

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

**ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 7, 2024**

1. School Requesting: Professional Learning
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other
If Commercial Carrier or Other, please state type: rental vans
3. Trip(s) Overnight: Yes No _____ Trip(s) Out-of-State: Yes _____ No
4. Dates of Field Trip*: 4/2/24 - 4/5/24 Destination*: Lakeland, FL
5. Group Taking Trip: Regional Science & Engineering Fair Nominees
6. If using private vehicles, list approved driver(s): Kathryn Ruelas, Lestee Bryan
7. Educational Value of Field Trip: Students are engaged in the Science and Engineering Practices as well as 21st century skills
8. Supporting Florida Standards Benchmark(s) with Narrative(s): SC.912.N.1.1 - All Nature of science standards support science fair projects and presentations
9. Number of Students*: 15 Number of Chaperones*: 4
10. Cost Per Student: \$500 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 8:00 AM Returning Time*: 2:00 PM

**For School Buses, if more than one bus is requested, reference bus request form.*

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

[Signature]
Teacher, Team Leader, Department Head, Etc.

13 Feb 2024
Date

Principal

Date 2/16/24

Assistant Superintendent

Date 2/16/24

Superintendent

Date

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL

March 7, 2024

1. School Requesting: Professional Learning
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other
If Commercial Carrier or Other, please state type: rental cars / airplane
3. Trip(s) Overnight: Yes No Trip(s) Out-of-State: Yes No
4. Dates of Field Trip*: 5/12/24 - 5/17/24 Destination*: LOS Angeles, CA
5. Group Taking Trip: International Science Fair Nominees
6. If using private vehicles, list approved driver(s): Kathryn Ruelas
7. Educational Value of Field Trip: Students are engaged in the Science and Engineering Practices as well as 21st Century skills.
8. Supporting Florida Standards Benchmark(s) with Narrative(s): SC.912.N.1.1 - All Nature of Science Standards support science fair projects and presentations
9. Number of Students*: 2 Number of Chaperones*: 2
10. Cost Per Student: \$4,000 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 7:00 Am Returning Time*: 10:00 Am

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All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

K. Ruelas
Teacher, Team Leader, Department Head, Etc.

D. Long
Principal

[Signature]
Assistant Superintendent

Superintendent

13 Feb 2024
Date

2/16/24
Date

2/16/24
Date

Date

SCHOOL DISTRICT OF
FIELD TRIP RE

ADMINISTRATIVELY APPROVED
Received too late for Feb. 1, 2024
Board Meeting
Received for information: Mar. 7, 2024

1. School Requesting: Clay
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other
If Commercial Carrier or Other, please state type: Enterprise Rental Van

3. Trip(s) Overnight: Yes No _____ Trip(s) Out-of-State: Yes No _____

4. Dates of Field Trip*: 2/2/2024 - 2/3/2024 Destination*: Powder Springs, GA / Hillgrove High

5. Group Taking Trip: NJROTC

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____

7. Educational Value of Field Trip:
NJROTC and academic competition goals

8. Supporting Florida Standards Benchmark(s) with Narrative(s):

9. Number of Students*: 5 Number of Chaperones*: 1

10. Cost Per Student: \$60 Budget Code or Source to be charged: Internal
(Example: Internal Accounts, 5100.0331, Athletic Departments)

11. Departure Time*: 1030 Returning Time*: 2100

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All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
Assistant Superintendent
[Signature]
Superintendent

1/29/2024
Date
1/29/24
Date
1/31/24
Date
1/31/24
Date

1/2

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL

March 7, 2024

1. School Requesting: FLEMING ISLAND
2. Transportation (Check One):
 School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other X
 If Commercial Carrier or Other, please state type: STUDENTS RESPONSIBLE FOR OWN TRANSPORT
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes _____ No _____
4. Dates of Field Trip*: MAR 13 - 17 Destination*: TAMPA
5. Group Taking Trip: THE SPIAN TROUPE / DRAMA
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: COMPETITION FOR DISTRICT WINNING INDIVIDUAL EVENTS AND MAINSTAGE PRODUCTION SELECTED AS ONE OF NINE IN THE STATE TO PERFORM.
8. Supporting Florida Standards Benchmark(s) with Narrative(s): TH.912.C.1.2
TH 912 C.2.7 TH 912.S.3.2
9. Number of Students*: 15 Number of Chaperones*: 4
10. Cost Per Student: \$650 Budget Code or Source to be charged: DRAMA 3178
 (Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 12 pm 3/13 Returning Time*: 1 pm 3/17

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All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

 Teacher, Team Leader, Department Head, Etc.

