

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Date: Nov 02 2023 (6:00 p.m. - immediately following the School Board Organization Meeting)

Student Showcase (Wilkinson Junior High Band Ensemble, Kristen Richard, Sponsor)

Invocation (Given at preceding Organization meeting)

Pledge of Allegiance

Call to Order

Recognitions and Awards

- [1. Recognize Art in the Capitol Winner](#)
- [2. Recognition of Clay High School Class 5A Division Recipients of the Floyd E. Lay Sunshine Cup All-Sports Award](#)
- [3. Recognition of Coaches of the Year](#)
- [4. Recognition of the 2023-2024 Clay County Principal of the Year](#)
- [5. Recognition of the 2023-2024 Clay County Assistant Principal of the Year](#)

Presenters

School Showcase (Wilkinson Junior High, Nate Warmouth, Principal)

Presentations from the Audience (Public Comment)

Consent Agenda

Superintendent

[6. C1 - Minutes of School Board Special Meeting on September 14, 2023; School Board Workshop on September 26, 2023; Student Discipline Hearings and Regular Meeting on October 5, 2023](#)

- 🔗 [2023 Sep 14 Special Mtg \(Budget\).pdf](#)
- 🔗 [2023 Sep 26 Workshop.pdf](#)
- 🔗 [2023 Oct 5 Student Hearings.pdf \(Confidential\)](#)
- 🔗 [2023 Oct 5 Regular Mtg.pdf](#)

Human Resources

[7. C2 - Personnel Consent Agenda](#)

- 🔗 [Personnel Consent Agenda 11022023.pdf](#)

[8. C3 - Proclamation 24-07 to Establish November 13 - 17, 2023 as National Education Week and November 15, 2023 as Educational Support Professionals' Day](#)

🔗 [Proclamation 24-07 National Education Week - Google Docs.pdf](#)

Instruction-Academic Services

[9. C4 - Elementary Student Out of State Travel](#)

🔗 [WES_Out of State FT.pdf](#)

[10. C5 - Amendment 1 to Agreement between the School Board of Clay County and PACE Center for Girls - Clay](#)

🔗 [240052 PACE Amd 1.pdf](#)

[11. C6 - K-12 Academic Services Out of State and Overnight Student Travel](#)

🔗 [November 2023 Board Backup.pdf](#)

[12. C7 - 2023-2024 Uniform Statewide Assessment Calendar](#)

🔗 [K12UniformAssessmentCalendar2324.pdf](#)

Instruction-Climate and Culture

[13. C8 - Proclamation #24-06 to Establish School Psychologist Week November 6-10, 2023](#)

🔗 [School Psychologist Proclamation 2023 .pdf](#)

[14. C9 - Clay County District Schools & the University of Central Florida](#)

🔗 [Clay County District Schools & the University of Central Florida SW Internship Agreement.pdf](#)

Business Affairs

[15. C10 - Proposed Allocation Changes for 2023-2024](#)

🔗 [11.02.23 - 23-24 Allocation Summary.xlsx.pdf](#)

Business Affairs-Accounting

[16. C11 - Monthly Financial Reports for September, 2023](#)

🔗 [August 2023 Monthly Board Property Report.pdf](#)

🔗 [July 2023 Monthly Board Property Report.pdf](#)

🔗 [September 2023 Monthly Board Financial Report.pdf](#)

🔗 [September 2023 Monthly Board Property Report.pdf](#)

🔗 [Contracts Signed by Superintendent from \\$50K to \\$100K.pdf](#)

[17. C12 - Budget Amendment Report for September 30, 2023](#)

🔗 [23-24 Budget Amendments September 2023.pdf](#)

Business Affairs-Property

[18. C13 - DELETION OF CERTAIN ITEMS REPORT OCTOBER, 2023](#)

🔗 [DELETION OF CERTAIN ITEMS REPORT OCTOBER, 2023.pdf](#)

Business Affairs-Purchasing

19. C14 - BID Renewal

Operations-Facilities

20. C15 - Change Order #1 for Orange Park Junior High School Window Replacement (Buildings 1, 2, 3, & 4)

☞ Change Order #1 OPJ Window Replacement Buildings 1, 2, 3, & 4

21. C16 - Purchase Agreement for Sale of Two (2) Portable Classrooms and Two (2) Sets of Ramps and Stairs at Paterson Elementary School

☞ LOI County Portable Donation 11.2.23.pdf

☞ Purchase Agreement & Resolution for Portable Classrooms & Ramps & Steps 11.2.23.pdf

☞ Resolution & Purchase Agreement for Sale of Portables & Ramps & Steps Contract Review Approval.pdf

22. C17 - Interlocal Agreement to Sell Low-Priced Diesel Fuel to the Clay County Board of County Commissioners for Use of Fire and Rescue Vehicles in the Keystone Heights Area

☞ Interlocal Agreement CCSB 2023-2024 Diesel Fuel.pdf

☞ Interlocal Agreement for Low-Priced Fuel Contract Review Approval.pdf

23. C18 - Resolution and Option Contract Sale Agreement for .16 Acres at Montclair Elementary School

☞ MCE Property Resolution.Option Contract.Survey #1.pdf

☞ MCE Property Resolution.Option Contract.Survey #2.pdf

☞ Resolution & Option Contract for MCE Property Contract Review Approval.pdf

24. C19 - Prequalification of Contractors

☞ Table for Board Backup Contractor Prequal, 11.2.23

25. C20 - Substantial Completion of Lakeside Junior High School Restroom Renovations

☞ Substantial Completion LSJ Restroom Renovation.pdf

26. C21 - Final Completion of Orange Park Junior High School Restroom Renovations

☞ Final Completion OPJ Restroom Renovation.pdf

Adoption of Consent Agenda

CCEA Update (Victoria Kidwell)

CESPA Update (Lonnie Roberts)

Superintendent's Update and Presentations

Discussion Agenda

School Board Attorney

27. D1 - Public Hearing to Approve as Advertised Revisions to School Board Policy 1.15 (Parental Rights, Notification and Student Welfare)

☞ Legal Adv Revisions to SB Policy 1.15 Parental Rights.pdf

☞ 2023.08.28 Section 1.15 proposed changes.pdf

Human Resources

[28. D2 - Human Resources Special Action A](#)

[29. D3 - Human Resources Special Action B](#)

[30. D4 - Human Resources Special Action C](#)

School Board Attorney Remarks

School Board Member Remarks

Adjournment

DRAFT

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

Recognize Art in the Capitol Winner

Description

Recognition and presentation of certificate to ??????? of Art in the Capitol contest.

Gap Analysis

Previous Outcomes

Expected Outcomes

Strategic Plan Goal

Recommendation

Recognition only

Contact

Bonnie O'Nora, Board Assistant, bonnie.onora@myoneclay.net

Financial Impact

None

Review Comments

Attachments

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

Recognition of Clay High School Class 5A Division Recipients of the Floyd E. Lay Sunshine Cup All-Sports Award

Description

The Floyd E. Lay Sunshine Cup All-Sports Awards are presented by the Florida High School Athletic Association. Points are awarded to a school based on its finish in the FHSAA State Series competition in each sport in the classification in which it has been assigned to compete.

Gap Analysis

Previous Outcomes

Expected Outcomes

Strategic Plan Goal

Recommendation

Recognition only.

Contact

John Stilianou, Coordinator of Athletics, john.stilianou@myoneclay.net

Financial Impact

None

Review Comments

Attachments

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

Recognition of Coaches of the Year

Description

Recognition of Lantz Lowery (Keystone Heights High School) and Ashley Houston (Middleburg High School) as Coaches of the Year.

Gap Analysis**Previous Outcomes****Expected Outcomes****Strategic Plan Goal****Recommendation**

Recognition only.

Contact

John Stilianou, Coordinator of District Athletics, john.stilianou@myoneclay.net

Financial Impact

None

Review Comments**Attachments**

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

Recognition of the 2023-2024 Clay County Principal of the Year

Description

Superintendent Broskie will recognize Wilnitra Dixon from Oakleaf Junior High for being selected as Principal of the Year.

Gap Analysis**Previous Outcomes****Expected Outcomes****Strategic Plan Goal****Recommendation****Contact****Financial Impact****Review Comments****Attachments**

DRAFT

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

Recognition of the 2023-2024 Clay County Assistant Principal of the Year

Description

Superintendent Broskie will recognize Hope Davis from Lakeside Junior High for being selected as Clay County's Assistant Principal of the Year.

Gap Analysis**Previous Outcomes****Expected Outcomes****Strategic Plan Goal****Recommendation****Contact****Financial Impact****Review Comments****Attachments**

DRAFT

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

C1 - Minutes of School Board Special Meeting on September 14, 2023; School Board Workshop on September 26, 2023; Student Discipline Hearings and Regular Meeting on October 5, 2023

Description

Florida Statute 1001.42(1) requires the superintendent, as secretary, to keep such minutes and records as are necessary to set forth clearly all actions and proceedings of the school board. The minutes of each meeting shall be reviewed, corrected if necessary, and approved at the next regular meeting; provided that this action may be taken at an intervening special meeting if the board desires.

Gap Analysis

Previous Outcomes

Expected Outcomes

Strategic Plan Goal

Recommendation

Approve minutes as submitted.

Contact

David S. Broskie, Superintendent of Schools, david.broskie@myoneclay.net; Bonnie O'Nora, Board Assistant

Financial Impact

None

Review Comments

Attachments

- 🔗 [2023 Sep 14 Special Mtg \(Budget\).pdf](#)
- 🔗 [2023 Sep 26 Workshop.pdf](#)
- 🔗 [2023 Oct 5 Student Hearings.pdf \(Confidential\)](#)
- 🔗 [2023 Oct 5 Regular Mtg.pdf](#)

Teacher Inservice center, 2233 Village Square Parkway, Fleming Island, FL

September 14, 2023 - Special Meeting (Public Hearing on the Budget)

Date: Sep 14 2023 (5:05 p.m.)

Invocation (None)

Call to Order (Present: Erin Skipper, District 1; Mary Bolla, District 2; Beth Clark, District 3, Michele Hanson, District 4; Ashley Gilhousen, District 5; and Chief Academic Officer Roger Dailey (substituting for Superintendent David S. Broskie))

Agenda Items

[1. Review the 2023-2024 Final Millage, Rolled-Back Rate Calculation, and the 2023-2024 Budget \(All Funds\)](#)

[Summary Budget Final Hearing.pdf](#)

[Final EFP Presentation Capital Rev Sources - 9-14-2023.pdf](#)

Minutes:

Prior to hearing the agenda items, Chair Gilhousen read a statement into the record noting revisions to the agenda:

"Final adjustments to the prior year's (2022-2023) expenditures have impacted the 2023-2024 proposed final budget and necessitated a need to revise some of the items and attachments on the agenda. Revisions are as follows:

- *Item #1 - Review the 2023-2024 Final Millage, Rolled-Back Rate Calculation and the 2023-2024 Budget (All Funds) - item reflects corrected total under "financial impact"*
- *Item #2 - Public Hearing for Comments on the 2023-2024 Budget and Millages - item reflects corrected total under "financial impact"*
- *Item #8 - Adopt the Budget (All Funds) for 2023-2024 - item reflects corrected total under "recommendations" and attachments (Budget Summary Report and ESE 139) have been revised*
- *Item #10 - Resolution 24-04 Adopting the 2023-2024 Final Budget - item values in table under "description: corrected and attachment (Resolution 24-04) has been revised to reflect correct total*

Dr. Susan Legutko, Assistant Superintendent of Business Affairs, used the attached visual presentation to review the rolled-back rate calculation, final proposed millages, and the 2023-2024 budget for all funds. The total millage levy is 6.404 and the total budget for all funds is \$596,998,307. A tax increase was advertised because the millage rate to be levied exceeds the rolled-back rate by 12.10 percent.

Mrs. Gilhousen noted that the local percentages are significantly higher than what is reflected in previous years and that it is important for the public to understand that, as the local tax base grows, the state's contribution decreases, and the financial burden of education falls more greatly on local residents.

Bryce Ellis, Assistant Superintendent of Operations, and Dr. Michael Kemp, Director of Facility Planning and Construction, used the attached visual presentation to highlight project changes subsequent to the tentative Educational Facilities Plan, projected new revenue, and district capital outlay expenditures. Board members' questions included how priorities are determined for funding and, specifically, how needed playground repairs may be addressed.

[2. Public Hearing for Comments on the 2023-2024 Budget and Millages](#)

Minutes:

Chair Gilhousen opened the public hearing. With no one coming forward to speak to the item, the public hearing was closed.

[3. Adopt the 2023-2024 Required Local Effort Millage Levy](#)

Motion

Motion that the Clay County School Board adopt the 2023-2024 final proposed required local effort mill levy of 3.156 with a proposed amount to be raised of \$60,520,294. The RLE millage includes basic RLE of 3.151 and a prior period adjustment millage of .005

Vote Results (*Approved*)

Motion: Mary Bolla

Second: Erin Skipper

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

[4. Adopt the 2023-2024 Basic Discretionary Operating Mill Levy](#)

Motion

Motion that the Clay County School Board adopt the 2023-2024 final proposed base discretionary millage of .748 with a proposed amount to be raised of \$14,343,847.

Vote Results (*Approved*)

Motion: Erin Skipper

Second: Beth Clark

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

[5. Adopt the 2023-2024 Local Capital Improvement Fund Millage Levy](#)

Motion

Motion that the Clay County School Board adopt the 2023-2024 final proposed capital outlay millage of 1.500 with a proposed amount to be raised of \$28,764,398.

Vote Results (*Approved*)

Motion: Beth Clark

Second: Michele Hanson

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

[6. Adopt the 2023-2024 Additional Voted Operating Millage Levy](#)

Motion

Motion that the Clay County School Board adopt the 2023-2024 final proposed voted millage of 1.00 with a proposed amount to be raised of \$19,176,265.

Vote Results (*Approved*)

Motion: Michele Hanson

Second: Mary Bolla

Ashley Gilhousen - Aye

Mary Bolla - Aye

Beth Clark - Aye

Michele Hanson - Aye

Erin Skipper - Aye

[7. Adopt the 2023-2024 Total Millage Levy](#)

Motion

Motion that the Clay County School Board adopt the 2023-2024 final proposed total millage which will equal 6.404 with a total amount to be raised of \$122,804.804. The total millage rate to be levied is more than the roll-back rate by 12.10 percent.

Vote Results (*Approved*)

Motion: Mary Bolla

Second: Erin Skipper

Ashley Gilhousen - Aye

Mary Bolla - Aye

Beth Clark - Aye

Michele Hanson - Aye

Erin Skipper - Aye

[8. Adopt the Budget \(All Funds\) for 2023-2024](#)

[ESE 139.pdf](#)

[Summary Budget Final Hearing.pdf](#)

Motion

Motion that the Clay County School Board adopt the final budget for the 2023-2024 school year as follows: General Operating in the amount of \$417,769,509; Special Revenue Budget in the amount of \$84,370,919; Debt Service Budget in the amount of \$7,541,680; Capital Outlay budget in the amount of \$96,627,335, for a total Final Budget of \$60

Vote Results (*Approved*)

Motion: Erin Skipper

Second: Beth Clark

Ashley Gilhousen - Aye

Mary Bolla - Aye

Beth Clark - Aye

Michele Hanson - Aye

Erin Skipper - Aye

[9. Resolution 24-03 Florida Department of Education Resolution Determining Revenues and Millages Levied](#)

Motion

Motion to Approve Resolution #24-03 determining the 2023-2024 Tentative Revenues and Millages levied for fiscal year 2023-2024

Vote Results (*Approved*)

Motion: Beth Clark

Second: Michele Hanson

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

10. Resolution 24-04 Adopting the 2023-2024 Final Budget

[Resolution 24-04.pdf](#)

Motion

Motion to Approve Resolution #24-04 adopting the Final 2023-2024 Budget

Vote Results (*Approved*)

Motion: Michele Hanson

Second: Mary Bolla

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

11. Final 2023/2024 – 2027/2028 Educational Facilities Plan

[EFP 2023-2028 FINAL 9.14.23.pdf](#)

Motion

Motion to Approve final 2023/2024 - 2027/2028 Educational Facilities Plan

Vote Results (*Approved*)

Motion: Mary Bolla

Second: Erin Skipper

Ashley Gilhousen

- Aye

Mary Bolla

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

Presentations from the Audience (None)

Superintendent Comments (None)

School Board Attorney Comments (None)

School Board Comments (None)

Adjournment (5:45 p.m.)

Superintendent

School Board Chair

DRAFT



School Board of Clay County

District Multi-Purpose Center, Corner of Walnut Street & Gratio Place, Green Cove Springs, FL

September 26, 2023 - School Board Workshop

Date: Sep 26 2023 (9:00 a.m.)

Invocation (Ashley Gilhousen)

Call to Order (Present: Erin Skipper, District 1; Mary Bolla, District 2; Beth Clark, District 3, Michele Hanson, District 4; Ashley Gilhousen, District 5; and Superintendent David S. Broskie)

Workshop Items

1. Review Draft Agenda for Regular School Board Meeting on October 5, 2023

[October-5-2023-regular-school-board-meeting_agenda_packet \(3\).pdf](#)

Minutes:

Recognitions:

- Recognize Schools' Excellence for Kids Heart Challenge, American Heart Association - no discussion;

Consent Agenda:

- C1 Minutes of School Board Workshop on August 29, 2023; Student Discipline Hearings and Regular Meeting on September 7, 2023 - no discussion;
- C2 School Board Member Out-of-County Travel Expenses Estimated to attend FSBA/FADSS 78th Annual Joint Conference - no discussion;
- C3 Google Workspace for Education Renewal - no discussion;
- C4 Approval to Advertise and Notice of Public Hearing to Adopt Revisions to School Board Policy 7.00 (Information Services) - revisions to this policy are needed due to recent legislation addressing new policy language related to data ownership, records and email retention, data privacy, and social media usage; brief discussion of "business use" in data ownership, clarified by Jeremiah Blocker, School Board Attorney, that this language tracks with statute language;
- C5 Personnel Consent Agenda - Mrs. Hanson requested information re redesignated positions; Superintendent Broskie advised this can occur when there is an increase or decrease in responsibility of an allocated position; Mrs. Hanson has requested additional information from Dr. Legutko, Assistant Superintendent of Business Affairs, in order to understand the impact of these changes on the budget; additional discussion included the difficulty of hiring for skilled positions on the current salary tables; Mrs. Skipper noted the need to be competitive with other counties with employee pay and retention; Mrs. Hanson noted additional responsibilities of classroom teachers and is concerned about the retention of master teachers and new teachers; Mr. Broskie noted historical salaries and stated instructional position salaries have been the highest in the last three years and indicated the board must carefully consider how available funding is applied to compensation; Mrs. Hanson suggested the need to consider freezing salaries and redesignating positions due to current financial circumstances;
- C6 Memorandum of Understanding between Clay County District Schools and St. Leo University - this program is "para to pro" and serves to grow teachers from paraprofessional positions;
- C7 School Improvement Plan Approval - Mr. Broskie shared the steps involved in the creation of the plan presented;
- C8 K-12 Academic Services Out of State and Overnight Student Travel - no discussion;
- C9 2023-24 Early College Program (formerly Collegiate High School) Contract Between the School Board of Clay County and District Board of Trustees of St. Johns River State College - brief discussion of Bright Futures funding for students graduating high school with an AA degree and the need to provide clarifying information to parents; there will be a Parents Academy with breakout sessions to share information with parents;
- C10 Proclamation for Red Ribbon Week - no discussion;
- C11 Proposed Allocation Changes for 2023-2024 - no discussion;
- C12 Advantage Package for Clinical Rules in Pharmacy Program - Hannah Carter, Account Executive, The Bailey Group, attended the meeting via telephonic conferencing and reviewed the district's current pharmacy program for employees; recommended increasing the Clinical Rules Program Package from the Limited Package to the Advantage

Package, utilizing the same three programs (Step Therapy, Prior Authorization, and Drug Quantity Management), but expanding the drug list; changes would be effective 1/1/2024 and align with the regularly scheduled Rx formulary change;

- C13 Contract Services for Stop Loss Insurance - Hannah Carter, Account Executive, The Bailey Group, recommended renewing with Sun Life for stop loss coverage for the 10/1/2023 plan year;
- C14 Implementing SaveOnSP Program in Pharmacy Program - Hannah Carter, Account Executive, The Bailey Group, recommended adding the SaveOnSP program to maximize copay assistance for certain specialty medications that meet the program requirements; eligible specialty medications would reduce member cost; the plan would be implemented to be effective 1/1/2024 to align with the regularly scheduled Rx formulary change; board members requested additional information re the listed eligible specialty medications;
- C15 Deletion of Certain Items Report September, 2023 - no discussion;
- C16 Bid/Contract Renewal - no discussion;
- C17 Advertisement and Notice of Public Hearing for Amendments to School Board Policy 1.14, Sales Surtax Citizens Advisory Committee - the purpose of this committee was reviewed; proposed policy language revisions are to ensure a quorum to be able to take action at meetings; revisions are to move from a strict rule requiring one (1) member from each district to a simple majority, allowing an alternate to vote in the absence of a district's regular member;
- C18 Prequalification of Contractors - no discussion;
- C19 Change Order #8 for Orange Park High School Stadium Repair/Replacement - brief discussion about needed stadium repairs at Green Cove Springs Junior High;
- C20 Change Order #2 for Orange Park Junior High School Restroom Renovations - no discussion;
- C21 Safety & Security; Emergency Communications-Contract Award for Clay High School - Bryce Ellis, Assistant Superintendent of Operations introduced Spencer Anderson, Regional Sales Director, Audio Enhancement, who provided an audio/visual presentation re the proposed product for campus safety and enhanced classroom audio instruction; the product will be a one-time cost to include maintenance, will utilize voter-approved safety and security mill funding, and will include an intercom paging and bell solution for the entire campus; SAFE system will send silent alerts to front office and first responders to address emergent situations; system integrates with current and planned access controls;
- C22 Safety & Security; Emergency Communications-Contract Award for Keystone Heights High School - see comments for C21
- C23 Safety & Security; Emergency Communications-Contract Award for Middleburg High School - see comments for C21
- C24 Safety & Security; Emergency Communications-Contract Award for Ridgeview High School - see comments for C21
- C25 Safety & Security; Emergency Communications-Contract Award for Fleming Island High School - see comments for C21

*A recess was taken from 11:10 a.m. to 11:22 a.m.

- C26 Substantial and Final Completion of Ridgeview High School Roof Repair/Replacement Building 2 - no discussion;
- C27 Final Completion of Wilkinson Elementary School Kitchen/Cafeteria Renovations - no discussion;
- C28 Final Completion of Ridgeview Elementary School Roof Repair/Replacement Buildings 1, 2, & 3 Kitchen/Cafeteria Renovations - no discussion;
- C29 County-Wide Professional Mechanical/Electrical Engineering Services Contract Award - no discussion;
- C30 Change Order #5 (Reconciliation of GMP) for Spring Park Elementary School - Mr. Broskie noted a savings of \$573,000 as this project concludes;
- C31 Final Completion of Spring Park Elementary School - no discussion;

Discussion Agenda:

- D1 Human Resources Special Action A - no discussion;
- D2 Human Resources Special Action B - no discussion;

2. Discussion of Timeline for Review of School Board Policies

Minutes:

Mrs. Bolla Indicated that policies should be reviewed with regularity and it may be helpful for the board to review with the superintendent or his designee so board members can learn what the policies are and what revisions may be required, noting that statute changes continuously drive the revisions of applicable policies. She noted that NEOLA does updates on policies for all registered clients, indicating that NEOLA has been considered previously but not retained due to cost.

Mr. Blocker noted that staff as well as attorneys should be involved in policy revisions, and he has recommended to the superintendent that this process needs to be done in an organized, disciplined way in order to avoid confusion and frustration among staff. He shared that NEOLA does conduct regular reviews and proposed a continuous review of all policies, to be done in a two-year cycle, with each department bringing recommended and statutory changes to the board for discussion so that all recommendations can be crafted in a legally sufficient, defensible way. As changes occur in legislature and federal case law, flexibility and the need to adjust will be required. Mr. Broskie will meet with staff to establish a timeline to direct the workflow for regular policy review, and Mr. Blocker will be responsible for addressing new legislation requiring action.

Mrs. Hanson noted that her biggest concern is not having sufficient conversation about stakeholder input on matters such as cell phones and discipline.

The current cost of NEOLA is \$142,000., and the board is not interested in incurring that expense at this time.

3. Review of Current Tobacco Policy and Potential Revisions

Minutes:

Mrs. Skipper requested discussion of this topic, stating that current policy re tobacco use has not been updated since 1981 and is very short. She shared a Tobacco-Free K-12 School Model Policy currently used by other Florida counties and indicated the need to do more re vaping. She would like to adopt the policy she submitted as well as discuss what could be done differently or better to take advantage of free services from different organizations for students, obtain signage across campuses, and have organizations come in and speak to students.

Laura Fogarty, Director of Climate and Culture, recently met with Tobacco Free Florida, who apologized for putting out some misinformation re board policy. Mrs. Forgarty distributed information highlighting current policy embedded in the Code of Student Conduct and discussed policy as it correlates to the proposed policy. Additional partnerships (Hanley Foundation, Air National Guard, and Clay Action Coalition) are programs currently utilized to provide education on the effects of tobacco.

The communication and instruction re how the Code of Conduct is reviewed and communicated to students and parents were discussed. Mrs. Hanson discussed the need for a systematic approach where every student hears the information from a school principal. She likes the clear policy proposed by Mrs. Skipper. Mrs. Gilhousen noted the need to address the attachment issue, indicating that relationship is the reason people turn to substances to fulfill that void and that this is a larger conversation to be had with the community to demonstrate how building relationships will insulate students from these harmful things. Mrs. Skipper indicated a policy is needed to hold individuals accountable (amend board policy) and then allow partners into schools more often to speak to students. Suggestions were also made to have the organizations team up with physical education coaches and include this instruction in science or physical education classes.

Mr. Blocker will explore augmenting the Code of Conduct and work with Mr. Broskie and staff to strengthen policy.

4. Discussion of School Visitations

Minutes:

Mrs. Skipper indicated that a lack of a visitor policy has been brought to her attention. She has submitted potential policies to Mr. Blocker and had conversations with him. She advised that a majority of the state has similar policies and implements some degree of background checks for visitors and any individuals that will be around students and that this is needed for student safety. Mr. Blocker noted that there are state statutes that govern this and indicate notification requirements.

Mr. Broskie noted that all visitors come to the school front office and go through the Raptor system which determines if the individual is on any registry. Offending parents still have a legal right to their student, and those individuals are escorted to their destination, and specific individuals are monitored.

Mr. Blocker advised FS 966.0222 addresses certain types of offenses and the requirements for notification of those individuals as well as supervision guidelines. Additional discussion included requirements for background checks and various restrictions on individuals who have offended.

Mrs. Skipper proposed requiring all coaches not employed by the district to have a full Level II background check due to the high potential of them being alone with students. Terri Dennis, Coordinator of Communications, discussed the screening process for volunteers, including cross-referencing names on the predator site and reporting those names to Human Resources, pulling up arrest records in Florida, and placing foreign parents on hold until the issuance of a government ID can be checked.

Mr. Broskie would like to see the policies provided by Mrs. Skipper to Mr. Blocker and discuss with Human Resources.

5. Discussion of Potential Buyout of School Board Attorney (Bickner) Contract

Minutes:

Mrs. Hanson appreciated the services of Mr. Blocker and his firm and proposed a buyout of Mr. Bickner's contract so a fresh start may continue with sole reliance on Mr. Blocker.

The associated total cost of this proposal is \$65,000. Mr. Broskie stressed the importance of transition. Mr. Blocker, in response to a question re the current sufficiency of transition, shared his expectation that Mr. Bickner would continue to finish current district work as he worked with the board on developing relationships and addressing their priorities. He indicated Mr. Bickner's early departure would create some challenges and more time would be helpful but he can work with whatever the board decides.

Further discussion included managing the focus of Mr. Bickner's work while not changing the transition timeline and determining a process for evaluating the sufficiency of legal needs approximately 90 days after the transition is complete.

*A recess was taken from 1:18 p.m. to 1:25 p.m.

6. Discussion of Book Challenge Policy and Potential Revisions

Minutes:

Roger Dailey, Chief Academic Officer, provided an overview of the current school library book policy and the status of challenged books, indicating that the revisions approved by the board in April 2023 have worked well and are congruent with laws that went into effect on July 1, 2023. If no additional action is taken, constituents will continue to read, at board meetings, things not covered by the statute such as profanity, drug use, and gang violence. The board has overseen the district providing total control to parents. Secondary parents have complete control of what their students can access, making books not accessible to students without written parent permission. To go further in book restriction could be considered a superimposition of other parents' controls. A diverse group of community members has developed a set of community guidelines for library books. This list could be added to existing policy as a filter, but ramifications could be record-setting numbers of removed books, increased media attention, and potential litigation. Currently, policy provides that the board votes not on the books themselves, but on whether the law was appropriately applied by the team responsible for reviewing the books.

Mrs. Hanson distributed the Library Media and Instructional Materials Training Transcript to board members. These guidelines were implemented by the Florida Department of Education in April. She reviewed the document, highlighting the goals of materials being age-appropriate (taking into consideration grade levels, maturity, reading levels, etc.), free of bias, having an educational purpose, being relevant to the needs and interests of students, and indicating a need to survey stakeholders for interests and provide an opportunity for input. She does not view having the most banned books as a source of shame and supports being emboldened to do what is right. She believes there are non-pornographic materials that also do not belong on library shelves. She would like to discuss procedural changes in policy and provide guidance for consideration of a rubric that may be used to evaluate reading materials.

Mrs. Skipper supports Mrs. Hanson's perspective and doing what is best with tax-payers funding, indicating it is a good idea to ask the public and parents for input.

Mrs. Bolla asked if books are being purchased and was advised there is still a freeze on purchasing books. She indicated she has considered the specificity of community limits and input being part of guidelines, not policy, but indicates she does not want to infringe on the rights of parents, who are key and should have the ultimate discretion and authority over their child's reading material.

Mrs. Gilhousen appreciates the community standards that have been developed but believes this set of standards should be provided to media specialists, at that level, rather than being included in policy, giving media specialists the opportunity to de-select books at the school level.

Mr. Blocker advised the purpose of the statute was to get obscene materials away from children and that the legislature had the option to go further but chose not to. The legislature has placed the responsibility of this matter with the board. Current policy is effective as far as keeping the board removed to a certain point. He encouraged the board to think about whether they want to modify current policy by incorporating community standards, allowed for by statute and legally defensible, but which may create additional opportunities to be challenged. Adopting community standards that have not been fully vetted through the court system may bring litigation and associated costs. He will review the policy to assess the need for any revisions, avoiding community standards, but making layers of echelon below the board to protect them. He recommended time to absorb and research. Board members will email any input to Mr. Blocker. Any guidelines should be developed by the superintendent and staff, with the board having input, because this procedure has to do with operational function.

In the course of scheduling additional discussion on this topic, Mrs. Gilhousen indicated that she would contact Sheriff Cook to obtain information and determine whether a presentation would be made for consideration on a different matter.

[7. Lunch Break \(Recess\) as Necessary](#)

Minutes:

A lunch break was not taken. The board took a recess from 11:10 a.m. to 11:22 a.m. and a recess from 1:18 p.m. to 1:25 p.m.

Questions from the Audience

[8. Questions From the Audience](#)

Minutes:

Victoria Kidwell, President, Clay County Education Association, expressed concern re the proposed dissemination of guidelines to media specialists that may be interpreted differently and if guidance would be provided to bring greater clarity as individual judgements may differ.

Superintendent Comments

[9. Superintendent Comments](#)

Minutes:

Mr. Broskie advised Clay Day will be held in January and requested the board give thought to legislative priorities to be discussed at the October workshop.

School Board Attorney Comments (None)

School Board Comments

[10. School Board Member Comments](#)

Minutes:

Mrs. Hanson requested clarification from Mr. Broskie re whether the instruction of 7 Mindsets is mandatory. Mr. Broskie responded that a school leadership team may determine this curriculum should be utilized.

Mrs. Skipper requested an update on transportation. Mr. Broskie indicated there are currently approximately five (5) doubleback routes due to drivers leaving, eight (8) drivers out on FML, eleven (11) trainees (3-4 weeks training process), and nine (9) interviews completed, currently in the Human Resources process. Mrs. Hanson asked about double-ups (seat sharing) and Mr. Broskie advised that is not typically done and he will look into that.

Mrs. Skipper suggested each department research systems that can accomplish multiple things so it doesn't take large amounts of staff's time to supply board members with requested documentation and to condense programs as a cost savings measure.

Adjournment (3:25 p.m.)

Superintendent of Schools

School Board Chair

DRAFT



School Board of Clay County

Teacher Inservice Center, 2233 Village Square Parkway, Fleming Island, FL

October 5, 2023 - Regular School Board Meeting

Date: Oct 05 2023 (6:00 p.m.)

Student Showcase (Lakeside Junior High Chorus, Michelle Duchemin, Music Teacher)

Invocation (Pastor Jeromy Larson, Family Church Green Cove Springs)

Pledge of Allegiance

Call to Order (Present: Erin Skipper, District 1; Mary Bolla, District 2, Beth Clark, District 3; Michele Hanson, District 4; Ashley Gilhousen, District 5; Superintendent David Broskie)

Recognitions and Awards

1. Recognize Schools' Excellence for Kids Heart Challenge, American Heart Association

[FY24 American Heart Association.pdf](#)

Minutes:

Amanda Tewey, Development Director, American Heart Association, recognized the following "Top Impact" schools for their support of The American Heart Association's mission of advancing cardiovascular health for all:

- Thunderbolt Elementary - \$26,905
- Orange Park Elementary - \$20,071
- Oakleaf Village Elementary - \$17,021

Clay County District Schools ranked 8th among Florida school districts generating funds in support of the vision to provide life-saving information and skills that benefit the schools and community.

