

# Clay County District Schools **Field Trip Request Form**

School Requesting:	*OTH* District Office
Staff Requesting:	Katie Ruelas, Sponsor kathryn.ruelas@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Science N/A
Destination:	Greater Columbus Convention Center, 400 N High St, Columbus, OH 43215
Education Value	International science fair provides a valuable platform for students to showcase their scientific talents and engage in rigorous research, fostering critical thinking and problem-solving skills. This event also offers opportunities for students to interact with leading scientists and engineers, exposing them to potential STEM careers and inspiring future innovation.
FLDOE Standards/Benchmarks	Define a problem based on a specific body of knowledge, for example: biology, chemistry, physics, and earth/space science, and do the following:  Pose questions about the natural world, (Articulate the purpose of the investigation and identify the relevant scientific concepts).  Conduct systematic observations, (Write procedures that are clear and replicable. Identify observables and examine relationships between test (independent) variable and outcome (dependent) variable. Employ appropriate methods for accurate and consistent observations; conduct and record measurements at appropriate levels of precision. Follow safety guidelines).  Examine books and other sources of information to see what is already known, Review what is known in light of empirical evidence, (Examine whether available empirical evidence can be interpreted in terms of existing knowledge and models, and if not, modify or develop new models). Plan investigations, (Design and evaluate a scientific investigation). Use tools to gather, analyze, and interpret data (this includes the use of measurement in metric and other systems, and also the generation and interpretation of graphical representations of data, including data tables and graphs), (Collect data or evidence in an organized way. Properly use instruments, equipment, and materials (e.g., scales, probeware, meter sticks, microscopes, computers) including set-up, calibration, technique, maintenance, and storage).  Pose answers, explanations, or descriptions of events, Generate explanations that explicate or describe natural phenomena (inferences), Use appropriate evidence and reasoning to justify these explanations to others, Communicate results of scientific investigations, and

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ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date)
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☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date)

6-5-25



# Clay County District Schools Field Trip Request Form

Sahaal Baguagtings	*HS* Fleming Island High
School Requesting:	
Staff Requesting:	Kevin Mathews, Teacher kevin.mathews@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	NJROTC Basic Leadership Training Camp Blanding Starke, FL.
Education Value	The NJROTC basic leadership training camp goal is to expand on the learning and training that has already occurred this year in the classroom setting at Fleming island High School. Students will receive a weeklong lesson in advanced followership skills and will return to the high school ready to be a better follower and aspiring leader. They should be ready to fill the role of platoon guide or chief. Cadet should arrive to the camp with a mindset of learning. They will be challenged mentally and physically and will be exposed to new ideas and scenarios. At times they will lead other cadets; but mostly they will follow other cadets.
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 6/16/2025 18:00:00 Ends: 6/20/2025 10:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	N/A Not Needed, Parents are responsible for drop off and pick up.
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	16
Cost Per Student and What it Covers:	\$225.00 Payable to Ridgeview HS NJROTC Meals, Lodging, Gear
Anticipated # of Chaperones:	2
Cost Per Chaperone and What it Covers:	N/A N/A

Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	0551
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Kevin Mathews 4/16/2025 11:17:01
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here  W Muy 1/16/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here  4 2525
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# Clay County District Schools Field Trip Request Form

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School Requesting:	*HS* Fleming Island High
Staff Requesting:	Kevin Mathews, Teacher kevin.mathews@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	Navy JROTC Leadership Academy Riverside Preparatory Academy 2001 Riverside Dr. Gainesville, GA. 30501
Education Value	This academy's goal is to expand on the leadership skills learned this year at the local high school. Students will receive a weeklong lesson in advanced leadership and will return to the high school ready to be a platoon commander or higher. They should arrive with a mindset of learning, not showing what they already know. They will be challenged with new ideas and scenarios. At times they will lead other cadets; but mostly they will follow other cadets.
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 6/7/2025 8:00:00 Ends: 6/14/2025 18:00:00
Overnight:	Yes
Out-Of-State:	Yes
Type of Transportation:	Students will be transported to Gainesville, GA via school or charter bus. Parents are responsible for picking students up upon graduation.
Charter Bus Company (if applicable):	Transportation to Gainesville, GA is still in work. We will be taking a charter bus or school bus.
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	6
Cost Per Student and What it Covers:	400 A portion of meals, lodging, gear and transportation. JROTC pays half the cost for each student to attend. Students cost \$200.00.
Anticipated # of Chaperones:	1
Cost Per Chaperone and What it Covers:	250 Transportation, Meals and Lodging. This cost will be reimbursed from the Navy.
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Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	0551
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Kevin Mathews 4/16/2025 11:02:33
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here  WWW 9/16/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here  Assistant Superintendent Inserts Date Here
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here
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# Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Fleming Island High
Staff Requesting:	Traavis Chandler, Coach traavis.chandler@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Athletics Boys Basketball
Destination:	GBCA Live Period Team Camp, Lake Point Sports 261 Stars Way, Cartersville, GA 30121
Education Value	N/A
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 6/27/0025/8:00:00 Ends: 6/29/2026 18:00:00
Overnight:	Yes
Out-Of-State:	Yes
Type of Transportation:	Parents will be instructed to transport their own kids
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	Traavis Chandler ·
Anticipated # of Students:	10
Cost Per Student and What it Covers:	\$50 entry fee
Anticipated # of Chaperones:	2
Cost Per Chaperone and What it Covers:	0 0
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	BBB Acct. 1106
Blanket Request:	No

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Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<b>Traavis Chandler</b> 4/30/2025 11:38:44
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here  ##35/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here