 Principal

 Assistant Superintendent

 Superintendent

 Date 2-13-24

 Date 2/14/24

 Date 2/15/24

 Date 2/16/24

 Date _____

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SCHOOL DISTRICT OF ()
FIELD TRIP REQUEST

1. School Requesting: Fleming Island High School
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier X Other Rental van
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes _____ No X
4. Dates of Field Trip*: 3/1/24 - 3/2/24 Destination*: Advent Fieldhouse: Winter Haven, FL
5. Group Taking Trip: Robotics Team
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: Robotics team is going to states. - qualified
8. Supporting Florida Standards Benchmark(s) with Narrative(s): not available
9. Number of Students*: 12 Number of Chaperones*: 2
10. Cost Per Student: \$150.00 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 3/1/24: 9:00am Returning Time*: 3/2/24: 9:00pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

<u>[Signature]</u>	<u>2/8/24</u>
Teacher, Team Leader, Department Head, Etc.	Date
<u>[Signature]</u>	<u>2/8/24</u>
Principal	Date
<u>[Signature]</u>	<u>2/13/24</u>
Assistant Superintendent	Date
<u>[Signature]</u>	<u>2/16/24</u>
Superintendent	Date

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
Received too late for Feb. 1, 2024
Board Meeting
Received for information: Mar. 7, 2024

1. School Requesting: Fleming Island

2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier X Other _____
If Commercial Carrier or Other, please state type: _____

3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes X No _____

4. Dates of Field Trip: March 1-2 Destination*: Douglas, Ga. 31533

5. Group Taking Trip: ATROTC Drill Team

6. If using private vehicles, list approved driver(s): N/A

7. Educational Value of Field Trip: Supports ATROTC Curriculum and team events.

8. Supporting Florida Standards Benchmark(s) with Narrative(s): Same as above

9. Number of Students*: 40 Number of Chaperones*: 4

10. Cost Per Student: 0 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)

11. Departure Time*: 4:00 pm Returning Time*: 10:00 pm

~~For School Buses, if more than one bus is requested, reference bus request form.~~

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Kevin Maloney / ATROTC DLT
Teacher, Team Leader, Department Head, Etc.

31 January 2024
Date

[Signature]
Principal

1/31/24
Date

[Signature]
Assistant Superintendent

1/31/24
Date

[Signature]
Superintendent

1/31/24
Date

SCHOOL DISTRICT OF C
FIELD TRIP REQUES

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 7, 2024

1. School Requesting: FIHS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier X Other ✓
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes _____ No X
4. Dates of Field Trip*: March 15-18, 2024 Destination*: Hilton Orlando, Orlando, Florida
5. Group Taking Trip: Future Business Leaders of America
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: Demonstrate personal skills through communicative skill building opportunities. Apply skills in gathering further career opportunities through attending various workshops and analyzing personal goals + skills.
8. Supporting Florida Standards Benchmark(s) with Narrative(s): 8.0, 7.0, 9.0
Communication, Leadership, Individual Assessment
9. Number of Students*: 20 Number of Chaperones*: 2
10. Cost Per Student: \$385.00 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 7:00 AM Returning Time*: 12:00 noon

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Brenda S. Kelland

Teacher, Team Leader, Department Head, Etc.

