Renovations	\$0	\$0	\$0	\$0
	9200	Debt Service	730	Dues and Fees	\$0	\$0	\$0	\$0
370	7400	Facilities Aquisition & Const	630	Buildings and Fixed Equip	\$4,864,470	\$4,904,470	(\$218,000)	\$4,686,470
			690	Computer Software	\$150,000	\$150,000	\$0	\$150,000
			640	Furniture Fixtures & Equipment	\$2,545,494	\$2,595,494	\$200,000	\$2,795,494
			670	Improvements other than Bldg	\$1,683,489	\$1,643,489	\$0	\$1,643,489
			660	Land	\$200,000	\$200,000	\$0	\$200,000
			790	Miscellaneous	\$1,145,079	\$1,145,079	\$0	\$1,145,079
			650	Motor Vehicles	\$0	\$287,324	\$0	\$287,324
			390	Other Purchased Services	\$0	\$0	\$0	\$0
			680	Remodeling and Renovations	\$18,290,568	\$18,240,568	\$18,000	\$18,258,568
	7700	Central Services	640	Furniture Fixtures & Equipment	\$0	\$0	\$0	\$0
	7800	Pupil Transportation Services	650	Motor Vehicles	\$3,904,020	\$3,904,020	\$0	\$3,904,020
			680	Remodeling and Renovations	\$0	\$0	\$0	\$0
	7900	Operation Of Plant	680	Remodeling and Renovations	\$0	\$0	\$0	\$0
	9200	Debt Service	720	Interest	\$0	\$0	\$0	\$0
			710	Redemption of Principal	\$112,320	\$112,320	\$0	\$112,320
	9700	Transfer Of Funds	920	Transfers to Debt Service Fund	\$6,222,083	\$6,222,083	\$0	\$6,222,083
			910	Transfers to General Fund	\$6,000,000	\$6,000,000	\$0	\$6,000,000
380	7400	Facilities Aquisition & Const	630	Buildings and Fixed Equip	\$27,077,559	\$27,077,559	\$0	\$27,077,559
			690	Computer Software	\$0	\$0	\$0	\$0
			640	Furniture Fixtures & Equipment	\$0	\$0	\$0	\$0
			670	Improvements other than Bldg	\$0	\$0	\$0	\$0
			610	Library Books	\$0	\$0	\$0	\$0
			680	Remodeling and Renovations	\$0	\$0	\$0	\$0
	9700	Transfer Of Funds	920	Transfers to Debt Service Fund	\$0	\$0	\$0	\$0
392	7300	School Administration	640	Furniture Fixtures & Equipment	\$0	\$0	\$0	\$0
	7400	Facilities Aquisition & Const	620	Audiovisual Materials	\$0	\$0	\$0	\$0
			630	Buildings and Fixed Equip	\$0	\$0	\$0	\$0
			690	Computer Software	\$8,143	\$8,143	\$0	\$8,143
			640	Furniture Fixtures & Equipment	\$0	\$0	\$0	\$0
			650	Motor Vehicles	\$0	\$0	\$0	\$0
			390	Other Purchased Services	\$0	\$0	\$0	\$0
			680	Remodeling and Renovations	\$0	\$0	\$0	\$0
			360	Rentals	\$0	\$0	\$0	\$0
	7800	Pupil Transportation Services	690	Computer Software	\$0	\$0	\$0	\$0
	9200	Debt Service	720	Interest	\$0	\$0	\$0	\$0
			710	Redemption of Principal	\$0	\$0	\$0	\$0

393	7400	Facilities Aquisition & Const	630	Buildings and Fixed Equip	\$31,272,049	\$31,272,049	\$0	\$31,272,049
			680	Remodeling and Renovations	\$0	\$0	\$0	\$0
394	9700	Transfer Of Funds	910	Transfers to General Fund	\$0	\$1,011,557	\$0	\$1,011,557
395	7400	Facilities Aquisition & Const	670	Improvements other than Bldg	\$149,712	\$149,712	\$0	\$149,712
398	7400	Facilities Aquisition & Const	620	Audiovisual Materials	\$0	\$0	\$0	\$0
			640	Furniture Fixtures & Equipment	\$20,724	\$20,724	\$0	\$20,724
			610	Library Books	\$17,603	\$17,603	\$0	\$17,603
399	7400	Facilities Aquisition & Const	670	Improvements other than Bldg	\$0	\$0	\$0	\$0
			790	Miscellaneous	\$10,819	\$10,819	\$0	\$10,819
			680	Remodeling and Renovations	\$603,707	\$603,707	\$0	\$603,707
Total Expenses					\$107,582,718	\$108,881,599	\$0	\$108,881,599

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CLAY COUNTY DISTRICT SCHOOL

RESOLUTION TO AMEND DISTRICT BUDGET

FISCAL YEAR 2024-2025

CAPITAL PROJECTS-SALES TAX

FUND 396

DISCOVERING ENDLESS POSSIBILITIES

Clay County District Schools is an Equal Opportunity Employer.

SCHOOL BOARD OF CLAY COUNTY
 RESOLUTION TO AMEND DISTRICT BUDGET
 FISCAL YEAR 2024-2025
 CAPITAL PROJECTS
 FUND 396
 Month Ending November 30, 2024

Fund	Function	Description	Obj	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
396	3410	Taxes	000	Revenue	\$19,059,000	\$19,059,000	\$0	\$19,059,000
	3430	Interest Incl Profit On Inves	000	Revenue	\$300,737	\$300,737	\$0	\$300,737
Total Revenue					\$19,359,737	\$19,359,737	\$0	\$19,359,737
396	7400	Facilities Aquisition & Const	630	Buildings and Fixed Equip	\$388,611	\$474,183	(\$9,000)	\$465,183
			640	Furniture Fixtures & Equipment	\$722,555	\$638,055	\$0	\$638,055
			670	Improvements other than Bldg	\$9,674,882	\$9,072,651	\$0	\$9,072,651
			790	Miscellaneous	\$1,074,142	\$1,074,142	\$0	\$1,074,142
			680	Remodeling and Renovations	\$21,208,356	\$21,809,514	\$9,000	\$21,818,514
	9200	Debt Service	710	Redemption of Principal	\$0	\$0	\$0	\$0
Total Expenses					\$33,068,546	\$33,068,546	\$0	\$33,068,546

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CLAY COUNTY DISTRICT SCHOOL

RESOLUTION TO AMEND DISTRICT BUDGET

FISCAL YEAR 2024 -2025 SPECIAL REVENUE – FOOD SERVICE FUND 410

DISCOVERING ENDLESS POSSIBILITIES

Clay County District Schools is an Equal Opportunity Employer

SCHOOL BOARD OF CLAY COUNTY
 RESOLUTION TO AMEND DISTRICT BUDGET
 FISCAL YEAR 2024-2025
 SPECIAL REVENUE FOOD SERVICE
 FUND 410
 Month Ending November 30, 2024

Func	Obj	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
National School Lunch Act						
3260	000	Revenue	\$17,249,092	\$17,249,092	\$0	\$17,249,092
Categorical State Sources						
3330	000	Revenue	\$145,000	\$145,000	\$0	\$145,000
Interest Incl Profit On Inves						
3430	000	Revenue	\$250,000	\$250,000	\$0	\$250,000
Food Services						
3450	000	Revenue	\$4,956,418	\$4,956,418	\$0	\$4,956,418
Misc Local Resources						
3490	000	Revenue	\$5,000	\$5,000	\$0	\$5,000
Total Revenue			\$22,605,510	\$22,605,510	\$0	\$22,605,510
Basic FEFP K-12						
5100	100	Salaries	\$0	\$0	\$0	\$0
	200	Employee Benefits	\$0	\$0	\$0	\$0
Food Services						
7600	100	Salaries	\$7,329,812	\$7,329,812	\$0	\$7,329,812
	200	Employee Benefits	\$3,249,623	\$3,249,623	\$0	\$3,249,623
	300	Purchased Services	\$401,284	\$401,284	\$0	\$401,284
	400	Energy Services	\$175,500	\$175,500	\$0	\$175,500
	500	Material and Supplies	\$12,943,644	\$12,943,644	\$0	\$12,943,644
	600	Capital Outlay	\$412,275	\$412,275	\$0	\$412,275
	700	Other	\$275,000	\$275,000	\$0	\$275,000
Central Services						
7700	100	Salaries	\$0	\$0	\$0	\$0
	200	Employee Benefits	\$0	\$0	\$0	\$0
Operation Of Plant						
7900	100	Salaries	\$0	\$0	\$0	\$0
	200	Employee Benefits	\$0	\$0	\$0	\$0
Total Expenses			\$24,787,139	\$24,787,139	\$0	\$24,787,139



CLAY COUNTY DISTRICT SCHOOL

RESOLUTION TO AMEND DISTRICT BUDGET

FISCAL YEAR 2024-2025 SPECIAL REVENUE – OTHER FUND 42X

DISCOVERING ENDLESS POSSIBILITIES

Clay County District Schools is an Equal Opportunity Employer.