Presenters

School Showcase (Lakeside Junior High, Dustin James, Principal)

Presentations from the Audience (Public Comment)

2. Public Comment

Minutes:

Public speakers:

- Leigh Ann Lunsford
- Judith Chapple
- Constance Higginbotham
- Tara Richardson
- Heather Buentello
- Zoe Lewis
- Tanya Kacsan
- Bruce Friedman - read from Heroine - said this is constitutionally protected speech,
- Adrianna Jarquin
- Jackie Cetnar
- Pamela Henry

Consent Agenda

Superintendent

[3. C1 - Minutes of School Board Workshop on August 29, 2023; Student Discipline Hearings and Regular Meeting on September 7, 2023](#)

[2023 Aug 29 Board Workshop.pdf](#)

[2023 Sep 7 - Student Hearings.pdf \(Confidential\)](#)

[2023 Sep 7 Regular Mtg.pdf](#)

School Board Member

[4. C2 - School Board Member Out-of-County Travel Expenses Estimated to Attend FSBA/FADSS 78th Annual Joint Conference](#)

Information Technology Services

[5. C3 - Google Workspace for Education Renewal](#)

[240043 Google Workspace for Education Plus thru 2026.pdf](#)

[Signature Page_Executed.pdf](#)

[6. C4 - Approval to Advertise and Notice of Public Hearing to Adopt Revisions to School Board Policy 7.00 \(Information Services\)](#)

[CCSD - 7.00 Information Services Draft 2023.pdf](#)

[Legal Adv. Notice of PH Revisions to SB Policy 7.00 Information Services.pdf](#)

Human Resources

[7. C5 - Personnel Consent Agenda](#)

[October 5 2023 Board Agenda - Updated.pdf](#)

[8. C6 - Memorandum of Understanding between Clay County District Schools and St. Leo University](#)

[MOU - St. Leo University.pdf](#)

[Executed 240033 St. Leo.pdf](#)

Instruction-Academic Services

[9. C7 - School Improvement Plan Approval](#)

[School Improvement Plans 23-24.pdf](#)

[10. C8 - K-12 Academic Services Out of State and Overnight Student Travel](#)

[K12 Out of County Travel 10-5.pdf](#)

Instruction-Career and Technical Education

[11. C9 - Approve Life-Care Educational Institution Affiliation Agreement](#)

[LifeCare Affiliation Agreement 2023 revised.pdf](#)

Instruction-K-12 Academic

[12. C10 - 2023-24 Early College Program \(formerly Collegiate High School\) Contract Between the School Board of Clay County and District Board of Trustees of St. Johns River State College](#)

[SJRSC Early College Program 230161.pdf](#)

Instruction-Climate and Culture

[13. C11 - Proclamation for Red Ribbon Week](#)

[Red Ribbon Week Proclamation 2023.docx.pdf](#)

Business Affairs

[14. C12 - Proposed Allocation Changes for 2023-2024](#)

[10.05.23 - 23-24 Allocation Summary.pdf](#)

Business Affairs-Insurance

- [15. C13 - Advantage Package for Clinical Rules in Pharmacy Program](#)
- [16. C14 - Contract Services for Stop Loss Insurance](#)
- [17. C15 - Implementing SaveOnSP Program in Pharmacy Program](#)

Business Affairs-Property

- [18. C16 - DELETION OF CERTAIN ITEMS REPORT SEPTEMBER, 2023](#)
[DELETION OF CERTAIN ITEMS REPORT SEPTEMBER, 2023..pdf](#)

Business Affairs-Purchasing

- [19. C17 - Bid/Contract Renewal](#)

Operations

- [20. C18 - Advertisement and Notice of Public Hearing for Amendments to School Board Policy 1.14, Sales Surtax Citizens Advisory Committee](#)
[Legal Adv. Notice of PH Revisions to SB Policy 1.14 Sales Surtax Citizens Advisory Committee.pdf](#)
[1.14 SALES SURTAX CITIZENS ADVISORY COMMITTEE_revised .pdf](#)

Operations-Facilities

- [21. C19 - Prequalification of Contractors](#)
[Table for Board Backup Contractor Prequal, 10.5.23](#)
- [22. C20 - Change Order #8 for Orange Park High School Stadium Repair/Replacement](#)
[CO 8 OPH Stadium Repair.Replacement.pdf](#)
- [23. C21 - Change Order #2 for Orange Park Junior High School Restroom Renovations](#)
[CO 2 OPJ Restroom Renovations.pdf](#)
- [24. C22 - Safety & Security: Emergency Communications - Contract Award for Clay High School](#)
[Backup Information for Safety & Security Emergency Communications Contract Award - CHS](#)
- [25. C23 - Safety & Security: Emergency Communications - Contract Award for Keystone Heights High School](#)
[Backup Information for Safety & Security Emergency Communications Contract Award - Keystone Heights High](#)
- [26. C24 - Safety & Security: Emergency Communications - Contract Award for Middleburg High School](#)
[Backup Information for Safety & Security Emergency Communications Contract Award - MHS](#)
- [27. C25 - Safety & Security: Emergency Communications - Contract Award for Ridgeview High School](#)
[Backup Information for Safety & Security Emergency Communications Contract Award - RHS](#)
[Backup Information for Safety & Security Emergency Communications Contract Award - RHS Continued](#)
- [28. C26 - Safety & Security: Emergency Communications - Contract Award for Fleming Island High School](#)
[Backup Information for Safety & Security Emergency Communications Contract Award for FIH](#)
[Backup Information for Safety & Security Emergency Communications Contract Award for FIH Continued](#)
- [29. C27 - Substantial and Final Completion of Ridgeview High School Roof Repair/Replacement Building 2](#)
[Certificate of Substantial Completion - RHS Roof Repair Replacement Building 2.pdf](#)
[Certificate of Final Completion - RHS Roof Repair Replacement Building 2.pdf](#)
- [30. C28 - Final Completion of Wilkinson Elementary School Kitchen/Cafeteria Renovations](#)
[Certificate of Final Completion WES Kitchen Cafeteria Renovations](#)
- [31. C29 - Final Completion of Ridgeview Elementary School Roof Repair/Replacement Buildings 1, 2, & 3 Kitchen/Cafeteria Renovations](#)

[Certificate of Final Completion RVE Roof Repair Replacement](#)

[32. C30 - County-Wide Professional Mechanical/Electrical Engineering Services Contract Award](#)

[H2 Engineering - CW Mechanical Electrical Engineering Contract](#)

[Haddad Engineering - CW Mechanical Electrical Engineering Contract](#)

[Mitchell Guldge Engineering - CW Mechanical Electrical Engineering Contract](#)

[33. C31 - Change Order #5 \(Reconciliation of GMP\) for Spring Park Elementary School](#)

[Change Order #5 for Spring Park Elementary School.pdf](#)

[34. C32 - Final Completion of Spring Park Elementary School](#)

[Certificate of Final Completion for Spring Park Elementary School](#)

Adoption of Consent Agenda

[35. Adoption of Consent Agenda](#)

Motion

Motion to Adopt Consent Agenda

Vote Results (*Approved*)

Motion: Mary Bolla

Second: Beth Clark

Ashley Gilhousen

Mary Bolla

Beth Clark

Michele Hanson

Erin Skipper

- Aye

- Aye

- Aye

- Aye

- Aye

CCEA Update (Victoria Kidwell)

CESPA Update (None)

Superintendent's Update and Presentations

[36. Superintendent's Update](#)

[Superintendent's Update 10-05-2023.pdf](#)

Minutes:

Superintendent Broskie shared the attached visual presentation highlighting the following:

- Schools of the Month
- Students of the Month
- College and Career Fair
- Dads Take Your Child to School Day
- Celebrate Freedom Week
- Upcoming Events

Discussion Agenda

Human Resources

[37. D1 - Human Resources Special Action A](#)

Minutes:

There was no Human Resources Special Action A.

[38. D2 - Human Resources Special Action B](#)

Minutes:

There was no Human Resources Special Action B.

School Board Attorney Remarks (None)

School Board Member Remarks

39. School Board Member Comments

Minutes:

Mrs. Hanson expressed her appreciation of serving on the board and the efforts of Superintendent Broskie and Jeremiah Blocker, School Board Attorney, for their efforts to find a solution to the current library book status. She would like to focus on student achievement and believes the state of Florida would be better served by disassociating from the American Library Association and some of its policies and adopting a district policy that includes standards that reflect the community. She supports reaching out with research and ensuring the information is obtained to make good decisions. She advocates curating, not banning, books.

Mrs. Clark spoke to Roger Dailey, Chief Academic Officer, to confirm that Clay County District Schools does not have to remain a part of the American Library Association. She supports reviewing the books brought to the attention of the district and board, while indicating it takes time and patience to carefully go through them. She desires to have a vote on the November agenda re the direction of the safety and security of students and indicated a need to find a time to address the matter in greater depth at a workshop. Mrs. Gilhousen advised that she has been in contact with Sheriff Cook and will re-connect next week as information is awaited from the sheriff to schedule further discussion.

Mrs. Skipper advised that the books that have been removed violate the Florida statute, pointing out that a challenge differs from removal and that the libraries are being cleaned of inappropriate content that is not scholarly. She thanked Mr. Blocker for listening and providing good advice as well as his willingness to work and build the relationships that are important for the district, constituents, the board, and students.

Mrs. Bolla is proud of the district, teachers, and the many activities being offered, reflecting on the rewarding feeling of coming in contact with parents who went through the CCDS school system and now have their own children attending Clay schools. She commented on the Orange Park High ribbon cutting of the stadium and being able to see former students who are now attending Orange Park High. She appreciated the Middleburg High gymnasium being named to honor Coach Prewitt who pioneered women's sports in Clay County. She participated with Clay Education Foundation in the awarding of grants to teachers, Dads and Donuts, an open house at Keystone Heights Jr. Sr. High with their Community in Education program, a Clay Cares Closet started at Clay High, the Habitat for Humanity Leaders Build and an upcoming Ridgeview High Chorus concert next week. She noted the Dolly Parton Imagination Library and the importance of giving parents, grandparents, and guardians the opportunity to make decisions for their children.

Mrs. Gilhousen and her family have enjoyed a fun football season at Friday Night Lights games. She has been impressed by the student section and by the number of teachers who come to watch their students play, having discussions with parents about the talent they observe in the students, and encouraging and building character in those students. She asked Mr. Broskie if it would be a board decision to disassociate with the American Library Association, and Mr. Broskie indicated that he would research and get back to the board.

Adjournment (7:25 p.m.)

Superintendent of Schools

School Board Chair

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

C2 - Personnel Consent Agenda

Description

Florida Statutes, State Board Rules and Clay County School Board Policies require Board notification and/or action regarding decisions and recommendations of the Superintendent related to Personnel matters. Actions regarding personnel have been recommended by Supervisors, approved by the Superintendent and are being forwarded to the Board for action or, if appropriate, for information. Personnel Actions, Transfer Requests, Pre-employments, Leave Forms or Directives from the Superintendent are available for review in the Human Resources Division.

Gap Analysis

These personnel actions are necessary for the effective operation of the school district.

Previous Outcomes

The Clay County School Board has approved each month a Personnel Consent Agenda which contains appointments, re-appointments, transfers, redesignations, retirements, resignations, and conclude employments.

Expected Outcomes

Approval of the Personnel Consent Agenda.

Strategic Plan Goal

Goal 2: Enact a highly effective recruitment and professional development plan along with opportunities for growth and career development to ensure all students have access to a world class education to become life-long learners for success in a global and competitive workplace and in acquiring applicable life skills.

Strategy 2.1.1 Develop strategic partnerships with organizations and universities to source new talent for a diverse workforce that is effective and highly-qualified for non-instructional, instructional, and administrative positions throughout CCDS.

Strategy 2.1.3 Expand involvement in community-sponsored career fairs, providing the opportunity to recruit a diverse population to the multiple career paths within CCDS.

Strategy 2.1.4 Continue to streamline the application and onboarding process to successfully engage and hire quality applicants.

Strategy 2.1.5 Collaborate to strengthen CCDS' branding and marketing to increase the awareness and presence of career opportunities.

Recommendation

To approve the Personnel Consent Agenda.

Contact

Brenda G. Troutman, Assistant Superintendent for Human Resources. (904) 336-6701 Brenda.Troutman@myoneclay.net

Financial Impact

Personnel changes involving already-allocated positions will result in salary impact per the current Board-approved Salary Schedule. This also includes supplemental positions. See current backup for allocation changes for impact of new positions.

Review Comments

Attachments

📎 [Personnel Consent Agenda 11022023.pdf](#)

DIVISION OF HUMAN RESOURCES
PERSONNEL CONSENT AGENDA
November 2, 2023
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I. Administrative Actions**A. APPOINTMENT**

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
LUBNOW, RODNEY LEE FNS MANAGER FOOD SERVICES INTE CAFETERI	Food & Nutrition Srvc	Effective 2023-09-25 CAFETERI / Annual
TAYLOR, ADA PATRICE FNS MANAGER FOOD SERVICES INTE CAFETERI	Food & Nutrition Srvc	Effective 2023-09-25 CAFETERI / Annual

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I. Administrative Actions

B. RE-APPOINTMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
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DRAFT

I. Administrative Actions

C. RE-DESIGNATION

<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignments</u>
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DRAFT

I. Administrative Actions

D. TRANSFER

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
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I. Administrative Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Effective/Action</u>
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DRAFT

I. Administrative Actions

F. SUPPLEMENT

<u>Name/Assignment</u>	<u>Site</u>	
KING, BONNIE BISHOP CHS DEPT HEAD (6-10) SUPPLEME	Clay High	Resignation

DRAFT

II. JOB DESCRIPTION ACTIONS

A. Support - Approve the following job description:

REVISED:

C-3.2.10 Occupational Therapist Assistant

As a response to the OPPAGA Audit to ensure that all job descriptions are current, Human Resources is leading the revision of all job descriptions throughout the District. This month, the following Support job description has been carefully reviewed and revised. Special care has been taken in review of the Required Qualifications for these job descriptions.

Job Locator: C-3.2.10

Title: Occupational Therapist Assistant

Position Grade: Support Salary Schedule

Evaluated By: Assigned Principal or Director of Exceptional Student Education

Job Description:

The Occupational Therapist Assistant is directly responsible to the supervising Occupational Therapist.

Responsibilities and duties of this position include:

1. Participate in the preliminary identification of students who might benefit from Occupational Therapy.
2. Assist the ~~Physical Therapist~~ Occupational Therapist in the completion of appropriate screening and/or evaluation of students referred.
3. Participate in ESE staffing regarding Occupational Therapy as assigned by and accompanied by the supervising ~~Physical Therapist~~ Occupational Therapist.
4. Provide therapy, classroom and/or home programs and alternatives for students under the supervision of an Occupational Therapist.
5. Provide inservice training for parents, teachers, and administrators in the area of Occupational Therapy under the supervision and direction of the supervising Occupational Therapist.
6. Consults with teachers and other school staff on best practices to improve and maintain Occupational Skills in students under the supervision of an Occupational Therapist.
7. Documents Occupational Therapy treatments of students using the district adopted documentation system.

Required Qualifications:

1. Licensed by the State as an Occupational Therapy Assistant.
2. Graduate of an accredited school for Occupational Therapy Assistants with an Associate Degree.

Desired Qualifications:

1. Experience in providing therapy in public schools.
2. Member of the American Occupational Therapy Association
3. Certified by the National Occupational Therapy Registry.

PHYSICAL EFFORT	REGULARLY	FREQUENTLY	OCCASIONALLY	NEVER
Lifting/carrying objects under 20 pounds		x		
Lifting/carrying object between 21-50 pounds			x	
Standing for sustained period of time	x			
Stooping/bending	x			
Walking for sustained periods of time	x			
Climb steps, stools or ladders		x		
Kneeling/crouching	x			
Twisting		x		
Pushing/pulling carts or other such objects	x			
Reach above shoulders	x			
Repetitive motions of the wrists, hands and fingers	x			
Operation of power tools, mechanical equipment				x

WORKING CONDITIONS	REGULARLY	FREQUENTLY	OCCASIONALLY	NEVER
Working in a normal office environment with few physical discomforts.		x		
Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variations and other conditions.			x	
Working with equipment or performing procedures where carelessness could result in injury			x	
Work Conditions that may have a variety of physical conditions, such as proximity to moving mechanical parts, electrical current, working on scaffolding and high places, and exposure to heat or chemicals.			x	

Approved: 08/18/1994

Revised: 09/15/1994

Revised: 11/02/2023

III. Instructional Actions

A. APPOINTMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
BASTIAN, CHRISTIAN JOSEPH WJH TEACHER, ART, JH 10 MONTH	Wilkinson Jr High	Effective 2023-10-06 10 MONTH / Instructional Probationary Annual
BERRY, ELYSE MARIE POE TEACHER, SC, FIRST GR 10 MONTH	Plantation Oaks Elementary	Effective 2023-10-05 10 MONTH / Instructional Probationary Annual
CARTER, ALEXIS BROOKE RHS TEACHER, LANGUAGE ARTS, SH 10 MONTH	Ridgeview High School	Effective 2023-09-28 10 MONTH / Instructional Probationary Annual
CHAMBLESS, KATHLEEN ELIZABETH RHS MEDIA SPECIALIST, SH 10 MONTH	Ridgeview High School	Effective 2023-09-21 10 MONTH / Instructional Probationary Annual
CHANEY, CLARICE MERCEDES OPH VE SELF-CONTAINED-EBD 10 MONTH	Orange Park High	Effective 2023-10-06 10 MONTH / Instructional Probationary Annual
COLLINS, STEPHANIE CHRISTINE RVE VE SELF-CONTAINED-IND 10 MONTH	Ridgeview Elementary	Effective 2023-10-09 10 MONTH / Instructional Probationary Annual
GILL, BETTY LEE ROE TEACHER, PRE-K/ BEHAVIOR ESE 10 MONTH	Rideout Elementary	Effective 2023-10-13 10 MONTH / Annual
GOMEZ, LOUIS FERNANDO WES TEACHER, VE/INCLUSION 10 MONTH	Wilkinson Elementary	Effective 2023-10-02 10 MONTH / Instructional Probationary Annual
GRILLO, MARGARET E DOE TEACHER, SC, FOURTH GR 10 MONTH	Discovery Oaks Elementary	Effective 2023-09-25 10 MONTH / Instructional Probationary Annual
HAMILTON, EDRICK L ESE BEHAVIOR SITE COACH 10 MONTH	Exceptional Student Education	Effective 2023-10-02 10 MONTH / Instructional Probationary Annual
HARDIN, SIERRA MARIE BLC TEACHER, SCIENCE, SH 10 MONTH	Bannerman Learning Center	Effective 2023-10-05 10 MONTH / Instructional Probationary Annual
HUDDLESTON, MILES RANDALL CHS TEACHER, MATHEMATICS, SR 10 MONTH	Clay High	Effective 2023-09-21 10 MONTH / Instructional Probationary Annual
JELKS, JOHN HENRY OPJ TEACHER, VE/INCLUSION 10 MONTH	Orange Park Jr High	Effective 2023-10-02 10 MONTH / Instructional Probationary Annual
MCEARL, CHARLENE CRYSTAL AES TEACHER, SC, FOURTH GR 10 MONTH	Argyle Elementary	Effective 2023-10-09 10 MONTH / Annual
NGUYEN, VYDA POE TEACHER, SC, KINDERGARTEN 10 MONTH	Plantation Oaks Elementary	Effective 2023-10-12 10 MONTH / Instructional Probationary Annual
RUSIECKI, BARBARA SHEEHAN MRE TEACHER, VE/INCLUSION 10 MONTH	Mcrae Elementary	Effective 2023-09-29 10 MONTH / Instructional Probationary Annual
SLOAN, OCTAVIA SHONTA	Oakleaf Village Elementary	Effective 2023-10-05

III. Instructional Actions**A. APPOINTMENT**

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
OVE TEACHER, SC, SECOND GR 10 MONTH		10 MONTH / Instructional Probationary Annual

III. Instructional Actions**B. RE-APPOINTMENT**

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
THOMPSON, DERRICK LADALE MBE TEACHER, SC, SIXTH GR 10 MONTH	Middleburg Elementary	10 MONTH / Annual

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III. Instructional Actions

C. RE-DESIGNATION

	<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignment</u>
	ECKERSLEY, CHRISTINE M TT1 CURR SPEC 12 MO 12 MONTH	Title 1	Effective 2023-10-02 / redesignated from / TEACHER, TITLE I, ELEM / 10 MONTH
0.6	ETHRIDGE, MICAH LEE OPH TEACHER, HEALTH SCIENCE ED 10 MONTH	Orange Park High	Effective 2023-10-02 / redesignated from / OPH TEACHER, HEALTH SCIENCE ED / 10 MONTH
	FARMER, CARRIE ELIZABETH CEB TEACHER, SC, FIFTH GR 10 MONTH	Charles E. Bennett Elementary	Effective 2023-09-18 / redesignated from / CEB TEACHER, SC, FIFTH GR / SPECIAL
	RICHARDSON, DANIEL GRANT IB PROGRAM FACILITATOR, 12M 12 MONTH	Ridgeview High School	Effective 2023-11-01 / redesignated from / RHS TEACHER, LANGUAGE ARTS, SH / 10 MONTH

III. Instructional Actions

D. TRANSFER

<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignment</u>
BENEDICT, HARRY THOREAU OPJ TEACHER, MUSIC, JH 10 MONTH	Grove Park Elementary	Effective 2023-11-01 /transfer from / GPE TEACHER, MUSIC, ELEM
CRONISTER, ROSEANN MARIE DOE TEACHER, SC, SIXTH GR 10 MONTH	Discovery Oaks Elementary	Effective 2023-09-25 /transfer from / OPH TEACHER, LANGUAGE ARTS, SH
CULLIVER, JARROD PATRICK MHS TEACHER, SP DE PE 10 MONTH	Argyle Elementary	Effective 2023-10-23 /transfer from / AES TEACHER, PHYSICAL ED EL
HERNANDEZ, TANAI RI STS SCHOOL SOCIAL WORKER 10 MONTH	Oakleaf High School	Effective 2023-10-16 /transfer from / OHS TEACHER, FOREIGN LANG, SH
ROBBINS, CANDICE NICOLE WEC TEACHER, SC, SIXTH GR 10 MONTH	Middleburg High	Effective 2024-01-05 /transfer from / MHS TEACHER, SCIENCE, SH
THURMAN, KATHERINE JENNIFER BLC TEACHER, SUPP FACIL 10 MONTH	Bannerman Learning Center	Effective 2023-10-02 /transfer from / CVA TEACHER, SUPP FACIL

III. Instructional Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	Name/Assignment	Site	Effective/Action
	ADDINGTON, CYNTHIA ANN KHH TEACHER, MATHEMATICS, SR 10 MONTH	Keystone Heights High School	Effective 2023-12-01 RETIREMENT
	ARRINGTON, CONNIE S ESE TEACHER ESE APP TECH LNG TRM	Ridgeview High School	Effective 2023-10-30 RESIGNATION
	BADER, JENNIFER CHRISTINE SPS TEACHER SC KINDERGARTEN 10 MONTH	SPRING PARK ELEMENTARY SCHOOL	Effective 2023-09-22 RESIGNATION
	BOIVIN, GERALD A WJH TEACHER, SOC STUD, JH 10 MONTH	Wilkinson Jr High	Effective 2023-10-13 RESIGNATION
	BUSSEY, SABRINA LASHARN TES VE SELF-CONTAINED-ASD 10 MONTH	Tynes Elementary	Effective 2023-10-04 CONCLUDE EMPLOYMENT
	BYANSKI, ABBY C CHE TEACHER, SC, SECOND GR 10 MONTH	Clay Hill Elementary	Effective 2023-10-06 RESIGNATION
	CHAMBLESS, KATHLEEN ELIZABETH RHS MEDIA TECHNICAL ASST 10 MONTH	Ridgeview High School	Effective 2023-09-20 RESIGNATION
	COLBERT, JENNIFER CUDDAHEE ROE TEACHER, VE/INCLUSION 10 MONTH	Rideout Elementary	Effective 2023-10-05 CONCLUDE EMPLOYMENT
	GLOD, DONNA L CVA TEACHER, SCIENCE, JH 10 MONTH	Clay Virtual Academy	Effective 2023-09-29 RETIREMENT
0.6	HARRELL STEWART, HOLLY SHARY CHS TEACHER, FAMILY/CONSUMER 10 MONTH	Clay High	Effective 2023-09-14 RESIGNATION
	HENSE, COURTNEY VANCE MRE TEACHER, VE/INCLUSION 10 MONTH	Mcrae Elementary	Effective 2023-09-28 RESIGNATION
	HINKLE, WENDY MORGAN LAE TEACHER, SC, SIXTH GR 10 MONTH	Lake Asbury Elementary	Effective 2023-09-14 CONCLUDE EMPLOYMENT
	HUNKELE, DAWN M ESE STAFFING SPECIALIST 10 MO 10 MONTH	Exceptional Student Education	Effective 2023-09-22 RESIGNATION
	JELKS, JOHN HENRY OPJ TEACHER, VE/INCLUSION 10 MONTH	Orange Park Jr High	Effective 2023-10-09 RESIGNATION
	MILLER, JULIE MCCOY OHS TEACHER, VE/INCLUSION 10 MONTH	Oakleaf High School	Effective 2023-10-16 RESIGNATION
	PEASE, LINDA CLARK CHS TEACHER, MATHEMATICS, SR 10 MONTH	Clay High	Effective 2023-10-13 RESIGNATION

III. Instructional Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Effective/Action</u>
PEREZ, CRISTINA POE TEACHER, SC, KINDERGARTEN 10 MONTH	Plantation Oaks Elementary	Effective 2023-10-03 RESIGNATION
RANDALL, ANGELA JO IB PROGRAM FACILITATOR, 12M 12 MONTH	Ridgeview High School	Effective 2023-10-31 RESIGNATION
RHODRIQUEZ, CHARLYNN D OHS TEACHER, SCIENCE, SH 10 MONTH	Oakleaf High School	Effective 2023-10-31 RETIREMENT
RICHARDS, BRETT NELSON WEC TEACHER, SC, SIXTH GR 10 MONTH	W.E. Cherry Elementary	Effective 2023-09-22 RESIGNATION
RISTAD, MICHELLE LYNETTE CHE TEACHER, SC, THIRD GR 10 MONTH	Clay Hill Elementary	Effective 2023-10-20 RESIGNATION
RIVEROS POSADA, FERNANDO JOSE CGE TEACHER, SC, FOURTH GR 10 MONTH	Coppergate Elementary	Effective 2023-08-30 RESIGNATION
ROWE, MELANIE ANNE OVE TEACHER, SCIENCE, ELEM 10 MONTH	Oakleaf Village Elementary	Effective 2023-10-16 RESIGNATION
RUSIECKI, BARBARA SHEEHAN MRE TEACHER, VE/INCLUSION 10 MONTH	Mcrae Elementary	Effective 2023-10-13 RESIGNATION
SNOWDEN, TAMECIA INEZ OLJ VE SELF-CONTAINED-LI 10 MONTH	Oakleaf Junior High School	Effective 2023-10-06 RESIGNATION
STANEK, ELIZABETH HOPE CGE VE SELF-CONTAINED-EBD 10 MONTH	Coppergate Elementary	Effective 2023-09-22 CONCLUDE EMPLOYMENT
WILLSON, SARAH ELIZABETH STS SCHOOL SOCIAL WORKER 10 MONTH	CLIMATE AND CULTURE	Effective 2023-09-13 RESIGNATION

III. Instructional Actions

F. SUPPLEMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
	ARTEAGA, MEGAN ANN RHS CHEERLEADING JV SUPPLEME	Ridgeview High School	Appointment
0.5	BENEDICT, HARRY THOREAU GPE ELEM PERF/PROD SUPPLEME	Grove Park Elementary	Resignation
0.5	BICE, HEATHER MOULTON RHS DEPT HEAD (6-10) SUPPLEME	Ridgeview High School	Appointment
	BOWLES, CATHARINE REBECCA OPH SOCCER HEAD JV SUPPLEME	Orange Park High	Appointment
	BOWLES, CATHARINE REBECCA SUPPORT PEER TEACHER SUPPLEME	Orange Park High	Appointment
	BROWN, CANDICE LACHELLE CTE CO-CURR CLUB SUPPLEME	Oakleaf Junior High School	Resignation
0.5	BROWN, MARTIN P RHS DEPT HEAD (6-10) SUPPLEME	Ridgeview High School	Appointment
0.5	BURT, STEPHANIE SKARLIS FIE DEPT HD (3-5) SUPPLEME	Fleming Island Elementary	Appointment
	CASIAS, RUTH ANN POE ESE INTERVENTION FAC. SUPPLEME	Plantation Oaks Elementary	Resignation
	COMEAU, LORI CHRISTINE POE ESE INTERVENTION FAC. SUPPLEME	Plantation Oaks Elementary	Appointment
	COURSEY, ROGER DAVID OPH BASEBALL JV HD SH SUPPLEME	Orange Park High	Appointment
	CROSBY, JAMES MICHAEL SUPPORT PEER TEACHER SUPPLEME	Orange Park High	Appointment
	CUNNINGHAM, JENNIFER CAMILLE SUPPORT PEER TEACHER SUPPLEME	Lake Asbury Elementary	Appointment
0.3	DAVIS, LORI ANN CHS CHEERLEADING JV SUPPLEME	Clay High	Appointment
0.3	DAVIS, LORI ANN CHS CHEERLEADING VARSITY SUPPLEME	Clay High	Appointment
	DEHART, TYLER SCOTT RHS FOOTBALL HD JV 25% SUPPLEME	Ridgeview High School	Appointment
	DEHART, TYLER SCOTT RHS FOOTBALL HD JV 75% SUPPLEME	Ridgeview High School	Appointment
	ELMORE, KEVIN BIELTIA OPH FOOTBALL ASST HS 25%	Lakeside Elementary	Appointment

III. Instructional Actions

F. SUPPLEMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
	SUPPLEME		
	ELMORE, KEVIN BIETIA OPH FOOTBALL ASST SH 75% SUPPLEME	Lakeside Elementary	Appointment
	FLAGG, PAMELA REGINA SUPPORT PEER TEACHER SUPPLEME	Exceptional Student Education	Appointment
0.5	FREW, KIMBERLY LECAS FIH DEPT HEAD 17-20 SUPPLEME	Fleming Island High School	Resignation
	GELLER, TARA LEE SUPPORT PEER TEACHER SUPPLEME	CLIMATE AND CULTURE	Appointment
	GLASSPOOLE, BRIAN LEE RHS GOLF HD SH SUPPLEME	Ridgeview High School	Appointment
	GRANESE, ROBERT MICHAEL LJH SOCCER HEAD JH SUPPLEME	Ridgeview High School	Appointment
0.3	HACKETT, BRITTANY NICOLE CHS CHEERLEADING JV SUPPLEME	Clay High	Appointment
0.3	HACKETT, BRITTANY NICOLE CHS CHEERLEADING VARSITY SUPPLEME	Clay High	Appointment
0.5	HADUS, JESSICA LYNN POE DEPT HEAD 17-20 SUPPLEME	Plantation Oaks Elementary	Appointment
	HARPER, CHANDLER EUSTACE RHS BASKETBALL HD SH SUPPLEME	Ridgeview High School	Appointment
0.5	HARRELL, KIMBERLY ANN FIE DEPT HD (3-5) SUPPLEME	Fleming Island Elementary	Appointment
	HARTLEY, CHARLOTTE ISABELLA OHS SOPHMORE CLASS SPON SUPPLEME	Oakleaf High School	Appointment
	HARVEY, BRADLEY SCOTT KHH FLAG FOOTBALL HD SH/JH SUPPLEME	Keystone Heights High School	Resignation
	HIGGINBOTHAM, DANNIE JAMES RHS FOOTBALL ASST HS 25% SUPPLEME	Ridgeview High School	Appointment
	HIGGINBOTHAM, DANNIE JAMES RHS FOOTBALL ASST SH 75% SUPPLEME	Ridgeview High School	Appointment
0.5	HOLT, CAROLYN JOY RHS NATIONA HONOR SOCIETY SUPPLEME	Ridgeview High School	Appointment
	HOMMINGA, BRIEN JAMES OPH TENNIS HD SH SUPPLEME	Orange Park High	Appointment

III. Instructional Actions

F. SUPPLEMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
	HOUGH, JAMEY SINDLEDECKER POE DEPT HEAD (6-10) SUPPLEME	Plantation Oaks Elementary	Appointment
	JOHNSEN, CAROLYN JAMES SUPPORT PEER TEACHER SUPPLEME	Keystone Heights High School	Appointment
	JOHNSON, TOCOREY CORNELIUS POE ELEM PERF/PROD SUPPLEME	Plantation Oaks Elementary	Appointment
	JOSEY, JENNIFER DANETTE OHS STUDENT COUNCIL SH SUPPLEME	Oakleaf High School	Appointment
	JOYNER, STEPHEN JEFFREY OHS FLAG FOOTBALL HD SH/JH SUPPLEME	Oakleaf High School	Resignation
0.5	KAY, JODY A RHS DEPT HEAD (6-10) SUPPLEME	Ridgeview High School	Appointment
	KIBLER, ASHLEY H FIE ESE INTERVENTION FAC. SUPPLEME	Fleming Island Elementary	Appointment
0.5	KIBLER, ASHLEY H FIE ESE INTERVENTION FAC. SUPPLEME	Fleming Island Elementary	Appointment
	KINGSTON, JOAN LOUISE SUPPORT PEER TEACHER SUPPLEME	CLIMATE AND CULTURE	Appointment
	KINLAW, HANNAH LEIGH FIH VOLLEYBALL ASST SH SUPPLEME	Fleming Island High School	Appointment
	KIRK, LAURA MARIE SUPPORT PEER TEACHER SUPPLEME	Fleming Island High School	Appointment
	KOTZIERS, ANNEMARIE DANLELS CTE CO-CURR CLUB SUPPLEME	Orange Park High	Resignation
	LAMAR, CARLOS JUAN KHH BASKETBALL HD SH SUPPLEME	Keystone Heights High School	Appointment
	LEACH, LAURA MEDRANO SUPPORT PEER TEACHER SUPPLEME	Keystone Heights High School	Appointment
	LOONEY, KERRI RENEE CHS DEPT HEAD (6-10) SUPPLEME	Clay High	Appointment
0.5	LUNSFORD, SHERRI LYNN POE DEPT HEAD 17-20 SUPPLEME	Plantation Oaks Elementary	Appointment
	LYLES, CATHY DENISE SUPPORT PEER TEACHER SUPPLEME	Oakleaf High School	Appointment
	MCPHATTER JR, LEE PERCELL OPJ SOCCER HEAD JH	Orange Park Jr High	Appointment