[Signature]

Principal

[Signature]

Assistant Superintendent

[Signature]

Superintendent

1-18-2024

Date

1/22/2024

Date

1/22/24

Date

Date

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL

March 7, 2024

1. School Requesting: Fleming Island HS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) Commercial Carrier _____ Other
If Commercial Carrier or Other, please state type: Rental Vans
3. Trip(s) Overnight: Yes No _____ Trip(s) Out-of-State: Yes _____ No
4. Dates of Field Trip*: March 22/23-2024 Destination*: FSU R-day
5. Group Taking Trip: Track and Field
6. If using private vehicles, list approved driver(s): Chris Otero, Paul Allen, Darrell Thompson
7. Educational Value of Field Trip: Pre-state track meet
8. Supporting Florida Standards Benchmark(s) with Narrative(s): NA
9. Number of Students*: 20 Number of Chaperones*: 3
10. Cost Per Student: \$ 30⁰⁰ Budget Code or Source to be charged: Track/Field
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 1:00 PM Returning Time*: 6:00 PM

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Bus Requisition Number(s): _____

[Signature]
Teacher, Team Leader, Department Head, Etc.

1-11-24
Date

[Signature]
Principal

1/11/24
Date

[Signature]
Assistant Superintendent

1/11/24
Date

[Signature]
Superintendent

1/22/24
Date

Superintendent

Date

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ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 7, 2024

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

1. School Requesting: Fleming Island High
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes No _____ Trip(s) Out-of-State: Yes _____ No
4. Dates of Field Trip*: 3/22-3/23 Destination*: USF - St. Petersburg
5. Group Taking Trip: Ocean Science Bowl Team
6. If using private vehicles, list approved driver(s): Sarah Pederson, Kelly Morris
7. Educational Value of Field Trip: Students will meet professors and scientists who will speak about marine science research and careers. Students will compete against other Florida students in the Spoonbill Bowl - Marine Science
8. Supporting Florida Standards Benchmark(s) with Narrative(s): Quiz Bowl competition. SC.912.L.17.2 Explain the general distribution of life in aquatic ecosystems as a function of chemistry, geography, light, depth, salinity & temperature. Many other standards apply as well...
9. Number of Students*: 10 Number of Chaperones*: 2
10. Cost Per Student: \$75 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 1 PM 3/22 Returning Time*: 10 PM 3/23

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All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Sarah J Pederson
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
Assistant Superintendent
[Signature]
Superintendent

1/10/24
Date
1/16/24
Date
1/16/24
Date
1/16/24
Date

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 7, 2024

SCHOOL DISTRICT
FIELD TRIP REQ

1. School Requesting: Middleburg High
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other County van
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes No _____ Trip(s) Out-of-State: Yes _____ No X
4. Dates of Field Trip*: 3-11-24 | 3-12-24 Destination*: Orlando / Haines City
5. Group Taking Trip: State qualifying Floriculture team
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: Students will exhibit their knowledge gained in classroom & after school practice in the area of plant science - plants / fruits / pest id
8. Supporting Florida Standards Benchmark(s) with Narrative(s): 2.01 Identify specializations within the plant industry 2.01 Identify common indoor plants 2.04 Demonstrate botanical name of plants
9. Number of Students*: 10 Number of Chaperones*: 1
10. Cost Per Student: 0 Budget Code or Source to be charged: 4031
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 6:00 AM Returning Time*: 6:00 pm

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All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Missie Hendricks
Teacher, Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
Assistant Superintendent

[Signature]
Superintendent

2/5/24
Date

2/14/24
Date

2/14/24
Date

2/16/24
Date

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ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 7, 2024

SCHOOL DIST
FIELD TRIP

1. School Requesting: Middleburg High
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes No Trip(s) Out-of-State: Yes _____ No
4. Dates of Field Trip*: TBD April 4/23-4/25 and 4/29-3/3 Qualify
Destination*: See attached schedule
5. Group Taking Trip: Middleburg Boys + Girls Tennis
6. If using private vehicles, list approved driver(s): Parents responsible for transportation
7. Educational Value of Field Trip: _____
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 20 Number of Chaperones*: 1
10. Cost Per Student: _____ Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: _____ Returning Time*: _____

*For School Buses, if more than one bus is requested, reference bus request form.