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2024-2025
SPECIAL REVENUE OTHER
FUND 42X
Month Ending November 30, 2024

Func	Obj	Adopted	Beginning Budget	Budget Adj	Working Budget
3201	Vocational Ed				
3201	Revenue	\$321,277	\$383,336	\$0	\$383,336
3220	Workforce Investment Act				
3220	Revenue	\$407,644	\$514,977	\$0	\$514,977
3226	Eisenhower Math And Science				
3226	Revenue	\$4,318,999	\$1,368,169	\$0	\$1,368,169
3230	I.D.E.A.				
3230	Revenue	\$12,499,330	\$10,048,874	\$5,125	\$10,053,999
3240	Title I - Elem & Secondary Edu				
3240	Revenue	\$7,919,891	\$9,878,564	(\$32)	\$9,878,533
3241	Title III				
3241	Revenue	\$353,442	\$312,872	\$0	\$312,872
3242	Title IV				
3242	Revenue	\$787,092	\$549,423	\$0	\$549,423
3290	Other Federal Thru State				
3290	Revenue	\$97,167	\$179,342	\$0	\$179,342
3290	Other Federal Thru State				
3290	Revenue	\$55,000	\$55,000	\$0	\$55,000
3430	Interest Incl Profit On Inves				
3430	Revenue	\$0	\$0	\$0	\$0
Total Revenue		\$26,759,842	\$23,290,557	\$5,093	\$23,295,651
5000	Instruction				
100	Salaries	\$8,044,159	\$7,748,738	(\$5,165)	\$7,743,574
200	Employee Benefits	\$3,016,552	\$2,852,685	\$120	\$2,852,807
300	Purchased Services	\$924,292	\$555,726	\$13	\$555,739
400	Energy Services	\$0	\$0	\$0	\$0
500	Material and Supplies	\$2,584,765	\$1,147,576	\$12,783	\$1,160,359
600	Capital Outlay	\$1,258,525	\$1,190,316	(\$6,376)	\$1,183,941
700	Other	\$78,536	\$88,493	\$775	\$89,268
6100	Student Personnel Services				
100	Salaries	\$1,046,118	\$1,046,153	\$941	\$1,047,094
200	Employee Benefits	\$382,443	\$382,810	\$142	\$382,952
300	Purchased Services	\$92,977	\$91,876	\$0	\$91,876
500	Material and Supplies	\$0	\$0	\$0	\$0
600	Capital Outlay	\$17,771	\$17,771	\$0	\$17,771
700	Other	\$1,008	\$1,008	\$0	\$1,008
6110	Social Work				
200	Employee Benefits	\$22,429	\$22,429	\$0	\$22,429
300	Purchased Services	\$1,500	\$1,500	\$0	\$1,500
6120	Guidance Services				
100	Salaries	\$0	\$0	\$0	\$0

200	Employee Benefits	\$0	\$0	\$0	\$0
6130	Health Services				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$0	\$0	\$0	\$0
500	Material and Supplies	\$0	\$0	\$0	\$0
600	Capital Outlay	\$0	\$0	\$0	\$0
700	Other	\$0	\$0	\$0	\$0
6150	Parent Involvement				
100	Salaries	\$89,212	\$89,212	\$0	\$89,212
200	Employee Benefits	\$20,597	\$20,597	\$0	\$20,597
300	Purchased Services	\$81,920	\$86,884	\$1,290	\$88,174
400	Energy Services	\$0	\$150	\$0	\$150
500	Material and Supplies	\$92,205	\$93,085	\$3,746	\$96,831
600	Capital Outlay	\$0	\$0	\$0	\$0
700	Other	\$0	\$0	\$0	\$0
6200	Instructional Media				
100	Salaries	\$0	\$0	\$132	\$132
200	Employee Benefits	\$0	\$0	\$27	\$27
500	Material and Supplies	\$0	\$0	\$0	\$0
600	Capital Outlay	\$0	\$4,256	\$0	\$4,256
6300	Inst & Curric Dev Services				
100	Salaries	\$1,912,077	\$1,904,351	\$7,000	\$1,911,351
200	Employee Benefits	\$717,739	\$706,926	\$2,360	\$709,286
300	Purchased Services	\$32,762	\$32,762	\$0	\$32,762
500	Material and Supplies	\$25,013	\$25,085	\$0	\$25,085
600	Capital Outlay	\$7,910	\$7,910	\$0	\$7,910
700	Other	\$0	\$0	\$0	\$0
6400	Inst Staff Training Services				
100	Salaries	\$924,464	\$1,206,854	(\$9,431)	\$1,197,423
200	Employee Benefits	\$305,936	\$330,219	\$71	\$330,290
300	Purchased Services	\$2,501,638	\$643,885	\$12,531	\$656,416
500	Material and Supplies	\$1,589,732	\$131,052	(\$8,127)	\$122,925
600	Capital Outlay	\$1,592	\$5,447	\$0	\$5,447
700	Other	\$16,698	\$34,159	(\$4,194)	\$29,965
6500	Instruction Related Technology				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$0	\$0	\$0	\$0
600	Capital Outlay	\$0	\$0	\$0	\$0
7200	General Administration				
700	Other	\$877,714	\$948,027	(\$4,232)	\$943,795
7300	School Administration				
100	Salaries	\$0	\$0	\$261	\$261
200	Employee Benefits	\$0	\$0	\$60	\$60
7400	Facilities Aquisition & Const				
600	Capital Outlay	\$0	\$0	\$0	\$0
7600	Food Services				
100	Salaries	\$0	\$0	\$306	\$306
200	Employee Benefits	\$0	\$0	\$69	\$69
7700	Central Services				
100	Salaries	\$7,000	\$7,000	\$0	\$7,000
200	Employee Benefits	\$1,593	\$1,593	\$0	\$1,593

300	Purchased Services	\$13,500	\$13,500	\$0	\$13,500
7800	Pupil Transportation Services				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$67,945	\$1,839,104	(\$410)	\$1,838,694
400	Energy Services	\$0	\$0	\$0	\$0
7900	Operation Of Plant				
100	Salaries	\$186	\$151	\$324	\$475
200	Employee Benefits	\$0	\$34	\$74	\$108
300	Purchased Services	\$0	\$1,354	\$0	\$1,354
500	Material and Supplies	\$0	\$0	\$0	\$0
600	Capital Outlay	\$1,354	\$0	\$0	\$0
700	Other	\$0	\$0	\$0	\$0
8100	Maintenance Of Plant				
500	Material and Supplies	\$0	\$0	\$0	\$0
8200	Administrative Technology Svcs				
100	Salaries	\$0	\$1,444	\$0	\$1,444
200	Employee Benefits	\$0	\$221	\$0	\$221
300	Purchased Services	\$0	\$0	\$0	\$0
9100	Community Services				
500	Material and Supplies	\$0	\$0	\$0	\$0
Total Expenses		\$26,759,862	\$23,282,343	\$5,090	\$23,287,437

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CLAY COUNTY DISTRICT SCHOOL

RESOLUTION TO AMEND DISTRICT BUDGET

FISCAL YEAR 2024-2025

SPECIAL REVENUE

FEDERAL CARES ACT FUNDING

FUND 44X

DISCOVERING ENDLESS POSSIBILITIES

Clay County District Schools is an Equal Opportunity Employer

SCHOOL BOARD OF CLAY COUNTY
 RESOLUTION TO AMEND DISTRICT BUDGET
 FISCAL YEAR 2024-2025
 SPECIAL REVENUE OTHER
 FUND 44X
 Month Ending November 30, 2024

Func	Obj	Adopted	Beginning Budget	Budget Adj	Working Budget
3271	CARES Act ESSER				
3271	Revenue	\$2,215,754	\$2,215,754	\$0	\$2,215,754
Total Revenue		\$2,215,754	\$2,215,754	\$0	\$2,215,754
5000	Instruction				
100	Salaries	\$443,106	\$470,968	\$88,123	\$559,091
200	Employee Benefits	\$23,255	\$61,005	\$21,423	\$82,428
300	Purchased Services	\$242,164	\$206,205	(\$12,096)	\$194,109
500	Material and Supplies	\$667,402	\$644,353	(\$156,107)	\$488,245
600	Capital Outlay	\$181,387	\$187,955	(\$27,134)	\$160,821
700	Other	\$2,319	\$2,319	(\$1,421)	\$899
6100	Student Personnel Services				
100	Salaries	\$41,525	\$46,048	\$0	\$46,048
200	Employee Benefits	\$0	\$1,029	\$0	\$1,029
300	Purchased Services	\$1,023	\$1,023	\$5,500	\$6,523
500	Material and Supplies	\$1,111	\$1,141	\$0	\$1,141
600	Capital Outlay	\$48,485	\$48,485	\$0	\$48,485
700	Other	\$350	\$350	\$200	\$550
6110	Social Work				
200	Employee Benefits	\$22,337	\$22,337	\$150	\$22,487
6130	Health Services				
300	Purchased Services	\$3,818	\$3,818	\$0	\$3,818
500	Material and Supplies	\$3,963	\$3,963	\$0	\$3,963
6150	Parent Involvement				
100	Salaries	\$338	\$0	\$0	\$0
200	Employee Benefits	\$72	\$0	\$0	\$0
300	Purchased Services	\$12,525	\$3,525	(\$3,475)	\$50
400	Energy Services	\$1,100	\$1,100	\$0	\$1,100
500	Material and Supplies	\$18,715	\$18,715	(\$18,115)	\$600
600	Capital Outlay	\$3,184	\$3,184	\$0	\$3,184
6190	Guidance Administration				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
6200	Instructional Media				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
600	Capital Outlay	\$0	\$0	\$0	\$0
6300	Inst & Curric Dev Services				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$794	\$856	\$13	\$869
300	Purchased Services	\$409	\$409	\$700	\$1,109
500	Material and Supplies	\$0	\$0	\$0	\$0
600	Capital Outlay	\$0	\$0	\$0	\$0
700	Other	\$0	\$4,238	\$25,000	\$29,238
6400	Inst Staff Training Services				