III. Instructional Actions

F. SUPPLEMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
	SUPPLEME		
0.5	MITCHELL, JORDAN MADISON FIE ESE INTERVENTION FAC. SUPPLEME	SPRING PARK ELEMENTARY SCHOOL	Appointment
0.3	MOBLEY, GENELL HOPE CHS CHEERLEADING JV SUPPLEME	Clay High	Appointment
0.3	MOBLEY, GENELL HOPE CHS CHEERLEADING VARSITY SUPPLEME	Clay High	Appointment
	MOORE, HALEY MELISSA SUPPORT PEER TEACHER SUPPLEME	Lake Asbury Junior High School	Appointment
	MUDGE, KENNETH ROSS KHH BASKETBALL ASST SH SUPPLEME	Keystone Heights High School	Resignation
	NASH, MONICA RUTH SUPPORT PEER TEACHER SUPPLEME	Orange Park High	Appointment
0.5	NESI, ALBERT RHS DEPT HEAD (6-10) SUPPLEME	Ridgeview High School	Appointment
	OLSON, MIKAYLA ROSE FIH SOCCER HEAD JV SUPPLEME	Fleming Island High School	Appointment
	OTERO, CHRISTOPHER JOSEPH FIH CROSS COUNTRY HD SH SUPPLEME	Fleming Island High School	Resignation
	PATTON, NICOLE MARIA SUPPORT PEER TEACHER SUPPLEME	Lake Asbury Junior High School	Appointment
	POOLE, JASON THOMAS FIH CROSS COUNTRY HD SH SUPPLEME	Fleming Island High School	Appointment
	RICHARDS, STEPHANIE MARIE PES DISCRETIONARY SUPPLEME	Robert M. Paterson Elementary	Appointment
	RISTAD, MICHELLE LYNETTE CHE DEPT HD (3-5) SUPPLEME	Clay Hill Elementary	Resignation
	RONEY, HANNAH GRACE MHS BASKETBALL ASST SH SUPPLEME	Middleburg High	Appointment
	ROSS, STEPHANIE MICHELLE OPH TENNIS HD SH SUPPLEME	Orange Park High	Appointment
0.5	RYAN, RACHEL MARIE RHS NATIONAL HONOR SOCIETY SUPPLEME	Ridgeview High School	Appointment
	SAPP, KERSTIN MARIE KHH CHEERLEADING JV SUPPLEME	Keystone Heights High School	Appointment
	SCAMAHORN, ALEXANDRA VIRGINIA	Mcrae Elementary	Appointment

III. Instructional Actions

F. SUPPLEMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
	MRE DISCRETIONARY SUPPLEME		
	SCHERMERHORN, AMY MARIE FIH VOLLEYBALL HD SH SUPPLEME	Fleming Island High School	Appointment
	SENECA, KENNETH ALAN SUPPORT PEER TEACHER SUPPLEME	Keystone Heights Elementary	Appointment
	SMITH, DANTE LAMONT WJH BASKETBALL HD JH SUPPLEME	Wilkinson Jr High	Appointment
	SMITH, SHERMAN C OPH FOOTBALL ASST HS 25% SUPPLEME	Orange Park High	Appointment
	SMITH, SHERMAN C OPH FOOTBALL ASST SH 75% SUPPLEME	Orange Park High	Appointment
	STEVENS-ALT, MONICA LISA MHS NATIONAL BETA CLUB SP SUPPLEME	Middleburg High	Appointment
	STREET, ROBERT JACOB MHS FOOTBALL ASST HS 25% SUPPLEME	Middleburg High	Appointment
	STREET, ROBERT JACOB MHS FOOTBALL ASST SH 75% SUPPLEME	Middleburg High	Appointment
	TODD, TROY SPENCER SUPPORT PEER TEACHER SUPPLEME	Fleming Island High School	Appointment
0.1	TOMPKINS, GILES RANDALL LJH (.128) SIXTH PERIOD SUPPLEME	Lakeside Junior High	Appointment
	TRIPLETT, REBECCA JOANN CTE CO-CURR CLUB SUPPLEME	Middleburg High	Resignation
	URGO, MANDI LEIGH POE DEPT HEAD (6-10) SUPPLEME	Plantation Oaks Elementary	Appointment
	VALERO, GARY B OPH FOOTBALL ASST HS 25% SUPPLEME	W.E. Cherry Elementary	Resignation
	VALERO, GARY B OPH FOOTBALL ASST SH 75% SUPPLEME	W.E. Cherry Elementary	Resignation
	VAN HORN, ALICIA ANN SUPPORT PEER TEACHER SUPPLEME	Middleburg High	Appointment
	WALLACE II, JOEL T OPH WRESTLING HD SH SUPPLEME	Orange Park High	Appointment
	WALLS, MELANIE DAWN KHH CHEERLEADING VARSITY SUPPLEME	Keystone Heights High School	Appointment
	WARE, MARY MICHELLE MRE DEPT HD (3-5) SUPPLEME	Mcrae Elementary	Appointment

III. Instructional Actions**F. SUPPLEMENT**

	<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
	ZELLERS, TRACY LYNN POE DISCRETIONARY SUPPLEME	Plantation Oaks Elementary	Appointment

III. INSTRUCTIONAL ACTIONS 2023-2024

G. PENDING APPOINTMENTS

<u>Last Name</u>	<u>First Name</u>	<u>Site</u>	<u>Subject</u>	<u>OOF Subject</u>
NONE				

DRAFT

III. INSTRUCTIONAL ACTIONS 2023-2024

H. OUT OF FIELD

<u>Last Name</u>	<u>First Name</u>	<u>Site</u>	<u>Subject</u>	<u>OOF Subject</u>
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NONE

DRAFT

A. SUMMER SCHOOL

<u>Name/Assignment</u>	<u>Site</u>	<u>Effective Dates</u>
NONE		

DRAFT

IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2023-2024

B. COMMUNITY EDUCATION

Appointments

NONE

DRAFT

IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2023-2024

C. ADULT EDUCATION

Appointments

NONE

DRAFT

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2023-2024

A. SUBSTITUTE TEACHER APPROVAL

Appointments

NONE

DRAFT

VI. Support Actions

A. APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	ALEXANDER, DYLAN SEBASTIAN ITS TECH SPECIALIST 12 MO SU	INFORMATION AND TECH SERVICES	Effective 2023-10-02 12 MO SU / Annual
	ALONSO SEGARRA, MILAGROS OHS CAFE ASSISTANT 5 HOURS 9 MON SU	Oakleaf High School	Effective 2023-09-21 9 MON SU / Annual
	ARIAS, MARIA FIH CAFE ASSISTANT 3.5 HOURS 9 MON SU	Fleming Island High School	Effective 2023-10-10 9 MON SU / Annual
0.9	AZER, NAGWA ANTONIO RVE GENERAL HEALTH ASSISTA 9 MON SU	Ridgeview Elementary	Effective 2023-09-21 9 MON SU / Annual
	BAHR, MAYDEE A OPH CAFE ASSISTANT 5 HOURS 9 MON SU	Orange Park High	Effective 2023-09-15 9 MON SU / Annual
	BAILEY, SHEILA WHITE OPE CAFE ASSISTANT 3.5 HOURS 9 MON SU	Orange Park Elementary	Effective 2023-09-11 9 MON SU / Annual
	BARTHEL, VICTORIA MAE SPS CAFE ASSISTANT 6.25 HOURS 9 MON SU	SPRING PARK ELEMENTARY SCHOOL	Effective 2023-09-26 9 MON SU / Annual
	BECKETT III, WILLIAM LUTHER MNT WAREHOUSER 12 MO SU	Division of Support Svcs	Effective 2023-09-21 12 MO SU / Annual
0.8	BERRY, ELLEN J CGE IN SCHOOL SUSPENSION 9 MON SU	Coppergate Elementary	Effective 2023-09-19 9 MON SU / Annual
	BLAIR, JESSICA LEIGH CHS CAFE ASSISTANT 4.5 HOURS 9 MON SU	Clay High	Effective 2023-10-03 9 MON SU / Annual
0.1	BUCHANAN, SAMANTHA C GPE TITLE I ASSISTANT 9 MON SU	Grove Park Elementary	Effective 2023-09-22 9 MON SU / Annual
	BURKE, DEBRA MARIE OHS CAFE ASSISTANT 6 HOURS 9 MON SU	Oakleaf High School	Effective 2023-09-19 9 MON SU / Annual
0.9	BURKSTRAND, SOPHIA KRISTINE WEC BEHAVIORAL HEALTH ASST 9 MON SU	W.E. Cherry Elementary	Effective 2023-09-11 9 MON SU / Annual
0.9	BURNES, CHEYANN FA LYCE LJH BEHAVIORAL HEALTH ASST 9 MON SU	Lakeside Junior High	Effective 2023-09-14 9 MON SU / Annual
0.9	CARINGAL, CHELSEA D RHS GENERAL HEALTH ASSISTA 9 MON SU	Ridgeview High School	Effective 2023-10-11 9 MON SU / Annual

VI. Support Actions

A. APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
0.9	CASTELLOT, CASSANDRA ANN SPS GENERAL HEALTH ASSISTA 9 MON SU	SPRING PARK ELEMENTARY SCHOOL	Effective 2023-10-10 9 MON SU / Annual
0.8	CHACON AGUIAR, MARIA E AES ESOL CLASSROOM ASSISTANT 9 MON SU	Argyle Elementary	Effective 2023-09-15 9 MON SU / Annual
0.2	CHACON AGUIAR, MARIA E AES TITLE I ASSISTANT 9 MON SU	Argyle Elementary	Effective 2023-09-29 9 MON SU / Annual
0.8	COE MORRELL, CHRISTINA JO MHS IN SCHOOL SUSPENSION 9 MON SU	Middleburg High	Effective 2023-09-11 9 MON SU / Annual
	CORNWELL, DONALD R KHH CUSTODIAN 12 MO SU	Keystone Heights High School	Effective 2023-09-18 12 MO SU / Annual
0.9	COUCH, ELIZABETH HUBBARD PES GENERAL ASSISTANT 9 MON SU	Robert M. Paterson Elementary	Effective 2023-10-11 9 MON SU / Annual
	COURCHENE, ROSA MIRANDA TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2023-09-18 TRANSPOR / Annual
	CUNNINGHAM BLAKE, WILLIAM HESHAM MNT CUSTODIAN 12 MO SU	Division of Support Svcs	Effective 2023-09-25 12 MO SU / Annual
	DA COSTA COELHO FREEM, ZELIA MARIA LES CAFE ASSISTANT 3 HOURS 9 MON SU	Lakeside Elementary	Effective 2023-09-07 9 MON SU / Annual
	DANIELS, LOUIS MHS CUSTODIAN 12 MO SU	Middleburg High	Effective 2023-09-21 12 MO SU / Annual
0.9	DAVIS, STEFANI MARIE ROE BEHAVIORAL HEALTH ASST 9 MON SU	Rideout Elementary	Effective 2023-10-09 9 MON SU / Annual
	DEAN, ALAINA LYNN TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2023-09-18 TRANSPOR / Annual
	DENIEGA, CELESTE VILLAMOR FIH CAFE ASSISTANT 4.5 HOURS 9 MON SU	Fleming Island High School	Effective 2023-09-18 9 MON SU / Annual
0.9	DOWDELL, TERRA YVONNE SBJ GENERAL ASSISTANT 9 MON SU	S. Bryan Jennings Elementary	Effective 2023-09-13 9 MON SU / Annual
0.9	EMME, DESIREE ANN OVE GENERAL HEALTH ASSISTA 9 MON SU	Oakleaf Village Elementary	Effective 2023-10-04 9 MON SU / Annual
	ERMILUS, OSNEL RHS CUSTODIAN 12 MO SU	Ridgeview High School	Effective 2023-09-21 12 MO SU / Annual
0.9	FRAGUADA MARQUEZ, YISELA RVE GENERAL HEALTH	Ridgeview Elementary	Effective 2023-10-02 9 MON SU / Annual

VI. Support Actions

A. APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	ASSISTA 9 MON SU		
	GOLDNER, KIMBERLY SUE POE PRINCIPAL SECRETARY CONFIDEN	Plantation Oaks Elementary	Effective 2023-10-10 CONFIDEN / Annual
	GOMEZ GONZALEZ, YUSMEY RHS CUSTODIAN 12 MO SU	Ridgeview High School	Effective 2023-10-06 12 MO SU / Annual
	GRIFFIN, HAILEY P WES CAFE ASSISTANT 3 HOURS 9 MON SU	Wilkinson Elementary	Effective 2023-09-14 9 MON SU / Annual
0.9	GRIFFIS, LINDSEY PAGE MBE TITLE I ASSISTANT 9 MON SU	Middleburg Elementary	Effective 2023-10-10 9 MON SU / Annual
0.9	GUERRIER, ROBERT RHS BEHAVIORAL HEALTH ASST 9 MON SU	Ridgeview High School	Effective 2023-09-18 9 MON SU / Annual
	HARMANSKY, SHELLAINE LEE DOE MEDIA TECHNICAL ASST 10 MONTH	Discovery Oaks Elementary	Effective 2023-09-28 10 MONTH / Annual
	HARNISCH, REBECCA B RHS SCHOOL SEC ADMINISTRATION 10 MONTH	Ridgeview High School	Effective 2023-10-10 10 MONTH / Annual
	JEROME, MICHELLE ANN OHS CAFE ASSISTANT 7.5 HOURS 9 MON SU	Oakleaf High School	Effective 2023-09-21 9 MON SU / Annual
0.9	JUSTICE KINNEAR, ALEXIS CHLOE ZOELYNNE SPC BEHAVIORAL HEALTH ASST 9 MON SU	Swimming Pen Creek Elem	Effective 2023-09-19 9 MON SU / Annual
	KEARSE, ANTIONE JAMAR LAE CUSTODIAN 12 MO SU	Lake Asbury Elementary	Effective 2023-09-08 12 MO SU / Annual
0.9	KENNAMER, LORI JOAN POE BEHAVIORAL HEALTH ASST 9 MON SU	Plantation Oaks Elementary	Effective 2023-10-11 9 MON SU / Annual
	KENNEY, CASSIE RAE WJH CAFE ASSISTANT 3.75 HOURS 9 MON SU	Wilkinson Jr High	Effective 2023-10-06 9 MON SU / Annual
0.9	KISENA, KATHY PUALANI WEC GENERAL ASSISTANT 9 MON SU	W.E. Cherry Elementary	Effective 2023-09-18 9 MON SU / Annual
	LAMBERT, JEFFREY MICHAEL MNT ELECTRONICS TECH 12 MO SU	Division of Support Svcs	Effective 2023-09-25 12 MO SU / Annual
	MACFARLAND, MILDRED FELLOWS TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-09-12 TRANSPOR
0.9	MAHLKE, ALLISON FAYE	Orange Park Jr High	Effective 2023-10-06

VI. Support Actions

A. APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	OPJ GENERAL HEALTH ASSISTA 9 MON SU		9 MON SU / Annual
	MANNING, JEFFERY BERNARD MNT WAREHOUSER 12 MO SU	Division of Support Svcs	Effective 2023-09-18 12 MO SU / Annual
	MERRITT, COURTNEY YVONNE WEC CAFE ASSISTANT 4.5 HOURS 9 MON SU	W.E. Cherry Elementary	Effective 2023-10-02 9 MON SU / Annual
0.9	MORRIS, TAMARA LEE MYREE RHS BEHAVIORAL HEALTH ASST 9 MON SU	Ridgeview High School	Effective 2023-09-14 9 MON SU / Annual
	MOSLEY, BRENNIA ELIZABETH CEB CAFE ASSISTANT 5.75 HOURS 9 MON SU	Charles E. Bennett Elementary	Effective 2023-09-18 9 MON SU
	NEWMAN, CYNTHIA ANNE OPH CAFE ASSISTANT 6.5 HOURS 9 MON SU	Orange Park High	Effective 2023-09-26 9 MON SU / Annual
0.1	NIEVES-MENDEZ, LORELL MARIE GPE TITLE I ASSISTANT 9 MON SU	Grove Park Elementary	Effective 2023-09-22 9 MON SU / Annual
	ORTIZ, CARMEN MARIE CGE CUSTODIAN 12 MO SU	Coppergate Elementary	Effective 2023-09-22 12 MO SU / Annual
	PAULEY, MCKENZIE DALE LES TITLE I ASSISTANT 9 MON SU	Lakeside Elementary	Effective 2023-09-15 9 MON SU / Annual
	PENN, ASHLEY ELIZABETH SCHOOL RESOURCE OFFICER 12 MO SU	School Police Department	Effective 2023-09-13 12 MO SU / AC Safety and Security
	PRUITT, ALICIA ANN TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2023-09-18 TRANSPOR / Annual
	PRUM, SOKONG CHS CAFE ASSISTANT 4.5 HOURS 9 MON SU	Clay High	Effective 2023-09-18 9 MON SU / Annual
	RICH, SHARONDA LATRICE RHS CUSTODIAN 12 MO SU	Ridgeview High School	Effective 2023-09-20 12 MO SU
0.8	RICHARDS, LOUISE PES GENERIC CLASSROOM ASSISTAN 9 MON SU	Robert M. Paterson Elementary	Effective 2023-10-04 9 MON SU / Annual
	RIGGINS, JANIE CHASTINE CEB CAFE ASSISTANT 5.75 HOURS 9 MON SU	Charles E. Bennett Elementary	Effective 2023-10-09 9 MON SU / Annual
0.9	RIVERA, LINDA ESTRELLA OPJ TITLE 1 ASSISTANT 9 MON SU	Orange Park Jr High	Effective 2023-09-12 9 MON SU / Annual
0.9	SABO, RHIANNON MARIE	W.E. Cherry Elementary	Effective 2023-09-25

VI. Support Actions

A. APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	WEC BEHAVIORAL HEALTH ASST 9 MON SU		9 MON SU / Annual
	SEVILLA DE MARTINEZ, ANA AUXILIADORA CHS CAFE ASSISTANT 5 HOURS 9 MON SU	Clay High	Effective 2023-10-03 9 MON SU / Annual
	SIMMONS, VICINE SEBRINA LES TITLE I ASSISTANT 9 MON SU	Lakeside Elementary	Effective 2023-10-02 9 MON SU / Annual
	SMITH, JEANNA MARIE MHS CAFE ASSISTANT 4.5 HOURS 9 MON SU	Middleburg High	Effective 2023-09-28 9 MON SU / Annual
0.9	SMITH, JESSICA DAWN LAE GENERAL HEALTH ASSISTA 9 MON SU	Lake Asbury Elementary	Effective 2023-09-15 9 MON SU / Annual
	SNEDEN, STEPHANIE RENE WJH CAFE ASSISTANT 4.25 HOURS 9 MON SU	Wilkinson Jr High	Effective 2023-10-10 9 MON SU / Annual
	STASCHKE, JESSICA PAYNE GCJ SCHOOL SEC ADMINISTRATION 10 MONTH	Green Cove Springs Junior High	Effective 2023-10-11 10 MONTH / Annual
	STREIB, SAMANTHA RENEE TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-10-02 TRANSPOR / Annual
	STRICKLAND, PRISCILLA LEA MRE TITLE I ASSISTANT 9 MON SU	Mcrae Elementary	Effective 2023-09-29 9 MON SU / Annual
0.1	STRICKLAND, TYSON W GPE TITLE I ASSISTANT 9 MON SU	Grove Park Elementary	Effective 2023-09-22 9 MON SU / Multi-Year Conditional
0.9	THOMAS, ARIANNA TAKESIA RHS BEHAVIORAL HEALTH ASST 9 MON SU	Ridgeview High School	Effective 2023-10-03 9 MON SU / Annual
	THOMPSON, CAMRON RYAN ITS TECH SPECIALIST 12 MO SU	INFORMATION AND TECH SERVICES	Effective 2023-09-18 12 MO SU / Annual
0.2	TURTURRO, PHILIP JOSEPH DIS TITLE I ASSISTANT 9 MON SU	Doctors Inlet Elementary	Effective 2023-09-28 9 MON SU / Multi-Year Conditional
	WALLACE, AVARAN ROHAN LES TITLE I ASSISTANT 9 MON SU	Lakeside Elementary	Effective 2023-10-05 9 MON SU / Annual
	WARE, DALPHINE DENISE FIH ST RECORD SEC 12 MO 12 MO SU	Fleming Island High School	Effective 2023-09-20 12 MO SU / Annual
0.9	WEST, LEE ANN OPJ TITLE 1 ASSISTANT 9 MON SU	Orange Park Jr High	Effective 2023-09-18 9 MON SU / Annual
	WILLIAMS, LATARSHA SHANTORIA	Thunderbolt Elementary	Effective 2023-09-28 9 MON SU / Annual

VI. Support Actions

A. APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	TBE CAFE ASSISTANT 6.5 HOURS 9 MON SU		
	WILLIAMS, TAMMY SUE CEB REGISTERED NURSE 10 MONTH	Charles E. Bennett Elementary	Effective 2023-09-18 10 MONTH / Annual
	WILLOUGHBY, BREANNA TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2023-09-18 TRANSPOR
	WOODCOCK, SHAWNA ONEAL LAJ CAFE ASSISTANT 3.75 HOURS 9 MON SU	Lake Asbury Junior High School	Effective 2023-10-09 9 MON SU / Annual
	WYATT, KANAAN V TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2023-09-18 TRANSPOR / Annual
0.1	YOST, CYNTHIA H DIS TITLE I ASSISTANT 9 MON SU	Doctors Inlet Elementary	Effective 2023-09-28 9 MON SU / Multi-Year Conditional

VI. Support Actions

B. RE-APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
	ARMSTRONG, NIKITA MICHELLE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
	ARNETT, GWENDOLYN H TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	BELDA JR, DONALD VINCENT TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
0.9	BILLINGS, SAMANTHA ALEXANDRA WEC BEHAVIORAL HEALTH ASST 9 MON SU	W.E. Cherry Elementary	9 MON SU / Annual
	BLEDSON, DENNIS DEWAYNE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	BOWMAN, SARALEE C TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
	BRADLEY, LORI BETH TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
	BRUSHERD, TINA LOUISE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	BUSBEE, MARGARET JUNE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	BUSSEY, DAPHNE G TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
	CAMPBELL, MISTY DAWN TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
	CLAY, GEORGE S TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	DELSON-MONTROSE, LAKENCIA TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
	DILLARD, LALANA JEAN TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	ELLIOTT, ANGELA MARIA TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	ETHRIDGE, SANDY ANN TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / 3rd year annual, support
	GEERDES, PATRICIA COLAHAN TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	GREEN, CAROL SUE	Transportation	TRANSPOR / Multi-Year

VI. Support Actions

B. RE-APPOINTMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
	TRN BUS DRIVER TRANSPOR		Conditional
	GREEN, REBECCA MICHELLE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	HALL, TAMSIN R TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	HARGROVE, ROBIN ARCHBELL TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
	HATTABAUGH, TERRI JO TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
0.9	HENDERSON, THERESA L MHS BEHAVIORAL HEALTH ASST 9 MON SU	Middleburg High	9 MON SU / Multi-Year Conditional
	HERRING, JOSEPH GLYNN TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	HINGSON-GREEN, DAWN M TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	JOHNSON, BENNIE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	JONES-SMITH, SHAWAN TRANESE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
	JOSEPH, WILLIAM ROBERTO TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	JUNOR, PATRICK CEDRIC TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	KIDONAKIS, PAULA TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	LAIDLER, MARK E TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	LEE, ROBERT E TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
	LIBERT, LAURA J TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	LITTLE, CHARLES EDWARD TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
0.9	MAGHRABI, REEM I OLJ BEHAVIORAL HEALTH ASST 9 MON SU	Oakleaf Junior High School	9 MON SU / Annual

VI. Support Actions

B. RE-APPOINTMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
MALONEY, DANIEL JAMES TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
MCFARLAND, GLORIA MARY TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
MONTROSE, JEAN MARC TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
MORGAN, DONNA LOUISE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
MOSLEY, PRISCILLA DENISE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
NOBLES, SABRINA S TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
OLSON, BECKY LEA TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
OSNAYO, JUAN R TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
PADGETT, MICHELLE L TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
PATTERSON, DEBORAH M TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
SEELEY, JEFFREY CHARLES TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
SHIPLEY, AMY JEAN TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
SIEWERT, DEBORAH L TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
SMITH, AMY MARIE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
SPARKS, LYNN A TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
SPIVEY, BRENDA LYNN TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
THOMAS, LYNN THROWER TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR /
TROXELL, CASSIE MARIE TRN BUS DRIVER TRANSPOR	Transportation	
ULECKI, STANLEY A TRN BUS DRIVER	Transportation	TRANSPOR / Annual

VI. Support Actions

B. RE-APPOINTMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
TRANSPOR		
WARREN, LORI MARIE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
WASHINGTON, SHELLEY Y TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
WATERS, SUZANNE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
WIGGINS, PATRICIA A TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
WILLIAMS, ZENDA GOLDSBY TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
WISSEMAN, NANCY ELAINE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual

VI. Support Actions**C. RE-DESIGNATION**

<u>Name/Assignment</u>	<u>Site</u>	<u>Previous</u>
MUNOZ-RIVERA, ERNESTINE OLJ COMPUTER LAB ASSISTANT 9 MON SU	Oakleaf Junior High School	Effective 2023-10-01 / redesignated from / OLJ COMPUTER LAB ASSISTANT / 9 MON SU

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VI. Support Actions

D. TRANSFER

	<u>Name/Assignment</u>	<u>Site</u>	<u>Previous</u>
	ANDERSON, ABIGALE LEIGH FIH SCHOOL SEC ADMINISTRATION 10 MONTH	Fleming Island High School	Effective 2023-10-23 /transfer from / FIH GENERIC CLASSROOM ASSISTAN
	BAILEY, SHEILA WHITE OPE CAFE ASSISTANT 5.5 HOURS 9 MON SU	Orange Park Elementary	Effective 2023-10-09 /transfer from / OPE CAFE ASSISTANT 3.5 HOURS
	BECK, DAWN RENE ACE ADMINSTRATIVE SUPPORT ASST 12 MO SU	Adult/Community Education	Effective 2023-10-02 /transfer from / TRN BUS DRIVER
0.8	BLANFORD, MARIA T CEB GENERIC CLASSROOM ASSISTAN 9 MON SU	Charles E. Bennett Elementary	Effective 2023-10-02 /transfer from / CEB TITLE I ASSISTANT
0.2	BLANFORD, MARIA T CEB TITLE I ASSISTANT 9 MON SU	Charles E. Bennett Elementary	Effective 2023-10-02 /transfer from / CEB TITLE I ASSISTANT
	BOASE, DIANNA LYNN TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-09-18 /transfer from / TRN ADMINSTRATIVE SECRETARY
	BRANDON, AMBER ROSE WES CAFE ASSISTANT 5.5 HOURS 9 MON SU	Wilkinson Elementary	Effective 2023-10-23 /transfer from / WES CAFE ASSISTANT 4 HOURS
	CANTLON, KURTIS DEAN LAJ CAFE ASSISTANT 5.25 HOURS 9 MON SU	Lake Asbury Junior High School	Effective 2023-10-02 /transfer from / WES CAFE ASSISTANT 5.5 HOURS
0.9	DOWDY, KAMREY GRACE KHH GENERAL HEALTH ASSISTA 9 MON SU	Keystone Heights High School	Effective 2023-10-23 /transfer from / KHH BEHAVIORAL HEALTH ASST
	E0203742 SCHOOL SAFETY OFFICER 9 MON SU	SAFETY AND SECURITY	Effective 2023-10-02 /transfer from / SCHOOL SAFETY OFFICER
0.9	EDENFIELD, KYLEIGH MICHELLE WEC BEHAVIORAL HEALTH ASST 9 MON SU	W.E. Cherry Elementary	Effective 2023-10-02 /transfer from / WEC GENERAL ASSISTANT
	FREEDMAN, CRAIG A WES CAFE ASSISTANT 4 HOURS 9 MON SU	Wilkinson Elementary	Effective 2023-10-23 /transfer from / WES CAFE ASSISTANT 3 HOURS
	GONZALEZ, OLGA TERESA TRN ADMINSTRATIVE SECRETARY 12 MO SU	Transportation	Effective 2023-09-18 /transfer from / TRN ADMIN SUPPORT ASSISTANT
	GRAY, MILDRED P FIH CAFE ASSISTANT 5.5 HOURS 9 MON SU	Fleming Island High School	Effective 2023-09-04 /transfer from / FIH CAFE ASSISTANT 4.5 HOURS
	HAYS JR, WILLIAM BARRY CHS CAFE ASSISTANT 7.5 HOURS 9 MON SU	Clay High	Effective 2023-10-02 /transfer from / CHS CAFE ASSISTANT 5 HOURS

VI. Support Actions

D. TRANSFER

	<u>Name/Assignment</u>	<u>Site</u>	<u>Previous</u>
	HOUGHTON, JENNIFER LYNNE TRN ADMIN SUPPORT ASSISTANT 12 MO SU	Transportation	Effective 2023-09-18 /transfer from / TRN BUS DRIVER
0.9	JAMES, ELIZABETH ANNE WEC GENERAL ASSISTANT 9 MON SU	W.E. Cherry Elementary	Effective 2023-10-02 /transfer from / WEC BEHAVIORAL HEALTH ASST
	JOHNSON, MADOLYN V SBJ SECRETARY 11 MO 11 MONTH	S. Bryan Jennings Elementary	Effective 2023-10-09 /transfer from / SBJ TITLE I ASSISTANT
	LAZARIDES, SONYA CHRISTINE RHS MEDIA TECHNICAL ASST 10 MONTH	Ridgeview High School	Effective 2023-10-10 /transfer from / RHS SCHOOL SEC ADMINISTRATION
0.8	MARTELLE, LAURA MARIE LES DROP OUT PREV. CR ASST 9 MON SU	Lakeside Elementary	Effective 2023-09-25 /transfer from / ROE GENERAL ASSISTANT
	MCNEAL, PAMELA SUE RHS CAFE ASSISTANT 4.5 HOURS 9 MON SU	Ridgeview High School	Effective 2023-10-02 /transfer from / RHS CAFE ASSISTANT 3.5 HOURS
0.9	PALMER, EARLENE L DIS GENERAL ASSISTANT 9 MON SU	Plantation Oaks Elementary	Effective 2023-10-23 /transfer from / POE GENERAL ASSISTANT
	REESE, CIERRA ANGEL TRN ESE ASST/BUS MONITOR TRANSPOR	Division of Support Svcs	Effective 2023-10-23 /transfer from / MNT CUSTODIAN
	RIVERA, CARMEN JUANA ITS TECH SPECIALIST 12 MO SU	INFORMATION AND TECH SERVICES	Effective 2023-10-02 /transfer from / CVA ESE SEC 12 MO
	ROBINSON, JESSICA MARIE MRE CAFE ASSISTANT 5 HOURS 9 MON SU	Mcrae Elementary	Effective 2023-09-25 /transfer from / MRE CAFE ASSISTANT 5.5 HOURS
	ROBIOU, MEGAN L HMR DATA ENTRY/RECORDS TECHNIC CONFIDEN	Human Resources	Effective 2023-10-02 /transfer from / POE PRINCIPAL SECRETARY
0.9	SLOCUM, JESSICA LYNN RHS GENERAL HEALTH ASSISTA 9 MON SU	Ridgeview High School	Effective 2023-10-02 /transfer from / RHS GENERAL ASSISTANT
	STEWART, RONDA KATHYN KHH TITLE 1 ASSISTANT 9 MON SU	Keystone Heights High School	Effective 2023-10-02 /transfer from / KHH GENERAL HEALTH ASSISTA
	THOMAS, DUANE ALLEN FNS CAFE VAN DRIVER 7.5 HOURS 9 MON SU	Food & Nutrition Srvc	Effective 2023-09-18 /transfer from / LJH CAFE VAN DRIVER 7 HOURS
	TURTURRO, STEPHANIE MILLER DIS TITLE I ASSISTANT 9 MON SU	Doctors Inlet Elementary	Effective 2023-09-28 /transfer from / DIS GENERAL ASSISTANT
	WYZA, KRISTI L MRE CAFE ASSISTANT 6.5 HOURS 9 MON SU	Mcrae Elementary	Effective 2023-09-25 /transfer from / MRE CAFE ASSISTANT 5 HOURS
	ZAYAS, WALFRIDO RAUL	Keystone Heights Elementary	Effective 2023-08-11

VI. Support Actions**D. TRANSFER**

<u>Name/Assignment</u>	<u>Site</u>	<u>Previous</u>
KHE CUSTODIAN 12 MO SU		/transfer from / MNT WAREHOUSER

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VI. Support Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	ALDOR, IRMA AES CUSTODIAN 12 MO SU	Argyle Elementary	Effective 2023-10-16 RESIGNATION
	BAILEY, LANESHA OHS CAFE ASSISTANT 5 HOURS 9 MON SU	Oakleaf High School	Effective 2023-09-22 CONCLUDE EMPLOYMENT
	BEASLEY, GLORIA J TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-09-29 RESIGNATION
	BONNET, JENNICA RHS CAFE ASSISTANT 3.5 HOURS 9 MON SU	Ridgeview High School	Effective 2023-10-06 RESIGNATION
	BRADSHAW, CHRISTINA LYNN WJH CAFE ASSISTANT 3.75 HOURS 9 MON SU	Wilkinson Jr High	Effective 2023-09-25 RESIGNATION
	CERCY, KATHERINA LYNN TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2023-09-08 RESIGNATION
	DAVIS, DARNELL JEROME TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-08-11 CONCLUDE EMPLOYMENT
	DVORAK, MARIE KATHLEEN WJH MEDIA TECHNICAL ASST 10 MONTH	Wilkinson Jr High	Effective 2023-09-26 CONCLUDE EMPLOYMENT
	E0205017 SCHOOL SAFETY OFFICER 9 MON SU	SAFETY AND SECURITY	Effective 2023-09-29 RESIGNATION
0.9	FARINA, CARRIE B MCE BEHAVIORAL HEALTH ASST 9 MON SU	Montclair Elementary	Effective 2023-09-15 RESIGNATION
	GOODSON, JOSHUA D TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-10-06 RESIGNATION
	JONES, LINDA ANN SCHOOL RESOURCE OFFICER 12 MO SU	School Police Department	Effective 2023-09-29 RETIREMENT
	KITCHENS, WILLIAM HARVEY TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-09-01 RESIGNATION
	LIPSITZ, DAWN M SBJ SECRETARY 11 MO 11 MONTH	S. Bryan Jennings Elementary	Effective 2023-10-06 RESIGNATION
0.9	LOCKE, TIFFANY DENNARD POE GENERAL HEALTH ASSISTA 9 MON SU	Plantation Oaks Elementary	Effective 2023-09-15 RESIGNATION
	LOPEZ GARCIA, KARLA MARIA OPJ CAFE ASSISTANT 3.5 HOURS 9 MON SU	Orange Park Jr High	Effective 2023-10-05 CONCLUDE EMPLOYMENT
	MACFARLAND, MILDRED FELLOWS TRN BUS DRIVER	Transportation	Effective 2023-09-14 Conclude Employment