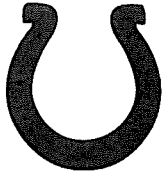
All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Nash Wyatt
Teacher/Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
Assistant Superintendent
[Signature]
Superintendent

1/29/2024
Date
1/29/2024
Date
1/6/24
Date
2/8/24
Date

2024 1/31/23



MIDDLEBURG HIGH SCHOOL



Boys and Girls Tennis 2024

DATE	OPPONENT	LOCATION	TIME	SPECIAL EVENTS
2/13	Columbia	MHS	3:30	
2/15	Ridgeview	MHS	3	
2/20	Fleming	MHS	3	
2/21	Clay	Magnolia	3:15	
2/28	Clay	MHS	3:15	
3/5	Keystone	Keystone	3:30	Girls Only
3/7	Orange Park	MHS	2:30	Senior Night
3/21	Fleming	Eagle Harbor	3	
3/26	Keystone	MHS	3:30	Girls Only
3/28	St Johns CD	SJCDS	3:30	
4/2	Columbia	Columbia	3:30	
4/4	Ridgeview	Ridgeview	3	
4/11	Orange Park	MHS	2:30	Orange Park (host)
4/17-18	Districts	Jonesville	TBA	
4/23 & 4/25	Regionals	TBA	TBA	
4/29 - 5/3	States	TBA	TBA	



Athletic Director: Casey Thompson
Head Coach: Noah Wyatt
Principal: Martin Aftuck

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 7, 2024

SCHOOL DISTRICT ()
FIELD TRIP REQUEST

1. School Requesting: Middleburg High School

2. Transportation (Check One):

School Bus(s) Private Vehicle(s) _____ Commercial Carrier _____ Other

If Commercial Carrier or Other, please state type: Parents Responsible for transportation when bus is unavailable. School Van for players without parent trans.

3. Trip(s) Overnight: Yes No Trip(s) Out-of-State: Yes _____ No _____

4. Dates of Field Trip*: See Attached Schedule Destination*: See Attached Schedule

5. Group Taking Trip: Varsity Baseball

6. If using private vehicles, list approved driver(s): N/A

7. Educational Value of Field Trip: Athletics - state playoffs in May

8. Supporting Florida Standards Benchmark(s) with Narrative(s): N/A

9. Number of Students*: 22 Number of Chaperones*: 4

10. Cost Per Student: N/A Budget Code or Source to be charged: Athletics
(Example: Internal Accounts, 5100.0331, Athletic Departments)

11. Departure Time*: 1.5-2 hours prior to game time Returning Time*: At the completion of the game

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Bus Requisition Number(s):

[Signature]
Teacher, Team Leader, Department Head, Etc.

11/30/23
Date

[Signature]
Principal

1/11/24
Date

[Signature]
Assistant Superintendent

1/22/24
Date

[Signature]
Superintendent

1/22/24
Date



MIDDLEBURG HIGH SCHOOL



Varsity Baseball 2024

February 13	Baker County	Away	7:00	Preseason @ Baker
February 15	Hilliard	Away	4:00	Preseason @ Baker
February 20	St. Augustine	Home	7:00 PM	
February 23	Atlantic Coast	Away	6:30 PM	
February 27	Bradford	Home	6:30 PM	
March 1	Orange Park	Away	6:30 PM	
March 4	Riverside	Home	6:30 PM	
March 5	Palatka	Home	7:00 PM	
March 8	Ridgeview	Away	6:00 PM	
March 11	Westside	Away	6:00 PM	
March 12	Bradford	Away	7:00 PM	
March 18	Fleming	Away	7:00 PM	
March 21	Beachside	Home	6:30 PM	
March 22	Orange Park	Home	6:30 PM	
March 25	Menendez	Away	6:30 PM	
March 28	Nease	Home	6:30 PM	
April 1	University Christian	Away	6:30 PM	
April 2	Keystone	Home	6:30 PM	
April 5	Oakleaf	Away	7:00 PM	
April 11	Clay	Home	6:30 PM	
April 12	Westside	Home	6:00 PM	
April 15	Yulee	Home	6:30 PM	
April 18	Ponte Vedra	Away	6:30 PM	
April 22	Menendez	Home	6:00 PM	Senior Night
April 23	Keystone	Away	6:00 PM	
April 25	Paxon	Away	6:30 PM	
4/29 - 5/3	District Tournament	TBD	TBD	District Tournament
TBD	Regional Quarterfinal	TBD	TBD	
TBD	Regional Semifinal	TBD	TBD	
TBD	Regional Final	TBD	TBD	
TBD	State Tournament	TBD	TBD	Overnight TBD