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# Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Fleming Island High
Staff Requesting:	Samantha MacPherson, Coach samantha.macpherson@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Dance Team NA
Destination:	World Golf Village, 500 S Legacy Trail, St. Augustine, FL 32092
Education Value	NA (National Dance Alliance Dance Camp)
FLDOE Standards/Benchmarks	NA T
Field Trip Details: Start/End Date/Time	Starts: 7/23/2025 10:00:00 Ends: 7/26/2025 12:00:00
Overnight:	Yes
Out-Of-State:	No .
Type of Transportation:	Private Vehicle(s)
Charter Bus Company (if applicable):	NA
Legal Name of Approved Drivers (if applicable)	Samantha MacPherson, Amy Solis, Carrie Cunningham, Jessica Vigue, Jennifer Frisbee, Ceclia Baroni, Merile Abboud, Leslie Cain, Brooke Eshelman, Karen Fenbert, Katie Musco, Mary Vickers, Amorie Wright
Anticipated # of Students:	16
Cost Per Student and What it Covers:	600 Hotel Stay, Dance Instruction, 2 meals/day
Anticipated # of Chaperones:	2
Cost Per Chaperone and What it Covers:	580 Hotel Stay, 2 meals/day
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Internal accounts, 10,200, Dance Team
Blanket Request:	No
Schedule for Blanket Requests:	

(if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Samantha MacPherson 5/12/2025 9:38:59
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here  MI MM 5/12/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here
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# Clay County District Schools Field Trip Request Form

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School Requesting:	*HS* Fleming Island High
Staff Requesting:	Travis Cunningham, Coach travis.cunningham@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Athletics Football
Destination:	Valdosta State University
Education Value	NA
FLDOE Standards/Benchmarks	NA
Field Trip Details: Start/End Date/Time	Starts: 6/25/2025 9:00:00 Ends: 6/25/2025 16:00:00
Overnight:	No
Out-Of-State:	Yes
Type of Transportation:	District School Bus(es) - Must Utilize the Transportation Request Form
Charter Bus Company (if applicable):	NA
Legal Name of Approved Drivers (if applicable)	NA  The state of the proof of the problem was a minimum of the state o
Anticipated # of Students:	45
Cost Per Student and What it Covers:	\$25 Camp entry cost
Anticipated # of Chaperones:	5
Cost Per Chaperone and What it Covers:	0 na
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Football, 1101. The property of the control of the
Blanket Request:	No
Schedule for Blanket Requests:	

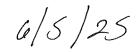
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(if applicable)		
I have reviewed the CCDS Field Trip Handbook and will abide by	Yes	
all guidance listed in the document, as well as all District and school policies.	of the server over the forest and decreased as the property of the server of the serve	To the discount of the according to
Teacher Signature and Date	Travis Cunningham 4/29/2025 8:14:41	
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here  5/2	13/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here	14/2
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here	/25
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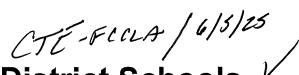




# Regional Track Meet! **Clay County District Schools** Field Trip Request Form

School Requesting:	*HS* Keystone Heights Junior/Senior High
Staff Requesting:	Jessica Thomas, Coach jessica.thomas@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Athletics Track & Field gralified feg. on A 15
Destination:	Pine Forest High School, Pensacola, FL
Education Value	N/A
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 5/1/2025 11:00:00 Ends: 5/2/2025 20:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Private Vehicle(s),
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	Jessica Thomas & Austin Hawthorne
Anticipated # of Students:	11
Cost Per Student and What it Covers:	0 0
Anticipated # of Chaperones:	2
Cost Per Chaperone and What it Covers;	0 0
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Athletics
Blanket Request:	No
Schedule for Blanket Requests:	
	. ()

Yes
<b>Jessica Thomas</b> 5/1/2025 6:58:51
Principal Signs Here Principal Inserts Date Here  Sur / Wallugal 5
Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here  7/1/25
Superintendent Signs Here Superintendent Inserts Date Here  ### Superintendent Inserts Date Here
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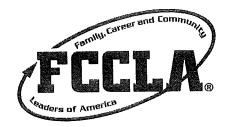
# CTE-FICIA / 6/5/25 Clay County District Schools **Field Trip Request Form**

School Requesting:	*HS* Middleburg High
Staff Requesting:	Jessica Simpson, Teacher jessica.simpson@myoneclay.net
Grade Level and Subject/Program:	Tenth CTE, FCCLA State Officer N/A
Destination:	Georgia FFA-FCCLA Camp 720 FFA FHA Camp Rd. Covington, GA
Education Value	Payton will have the opportunity to work with state officers from Georgia, Alabama, and Florida state officers to develop leadership skills.
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 4/25/2025 9:00:00 Ends: 4/27/2025 16:00:00
Overnight:	Yes
Out-Of-State:	Yes
Type of Transportation:	District Vehicle
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	Amy LaPierre
Anticipated # of Students:	1
Cost Per Student and What it Covers:	The State office will be paying for the student's expenses. Lodging and some meals
Anticipated # of Chaperones:	1:1
Cost Per Chaperone and What it Covers:	The State office will cover the cost of the chaperone. Lodging and some meals
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	N/A
Blanket Request:	No

可發展的學習可能 Schedule for Blanket Requests: (if applicable) I have reviewed the CCDS Field Yes Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies. **Teacher Signature and Date** Jessica Lynn Simpson 4/11/2025 13:22:12 Principal Signs Here **Principal Signature and Date** Principal Inserts Date Here Assistant Superintendent Signs Here **Assistant Superintendent** Assistant Superintendent Inserts Date Here Signature and Date Superintendent Signs Here Superintendent Signature and Superintendent Inserts Date Here Date \*District Use Only ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) 5/1/25 . Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) 4/5/25 and the second of the control of the first second of the control o ☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) \_ Frankling Charles TW for next School Bosin maeling The Market and the second -4 formose School Bourd rodoning