VI. Support Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	TRANSPOR		
	MARTINEZ, DAMINA MARIE PES CAFE ASSISTANT 4.25 HOURS 9 MON SU	Robert M. Paterson Elementary	Effective 2023-10-06 CONCLUDE EMPLOYMENT
	MOSLEY, BRENNIA ELIZABETH CEB CAFE ASSISTANT 5.75 HOURS 9 MON SU	Charles E. Bennett Elementary	Effective 2023-09-20 Conclude Employment
	NELSON, SAVANNAH MARIE RHS CUSTODIAN 12 MO SU	Ridgeview High School	Effective 2023-10-06 RESIGNATION
	PASS, SHARON E MRE CAFE ASSISTANT 6.5 HOURS LNG TRM	Mcrae Elementary	Effective 2023-09-05 RESIGNATION
	PERKINS, DERNELL TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-09-08 RESIGNATION
	REYNOLDS, LAURA MICHELLE PES LICENSED PRAC NURSE 10 MONTH	Robert M. Paterson Elementary	Effective 2023-10-13 RESIGNATION
	RICH, SHARONDA LATRICE RHS CUSTODIAN 12 MO SU	Ridgeview High School	Effective 2023-09-20 Conclude Employment
	ROBBINS, CANDACE FAY RHS CAFE ASSISTANT 4.5 HOURS 9 MON SU	Ridgeview High School	Effective 2023-09-22 CONCLUDE EMPLOYMENT
	ROBLES, BEATRIZ OHS CUSTODIAN 12 MO SU	Oakleaf High School	Effective 2023-09-11 RESIGNATION
0.8	RODRIGUEZ, MICHELLE POE GENERIC CLASSROOM ASSISTAN 9 MON SU	Plantation Oaks Elementary	Effective 2023-10-03 RESIGNATION
	ROSARIO, ELIZABETH TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-10-24 RESIGNATION
	SAKOWSKI, DINA M FIH SCHOOL SEC ADMINISTRATION 10 MONTH	Fleming Island High School	Effective 2023-10-04 RESIGNATION
	SCHMIDLING, JULIE ANN CGE REGISTERED NURSE 10 MONTH	Coppergate Elementary	Effective 2023-09-18 RESIGNATION
	SMITH, BARBARA ARMSTRONG TRN ROUTING DISPATCHER 12 MO SU	Transportation	Effective 2023-10-04 RESIGNATION
	THOMAS, CHRISTOPHER JARROD WEC CUSTODIAN 12 MO SU	W.E. Cherry Elementary	Effective 2023-09-26 RESIGNATION
	TROUTT, CHARLES DAVID SCHOOL RESOURCE OFFICER 12 MO SU	School Police Department	Effective 2023-09-29 RESIGNATION

VI. Support Actions

E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	WALTON, VERONICA DEHART TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-09-27 RESIGNATION
0.9	WHITE, AMY MARIE TBE GENERAL HEALTH ASSISTA 9 MON SU	Thunderbolt Elementary	Effective 2023-09-07 RESIGNATION
0.9	WILLIAMS, MELISSA B MHS GENERAL HEALTH ASSISTA 9 MON SU	Middleburg High	Effective 2023-10-06 RESIGNATION
	WILLINGHAM, JESSICA PEARL RVE CAFE ASSISTANT 5.5 HOURS LNG TRM	Ridgeview Elementary	Effective 2023-09-29 RESIGNATION
	WILLOUGHBY, BREANNA TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2023-10-02 Conclude Employment
	WOODWARD, SALLIE L MCE CAFE ASSISTANT 5.25 HOURS 9 MON SU	Montclair Elementary	Effective 2023-09-29 RESIGNATION
	ZAYAS, WALFRIDO RAUL KHE CUSTODIAN 12 MO SU	Keystone Heights Elementary	Effective 2023-09-14 RESIGNATION

VI. Support Actions

F. SUPPLEMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Previous</u>
COATES, JENNA B OHS STUDENT COUNCIL SH SUPPLEME	Oakleaf High School	Resignation
HOLLINGSWORTH, BRITTINI LEE KHH CHEERLEADING JV SUPPLEME	Keystone Heights Elementary	Resignation
WEISKOPF, RHIANNON M MHS WEIGHTLIFTING HD SH SUPPLEME	Middleburg High	Appointment

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School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

C3 - Proclamation 24-07 to Establish November 13 - 17, 2023 as National Education Week and November 15, 2023 as Educational Support Professionals' Day

Description

Every year, the National Education Association establishes National Education Week. This year, National Education Week is November 13 - 17, 2023. Within National Education Week, one day is set aside to recognize Educational Support Professionals. This year, Education Support Professionals' Day is Wednesday, November 15, 2023.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

N/A

Strategic Plan Goal

N/A

Recommendation

Establish November 13 - 17, 2023 as National Education Week and November 15, 2023 as Educational Support Professionals' Day

Contact

Brenda G. Troutman, Assistant Superintendent of Human Resources. (904) 336-6701 Brenda.Troutman@myoneclay.net

Financial Impact

None

Review Comments**Attachments**

🔗 [Proclamation 24-07 National Education Week - Google Docs.pdf](#)

SCHOOL BOARD OF CLAY COUNTY, FLORIDA

PROCLAMATION # 24 - 07



WHEREAS, November 13 - 17, 2023, has been designated National Education Week; and

WHEREAS, November 15, 2023, has been designated Educational Support Professionals' Day; and

WHEREAS, this occasion allows us to honor and show gratitude to individuals who shoulder the responsibility of ensuring every child in Clay County receives a high-quality education which progresses our national prosperity, provides a sound foundation for our freedoms, and helps develop our citizenry for the rigors of the modern age; and

WHEREAS, we believe that the outstanding educational experience students receive in Clay County is built upon a bedrock of support from vital partners who ensure a safe, warm, and welcoming environment which develops the diverse potential of children, and helps nurture in each a sense of excellence and respect for all people; and

WHEREAS, all Clay County District School employee's duties are woven throughout the fabric of our district's mission with mastery and professionalism, thus providing a public education experience that is stimulating, challenging, and creates opportunities for all children; and

WHEREAS, these valued individuals are deserving of our ongoing appreciation and recognition for their efforts in serving the families of Clay County through maintaining and creating welcoming facilities in which exploration and discovery can occur so that our students may seize any and all opportunities afforded them.

NOW, THEREFORE, BE IT RESOLVED, that the School Board of Clay County, Florida, does hereby proclaim November 13 - 17, 2023, as National Education Week; and November 15, 2023, as Educational Support Professionals' Day in Clay County.

Duly adopted and approved by the School Board of Clay County, Florida, this 2nd day of November 2023.

ATTEST:

David Broskie
Superintendent of Schools
Clay County, Florida

School Board Chair

Affix Seal

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

C4 - Elementary Student Out of State Travel

Description

The School Board recognizes that field trips, when used for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program of the schools. Properly planned and executed field trips supplement and enrich classroom instruction by providing learning experiences that will enhance mastery of the curriculum standards of the State of Florida. A field trip is defined as any planned, student-travel activity which is approved as part of the district's educational program and is under the direct supervision and control of an instructional staff member or any advisor as designated by the Superintendent.

Field Trips Details

School	Date	Destination	Group	Purpose
Wilkinson Elementary School	April 5, 2024	Valdosta, GA	6th grade	Explore the law of conservation of energy by differentiating between kinetic and potential energy. Students will identify where kinetic energy is transformed into potential energy and vice versa.

Gap Analysis

Field trips provide students with a window to the real world that they don't get in the classroom, and they can help students understand real-world applications to abstract concepts.

Previous Outcomes

All out of county activity trips are selected, planned, evaluated, and approved or rejected in conformity with written district policy.

Expected Outcomes

It is important to recognize that learning outcomes from field trips can range from cognitive to affective outcomes. Exposing students to new experiences and can increase interest and engagement in academics regardless of prior interests.

Strategic Plan Goal

Ensure that every classroom provides a quality and rigorous instructional experience in order to elevate student outcomes.

Recommendation

That the Clay County School Board approve out of county student travel.

Contact

Roger Dailey, Chief Academic Officer; roger.dailey@myoneclay.net; 904-336-6904

Heather Teto, Chief of Elementary Education, heather.teto@myoneclay.net; 904-336-6906.

Financial Impact

None

Review Comments

Attachments

📎 [WES_Out of State FT.pdf](#)

FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED

PENDING BOARD APPROVAL

NOV. 2, 2023

1. School Requesting: Wilkinson Elementary School
2. Transportation (Check One):
 School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier ☒ Other _____
 If Commercial Carrier or Other, please state type: Charter Bus
3. Trip(s) Overnight: Yes _____ No ☒ Trip(s) Out-of-State: Yes ☒ No _____
4. Dates of Field Trip*: 4/5/24 Destination*: Wild Adventures - Valdosta, GA
5. Group Taking Trip: 6th Grade
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____
7. Educational Value of Field Trip:
6.P.11.1 - Explore the laws of conservation of energy by differentiating between kinetic and potential energy.
8. Supporting Florida Standards Benchmark(s) with Narrative(s):
This field trip includes a pre-lesson (slide presentation) and a post-lesson, about potential and kinetic energy (6.P.11.1). Students will identify where potential energy is transformed into kinetic energy and vice-versa.
9. Number of Students*: 80 Number of Chaperones*: 20
10. Cost Per Student: \$85 Budget Code or Source to be charged: Internal Accounts
 (Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 9:00 am Returning Time*: 6:00 pm
- *For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Wendi M. Adair - Team Leader
 Teacher, Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

9/29/23

Date

9/29/23

Date

10/3/23

Date

10/6/23

Date

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

C5 - Amendment 1 to Agreement between the School Board of Clay County and PACE Center for Girls - Clay

Description

An amendment to the collaborative agreement between the School Board of Clay County and Pace Center for Girls, Inc., to address the needs of female students in Clay County. This program works in conjunction with the Department of Juvenile Justice, to provide an educational program and related services for eligible female students (up to 44 students). This program focuses on student needs dealing with specialized counseling, credit recovery services, life skills, positive gender identification, community service learning projects, and career exploration. Students attend the program for approximately 1 year. The collaboration between the two organizations has allowed students to seek an alternative setting to a previously unsuccessful environment.

Gap Analysis

This amendment replaces section 13 in order to release the SBCC Food Service obligation.

Previous Outcomes

Clay County has had a positive working relationship with PACE Center for Girls and the amendment to the agreement benefits the female students of the district.

Expected Outcomes

By continuing the collaboration with Pace Center for Girls, Inc, it is expected that students will be identified by the secondary schools, Bannerman Learning Center, recommended by parents, and/or the student volunteers for the program. Pace Center for Girls, Inc. is notified by any of these sources and students are oriented to the program. Once the students are enrolled, they begin the counseling program offered and then the credit/course recovery program begins. Periodic meetings take place to review outcomes and to communicate with the District on proposed return dates of the students. Through the District plan, students are able to recoup credits and, therefore, remain on track to either be promoted or to earn the necessary credits towards graduation. Curriculum deficiencies are addressed, counseling and behavior therapy takes place, increasing the likelihood of success for the students.

Strategic Plan Goal

Goal 1: Engage all students to attain the necessary skills and knowledge to be future-ready graduates.

Strategy 1.3: Graduate students who are ready to enroll, enlist, or be employed in the workforce.

Recommendation

That the School Board of Clay County approve Amendment 1 to the Agreement between SBCC and PACE Center for Girls - Clay.

Contact

Roger Dailey, Chief Academic Officer; roger.dailey@myoneclay.net, 904-336-6905

Treasure Pickett, Chief of Secondary Education; treasure.pickett@myoneclay.net, 904-336-6918

Financial Impact

Clay County allocates 95% of an FTE top PACE Center for Girls, Inc.; 5% of an FTE is allocated to the School Board of Clay County.

Review Comments

Attachments

📎 [240052 PACE Amd 1.pdf](#)

Contract # **240052**
Number Assigned by Purchasing Dept.



CONTRACT REVIEW

BOARD MEETING DATE:

WHEN BOARD APPROVAL IS REQUIRED DO
NOT PLACE ITEM ON AGENDA UNTIL
REVIEW IS COMPLETED

☐ Must Have Board Approval over \$100,000.00

Date Submitted: **9-5-23**

Name of Contract Initiator: **Treasure Pickett** Telephone #: **336-6918**

School/Dept Submitting Contract: **K12 Secondary Ed.** Cost Center # **9007**

Vendor Name: **PACE**

Contract Title: **Contract between SBCC and PACE Center for girls**

Contract Type: New ☐ Renewal ☐ Amendment ☒ Extension ☐ Previous Year Contract # **210126**

Contract Term: **Auto renewal** Renewal Option(s):

Contract Cost: **RECEIVED**

☒ **BUDGETED FUNDS – SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT** **SEP - 5 2023**
Funding Source: Budget Line #
Funding Source: Budget Line # **PURCHASING**

☐ **NO COST MASTER (COUNTY WIDE) CONTRACT - SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT**

☐ **INTERNAL ACCOUNT - IF FUNDED FROM SCHOOL IA FUNDS – SEND CONTRACT PACKAGE DIRECTLY TO SBAO**

REQUIRED DOCUMENTS FOR CONTRACT REVIEW PACKAGE (when applicable):

____ Completed Contract Review Form

____ SBAO Template Contract or other Contract (NOT SIGNED by District / School)

____ SIGNED Addendum A (if not an SBAO Template Contract) - When using the Addendum A, this Statement **MUST BE** included in the body of the Contract:
"The terms and conditions of Addendum A are hereby incorporated into this Agreement and the same shall govern and prevail over any conflicting terms and/or conditions herein stated."

____ Certificate of Insurance (COI) for General Liability & Workers' Compensation that meet these requirements:
COI must list the School Board of Clay County, Florida as an Additional Insured and Certificate Holder. Insurer must be rated as A- or better.
General Liability = \$1,000,000 Each Occurrence & \$2,000,000 General Aggregate.
Auto Liability = \$1,000,000 Combined Single Limit (\$5,000,000 for Charter Buses).
Workers' Compensation = \$100,000 Minimum
[If exempt from Workers' Compensation Insurance, vendor/contractor must sign a Release and Hold Harmless Form. If not exempt, vendor/contractor must provide Workers' Compensation coverage].

____ State of Florida Workers Comp Exemption (<https://apps.fldfs.com/bocexempt/>) (If Applicable)

____ Release and Hold Harmless (If Applicable)

RECEIVED 9/06/23 SBAO

Replace paragraph 13 w/ attached 1 mg

****AREA BELOW FOR DISTRICT PERSONNEL ONLY****

CONTRACT REVIEWED BY:	COMMENTS BELOW BY REVIEWING DEPARTMENT
Purchasing Department B78	Department Needs Completed Amendment 1 releasing SBCC Food Service obligation in Section 13 thus replace clause w/ amended one (see Amendment 1)
Review Date 9/5/2023	
School Board Attorney SR5	9/13 Received Written Amendment from J. Steinmetz by email - B78
Review Date 9/16/23	
Other Dept. as Necessary	
Review Date	

PENDING STATUS: ☐ YES ☐ NO **IF YES, HIGHLIGHTED COMMENTS ABOVE MUST BE CORRECTED BY INITIATOR**

FINAL STATUS **APPROVED** **DATE: 9-22-23**

THE SCHOOL BOARD OF CLAY COUNTY, FLORIDA
AMENDMENT 1 TO AGREEMENT BETWEEN
THE SCHOOL BOARD OF CLAY COUNTY, FLORIDA AND
PACE CENTER FOR GIRLS - CLAY

This Amendment to the original Agreement is entered into by and between The School Board of Clay County, Florida ("SCHOOL BOARD"), and PACE Center for Girls – Clay ("PACE"), collectively referred to hereinafter as "the Parties," which original Agreement was entered into on July 13, 2021 by Mary S. Bolla, Chair of the School Board, shall become effective on the date last executed by either of the parties and shall serve to modify the original Agreement only as set forth herein and shall remain in effect until the original Agreement described herein terminates.

WHEREAS, the Parties PACE CENTER FOR GIRLS – CLAY and THE SCHOOL BOARD OF CLAY COUNTY, FLORIDA entered into a contractual agreement on July 13, 2021, for certain goods and/or services.

WHEREAS, the Parties wish to amend paragraph 13 of that certain contract and have had the opportunity to review this amendment in full.

NOW THEREFORE, the parties agree to amend the original Agreement as follows:

1. The original section 13 of the original Agreement is deleted in its entirety and replaced with:

"The Clay County Food and Nutrition Services Department may determine, based on current circumstances, the viability of the extension of its services to alternative schools that are not operating on a Clay County school campus. If it is determined that services are to be rendered, the Clay County Food and Nutrition Services will oversee the services provided to include adhering to and following all State, Federal and local

guidelines. Application for Federal reimbursement will be submitted and claimed under the Clay County District Schools application in the Florida Automated Nutrition System."

2. All other terms and conditions of the original Agreement set forth therein remain unchanged and shall continue in full force and effect. The only amendment/change to the original Agreement is that which is set forth and described in numbered paragraph 1, above.

IN WITNESS WHEREOF, the Parties, by and through execution of this Amendment to the original Agreement by their authorized representative below, concur with and bind themselves to all terms and conditions of this Amendment and the remaining un-amended terms of the original Agreement.

AS TO PACE CENTER FOR GIRLS - CLAY:

Signature: Thresa Giles
Thresa Giles (Sep 25, 2023 14:19 EDT)

Printed Name: Thresa Giles

Title: Chief Financial Officer

Date: Sep 25, 2023

AS TO SCHOOL BOARD:

Signature: _____

Printed Name: _____

Title: _____

Date: _____

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

C6 - K-12 Academic Services Out of State and Overnight Student Travel

DRAFT

Description

The School Board recognizes that field trips, when used for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program of the schools. Properly planned and executed field trips supplement and enrich classroom instruction by providing learning experiences that will enhance mastery of the curriculum standards of the State of Florida. A field trip is defined as any planned, student-travel activity which is approved as part of the district's educational program and is under the direct supervision and control of an instructional staff member or any advisor as designated by the Superintendent.

Field Trips Details

School	Date	Destination	Group	Purpose
Clay High School	11/2 - 11/3/23	Ocala, FL	Varsity Swim Team	State swim meet
Clay High School	2/8 - 2/12/24	Orlando, FL	Competitive Cheer Team	National High School Championships
Fleming Island High School	9/22 - 9/23/23	Cartersville, GA	Boys/Girls Cross country	Wingfoot Classic
Fleming Island High School	9/29 - 9/30/23	Tallahassee, FL	Boys/Girls Cross country	Pre-State Cross Country Meet
Fleming Island High School	11/17 - 11/18/23	Tallahassee, FL	Cross country	State Cross Country Meet
Fleming Island High School	11/9 - 11/11/23	Howey-in-the-hills, FL	Boys Golf	State Golf Meet
Fleming Island High School	12/8 - 12/9/23	Kissimmee, FL	Wrestling	Danny Byron Invitational
Fleming Island High School	12/1/23	Camden County, GA	Wrestling	Wrestling Competition
Fleming Island High School	1/12 - 1/13/24	Suwanee, FL	Wrestling	Wrestling Competition
Fleming Island High School	TBD	Kissimmee, FL	Wrestling	State Competition
Keystone Heights High School	11/9 - 11/12/23	Orlando, FL	Speech & Debate Team	National Civics and Debate Championship
Keystone Heights High School	4/4 - 4/6/24	Kissimmee, FL	Varsity Softball Team	Kissimee Klassic Tournament
Middleburg High School	10/30 - 10/31/23 and 11/6 - 11/8/23	Perdido Bay, FL Howey-in-the-hills, FL	Golf	Golf Regionals and State Championship
Middleburg High School	11/9/23	Middleburg High School Gym	Boys Basketball	Team bonding
Middleburg High School	12/15 - 12/16/23	Oviedo, FL	Boys Wrestling	Wrestling competition
Middleburg High School	12/22 - 12/23/23	Ft. Walton Beach, FL	Boys Wrestling	Wrestling competition
Middleburg High School	12/8 - 12/9/23	Tallahassee, FL	Boys Wrestling	Wrestling competition

Middleburg High School	1/12 - 1/13/24	St. Cloud, FL	Boys Wrestling	Wrestling competition
Middleburg High School	3/11 - 3/13/24	Orlando, FL	Band, Chorus, Musical Theatre	Fine arts community building
Oakleaf High School	9/30/23	Bruswick, GA	NJROTC	All NJROTC Orienteering Meet
Oakleaf High School	9/8 - 9/10/23	Camp Blanding	NJROTC	All NJROTC Orienteering Meet
Oakleaf High School	10/21/23	Leesburg, GA	NJROTC	Lee County Drill Meet
Oakleaf High School	12/16/23	Kingsland, GA	Boys/Girls basketball	Basketball competition
Orange Park High School	12/28 - 12/30/23	Marianna, FL	Boys Basketball	Milton Johnson Invitational
Orange Park High School	2/9 - 2/12/24	Orlando, FL	Varsity and JV Cheer	UCA National competition
Ridgeview High School	10/13 - 10/14/23	Jackson, GA	NJROTC Orientation	Orienteering meet
Ridgeview High School	2/9 - 2/12/24	Orlando, FL	Varsity and JV Cheer	UCA National competition

Gap Analysis

Field trips provide students with a window to the real world that they don't get in the classroom, and they can help students understand real-world applications to abstract concepts.

Previous Outcomes

All out of county activity trips are selected, planned, evaluated, and approved or rejected in conformity with written district policy.

Expected Outcomes

It is important to recognize that learning outcomes from field trips can range from cognitive to affective outcomes. Exposing students to new experiences and can increase interest and engagement in academics regardless of prior interests.

Strategic Plan Goal

Ensure that every classroom provides a quality and rigorous instructional experience in order to elevate student outcomes.

Recommendation

That the Clay County School Board approve out of county student travel.

Contact

Roger Dailey, Chief Academic Officer K12; roger.dailey@myoneclay.net; 904-336-6904

Treasure Pickett, Chief of Secondary; treasure.pickett@myoneclay.net; 904-336-6918

Financial Impact

None

Review Comments

Attachments

📎 [November 2023 Board Backup.pdf](#)

SCHOOL DISTRICT OF CLAY

FIELD TRIP REQUEST

1. School Requesting: Clay High School
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other X ✓
If Commercial Carrier or Other, please state type: Rental Vans
3. Trip(s) Overnight: Yes ✓ No _____ Trip(s) Out-of-State: Yes _____ No ✓
4. Dates of Field Trip*: Nov. 2, 2023 Destination*: Ocala, FL
5. Group Taking Trip: CHS Varsity Swim Team (state swim meet)
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____
7. Educational Value of Field Trip:
Competing against swimmers from the entire state of Florida
8. Supporting Florida Standards Benchmark(s) with Narrative(s):

9. Number of Students*: _____ Number of Chaperones*: _____
10. Cost Per Student: _____ Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: _____ Returning Time*: _____
*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Carol MacDougall

Teacher, Team Leader, Department Head, Etc.

Principal [Signature]

Assistant Superintendent [Signature]

Superintendent [Signature]

9/25/23

Date

9/27/23

Date

10/5/23

Date

10/2/23

Date

17

SCHOOL DISTRICT OF CLAY
FIELD TRIP REQU

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 2, 2023

1. School Requesting: CHS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier X Other _____
If Commercial Carrier or Other, please state type: Charter Bus
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes _____ No X
4. Dates of Field Trip*: 2/8/24 - 2/12/24 Destination*: Orlando, FL ESPN Wide World of Sports
5. Group Taking Trip: Competition Cheer Team
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____
7. Educational Value of Field Trip: National High School Championships
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 22 Number of Chaperones*: 4
10. Cost Per Student: \$853 Budget Code or Source to be charged: Comp Cheer 1355
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 6:00 Am Returning Time*: 2:00 pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Lori Davis
Teacher, Team Leader, Department Head, Etc.
Dr. Jennifer Harte
Principal
[Signature]
Assistant Superintendent
[Signature]
Superintendent

9/14/23
Date
9/18/23
Date
9/22/23
Date
9/23/23
Date

SCHOOL DISTRICT OF C
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
Received too late for October 5, 2023
Board Meeting

Received for information: November 2, 2023

1. School Requesting: Fleming Island HS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) ☒ Commercial Carrier _____ Other ☒
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes ☒ No _____
4. Dates of Field Trip*: 9-22-23 to 9-23-23 Destination*: Wingfoot Classic, Carterville, Ga.
5. Group Taking Trip: Cross country, boys/girls
6. If using private vehicles, list approved driver(s): Jason Poole, Dave Allen, Jennifer Reynolds, Ellen Byr.
7. Educational Value of Field Trip: Socialization w/ team, seeing new
area, social responsibilities
8. Supporting Florida Standards Benchmark(s) with Narrative(s):

9. Number of Students*: 12 Number of Chaperones*: 3
10. Cost Per Student: \$30.00 Budget Code or Source to be charged: 1111, 1112
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 3:40 pm 9-22-23 Returning Time*: 5:40 pm 9-23-23

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Jason Poole
Teacher, Team Leader, Department Head, Etc.
Neil Munn
Principal
Thomas Pickett
Assistant Superintendent
David S. Brashie
Superintendent

9-23-23
Date
9/19/23
Date
9/19/23
Date
9/20/23
Date

26

SCHOOL DISTRICT OF CLATSOP
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
Received too late for October 5, 2023
Board Meeting
Received for information: Nov. 2, 2023

1. School Requesting: FHS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) X Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes _____ No X
4. Dates of Field Trip*: Sept 29-30 Destination*: Fallahassee
5. Group Taking Trip: Boys' Girls XC Pre-State meet
6. If using private vehicles, list approved driver(s): Rental Van Enterprise
7. Educational Value of Field Trip: Socialization with team
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 20 Number of Chaperones*: 2
10. Cost Per Student: \$30.00 Budget Code or Source to be charged: 111/1112
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 12:00 p.m. Returning Time*: 12:00 p.m.

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Teacher, Team Leader, Department Head, Etc. [Signature]
Principal [Signature]
Assistant Superintendent [Signature]
Superintendent [Signature]

9/19/23
Date 9/19/23
Date 9/20/23
Date 9/20/23
Date

27

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 2, 2023

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

1. School Requesting: Fleming Frisco HS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) ☒ Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No ☒
4. Dates of Field Trip*: Nov. 17th - 18th 2023 Destination*: Tallahassee, FL State Cross Country Meet
5. Group Taking Trip: Cross Country
6. If using private vehicles, list approved driver(s): Daisy Scott, Ellen ^{Brian} Boyer, Scott Steeves, Jessica Jett
7. Educational Value of Field Trip: State Cross Country meet
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: Exact # unknown 10-15 Number of Chaperones*: 2
10. Cost Per Student: \$ 30⁰⁰ Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 2:00 PM Returning Time*: 5:00 PM

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

JR Smith
Teacher, Team Leader, Department Head, Etc.

Mr. [Signature]
Principal

[Signature]
Assistant Superintendent

D. Blum
Superintendent

9-20-23
Date
9/20/23
Date
9/25/23
Date
9/25/23
Date

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ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 2, 2023

SCHOOL DISTRICT OF C
FIELD TRIP REQUEST

1. School Requesting: Fleming Island HS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) ☒ Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No ☒
4. Dates of Field Trip*: Nov. 9/10/11 Destination*: Mt. Dora, Howey-in-the-Hills FL
5. Group Taking Trip: Boys Golf
6. If using private vehicles, list approved driver(s): Mawhinney, B Cloud
7. Educational Value of Field Trip: State golf meet
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 6 Number of Chaperones*: 2
10. Cost Per Student: \$50.00 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 7:00 AM Returning Time*: 6:00 PM

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Teacher/Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

Date

Date

Date

Date

32

SCHOOL DISTRICT OF ()
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 2, 2023

1. School Requesting: Fleming Island HS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) ☒ Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No ☒
4. Dates of Field Trip*: Dec. 8-9 2023 Destination*: Osceola HS, Kissimmee, Fl.
Danny Byron Invitational
5. Group Taking Trip: Wrestling
6. If using private vehicles, list approved driver(s): N Beck, N Chop, T Schaefer, B Pawley
7. Educational Value of Field Trip: Socialization among team in an athletic setting.
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 20 Number of Chaperones*: 2
10. Cost Per Student: \$30⁰⁰ Budget Code or Source to be charged: Wrestling 1126
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 2:00 pm Returning Time*: 10:00 pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Teacher Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

9-21-23

Date 9/21/23

Date 9/23/23

Date 9/23/23

Date

20

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 2, 2023

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

1. School Requesting: Fleming Island HS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) ☒ Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes _____ No ☒ Trip(s) Out-of-State: Yes ☒ No ☒
4. Dates of Field Trip*: Dec 1st 2023 Destination*: Camden County HS, Camden County Ga.
5. Group Taking Trip: Wrestling
6. If using private vehicles, list approved driver(s): N Bech, N Chop, T Schaefer, B Bailey
7. Educational Value of Field Trip: Socialization among team in an athletic setting.
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 20 Number of Chaperones*: 2
10. Cost Per Student: — Budget Code or Source to be charged: Wrestling 1126
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 8:00 AM Returning Time*: 10:00 PM

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Teacher, Team Leader/Department Head, Etc.
Thomas Pullman

Principal
St. Schmitt

Assistant Superintendent
Wendy

Superintendent

9-21-23

Date
9/21/23

Date
9/22/23

Date
9/23/23

Date

31

SCHOOL DISTRICT OF C
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 2, 2023

1. School Requesting: Fleming Island HS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) ☒ Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No ☒
4. Dates of Field Trip*: Jan 12/13 2024 Destination*: Sumner HS, Sumner, FL. Billy Saglor Duval
5. Group Taking Trip: Wrestling
6. If using private vehicles, list approved driver(s): N Bah, N Chop, T Schaefer, B Bailey
7. Educational Value of Field Trip: Socialization among team in an athletic setting
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 20 Number of Chaperones*: 2
10. Cost Per Student: \$ 30.00 Budget Code or Source to be charged: Wrestling 1126
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: _____ Returning Time*: _____

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

[Signature]
Teacher, Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
Assistant Superintendent

[Signature]
Superintendent

9-21-23

Date
9/21/23

Date
9/22/23

Date
9/23/23

Date

29

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 2, 2023

SCHOOL DISTRICT OF C
FIELD TRIP REQUEST

1. School Requesting: Fleming Island HS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) ☒ Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No ☒
4. Dates of Field Trip*: Date not set as of yet. Destination*: Ocala HS, Kissimmee Fl.
2-10-23 to 2-11-23, roughly same time. FJV States
5. Group Taking Trip: Wrestling
6. If using private vehicles, list approved driver(s): N Dech, N Chop, T Schaefer, B Bailey
7. Educational Value of Field Trip: Socialization among team in an athletic setting.
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 10 Number of Chaperones*: 2
10. Cost Per Student: \$30⁰⁰ Budget Code or Source to be charged: Wrestling 1126
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 3:00 PM Returning Time*: 8:00 PM

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

JK Layman
Teacher, Team Leader, Department Head, Etc.
Thomas Pittman
Principal
[Signature]
Assistant Superintendent
[Signature]
Superintendent

9-21-23
Date
9/21/23
Date
9/22/22
Date
9/28/23
Date

90

SCHOOL DISTRICT OF C
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL

November 2, 2023

1. School Requesting: KHHS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) X Commercial Carrier _____ Other ✓
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes _____ No X
4. Dates of Field Trip*: Nov 9-12, 2023 Destination*: Orlando, FL
5. Group Taking Trip: Speech & Debate Team
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: National Civics & Debate Championship
"The great Debate" 3 day event to demonstrate their
civics knowledge and diversity of communication
8. Supporting Florida Standards Benchmark(s) with Narrative(s): it hits most of
the benchmarks under civics & government and more
9. Number of Students*: 5 Number of Chaperones*: 4
10. Cost Per Student: \$750 Budget Code or Source to be charged: 4040 - Debate
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 11/9/23 230pm Returning Time*: 11/12/2023 4-6pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Shannon Southam

Teacher, Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
Assistant Superintendent

[Signature]
Superintendent

10/02/2023

Date

10/3/23
Date

10/4/23
Date

10/9/23
Date

26

SCHOOL DISTRICT OF C
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 2, 2023

1. School Requesting: Keystone Heights
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) X Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes _____ No X
4. Dates of Field Trip*: 4/4 - 4/6/2024 Destination*: Roger Jones Kissimmee Classic
5. Group Taking Trip: Softball Team (varsity)
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: Kissimmee Classic softball tournament
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 15 Number of Chaperones*: 4
10. Cost Per Student: \$0 Budget Code or Source to be charged: #1146
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 4/4/234 Returning Time*: 4/6/24

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Jessica Maggion
Teacher, Team Leader, Department Head, Etc.
John Mulford
Principal
[Signature]
Assistant Superintendent
[Signature]
Superintendent

9/12/23
Date
9/12/23
Date
9/12/23
Date
9/14/23
Date

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 2, 2023

SCHOOL DISTRICT C
FIELD TRIP REQ

1. School Requesting: Middleburg
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other ☒ Rebel
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No ☒
4. Dates of Field Trip*: 10/30 - 10/31 Destination*: Panama City Florida
11/6 - 11/7 - 11/8 MISSISSIPPI RIVER HOWARD IN THE MIDDLE
5. Group Taking Trip: BOYS GOLF
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: GOLF Regional & State → to have quality
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 5 Number of Chaperones*: 1
10. Cost Per Student: 0 Budget Code or Source to be charged: BOYS GOLF
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 7:00 AM 10/31 Returning Time*: 10/31 2:00
11-6 11/7 7:00 AM 11/8 2:00

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Sean Swann
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
Assistant Superintendent
[Signature]
Superintendent

10/2/23
Date 10/2/23
Date 10/4/23
Date 10/4/23
Date _____

560

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 2, 2023

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

1. School Requesting: Middleburg
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other NO
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No ☒
4. Dates of Field Trip*: 11/9/23 Destination*: MHS CARRIE PREWITT COY
5. Group Taking Trip: BOYS BASKETBALL TEAM
6. If using private vehicles, list approved driver(s): NA
7. Educational Value of Field Trip: TEAM BONDING
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 25 Number of Chaperones*: 2
10. Cost Per Student: 0 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 9:00 PM Returning Time*: 8:00 AM

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Sean Sweevey
Teacher, Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
Assistant Superintendent

[Signature]
Superintendent

9/18/23
Date
9/18/23
Date
9/22/23
Date
9/22/23
Date

478

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 2, 2023

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

1. School Requesting: Middleburg HS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) ☒ Commercial Carrier _____ Other ☒
If Commercial Carrier or Other, please state type: County Van
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No ☒
4. Dates of Field Trip*: 12/15-16 Destination*: Hagerty HS
5. Group Taking Trip: Boy's Wrestling
6. If using private vehicles, list approved driver(s): Colt Robertson
7. Educational Value of Field Trip: Sports
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 14-18 Number of Chaperones*: 2
10. Cost Per Student: N/A Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 12/15 8am Returning Time*: 12/16 8pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Colt R. Robertson
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
Assistant Superintendent
[Signature]
Superintendent