100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$5,001	\$11,351	(\$1)	\$11,350
500	Material and Supplies	\$28,353	\$1,867	\$0	\$1,867
700	Other	\$0	\$0	\$0	\$0
6500	Instruction Related Technology				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$0	\$0	\$0	\$0
600	Capital Outlay	\$0	\$0	\$0	\$0
7100	Board				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
7200	General Administration				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$0	\$0	\$0	\$0
700	Other	\$43,712	\$51,532	(\$14,505)	\$37,027
7300	School Administration				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
7400	Facilities Aquisition & Const				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
600	Capital Outlay	\$102,933	\$102,933	\$0	\$102,933
7500	Fiscal Services				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
7600	Food Services				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
7700	Central Services				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
500	Material and Supplies	\$0	\$0	\$0	\$0
600	Capital Outlay	\$0	\$0	\$0	\$0
7800	Pupil Transportation Services				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$5,738	\$0	\$0	\$0
300	Purchased Services	\$0	\$0	\$0	\$0
400	Energy Services	\$289,116	\$294,853	\$70,744	\$365,597
700	Other	\$0	\$0	\$0	\$0
7900	Operation Of Plant				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$0	\$0	\$0	\$0
500	Material and Supplies	\$1,425	\$74	\$0	\$74
600	Capital Outlay	\$0	\$0	\$0	\$0
8100	Maintenance Of Plant				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
8200	Administrative Technology Svcs				
100	Salaries	\$0	\$0	\$0	\$0

200	Employee Benefits	\$0	\$0	\$0	\$0
9100	Community Services				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
700	Other	\$20,125	\$20,125	\$21,000	\$41,125
Total Expenses		\$2,215,785	\$2,215,761	(\$1)	\$2,215,760

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January 9, 2025 - Regular School Board Meeting

Title

C8 - DELETION OF CERTAIN ITEMS REPORT DECEMBER, 2024

Description

The items listed have been surveyed by the Coordinator of Property Control, at the request of the Cost Center Property Manager, and the recommended disposition is noted. These items are either obsolete, unusable or beyond economical repair. These items should be removed from active inventory and disposed of in the manner indicated. Deletions are for property items received in the month of November, 2024.

Gap Analysis

Tangible Personal Property shall be controlled and supervised from acquisition through transfer or disposal. Disposal of property shall be in accordance with Section 274.05, Florida Statutes. All deletions of items with a value of \$1,000.00 or more will be approved by The School Board of Clay County prior to disposition - School Board Policy Section 5.03C

Previous Outcomes

N/A

Expected Outcomes

Property Records followed State mandate on trackable assets, Chapter 274.05

Strategic Plan Goal

Goal 5: Strategy 5.4; Enhance fiscal practices that enable the district to maximize effectiveness and efficiency.

Recommendation

Approve Deletion of Certain Items Report - December, 2024 as submitted

Contact

Dr. Susan Legutko,
Assistant Superintendent for Business Affairs
(904)-336-6721
susan.legutko@myoneclay.net

Financial Impact

Provides additional storage space and eliminates the need to account for unusable property. Reduces the dollar value of Tangible Personal Property.

Review Comments

Attachments

[☉ DELETION OF CERTAIN ITEMS REPORT DECEMBER, 2024.pdf](#)

Monthly Deletion Analysis / December 2024 2025

Cost Center	Asset	Item, Reason for Deletion	Type of Deletion	
OPH - 0252	00045659	WELDER / OBSOLETE	D5	
	00045660	WELDER / OBSOLETE	D5	
	00073062	WELDER / OBSOLETE	D5	
	00073065	WELDER / OBSOLETE	D5	
	12000002	WELDER / OBSOLETE	D5	
	00042046	RYER:BELCO ELECTRIC CLOTHES / BROKEN	D1	
	00079233	ICE MAKER:SLIMLINE CUBLET / BROKEN	D1	
	14001132	ONSOLE:CONTROL 250 CHANNEL / OBSOLETE	D1	
	00064519	BURNISHER / BROKEN	D1	
	00093843	DESK / BROKEN	D1	
	00098240	BURNISHER / BROKEN	D1	
	KHH - 0311	00012602	WRESTLING MAT / OBSOLOTE	D1
		00075182	WEIGHT EQUIPMENT / BROKEN	D1
CHS - 0341	00064347	COPIER / BROKEN	D1	
	00073774	PROJECTOR / OBSOLETE	D1	
	00073775	PROJECTOR / OBSOLETE	D1	
	00075418	PROJECTOR / OBSOLETE	D1	
	00075419	PROJECTOR / OBSOLETE	D1	
	00075420	PROJECTOR / OBSOLETE	D1	
	00075421	PROJECTOR / OBSOLETE	D1	
	00077382	PROJECTOR / OBSOLETE	D1	
	00077383	PROJECTOR / OBSOLETE	D1	
	00087062	PROJECTOR / OBSOLETE	D1	
	09000622	PROJECTOR / OBSOLETE	D1	
OPJ - 0361	00047739	FRENCH HORN / BROKEN	D1	
WJH - 0371	13000618	COPIER / BROKEN	D1	
	12000064	COPIER / BROKEN	D1	
MHS - 0391	00056245	FOOD PROCESSOR / BROKEN	D1	
CHE - 0411	13000142	COPIER / BROKEN	D1	
	15000995	COPIER / BROKEN	D1	
SPC - 0571	00081985	FOOD CART / BROKEN	D1	
CGE - 0601	00092425	CAMCORDER / OBSOLETE	D1	
	00092429	CAMCORDER / OBSOLETE	D1	
OVE - 0621	00097371	PROJECTOR / OBSOLETE	D1	
	00096232	ICE MACHINE / BROKEN	D1	
	00096266	PROJECTOR / OBSOLETE	D1	
	00096261	POSTERMAKER / BROKEN	D1	
POE - 0651	16000598	PRINTER / BROKEN	D1	
OHS - 0661	15000440	MIXER / BROKEN	D1	
CLIMATE & cULTURE - 9004	00055123	PROJECTOR / BROKEN	D1	

Monthly Deletion Analysis / December 2024 2025			
Cost Center	Asset	Item, Reason for Deletion	Type of Deletion
SAFETY & sECURITY - 9022	20100027	LAPTOP / BROKEN	D1
	20100004	LAPTOP / BROKEN	D1

D1 = PARTED OUT/JUNK

D5 = SURPLUS SALES

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Clay County Public Schools
 Monthly Deletion Report
 For Month Ending: 12/31/2024