Principal – Martin Aftuck

Athletic Director – Casey Thompson

Head Coach – Daniel Pearce

(113)

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
Received too late for Feb. 1, 2024
Board Meeting
Received for information: Mar. 7, 2024

1. School Requesting: Middleburg High

2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____

3. Trip(s) Overnight: Yes No _____ Trip(s) Out-of-State: Yes _____ No

4. Dates of Field Trip*: Feb. 16-17, 2024 Destination*: RP Funding Center Tampa FL

5. Group Taking Trip: GIRLS WEIGHTLIFTING

6. If using private vehicles, list approved driver(s): _____

7. Educational Value of Field Trip: _____

STATE WEIGHTLIFTING - must qualify for STATE

8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____

9. Number of Students*: 20 Number of Chaperones*: 2

10. Cost Per Student: _____ Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)

11. Departure Time*: 10:00 AM Returning Time*: 10:00 PM

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

[Signature]
Teacher, Team Leader, Department Head, Etc.

1-14-2024
Date

[Signature]
Principal

1-16-24
Date

[Signature]
Assistant Superintendent

1/22/24
Date

[Signature]
Superintendent

1/22/24
Date

**ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 7, 2024**

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

1. School Requesting: Middleburg High
2. Transportation (Check One):
 School Bus(s) _____ Private Vehicle(s) Commercial Carrier _____ Other
 If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes No _____ Trip(s) Out-of-State: Yes _____ No
4. Dates of Field Trip*: March 29th-31st Destination*: Orlando Rosen Plaza Hotel
*Prostart Competition
5. Group Taking Trip: Prostart culinary students
6. If using private vehicles, list approved driver(s): Jessica Simpson
7. Educational Value of Field Trip: Students will have the opportunity to showcase their skills in competition with other FL high school students for the chance to go to national competition.
8. Supporting Florida Standards Benchmark(s) with Narrative(s): 13.05 Examine Competitive events + opportunities related to Culinary students.
9. Number of Students*: 8-12 Number of Chaperones*: 2
10. Cost Per Student: \$ 100.00 Budget Code or Source to be charged: _____
 (Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: TBD - 3/29/24 Returning Time*: 2pm - 3/3/24

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

 Teacher, Team Leader, Department Head, Etc.

 Principal

 Assistant Superintendent

 Superintendent

RECEIVED
 JAN 11 2024

 Date 1/12/24

 Date 1/12/24

 Date 1/14/24

 Date 1/22/24

 Date _____

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 7, 2024

1. School Requesting: Oakleaf High School
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes No _____ Trip(s) Out-of-State: Yes _____ No
4. Dates of Field Trip*: 3/13-3/16/24 Destination*: Tampa, FL
5. Group Taking Trip: Theatre Club
6. If using private vehicles, list approved driver(s): Benfrow, Heartley
7. Educational Value of Field Trip: For theatre students to perform at state festival in front of a panel of judges + receive feedback on performances
8. Supporting Florida Standards Benchmark(s) with Narrative(s): TH.912.C.1.2 TH.912.C.1.5 TH.912.C.1.8 TH.912.C.2.5
9. Number of Students*: 19 Number of Chaperones*: 3
10. Cost Per Student: \$350.00 Budget Code or Source to be charged: 4004 Drama
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 11:00 AM Returning Time*: 4:00 PM

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

[Signature]
Teacher, Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
Assistant Superintendent

[Signature]
Superintendent

2/17/2024
Date

2/9/24
Date

2/13/24
Date

2/16/24
Date

SCHOOL DISTRICT OF
FIELD TRIP R

**ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 7, 2024**

1. School Requesting: Oakleaf High
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) Commercial Carrier _____ Other 2 School Van ✓
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes No _____ Trip(s) Out-of-State: Yes _____ No
4. Dates of Field Trip*: 3/5 - 3/17 (Spring break) Destination*: Florida International Univ.
5. Group Taking Trip: Model United Nations
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____
7. Educational Value of Field Trip:
This conference promotes the concepts of research along with debate skills. It also fosters the idea of teamwork & building compromise in moderated discussion forums
8. Supporting Florida Standards Benchmark(s) with Narrative(s):