8/16/23
Date
8/16/23
Date
10/4/23
Date
10/5/23
Date

54

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 2, 2023

SCHOOL DISTRICT:
FIELD TRIP REQ

1. School Requesting: Middleburg HS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) ☒ Commercial Carrier _____ Other ☒
If Commercial Carrier or Other, please state type: County Van
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No ☒
4. Dates of Field Trip*: 12/22-23 Destination*: Ft. Walton Beach HS
5. Group Taking Trip: Boy's Wrestling
6. If using private vehicles, list approved driver(s): Coll Robertson
7. Educational Value of Field Trip: Sports
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 14-18 Number of Chaperones*: 2
10. Cost Per Student: N/A Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 12/22 8am Returning Time*: 12/23 8pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Coll R. Robertson
Teacher, Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
Assistant Superintendent

[Signature]
Superintendent

8/16/23
Date

8/16/23
Date

10/4/23
Date

10/4/23
Date

Date

55

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 2, 2023

SCHOOL DISTRICT 0
FIELD TRIP REQU

1. School Requesting: Middleburg HS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) ☒ Commercial Carrier _____ Other ☒
If Commercial Carrier or Other, please state type: School Van
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No ☒
4. Dates of Field Trip*: 12/8-9 Destination*: Lincoln HS (Tallahassee)
5. Group Taking Trip: Boys Wrestling
6. If using private vehicles, list approved driver(s): Coll Robertson
7. Educational Value of Field Trip: Sports
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 14-18 Number of Chaperones*: 2
10. Cost Per Student: N/A Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 12/8 8:00am Returning Time*: 12/9 - 8pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Coll R. Roberts
Teacher, Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
Assistant Superintendent

[Signature]
Superintendent

8/16/23
Date

8/16/23
Date

10/4/23
Date

10/4/23
Date

November 2, 2023

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

1. School Requesting: Middleburg HS
2. Transportation (Check One):
 School Bus(s) _____ Private Vehicle(s) ☒ Commercial Carrier _____ Other ☒
 If Commercial Carrier or Other, please state type: County Van
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No ☒
4. Dates of Field Trip*: 1/12-13 Destination*: St. Cloud HS
5. Group Taking Trip: Boys Wrestling
6. If using private vehicles, list approved driver(s): Colt Robertson
7. Educational Value of Field Trip: Sports
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 14-18 Number of Chaperones*: 2
10. Cost Per Student: N/A Budget Code or Source to be charged: _____
 (Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 1/12 8am Returning Time*: 1/13 8pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Colt Robertson
 Teacher, Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

8/16/23
 Date

8/16/23
 Date

8/4/23
 Date

10/4/23
 Date

Date

52

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 2, 2023

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

1. School Requesting: Middleburg High School
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other ☒
If Commercial Carrier or Other, please state type: Charter bus TBD
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No ☒
4. Dates of Field Trip*: March 11-13, 2024 Destination*: Walt Disney World - Orlando
5. Group Taking Trip: Band, Chorus, musical Theatre
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: building community within the Fine Arts Department of MHS
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 40 Number of Chaperones*: 4
10. Cost Per Student: \$1000-\$1000 Budget Code or Source to be charged: N/A
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 7:30 AM Returning Time*: 10:30 pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Teacher, Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

Date

Date

Date

Date

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 2, 2023

1. School Requesting: OHS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier ☒ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes _____ No ☒ Trip(s) Out-of-State: Yes ☒ No _____
4. Dates of Field Trip*: 30 Sept 2023 Destination*: Blythe Island Reg Point
6616 Blythe Island Hwy
Riverside, CA 92523
5. Group Taking Trip: NSPCL
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: Team work
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 15 Number of Chaperones*: 3
10. Cost Per Student: 21.00 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 0600 Returning Time*: 1600

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Teacher, Team Leader, Department Head, Etc. _____

Principal _____

Assistant Superintendent _____

Superintendent _____

Date _____

Date _____

Date _____

Date _____



Brunswick High School NJROTC
3885 Altama Avenue
Brunswick, GA 31520
PH: (912) 267-4200 EXT 6159
mjatindranath@glynn.k12.ga.us



23 June 2023

From: Brunswick High School NJROTC
To: NJROTC Area Twelve

Subj: **BRUNSWICK "PIRATE CLASSIC" NJROTC ORIENTEERING MEET
LETTER OF INSTRUCTION (LOI)**

Encl: (1) Orienteering USA Interscholastic Scoring Guidelines
(2) Pre-mishap Plan
(3) Operational Risk Management Analysis
(4) Starting Blocks & Sequence
(5) Registration Form
(6) Indemnity Form

1. GENERAL. Procedures for the 2023 Pirate Classic Orienteering Meet are contained herein. The LOI sets forth rules and regulations governing the conduct of participating schools, officials and cadets. It also establishes guidelines for entry, general operations and regulations for safe conduct of the meet. This JROTC Orienteering Meet is hosted by Brunswick H. S. NJROTC in cooperation with the Georgia Orienteering Club. The host school will participate, as GAOC will be setting the courses. This event will be held on Saturday, 30 Sept 2023 at **Blythe Island Regional Park**, 6616 Blythe Island Hwy, Brunswick, GA 31523. For additional park information, visit <https://www.glynncounty.org/176/Blythe-Island-Regional-Park>. Instructors Safety Brief at 0730. First runner starts at 0830.

2. ELIGIBILITY. This event serves NJROTC Area TWELVE, however, other (N)JROTC teams from other areas may enter if space allows. Entry may be limited to male competitors, by course; YELLOW – 115, ORANGE – 100, and GREEN – 60. There is no limit for female competitors. Schools may register one team, as well as a standby team/runners. If space for additional runners/teams remains after the initial registration deadline, alternate runners/teams on the standby list will be added to the meet.

3. RESPONSIBILITIES.

A. HOST UNIT. The host NJROTC unit has shared responsibility for the successful conduct of the orienteering meet. Responsibilities include promulgating this directive, as well as specific administrative and logistic information, start and finish areas, results area setup, medical assistance area, water stops, judges/scorers, and awards.

B. INDEMNITY FORMS – DUE 18 Sept 2023. Participating units are responsible to have each competitor complete and return an Indemnity Form (Encl 5) to their respective

instructor. SNSI/NSI will scan and upload completed Indemnity Forms to the Area-12 Folder provided via email by LCDR Hojnowski IAW A-12 Orienteering Championship Standing LOI.

Cadets should complete indemnity forms and return to their SNSI/NSI. Instructors will verify accuracy and completeness of forms. Forms and names must then be uploaded as follows:

a. Enter runner names and events cleared to participate in [HERE!](#)

b. Scan and upload completed forms to your school folder [HERE!](#)

4. **REGISTRATION.** Select the link below for team registration and to enter runner info.

https://docs.google.com/spreadsheets/d/1tUTMhfqj8J_x9cNV_Ny-YSNDRNeh5FUq61w9M93exYA/edit#gid=0.

5. **AREA TWELVE CHAMPIONSHIP QUALIFICATION.** Specific qualification requirements are located in the Area-12 Orienteering Championship LOI.

A. **QUALIFICATION.** The top 10 Area-12 finishers will qualify for the Area-12 Championship on Mistletoe State Park, 3725 Mistletoe Rd, Appling, GA 30802, USA. There are no previous qualifiers in orienteering; top 10 schools only will qualify.

B. **DUAL QUALIFICATION.** A unit may qualify two teams for the A-12 Championship. If a school has two separate teams finish in the top 10 in the same event (one of the two teams must have a Varsity (Green/Brown) team entered), both teams will qualify for the Championship.

6. OPERATIONS:

A. **STANDARDS OF CONDUCT.** The conduct of participants should be in keeping with the highest standards of the NJROTC program. Cadets WILL NOT be permitted to participate in the meet without the presence of an instructor from his/her unit, without prior approval from host unit. Advisors, parents, and friends are welcome as observers but must not interfere in any way with the conduct of the meet. Instructors are responsible for the adequate supervision of their cadets and parents, both on and off the course. Instructors are asked to ensure that the immediate vicinity around their bus or other vehicles is cleaned prior to departing the park.

B. **EVENT COSTS.** All costs will be tabulated on the Registration Page. Event Team Registration fee is due no later than the 18 Sept 2023 registration deadline.

a. Team Registration: \$90.00 per team

b. Maps: \$8.00 each

c. E-Stick Rental (if needed): \$1.00 per stick

d. Lunch: \$7.00 per cadet.

e. Extra runners: \$6:00 per cadets

SCHOOL DISTRICT OF CLAY COUNTY
FIELD TRIP REQUEST

Clay County
All POTC
was approved

1. School Requesting: OHS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) ☒ Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No ☒
4. Dates of Field Trip*: 8-10 Sep Destination*: Camp Blending
5. Group Taking Trip: NJ State
6. If using private vehicles, list approved driver(s): Each Cadet Parent will Drop
His/Her cadet off
7. Educational Value of Field Trip: _____
Team work
8. Supporting Florida Standards Benchmark(s) with Narrative(s) _____

9. Number of Students*: 15 Number of Chaperones*: 4
10. Cost Per Student: \$110.00 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: _____ Returning Time*: _____

**ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 2, 2023**

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Teacher, Team Leader, Department Head, Etc. _____

Principal _____

Assistant Superintendent _____

Superintendent _____

Date _____

Date _____

Date _____

Date _____

47



Navy Junior ROTC Unit

Ridgeview High School

466 Madison Avenue

Orange Park, FL 32065

(904) 336-8975 front office

(772) 643-3290 cellphone



JULY 31, 2023

From: Senior Naval Science Instructor, Ridgeview High School

To: Area 12 Units

Subj: CAMP BLANDING ORIENTEERING TRAINING
LETTER OF INSTRUCTION (LOI)

Encl: (1) NJROTC Liability and Medical Release Form
(2) Camp Blanding Release
(3) Required Packing Checklist
(4) Directions to the Barrack and the 1630 to 1730 Check-in
(5) Directions to Classroom and Dining Hall. (Come directly here if you are late.)

1. Ridgeview High School will host the Orienteering USA's Zero to Orange Course at Camp Blanding from 8-10 SEP. This is an outstanding beginner's course for cadets wanting to learn to orienteer. The lead instructor is COL Chuck Ferguson, USAF (Ret.), former president of the Orienteering USA. He will be assisted by instructors from the Florida and Georgia Orienteering Clubs and other experts from across the country.

2. The cost will be \$110 per cadet, covering meals, lodging, and orienteering instructor fees. Make school check out to **Ridgeview High School**. School checks and paperwork **MUST ARRIVE NLT 2 SEP**. **Personal checks cannot be accepted. All instructors and adults must also complete a Camp Blanding Joint Training Center Release, Enclosure 2, by 2 SEP to ensure everyone is cleared by security.**

3. An instructor (or trusted chaperone) must accompany their cadets to assist with the training and provide transportation to and from the barracks, dining hall, and field. Each school may bring one or two cadres who are **solid green course runners**. Cadre will assist with timing, handing out maps, leading terrain walks, debriefing each cadets as they finish their runs, etc. **They will work on a one-to-one basis with the trainees.** The cost for a cadre is \$70. Instructors and chaperones are free.

4. There will be no free time for cadets. Electronic controls will be used. Academic instruction will take place Friday and Saturday evenings. On Saturday morning, the cadets will complete a terrain walk, guided by cadres, to ensure that each cadet fully understands how to use a map and compass. In the afternoon, the cadets will run a very challenging yellow course. An orange course competition will be held on Sunday morning. Medals will be awarded to all cadets who successfully complete the orange course. First, second, and third-place trophies will be awarded to the top three male and female runners. An official serialized Orienteering USA Zero to Orange Course Certificate will be awarded to all cadets who complete the orange course in two hours or less.

5. Billeting will be in open bay barracks. Meals and instruction in the dining hall. Check-in is between 1630 and 1730 on Friday at Barracks Building #2026 on Starke Rd. Be sure to eat before you arrive or bring something with you to eat. **Supper will not be served on Friday. Training will begin at 1800 sharp** on Friday and should end by 1400 on Sunday.

6. The course cost will **not** cover the textbook, which is *Discovering Orienteering* by Charles Ferguson and Robert Turbyfill. It may be purchased on Amazon for \$46. Order early because Amazon sometimes runs out. You can also order from Human Kinetics or purchase an online PDF copy. Recommend you purchase a few copies and have your cadets share. **Cadets must-read chapters 3-6 before arrival. Please ensure cadets read the book prior to arrival.**

7. This course is designed to provide cadets with the experience to successfully complete an orange course and the knowledge required to eventually compete at the green course level. It is recommended that all trainees run a white school course before attending. COL Ferguson emphasizes that due to the very condensed instructional timeline for this training, instructors **must** prepare their cadets. Besides running a white school course (if you have one), **cadets MUST know their pace count for 100 meters (a football field plus one end zone) by starting on the left foot and counting each time the right foot strikes the ground. (Instructors should write down these pace counts because you know your cadets will forget.) Cadets must know their walking and jogging (not running) pace counts.** In addition, all cadets should arrive with a compass in their possession (not back on the bus in a suitcase). **Each compass must have a millimeter (mm) and centimeter (cm) scale.** (NJROTC compasses are in inches, not millimeters, so you will have to tape the end of the compasses with white surgical tape and mark off the millimeters and centimeters.) Orienteering thumb compasses are great.

We are sharing the training area with a National Guard Unit. This requires instructors to be prepositioned in certain parts of the training area on Saturday and Sunday to ensure students avoid getting too close to the soldiers who are generously allowing us into the area they also reserved.

Cadets should bring a camelback or a small backpack to carry two water bottles. It will be very hot, and no cadet can run without water.

8. **Email me NLT 19 AUG the number of trainees you want to bring.** To ensure the high quality of the training, the colonel has asked to limit the class size to 80. If the total number of quota requests exceeds 80, we must ration. In general, each school will be limited to about eight cadets.

Very Respectfully,



LCDR Bob Peterson, USN (Ret.)
772-643-3290 cell

SCHOOL DISTRICT OF CL
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 2, 2023

1. School Requesting: OHS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier ☒ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes ☒ No _____
4. Dates of Field Trip*: 21 OCT 2023 Destination*: Lee County H.S.
1 Trojan way
Leesburg, GA. 31767
5. Group Taking Trip: Night
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: Team work / Educational
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 40 Number of Chaperones*: 10
10. Cost Per Student: \$ 8.00 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 0800 Returning Time*: 1300

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Teacher, Team Leader, Department Head, Etc. _____

Principal _____

Assistant Superintendent _____

Superintendent _____

Date _____

Date _____

Date _____

Date _____

4/8



Lee County High School NJROTC
ONE Trojan Way
Leesburg, GA 31763

7 Aug 2023

From: Naval Science Instructor, Lee County High School
To: Area 12 Competitors

Subj: LEE COUNTY SANCTIONED DRILL MEET, 21 OCT 2023

Ref: (a) Navy Nationals SOP (www.thenationals.net)
(b) Area-12 Sanctioned Drill Meet SOP

Encl: (1) Agreement of Indemnity
(2) Directions to Lee County High School
(3) Pre-mishap plan
(4) Hotel/Food Information
(5) ORM matrix
(6) Entry Form
(7) Competing Schools & Matrix Link to scoring
(8) Roster Forms (Academic, Push Ups/Curl Ups)
(9) Personnel Inspection Roster

1. The Area 12 LCHS Drill meet scheduled for 21 Oct 2023 will be hosted by the Lee County High School NJROTC Unit. The meet will take place at Lee County High School @ 1 Trojan Way, Leesburg, GA 31763. Events will be graded by US Marine Corps, US Navy, US Air Force and US National Guard active duty and reserve personnel.
2. The entry fee for the Drill Meet has been set by the Area Manager at \$400.00, payment must be submitted to "Lee County HS NJROTC CPO" Lee County High School NJROTC, 1 Trojan Way, Leesburg, GA 31763. The fee submitted to Lee County High School will include the cost of meals for 25 cadets. Schools bringing more than 30 cadets to the meet must pay an additional \$8.00 per cadet for meals and must lock in this price at least two weeks prior to the meet. Entry fees are due no later than 15 Sept 2023. If payment is not submitted, alternates will then be selected.
3. There will be no instructor meeting as all units should know Nationals rules/procedures. Remember, all participating cadets must stand the Personnel Inspection. No more than 40 cadets may participate in this meet. ALL CADETS must have a completed "Sports Physical", "Standard Release Form", and "Agreement of Indemnity" to compete in this Area-12 Drill Meet. Each SNSI must verify completion of ALL requirements before allowing a cadet to compete.
4. THIS EVENT WILL BE RUN IN STRICT COMPLIANCE WITH THE NEW NATIONALS LOI. GRADING OF DRILL EVENTS WILL BE IAW REFERENCES (A) AND (B).
5. UNIFORM REQUIREMENTS:

- a. The uniform of the day for cadets will be the Navy Service Uniform. The uniform for Naval Science Instructors will be either the prescribed uniform for the season or NJROTC Unit attire (i.e. polo or collared shirt).
 - b. Academic Testing: We will also deviate from the National Nationals SOP by having a 50-question test with a 50-minute time limit. The tests will be given in 1 lecture hall using Grade Master ACCU SCAN forms. Cadets may wear either Navy Service Uniform or athletic attire (cadets must dress the same). Gear must look sharp and be worn in the same fashion as their uniform. Any cadet who must leave the exam area prior to the official completion of the event must turn in the exam at that point. No Instructors or outside personnel will be allowed in the testing area once the briefing begins. Not abiding by this rule will result in disqualification.
 - c. Athletic Events: Entrants must wear appropriate athletic attire, this is left to the discretion of the unit; however, no bare midriffs are allowed. All athletic gear will be worn in the same fashion as the uniform. Shoes must be worn at all times during an event. Any running or athletic shoe, to include toe shoes, are authorized for all running/athletic events. **METAL SPIKES or CLEATS of any kind are prohibited.** Ensure your cadets are wearing appropriate running shoes to prevent disqualification.
 - d. Teams are allowed to remove name tags and ribbons from their uniforms during Armed Exhibition, Armed Basic, and Color Guard events.
6. Locker rooms: A parent volunteer or instructor will accompany any cadets to and from the changing room area. Changing rooms must be kept clean. Instructors must ensure that all of their property is removed so the next school may use changing areas. Locker rooms are located inside the gym.
 7. **PUSH-UPS & CURL-UPS**
 - a. Push-Ups: All 16 cadets will execute push-ups at the same time. LCHS will provide judges who will count all correct repetitions. Remember, your cadet will be given one warning for correctness. The next infraction will result in the cadet being stopped.
 - b. Curl-Ups: All 16 cadets will execute curl-ups at the same time. LCHS will provide judges who will count all correct repetitions. The competing school must bring all available cadets (enough to hold feet). If the school does not have enough, then some will be provided. Remember, your cadet will be given one warning for correctness. The next infraction will result in the cadet being stopped.
 8. PI Questions: PI questions will be chosen from the current Chain of Command, Navy/Marine Rates/Ranks, Orders to Sentry, or Cadet Field Manual (excluding orienteering or survival) as approved by the Area Manager.
 9. Ensure that all participating cadets have completed Enclosure (1). This form must be completed and turned into 1stSgt Davis for verification. Cadets will not be allowed to participate in any event if this form is not filled out in its entirety.

10. Bus parking: LCHS NJROTC will have cadets at the entrance to Lee County High School directing traffic. Buses will park in the bus lot beside the school; however, trailers will park in another lot where teams may set up. Please follow the directions from the liaisons to prevent having to move your bus or trailer once it has been parked. Spectators will be directed to park in one of the parking lots in front of the school.
11. There will be no scheduled lunch hour. Units should use the breaks in the schedule to feed your cadets lunch and snacks. The Lee County NJROTC Volunteers will cook the entire day. The menu will include Hamburgers, Hotdogs, chips, soda, water, Gatorade, candy, etc. Meal request will be sent out next week. Please submit meal requests at least two weeks in advance so that we have enough food on hand to feed all cadets and spectators.
12. In the event of inclement weather, all drill events will be moved indoors and neighboring schools. Areas will be clearly marked and your liaison will know where each event is located. **Sneakers will be required for Unarmed Drill Events and Color Guard to protect the gym floor.** The PT exercises will take place on the indoor turf in the weight room and will consist of the curl-ups and push-ups. Running events will be canceled.
13. For any additional information concerning this drill meet, use the latest version of the Nationals LOI. Any questions not covered by the Nationals LOI, call 1stSgt Davis at (229) 903-2284, Cell (910) 382-0594 or email: daviskev@lee.k12.ga.us

//s//

Kevin Davis
1stSgt USMC (ret)

SCHOOL DISTRICT OF C
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 2, 2023

1. School Requesting: Oakleaf High School
2. Transportation (Check One):
School Bus(s) ☒ Private Vehicle(s) ☐ Commercial Carrier ☐ Other ☒
If Commercial Carrier or Other, please state type: County vans and rentals ✓
3. Trip(s) Overnight: Yes ☐ No ☒ Trip(s) Out-of-State: Yes ☒ No ☐
4. Dates of Field Trip*: Dec 16, 2023 Destination*: Cumbeben High School
5. Group Taking Trip: Boys & girls basketball
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: sporting event
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 35 Number of Chaperones*: 4
10. Cost Per Student: _____ Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 10 am Returning Time*: 9 pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

[Signature]
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
Assistant Superintendent
[Signature]
Superintendent

Date 10/10/23
Date 10/10/23
Date 10/10/23
Date _____

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 2, 2023

1. School Requesting: Orange Park
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) ☒ Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No ☒
4. Dates of Field Trip*: 12/28-12/30 Destination*: Marianna, FL
5. Group Taking Trip: Boys Basketball
6. If using private vehicles, list approved driver(s): D. Warrisky, John Conley, Lee Merrill
7. Educational Value of Field Trip: We will be playing in the Milton Phason Invitational. Team Bonding and Team building.
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____

9. Number of Students*: 15 Number of Chaperones*: 4
10. Cost Per Student: 0 Budget Code or Source to be charged: 0
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 12:00 PM - 12/28 Returning Time*: 12:00 PM - 12/30

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Teacher, Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

Date 8/24/23

Date 8/23/23

Date 9/14/23

Date 9/15/23

Date



MARIANNA HIGH SCHOOL

3546 CAVERNS ROAD
MARIANNA, FLORIDA 32446

Telephone 850-482-9605
Fax 850-482-1247

Kerry Gilmore
PRINCIPAL

Travis Blanton
ASSISTANT PRINCIPAL

LuAnne Law
ASSISTANT PRINCIPAL

LaDon Clemmons
TSA

MILTON H. JOHNSON OPTIMIST SHOOTOUT MATCHUPS:

Here are your uniform assignments for the event.

Wednesday, December 27, 2023

11:00 A.M. Graceville (Light Uniforms) vs. Samson (Dark Uniforms)
12:30 P.M. Bethlehem (Light Uniforms) vs. Walton (Dark Uniforms)
2:00 P.M. R. F. Monroe (Light Uniforms) vs. Rutherford (Dark Uniforms)
3:30 P.M. Seminole Co. (Light Uniforms) vs. Sneads (Dark Uniforms)
5:00 P.M. Lincoln (Light Uniforms) vs. Oxford, Al. (Dark Uniforms)
6:30 P.M. Marianna (Light Uniforms) vs. Bishop Kenny (Dark Uniforms)
8:00 P.M. Chipola College Men vs. TBA

Thursday, December 28, 2023

11:00 A.M. Samson (Light Uniforms) vs. Cottondale (Dark Uniforms)
12:30 P.M. Seminole Co. (Light Uniforms) vs. Bethlehem (Dark Uniforms)
2:00 P.M. Walton (Light Uniforms) vs. R.F. Monroe (Dark Uniforms)
3:30 P.M. Blountstown (Light Uniforms) vs. Malone (Dark Uniforms)
5:00 P.M. Oxford, Al. (Light Uniforms) vs. Sneads (Dark Uniforms)
6:30 P.M. Bishop Kenny (Light Uniforms) vs. Rutherford (Dark Uniforms)
8:00 P.M. Orange Park (Light Uniforms) vs. Marianna (Dark Uniforms)

Friday, December 29, 2023

12:00 P.M. Bethlehem (Light Uniforms) vs. Graceville (Dark Uniforms)
1:30 P.M. Robert F. Monroe (Light Uniforms) vs. Seminole Co. (Dark Uniforms)
3:00 P.M. Malone (Light Uniforms) vs. Samson (Dark Uniforms)
4:30 P.M. Bishop Kenny (Light Uniforms) vs. Walton (Dark Uniforms)
6:00 P.M. Rutherford (Light Uniforms) vs. Orange Park (Dark Uniforms)
7:30 P.M. Cottondale (Light Uniforms) vs. Blountstown (Dark Uniforms)

Travis Blanton
MHS Assistant Principal

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 2, 2023

1. School Requesting: Orange Park High
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) ☒ Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No ☒
4. Dates of Field Trip*: 2/9/24-2/12/24 Destination*: Orlando, FL (UCA Nationals)
5. Group Taking Trip: Varsity & JV Cheerleaders
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: This trip will teach discipline in a supportive, encouraging environment & will help appreciate the direct correlation between preparation, practice & success
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____

9. Number of Students*: 30 Number of Chaperones*: 15
10. Cost Per Student: \$950 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 8:00am 2/9/24 Returning Time*: 11:00am 2/12/24

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

[Signature]
Teacher, Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
Assistant Superintendent

[Signature]
Superintendent

9/13/23
Date

9/15/23
Date

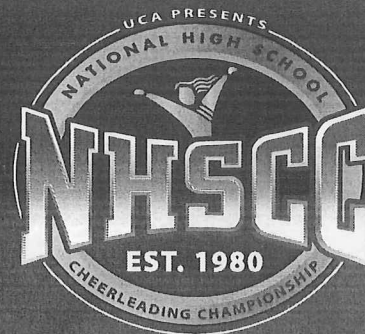
9/22/23
Date

9/23/23
Date

2024

NATIONAL HIGH SCHOOL CHEERLEADING CHAMPIONSHIP

FEBRUARY 9-12, 2024 | AT THE Walt Disney World Resort



A deposit of \$100 per person is due upon registration and final payment is due on **January 24, 2024**. Registration will close on **February 1, 2024**.

Walt Disney World Resort	4 Night Hotel Travel Package	3 Night Hotel Travel Package	2 Night Hotel Travel Package	Commuter Coach / Athlete
Nights and Days of Hotel Accommodations	4 nights, 5 days	3 nights, 4 days	2 nights, 3 days	
Celebration Party at Disney's Hollywood Studios Sunday Night	✓	✓		
Transportation provided by UCA				
Magic Your Way ticket with Park Hopper® Option	3 days	3 days	2 days	2 days
Up to 5 days Admission to the ESPN Wide World of Sports® Complex	✓	✓	✓	✓
Bus Transportation to all Nationals Events	✓	✓	✓	
Friday night extended evening hours at Magic Kingdom®	✓	✓	✓	
Transportation provided by UCA				
VALUE - Disney's All-Star Resorts, Pop Century Resort (All prices are listed per person)				\$460 Commuter Price, Per Person

Quad (4 per room)	\$853	\$801	\$752
Triple (3 per room)	\$935	\$865	\$784
Double (2 per room)	\$1,065	\$969	\$857
Single (1 per room)	\$1,384	\$1,246	\$1,059
Extra Nights price per room/per night	\$228 per room, per night	N/A	N/A

MODERATE - Disney's Coronado Springs Resort (All prices are listed per person)

Quad (4 per room)	\$930	\$858	\$808
Triple (3 per room)	\$1,010	\$920	\$852
Double (2 per room)	\$1,144	\$1,025	\$930
Single (1 per room)	\$1,744	\$1,350	\$1,142
Extra Nights price per room/per night	\$335 per room, per night	N/A	N/A

- Hotel Travel Packages are limited and will be available on a first come, first served basis.
- Walt Disney World Park Hopper® Tickets are valid 02/06/2024 through 02/17/2024.
- Transportation to and from the airport is not included. Information about Mears Connect can be found on the event website.
- The above prices do not include airfare.
- Additional pricing available at uca.varsity.com.

This is for information purposes only. For more information, please contact us at **1-888-CHEER-UCA** or visit uca.varsity.com.

Walt Disney World Park Hopper®

Available for family or friends not purchasing one of the hotel packages. This includes up to five days admission into the ESPN Wide World of Sports® Complex for the competition.

2 day - \$462	4 day - \$614
3 day - \$501	5 day - \$653

Additional Park Hoppers are available for purchase until February 1, 2024. Park Hoppers will NOT be sold at the event.

Game Day / Game Day Live

For teams that are participating in Game Day or Game Day Live as their 2nd category, add an additional \$45 per athlete. Visit the website for more information about Game Day Live and including your band, pep band, or drumline in the championship.

World School Cheerleading Championships

Compete at World School Cheerleading Championships: \$50 per athlete. See website to check eligibility and for more information.

*Teams must be registered for the National High School Cheerleading Championship to be eligible for WSCC. The top 5 teams from the 2023 NHSCC event are eligible to compete in the 2024 WSCC. Game Day divisions are not offered.

Celebration Party

Available to purchase for those NOT on the hotel travel package. Transportation to/from the theme park is not included \$55 per person.

Meal Voucher

Available to purchase for \$19 per meal voucher. This includes one Lunch or Dinner entrée and a beverage at select counter service restaurants.

SCHOOL DISTRICT OF CLAY COUNTY
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
Received too late for October 5, 2023
Board Meeting
Received for information: Nov. 2, 2023

1. School Requesting: RHS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) ☒ Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes ☒ No _____
4. Dates of Field Trip*: 13-14 OCT Destination*: Jackson, GA
5. Group Taking Trip: NJ ROTC Orienteering Team
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____
7. Educational Value of Field Trip: Orienteering is part of the NJ ROTC curriculum
8. Supporting Florida Standards Benchmark(s) with Narrative(s):
Competition
9. Number of Students*: 24 Number of Chaperones*: 4
10. Cost Per Student: \$30.00 (for meals) Budget Code or Source to be charged: 2107
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 2:00 PM Returning Time*: 8:00 PM

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Teacher, Team Leader, Department Head, Etc. _____

Principal _____

Assistant Superintendent _____

Superintendent _____

SEC-1-2723; E. 2/13/2019

Date

9/15/23

Date

9/22/23

Date

9/23/23

Date

20



MCDONOUGH HIGH SCHOOL
Naval Junior Reserve Officer's Training Corps (NJROTC)
 155 Postmaster Drive
 McDonough, GA. 30253



23 August 2023

From: McDonough High School NJROTC Unit

To: NJROTC Area TWELVE Manager and ALL Units

Subj: **2023-2024 "JOLLY ROGER" NJROTC AREA TWELVE ORIENTEERING MEET - LETTER OF INSTRUCTION (LOI)**

Encl: (1) 2023-2024 NJROTC A-12 Orienteering Agreement of Indemnity Form – Must be completed and uploaded prior to the event.
 (2) Pre-Mishap Plan
 (3) Operational Risk Management Analysis (ORM)
 (4) Directions to "Dauset Trails Nature Center" (Shelter #1, near animals)
 (5) Orienteering USA interscholastic Scoring Guidelines
 (6) W-9 for McDonough H.S.

Note: Where Area 12 is mentioned, this implies the new Areas 9 and 10 during Area realignment for the 2023-2024 school year.

ALL COURSES WILL BE ELECTRONIC PUNCH. Rental Finger Sticks are available for a cost of \$1.00 each. Units desiring to use their own finger sticks need to record the cadet's name and finger stick number on the Final Lineup electronic form by COB on Monday 09 OCT. 2023.

1. GENERAL: Procedures for the 2023 *"Jolly Roger Orienteering Meet"* are contained herein. The LOI sets forth rules and regulations governing the conduct of participating schools, officials and cadets. It also establishes guidelines for entry, general operations and regulations for safe conduct of the meet. This JROTC Orienteering Meet is hosted by **McDonough H.S. NJROTC** unit in cooperation with the members of the Forest & Wildlife Management Service (FWMS). The host school will participate, as the *FWMS* members will be setting the courses. This year's event will be held on Saturday, 14 October 2023 at "Dauset Trails Nature Center" in Jackson, Georgia, separate from the GAOC public event on Sunday 15 Oct. 2023. For directions, use: (<http://www.gastateparks.org>). Units wishing to enter the "Jolly Roger Orienteering Meet" must meet eligibility requirements outlined below and register online as soon as practicable but no later than 25 September 2023. The Park site is QUARANTINE 30 days prior to the meet. Rain only, does not cancel the meet...

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 2, 2023

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

1. School Requesting: Ridgeview High
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other X ✓
If Commercial Carrier or Other, please state type: parents are responsible
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes _____ No X
4. Dates of Field Trip*: 2/09 - 2/12 Destination*: Disney Wide World of sports
5. Group Taking Trip: RHS cheer - Uca Nationals
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: _____

8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____

9. Number of Students*: 15 Number of Chaperones*: 3
estimated
10. Cost Per Student: \$500.00 Budget Code or Source to be charged: Internal 1200
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 6:00am Returning Time*: 10:00pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Amee Stutz
Teacher, Team Leader, Department Head, Etc.
Ruby
Principal
Stache
Assistant Superintendent
Stutz
Superintendent

10/2/23
Date
10/2/23
Date
10/6/23
Date
10/10/23
Date
24

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

C7 - 2023-2024 Uniform Statewide Assessment Calendar

Description

Per Rule 6A-1.094224, districts must add their district information to the uniform assessment calendar for the school year, submit the calendar for district school board approval, and then publish the approved, populated uniform assessment calendar on the district's website and submit it to the state department of education.

Gap Analysis

Approval of this agenda item will satisfy the district's obligations to approve a uniform assessment calendar to submit to the state.

Previous Outcomes

The board approved the 2022-2023 Uniform Statewide Assessment Calendar on August 4, 2022.

Expected Outcomes

The district will provide organized and structured implementation of state and local assessments in order to gather actionable data on which to base instructional decisions tailored to student's individual needs.

Strategic Plan Goal

Goal 1: Student Success

Recommendation

That the School Board will approve the 2023-2024 Uniform Assessment Calendar.

Contact

Roger Dailey, Chief Academic Officer, 904.336.6904 roger.dailey@myoneclay.net

Rodney Ivey, District Assessment Coordinator, 904-336-9639 rodney.ivey@myoneclay.net

Financial Impact

\$0

Review Comments

Attachments

📎 [K12UniformAssessmentCalendar2324.pdf](#)

2023–24 Uniform Statewide Assessment Calendar

According to Section 1008.22(7)(b), Florida Statutes (F.S.), and State Board of Education Rule 6A-1.094224, Florida Administrative Code (F.A.C.), the uniform assessment calendar must be published on the Florida Department of Education (FDOE) website by January of each year for, at a minimum, the following two school years. Prior to posting, FDOE will complete sections 1 through 4 with the appropriate information.