<u>Disposal Method</u>	<u>Tag</u>	<u>Description</u>	<u>Acquisition Date</u>	<u>Disposal Date</u>	<u>Purchase Amount</u>	<u>Depreciation Value</u>
0252 ORANGE PARK HIGH						
Junk/Parts	00042046	DRYER-BELCO ELECTRIC CLOTHES	06/05/1989	12/03/2024	1,933.62	0.00
Surplus Sale	00045659	WELDING MACHINE	12/15/1989	12/03/2024	2,004.48	0.00
Surplus Sale	00045660	WELDING MACHINE	12/15/1989	12/03/2024	2,351.54	0.00
Junk/Parts	00064519	BURNISHER:MINUTEMAN 2300	11/05/1996	12/03/2024	1,168.00	0.00
Surplus Sale	00073062	POWER PODS: FOR STICK WELDING	08/20/1999	12/03/2024	1,816.32	0.00
Surplus Sale	00073065	WELDER:MILLER TIG RUNNER	08/20/1999	12/03/2024	2,259.84	0.00
Junk/Parts	00079233	ICE MAKER:SLIMLINE CUBLET - F4	08/28/2003	12/03/2024	2,253.10	0.00
Junk/Parts	00093843	DESK: RECEPTION W/RT RTN/KYBD	10/23/2008	12/03/2024	2,061.79	0.00
Junk/Parts	00098240	BURNISHER-ADVOL 20XP-NILFISK A	05/28/2009	12/03/2024	1,722.03	0.00
Surplus Sale	12000002	PRO WIRE FEEDER PORTABLE LINCO	09/08/2011	12/03/2024	1,784.00	0.00
Junk/Parts	14001132	CONSOLE:CONTROL 250 CHANNEL EL	02/27/2014	12/03/2024	5,329.00	0.00
0311 KEYSTONE HEIGHTS JR/SR HIGH						
Junk/Parts	00012602	MAT:WRESTLING 42 x42 3 PC	12/20/1974	12/03/2024	4,903.92	0.00
Junk/Parts	00075182	WEIGHT MACHINE: HAMMER JAMMER	06/13/2002	12/03/2024	1,689.00	0.00
0341 CLAY HIGH SCHOOL						
Junk/Parts	00064347	COPIER:RICOH FT-3213	04/17/1997	12/03/2024	1,100.00	0.00
Junk/Parts	00073774	PROJECTOR:MULTIMEDIA LCD/SVGA	05/20/1999	12/03/2024	3,059.00	0.00
Junk/Parts	00073775	PROJECTOR:MULTIMEDIA LCD/SVGA	05/20/1999	12/03/2024	3,059.00	0.00
Junk/Parts	00075418	PROJECTOR: HITACHI MULTIMEDIA	01/11/2001	12/03/2024	2,225.22	0.00
Junk/Parts	00075419	PROJECTOR: HITACHI MULTIMEDIA	01/11/2001	12/03/2024	2,225.22	0.00
Junk/Parts	00075420	PROJECTOR: HITACHI MULTIMEDIA	01/11/2001	12/03/2024	2,225.22	0.00
Junk/Parts	00075421	PROJECTOR: HITACHI MULTIMEDIA	01/11/2001	12/03/2024	2,225.22	0.00
Junk/Parts	00077382	PROJECTOR: SVGA HITACHI 1100 L	06/13/2002	12/03/2024	1,469.31	0.00
Junk/Parts	00077383	PROJECTOR: SVGA HITACHI 1100 L	06/13/2002	12/03/2024	1,469.31	0.00
Junk/Parts	00087062	PROJECTOR: MITSUBISHI XGA 300	10/13/2005	12/03/2024	2,246.75	0.00
Junk/Parts	09000622	PROJECTOR - SANYO PLCXU115 PRO	03/12/2009	12/03/2024	2,795.00	0.00
0361 ORANGE PARK JR HIGH						

12/04/2024 09:18:30

Date Range 12/01/2024 12/31/2024

Clay County Public Schools
 Monthly Deletion Report
 For Month Ending: 12/31/2024

<u>Disposal Method</u>	<u>Tag</u>	<u>Description</u>	<u>Acquisition Date</u>	<u>Disposal Date</u>	<u>Purchase Amount</u>	<u>Depreciation Value</u>
Junk/Parts	00047739	FRENCH HORN:DOUBLE CONN	08/13/1991	12/03/2024	1,197.50	0.00
WILKINSON JR HIGH						
Junk/Parts	12000064	COPIER: W/DOC FEED/CAB - RICOH	09/22/2011	12/03/2024	2,120.00	0.00
Junk/Parts	13000618	COPIER: SCAN/PRINT/COPY-RICOH	06/06/2013	12/03/2024	2,408.00	0.00
MIDDLEBURG HIGH						
Junk/Parts	00056245	PROCESSOR FOOD/VEG.SHREDDER	04/12/1993	12/03/2024	2,369.00	0.00
CLAY HILL ELEMENTARY						
Junk/Parts	13000142	COPIER: COLOR W/FINISHER-RICOH	09/13/2012	12/03/2024	4,797.00	0.00
Junk/Parts	15000995	COPIER: COLOR RICOH MPC5503	07/30/2015	12/03/2024	8,396.00	0.00
SWIMMING PEN CREEK ELEMENTARY						
Junk/Parts	00081985	CART:INSULATED TRANSPORT - CRE	07/22/2004	12/03/2024	1,208.00	0.00
COPPERGATE ELEMENTARY						
Junk/Parts	00092425	CAMCORDER: PROLINE STUDIO - PA	09/27/2007	12/03/2024	1,259.00	0.00
Junk/Parts	00092429	SYSTEM: SOUND PORTABLE - AMPLI	08/23/2007	12/03/2024	1,045.27	0.00
OAKLEAF VILLAGE ELEMENTARY						
Junk/Parts	00096232	ICE MACHINE: FLAKE-STYLE - HOS	08/14/2008	12/03/2024	3,049.78	0.00
Junk/Parts	00096261	POSTERMAKER: VARIQUEST	06/12/2008	12/03/2024	4,995.00	0.00
Junk/Parts	00096266	RECORDER: DUAL DRIVE CD/MP3 PL	06/26/2008	12/03/2024	1,016.55	0.00
Junk/Parts	00097371	PROJECTOR:MULTIMEDIA 4000 LUMME	11/13/2008	12/03/2024	2,387.00	0.00
PLANTATION OAKS ELEMENTARY						
Junk/Parts	16000598	DUPPLICATOR: DIGITAL RICOH DD44	06/02/2016	12/03/2024	3,921.00	0.00

Clay County Public Schools
 Monthly Deletion Report
 For Month Ending: 12/31/2024

<u>Disposal Method</u>	<u>Tag</u>	<u>Description</u>	<u>Acquisition Date</u>	<u>Disposal Date</u>	<u>Purchase Amount</u>	<u>Depreciation Value</u>
Junk/Parts	LCTN 0661	OAKLEAF HIGH SCHOOL MIXER: 4-BUS SOUND ALLEN&HEATH	09/11/2014	12/03/2024	1,332.67	0.00
Junk/Parts	LCTN 9004	CLIMATE AND CULTURE LAMINATOR:GBC W/WARRANTY	08/29/1995	12/03/2024	1,946.25	0.00
Junk/Parts	LCTN 9022	SAFETY AND SECURITY LAPTOP: DELL LATITUDE 5420 RUG	09/19/2019	12/03/2024	2,217.40	0.00
Junk/Parts	LCTN 20100027	LAPTOP: DELL LATITUDE 5420 RUG	09/19/2019	12/03/2024	2,217.40	0.00
					4,434.80	0.00
Total Furniture					103,258.71	0.00
		Total Vehicles			0.00	0.00
		Total Audio Visual			0.00	0.00
		Total Software			0.00	0.00
					Totals for Deletion Report	0.00

Note:

Disposal Method Descriptions:

- JUNK/PARTS - Part(s) of an asset are used and remainder of part(s) are sold, recycled or disposed
- TRADE-IN - Vendor issues a credit towards a new purchase
- THEFT/VANDALISM - Items stolen or broken (police report attached)
- MISSING - Items lost and are not found during property inventory (Annually)
- SURPLUS SALE - Items that are outdated, not working or obsolete. Items are either sold, recycled or disposed
- ENTERED IN ERROR- Not used
- TRANSFER/DONATION - From Clay County District to an Outside Agency (Approved by Board or Superintendent)
- DESTROYED - Fire/Natural Disaster, etc.
- THRESHOLD (ex. \$750 TO \$1000)

January 9, 2025 - Regular School Board Meeting

Title

C9 - Change Order #2 for Orange Park Elementary School Restroom Renovation

Description

Change orders are initiated by the contractor, architect/engineer, or owner and may increase or decrease the scope of the project as defined by the plans and specifications. Change orders are reviewed by the architect/engineer or staff prior to submission to the School Board for approval. This change order is for removal of the existing door frame, replacing with a new hollow metal door and pin/dimple frame, and installing ADA compliant restroom signs/corresponding room number signs. The additional time requested is forty-five (45) calendar days.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

Construction will proceed immediately translating to an on time completion.

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve change order #2.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Lance Addison, Director for Facility Planning and Construction, (904) 336-6824, lance.addison@myoneclay.net

Financial Impact

If approved, this change order will increase the contract amount by \$9,015.17. Architect fees will not increase as a result of this change order. These funds are available and budgeted in Educational Facilities Plan.

Review Comments

Attachments

[☞ Change Order #2 for OPE Restroom Renovation](#)



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Orange Park Elementary School
Restroom Renovation
(C-26-23/24)
1401 Plainfield Avenue,
Orange Park, FL 32073

CONTRACT INFORMATION:
Contract For: General Construction
Date: April 4, 2024

CHANGE ORDER INFORMATION:
Change Order Number: 002
Date: January 9, 2025

OWNER: *(Name and address)*
School Board of Clay County
900 Walnut Street
Green Cove Springs, FL
32043

ARCHITECT: *(Name and address)*
Bhide & Hall Architects, P.A.
1329 Kingsley Ave. Suite C
Orange Park, FL 32073

CONTRACTOR: *(Name and address)*
Thomas May Construction Company
310 College Drive
Orange Park, FL 32065

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

COP # 8 - Demo existing wood door and door frame (89B). Replace with new hollow metal door, pin/dimple frame. Labor and material to install 8 wayfinding/ADA compliant, gender-specific restroom signs and the corresponding room number signs. These are to match existing color theme.

The original Contract Sum was	\$	439,092.00
The net change by previously authorized Change Orders	\$	39,539.44
The Contract Sum prior to this Change Order was	\$	478,631.44
The Contract Sum will be increased by this Change Order in the amount of	\$	9,015.17
The new Contract Sum including this Change Order will be	\$	487,646.61

The Contract Time will be increased by forty five (45) days.
The new date of Final Completion will be November 29, 2024.