GEORGIA STATE ASSOCIATION

# **2025 State Officer Training**

Georgia FFA-FCCLA Center - 720 FFA FHA Camp Road - Covington, Georgia Friday, April 25<sup>th</sup> through Sunday April 27<sup>th</sup>, 2025

Friday, April 25th, 20	<u>)25</u>	
6:00 PM	Arrival to the Georgia FFA-FCCLA Center in Covington Drop off luggage in cabins	
6:15 PM	Welcome <b>@ Tumlin Room</b> Introductions - Name, Title, State, Favorite Type of Potato	Caitlin Roberson All
6:30 PM	What is Family and Consumer Sciences?  - CMR - Think about adding the portion about the Career Clusters to this and what the advocacy looks like on the student leader end.	Presenter: Dr. Carmen Pedersen
7:00 PM - 8:00 PM	Team Building Game - Breaking Through Our Fears	Led by Mellony Adkins
8:00 PM - 10:00 PM	S'mores // Board Games and Snacks	
10:30 PM	Curfew Checks	
Saturday, April 26th		
Attire: Official Dress	·	
8:00 AM - 8:30 AM	Breakfast @ Wilkinson Dining Hall	All
8:30 AM - 10:00 AM	State Officer Headshots & Full Group Photos - Headshots - Backdrop / Tabor Brick - Full Group Photos - Outside	Room Assignment State Officers - Pictures State Staff - Facilitating

Sunday, April 27th		
Attire: FCCLA Chapter t	-shirt, athleisure bottoms, tennis shoes	
8:00 AM - 8:30 AM	Breakfast @ Wilkinson Dining Hall	All
8:30 AM - 9:30 AM	Low Ropes	Camp Staff
8:30 AM - 9:30 AM	Adviser & State Staff Q&A  - Alabama FCCLA - Room 1  - Expectations/Mentor Advisers  - Calendar of Events  - National Leadership Conference  - Florida FCCLA - Room 2  - Georgia FCCLA - Room 3  - Expectations  - Calendar of Events  - National Leadership Conference  - Fall Leadership Institute	State Specific Rooms
9:45 AM - 11:00 AM	State-Specific Leadership Development Session  - Alabama FCCLA - Room 1  - Regions for state officer visits  - Targeting ET Programs  - NLC Meeting Script Read Through  - Any unfinished business  - Florida FCCLA - Room 2  - NLC State Meeting Script Read Through  - Georgia FCCLA - Room 3  - NLC State Meeting Script Read Through	
11:00 AM - 12:00 PM	Social Media Training & Branding Yourself	Led by: Lazaro Quintana
12:00 PM - 12:30 PM	Pow Wow Chow  POW - Something you did that blew your mind. Pro WOW - Shoutout to an SEC member for something CHOW - Best thing you ate	
12:30 PM	Dismissal	



### Fwd: TriState Leadership Conference for FCCLA

1 message

**Simpson, Jessica** <jessica.simpson@myoneclay.net>
To: "Martinez, Melissa E." <melissa.martinez@myoneclay.net>

Fri, Apr 11, 2025 at 1:49 PM

#### Jessica Simpson

MHS TEACHER, FAMILY/CONSUMER MHS

Clay County District Schools | phone 904-336-8075| ext 68175

| web oneclay.net | email jessica.simpson@myoneclay.net











This Email Is Not An Acceptable Offer And Does Not Evidence Any Intention By The Sender To Enter Into A Contract.



----- Forwarded message -----

From: Simpson, Jessica <jessica.simpson@myoneclay.net>

Date: Fri, Apr 11, 2025 at 1:39 PM

Subject: TriState Leadership Conference for FCCLA To: Paulk, Alice M. <alice.paulk@myoneclay.net>

Hi there! I just wanted to give you a heads up that I'm submitting a field trip request for Payton Thomas, our FCCLA State Officer, to attend a field trip that is out of state and overnight the weekend of April 25th-27th. I'm sorry for the quick turnaround but we just received the info about it and she just won elections this past weekend.

Jessica Simpson

MHS TEACHER, FAMILY/CONSUMER MHS

Clay County District Schools

| phone 904-336-8075| ext 68175 | web oneclay.net | email jessica.simpson@myoneclay.net













# Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Oakleaf High
Staff Requesting:	Christopher Foy, Teacher christopher.foy@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Athletics Football
Destination:	Mercer University Football Camp, 1327 Stadium Drive, Macon GA. 31207
Education Value	Exposing Student-Athletes to a high level competitive Tackle Football Camp. The camp is on the campus of Mercer University, this is a wonderful College experience.
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 5/31/2025 8:00:00 Ends: 6/2/2025 20:00:00
Overnight:	Yes
Out-Of-State:	Yes
Type of Transportation:	Charter Bus
Charter Bus Company (If applicable):	Academy Bus
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	30
Cost Per Student and What it Covers:	\$175.00 Hotel (2 days) and Bus Fare
Anticipated # of Chaperones:	6
Cost Per Chaperone and What It Covers:	0 N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Football 1101

Blanket Request:	No No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Christopher Foy 4/30/2025 11:25:31
Principal Signature and Date	Principal Signs Here 1- 1- Principal Inserts Date Here 3-18/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here    Assistant Superintendent Inserts Date   Assistant Superintendent Inserts Date   Assistant Superintendent Inserts Date   Assistant Superintendent   Assistan
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here  0. 4. 5/15/25
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# 6/5/25 Clay County District Schools **Field Trip Request Form**