Each school district must then complete the uniform calendar with district-required assessment information, publish the calendar to the district website, and provide it to the FDOE by October 1 of each school year. Districts must provide completed calendars to schools and include the calendar in their parent guides. In addition, each school must publish the completed calendar on its website.

The statewide assessment information provided by the Department in sections 1 through 4 should not be altered; however, districts may otherwise modify and populate this template to accurately indicate their assessment schedules for the school year.

1. Glossary of Assessment Terms

The following glossary includes definitions of assessment terms and explanations of acronyms used throughout this template. The FDOE will populate this section with state-level terms in addition to those specified in s. 1008.22(7)(i), F.S. Districts may add rows as needed for additional glossary terms that are specific to district-required assessments but should not modify any FDOE-provided information.

Acronym/Term	Definition
ACCESS for ELLs	Assessing Comprehension and Communication in English State-to-State (ACCESS) for English Language Learners (ELLs)
Accommodation	Per Rule 6A-1.0943, F.A.C., "Accommodations are defined as adjustments to the presentation of the statewide standardized assessment questions, methods of recording examinee responses to the questions, scheduling for the administration of a statewide standardized assessment to include amount of time for administration, settings for administration of a statewide standardized assessment, and the use of assistive technology or devices to facilitate the student's participation in a statewide standardized assessment."
B.E.S.T.	Benchmarks for Excellent Student Thinking
CBT	Computer-Based Test
CLT	Classic Learning Test
Concordant and Comparative Scores	Concordant and comparative scores refer to scores that have been determined by establishing a relationship between assessments that measure similar (but not identical) constructs, such as the Algebra 1 End-of-Course Assessment and the SAT. In statute, concordant refers to scores associated with the ELA assessment and comparative refers to scores associated with the Algebra 1 assessment. A student can meet assessment graduation requirements by earning a concordant or comparative score as specified in Rule 6A-1.09422, F.A.C.
Diagnostic	Assessments that measure students' understanding of a subject area or skills base, which allow teachers and educators to evaluate student learning, focusing on strengths and areas of need.
District Window	The selected dates within the statewide window during which a district will administer a given assessment.
District-Required Assessments	Assessments required by the school district for students in a specific grade or course.
ELA	English Language Arts
EOC	End-of-Course
Evaluative	Assessments that measure student proficiency at selected intervals in order to compare change over time and to compare state-level results.

2023–24 Uniform Statewide Assessment Calendar

Acronym/Term	Definition
FAST	Florida Assessment of Student Thinking
FCLE	Florida Civic Literacy Exam
Formative	Formative assessments are the formal and informal ways that teachers and students gather and respond to evidence of student learning. Formative assessments are part of teaching in the classroom. Formative assessments will not result in a score that will appear on a student's report card, but they serve the greater purpose of informing both students and teachers on what changes need to happen in classroom instruction to better serve the needs of individual students.
FSA	Florida Standards Assessments
FSAA	Florida Standards Alternate Assessment
Interim	Interim assessments are administered on a smaller scale (i.e., school or district) with results that can be used at the classroom level or aggregated at the school- or district-level. Depending on the design, interim assessments can be used to predict a student's ability to succeed on a summative assessment, to evaluate a program, or to diagnose student learning gaps.
NAEP	National Assessment of Educational Progress
PBT	Paper-Based Test
PM1	The baseline administration of FAST Progress Monitoring in the beginning of the school year.
PM2	The midyear administration of FAST Progress Monitoring in the middle of the school year.
PM3	The summative administration of FAST Progress Monitoring at the end of the school year.
Progress Monitoring	The process used to determine whether a student's academic performance is improving, at what rate it is improving, and how effective instruction has been. In accordance with s. 1008.25(8)(b)1., F.S., the progress monitoring assessments for VPK through grade 2 must be administered at least three times within a program year or school year, as applicable, with the first administration occurring no later than the first 30 instructional days after a student's enrollment or the start of the program or school year, the second administration occurring midyear, and the third administration occurring within the last 30 days of the program or school year. In accordance with s. 1008.25(8)(b)2., F.S., the progress monitoring assessments for grades 3 through 10 must be administered at the beginning, middle, and end of the school year.
PSAT/NMSQT	Preliminary SAT/National Merit Scholarship Qualifying Test
Summative	Assessments that evaluate student mastery of Florida's academic standards at or near the conclusion of the course of instruction.
Statewide, Standardized Assessments	All assessments required by s. 1008.22, F.S.
Statewide Window	The range of dates during which districts and/or schools may choose to administer a given assessment.
Testing Time	The amount of time individual students are each given to respond to test items on each test.
VAM	A Value-Added Model (VAM) is used by some school districts as part of their educator evaluation system. It is also used in the approval process for teacher preparation programs and as part of the criteria to extend an educator's temporary teaching certificate.
VPK	Florida's Voluntary Prekindergarten Education Program

2023–24 Uniform Statewide Assessment Calendar

2. Test, Type, and Purpose/Use

FDOE will populate this section with information related to state-level tests. Districts may add rows as needed to define district-required tests, test type, and their purpose/use in the district but should not modify any FDOE-provided information. If additional types are added, define applicable types in the glossary.

Test	Type	Purpose/Required Use	Statutory Authority/Required Use Citation
ACCESS for ELLs	Diagnostic	Measure English language acquisition of ELLs	s. 1003.56, F.S.
Alternate ACCESS for ELLs	Diagnostic	Measure English language acquisition of ELLs with significant cognitive disabilities	Rule 6A-6.0902, F.A.C. Rule 6A-6.09021, F.A.C. Rule 6A-6.0903, F.A.C.
ACT	Summative	Inform course placement; can be used as a concordant or comparative score to meet assessment graduation requirements; provide postsecondary opportunities	s. 1008.22, F.S. Rule 6A-1.09422, F.A.C.
CLT	Summative	Inform course placement; can be used as a concordant or comparative score to meet assessment graduation requirements; provide postsecondary opportunities	s. 1008.22, F.S. Rule 6A-1.09422, F.A.C.
FAST PM1 and PM2	Diagnostic/Progress Monitoring	Provides information in mastering the appropriate grade-level standards and provides information on students' progress to parents, teachers, and school and program administrators. Used to provide data for accountability of the Voluntary Prekindergarten Education Program.	s. 1008.25(8), F.S. s. 1008.2125, F.S. s. 1002.68, F.S. Rule 6M-8.601, F.A.C.
FCLE	Summative	If passed, exempts students from the postsecondary civic literacy assessment requirement established by s. 1007.25(4), F.S.	s. 1003.4282(3)(d), F.S. s. 1007.25(4)(b), F.S.
FAST PM1 and PM2	Progress Monitoring	Provide information regarding whether a student's academic performance is improving, at what rate it is improving, and how effective instruction has been	
B.E.S.T. ELA Writing	Summative	Purpose: FAST PM3, B.E.S.T., Next Generation Sunshine State Standards assessments measure student achievement of Florida's academic standards/access points. Required uses: third grade retention; high school standard diploma; EOC assessments as 30% of course grade; school grades; school improvement rating; district grades; differentiated accountability; VAM; scholar designation; Credit Acceleration Program; school improvement plans; school, district, state, and federal reporting	s. 1002.38, F.S.
B.E.S.T. EOC	Summative		s. 1002.68, F.S.
FAST PM3	Progress Monitoring/Summative		s. 1003.4156, F.S.
FSA	Summative		s. 1003.4282, F.S.
Florida Alternate Assessment—Performance Task	Summative		s. 1004.04, F.S.
Florida Alternate Assessment—Datafolio	Portfolio		s. 1004.85, F.S.
Science/Social Studies EOC	Summative		s. 1008.22, F.S.
Statewide Science	Summative		s. 1008.25, F.S. s. 1008.33, F.S. s. 1008.34, F.S. s. 1008.341, F.S. s. 1012.34, F.S.

Rule 6A-1.094224, F.A.C.

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Effective September 2022

Updated September 19, 2023

2023–24 Uniform Statewide Assessment Calendar

Test	Type	Purpose/Required Use	Statutory Authority/Required Use Citation
Assessment			s. 1012.56, F.S. Rule 6A-1.09422, F.A.C. Rule 6A-1.094221, F.A.C. Rule 6A-1.094222, F.A.C. Rule 6A-1.0943, F.A.C. Rule 6A-1.09432, F.A.C. Rule 6A-1.09981, F.A.C. Rule 6A-1.099811, F.A.C. Rule 6A-1.099822, F.A.C. Rule 6A-5.0411, F.A.C.
NAEP	Evaluative	Measure student performance for comparison among state and national populations over time	s. 1008.22, F.S.
PreACT	Summative	Inform course placement	s. 1007.35, F.S.
PSAT/NMSQT	Summative	Inform course placement; can be used as a concordant or comparative score to meet Algebra 1 assessment graduation requirements	s. 1007.35, F.S. Rule 6A-1.09422, F.A.C.
SAT	Summative	Inform course placement; can be used as a concordant or comparative score to meet assessment graduation requirements; provide postsecondary opportunities	s. 1008.22, F.S. Rule 6A-1.09422, F.A.C.

3. Required Statewide Assessments

The following assessments are required for students as indicated in the **Students to Be Tested** column. FDOE will complete this section with the required statewide assessments. Districts should then populate the **District Window** column for each assessment in the table but should not modify any FDOE-provided information.

When calculating total test time in Section 6, do not include times for assessments indicated by grey rows, which indicate duplicate assessment windows (e.g., EOCs), assessments that take the place of another assessment, or assessments that do not have a specified testing time.

Assessment	Students to Be Tested	Statewide Window	District Window	Mode	Testing Time	Results Expected
VPK FAST PM1	Students enrolled in VPK	First 30 instructional days after a student's enrollment or the start of a program year or school year	August 10-September 20, 2023	CBT	10–20 minutes	Immediately following test completion

2023–24 Uniform Statewide Assessment Calendar

Assessment	Students to Be Tested	Statewide Window	District Window	Mode	Testing Time	Results Expected
FAST PM1	K–Grade 1 ELA Reading	August 7–September 29, 2023 ¹	August 10–September 29, 2023	CBT ²	10–20 minutes	Immediately following test completion
FAST PM1	Grade 2 ELA Reading	August 7–September 29, 2023 ¹	August 10–September 29, 2023	CBT ²	15–20 minutes	Immediately following test completion
FAST PM1	K–Grade 2 Mathematics	August 7–September 29, 2023 ¹	August 10–September 29, 2023	CBT ²	20–30 minutes	Immediately following test completion
FAST PM1	Grades 3–10 ELA Reading	August 14–September 29, 2023	August 14–September 29, 2023	CBT ²	90 minutes ³	Immediately following test completion
FAST PM1	Grades 3–5 Mathematics	August 14–September 29, 2023	August 14–September 29, 2023	CBT ²	80 minutes ³	Immediately following test completion
FAST PM1	Grades 6–8 Mathematics	August 14–September 29, 2023	August 14–September 29, 2023	CBT ²	100 minutes ³	Immediately following test completion
Alternate Assessment Datafolio ⁴	Grades 3–10 ELA (Reading & Writing); Grades 3–8 Mathematics; Grades 5 & 8 Science; and Algebra 1, Biology 1, Civics, Geometry, & U.S. History EOCs	Collection Period 1: September 11–October 13, 2023	September 11–October 13, 2023	PBT	Varies/Untimed	June 2024
Alternate Assessment Datafolio ⁴	Grades 3–10 ELA (Reading & Writing); Grades 3–8 Mathematics; Grades 5 & 8 Science; and Algebra 1, Biology 1, Civics, Geometry, & U.S. History EOCs	Collection Period 2: November 13–December 15, 2023	November 13–December 15, 2023	PBT	Varies/Untimed	June 2024

2023–24 Uniform Statewide Assessment Calendar

Assessment	Students to Be Tested	Statewide Window	District Window	Mode	Testing Time	Results Expected
FCLE	Students enrolled in associated courses	November 6–December 15, 2023	November 6–December 15, 2023	CBT ²	160 minutes ⁵	Immediately following test completion
VPK FAST PM2	Students enrolled in VPK	Midyear	December 4, 2023–January 26, 2024	CBT	10–20 minutes	Immediately following test completion
FAST PM2	K–Grade 1 ELA Reading	December 4, 2023–January 26, 2024	December 4, 2023–January 26, 2024	CBT ²	10–20 minutes	Immediately following test completion
FAST PM2	Grade 2 ELA Reading	December 4, 2023–January 26, 2024	December 4, 2023–January 26, 2024	CBT ²	15–20 minutes	Immediately following test completion
FAST PM2	K–Grade 2 Mathematics	December 4, 2023–January 26, 2024	December 4, 2023–January 26, 2024	CBT ²	20–30 minutes	Immediately following test completion
FAST PM2	Grades 3–10 ELA Reading	December 4, 2023–January 26, 2024	December 4, 2023–January 26, 2024	CBT ²	90 minutes ³	Immediately following test completion
FAST PM2	Grades 3–5 Mathematics	December 4, 2023–January 26, 2024	December 4, 2023–January 26, 2024	CBT ²	80 minutes ³	Immediately following test completion
FAST PM2	Grades 6–8 Mathematics	December 4, 2023–January 26, 2024	December 4, 2023–January 26, 2024	CBT ²	100 minutes ³	Immediately following test completion
Alternate Assessment Datafolio ⁴	Grades 3–10 ELA (Reading & Writing); Grades 3–8 Mathematics; Grades 5 & 8 Science; and Algebra 1, Biology 1, Civics, Geometry, & U.S. History EOCs	Collection Period 3: February 26–March 29, 2024	February 26–March 29, 2024	PBT	Varies/Untimed	June 2024

2023–24 Uniform Statewide Assessment Calendar

Assessment	Students to Be Tested	Statewide Window	District Window	Mode	Testing Time	Results Expected
Alternate Assessment Performance Task ⁶	Grades 3–8 ELA & Mathematics; Grades 4–8 Writing; Grades 5 & 8 Science; and Civics EOC	February 26–April 12, 2024	February 26–April 12, 2024	PBT	Varies/Untimed	June 2024
ACT ⁷	Grade 11 students in districts that selected ACT	March–April 2024	March 4–April 26, 2024	CBT	175 minutes	3–8 weeks after test administration
SAT ⁷	Grade 11 students in districts that selected SAT	March–April 2024	March 4–April 26, 2024	CBT	134 minutes	2–4 weeks after test administration
CLT ⁷	Grade 11 students in districts that selected CLT	March–April 2024	N/A	CBT	120 minutes	Within 8 business days
VPK FAST PM3	Students enrolled in VPK	The last 30 days of the program or school year	May 1–24, 2024	CBT	10–20 minutes	Immediately following test completion
FAST PM3	K–Grade 1 ELA Reading	April 15–May 31, 2024 ⁸	April 15–May 24, 2024	CBT ²	10–20 minutes	Immediately following test completion
FAST PM3	Grade 2 ELA Reading	April 15–May 31, 2024 ⁸	April 15–May 24, 2024	CBT ²	15–20 minutes	Immediately following test completion
FAST PM3	K–Grade 2 Mathematics	April 15–May 31, 2024 ⁸	April 15–May 24, 2024	CBT ²	20–30 minutes	Immediately following test completion
FAST PM3	Grades 3–10 ELA Reading	May 1–May 31, 2024	May 1–24, 2024	CBT ²	120 minutes ³	Immediately following test completion
FAST PM3	Grades 3–5 Mathematics	May 1–May 31, 2024	May 1–24, 2024	CBT ²	100 minutes ³	Immediately following test completion
FAST PM3	Grades 6–8 Mathematics	May 1–May 31, 2024	May 1–24, 2024	CBT ²	120 minutes ³	Immediately following test completion

2023–24 Uniform Statewide Assessment Calendar

Assessment	Students to Be Tested	Statewide Window	District Window	Mode	Testing Time	Results Expected
Alternate Assessment Performance Task ⁶	Grades 9 & 10 ELA; Grades 9 & 10 Writing; and Algebra 1, Biology 1, Geometry, and U.S. History EOCs	March 11–April 26, 2024	March 11–April 26, 2024	PBT	Varies/Untimed	June 2024
B.E.S.T. ELA Writing	Grades 4–10	April 1–12, 2024	April 1–12, 2024	CBT ²	120 minutes ⁵	June 2024
FCLE	Students enrolled in associated courses	April 1–May 31, 2024	April 1–May 31, 2024	CBT ²	160 minutes ⁵	Immediately following test completion
B.E.S.T. Algebra 1 and Geometry EOCs	Students enrolled in associated courses	May 1–31, 2024	May 1–24, 2024	CBT ²	160 minutes ³	Immediately following test completion
Biology 1, Civics, and U.S. History EOCs	Students enrolled in associated courses	May 1–31, 2024	May 1–24, 2024	CBT ²	160 minutes ³	Immediately following test completion
Statewide Science	Grades 5 and 8	May 1–31, 2024	May 1–24, 2024	CBT ²	160 minutes ³	Immediately following test completion

¹ K–2 FAST assessments for PM1 must be administered within the first 30 instructional days of the school year.

² Paper-based accommodations (e.g., regular print, large print, braille, one-item-per-page) for computer-based tests are available to eligible students if indicated as an accommodation on an IEP or Section 504 plan.

³ Any student who has not completed the session by the end of the allotted time may continue working; however, testing must be completed within the same school day.

⁴ The Alternate Assessment Datafolio is designed for students with significant cognitive disabilities for whom participation in the general statewide assessment or the Alternate Assessment Performance Task is inappropriate, even with accommodations.

⁵ Any student who has not completed the test by the end of the allotted time may continue working up to half the length of a typical school day.

⁶ The Alternate Assessment Performance Task is designed for students with significant cognitive disabilities for whom participation in the general statewide assessment is inappropriate, even with accommodations.

⁷ Each district must choose to administer the ACT, CLT, or SAT. Complete the row for the assessment chosen by your district and then change the background for the assessment not chosen to gray and leave the district window cell blank.

⁸ K–2 FAST assessments for PM3 must be administered within the last 30 instructional days of the school year.

2023–24 Uniform Statewide Assessment Calendar

4. Statewide Assessments for SELECT Students

The following assessments are only intended for selected students/students in certain sub-groups. The FDOE will complete this section with the applicable statewide assessments. Districts should then populate the **District Window** column for the assessments in the table below but should not modify any FDOE-provided information. If an assessment is not being administered in your district, indicate “N/A” in the District Window column.

Because the tests included in this section are not administered to all students or, in some cases, are optional for students, the testing time for these tests should not be included in the total testing time calculated in Section 6.

Assessment	Students to Be Tested ⁴	Statewide Window	District Window	Mode	Testing Time	Results Expected
PreACT	Grade 10	October 2023–April 2024	N/A	PBT	150 minutes	Approximately 2 weeks after testing
FSA ELA Writing Retake		September 11–29, 2023	September 11–29, 2023	CBT ¹	120 minutes ²	December 2023
FSA ELA Reading Retake		September 11–29, 2023	September 11–29, 2023	CBT ¹	180 minutes ²	December 2023
FSA Algebra 1 EOC Retake		September 11–29, 2023	September 11–29, 2023	CBT ¹	180 minutes ²	October 2023
FAST Grade 10 ELA Reading Retake		September 11–October 6, 2023	September 11–October 6, 2023	CBT ¹	120 minutes ³	Immediately following test completion
B.E.S.T. Algebra 1 and Geometry EOCs		September 11–October 6, 2023	September 11–October 6, 2023	CBT ¹	160 minutes ³	Immediately following test completion
Biology 1, Civics, and U.S. History EOCs		September 11–October 6, 2023	September 11–October 6, 2023	CBT ¹	160 minutes ³	October 2023
FSAA—Performance Task ⁵ Grade 10 ELA and Algebra 1 EOC Makeup		September 25–October 13, 2023	September 25–October 13, 2023	PBT	Varies/Untimed	December 2023
PSAT/NMSQT	Grade 10	October 2023	October 2–14, 2023	PBT	134 minutes	January 2024
NAEP Mathematics	Select grades 4, 8, & 12 students	January–March 2024	January 31, 2024–March 5, 2024	CBT	120 minutes	Fall 2024 (grades 4 & 8); Spring 2025 (grade 12)
NAEP Reading	Select grades 4, 8, & 12 students	January–March 2024	January 31, 2024–March 5, 2024	CBT	120 minutes	Fall 2024 (grades 4 & 8); Spring 2025 (grade 12)

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Assessment	Students to Be Tested ⁴	Statewide Window	District Window	Mode	Testing Time	Results Expected
NAEP Science	Select grade 8 students	January–March 2024	N/A	CBT	120 minutes	Spring 2025
FAST Grade 10 ELA Reading Retake		November 27–December 15, 2023	November 27–December 15, 2023	CBT ¹	120 minutes ³	Immediately following test completion
B.E.S.T. Algebra 1 and Geometry EOCs		November 27–December 15, 2023	November 27–December 15, 2023	CBT ¹	160 minutes ³	Immediately following test completion
Biology 1, Civics, and U.S. History EOCs		November 27–December 15, 2023	November 27–December 15, 2023	CBT ¹	160 minutes ³	January 2024
ACCESS for ELLs	Grades K–12 currently classified as ELL with “LY” code	January 22–March 15, 2024	January 22–March 15, 2024	PBT	Kindergarten: 45 minutes Grades 1–12: 105–245 minutes (varies by grade-level/tier)	June 2024
Alternate ACCESS for ELLs	Grades 1–12 with significant cognitive disabilities and currently classified as ELL with “LY” code	January 22–March 15, 2024	January 22–March 15, 2024	PBT	80 minutes	June 2024
FSA ELA Grade 10 Retake – Writing		February 19–March 8, 2024	February 19–March 8, 2024	CBT ¹	120 minutes ²	May 2024
FSA ELA Grade 10 Retake – Reading		February 19–March 8, 2024	February 19–March 8, 2024	CBT ¹	180 minutes ²	May 2024
FSA Algebra 1 EOC Retake		February 19–March 8, 2024	February 19–March 8, 2024	CBT ¹	180 minutes ²	May 2024
FAST Grade 10 ELA Reading Retake		May 1–31, 2024	May 1–31, 2024	CBT ¹	120 minutes ³	Immediately following test completion
FAST Grade 10 ELA Reading Retake		July 15–26, 2024	July 15–26, 2024	CBT ¹	120 minutes ³	Immediately following test completion
B.E.S.T. Algebra 1 and Geometry EOC		July 15–26, 2024	July 15–26, 2024	CBT ¹	160 minutes ³	August 2024
Biology 1, Civics, and U.S. History EOCs		July 15–26, 2024	July 15–26, 2024	CBT ¹	160 minutes ³	August 2024

¹ Paper-based accommodations (e.g., regular print, large print, braille, one-item-per-page) for computer-based tests are available to eligible students if indicated as an accommodation on an IEP or Section 504 plan.

Rule 6A-1.094224, F.A.C.

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Effective September 2022

Updated September 19, 2023

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² Any student who has not completed a session by the end of the allotted time may continue working up to half the length of a typical school day.

³ Any student who has not completed the session by the end of the allotted time may continue working; however, testing must be completed within the same school day.

⁴ If indicated, “applicable students” relates to the sub-group(s) of students who *may* take that assessment; it does not indicate that all students throughout the state in that sub-group will take that assessment.

Assessments for which no applicable student group is listed are available to students as needed but are not limited to any specific sub-group.

⁵ The FSAA—Performance Task is designed for students with significant cognitive disabilities for whom participation in the general statewide assessment is inappropriate, even with accommodations.

5. District-Required Assessment Information

Complete the table below with assessments that are required for all schools in the district.

Assessment	Students to Be Tested	District Window	Mode	Testing Time	Results Expected
Baseline Algebra 1, Algebra 1A, Algebra 1B	Algebra	August 10-31, 2023	CBT	90 minutes	Results in Synergy the day after student tests
Baseline Geometry	Geometry	August 10-31, 2023	CBT	90 minutes	Results in Synergy the day after student tests
ALEKS Initial Knowledge Check	Math Grades 6-8, Algebra I, Algebra IA, Geometry & Foundations 9-12	August 10-31, 2023	CBT	45 minutes	Immediate
Baseline U.S. History	U.S. History	August 10-31, 2023	CBT	75 minutes	Results in Synergy the day after student tests
Baseline Civics	Civics	August 10-31, 2023	CBT	50 minutes	Results in Synergy the day after student tests
Baseline Biology	Biology	August 10-31, 2023	CBT	90 minutes	Results in Synergy the day after student tests
Baseline Science	Grades 5	August 10-31, 2023	CBT	60 minutes	Results in Synergy the day after student tests
Baseline Science	Grade 8	August 10-31, 2023	CBT	100 minutes	Results in Synergy the

2023–24 Uniform Statewide Assessment Calendar

Assessment	Students to Be Tested	District Window	Mode	Testing Time	Results Expected
					day after student tests
Math i-Ready Diagnostic #1	Grades K-5	August 10-September 8, 2023	CBT	90 minutes	Immediate
Midyear Algebra I, Algebra 1A, Algebra 1B	Algebra	December 4-20, 2023	CBT	90 minutes	Results in Synergy the day after student tests
Midyear Geometry	Geometry	December 4-20, 2023	CBT	90 minutes	Results in Synergy the day after student tests
Midyear U.S. History	U.S. History	December 4-20, 2023	CBT	75 minutes	Results in Synergy the day after student tests
Midyear Civics	Civics	December 4-20, 2023	CBT	50 minutes	Results in Synergy the day after student tests
Midyear Biology	Biology	December 4-20, 2023	CBT	90 minutes	Results in Synergy the day after student tests
Midyear Science	Grade 5	December 4-20, 2023	CBT	60 minutes	Results in Synergy the day after student tests
Midyear Science	Grade 8	December 4-20, 2023	CBT	60 minutes	Results in Synergy the day after student tests
Math i-Ready Diagnostic #2	Grades K-5	January 8-26, 2024	CBT	90 minutes	Immediate
End of Year Algebra 1A	Algebra 1A	May 1-30, 2024	CBT	45 minutes	Immediate
ALEKS Knowledge Check	Math Grades 6-8, Algebra I, Algebra 1A, Geometry & Foundations 9-12	May 1-30, 2024	CBT	45 minutes	Immediate

2023–24 Uniform Statewide Assessment Calendar

Assessment	Students to Be Tested	District Window	Mode	Testing Time	Results Expected
Math i-Ready Diagnostic #3	Grades K-5	May 13-30, 2024	CBT	90 minutes	Immediate

2023–24 Uniform Statewide Assessment Calendar

6. Estimates of Total Testing Time by Grade Level

Estimates of average time for administering state-required and district-required assessments (listed in Sections 3 and 5 above) by grade level. Subject-based assessments should be included with the grade level to which they are most likely to be administered (e.g., Biology 1 with grade 9).

Grade Level	Statewide Assessments ¹			District Assessments ¹			Approximate Total Testing Time (In Minutes)
	Range of Minutes	Median Number of Minutes	% Net Instructional Time ²	Range of Minutes	Median Number of Minutes	% Net Instructional Time ²	
VPK	30–60	45	0.10%	0	0		30 - 60
K	90–150	120	0.28%	270	270	.62%	360 - 420
1	95–150	122.5	0.28%	270	270	.62%	360 - 420
2	105–150	127.5	0.30%	270	270	.62%	375 - 420
3	560	560	1.30%	270	270	.62%	830
4	680	680	1.26%	270	270	.50%	950
5	840	840	1.56%	390	390	.72%	1,230

¹ In accordance with Senate Bill 2524 § 45 (Chapter 2022-154, § 45, Laws of Florida), the Department must collect from each school district, by grade level, the range and median number of minutes per school year, including as a percentage of net instructional time, students in prekindergarten through grade 5 spend on district-required assessments and coordinated screening and progress monitoring and state-required assessments and coordinated screening and progress monitoring.

² The percent net instructional time is based on 43,200 instructional minutes per school year for VPK through grade 3 and on 54,000 instructional minutes per school year for grades 4 through 5, per s. [1011.61](#), F.S.

Grade Level	Statewide Assessments	District Assessments	Approximate Total Testing Time (In Minutes)**
6	740	90	830
7	900	90	990
8	900	350	1,250
9	740	450	1,190
10	580	270	850
11	294	240	534
12	160	90	250

^{*} The amount of time for grade 11 statewide assessments will depend on whether a district selects ACT or SAT. If ACT, use 335 minutes (160 + 175) for the grade 11 Statewide Assessments cell. If SAT, use 294 minutes (160 + 134) for the grade 11 Statewide Assessments cell.

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

C8 - Proclamation #24-06 to Establish School Psychologist Week November 6-10, 2023

Description

November 6-10, 2023 is National School Psychology Week (NSPW). School psychologists are uniquely qualified members of school teams that support students' ability to learn and teachers' ability to teach. School psychologists partner with families, teachers, school administrators, and other professionals to create safe, healthy, and supportive learning environments that strengthen connections between home, school, and the community. They apply expertise in mental health, learning, and behavior to help children and youth succeed socially, behaviorally, emotionally, and academically, through the identification of appropriate, evidence-based educational, mental health, and behavioral health services for all children, youth, and families. This year's NSPW theme is "Together We Grow." We want to recognize the contributions of school psychologists in supporting the academic success of our students.

Gap Analysis

Previous Outcomes

The citizens of Clay County recognized and appreciated the contributions of school psychologists.

Expected Outcomes

The citizens of Clay County will recognize and further support the work of school psychologists and the provision of their services that assist students and families in promoting academic success.

Strategic Plan Goal

Recommendation

The school board will proclaim November 6-10, 2023 School Psychologist Week and recognize the contributions of school psychologists to our academic community.

Contact

Laura Fogarty: laura.fogarty@myoneclay.net; 904-336-6513

Financial Impact

None

Review Comments

Attachments

📎 [School Psychologist Proclamation 2023 .pdf](#)

SCHOOL BOARD OF CLAY COUNTY, FLORIDA
PROCLAMATION # 24-06



National School Psychology Week
November 6-10, 2023

Whereas, School Psychologists in Clay County serve as vital members of the educational team, playing a central role in creating a positive environment at schools; and

Whereas, Children and youth learn best when they are healthy, supported, and receive an education that enables them to thrive academically, socially, and emotionally; and

Whereas, Schools can more effectively ensure that all students are able to learn when they meet the needs of the whole child and provide integrated, multi-tiered supports; and

Whereas, Children's mental health is directly linked to their learning and development, and the learning environment provides an optimal context to promote good mental health through connectedness within the school and community; and

Whereas, Sound psychological principles are integral to instruction and learning, school safety, social and emotional development, prevention, early intervention, and support of culturally diverse student populations; and

Whereas, School Psychologists in Clay County are specially trained to foster and deliver, in the school and community, a continuum of mental health services and academic supports that lower barriers to teaching and learning; and

Whereas, School Psychologists in Clay County help children thrive by nurturing their individual strengths across both personal and academic endeavors; and

Whereas, School Psychologists in Clay County are trained to assess student and school-based barriers to learning and individual strengths, utilize data-based decision-making, implement research-driven prevention and intervention strategies, and evaluate outcomes and improve accountability; and

Whereas, Clay County District Schools should recognize the vital role that School Psychologists play in the personal and academic development of our District's children,

NOW, THEREFORE, BE IT RESOLVED, that the School Board of Clay County, Florida, does hereby recognize the importance and hard work of our district's school psychologists, and extend greetings and best wishes to all observing November 6-10 2023 as National School Psychology Week.

ATTEST:

David Broskie
Superintendent of Schools
Clay County, Florida

School Board Chair

DRAFT

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

C9 - Clay County District Schools & the University of Central Florida

Description

Clay County District Schools will enter into agreement with the University of Central Florida to provide internship opportunities for graduate level social work students. Students will obtain necessary background checks and be supervised by school social workers. This agreement furthers Clay County District School's collaboration with institutions of higher education, promotes future employment with the district, and increases the overall reach of social workers in our district.

Gap Analysis

Social work interns will increase and expand current school social workers' abilities to reach families and connect appropriate services.

Previous Outcomes

Clay County District Schools has been able to employ previous social work interns into open positions upon graduation.

Expected Outcomes

School Board will approve agreement.

Strategic Plan Goal

Recommendation

Contact

Heather McDonald, Supervisor of Mental Health and Wellness heather.mcdonald@myoneclay.net 904-336-6900

Financial Impact

N/A No Cost

Review Comments

Attachments

🔗 [Clay County District Schools & the University of Central Florida SW Internship Agreement.pdf](#)

FOLLOW ALL PROCEDURES ON BACK OF THIS FORM

Contract # 240059
Number Assigned by Purchasing Dept.



CONTRACT REVIEW

BOARD MEETING DATE:

WHEN BOARD APPROVAL IS REQUIRED DO
NOT PLACE ITEM ON AGENDA UNTIL
REVIEW IS COMPLETED

☐ Must Have Board Approval over \$100,000.00

Date Submitted: 9-12-23

Name of Contract Initiator: Heather McDonald

Telephone #: 904-336-6900

School/Dept Submitting Contract: Climate & Culture

Cost Center # N/A

Vendor Name: University of Central Florida

Contract Title: Agreement for UCF Social Work Interns

Contract Type: New ☒ Renewal ☐ Amendment ☐ Extension ☐ Previous Year Contract #

Contract Term: 3 years

Renewal Option(s): Yes (additional 3 yrs) when

Contract Cost: No Cost

Renewed in Writing
by mutual agreement

☐ BUDGETED FUNDS – SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT

Funding Source: Budget Line #

Funding Source: Budget Line #

☒ NO COST MASTER (COUNTY WIDE) CONTRACT - SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT

☐ INTERNAL ACCOUNT - IF FUNDED FROM SCHOOL IA FUNDS – SEND CONTRACT PACKAGE DIRECTLY TO SBAO

REQUIRED DOCUMENTS FOR CONTRACT REVIEW PACKAGE (when applicable):

☒ Completed Contract Review Form

☒ SBAO Template Contract or other Contract (NOT SIGNED by District / School)

SIGNED Addendum A (if not an SBAO Template Contract)*

*This Statement MUST BE included in the body of the Contract:

"The terms and conditions of Addendum A are hereby incorporated into this Agreement and the same shall govern and prevail over any conflicting terms and/or conditions herein stated."

Certificate of Insurance (COI) for General Liability & Workers' Compensation that meet these requirements:

COI must list the School Board of Clay County, Florida as an Additional Insured and Certificate Holder. Insurer must be rated as A- or better.

General Liability = \$1,000,000 Each Occurrence & \$2,000,000 General Aggregate.

Auto Liability = \$1,000,000 Combined Single Limit (\$5,000,000 for Charter Buses).