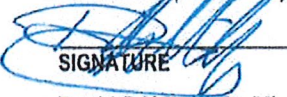
NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

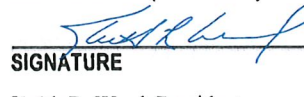
NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Bhide & Hall Architects, P.A.
ARCHITECT *(Firm name)*

Thomas May Construction Company
CONTRACTOR *(Firm name)*

School Board of Clay County
OWNER *(Firm name)*


SIGNATURE


SIGNATURE

SIGNATURE

David S Shively, Sr. Vice President

Keith R. Ward, President

, Board Chair
PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

01/09/2025
DATE

01/09/2025
DATE

01/09/2025
DATE

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User Notes:

(3B9ADA51)

**SCHOOL DISTRICT OF CLAY COUNTY
CHANGE ORDER #2**

SDCC PROJECT NAME: Orange Park Elementary School Restroom Renovation

SDCC PROJECT NUMBER: C-26-23/24

ADDITIONAL INFORMATION:

- | | |
|---|------------|
| 1. Removal of existing door/frame and replacing with new metal door and pin/dimple frame. | \$7,516.85 |
| 2. Install of ADA compliant restroom signs/corresponding room number signs. | \$1,498.32 |

TOTAL CHANGE ORDER AMOUNT: \$9,015.17

Forty-five (45) additional calendar days to the Contract. The Final Completion date is November 29, 2024.

January 9, 2025 - Regular School Board Meeting

Title

C10 - Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Clay High School Roof Repair/Replacement

Description

Each phase or a combination of phases is submitted to the School Board for review and approval. The plans have received staff review and are complete to schematic/preliminary/final (phase I, II, & III) stage.

Gap Analysis

N/A

Previous Outcomes

Individual departments have the opportunity to express needs during plan review in order to design a project that will meet user's expectations.

Expected Outcomes

Schematic, preliminary, and final plan review allows for participation from a variety of departments to ensure any program changes are incorporated into the design.

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Clay High School Roof Repair/Replacement.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net
Lance Addison, Director for Facility Planning and Construction, (904) 336-6824, lance.addison@myoneclay.net

Financial Impact

As budgeted in the Educational Facilities Plan. The architect's estimated construction cost is \$600,000.00.

Review Comments

Attachments

January 9, 2025 - Regular School Board Meeting

Title

C11 - Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Orange Park High School Restroom Renovations

Description

Each phase or a combination of phases is submitted to the School Board for review and approval. The plans have received staff review and are complete to schematic/preliminary/final (phase I, II, & III) stage.

Gap Analysis

N/A

Previous Outcomes

Individual departments have the opportunity to express needs during plan review in order to design a project that will meet user's expectations.

Expected Outcomes

Schematic, preliminary, and final plan review allows for participation from a variety of departments to ensure any program changes are incorporated into the design.

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Orange Park High School Restroom Renovations.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Lance Addison, Director for Facility Planning and Construction, (904) 336-6824, lance.addison@myoneclay.net

Financial Impact

As budgeted in the Educational Facilities Plan. The architect's estimated construction cost is \$620,000.00.

Review Comments

Attachments

January 9, 2025 - Regular School Board Meeting

Title

C12 - Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Orange Park Junior High School Restroom Renovations

Description

Each phase or a combination of phases is submitted to the School Board for review and approval. The plans have received staff review and are complete to schematic/preliminary/final (phase I, II, & III) stage.

Gap Analysis

N/A

Previous Outcomes

Individual departments have the opportunity to express needs during plan review in order to design a project that will meet user's expectations.

Expected Outcomes

Schematic, preliminary, and final plan review allows for participation from a variety of departments to ensure any program changes are incorporated into the design.

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Orange Park Junior High School Restroom Renovations.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Lance Addison, Director for Facility Planning and Construction, (904) 336-6824, lance.addison@myoneclay.net

Financial Impact

As budgeted in the Educational Facilities Plan. The architect's estimated construction cost is \$650,000.00.

Review Comments

Attachments

January 9, 2025 - Regular School Board Meeting

Title

C13 - Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Orange Park High School Athletic Field Lighting

Description

Each phase or a combination of phases is submitted to the School Board for review and approval. The plans have received staff review and are complete to schematic/preliminary/final (phase I, II, & III) stage.

Gap Analysis

N/A

Previous Outcomes

Individual departments have the opportunity to express needs during plan review in order to design a project that will meet user's expectations.

Expected Outcomes

Schematic, preliminary, and final plan review allows for participation from a variety of departments to ensure any program changes are incorporated into the design.

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Orange Park High School Athletic Field Lighting.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Lance Addison, Director for Facility Planning and Construction, (904) 336-6824, lance.addison@myoneclay.net

Financial Impact

As budgeted in the Educational Facilities Plan. The architect's estimated construction cost is \$415,000.00.

Review Comments

Attachments

January 9, 2025 - Regular School Board Meeting

Title

C14 - Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Orange Park High School Gym/Locker Room Renovations

Description

Each phase or a combination of phases is submitted to the School Board for review and approval. The plans have received staff review and are complete to schematic/preliminary/final (phase I, II, & III) stage.

Gap Analysis

N/A

Previous Outcomes

Individual departments have the opportunity to express needs during plan review in order to design a project that will meet user's expectations.

Expected Outcomes

Schematic, preliminary, and final plan review allows for participation from a variety of departments to ensure any program changes are incorporated into the design.

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Orange Park High School Gym/Locker Room Renovations.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Lance Addison, Director for Facility Planning and Construction, (904) 336-6824, lance.addison@myoneclay.net

Financial Impact

As budgeted in the Educational Facilities Plan. The architect's estimated construction cost is \$908,375.00.

Review Comments

Attachments

January 9, 2025 - Regular School Board Meeting

Title

C15 - Project Priority List (PPL) to identify eligible projects for Capital Outlay and Debt Services (CO & DS)

Description

The PPL reflects projects that will use CO & DS funding. Without their listing on the PPL, they are not eligible for expenditures.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

Authorized expenditure of CO & DS funds for the projects listed on the PPL.

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations and maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve the PPL.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Lance Addison, Director of Facility Planning & Construction, (904) 336-6852, lance.addison@myoneclay.net

Financial Impact

This action identifies projects eligible to use CO & DS funds but does not approve funding in itself. The Educational Facilities Work Plan approves project funding.

Review Comments

Attachments

📎 [Project Priority List 1 9 2025.pdf](#)

Project Priority List

Recommendation Details								Total Cost
Project Number	Priority Rank	Facility	Survey Number	Version Number	Capital Outlay	Grades	Description	Total Cost
2401	A	LAKE ASBURY ELEMENTARY	7	3	C-1	PK - 06	Removed NSF (6171), Added NSF (0), Difference NSF (6171), Percent (100%), Remove... View	\$851,598.00
2401	A	LAKE ASBURY ELEMENTARY	7	3	C-1	PK - 06	New Construction Adding 1 unit of PRIMARY SKILLS LAB (K-3) (882 NSF), 1 unit of... View	\$840,503.00
2402	A	RIDEOUT ELEMENTARY	7	3	C-1	PK - 06	Removed NSF (2354), Added NSF (0), Difference NSF (2354), Percent (100%), Remove... View	\$28,248.00
2402	A	RIDEOUT ELEMENTARY	7	3	C-1	PK - 06	New Construction Adding 20 units of PRIMARY CLASSROOM (K-3) (882 NSF) View	\$9,196,200.00

Details: Project 2401.1 Lake Asbury Elementary

\$851,598.00

Description Details

Building Construction Type **Priority Year**
Parcel 26-Building Number **Remodeling** **2025 - 2026**
00092-92

Rooms removed/retasked

Room #	Design	NSF	Station Count
009	50-ART - ELEMENTARY	756	0
009A	814-STUDENT RESTROOM (BOTH SEXES)	28	0
011	62-E S E FULL-TIME	756	10
011A	814-STUDENT RESTROOM (BOTH SEXES)	26	0
012	60-E S E PRE-K	756	5
012A	814-STUDENT RESTROOM (BOTH SEXES)	26	0
041	1-PRIMARY CLASSROOM (K-3)	744	18
041A	808-MATERIAL STORAGE	26	0
043	2-INTERMEDIATE/MIDDLE CLASSROOM (4-8)	754	22
043A	814-STUDENT RESTROOM (BOTH SEXES)	28	0
045	1-PRIMARY CLASSROOM (K-3)	750	18
072	2-INTERMEDIATE/MIDDLE CLASSROOM (4-8)	757	22
072A	808-MATERIAL STORAGE	26	0
074	2-INTERMEDIATE/MIDDLE CLASSROOM (4-8)	738	22