School Requesting:	*HS* Orange Park High
Staff Requesting:	JULY ZACHARY, Department Head july.zachary@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade AICE, AP, Elective/Resource N/A
Destination:	Costa Rica (Itinerary attached)
Education Value	This field trip to Costa Rica offers students a dynamic opportunity to apply their Spanish language skills in authentic contexts and gain a deeper understanding of Costa Rican culture. The immersion experience will enhance their linguistic proficiency and cultural awareness, which are critical components of their language learning journey.
FLDOE Standards/Benchmarks	Spanish 2 Standard 1: WL.6.2.NM.1.1 - Demonstrate understanding of the cultural practices and perspectives of the target culture(s). Standard 2: WL.5.1.NM.1.1 - Engage in conversations on very familiar topics using a variety of words, phrases, simple sentences, and questions. Spanish 3 Honors Standard 1: WL.6.2.IM.1.1 - Demonstrate an understanding of the relationship between the practices and perspectives of the culture studied. Standard 2: WL.5.1.IM.1.1 - Engage in conversations on a number of topics using simple sentences and series of sentences, and ask and answer questions. AP Spanish Language and Culture Standard 1: WL.7.1.AH.1.1 - Understand the main ideas and significant details of complex speech on a variety of topics beyond the immediacy of the situation. Standard 2: WL.6.3.AH.1.1 - Demonstrate detailed understanding and critical analysis of the cultural perspectives of the Spanish-speaking world. AICE Spanish Standard 1: WL.7.1.AH+.1.1 - Engage in spoken interchanges at an advanced level, discussing a variety of topics at length with native fluency. Standard 2: WL.6.4.AH.1.1 - Analyze and critically evaluate major elements of the target culture, including social practices, products, and perspectives. AICE Travel and Tourism Standard 1: TT.7.3.H.1.1 - Evaluate how geographical and cultural factors influence the attractiveness of a travel destination. Standard 2: TT.8.1.H.1.1 - Analyze how historical contexts shape the

	development and management of tourist sites and attractions.	
Field Trip Details: Start/End Date/Time	Starts: 6/8/2025 6:00:00 Ends: 6/16/2025 22:00:00	
Overnight:	Yes	
Out-Of-State:	Yes	
Type of Transportation:	Commercial Airline	
Charter Bus Company (if applicable):	N/A	
Legal Name of Approved Drivers (if applicable)	N/A	
Anticipated # of Students:	30	
Cost Per Student and What it Covers:	\$3,443 -Round-trip airfare 8 overnight stays in hotels with private bathroomsBreakfast daily Lunch dailyDinner daily Full-time services of a professional tour director Guided sightseeing tours and city walks as per Itinerary Visits to select attractions as per Itinerary Tour Diary.	
Anticipated # of Chaperones:	3	
Cost Per Chaperone and What it Covers:	\$3,928 -Round-trip airfare 8 overnight stays in hotels with private bathroomsBreakfast daily Lunch dallyDinner daily Full-time services of a professional tour director Guided sightseeing tours and city walks as per itinerary Visits to select attractions as per itinerary Tour Diary.	
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.	
Budget Code/Course to Be Charged:	No direct charges will be made to school funds. We will be partnering with Explorica by WorldStrides, a recognized tour company. All trip expenses will be managed and collected through this third-party provider, ensuring a streamlined and secure financial process.	
Blanket Request:	No	
Schedule for Blanket Requests: (if applicable)		
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes	
Teacher Signature and Date	Jucy zachary 4/9/2025 21:17:37	

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Ø	
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here  A 14 25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here  4 25 25
*District Use Only	
on (Date)	ROVED: Pending School Board approval for next School Board meeting
ADMINISTRATIVELY APPR	ROVED: Received too late for the upcoming School Board meeting on Item will be placed on the following School Board meeting agenda for

retroactive approval on (Date)

Event was Pre-Approved at the School Board meeting on (Date) \_

☐ CTE EVENT

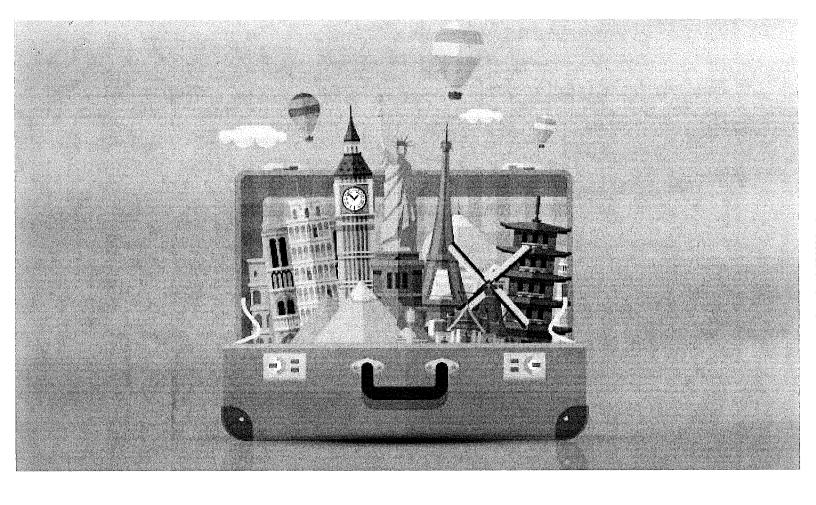
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by WorldStrides



SCHOOL BOARD PRESENTATION

**—2025**—



# SCHOOL BOARD PRESENTATION

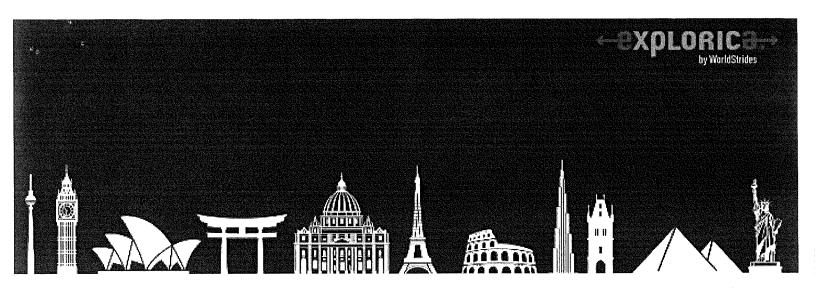
# Ms. Zachary's Costa Rica Highlights

June 8, 2026 - June 16, 2026

# Contents

Introduction	3
Hotel examples	
Meal & on-tour info	
Safety information	6
Liability policy	7
Payment options	
Insurance policy	
Positive feedback	
Tour specifics	
Supporting documents	4 6





Welcome to Explorica and thank you for your interest in student travel!