9. Number of Students*: 14 Number of Chaperones*: 6
10. Cost Per Student: \$160⁰⁰ Budget Code or Source to be charged: 4069
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 6:00 am Returning Time*: 10:00 pm
**For School Buses, if more than one bus is requested, reference bus request form.*

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Teacher, Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

2-5-2024
Date
2/5/24
Date
2/7/24
Date
3/7/24
Date

March 7, 2024

- School Requesting: Orange Park HS
- Transportation (Check One):
 School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier Other
 If Commercial Carrier or Other, please state type: Airline - Southwest
- Trip(s) Overnight: Yes No _____ Trip(s) Out-of-State: Yes No _____
- Dates of Field Trip*: 4/4-4/8, 2024 Destination*: Anaheim, CA
- Group Taking Trip: Band
- If using private vehicles, list approved driver(s): N/A
- Educational Value of Field Trip: To perform at a Heritage Festival and experience different cultures. Profound music education and cultural enrichment experience.
- Supporting Florida Standards Benchmark(s) with Narrative(s): MU.912.S.2 - Development of Skills ... in the arts strengthens ability to process information.
- Number of Students*: 40 Number of Chaperones*: 10
- Cost Per Student: \$2,100.00 Budget Code or Source to be charged: _____
 (Example: Internal Accounts, 5100.0331, Athletic Departments)
- Departure Time*: 10:00AM (4/4/24) Returning Time*: 6:00PM (4/8/24)

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

 Teacher, Team Leader/Department Head, Etc.

 Principal

 Assistant Superintendent

 Superintendent

 Date 1/29/24

 Date 1/29/24

 Date 1/31/24

 Date 1/31/24

 Date

ADMINISTRATIVELY APPROVED
Received too late for Feb. 1, 2024
Board Meeting
Received for information: Mar. 7, 2024

SCHOOL DISTRICT OF C
FIELD TRIP REQUEST

1. School Requesting: OPH
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier Other
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes No _____ Trip(s) Out-of-State: Yes No _____
4. Dates of Field Trip*: 3/1/24 - 3/2/24 Destination*: Douglas, Georgia
5. Group Taking Trip: N/rote
6. If using private vehicles, list approved driver(s): N/A
7. Educational Value of Field Trip: Attend AREA 10 DRILL Championship.
8. Supporting Florida Standards Benchmark(s) with Narrative(s): N/A
9. Number of Students*: 45 Number of Chaperones*: 3
10. Cost Per Student: 0 Budget Code or Source to be charged: N/A
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 9 AM Returning Time*: 9 PM

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

K.A. Payne
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
Assistant Superintendent
[Signature]

1/18/24
Date
1/22/24
Date
1/24/24
Date
1/31/24
Date



ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 7, 2024

SCHOOL DISTRICT OF _____
FIELD TRIP REQUEST

1. School Requesting: OPH ✓
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes No _____ Trip(s) Out-of-State: Yes No _____
4. Dates of Field Trip*: 4/3/24 - 4/5/24 Destination*: PARRIS Island, SC.
5. Group Taking Trip: NJROTC
6. If using private vehicles, list approved driver(s): N/A
7. Educational Value of Field Trip: Visiting MARINE CORPS BOAT CAMP MILITARY BASE.
8. Supporting Florida Standards Benchmark(s) with Narrative(s): N/A
9. Number of Students*: 50 Number of Chaperones*: 4
10. Cost Per Student: 0 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 9 AM Returning Time*: 5 PM

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

K Spry
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
Assistant Superintendent
[Signature]

1/18/24
Date
1/22/24
Date
1/24/24
Date
1/31/24
Date

[Signature]

SCHOOL DISTRICT OF C
FIELD TRIP REC

ADMINISTRATIVELY APPROVED ✓
Received too late for Feb. 1, 2024
Board Meeting
Received for information: Mar. 7, 2024

1. School Requesting: Ridgeview High School
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier X Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes X No _____
4. Dates of Field Trip*: Fri - Sat 1-2 March 2024 Destination*: Coffee H.S. Coffee, GA
5. Group Taking Trip: NJROTC Drill Team
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. N/A
7. Educational Value of Field Trip
We hope to qualify for the Area 12
N/A This is an Drill Meet Competition Champions League
on Saturday
8. Supporting Florida Standards Benchmark(s) with Narrative(s):
N/A
9. Number of Students*: 40 Number of Chaperones*: 6
10. Cost Per Student: \$30 Budget Code or Source to be charged: 3167
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 2:00 pm Friday Returning Time: 9:00pm Saturday