Workers' Compensation = \$100,000 Minimum

[If exempt from Workers' Compensation Insurance, vendor/contractor must sign a Release and Hold Harmless Form. If not exempt, vendor/contractor must provide Workers' Compensation coverage].

State of Florida Workers Comp Exemption (<https://apps.fldfs.com/bocexempt/>) (If Applicable)

COVID-19 Waiver (If Applicable)

Release and Hold Harmless (If Applicable)

RECEIVED
SEP 14 2023
PURCHASING

RECEIVED
9/20/2023
SBAO

** AREA BELOW FOR DISTRICT PERSONNEL ONLY **

CONTRACT REVIEWED BY:	COMMENTS BELOW BY REVIEWING DEPARTMENT
Purchasing Department <u>BTS</u>	<u>No Cost</u>
Review Date <u>9/15/23</u>	
School Board Attorney <u>JPS</u>	<u>✓</u>
Review Date <u>9/25/23</u>	
Other Dept. as Necessary	
Review Date	
PENDING STATUS: <input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, HIGHLIGHTED COMMENTS ABOVE MUST BE CORRECTED BY INITIATOR
FINAL STATUS	<input checked="" type="checkbox"/> APPROVED <u>[Signature]</u> DATE: <u>9.26.23</u>

AGENCY AGREEMENT BETWEEN
THE SCHOOL BOARD OF CLAY COUNTY, FLORIDA
AND
UNIVERSITY OF CENTRAL FLORIDA
SCHOOL OF SOCIAL WORK

THIS AGREEMENT is made, by and between The School Board of Clay County, Florida, a body corporate and political subdivision of the State of Florida, with its principal office located at 900 Walnut Street, Green Cove Springs, Florida, referred to in this agreement as "Agency," The University of Central Florida and its School of Social Work, acting for and on behalf of University of Central Florida Board of Trustees, a public body corporate of the State of Florida, referred to in this agreement as the University.

RECITALS

The purpose of this agreement is to guide and direct a work relationship between the Agency and the University in providing learning experiences for students during their internship as partial requirement toward a degree in Social Work. In consideration of the matters described above, and of the mutual benefits and obligations, set forth in this agreement, the parties agree as follows:

SECTION ONE

The University shall do or cause to be done the following:

- A. Assure that students will be notified there is an expectation that they will abide by the rules of the Agency insofar as those rules do not conflict with Florida Statutes, or University of Central Florida Rules Regulations or Florida Board of Governors Regulations, and withdraw any student from the Agency at the request of the Agency for sufficient cause.
- B. Give notice to the Agency of the number and names of the students it would like to have enter the Agency for the internship program prior to the commencement of any semester and arrange for Agency staff to interview the student(s).
- C. Provide educational workshops and/or information pertinent to education for the Agency staff that has teaching or supervisory responsibilities.
- D. Be responsible for establishing guidelines and objectives for the instruction of the students of the University and screen them for preparedness for placement.
- E. Require that all students be aware of liability insurance requirements during their assignment to the Agency.
- F. Provide the field instructor/supervisor with a certificate of participation

redeemable for college courses at UCF as may be available under Florida law and applicable rules.

G. To inform students that they are to maintain confidentiality of communications and records with regard to the Agency's clients.

H. Assure that students assigned to this program by the University undergo and pass a fingerprint based background check through the Florida Department of Law Enforcement as required by Florida Statute 1012.465. The student shall bear the entire cost of said background check.

SECTION TWO

The Agency shall do or cause to be done the following:

A. Provide opportunities for students of the University in accordance with the cooperative planning of the faculty of the University and the Agency staff. This may include individual, family, and group experiences.

B. Assist in the orientation of the students to the Agency and provide access to equipment and records as necessary for teaching purposes.

C. Provide work space for the students to the extent feasible through mutual planning and make available appropriate supervision.

D. Assist in the evaluation of students' learning and performance.

E. Retain the right to request a termination from the internship for any student whose behavior may be hazardous to client or patient care, unethical or unprofessional. All terminations are coordinated with the Office of Field Education.

F. Make provisions for orientation of faculty members of the University to the facilities, philosophies, policies, and programs of the Agency.

G. Provide an interdisciplinary team experience (if applicable).

H. Allow the student to participate in social histories, progress notes treatment plans, and other appropriate documentation.

SECTION THREE

The University and Agency agree to be mutually responsible for the following:

A. Program participants utilized by the Agency and the University must be acceptable to the heads of the Agency departments involved in the internship and to the Office of Field Education at the University. Agency staff will have the opportunity to screen the prospective Student in advance and will have the right of refusal if the student seems unsuitable.

B. Assignments for students will be planned by the faculty of the University in cooperation with the supervisory staff at the Agency.

C. Faculty, supervisory staff, and students will work together to maintain an environment, which provides quality patient care and quality student learning.

D. Representatives of the University, the Agency and the student will meet at least once during the term of the placement for a joint review of the placement. These representatives of the University, Agency and student will communicate more often as needed.

SECTION FOUR

70 The term of this assignment shall be for a period of thirty six (36) months and shall be effective on the date stated herein. This agreement may be renewed by mutual written agreement by both parties for a term not to exceed a period of thirty six (36) months. Either party may terminate this agreement by a written notice of such intent submitted thirty (30) days in advance. If the date of termination occurs during the term of an internship, the student(s) will be allowed to finish that internship. This agreement may be modified at any time provided that any and all modifications will be in writing and signed by both parties (annual agreements shall be written).

SECTION FIVE

To the extent that the Agency maintains records regarding the student's educational experience, such as attendance data and field observations and ratings, Agency agrees that it shall not release, except to the University or its agents or employees, such personal information contained therein, without the written consent of the student or as otherwise provided by law.

SECTION SIX

The assignment of students to the internship program will be without compensation from the Agency.

SECTION SEVEN

The University and the Agency will not discriminate in the assignment of Social Work students to the internship program because of race, color, creed, national origin, disability, sexual orientation, sex, or gender identity or expression.

SECTION EIGHT

A. Without waiving any defenses to which they could avail themselves in case of litigation, the Agency and the University agree to be liable to the extent provided by law for the acts/omissions of their respective officers, employees, and agents.

B. All medical or health care (emergency or otherwise) that a student or faculty member receives at the Agency will be at the expense of the individual involved. Agency will, however, assist interns in any emergency situation to receive appropriate care. The student or faculty member will not be considered an employee of the Agency, and will not be entitled to workers' compensation under the Agency's coverage, or health care insurance under the plan provided by the Agency for its employees, to other benefit programs of Agency, unless agreed upon prior to the start of the internship.

C. The University does hereby acknowledge and agree that it is an independent contractor. In discharging its duties and responsibilities pursuant to this Agreement, the University shall exercise due and reasonable care and shall comply with all assurances contained therein.

D. The University recognizes and restates that it may be subject to liability for certain damages which might arise out of the acts or omissions of the University, its officers, employees and agents to the extent and limit provided in Section 768.28, *Florida Statutes*, the State of Florida's partial waiver of sovereign immunity; provided, however, this provision shall not be construed as a waiver of any right or defense that the University may have against any claim that the Agency might bring under this provision. The University and Agency understand and agree that students are not considered agents of the University and are not covered by Section 768.28, *Florida Statutes*.

E. The School Board of Clay County, Florida ("Agency") is a political subdivision of the State of Florida for purposes of sovereign immunity from tort liability. Notwithstanding any language in this contract to the contrary, nothing in this agreement shall be construed or interpreted to increase the scope or dollar limit of the Agency's liability beyond that which is set forth in Section 768.28, *Florida Statutes*, or to otherwise waive Agency's sovereign immunity or to require Agency to indemnify the University or any other person, corporation or legal entity of any kind or nature whatsoever for injury or loss resulting from any acts other than the negligent acts of the Agency or its agents, invitees or employees. The Agency shall not indemnify any party for attorney's fees or costs other than those court costs which are set forth by Florida Statute or other Florida law as recoverable costs of court.

SECTION NINE

Any notice provided for or concerning this agreement shall be in writing and be deemed sufficiently given when sent by certified or registered mail if sent to the respective address of each party as set forth, at the beginning of this agreement.

SECTION TEN

This agreement shall be governed by, and construed in accordance with, the laws of the State of Florida.

**THE SCHOOL BOARD OF CLAY COUNTY,
FLORIDA**

By _____
David S. Broskie, Superintendent

Date: _____

**THE UNIVERSITY OF CENTRAL FLORIDA
SCHOOL OF SOCIAL WORK**

Bari Hoffman

By _____
Signed: Wednesday, September 6, 2023

Date: _____

Printed Name: _____

Title: _____

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

C10 - Proposed Allocation Changes for 2023-2024

Description

Staff allocation documents clarify how each school, district department and division is staffed for the 2023-2024 school year. The School Board is required to take action on all staff allocation changes.

Gap Analysis

These allocation changes are required to ensure the adequate staffing of the district and schools.

Previous Outcomes

The district and schools are adequately staffed.

Expected Outcomes

Staffing will be sufficient to meet the needs of the various schools and district departments.

Strategic Plan Goal

The district ensures fiscal responsibility and equitable distribution of resources.

Recommendation

Approve staff allocation plan as submitted.

Contact

Dr. Susan Legutko, Assistant Superintendent for Business Affairs, (904)336-6722, susan.legutko@myoneclay.net

Financial Impact

Reflected in attachment.

Review Comments

Attachments

④ [11.02.23 - 23-24 Allocation Summary.xlsx.pdf](#)

School	Add	Delete	Allocation	Comment	Salary	Benefits	Total Cost
			2023-2024 ACTIONS				
			General Funds				
ESE - 9005		-1.0	Staffing Specialist, 11 Month	Enrollment & program needs	(\$55,708)	(\$18,584)	(\$74,292)
ESE - 9005	1.0		Staffing Specialist, 10 Month	Enrollment & program needs	\$50,550	\$16,863	\$67,413
				TOTAL:	(\$5,158)	(\$1,721)	(\$6,879)
			Federal Funds (IDEA - 420/4100.4)				
ESE - 9005		-1.0	Teacher Applied Technology/Handicapped, 10 month	Enrollment & program needs	(\$48,450)	(\$16,163)	(\$64,613)
ESE - 9005	1.0		Teacher Applied Technology/Handicapped, 11 month	Enrollment & program needs	\$53,394	\$17,812	\$71,206
				TOTAL:	\$4,944	\$1,649	\$6,593

DRAFT

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

C11 - Monthly Financial Reports for September, 2023

Description

The Monthly Financial Reports, in accordance with SBE Rule 6A-1.008, are submitted for the use and consideration of the Board for the month ending September 30, 2023.

Gap Analysis

The Monthly Financial Reports show compliance to the district's amended budget as of the month end reported and meet State and School Board financial reporting requirements.

Previous Outcomes

It has been a past (normal) practice to provide Monthly Financial Reports, in accordance with SBE Rule 6A-1.008.

Expected Outcomes

The Monthly Financial Reports are provided to meet the stewardship responsibilities of the district for reporting and accountability of the district's finances.

Strategic Plan Goal

Goal 5: Strategy 2: Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning. Promote fiscal transparency and communication.

Recommendation

That the Clay County School Board accept for use and consideration the Superintendent's Monthly Financial Reports for September, 2023.

Contact

Dr. Susan M. Legutko, Assistant Superintendent of Business Affairs, (904) 336-6721, susan.legutko@myoneclay.net

Financial Impact

The Monthly Financial Reports reflect the year-to-date results of operations.

Review Comments

Attachments

- ☞ [August 2023 Monthly Board Property Report.pdf](#)
- ☞ [July 2023 Monthly Board Property Report.pdf](#)
- ☞ [September 2023 Monthly Board Financial Report.pdf](#)
- ☞ [September 2023 Monthly Board Property Report.pdf](#)
- ☞ [Contracts Signed by Superintendent from \\$50K to \\$100K.pdf](#)

FURNITURE/EQUIPMENT AUGUST, 2023

LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	REINSTATED	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE
0020 FL YOUTH CHALLENGE ACADEMY	\$ 6,217.40								\$ 6,217.40
0021 GREEN COVE SPRINGS JUNIOR HIGH	\$ 340,970.23	\$ 1,200.00							\$ 342,170.23
0071 CHARLES E BENNETT ELEMENTARY	\$ 151,627.07								\$ 151,627.07
0111 BANNERMAN LEARNING CENTER	\$ 177,176.77	\$ 4,499.00							\$ 181,675.77
0113 AMI KIDS	\$ 7,461.21								\$ 7,461.21
0201 ORANGE PARK ELEMENTARY	\$ 140,348.53								\$ 140,348.53
0232 GROVE PARK ELEMENTARY	\$ 222,764.24								\$ 222,764.24
0241 W E CHERRY ELEMENTARY	\$ 191,474.01								\$ 191,474.01
0252 ORANGE PARK HIGH	\$ 1,357,108.38							\$ 3,659.00	\$ 1,353,449.38
0261 DOCTORS INLET ELEMENTARY	\$ 181,229.12								\$ 181,229.12
0271 MIDDLEBURG ELEMENTARY	\$ 188,436.20								\$ 188,436.20
0301 KEYSTONE HEIGHTS ELEMENTARY	\$ 232,001.34	\$ 42,435.44					\$ 6,590.06		\$ 267,846.72
0311 KEYSTONE HEIGHTS JR/SR HIGH	\$ 813,284.28	\$ 11,030.30				\$ 10,279.14		\$ 9,721.00	\$ 824,872.72
0331 S BRYAN JENNINGS ELEMENTARY	\$ 157,639.19	\$ 4,814.00						\$ 2,348.00	\$ 160,105.19
0341 CLAY HIGH SCHOOL	\$ 1,001,577.55								\$ 1,001,577.55
0351 LAKESIDE JUNIOR HIGH	\$ 399,318.35								\$ 399,318.35
0352 LAKESIDE ELEMENTARY	\$ 255,636.91							\$ 3,921.00	\$ 251,715.91
0361 ORANGE PARK JUNIOR HIGH	\$ 514,087.23	\$ 2,550.00					\$ 3,346.90		\$ 513,290.33
0371 WILKINSON JUNIOR HIGH	\$ 546,215.47						\$ 3,992.00		\$ 542,223.47
0381 MONTCLAIR ELEMENTARY	\$ 178,481.17								\$ 178,481.17
0391 MIDDLEBURG HIGH SCHOOL	\$ 1,221,497.01	\$ 2,669.00					\$ 6,310.00		\$ 1,224,166.01
0401 RIDGEVIEW ELEMENTARY	\$ 318,866.72								\$ 312,556.72
0411 CLAY HILL ELEMENTARY	\$ 270,723.25								\$ 270,723.25
0431 RIDGEVIEW HIGH SCHOOL	\$ 1,081,833.47	\$ 12,742.75				\$ 3,346.90			\$ 1,097,923.12
0451 LAKE ASBURY ELEMENTARY	\$ 186,104.57					\$ 1,269.52			\$ 187,374.09
0471 ROBERT M PATERSON ELEMENTARY	\$ 233,671.38						\$ 6,532.53	\$ 1,564.00	\$ 225,574.85
0481 LAKE ASBURY JUNIOR HIGH	\$ 652,752.85	\$ 2,362.92							\$ 655,115.77
0491 WILKINSON ELEMENTARY	\$ 379,112.39					\$ 7,877.16			\$ 386,989.55
0501 TYNES ELEMENTARY	\$ 327,634.45	\$ 4,499.00							\$ 332,133.45
0511 MCRAE ELEMENTARY	\$ 219,249.89								\$ 219,249.89
0521 FLEMING ISLAND ELEMENTARY	\$ 191,026.89								\$ 191,026.89
0531 THUNDERBOLT ELEMENTARY	\$ 230,620.66	\$ 2,861.00				\$ 6,310.00		\$ 4,424.32	\$ 235,367.34
0541 RIDEOUT ELEMENTARY	\$ 181,014.55	\$ 5,649.00							\$ 186,663.55
0551 FLEMING ISLAND HIGH SCHOOL	\$ 1,262,117.94								\$ 1,262,117.94
0571 SWIMMING PEN CREEK ELEMENTARY	\$ 144,126.49								\$ 144,126.49
0591 ARGYLE ELEMENTARY SCHOOL	\$ 162,515.61					\$ 25,422.92			\$ 187,938.53
0601 COPPERGATE ELEMENTARY	\$ 224,594.14					\$ 1,269.52			\$ 225,863.66
0611 OAKLEAF JUNIOR HIGH	\$ 543,837.09	\$ 1,280.00				\$ 3,146.77			\$ 548,263.86
0621 OAKLEAF VILLAGE ELEMENTARY	\$ 304,241.36								\$ 304,241.36
0631 SHADOWLAWN ELEMENTARY	\$ 231,328.29					\$ 1,108.29			\$ 232,436.58
0641 DISCOVERY OAKS ELEMENTARY	\$ 650,607.11								\$ 650,607.11
0651 PLANTATION OAKS ELEMENTARY	\$ 612,934.95					\$ 3,865.16		\$ 1,599.99	\$ 615,220.12
0661 OAKLEAF HIGH SCHOOL	\$ 1,591,307.59							\$100,448.01	\$ 1,490,859.58

FURNITURE/EQUIPMENT AUGUST, 2023

LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	REINSTATED	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE
0671 SPRING PARK ELEMENTARY	\$ 639,004.67	\$ 13,091.73		\$ 1,748.50					\$ 653,844.90
0769 ST JOHNS COUNTRY DAY	\$ 11,345.00								\$ 11,345.00
1409 ANNUNCIATION CATHOLIC SCHOOL	\$ 1,059.00								\$ 1,059.00
3460 BROACH OF ORANGE PARK	\$ 1,081.99								\$ 1,081.99
7005 CLAY VIRTUAL ACADEMY	\$ 21,941.48								\$ 21,941.48
9000 SCHOOL BOARD	\$ 16,515.41								\$ 16,515.41
9002 CAREER & TECHNICAL EDUCATION	\$ 22,297.96								\$ 22,297.96
9003 INSTRUCTIONAL RESOURCES	\$ 44,565.78								\$ 44,565.78
9004 CLIMATE & CULTURE	\$ 81,221.20							\$ 3,659.91	\$ 77,561.29
9005 EXCEPTIONAL STUDENT EDUCATION	\$ 182,892.24	\$ 6,590.76							\$ 189,483.00
9006 DEPT OF ELEMENTARY EDUCATION	\$ 43,990.41								\$ 43,990.41
9007 K12 ACADEMIC SERVICES	\$ 5,946.87								\$ 5,946.87
9008 ADULT COMMUNITY EDUCATION	\$ 108,643.33								\$ 108,643.33
9009 PROFESSIONAL DEVELOPMENT	\$ 84,701.59	\$ 39,750.00				\$ 4,481.55			\$ 128,933.14
9010 TRANSPORTATION	\$ 574,680.65	\$ 3,865.00						\$ 16,156.17	\$ 562,389.48
9015 READING & EARLY LITERACY	\$ 28,922.65						\$ 5,589.84		\$ 23,332.81
9016 SUPERINTENDENT	\$ 38,967.85								\$ 38,967.85
9020 OPERATIONS	\$ 28,823.43								\$ 28,823.43
9021 MAINTENANCE DEPARTMENT	\$ 761,100.28	\$ 8,729.13					\$ 29,832.71	\$ 1,414.64	\$ 738,582.06
9022 SAFETY & SECURITY	\$ 133,506.52					\$ 27,401.97			\$ 160,908.49
9023 FACILITY PLANNING & CONSTRUCT	\$ 63,756.28								\$ 63,756.28
9024 CODE ENFORCEMENT	\$ 9,145.53								\$ 9,145.53
9025 SCHOOL POLICE DEPARTMENT	\$ 411,739.75						\$ 27,401.97		\$ 384,337.78
9030 PRINT CENTER	\$ 59,176.85							\$ 5,130.00	\$ 54,046.85
9040 INFORMATION & TECH SERVICES	\$ 1,715,231.18	\$ 11,264.25				\$ 6,532.53			\$ 1,733,027.96
9050 BUSINESS AFFAIRS DIVISION	\$ 150,482.42								\$ 150,482.42
9060 HUMAN RESOURCES	\$ 67,885.34								\$ 67,885.34
9106 TITLE 1	\$ 24,062.08								\$ 24,062.08
9110 FOOD & NUTRITION SERVICES	\$ 259,993.02						\$ 12,735.42		\$ 247,257.60
9111 CURRICULUM & INSTRUCTION	\$ 28,411.83								\$ 28,411.83
9113 TEACHER TRAINING CENTER FIH	\$ 17,734.72								\$ 17,734.72
9114 TEACHER LEARNING CENTER OPHS	\$ 4,382.44								\$ 4,382.44
9252 SEDNET	\$ 37,522.19								\$ 37,522.19
TOTAL	\$ 23,965,505.24	\$ 181,883.28		\$ 1,748.50		\$102,331.43	\$ 102,331.43	\$154,046.04	\$ 23,995,090.98

\$181,883.28

\$1,748.50 - Reconciling asset from July for new school SPS

\$183,631.78

CF Report \$181,883.28

GLFLTR \$178,883.28

Difference \$(3,000.00) credit applied to P2308273, line 10

VEHICLES

VEHICLES AUGUST, 2023									
LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	REINSTATED	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE
9010-TRANSPORTATION	\$ 31,103,375.15	\$ 53,859.00		\$ 754,190.54					\$ 31,911,424.69
TOTAL	\$ 31,103,375.15	\$ 53,859.00	\$ -	\$ 754,190.54		\$ -	\$ -	\$ -	\$ 31,911,424.69

\$754,190.54 Motorola Radios for buses

DRAFT

AUDIOVISUAL AUGUST, 2023

	LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE
0111	BANNERMAN LEARNING CENTER	\$ 2,402.11							\$ 2,402.11
0252	ORANGE PARK HIGH	\$ 9,958.90							\$ 9,958.90
0311	KEYSTONE HEIGHTS JR/SR HIGH	\$ 1,792.00							\$ 1,792.00
0341	CLAY HIGH SCHOOL	\$ 20,698.42							\$ 20,698.42
0351	LAKEVIEW JUNIOR HIGH	\$ 2,500.82							\$ 2,500.82
0361	ORANGE PARK JUNIOR HIGH	\$ 1,149.00							\$ 1,149.00
0391	MIDDLEBURG HIGH SCHOOL	\$ 18,208.40							\$ 18,208.40
0431	RIDGEVIEW HIGH SCHOOL	\$ 1,293.43							\$ 1,293.43
0481	LAKE ASBURY JUNIOR HIGH	\$ 11,237.85							\$ 11,237.85
0551	FLEMING ISLAND HIGH SCHOOL	\$ 1,231.99							\$ 1,231.99
0661	OAKLEAF HIGH SCHOOL	\$ 6,202.66							\$ 6,202.66
9005	EXCEPTIONAL STUDENT EDUCATION	\$ 1,900.00							\$ 1,900.00
	TOTAL	\$ 78,575.58	\$ -				\$ -	\$ -	\$ 78,575.58

SOFTWARE AUGUST, 2023

LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	REINSTATED	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE
0341 CLAY HIGH SCHOOL	\$ 5,599.00								\$ 5,599.00
0431 RIDGEVIEW HIGH	\$ 3,450.00								\$ 3,450.00
0541 RIDEOUT ELEMENTARY	\$ 7,605.95								\$ 7,605.95
0611 OAKLEAF JUNIOR HIGH	\$ 37,921.00								\$ 37,921.00
9008 ADULT COMMUNITY EDUCATION	\$ 1,295.00								\$ 1,295.00
9010 TRANSPORTATION	\$ 38,383.84								\$ 38,383.84
9020 OPERATIONS	\$ 4,495.38								\$ 4,495.38
9021 MAINTENANCE	\$ 13,800.00								\$ 13,800.00
9040 INFORMATION & TECH SERVICES	\$ 4,569,653.74		\$ 128,725.00						\$ 4,698,378.74
9110 FOOD & NUTRITION SERVICES	\$ 39,100.00								\$ 39,100.00
TOTAL	\$ 4,721,303.91	\$ -	\$ 128,725.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,850,028.91

VEHICLES

July, 2023

LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	REINSTATED	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE
9010-TRANSPORTATION	\$ 31,103,375.15								\$ 31,103,375.15
TOTAL	\$ 31,103,375.15	\$ -	\$ -			\$ -	\$ -	\$ -	\$ 31,103,375.15

July, 2023

LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	REINSTATED	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE
0341 CLAY HIGH SCHOOL	\$ 5,599.00								\$ 5,599.00
0431 RIDGEVIEW HIGH	\$ 3,450.00								\$ 3,450.00
0541 RIDEOUT ELEMENTARY	\$ 7,605.95								\$ 7,605.95
0611 OAKLEAF JUNIOR HIGH	\$ 37,921.00								\$ 37,921.00
9008 ADULT COMMUNITY EDUCATION	\$ 1,295.00								\$ 1,295.00
9010 TRANSPORTATION	\$ 38,383.84								\$ 38,383.84
9020 OPERATIONS	\$ 4,495.38								\$ 4,495.38
9021 MAINTENANCE	\$ 13,800.00								\$ 13,800.00
9040 INFORMATION & TECH SERVICES	\$ 4,569,653.74								\$ 4,569,653.74
9110 FOOD & NUTRITION SERVICES	\$ 39,100.00								\$ 39,100.00
TOTAL	\$ 4,721,303.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,721,303.91

July, 2023

LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE
0111 BANNERMAN LEARNING CENTER	\$ 2,402.11							\$ 2,402.11
0252 ORANGE PARK HIGH	\$ 9,958.90							\$ 9,958.90
0311 KEYSTONE HEIGHTS JR/SR HIGH	\$ 1,792.00							\$ 1,792.00
0341 CLAY HIGH SCHOOL	\$ 17,812.00	\$ 2,886.42						\$ 20,698.42
0351 LAKESIDE JUNIOR HIGH	\$ 2,500.82							\$ 2,500.82
0361 ORANGE PARK JUNIOR HIGH	\$ 1,149.00							\$ 1,149.00
0391 MIDDLEBURG HIGH SCHOOL	\$ 18,208.40							\$ 18,208.40
0431 RIDGEVIEW HIGH SCHOOL	\$ 1,293.43							\$ 1,293.43
0481 LAKE ASBURY JUNIOR HIGH	\$ 11,237.85							\$ 11,237.85
0551 FLEMING ISLAND HIGH SCHOOL	\$ 1,231.99							\$ 1,231.99
0661 OAKLEAF HIGH SCHOOL	\$ 6,202.66							\$ 6,202.66
9005 EXCEPTIONAL STUDENT EDUCATION	\$ 1,900.00							\$ 1,900.00
TOTAL	\$ 75,689.16	\$ 2,886.42				\$ -	\$ -	\$ 78,575.58

July, 2023

LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	REINSTATED	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE
0661 OAKLEAF HIGH SCHOOL	\$ 1,591,307.59								\$ 1,591,307.59
0671 SPRING PARK ELEMENTARY	\$ 170,917.06	\$ 43,412.05		\$ 365,407.82		\$ 59,267.74			\$ 639,004.67
0769 ST JOHNS COUNTRY DAY	\$ 11,345.00								\$ 11,345.00
1409 ANNUNCIATION CATHOLIC SCHOOL	\$ 1,059.00								\$ 1,059.00
3460 BROACH OF ORANGE PARK	\$ 1,081.99								\$ 1,081.99
7005 CLAY VIRTUAL ACADEMY	\$ 21,941.48								\$ 21,941.48
9000 SCHOOL BOARD	\$ 18,118.86						\$ 1,603.45		\$ 16,515.41
9002 CAREER & TECHNICAL EDUCATION	\$ 22,297.96								\$ 22,297.96
9003 INSTRUCTIONAL RESOURCES	\$ 44,565.78								\$ 44,565.78
9004 CLIMATE & CULTURE	\$ 81,221.20								\$ 81,221.20
9005 EXCEPTIONAL STUDENT EDUCATION	\$ 183,941.19						\$ 1,048.95		\$ 182,892.24
9006 DEPT OF ELEMENTARY EDUCATION	\$ 43,990.41								\$ 43,990.41
9007 K12 ACADEMIC SERVICES	\$ 5,946.87								\$ 5,946.87
9008 ADULT COMMUNITY EDUCATION	\$ 100,319.53			\$ 8,323.80					\$ 108,643.33
9009 PROFESSIONAL DEVELOPMENT	\$ 84,701.59								\$ 84,701.59
9010 TRANSPORTATION	\$ 578,939.15			\$ (4,258.50)					\$ 574,680.65
9015 READING & EARLY LITERACY	\$ 28,922.65								\$ 28,922.65
9016 SUPERINTENDENT	\$ 38,967.85								\$ 38,967.85
9020 OPERATIONS	\$ 24,564.93					\$ 4,258.50			\$ 28,823.43
9021 MAINTENANCE DEPARTMENT	\$ 778,057.51			\$ 27,841.27			\$ 44,798.50		\$ 761,100.28
9022 SAFETY & SECURITY	\$ 162,513.49						\$ 29,006.97		\$ 133,506.52
9023 FACILITY PLANNING & CONSTRUCT	\$ 62,105.08					\$ 1,651.20			\$ 63,756.28
9024 CODE ENFORCEMENT	\$ 9,145.53								\$ 9,145.53
9025 SCHOOL POLICE DEPARTMENT	\$ 385,988.98					\$ 27,401.97	\$ 1,651.20		\$ 411,739.75
9030 PRINT CENTER	\$ 57,689.79					\$ 1,487.06			\$ 59,176.85
9040 INFORMATION & TECH SERVICES	\$ 1,731,410.37			\$ (2,151.51)		\$ 1,603.45	\$ 15,631.13		\$ 1,715,231.18
9050 BUSINESS AFFAIRS DIVISION	\$ 151,969.48						\$ 1,487.06		\$ 150,482.42
9060 HUMAN RESOURCES	\$ 67,885.34								\$ 67,885.34
9106 TITLE 1	\$ 24,062.08								\$ 24,062.08
9110 FOOD & NUTRITION SERVICES	\$ 308,195.58			\$ 4,258.50			\$ 52,461.06		\$ 259,993.02
9111 CURRICULUM & INSTRUCTION	\$ 28,411.83								\$ 28,411.83
9113 TEACHER TRAINING CENTER FIH	\$ 17,734.72								\$ 17,734.72
9114 TEACHER LEARNING CENTER OPHS	\$ 4,382.44								\$ 4,382.44
9252 SEDNET	\$ 37,522.19								\$ 37,522.19
TOTAL	\$ 23,416,660.18	\$ 62,731.32		\$ 486,113.74		\$ 157,155.78	\$ 157,155.78		\$ 23,965,505.24

\$315,663.42 Post June GLREFLTR and paid July

\$172,198.82 Manually added assets for Spring Park Elementary

\$1,748.50 Non-Asset reconciliation items

\$486,113.74

\$373,732.68 Original June's totals

\$315,663.42 Post June GLREFLTR and paid July

\$689,396.10

July, 2023

	LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	REINSTATED	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE
0020	FL YOUTH CHALLENGE ACADEMY	\$ 6,217.40								\$ 6,217.40
0021	GREEN COVE SPRINGS JUNIOR HIGH	\$ 340,970.23								\$ 340,970.23
0071	CHARLES E BENNETT ELEMENTARY	\$ 151,627.07								\$ 151,627.07
0111	BANNERMAN LEARNING CENTER	\$ 177,176.77								\$ 177,176.77
0113	AMI KIDS	\$ 7,461.21								\$ 7,461.21
0201	ORANGE PARK ELEMENTARY	\$ 140,348.53								\$ 140,348.53
0232	GROVE PARK ELEMENTARY	\$ 222,764.24								\$ 222,764.24
0241	WE CHERRY ELEMENTARY	\$ 191,474.01								\$ 191,474.01
0252	ORANGE PARK HIGH	\$ 1,366,575.84						\$ 9,467.46		\$ 1,357,108.38
0261	DOCTORS INLET ELEMENTARY	\$ 181,229.12								\$ 181,229.12
0271	MIDDLEBURG ELEMENTARY	\$ 188,436.20								\$ 188,436.20
0301	KEYSTONE HEIGHTS ELEMENTARY	\$ 232,001.34								\$ 232,001.34
0311	KEYSTONE HEIGHTS JR/SR HIGH	\$ 809,549.86			\$ 3,734.42					\$ 813,284.28
0331	S BRYAN JENNINGS ELEMENTARY	\$ 157,639.19								\$ 157,639.19
0341	CLAY HIGH SCHOOL	\$ 991,162.33	\$ 10,415.22							\$ 1,001,577.55
0351	LAKEVIEW JUNIOR HIGH	\$ 398,268.35			\$ 1,050.00					\$ 399,318.35
0352	LAKEVIEW ELEMENTARY	\$ 255,636.91								\$ 255,636.91
0361	ORANGE PARK JUNIOR HIGH	\$ 514,087.23								\$ 514,087.23
0371	WILKINSON JUNIOR HIGH	\$ 480,067.08			\$ 62,332.55		\$ 3,815.84			\$ 546,215.47
0381	MONTCLAIR ELEMENTARY	\$ 178,481.17								\$ 178,481.17
0391	MIDDLEBURG HIGH SCHOOL	\$ 1,212,029.55					\$ 9,467.46			\$ 1,221,497.01
0401	RIDGEVIEW ELEMENTARY	\$ 300,393.72			\$ 18,473.00					\$ 318,866.72
0411	CLAY HILL ELEMENTARY	\$ 270,723.25								\$ 270,723.25
0431	RIDGEVIEW HIGH SCHOOL	\$ 1,081,833.47								\$ 1,081,833.47
0451	LAKE ASBURY ELEMENTARY	\$ 186,104.57								\$ 186,104.57
0471	ROBERT M PATERSON ELEMENTARY	\$ 233,671.38								\$ 233,671.38
0481	LAKE ASBURY JUNIOR HIGH	\$ 634,423.21					\$ 18,329.64			\$ 652,752.85
0491	WILKINSON ELEMENTARY	\$ 379,112.39								\$ 379,112.39
0501	TYNES ELEMENTARY	\$ 297,761.53					\$ 29,872.92			\$ 327,634.45
0511	MCGRAE ELEMENTARY	\$ 211,769.89	\$ 7,480.00							\$ 219,249.89
0521	FLEMING ISLAND ELEMENTARY	\$ 191,026.89								\$ 191,026.89
0531	THUNDERBOLT ELEMENTARY	\$ 230,620.66								\$ 230,620.66
0541	RIDEOUT ELEMENTARY	\$ 181,014.55								\$ 181,014.55
0551	FLEMING ISLAND HIGH SCHOOL	\$ 1,262,117.94								\$ 1,262,117.94
0571	SWIMMING PEN CREEK ELEMENTARY	\$ 144,126.49								\$ 144,126.49
0591	ARGYLE ELEMENTARY SCHOOL	\$ 162,515.61								\$ 162,515.61
0601	COPPERGATE ELEMENTARY	\$ 224,594.14								\$ 224,594.14
0611	OAKLEAF JUNIOR HIGH	\$ 542,734.70			\$ 1,102.39					\$ 543,837.09
0621	OAKLEAF VILLAGE ELEMENTARY	\$ 302,817.31	\$ 1,424.05							\$ 304,241.36
0631	SHADOWLAWN ELEMENTARY	\$ 231,328.29								\$ 231,328.29
0641	DISCOVERY OAKS ELEMENTARY	\$ 650,607.11								\$ 650,607.11
0651	PLANTATION OAKS ELEMENTARY	\$ 612,934.95								\$ 612,934.95

CLAY COUNTY SCHOOL BOARD
SUMMARY OF CASH INVESTMENTS
07/01/2023 thru 09/30/2023

	CASH BALANCE	INVESTMENT AMOUNT	TYPE	GRAND TOTAL
General Fund(3)	2,998,411.49	31,094,287.64	(1) & (4) SBA/OTH	34,092,699.13
Debt Services(5)	0.00	573,176.05	SBA/OTH	573,176.05
Capital Projects	0.00	27,342,744.68	SBA/OTH	27,342,744.68
Special Rev. - Other	0.00	384,883.79	SBA	384,883.79
Spec. Rev - Food Service	12,825,920.32	5,849,141.84	SBA	18,675,062.16
Self Insurance - P&C	0.00	831,250.00	SBA	831,250.00
Self Insurance - Health	0.00	4,611,393.33	SBA	4,611,393.33
GRAND TOTAL	15,824,331.81	70,686,877.33		86,511,209.14

NOTES:

1. The rate of interest earned on investments with the State Board of Administration (PRIME) during the month of September, 2023 was 5.59%.
2. For comparison purposes with the General Fund Statement of Revenue, we have completed 25.0% of the fiscal year. All other percentages are only a comparison of cash collections or expenditures to budgeted revenue or appropriations.
3. On the Summary of Cash & Investments, the figure reported for General Fund Investments includes \$1,708,821.14 invested for School Internal Accounts.
4. The rate of interest earned on investments with the Florida Education Investment Trust Fund (FEITF) during the month of September, 2023 was 5.53%.
5. Trustee Accounts - Amounts placed with SBA by the Florida Department of Education for investment of debt service moneys.