Details: Project 2401.2 Lake Asbury Elementary

\$940,503.00

Description Details

Building
 Entire Facility-LAKE ASBURY
 ELEMENTARY

Construction Type
 New Construction

Priority Year
 2025 - 2026

Design added

# of Spaces	Design	NSF	Station Count
1	10-PRIMARY SKILLS LAB (K-3)	882	0
	808-MATERIAL STORAGE	100	
	813-STUDENT STORAGE	40	
	814-STUDENT RESTROOM (BOTH SEXES)	60	
1	50-ART - ELEMENTARY	1,110	0
	808-MATERIAL STORAGE	100	
	812-PROJECT STORAGE	150	
1	55-MUSIC - ELEMENTARY	1,560	0
	806-REFERENCE	100	
	808-MATERIAL STORAGE	100	
	831-MUSIC PRACTICE ROOM	70	
1	60-E S E PRE-K	475	5
	808-MATERIAL STORAGE	100	
	813-STUDENT STORAGE	40	
	817-STUDENT RESTROOM & BATH	110	
1	62-E S E FULL-TIME	950	10
	808-MATERIAL STORAGE	100	
	813-STUDENT STORAGE	40	
	815-STUDENT RESTROOM (MALE)	0	
	816-STUDENT RESTROOM (FEMALE)	0	
	817-STUDENT RESTROOM & BATH	110	
1	2-INTERMEDIATE/MIDDLE CLASSROOM (4-8)	858	22
	808-MATERIAL STORAGE	100	
	811-OUTSIDE STORAGE	50	
	815-STUDENT RESTROOM (MALE)	0	
	816-STUDENT RESTROOM (FEMALE)	0	

Details: Project 2402.1 Rideout Elementary

\$28,248.00

Description Details

Building	Construction Type	Priority Year
Parcel 48-Building Number	Remodeling	2025 - 2026
00092-92		

Rooms removed/retasked

Room #	Design	NSF	Station Count
012	1-PRIMARY CLASSROOM (K-3)	754	18
012A	814-STUDENT RESTROOM (BOTH SEXES)	25	0
014	2-INTERMEDIATE/MIDDLE CLASSROOM (4-8)	740	22
014A	814-STUDENT RESTROOM (BOTH SEXES)	36	0
022	62-E S E FULL-TIME	703	10
022A	814-STUDENT RESTROOM (BOTH SEXES)	26	0
022B	808-MATERIAL STORAGE	26	0
022C	808-MATERIAL STORAGE	44	0

Details: Project 2402.2 Rideout Elementary

\$9,196,200.00

Description Details

Building	Construction Type	Priority Year
Entire Facility-RIDEOUT ELEMENTARY	New Construction	2024 - 2025

Design added

# of Spaces	Design	NSF	Station Count
20	1-PRIMARY CLASSROOM (K-3)	17,640	18
	808-MATERIAL STORAGE	2,000	
	811-OUTSIDE STORAGE	1,000	
	813-STUDENT STORAGE	800	
	814-STUDENT RESTROOM (BOTH SEXES)	1,200	

January 9, 2025 - Regular School Board Meeting

Title

C16 - Change Order #1 (Direct Purchasing) for Charles E. Bennett Elementary School Security Lighting Repair/Replacement

Description

Direct purchasing change orders are almost always deductible and are the sole initiative of the owner. These change orders represent the purchase of materials and/or equipment directly by the School Board in order to save sales tax. The direct purchases are deducted from the original contract in the form of a change order.

Gap Analysis

N/A

Previous Outcomes

Sales tax savings have been used in the past to fund capital projects that may otherwise have not been funded.

Expected Outcomes

Money saved with sales tax savings will be used for capital projects that may otherwise have not been funded.

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve Change Order #1.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Lance Addison, Director of Facility Planning and Construction, (904) 336-6824, lance.addison@myoneclay.net

Financial Impact

This deduction to the construction contract in the amount of \$103,656.11 will not impact the budget. A total tax savings in the amount of \$5,938.08 is realized as a result of this direct purchasing change order.

Review Comments

Attachments

- ☉ [Change Order #1 \(Direct Purchasing\) for CEB Security Lighting Repair Replacement](#)



Document G701™ – 2017

PROJECT: <i>(Name and address)</i> Security Lighting Repair/Repl at Charles E. Bennett Elementary 1 South Oakridge Avenue Green Cove Springs, FL 32043	CONTRACT INFORMATION: Contract For: Security Lighting Repair / Replacement at Charles E. Bennett Elem Date: Sept. 5, 2024	CHANGE ORDER INFORMATION: Change Order Number: 001 Date: January 9, 2025
OWNER: <i>(Name and address)</i> The School District of Clay County 900 Walnut Street Green Cove Springs, FL 32043	ARCHITECT: <i>(Name and address)</i> Haddad Engineering, Inc. 3030 Hartley Road, Suite 290 Jacksonville, FL 32257	CONTRACTOR: <i>(Name and address)</i> T&M Electric of Clay County, LLC 200 College Drive Orange Park, FL 32065

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
 "Direct Purchase Encumbrance – See attached spreadsheet."

The original Contract Sum was	\$ 306,310.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 306,310.00
The Contract Sum will be <u>deducted</u> by this Change Order in the amount of	\$ (103,656.11)
The new Contract Sum including this Change Order will be	\$ 202,653.89

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>Haddad Engineering, Inc.</u>	<u>T&M Electric of Clay County, LLC</u>	<u>School District of Clay County</u>
ARCHITECT <i>(Firm name)</i>	CONTRACTOR <i>(Firm name)</i>	OWNER <i>(Firm name)</i>

<u>Namir Haddad</u>	<u>Daniel R Newton</u>	_____
SIGNATURE	SIGNATURE	SIGNATURE
<u>Namir Haddad, President</u>	<u>Daniel Newton, Vice President</u>	<u>Erin Skipper, Board Chairperson</u>
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
<u>12-05-2024</u>	<u>12-5-2024</u>	_____
DATE	DATE	DATE

January 9, 2025 - Regular School Board Meeting

Title

C17 - Change Order #2 (Days Only) for Charles E. Bennett Elementary School Security Lighting Repair/Replacement

Description

Change orders are initiated by the contractor, architect/engineer or owner, and may increase or decrease the scope of the project as defined by the plans and specifications. Change orders are reviewed by the architect/engineer and staff prior to submission to the School Board for approval. This change order is for forty-five (45) days to be added to the contract due to increased procurement times for backordered materials needed for the project.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

Construction will proceed immediately translating to an on time completion.

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve Change Order # 2.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Lance Addison, Director for Facility Planning and Construction, (904) 336-6824, lance.addison@myoneclay.net

Financial Impact

If approved, this change order will not increase the contract amount. The substantial completion date will now be February 24, 2025. Final completion date is March 26, 2025. Architect fees will not increase as a result of this change order.

Review Comments

Attachments

[☛ Change Order #2 \(Days Only\) for CEB Security Lighting Repair Replacement](#)



Document G701™ – 2017

PROJECT: *(Name and address)*
 Security Lighting Repair/Repl at
 Charles E. Bennett Elementary
 1 South Oakridge Avenue
 Green Cove Springs, FL 32043

CONTRACT INFORMATION:
 Contract For: Security Lighting Repair /
 Replacement at Charles E. Bennett Elem
 Date: Sept. 5, 2024

CHANGE ORDER INFORMATION:
 Change Order Number: 002
 Date: January 9, 2025

OWNER: *(Name and address)*
 The School District of Clay County
 900 Walnut Street
 GreenCoveSprings, FL 32043

ARCHITECT: *(Name and address)*
 Haddad Engineering, Inc.
 3030 Hartley Road, Suite 290
 Jacksonville, FL 32257

CONTRACTOR: *(Name and address)*
 T&M Electric of Clay County, LLC
 200 College Drive
 Orange Park, FL 32065

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Extend contract substantial completion 45 days due to backordered materials.

The original Contract Sum was	\$ 306,310.00
The net change by previously authorized Change Orders	\$ (103,656.11)
The Contract Sum prior to this Change Order was	\$ 202,653.89
The Contract Sum will be <u>deducted</u> by this Change Order in the amount of	\$ 0.00
The new Contract Sum including this Change Order will be	<u>\$ 202,653.89</u>

The Contract Time will be increased by 45 days.
 The date of Substantial Completion will be dated February 24, 2025.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Haddad Engineering, Inc.
 ARCHITECT *(Firm name)*

T&M Electric of Clay County, LLC
 CONTRACTOR *(Firm name)*

School District of Clay County
 OWNER *(Firm name)*

Namir Haddad
 SIGNATURE

Daniel R Newton
 SIGNATURE

 SIGNATURE

Namir Haddad, President
 PRINTED NAME AND TITLE

Daniel Newton, Vice President
 PRINTED NAME AND TITLE

Erin Skipper, Board Chairperson
 PRINTED NAME AND TITLE

12-05-2024
 DATE

12-5-2024
 DATE

 DATE

**SCHOOL DISTRICT OF CLAY COUNTY
CHANGE ORDER #2**

**SDCC PROJECT NAME: Charles E. Bennett Elementary School Security Lighting
Repair/Replacement**

SDCC PROJECT NUMBER: C-6-23/24

ADDITIONAL INFORMATION:

This change order is a no cost change for the addition of days due to increased procurement times for backordered materials required for the project.

TOTAL CHANGE ORDER AMOUNT: \$0.00

Forty-five (45) additional calendar days will be needed to achieve substantial completion for this change order. The substantial completion date was January 10, 2025. The new substantial completion date is February 24, 2025.