As a licensed tour operator, Explorica is proud to be able to give your students the opportunity of a lifetime! When your school travels with Explorica, you'll bring your classroom lessons to life and offer your students valuable exposure to a city outside of their hometown. It's an educational adventure for both you and your students.

Before we begin, here's a little more about us:

**Founded in 2000**, Explorica helps teachers create educational tours full of authentic, interactive learning experiences. We specialize in connecting teachers and students to new cultures, languages and people on educational tours across the globe.

We believe we can create a better world by enriching every student with a cultural experience through travel. We aim to be the product leader in educational travel, helping teachers and students discover the wonders of the world through safe and reliable tour experiences. And we do this with a passion for delighting customers and connecting travelers to the world.

Explorica's combination of exclusive online tools and personalized service enables us to create tours uniquely suited to provide both the best value and the most customized tours in the industry.

Every Explorica tour includes flights or bus transportation, accommodations, on-tour transportation, most meals and an expert, full-time Tour Director dedicated to your group. What's more, as a WorldStrides organization, we have a network of more than 45 offices around the globe. And with our veteran Program Consultants, Customer Care Representatives, and comprehensive, user-friendly website, we're always here to support you from the moment you contact us, to the minute you shout bon voyage!

Join more than one million teachers and students in experiencing the world on Explorica tours!

Happy travels!

Sincerely,

The Explorica by WorldStrides Team



### Hotel information

Even though you'll be far from home, your comfort won't be compromised. That's because when you travel with Explorica, you'll stay in clean, safe, attractive hotels that provide modern amenities and easy access to major attractions.

It is Explorica's policy to accommodate students in safe and clean hotels. We follow the three "C"s for our hotels – clean, comfortable and convenient. Upgraded hotels are available upon request.

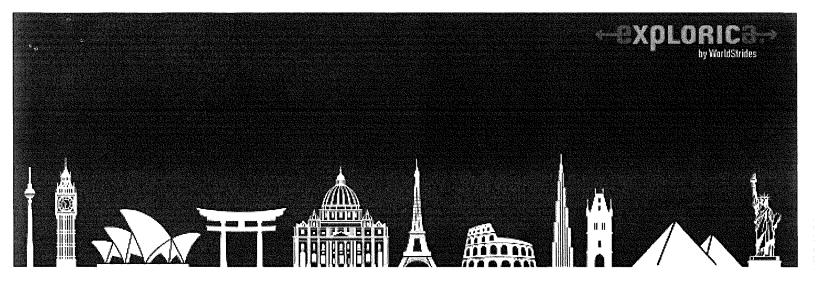
The selection of our hotels is based on proximity to tour sights, comfort, quality and safety. Students are roomed in either triple or quad accommodations based on the hotel availability. Students have the option to upgrade to twin rooming for \$45 per night. Paying adults (23 or older) are roomed in twin/double accommodations and a \$45 per night double/twin rooming supplement is included in the adult total cost (\$70 per night for cruises and ferries). Adults have the option to upgrade to a single room for an additional \$40 per night.

# HOTEL SAMPLE SPECIFIC TO SAN JOSE, COSTA RICA Wyndham San Jose Herradura

Standard hotel

#### Hotel description

"On the outskirts of San José, just a 10-minute drive from Juan Santamaria International Airport, Wyndham San Jose Herradura offers 3 outdoor pools and a casino. The air-conditioned rooms have satellite TV. All the spacious rooms at the Wyndham Herradura have coffee makers, and many have hot tubs. Some have private balconies overlooking the exotic gardens"



### Meal information

Explorica provides breakfast and dinner daily on all tours (unless otherwise indicated on your itinerary). Explorica makes sure all travelers have the opportunity to experience local cuisine with their meals, such as a tapas dinner in Spain, crêpes in France or wiener schnitzel in Germany.

### **Tour director**

Your tour director is responsible for organizing the overall logistics of the trip. He or she will be with you from the beginning of the tour until the end to oversee the arrangements for all transportation, meals, accommodations and sightseeing. The tour director can also provide a wealth of information and suggestions for your free time. Local guides are your resource for detailed destination information and help supplement the travel experience.

### Communication on tour

Explorica provides a Tour Diary for each group that travels. We were the first company to develop the diary and have been providing this service for 10 successful years. Our online Tour Diary lets parents and friends see pictures of the group as they travel, so they know their children are safe, happy, learning and having fun. Here is an example of a posting for a group that traveled on our Galápagos Islands tour in February 2017:

"Day 2 - Hello everyone! Today was a wonderful first day! After breakfast we went to visit the highlights of Quito, museums, churches, plazas, government palace, and more. Then we had lunch in a traditional restaurant of the old town, after that we went to the equator line; there we had fun practicing some experiments and some of us got a certification as 'egg master.' We went back to the hotel and at night kids had dinner, and finally it was time to prepare everything to Galapagos! Tomorrow we leave early. We're having a great time!"



# Safety and security

All tour directors come highly recommended with at least five years of experience in the industry. In addition to their safety expertise, we provide 24/7 emergency support, and have a global presence with over 45 offices around the world.

The cost for the Travel Protection Plan and Travel Protection Plan Plus is based on your program's total price and provided at enrollment. The estimated cost for your program will be provided in advance. This plan should be purchased at the time of enrollment.

Explorica has a \$50 million Liability Insurance Policy (see below). We can have the school information printed on the certificate before traveling.

