



School Board of Clay County

District Multi-Purpose Center, Corner of Walnut Street and Gratio Place, Green Cove Springs, FL

May 26, 2026 - School Board Workshop

Date: May 26 2026 (9:00 a.m.)

Invocation (Erin Skipper)

Pledge of Allegiance

Call to Order (Present: Erin Skipper, District 1; Robert Alvero, District 2; Beth Clark, District 3, Michele Hanson, District 4; Ashley Gilhousen, District 5; and Superintendent David S. Broskie)

Workshop Items

[1. Insurance and Risk Management](#)

[Clay County Schools Renewal Presentation 2026-27.pptx.pdf](#)

Minutes:

Jori Van der Voort, Arthur J. Gallagher & Co., shared the attached visual presentation, highlighting the state of the market, exposures, and renewal options. Ms. Van der Voort shared that 46 markets were approached and 14 quotes were received. Renewal rates continue to improve and are competitive in the market. Excess Property rate has decreased 16%, while property values increased 5%, resulting in a 10% premium decrease. Overall program has decreased by \$50,000 or 2.35%.

[2. Focus for Next Internal Audit](#)

Minutes:

Board Member Michele Hanson reviewed recent Internal Audit findings involving Kelly Services and Flagler Hospital. Regarding Kelly Services (substitutes), discussion focused on billing verification and accurate substitute timekeeping records, with emphasis on reconciliation of billed hours to district records and consistent documentation practices. Regarding Flagler Hospital, discussion included lack of documentation provided related to contracted mental health counselors and related record retention requirements.

District Legal Counsel John Steinmetz confirmed that no further action was required due to conclusion of the contract. Superintendent David Broskie noted that billing and verification procedures related to substitute services have since been updated to strengthen accuracy and accountability.

Board members, including Mrs. Gilhousen and Mr. Alvero, discussed potential future audit areas, including timekeeping and internal accounts. Chief Financial Officer Dawn Posey advised that internal accounts procedures are currently being revised and implementing an audit at this time would be premature.

Board Chair Erin Skipper summarized the discussion, emphasizing the need to allow time for the updated internal accounts procedures to be fully implemented and staff trained prior to review. Board members agreed on increased Board participation in Internal Audit Committee meetings. Following discussion, consensus was reached to proceed with a timekeeping audit, anticipated to begin in September.

[3. TRIM Calendar](#)

[TrimCalendar_2026-2027 \(3\).pdf](#)

Minutes:

Chief Financial Officer Dawn Posey presented the updated Key Trim Dates for the 2026-2027 budget. Due to statutory timeline requirements, a Special Board Meeting is scheduled for July 23, 2026. As a result, the Board's July Workshop was rescheduled from July 28, 2026, to July 23, 2026.

[4. Review Draft Agenda for Regular School Board Meeting on June 4, 2026](#)

[june-4-2026-regular-school-board-meeting_agenda_packet.pdf](#)

[Center St. Property Purchase .pptx.pdf](#)

Minutes:

During the review of agenda items, the Board discussed several consent agenda items, including the student progression plan, school bus purchases, and transportation needs. The Board also discussed a proposed change to Value Adjustment Board committee representation, replacing Board Member Michele Hanson with Board Member Beth Clark.

Director of Facility Planning and Construction Lance Addison provided an overview of a consent agenda item involving the purchase of property adjacent to the current transportation property to support future operations. A slide presentation showing an aerial site plan was presented and is attached to the agenda. Mr. Addison explained that the acquisition is part of the district's long term planning efforts to accommodate anticipated growth in southern Clay County and future bus fleet expansion. The proposed purchase would be funded through capital improvement funds rather than the general fund. Board members discussed the proposed purchase, including property conditions and the potential benefit of conducting a Phase I Environmental Assessment. Board members agreed the purchase aligns with long range capital planning.

[5. Executive Session on Bargaining \(closed to public\)](#)**Minutes:**

This meeting was closed to the public.

Questions from the Audience (None)**Superintendent Comments****[6. Superintendent Comments](#)****Minutes:**

Superintendent David Broskie shared preliminary school grade projections, emphasizing that the results are projected only, as final school grades are not officially confirmed until the state issues its final accountability "stamp" at the end of June. He noted that the district is projected to achieve its highest point total and point percentage to date, with approximately 98 percent of schools earning an A or B grade and a projected record number of A rated schools for Clay County.

School Board Attorney Comments (None)**[7. School Board Attorney Comments](#)****Minutes:**

No additional comments.

School Board Comments**[8. School Board Comments](#)****Minutes:**

Board Member Alvero raised concerns received from bus drivers and teachers regarding student discipline and requested future Board discussion on strategies to better support staff with classroom management and discipline enforcement.

Board members shared comments on recent school and community events, including positive feedback regarding district staff presence at Riverfest and appreciation for graduation ceremonies across schools. Members emphasized the importance of continued community engagement and district visibility at public events.

Additional remarks reflected on the busy month of May, including participation in end of year school and community activities, and recognition of the final days of the school year for students and staff.

Chairperson Erin Skipper adjourned the meeting at 10:32 a.m., followed by a 10 minute recess prior to convening the Executive Session, which was closed to the public.

Adjournment (10:32 a.m.)

Superintendent of Schools

School Board Chair