



Office of the County Manager

P.O. Box 1366
477 Houston Street
Green Cove Springs, FL
32043

Area Code: 904
Phone: 284-6347
269-6347
Fax: 278-4731

County Manager
Howard Wanamaker

Commissioners:
Mike Cella
District 1

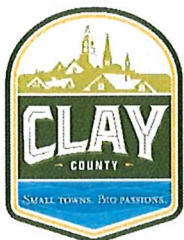
Alexandra Compere
District 2

Jim Renninger
District 3

Betsy Condon
District 4

Kristen Burke, DC
District 5

Switchboard:
GCS (904) 284-6300
KH (352) 473-3711
KL (904) 533-2111
OP/MBG (904) 269-6300
www.claycountygov.com



October 4, 2023

Lance Addison
Coordinator of Facility Planning and Intergovernmental Affairs
Clay County District Schools
900 Walnut Street
Green Cove Springs, FL 32043

Re: Acquisition by Donation of Two 24' X 34' Portables

Dear Mr. Addison:

Please be advised that Clay County intends to acquire from the School District two 24' X 34' portables that the County understands are available by donation for \$10.00 each. The acquisition would be dependent on an inspection of the portables and confirmation that they are suitable for use and may be moved to the County's site. Additionally, if the County acquires the portables, the County would likewise seek to acquire the accompanying ramps and stairs from the School District which we understand are approximately \$10,000 each.

If the acquisition by donation is approved, please notify Ms. Karen Smith, Administrative and Contractual Services Director, (904) 278-3735, so that she may coordinate the transfer and relocation of the portables.

We appreciate the School District's consideration of the County's acquisition of the two portables.

Sincerely,

[Howard Wanamaker \(Oct 4, 2023 13:36 EDT\)](#)

Howard Wanamaker
County Manager