January 9, 2025 - Regular School Board Meeting

Title

C18 - Change Order #1 (Direct Purchasing) for Doctors Inlet Elementary School Security Lighting Repair/Replacement

Description

Direct purchasing change orders are almost always deductible and are the sole initiative of the owner. These change orders represent the purchase of materials and/or equipment directly by the School Board in order to save sales tax. The direct purchases are deducted from the original contract in the form of a change order.

Gap Analysis

N/A

Previous Outcomes

Sales tax savings have been used in the past to fund capital projects that may otherwise have not been funded.

Expected Outcomes

Money saved with sales tax savings will be used for capital projects that may otherwise have not been funded.

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve Change Order #1.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Lance Addison, Director of Facility Planning and Construction, (904) 336-6824, lance.addison@myoneclay.net

Financial Impact

This deduction to the construction contract in the amount of \$71,315.26 will not impact the budget. A total tax savings in the amount of \$4,107.47 is realized as a result of this direct purchasing change order.

Review Comments

Attachments

- [Change Order #1 \(Direct Purchasing\) for DIS Security Lighting Repair Replacement](#)



Document G701™ – 2017

PROJECT: *(Name and address)*
 Security Lighting Repair/Repl at
 Doctors Inlet Elementary
 2634 County Road 220
 Middleburg, FL 32068

CONTRACT INFORMATION:
 Contract For: Security Lighting Repair /
 Replacement at Doctors Inlet Elem
 Date: Sept. 5, 2024

CHANGE ORDER INFORMATION:
 Change Order Number: 001
 Date: January 9, 2025

OWNER: *(Name and address)*
 The School District of Clay County
 900 Walnut Street
 Green Cove Springs, FL 32043

ARCHITECT: *(Name and address)*
 Haddad Engineering, Inc.
 3030 Hartley Road, Suite 290
 Jacksonville, FL 32257

CONTRACTOR: *(Name and address)*
 T&M Electric of Clay County, LLC
 200 College Drive
 Orange Park, FL 32065

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

“Direct Purchase Encumbrance – See attached spreadsheet.”

The original Contract Sum was	\$ 198,640.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 198,640.00
The Contract Sum will be <u>deducted</u> by this Change Order in the amount of	\$ (71,315.26)
The new Contract Sum including this Change Order will be	\$ 127,324.74

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Haddad Engineering, Inc.
 ARCHITECT *(Firm name)*

T&M Electric of Clay County, LLC
 CONTRACTOR *(Firm name)*

School District of Clay County
 OWNER *(Firm name)*

Namir Haddad
 SIGNATURE

Daniel R Newton
 SIGNATURE

SIGNATURE

Namir Haddad, President
 PRINTED NAME AND TITLE

Daniel Newton, Vice President
 PRINTED NAME AND TITLE

Erin Skipper, Board Chairperson
 PRINTED NAME AND TITLE

12-05-2024
 DATE

12-5-2024
 DATE

DATE

January 9, 2025 - Regular School Board Meeting

Title

C19 - Change Order #2 (Days Only) for Doctors Inlet Elementary School Security Lighting Repair/Replacement

Description

Change orders are initiated by the contractor, architect/engineer or owner, and may increase or decrease the scope of the project as defined by the plans and specifications. Change orders are reviewed by the architect/engineer and staff prior to submission to the School Board for approval. This change order is for forty-five (45) days to be added to the contract due to increased procurement times for backordered materials needed for the project.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

Construction will proceed immediately translating to an on time completion.

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve Change Order # 2.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Lance Addison, Director for Facility Planning and Construction, (904) 336-6824, lance.addison@myoneclay.net

Financial Impact

If approved, this change order will not increase the contract amount. The substantial completion date will now be February 24, 2025. Final completion date is March 26, 2025. Architect fees will not increase as a result of this change order.

Review Comments

Attachments

[Change Order #2 for DIS Security Lighting Repair Replacement](#)

**SCHOOL DISTRICT OF CLAY COUNTY
CHANGE ORDER #2**

**SDCC PROJECT NAME: Doctors Inlet Elementary School Security Lighting
Repair/Replacement**

SDCC PROJECT NUMBER: C-7-23/24

ADDITIONAL INFORMATION:

This change order is a no cost change for the addition of days due to increased procurement times for backordered materials required for the project.

TOTAL CHANGE ORDER AMOUNT: \$0.00

Forty-five (45) additional calendar days will be needed to achieve substantial completion for this change order. The substantial completion date was January 10, 2025. The new substantial completion date is February 24, 2025.

January 9, 2025 - Regular School Board Meeting

Title

C20 - Change Order #1 (Direct Purchasing) Lake Asbury Junior High School Classroom Addition

Description

Direct purchasing change orders are almost always deductive and are the sole initiative of the owner. These change orders represent the purchase of materials and/or equipment directly by the School Board in order to save sales tax. The direct purchases are deducted from the original contract in the form of a change order.

Gap Analysis

N/A

Previous Outcomes

Sales tax savings have been used in the past to fund capital projects that may otherwise have not been funded.

Expected Outcomes

Money saved with sales tax savings will be used for capital projects that may otherwise have not been funded.

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve Change Order #1.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Lance Addison, Director of Facility Planning and Construction, (904) 336-6824, lance.addison@myoneclay.net

Financial Impact

This deduction to the construction contract in the amount of \$1,824,443.28 will not impact the budget. A total tax savings in the amount of \$103,225.74 is realized as a result of this direct purchasing change order.

Review Comments

Attachments

- [Change Order #1 \(Direct Purchasing\) for LAJ Classroom Addition](#)

AIA[®] Document G701[™] – 2017

Change Order

PROJECT: <i>(Name and address)</i> Lake Asbury Classroom Addition (GMP #2) 2851 Sandridge Road Green Cove Springs, FL 32043	CONTRACT INFORMATION: Contract For: Lake Asbury Classroom Date: 07/02/2024	CHANGE ORDER INFORMATION: Change Order Number: CO #1 - ODP Date: 01/09/2025
OWNER: <i>(Name and address)</i> Clay County District Schools 900 Walnut Street Green Cove Springs, FL 32043	ARCHITECT: <i>(Name and address)</i> Paul Stresing Associates, Inc. 14617 Main Street Alachua, FL 32615	CONTRACTOR: <i>(Name and address)</i> Parrish McCall Constructors, Inc. 3455 SW 42nd Ave Gainesville, FL 32608



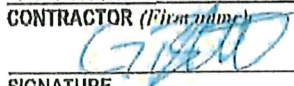
THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

The original Contract Sum was	\$ 18,825,207.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 18,825,207.00
The Contract Sum will be increased by this Change Order in the amount of	\$ (1,824,443.28)
The new Contract Sum including this Change Order will be	\$ 17,000,763.72
The Contract Time will be increased by Zero (0) days.	
The new date of Substantial Completion will be	

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

 _____ ARCHITECT <i>(Firm name)</i>	Parrish McCall Constructors, Inc. _____ CONTRACTOR <i>(Firm name)</i>	Clay County District Schools _____ OWNER <i>(Firm name)</i>
 _____ SIGNATURE	 _____ SIGNATURE	_____ SIGNATURE
Paul Stresing _____ PRINTED NAME AND TITLE	Craig Blansett, Project Manager _____ PRINTED NAME AND TITLE	Erin Skipper, Chairperson _____ PRINTED NAME AND TITLE
12/4/24 _____ DATE	11.22.2024 _____ DATE	1/9/25 _____ DATE

DIRECT PURCHASING
CLASSROOM ADDITION AT LAKE ASBURY JR. HIGH
C-3-23/24

Parrish-McCall
 3455 SW 42nd Ave.
 Gainesville, FL 32608

DATE	REQ. #	P.O.#	VENDOR	AMOUNT	SAVINGS (6%)	SAVINGS (1.5% DEDUCTION	DEDUCTION
7/29/24	R087089	P2501081	Trane U.S. Inc.	\$314,808.00	\$18,888.48	\$75.00	\$333,771.48
8/6/2024	R088412	P2501521	Vulcraft	\$370,000.00	\$21,404.30	\$75.00	\$391,479.30
8/6/2024	R088414	P2501522	White Cap, L.P.	\$38,115.28	\$2,286.92	\$75.00	\$40,477.20
8/15/24	R089105	P2502191	CED Jacksonville	\$389,753.65	\$23,385.22	\$75.00	\$413,213.87
8/16/24	R089195	P2502172	Cemex	\$238,124.70	\$14,287.48	\$75.00	\$252,487.18
8/21/24	R089896	P2502612	Fortline Waterworks	\$67,235.80	\$4,034.15	\$75.00	\$71,344.95
9/16/24	R090926	P2503687	White Cap	\$47,160.00	\$2,829.60	\$75.00	\$50,064.60
10/4/24	R091818	P2504251	Cast Crete	\$12,431.47	\$744.27	\$75.00	\$13,250.74
10/11/24	R092194	P2504444	White Cap	\$31,241.37	\$1,874.48	\$75.00	\$33,190.85
10/28/24	R092661	P2504888	Foundation Building Materials	\$212,347.27	\$12,740.84	\$75.00	\$225,163.11
			TOTAL DEDUCTED FROM CONTRACT	\$1,721,217.54	\$102,475.74	\$750.00	\$1,824,443.28

January 9, 2025 - Regular School Board Meeting

Title

C21 - Change Order #1 (Direct Purchasing) for Oakleaf Junior High School Classroom Addition

Description

Direct purchasing change orders are almost always deductive and are the sole initiative of the owner. These change orders represent the purchase of materials and/or equipment directly by the School Board in order to save sales tax. The direct purchases are deducted from the original contract in the form of a change order.