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Teacher, Team Leader, Department Head, Etc. _____

Principal _____

Assistant Superintendent _____

Superintendent _____

Date 1/22/24

Date 1/22/24

Date 1/24/24

Date 1/29/24

51



Woolwine, Laurie <laurie.woolwine@myoneclay.net>

Good Morning

1 message

Denny, Lisa <lisa.denny@myoneclay.net>
To: "Woolwine, Laurie" <laurie.woolwine@myoneclay.net>
Cc: Robert Peterson <robert.peterson@myoneclay.net>

Wed, Jan 31, 2024 at 10:45 AM

Commander Peterson would like to change the departure time on a field trip.
The field trip is to Coffee Ga. March 1-2. He would like to change the departure time from 2pm Friday to 8:00 am Friday.
Will this email suffice or would you like me to re-submit paperwork with the time change?
Thank You

Lisa Denny
RHS SCHOOL SEC ADMINISTRATION
RHS
Clay County District Schools
| phone 904-336-8975 | ext 68894
| web oneclay.net | email lisa.denny@myoneclay.net



This Email Is Not An Acceptable Offer And Does Not Evidence Any Intention By The Sender To Enter Into A Contract.





COFFEE HIGH SCHOOL NJROTC
159 TROJAN WAY
DOUGLAS, GA 31533
(912) 389-6610



31 Oct 2023

From: Senior Naval Science Instructor, Coffee High School
To: Area 12 Drill Championship Qualifiers

Subj: AREA 12 DRILL MEET CHAMPIONSHIP, 02 MAR 2024

Ref: (a) Navy Nationals SOP (www.thenationals.net)
(b) Area-12 Sanctioned Drill Meet SOP

Encl: (1) Agreement of Indemnity
(2) Directions to Coffee Middle School
(3) Pre-mishap plan
(4) Hotel/Food Information
(5) ORM matrix

1. The Area 12 Drill Championship scheduled for 02 March 2024 will be hosted by the Coffee High School NJROTC Unit. The meet will take place at Coffee Middle School. Events will be graded by US Marine Corps, US Navy, US Air Force and US National Guard active duty and reserve personnel.

2. The **entry fee** for the Area 12 Drill Championship has been set by the Area Manager at \$500.00. **\$200.00** of this fee must be submitted to the **Area 12 Manager** and **\$300.00** must be submitted to **Coffee High School NJROTC, 159 Trojan Way, Douglas, GA 31533**. The fee submitted to Coffee High School will include the cost of meals for 30 cadets. Schools bringing more than 30 cadets to the meet must pay an additional \$7.00 per cadet for meals and must lock in this price at least two weeks prior to the meet. Entry fees are due no later than 15 Feb 2023.

3. There will be no instructor meeting as all units should know Nationals rules/procedures. Remember, all participating cadets must stand the Personnel Inspection. No more than 40 cadets may participate in this meet. **ALL CADETS** must have a completed Sports Physical, Standard Release Form, and Agreement of Indemnity to compete in this Area-12 Drill Championship. Each SNSI will verify completion of ALL requirements before allowing a cadet to compete.

4. **THIS EVENT WILL BE RUN IN STRICT COMPLIANCE WITH THE NEW NATIONALS LOI. GRADING OF DRILL EVENTS WILL BE IAW REFERENCES (A) AND (B).**

SCHOOL DISTRICT OF CLAY
**FIELD TRIP REQUEST
MODIFICATION**

**ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL**
March 7, 2024

1. School Requesting: Ridgeview High School
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) X Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes X No _____
4. Dates of Field Trip*: Thursday, March 14 to Monday, March 18th All during Spring Break Destination*: Kings Mountain State Park, NC
5. Group Taking Trip: NJROTC Orienteering Team
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. N/A
7. Educational Value of Field Trip: We just qualified yesterday!
This is to participate the NJROTC National Orienteering Competition
8. Supporting Florida Standards Benchmark(s) with Narrative(s):
N/A
9. Number of Students*: 20 Number of Chaperones*: 6
10. Cost Per Student: Free Budget Code or Source to be charged: 3167
(Example: Internal Accounts, 5100.0331, Athletic Departments)
Returning Time*: 6:00 pm
11. Departure Time*: 6:00 am