We are a member of USTOA: United States Tour Operators Association's \$1 Million Travelers Assistance Program. As an Active Member of USTOA, Explorica, Inc. is required to post \$1 million with USTOA to be used to reimburse, in accordance with the terms and conditions of the USTOA Travelers Assistance Program, the advance payments of Explorica, Inc. customers in the unlikely event of Explorica, Inc. bankruptcy, insolvency or cessation of business. Further, the \$1 million posted by Explorica, Inc. may be sufficient to provide only a partial recovery of the advance payments received by Explorica, Inc. Complete details of the USTOA Travelers Assistance Program may be obtained by writing to USTOA at 275 Madison Avenue, Suite 2014, New York, New York 10016, by email to information@ustoa.com or by visiting their website at <a href="www.USTOA.com">www.USTOA.com</a>.

In addition to the USTOA, Explorica is affiliated with the following notable organizations: Student Youth Travel Association (SYTA), National Tour Association (NTA), European Tour Operators Association (ETOA), Better Business Bureau (BBB), International Air Transportation Association (IATA), World Youth Student & Educational (WYSE) Travel Confederation, British Educational Travel Association (BETA).



# Liability policy

To Whom It May Concern,

We understand that many school officials have expressed concern about allowing their students to travel. We want to assure you that the safety of the tour participants is Explorica's number one priority and that we have policies and procedures in place to protect the school, school district, teachers and participants involved with this tour.

Explorica has a \$50 million liability policy that protects third parties and tour participants (students, teachers, chaperones) for injuries and damages resulting from Explorica's negligence. We know that school officials should not have to assume responsibility for the safety of their students while on tour. Explorica has taken all precautions to best protect the students and other tour participants..

We of course share your concern for the students' safety and peace of mind. Our optional Cancel for Any Reason travel protection plan provides medical, baggage and cancellation insurance coverage for our travelers. We also have a network of support staff in the United States as well as a 24-hour emergency service for groups and their families. We offer additional peace of mind for parents and friends of our travelers by providing an online Tour Diary that is updated with pictures and journal entries by the Tour Director throughout the trip.

If you would like to discuss this matter further, we would be happy to speak with you at any time. Please call us at 1.888.310.7120.

Sincerely,

**Tim Sweeney**Chief Product Delivery Officer
Explorica by WorldStrides



# **Payment options**

#### **FULL PAYMENT**

Pay in full at time of enrollment.

#### MONTHLY AUTOMATED PLAN

Pay your \$50 deposit plus any travel protection plan fees with a credit card or checking account upon enrollment, and the balance of your tour fee will be automatically charged to your card or debited from your account in equal monthly installments until 35 days prior to your departure date. Please note that you must make all payments by credit card, debit card or checking account. If two consecutive payments are returned NSF or declined, we will change your account to the 4-Step Manual Plan.

#### **4-STEP MANUAL PLAN**

Pay your \$99 deposit upon enrollment, and then pay \$500 toward your balance 30 days later. At 110 days prior to departure 75% of the balance is due. At 65 days prior to departure the remainder of the balance is due. You must make each payment manually.

#### **GENERAL PAYMENT INFORMATION**

We accept MasterCard, Visa, ACH checking account payments (and require a credit card or ACH payment for our monthly payment plan), money orders and personal checks. Please note personal checks are only accepted until 75 days prior to departure and ACH payments until 65 days prior to departure.

Each month we will automatically charge the credit cards or debit the checking accounts of participants who choose our monthly payment plan; we will send email reminders of payments due to all other participants approximately two weeks in advance of the payment due date. You will receive payment reminders only through email and not through the mail. Payments that are late are subject to a \$50 late fee. The date of payments is determined by the date of receipt at Explorica. If you are not paid in full by 75 days prior to your departure or do not meet the conditions of your payment plan, then your tour reservation will be cancelled (subject to standard cancellation policy). Credit card payments may incur a non-refundable processing fee. To avoid this, participants can choose to select checking account.

Payments rejected due to insufficient funds, disputed by your credit company, returned to us by the drawer's bank, or returned due to a stop-payment order are subject to a \$35 non-refundable fee. We reserve the right to cancel reservations for any participant who does not meet his or her contractually obligated payment schedule. Any bounced checks are subject to a \$35 non-refundable fee.



# Insurance policy

#### **EXPLORICA'S TRAVEL PROTECTION PLANS**

Through Trip Mate, our third-party travel protection plan provider, four out of five Explorica travelers protect their tours with our travel protection plans. Explorica offers two great plans that help protect your educational travel investment.

#### **EXPLORICA'S TRAVEL PROTECTION PLAN**

Our standard travel protection plan covers you for the following events:

- A traveler's injury, sickness, or death of a family member
- >Theft of passport or visas
- >Flight cancellations due to strike or bad weather
- Loss of luggage and personal effects
- >Trip cancellation or trip interruption due to covered reasons such as a covered sickness, illness, injury or death
- Trip cancellation or trip interruption due to terrorist acts, as defined

#### **EXPLORICA'S TRAVEL PROTECTION PLAN PLUS**

Along with providing you the same benefits as our standard Travel Protection Plan, the Explorica Travel Protection Plan Plus also includes our exclusive Cancel For Any Reason Waiver Benefit. With our Cancel For Any Reason Waiver Benefit, if you cancel your trip for any reason not otherwise covered by this policy, we will reimburse you for 75% of the non-refundable cancellation fees which apply to your trip, provided:

- 1) Payment for this plan is received by Explorica within 14 days of your initial deposit/payment for your trip; and
- 2) You cancel your trip 48 hours (2) days or more before your scheduled trip departure date.

This Cancel For Any Reason Waiver Benefit does not cover: 1) penalties associated with any air or other travel arrangements not provided by Explorica; or 2) the failure of Explorica to provide the bargained-for travel arrangements due to cessation of operations for any reason.