Gap Analysis

N/A

Previous Outcomes

Sales tax savings have been used in the past to fund capital projects that may otherwise have not been funded.

Expected Outcomes

Money saved with sales tax savings will be used for capital projects that may otherwise have not been funded.

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve Change Order #1.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Lance Addison, Director of Facility Planning and Construction, (904) 336-6824, lance.addison@myoneclay.net

Financial Impact

This deduction to the construction contract in the amount of \$3,213,181.99 will not impact the budget. A total tax savings in the amount of \$181,784.82 is realized as a result of this direct purchasing change order.

Review Comments

Attachments

- [Change Order #1 \(Direct Purchasing\) for OLJ Classroom Addition](#)



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Oakleaf Junior High School Classroom Addition
4085 Plantation Oaks Boulevard
Orange Park, FL 32065

CONTRACT INFORMATION:
Contract For: Clay County District Schools

Date: 06-27-2024

CHANGE ORDER INFORMATION:
Change Order Number: 001

Date: 01-09-2025

OWNER: *(Name and address)*
The School Board of Clay County
900 Walnut Street
Green Cove Springs, FL 32043

ARCHITECT: *(Name and address)*
Paul Stressing and Associate, Inc.
14617 Main Street
Alachua FL 326156

CONTRACTOR: *(Name and address)*
D.E. Scorpio Corp., d.b.a Scorpio
3911 West Newberry Road
Gainesville, FL 32607

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

ODP Deduct Change Order

The original Contract Sum was	\$	19,612,248.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	19,612,248.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	3,213,181.99
The new Contract Sum including this Change Order will be	\$	16,399,066.01

The Contract Time will be unchanged by (0) days.
The new date of Substantial Completion will be June 30, 2025.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Paul Stressing and Associate, Inc.
ARCHITECT *(Firm name)*

Scorpio
CONTRACTOR *(Firm name)*

School Board of Clay County
OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

Paul Stressing, Architect
PRINTED NAME AND TITLE

Domenic Scorpio, President/CEO
PRINTED NAME AND TITLE

Erin Skipper, Board Chair
PRINTED NAME AND TITLE

1/09/2025
DATE

01/09/2025
DATE

1/09/2025
DATE

DIRECT PURCHASING
CLASSROOM ADDITION AT OAKLEAF JUNIOR HIGH
C-4-23/24

D. E. Scorpio
 4655 Salisbury Road
 Jacksonville, FL 32256

DATE	REQ. #	P.O.#	VENDOR	AMOUNT	SAVINGS (6%)	SAVINGS (1.5%)	DEDUCTION
8/15/2024	R089070	P2502168	White Cap	\$38,115.28	\$2,286.92	\$75.00	\$40,477.20
8/15/2024	R089068	P2502167	Winco Window	\$251,808.00	\$15,108.48	\$75.00	\$266,991.48
8/15/2024	R089092	P2502169	Cemex	\$208,330.70	\$12,499.84	\$75.00	\$220,905.54
8/15/24	R089094	P2502170	SRM Concrete	\$53,260.00	\$3,195.60	\$75.00	\$56,530.60
8/15/24	R089097	P2502171	Trane	\$271,675.00	\$16,300.50	\$75.00	\$288,050.50
8/21/24	R089551	P2502534	Cemex	\$153,608.91	\$8,166.53	\$75.00	\$161,850.44
8/21/24	R089520	P2502529	Oldcastle APG	\$37,150.00	\$1,755.00	\$75.00	\$38,980.00
8/29/24	R090031	P2503058	White Cap	\$78,223.40	\$4,693.40	\$75.00	\$82,991.80
9/6/24	R090701	P2503410	Dixie Southern Industrial	\$436,651.11	\$26,199.07	\$75.00	\$462,925.18
9/6/24	R090883	P2503411	Energy Task Force	\$25,680.00	\$1,540.80	\$75.00	\$27,295.80
9/16/24	R091325	P2503715	White Cap	\$31,241.37	\$1,874.48	\$75.00	\$33,190.85
9/30/24	R091657	P2504124	Superior Hardware Products	\$342,066.04	\$20,523.96	\$75.00	\$362,665.00
10/7/24	R091966	P2504302	Tom Barrow Company	\$95,400.00	\$5,724.00	\$75.00	\$101,199.00

January 9, 2025 - Regular School Board Meeting

Title

C22 - Final Completion of Orange Park Elementary School Restroom Renovation

Description

Establish a final completion date for audit purposes and as required by the State Requirements for Educational Facilities (SREF) and Florida Statutes. The project, as determined by the project manager and project architect/engineer, has reached final completion on November 29, 2024, in accordance with the project documents.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

N/A

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve Final Completion.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Lance Addison, Director of Facility Planning & Construction, (904) 336-6852, lance.addison@myoneclay.net

Financial Impact

None.

Review Comments

Attachments

- ☞ [Certificate of Final Completion for OPE Restroom Renovation](#)

Clay County District Schools Certificate of Final Completion

Having completed all requirements as outlined within the project specifications and drawings, I certify that the project listed below has reached final completion and has been constructed in accordance with said documents.

Project Title: Orange Park Elementary School - Restroom Renovation

School: Orange Park Elementary School

SDCC Project Number: C-26-23/24

OEFIS Project Number: 4967-1

Project Architect/Engineer: Bhide & Hall Architects


Project Contractor: Thomas May Construction Co.

Date of Final Completion: 11/29/2024




Signature: Contractor

Date: 11/29/2024



Signature: Architect/Engineer

Date: 11/29/2024

Greg Giuffre


Signature: Project Manager

Date: 11/29/2024

January 9, 2025 - Regular School Board Meeting

Title

C23 - Prequalification of Contractors

Description

Section 1013.46 of Florida Statutes requires school boards to prequalify contractors prior to their being able to bid on construction projects for the district. The rules for prequalification are stipulated in the State Requirements for Educational Facilities (SREF). The attached list identifies the contractors to be approved this month. As this is an annual requirement, the attached list may contain both new contractors and contractors seeking to renew their prequalification status. Per Florida Statutes, only those contractors currently prequalified at the time of bidding may bid on a school board construction project.

Gap Analysis

Prequalification of Contractors is an annual requirement.

Previous Outcomes

CCDS complies with contractor prequalification as required by Florida Statutes and SREF (State Requirements for Educational Facilities).

Expected Outcomes

CCDS will remain in compliance by certifying the contractors recommended for prequalification meet the requirements of Section 1013.46 FS, the State Requirements for Educational Facilities (SREF) and School Board Policy.

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve the attached contractor prequalification list.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Lance Addison, Director for Facility Planning and Construction, (904) 336-6824, lance.addison@myoneclay.net

Financial Impact

None.

Review Comments

Attachments

☞ [Table for Board Backup Contractor Prequal, 1.9.25](#)

SBCC PRE-QUALIFIED CONTRACTORS

The following contractors are being submitted to the School Board for Contractor Pre-Qualification approval having met all requirements of Chapter 1013.46 F. S., as determined by the Pre-Qualification Committee consisting of Lance Addison, Clayton Anderson, Bertie Staefe, Chris Deely-Isais and Beth Clark. The pre-qualification certification is valid for one year from the end of the month in which Board approval is obtained.

COMPANY	TRADE CATEGORY	BOND LIMIT	EXPIRATION DATE
Baker Design Build	Professional Engineer, General, and Underground Utility & Excavation Contractor	\$20,000,000.00	January 31, 2026
Next Dimension Construction, Inc.	Roofing Contractor	\$2,000,000.00	January 31, 2026
Trane U.S., Inc.	General and Mechanical Contractor	\$100,000,000.00	January 31, 2026
Ulloa Management Group, LLC	General and Roofing Contractor	\$1,000,000.00	January 31, 2026

January 9, 2025 - Regular School Board Meeting

Title

C24 - Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Green Cove Springs Junior High School CTE Lab Upgrades

Description

Each phase or a combination of phases is submitted to the School Board for review and approval. The plans have received staff review and are complete to schematic/preliminary/final (phase I, II, & III) stage.

Gap Analysis

N/A

Previous Outcomes

Individual departments have the opportunity to express needs during plan review in order to design a project that will meet user's expectations.

Expected Outcomes

Schematic, preliminary, and final plan review allows for participation from a variety of departments to ensure any program changes are incorporated into the design.

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve Schematic/Preliminary/Final (Phase I, II, & III) Plans and Specifications for Green Cove Springs Junior High School CTE Lab Upgrades.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Lance Addison, Director for Facility Planning and Construction, (904) 336-6824, lance.addison@myoneclay.net

Financial Impact

As budgeted in the Educational Facilities Plan. The architect's estimated construction cost is \$500,000.00.

Review Comments

Attachments