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Teacher, Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

1/22/2024

Date
1/22/24

Date
1/24/24

Date
1/31/24

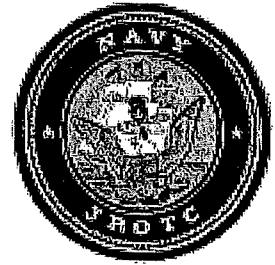
Date



St. Stephens High School

3205 34th St. Dr. NE
Hickory, NC 28681

GySgt Eric Pratt, USMC (Ret)
Naval Science Instructor
Pratt.eric.nsl@navyjrotc.org
806-206-2615 (cell)



FROM: Naval Science Instructor, St. Stephens High School NJROTC
TO: NJROTC Area Managers (forward to NNOC selected units)
VIA: NJROTC Area Manager, Old Area SIX

SUBJ: 2023-2024 NJROTC NATIONAL ORIENTEERING CHAMPIONSHIP (NNOC) LETTER OF INSTRUCTION (LOI)

ENCL: 1) School Registration / Invoice Page (mail with payment – checks preferred)
2) Agreement of Indemnity (completed, scanned, and uploaded by 01 March 2024)
3) Safety Brief/Acknowledgement of Rules Form (provided SEPCOR, due at onsite registration check-in)

1. GENERAL

A. HOST SCHOOL. Host school is St. Stephens High School NJROTC, Hickory, NC. Meet Director is GYSGT Eric Pratt – Pratt.eric.nsl@navyjrotc.org. Phone contact is 828-256-9841 Ext 501 (office), 806-206-2615 (cell), direct all questions that pertain to NNOC 2023/2024 to GYSGT Pratt, USMC (Ret.)

B. DATES AND LOCATION. The Sixteenth Annual NJROTC National Orienteering Championship (NNOC) will take place on Saturday, 16 March and Sunday, 17 March 2024 at Lake York, Kings Mountain State Park, 1277 Park Rd, Blacksburg, SC. Friday, 15 March 2024 at Crowders Mountain State Park, 522 Park Office Lane, Kings Mountain, NC 28086 will feature a model course for competitors and Monday, 18 March will serve as the event backup date should either day of the event be canceled.

C. EMBARGO. *Effective immediately, Kings Mountain State Park (Lake York Area) is off limits for all NJROTC cadets, NJROTC instructors, coaches, and involved parents participating in the 2024 NNOC.*

D. EVENT TIMELINE.

1 December 2023 Event Registration Opens
26 January 2024 Event Registration Closes
9 February 2024 All T-shirt and Meal Orders Due
23 February 2024 All Fees/Payments Due to Host Unit and Indemnity Forms Due

SCHOOL DISTRICT OF C
FIELD TRIP REC

ADMINISTRATIVELY APPROVED
Received too late for Feb. 1, 2024
Board Meeting
Received for information: Mar. 7, 2024

- School Requesting: REDGEVIEW HIGH
- Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other
If Commercial Carrier or Other, please state type: PARENTS PROVIDE OWN TRANSPORTATION
- Trip(s) Overnight: Yes No Trip(s) Out-of-State: Yes No
- Dates of Field Trip*: 3/1/24, 3/2/24 Destination*: Tifton, Georgia / Tipton County High School
- Group Taking Trip: RHS BASEBALL
- If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. N/A
- Educational Value of Field Trip:
BASEBALL TOURNAMENT
- Supporting Florida Standards Benchmark(s) with Narrative(s):
N/A
- Number of Students*: 20 Number of Chaperones*: 5
- Cost Per Student: N/A Budget Code or Source to be charged: N/A
(Example: Internal Accounts, 5100.0331, Athletic Departments)
- Departure Time*: 2:00 PM Returning Time*: 5:00 PM

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Teacher, Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

Date

Date

Date

Date

1/29/24

~~1/29/24~~

1/29/24

2/7/24

2/7/24

not enough time for school board approval

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