The Cancel For Any Reason Waiver Benefit is provided by Explorica and is not an insurance benefit underwritten by United States Fire Insurance Company and must be purchased within 14 days of your initial payment for your trip.



# Insurance policy cont.

#### TRAVEL PROTECTION PLAN BENEFITS

The following benefits apply to both of Explorica's high-quality Travel Protection Plans:

#### TRIP INTERRUPTION

If you have to interrupt your Explorica trip after departure due to a covered injury, sickness or death (your own or that of a traveling companion or a family member) or for other covered reasons such as: cancellation of arrangements by an airline due to strike or bad weather; a documented theft of passports or visas; or a terrorist incident which occurs in a city which is listed on the itinerary of your trip and within 30 days prior to your scheduled departure date for your trip, as defined, you will be reimbursed up to the trip cost for the unused, non-refundable land or water arrangements and the additional transport charges paid to return home or to rejoin your trip (limited to economy one-way airfare, or first class if your original tickets were first class).

#### TRAVEL DELAY

Reimburses up to \$100 per day (maximum of \$500) for reasonable accommodation and traveling expenses until travel becomes possible if you are delayed for 12 hours or more due to a covered reason such as a common carrier delay; injury, sickness or death of you or your traveling companion; quarantine; loss of passport, travel documents or money; or natural disaster.

#### MEDICAL EXPENSE/EMERGENCY ASSISTANCE

Provides reimbursement up to \$25,000 for reasonable and customary medical expenses incurred while on your trip; emergency dental treatment received during your trip, up to \$750; the costs for emergency transport to home or an appropriate hospital, including escort expense (both, if deemed necessary by the attending physician), for a covered injury or sickness which occurs while on your trip; or the cost of homeward carriage if deceased, up to \$50,000.



### Insurance policy cont.

#### **BAGGAGE & PERSONAL EFFECTS**

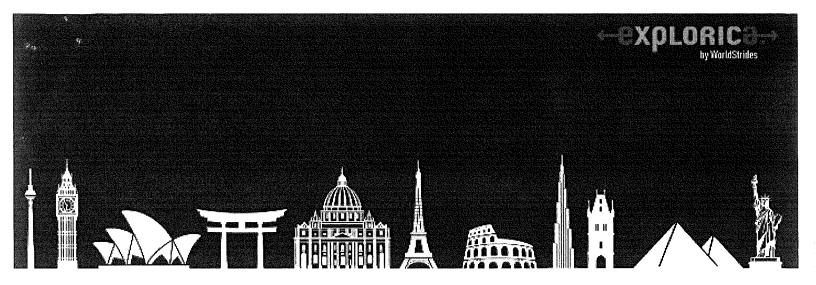
Coverage up to \$2,000 for direct physical loss or damage to your baggage, passports or visas while on your trip. A \$600 maximum limit applies to jewelry, gems, watches, cameras and camera equipment, and furs; a \$300 per article limit applies to all other items. If, while on your trip, your baggage is delayed for more than 24 hours, we will reimburse you up to \$100 for the purchase of necessary additional clothing and personal articles.

#### PRE-EXISTING CONDITIONS WAIVER

The plan exclusion for pre-existing conditions is waived if you purchase the plan within 14 days of your initial deposit/payment for your trip.

A "Certificate of Coverage" which provides complete details of the plan, including conditions, exclusions and limitations is available to you on our website under the Travel Protection Plan or at any time by request. The Explorica Travel Protection Plan benefits are administered by: Trip Mate, Inc. (In CA, dba Trip Mate Insurance Agency), 9225 Ward Parkway, Suite 200, Kansas City, Missouri 64114; tel. 1.800.888.7292. The Explorica Travel Protection Plan is underwritten by United States Fire Insurance Company, Morristown, NJ.

The cost for the Travel Protection Plan and Travel Protection Plan Plus is based on your program's total price and provided at enrollment. The estimated cost for your program will be provided in advance. This plan should be purchased at the time of enrollment.



### Positive feedback

After every tour Explorica asks our program leaders to create an evaluation to judge our overall pre-tour, during tour, and post-tour performance as a company. Everything is judged and it is a great way to provide feedback for us to improve as a company. Oftentimes we are given such positive feedback that we want to share it with potential Explorica program leaders.

#### Linda L., English & German teacher, Bowdoin, ME

My students had the time of their lives on this trip. Our tour director was so knowledgeable and incredible that Berlin, Prague and Munich just came alive during these 10 days. What an experience!

#### Michelle D., Coburg, ON

Well-organized, educational and safe travel — I couldn't ask for more! I have students knocking on my door the first day back asking, "Where is the trip next year?"

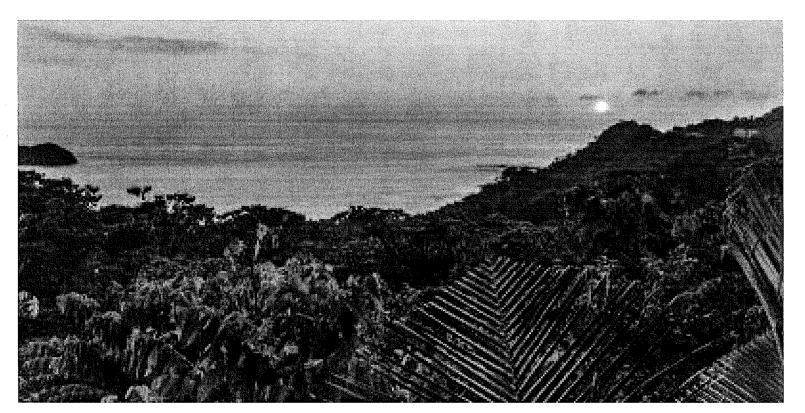
#### Joe H., Spanish teacher, Chandler, AZ

I LOVE teaching, but I LOVE traveling more! What better experience can we bring to the lives of our students than actually living in the countries we study?!

#### Kathleen W., French teacher, Higganum, CT

A wonderful experience for the students, especially hitting Carnevale in Venice. Our tour director enlivened the whole trip with his wit, charm and depth of knowledge.





Ms. Zachary's Costa Rica Highlights

June 8, 2026 - June 16, 2026

This tour is the perfect balance between nature and culture: Take adventures kayaking across Lake Arenal and ziplining through wildlife-rich rainforests, and experience Costa Rican culture when you visit a coffee plantation and interact with students at a local school

# Costa Rica Highlights

June 8, 2026 - June 16, 2026



### Tour specifics

#### **TOUR ITINERARY:**

Day 1 Hola San José
Meet your tour director and check into hotel

Day 2 San José--Arenal

Coffee Plantation visit Travel to Arenal

**Day 3 Arenal landmarks** 

1968 Volcano View and Lava Trails Lake Arenal kayaking tour Hot springs visit

Day 4 Arenal--Coastal Puntarenas

Horseback ride Travel to Coastal Puntarenas Crocodile Safari Free time at the beach

**Day 5 Coastal Puntarenas** 

Optional Yoga class by the beach \$35 Volunteer at a wildlife rescue center

**Day 6 Manuel Antonio excursion** 

Manuel Antonio National Park visit

Day 7 Coastal Puntarenas--San José

Canopy zipline tour Travel to San José Folklore evening

Day 8 Start river rafting extension

Lunch

Whitewater rafting guided excursion

Day 9 Flight home from San José

#### TOUR INVESTMENT:

Travelers under 23 years \$3,443.00
Travelers 23 and above \$3,928.00
\*Sign up by Apr 30, 2025 and use voucher code Travel8D to receive this discounted price!

#### INCLUDED:

Round-trip airfare
8 overnight stays in hotels with private
bathrooms
Breakfast daily
Lunch daily
Dinner daily
Full-time services of a professional tour director
Guided sightseeing tours and city walks as per
itinerary
Visits to select attractions as per itinerary
Tour Diary™



# Supporting documents

This school board packet should be submitted with the following supporting documents:

- Official price quote
- > Student application
- > Student/parent agreement & release form
- > Explorica's terms & conditions



701 E Water Street Suite 200 Charlottesville, VA 22902 591 Camino de la Reina Suite 1025 San Diego, CA 92108

1.888.310.7120 | explorica.com



# Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Ridgeview High
Staff Requesting:	Lauren Crews, Sponsor laurienne.crews@myoneclay.net
Grade Level and Subject/Program:	Eleventh Yearbook NA
Destination:	The Florida Hotel and Conference Center, Orlando // 1500 Sand Lake Rd, Orlando, FL 32809
Education Value	Varsity's annual yearbook conference for students. Students will attend sessions to improve their understanding of making a yearbook by attending seminars on Theme, Voice/Tone, Graphic Design, Photography and Student Coverage. All while learning more about the Varsity online platform.
FLDOE Standards/Benchmarks	ELA.10.C.1.5: Improve writing by considering feedback from adults, peers, and/or online editing tools, revising to address the needs of a specific audience.
	ELA.10.C.5.2: Use online collaborative platforms to create and export publication-ready quality writing tailored to a specific audience, integrating multimedia elements.
	ELA.K12.EE.6.1 Use appropriate voice and tone when speaking or writing.
Field Trip Details: Start/End Date/Time	Starts:/7/14/2025 9:00:00 Ends: 7/16/2025 17:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Private Vehicle(s)
Charter Bus Company (if applicable):	NA .
Legal Name of Approved Drivers (if applicable)	Laurienne Crews
Anticipated # of Students:	no more than 5
Cost Per Student and What it Covers:	\$430.25 Using yearbook funds

Anticipated # of Chaperones:	[1	
Cost Per Chaperone and What it Covers:	\$430.25 Using yearbook funds	
Volunteer Policy Awareness:	l am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.	
Budget Code/Course to Be Charged:	Yearbook #3700	
Blanket Request:	No	
Schedule for Blanket Requests: (if applicable)	·	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes	
Teacher Signature and Date	<b>Laurienne Crews</b> 4/2/2025 10:40:52	
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here  Principal Inserts Date Here	
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here	
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here	
*District Use Only		
ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) 4/5/25		
ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) Item will be placed on the following School Board meeting agenda for retroactive approval on (Date)		
☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date)		

6/5/25



# Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Ridgeview High
Staff Requesting:	Merlin Smith, Coach merlin.smith@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Athletics Football
Destination:	Stetson University, 421 N. Woodland Blvd, Deland, FL 32723
Education Value	N/A
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 7/17/2025 5:00:00 Ends: 7/18/2025 20:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Enterprise
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	Merlin Smith, Kevin Elmore
Anticipated # of Students:	30
Cost Per Student and What it Covers:	\$175 Registration, Housing, Meals
Anticipated # of Chaperones:	8
Cost Per Chaperone and What it Covers:	0 N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	1101
Blanket Request:	No
Schedule for Blanket Requests:	
	<u></u>

(if applicable)		
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes	
Teacher Signature and Date	Merlin Smith 4/29/2025 13:13:25	
Principal Signature and Date	Principal Signs Here 5/1/25	
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here  ### Assistant Superintendent Inserts Date Here  #### Assistant Superintendent Inserts Date Here  ##################################	
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here  ### Superintendent Inserts Date Here    Superintendent Signs Here	
*District Use Only		
ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) 6/5/25		
ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) Item will be placed on the following School Board meeting agenda for retroactive approval on (Date)		

Event was Pre-Approved at the School Board meeting on (Date) \_\_\_

CTE EVENT