CLAY COUNTY SCHOOL BOARD
GENERAL FUNDS
STATEMENT OF REVENUE
07/01/2023 thru 09/30/2023

		Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Federal Direct	Federal Impact Aid	3121	500,000.00	500,000.00	0.00	0.00%
	R O T C	3191	375,000.00	375,000.00	0.00	0.00%
Federal Direct - Total			875,000.00	875,000.00	0.00	
Federal thru Local and State	Medicaid	3202	2,000,000.00	2,000,000.00	36,320.35	1.82%
	Federal Through Local Revenue	3280	350,000.00	350,000.00	65,447.43	18.70%
Federal thru Local & State - Total			2,350,000.00	2,350,000.00	101,767.78	
State Sources	Florida Educ Finance Program	3310	230,527,297.00	230,527,297.00	53,757,764.00	23.32%
	Workforce Development	3315	904,441.00	904,441.00	226,110.00	25.00%
	CO&DS Withheld/Admin Expense	3323	22,000.00	22,000.00	0.00	0.00%
	State License Tax	3343	40,000.00	40,000.00	8,343.87	20.86%
	Class Size Reduction	3355	37,159,379.00	37,159,379.00	9,289,845.00	25.00%
	Voluntary Pre-K High Schools	3370	100,000.00	100,000.00	3,493.02	3.49%
	Voluntary Pre-K	3371	500,000.00	500,000.00	96,958.78	19.39%
	State Revenue Thru Local	3380	139,347.94	139,347.94	139,347.94	100.00%
	Miscellaneous State Revenue	3390	859,692.00	889,847.00	12,028.47	1.35%
State Sources - Total			270,252,156.94	270,282,311.94	63,533,891.08	
Local Sources	District School Taxes	3411	71,869,574.68	71,869,574.68	0.00	0.00%
	Prior Year Coll School Taxes	3419	30,000.00	30,000.00	0.00	0.00%
	Tax Redemptions	3421	1,000,000.00	1,000,000.00	0.00	0.00%
	Rent	3425	600,000.00	600,000.00	69,386.54	11.56%
	Interest Incl Profit On Investment	3430	1,000,000.00	1,000,000.00	359,774.27	35.98%
	Gifts Grants & Bequests	3440	241,601.80	241,601.80	20,101.80	8.32%
	Adult Gen Educ Course Fee-GED	3461	51,219.99	51,219.99	13,679.99	26.71%
	Postsecondary Voc Course Fees	3462	3,000.00	3,000.00	0.00	0.00%
	Lifelong Learning Fees	3466	500.00	500.00	0.00	0.00%
	Other Student Fees	3469	13,900.00	13,900.00	4,400.00	31.65%
	Preschool Program Fees	3471	449,398.24	449,398.24	29,269.41	6.51%
	Other Schl Class Fees	3479	91,774.00	91,774.00	1,835.20	2.00%
	Miscellaneous Local Sources	3490	1,651,034.72	1,661,396.13	738,746.51	44.47%
	Receipt Of Fed Indirect Cost	3494	1,000,000.00	1,000,000.00	0.00	0.00%
	Other Misc Local Sources	3495	300,000.00	300,000.00	3,080.00	1.03%
	Refund Of Prior Year's Expense	3497	100,000.00	100,000.00	7,636.67	7.64%
	Lost Damaged & Sale Of Textbook	3498	5,045.98	5,045.98	0.00	0.00%
	Receipt Of Food Serv Ind Cost	3499	400,000.00	400,000.00	0.00	0.00%
Local Sources - Total			78,807,049.41	78,817,410.82	1,247,910.39	
Transfers	Transfer From Capital Projects	3630	5,070,000.00	5,070,000.00	42,244.00	0.83%
	Transfer From Internal Service	3670	1,000,000.00	1,000,000.00	0.00	0.00%
Transfers - Total			6,070,000.00	6,070,000.00	42,244.00	
Other Financing Sources	Sale Of Equipment	3733	100,000.00	100,000.00	7,766.94	7.77%
	Insurance Loss Recoveries	3740	22,573.84	22,573.84	17,573.84	77.85%
OFS - Total			122,573.84	122,573.84	25,340.78	
Revenues - Total			358,476,780.19	358,517,296.60	64,951,154.03	18.12%
Fund Balance	Restricted Fund Balance	2720	0.00	0.00	0.00	
	Fund Balance 7-1-2023	2750	27,644,443.17	27,644,443.17	27,644,443.17	
Grand Total			386,121,223.36	386,161,739.77	92,595,597.20	23.98%

CLAY COUNTY SCHOOL BOARD
GENERAL FUNDS
STATEMENT OF EXPENDITURES AND TRANSFERS
07/01/2023 thru 09/30/2023

Expense	Acct#	Original Budget	Amended Budget	Salaries	Emp Benefits	Pur Services	Eng Services	Mat Supplies	Cap Outlay	Other Transfers	Totals	% Of Budget
Basic FEFP K-12	5100	170,446,177.23	170,429,040.95	12,920,807.18	4,087,497.28	5,316,276.63	105.00	4,760,994.50	126,249.52	62,038.26	27,273,988.37	16.00%
Exceptional Education	5200	53,506,848.64	53,506,848.64	5,142,791.45	1,671,779.13	277,438.83	361.01	92,946.74	19,615.28	1,107.22	7,206,039.66	13.47%
Career Technical Education	5300	10,551,660.11	10,536,695.27	819,989.13	259,896.81	82,304.06	649.50	52,731.57	114,321.50	30.15	1,329,902.72	12.62%
Adult General	5400	566,174.30	566,174.30	39,528.87	11,108.55	16,861.40	0.00	1,308.29	1,057.79	5,905.00	75,789.90	12.93%
Voluntary Pre K	5500	1,129,409.24	1,149,409.24	103,032.39	33,402.53	2,149.28	0.00	0.00	6,936.80	0.00	145,521.00	12.66%
Other Instruction	5900	47,355.35	47,355.35	8,089.80	1,624.15	0.00	0.00	1,101.42	2,162.82	0.00	12,978.19	27.41%
Student Support Services	6100	19,178,274.27	19,185,174.27	2,622,658.26	755,917.42	93,688.03	955.00	53,903.14	46,893.75	12,555.40	3,586,571.00	18.69%
Instructional Media Services	6200	5,033,098.57	5,033,098.57	448,668.58	143,891.26	49,319.05	0.00	12,196.86	14,202.60	225.00	666,503.35	13.24%
Inst & Curric Dev Services	6300	4,892,736.36	4,898,551.36	745,214.70	204,890.40	7,940.31	35.00	2,584.46	20,473.96	25.96	980,964.79	20.03%
Inst Staff Training Services	6400	4,700,230.21	4,727,565.27	477,332.32	130,138.74	160,971.68	0.00	78,483.11	1,937.93	360.00	849,233.78	17.96%
Instruction Related Technology	6500	6,378,774.33	6,378,774.33	604,895.00	170,194.08	1,015,362.45	0.00	22,494.50	80,817.33	0.00	1,903,763.36	23.85%
Board	7100	1,348,152.49	1,348,152.49	100,560.24	38,598.02	44,682.44	0.00	63.09	0.00	20,102.42	204,006.21	15.13%
General Administration	7200	624,575.77	624,575.77	104,755.89	43,303.29	2,371.12	306.00	686.68	1,154.42	20,279.95	172,857.35	27.68%
School Administration	7300	17,363,431.65	17,367,630.55	3,191,224.02	870,054.34	15,757.21	0.00	29,079.96	21,463.31	14,501.56	4,142,080.40	23.85%
Facilities Acquisition and Construction	7400	4,732,141.62	4,746,141.62	280,581.30	88,860.95	150,324.44	1,725.94	2,883.17	109,625.81	6.51	614,018.12	12.94%
Fiscal Services	7500	1,865,497.68	1,865,497.68	298,006.32	80,199.31	1,379.83	0.00	1,919.71	905.34	2,460.00	384,870.51	20.63%
Food Services	7600	212,821.04	212,821.04	38,509.48	10,294.63	0.00	0.00	0.00	0.00	0.00	48,804.11	22.93%
Central Services	7700	4,701,238.98	4,701,338.98	648,548.71	167,492.68	47,673.57	1,843.58	20,699.82	62,580.33	3,211.66	950,050.35	20.21%
Pupil Transportation Services	7800	15,522,627.67	15,530,519.83	1,421,254.57	411,187.53	75,107.68	290,589.30	226,657.54	16,872.20	743.67	2,442,412.49	15.73%
Operation of Plant	7900	27,228,090.76	27,235,282.16	1,806,825.39	539,293.49	1,449,322.87	1,768,095.25	267,511.43	29,653.57	599.07	5,861,301.07	21.52%
Maintenance Of Plant	8100	8,574,000.15	8,574,000.15	962,955.47	273,287.93	444,503.12	34,043.41	235,176.71	14,895.68	700.27	1,986,542.59	22.92%
Administrative Technology Svcs	8200	1,746,835.48	1,746,835.48	296,469.50	82,200.95	2,656.90	3,158.00	1,295.00	11,264.25	48.76	397,083.36	22.73%
Community Services	9100	596,134.90	596,134.90	52,438.80	20,119.07	237.90	0.00	2,729.37	479.98	816.90	76,822.02	12.89%
Debt Service	9200	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00%
Total Expense		360,964,286.80	361,027,618.00	33,131,107.37	10,075,012.54	9,256,328.80	2,101,866.99	5,867,457.07	713,564.17	145,717.76	61,291,054.70	16.98%
Nonspendable Fund Balance	6/30/2024	500,000.00	500,000.00								500,000.00	
Restricted Fund Balance	6/30/2024	5,528,761.83	5,528,761.83								5,528,761.83	
Assigned Fund Balance	6/30/2024	1,886,654.73	1,886,654.73								1,886,654.73	
Unassigned Fund Balance	6/30/2024	17,241,520.00	17,241,520.00								23,389,125.94	
Total Fund Balance	6/30/2024	25,156,936.56	25,134,121.77								31,304,542.50	
Grand Totals		386,121,223.36	386,161,739.77								92,595,597.20	23.98%

CLAY COUNTY SCHOOL BOARD
GENERAL FUNDS - Additional Millage Fund
STATEMENT OF REVENUE
07/01/2023 thru 09/30/2023

			Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Local Sources	District School Taxes	3411		18,409,214.83	18,409,214.83	0.00	0.00%
Local Sources - Total				18,409,214.83	18,409,214.83	0.00	
Revenue				18,409,214.83	18,409,214.83	0.00	
Fund Balance	Fund Balance	2750		9,606,247.17	9,606,247.17	9,606,247.17	
Fund Balance - Total				9,606,247.17	9,606,247.17	9,606,247.17	
Fund Balance July 1, 2023				9,606,247.17	9,606,247.17	9,606,247.17	
Grand Total				28,015,462.00	28,015,462.00	9,606,247.17	34.29%

CLAY COUNTY SCHOOL BOARD
GENERAL FUNDS - Additional Millage Fund
STATEMENT OF EXPENDITURES AND TRANSFERS

07/01/2023 thru 09/30/2023

Expense		Acct#	Original Budget	Amended Budget	Salaries	Emp Benefits	Pur Services	Eng Services	Mat Supplies	Cap Outlay	Other Transfers	Totals	% OF Budget
Basic Instruction FEP K-12		5100	3,198,434.45	3,198,434.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00%
Facilities Acquisition & Const		7400	12,205,023.58	12,205,023.58	0.00	0.00	134,069.52	0.00	0.00	938,915.63	0.00	1,072,985.15	8.79%
Facilities (S. D.)		7700	8,800.00	8,800.00	0.00	0.00	119.24	0.00	0.00	0.00	0.00	119.24	1.36%
Pupil Transportation Services		7800	109,736.60	109,736.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00%
Operation Of Plant		7900	5,295,462.24	5,295,462.24	772,206.16	295,778.27	310,010.72	15,018.97	10,600.24	55,472.20	0.00	1,459,086.56	27.55%
Maintenance Of Plant		8100	202,600.77	202,600.77	37,484.30	10,970.50	0.00	0.00	0.00	0.00	0.00	48,454.8	23.92%
Total Expense			21,020,057.64	21,020,057.64	809,690.46	306,748.77	444,199.48	15,018.97	10,600.24	994,387.83	0.00	2,580,645.75	12.28%
Restricted Fund Balance	6/30/2024		6,995,404.36	6,995,404.36								7,025,601.42	
Unassigned Fund Balance	6/30/2024		0.00	0.00								0.00	
Total Fund Balance			6,995,404.36	6,995,404.36								7,025,601.42	
Grand Totals			28,015,462.00	28,015,462.00								9,606,247.17	34.29%

CLAY COUNTY SCHOOL BOARD
DEBT SERVICE FUND
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2023 Thru 09/30/2023

REVENUE AND TRANSFERS

Local Sources

	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Interest Incl Profit On Inves	3430	1,000.00	1,000.00	16,998.31	1,699.83%
Total Local Sources		1,000.00	1,000.00	16,998.31	

State Sources

	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Racing Commission Funds	3341	219,668.76	219,668.76	0.00	0.00%
Total State Sources		219,668.76	219,668.76	0.00	

Transfers

	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Transfer From Capital Projects	3630	6,807,241.00	6,806,143.12	0.00	0.00%
Total Transfers		6,807,241.00	6,806,143.12	0.00	
Total REVENUE AND TRANSFERS		7,027,909.76	7,026,811.88	16,998.31	0.24%
Fund Balance July 1, 2023		513,770.23	513,770.23	513,770.23	
GRAND TOTAL		7,541,679.99	7,540,582.11	530,768.54	7.04%

EXPENDITURES

Debt Service

	Acct #	Original Budget	Amended Budget	Expenditures	% OF EXP
Redempt Of Prnc	710	6,135,242.17	6,135,242.17	0.00	0.00%
Interest	720	875,569.71	875,569.71	0.00	0.00%
Dues And Fees	730	16,000.00	16,000.00	3,259.44	20.37%
Total Debt Service		7,026,811.88	7,026,811.88	3,259.44	
Total EXPENDITURES		7,026,811.88	7,026,811.88	3,259.44	0.05%

FUND BALANCE

Fund Balance

	Acct #	Original Budget	Amended Budget		
Fund Balance June 30, 2024	2750	514,868.11	513,770.23	527,509.10	
GRAND TOTAL		7,541,679.99	7,540,582.11	530,768.54	7.04%

CLAY COUNTY SCHOOL BOARD
CAPITAL IMPROVEMENTS FUNDS
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2023 Thru 09/30/2023

REVENUE AND TRANSFERS

Local Sources					
	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
District Local Cap Improv Taxes	3413	27,613,822.24	27,613,822.24	0.00	0.00%
Local Sales Taxes	3418	16,000,000.00	16,000,000.00	3,347,894.37	20.92%
Tax Redemptions	3421	1,000.00	1,000.00	0.00	0.00%
Interest Incl Profit On Inves	3430	1,375.00	1,375.00	148,993.87	10,835.92%
Impact Fees	3496	8,804,457.00	8,804,457.00	870,639.84	9.89%
Total Local Sources		52,420,654.24	52,420,654.24	4,367,528.08	
State Sources					
	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
CO & DS Distributd To District	3321	1,275,000.00	1,275,000.00	0.00	0.00%
Interest On Undistrib CO & DS	3325	25,000.00	25,000.00	0.00	0.00%
Miscellaneous State Revenue	3390	809,718.00	809,718.00	0.00	0.00%
Charter Sch Capital Outlay Revenue	3397	796,000.00	796,000.00	237,161.00	29.79%
Total State Sources		2,905,718.00	2,905,718.00	237,161.00	
Total REVENUE AND TRANSFERS		55,326,372.24	55,326,372.24	4,604,689.08	8.32%
Fund Balance July 1, 2023		41,300,962.71	41,300,962.71	41,300,962.71	
GRAND TOTAL		96,627,334.95	96,627,334.95	45,905,651.79	47.51%

EXPENDITURES

Debt Service					
	Acct #	Original Budget	Amended Budget	Expenditures	% OF EXP
Redempt Of Pmc	710	110,035.43	110,035.43	110,035.43	100.00%
Interest	720	2,284.57	2,284.57	2,284.57	100.00%
Dues And Fees	730	0.00	0.00	0.00	0.00%
Total Debt Service		112,320.00	112,320.00	112,320.00	
Gen Sup Svc					
	Acct #	Original Budget	Amended Budget	Expenditures	% OF EXP
Books New Library	611	135,000.00	135,000.00	134,957.13	99.97%
Bldgs & Fixed Equipment	630	20,797,439.59	21,792,008.55	4,329,651.93	19.87%
Dir Purch Bldgs	631	3,948,153.17	2,947,584.21	1,366,440.53	46.36%
Equip \$1000 Over	641	267,541.16	305,086.16	109,695.66	35.96%
Equip L/T \$1000	642	646,946.02	646,946.02	216,585.72	33.48%
Comp Hdw > \$1000	643	600,814.00	600,814.00	4,814.00	0.80%
Cptr Hdwr <\$1000	644	1,375,169.58	1,375,169.58	0.00	0.00%
TechRel FFE >\$1000	648	241,841.00	241,841.00	0.00	0.00%
TechRel FFE<\$1000	649	800,000.00	800,000.00	0.00	0.00%
School Buses	651	3,118,807.00	3,118,807.00	0.00	0.00%
Land	660	6,750,000.00	6,750,000.00	6,495,095.14	96.22%
Cap Imprv Other Than Bldgs.	671	7,345,351.57	7,345,351.57	401,717.42	5.47%
Non-Cap Imprv Other Than Bldgs.	672	6,206,223.02	6,206,223.02	785,744.46	12.66%
Cap Remodlg	681	16,002,411.95	15,970,866.95	1,780,923.26	11.15%
Non-Cap Remodlg/Renovations	682	9,180,042.44	9,180,042.44	2,021,438.89	22.02%
Dir Prch-Cap Remodlg	683	904,360.00	904,360.00	0.00	0.00%
Dir Purch-Non-Cap Remodlg	684	63,781.00	63,781.00	57,017.92	89.40%
Software >\$1000	691	612,143.20	612,143.20	454,536.00	74.25%
Software <\$1000	692	975.00	975.00	571.67	58.63%
CHARTER Cap TAX	795	10,690.43	10,690.43	0.00	0.00%
Total Gen Sup Svc		79,007,690.13	79,007,690.13	18,159,189.73	

Xfer Of Funds					
	Acct #	Original Budget	Amended Budget	Expenditures	% OF EXP
Xfer To Gen Fnd	910	5,070,000.00	5,070,000.00	291,397.38	5.75%
Xfer To Dbt Svc	920	6,806,143.12	6,806,143.12	0.00	0.00%
Total Xfer Of Funds		11,876,143.12	11,876,143.12	291,397.38	
Total EXPENDITURES		90,996,153.25	90,996,153.25	18,562,907.11	20.40%

Fund Balance

Fund Balance June 30, 2024	2750	5,631,181.70	5,631,181.70	27,342,744.68	
GRAND TOTAL		96,627,334.95	96,627,334.95	45,905,651.79	47.51%

CLAY COUNTY SCHOOL BOARD
SPECIAL REVENUE FUNDS - FOOD SERVICES
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2023 Thru 09/30/2023

REVENUE AND TRANSFERS

Local Sources					
	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Interest Incl Profit On Investments	3430	100,000.00	100,000.00	13,192.40	13.19%
Student Lunches	3451	3,505,185.90	3,505,185.90	190,385.72	5.43%
Student Breakfasts	3452	486,817.50	486,817.50	14,323.00	2.94%
Adult Breakfasts/Lunches	3453	1,800.00	1,800.00	484.75	26.93%
Student A La Carte	3454	1,660,000.00	1,660,000.00	208,379.45	12.55%
Miscellaneous Local Sources	3490	5,000.00	5,000.00	1,024.88	20.50%
Total Local Sources		5,758,803.40	5,758,803.40	427,790.20	

Federal thru Local and State

	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
School Lunch Reimbursement	3261	11,368,719.83	11,368,719.83	230,221.69	2.03%
School Breakfast Reimbursement	3262	2,718,319.28	2,718,319.28	56,172.36	2.07%
After School Snack Reimb	3263	6,500.00	6,500.00	0.00	0.00%
U S D A Donated Commoditi	3265	1,600,000.00	1,600,000.00	0.00	0.00%
Cash In Lieu of Donated Foods	3266	5,000.00	5,000.00	0.00	0.00%
Summer Food Service Program	3267	100,000.00	100,000.00	40,351.98	40.35%
Total Fed thru Local and State		15,798,539.11	15,798,539.11	326,746.03	

State Sources

	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
School Breakfast Supplement	3337	60,000.00	60,000.00	0.00	0.00%
School Lunch Supplement	3338	85,000.00	85,000.00	0.00	0.00%
Total State Sources		145,000.00	145,000.00	0.00	

Total REVENUE AND TRANSFERS		21,702,342.51	21,702,342.51	754,536.23	
Fund Balance July 1, 2023		9,553,747.67	9,553,747.67	9,553,747.67	
GRAND TOTAL		31,256,090.18	31,256,090.18	10,308,283.90	32.98%

EXPENDITURES

Gen Sup Svc

	Acct #	Original Budget	Amended Budget	Expenditures	% OF EXP
Administrator	110	2,096,059.90	2,096,059.90	372,603.49	17.78%
Other Support	160	4,937,777.95	4,937,777.95	974,941.86	19.74%
Retirement	210	994,355.28	994,355.28	184,283.90	18.53%
Social Security	220	534,846.38	534,846.38	99,493.63	18.60%
Group Insurance	230	1,644,126.96	1,644,126.96	139,307.93	8.47%
Workmans Comp	240	63,833.68	63,833.68	18,421.17	28.86%
Prof Svcs - Substitutes	313	106,500.00	106,500.00	4,759.38	4.47%
Travel-In cnty	331	6,200.00	6,200.00	913.64	14.73%
Travel-Out Cnty	332	2,500.00	2,500.00	0.00	0.00%
Trvl-Out State	333	2,500.00	2,500.00	0.00	0.00%
Travel-Reg Fees	334	500.00	500.00	0.00	0.00%
Repairs And Maintenance	350	26,284.04	26,284.04	14,798.89	56.30%
Rentals	360	5,914.93	5,914.93	0.00	0.00%
Leases	367	0.00	2,600.00	486.04	18.69%
Tech Rentals	369	48,488.65	48,488.65	38,380.00	79.15%
Stamps	371	15,000.00	15,000.00	9,250.00	61.67%
Wireless Plan	372	100.00	100.00	0.00	0.00%
Cell Phones	378	1,000.00	1,000.00	123.86	12.39%
Othr Purch Svc	390	107,388.04	107,388.04	15,165.05	14.12%
Printing	391	15,000.00	15,000.00	4,292.77	28.62%
Bottled Gas	420	3,805.47	3,805.47	23.01	0.60%
Electricity	430	156,500.00	156,500.00	0.00	0.00%
Gasoline	450	6,000.00	6,000.00	1,160.00	19.33%
Diesel Fuel	460	4,000.00	4,000.00	423.55	10.59%
Supplies	510	1,081,267.49	1,081,267.49	193,607.79	17.91%
Toner/Type Fee	515	13,505.30	13,505.30	488.92	3.62%
Tech Supplies	519	867.99	867.99	39.76	4.58%
Oil & Grease	540	1,000.00	1,000.00	57.00	5.70%
Repair Parts	550	3,500.00	3,500.00	426.00	12.17%
Tires & Tubes	560	500.00	500.00	1,145.00	229.00%
Food	570	9,343,453.40	9,343,453.40	2,116,886.76	22.66%
Commodities	580	1,600,000.00	1,600,000.00	0.00	0.00%
AV Mat L/T \$1000	622	50.00	50.00	0.00	0.00%
Equip \$1000 Over	641	153,220.36	153,220.36	3,220.36	2.10%
Equip L/T \$1000	642	215,768.06	215,768.06	104,822.80	48.58%
Comp Hdw > \$1000	643	22,500.00	22,500.00	0.00	0.00%
Cplr Hdw <\$1000	644	50,000.00	50,000.00	0.00	0.00%
TechRel FFE<1000	649	2,500.00	2,500.00	0.00	0.00%
Cap Remodlg	681	295,555.00	295,555.00	145,555.00	49.25%
Non-Cap Remo/Ren	682	25,000.00	25,000.00	0.00	0.00%
Dues And Fees	730	30,400.00	30,400.00	14,064.60	46.27%
Misc Ex/Ind Cst	792	250,000.00	250,000.00	0.00	0.00%
Total Gen Sup Svc		23,867,768.88	23,870,368.88	4,459,142.06	
Total EXPENDITURES		23,867,768.88	23,870,368.88	4,459,142.06	18.68%
Fund Balance June 30, 2024	2750	7,388,321.30	7,385,721.30	5,849,141.84	
Total Fund Balance		7,388,321.30	7,385,721.30	5,849,141.84	
GRAND TOTAL		31,256,090.18	31,256,090.18	10,308,283.90	32.98%

CLAY COUNTY SCHOOL BOARD
SPECIAL REVENUE FUNDS - OTHER
STATEMENT OF REVENUE
07/01/2023 thru 09/30/2023

		Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Fed thru Local and State	Career And Technical Education	3201	320,219.64	320,219.64	68,805.22	21.49%
	Adult General Education	3221	482,064.06	482,064.06	44,958.87	9.33%
	English Literacy And Civics Ed	3222	48,821.30	48,821.30	10,358.49	21.22%
	Title II	3226	1,516,130.85	1,516,130.85	326,878.59	21.56%
	I D E A	3230	9,352,170.31	9,352,170.31	1,409,548.18	15.07%
	Title I - Elem & Secondary Edu	3240	8,601,449.37	8,800,282.76	965,225.86	10.97%
	Title III	3241	267,687.89	267,687.89	52,943.42	19.78%
	Twenty-First Century Schools	3242	531,748.77	747,651.03	61,297.13	8.20%
	Other Federal Thru State	3290	173,754.13	173,754.13	16,515.64	9.51%
Fed thru Local & State - Total			21,294,046.32	21,708,781.97	2,956,531.40	
Federal Direct	Miscellaneous Federal Direct	3199	0.00	356,706.67	10,346.87	2.90%
Federal Direct - Total			0.00	0.00	10,346.87	
Total			21,294,046.32	21,708,781.97	2,966,878.27	13.67%

CLAY COUNTY SCHOOL BOARD
SPECIAL REVENUE FUNDS - OTHER
STATEMENT OF EXPENDITURES AND TRANSFERS
07/01/2023 thru 09/30/2023

Expense	Acc#	Original Budget	Amended Budget	Salaries	Emp Benefits	Pur Services	Eng Services	Mat Supplies	Cap Outlay	Other Transfers	Totals	% OF Budget
Basic FEFP K-12	5100	6,382,637.07	6,382,637.07	349,956.32	108,233.60	76,255.04	0.00	66,129.06	329,488.01	2,940.00	933,002.03	14.62%
Exceptional	5200	7,029,548.95	7,029,548.95	569,368.86	188,271.39	8,641.11	0.00	2,044.32	683.26	0.00	769,008.94	10.94%
Career Technical Education	5300	256,833.84	256,833.84	83.33	18.87	0.00	0.00	9,348.85	47,769.30	8,100.00	65,319.35	25.43%
Adult General	5400	287,015.47	287,015.47	6,548.88	2,780.69	0.00	0.00	154.64	18,755.55	0.00	28,239.76	9.84%
Other Instruction	5900	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Student Support Services	6100	1,857,443.97	1,857,443.97	217,267.46	64,868.05	8,080.53	0.00	2,223.07	0.00	265.00	292,704.11	15.76%
Instructional Media	6200	7,000.00	7,000.00	83.33	18.87	0.00	0.00	0.00	0.00	0.00	102.20	1.46%
Inst & Curric Dev Services	6300	2,163,524.37	2,215,976.12	327,485.11	95,095.32	910.00	0.00	124.94	0.00	0.00	423,615.37	19.12%
Inst Staff Training Services	6400	2,562,222.89	2,801,120.11	205,195.73	51,384.73	70,188.37	0.00	11,345.30	116,586.54	2,912.40	457,613.07	16.34%
Instruction Related Technology	6500	0.00	0.00	183.68	22.31	0.00	0.00	0.00	0.00	0.00	205.99	NA
General Administration	7200	674,344.99	674,344.99	0.00	0.00	0.00	0.00	0.00	0.00	(7,669.22)	-7,669.22	-1.14%
School Administration	7300	270.48	270.48	320.08	58.38	0.00	0.00	0.00	0.00	0.00	378.46	139.92%
Facilities Acquisition and Construction	7400	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Food Services	7600	0.00	0.00	442.16	100.24	0.00	0.00	0.00	0.00	0.00	542.40	NA
Central Services	7700	2,437.00	22,089.50	2,354.00	213.60	0.00	0.00	0.00	0.00	0.00	2,567.60	11.63%
Pupil Transportation Services	7800	70,767.29	174,521.47	0.00	0.00	344.89	0.00	0.00	0.00	0.00	344.89	0.20%
Operation Of Plant	7900	0.00	0.00	740.41	162.91	0.00	0.00	0.00	0.00	0.00	903.32	NA
Maintenance Of Plant	8100	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00%
Administrative Technology Svcs	8200	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00%
Community Services	9100	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00%
Total Expense		21,294,046.32	21,708,781.97	1,680,029.35	511,228.96	164,419.94	0.00	91,370.18	513,281.66	6,546.18	2,966,878.27	13.67%

CLAY COUNTY SCHOOL BOARD
CARES ACT AND ARP FUNDS - 44X
STATEMENT OF REVENUE
07/01/2023 thru 09/30/2023

	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Fed thr Loc State	3271	17,056,158.93	17,200,158.93	3,966,672.64	23.06%
Federal thru Local and State					
Revenue		17,056,158.93	17,200,158.93	3,966,672.64	23.06%

CLAY COUNTY SCHOOL BOARD
CARES ACT AND ARP FUNDS - 44X
STATEMENT OF EXPENDITURES AND TRANSFERS
07/01/2023 thru 09/30/2023

Expense	Acct#	Original Budget	Amended Budget	Salaries	Emp Benefits	Pur Services	Eng Services	Mat Supplies	Cap Outlay	Other/Transfers	Totals	% OF Budget
Basic FEPP K-12	5100	9,070,426.85	9,069,854.38	255,289.13	59,040.00	139,025.67	0.00	403,776.47	10,284.46	4,031.00	871,446.73	9.61%
Exceptional Education	5200	825,076.71	827,682.29	39,149.39	10,268.43	8,535.60	0.00	215,454.99	66,165.04	0.00	339,573.45	41.03%
Career Technical Education	5300	66,139.32	66,139.32	0.00	0.00	0.00	0.00	117.47	44,369.63	0.00	44,487.10	67.26%
Adult General	5400	167.44	167.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Voluntary Pre K	5500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Other Instruction	5900	4,468.35	4,468.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Student Support Services	6100	330,828.60	340,837.61	24,299.96	6,217.59	57.43	0.00	1,793.00	0.00	0.00	32,367.98	9.50%
Instructional Media Services	6200	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Inst & Curric Dev Services	6300	151,820.04	151,820.04	7,054.15	2,482.21	0.00	0.00	651.31	0.00	2,925.00	13,112.67	8.64%
Inst Staff Training Services	6400	1,118,198.95	1,265,198.95	974,650.97	75,277.63	27,670.67	0.00	12,773.07	0.00	0.00	1,090,372.34	86.18%
Instruction Related Technology	6500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Board	7100	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
General Administration	7200	531,959.69	504,530.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
School Administration	7300	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Facilities Acquisition and Construction	7400	4,461,827.36	4,461,827.36	0.00	0.00	0.00	0.00	0.00	1,469,103.26	0.00	1,469,103.26	32.93%
Fiscal Services	7500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Food Services	7600	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Central Services	7700	6,699.55	6,699.55	1,386.00	123.86	0.00	0.00	0.00	0.00	0.00	1,509.86	22.54%
Pupil Transportation Services	7800	486,697.35	486,697.35	84,377.63	18,494.70	0.00	0.00	0.00	0.00	0.00	102,872.33	21.14%
Operation of Plant	7900	2,048.72	2,048.72	0.00	0.00	0.00	0.00	1,826.92	0.00	0.00	1,826.92	89.17%
Maintenance Of Plant	8100	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Administrative Technology Svcs	8200	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Community Services	9100	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expense		17,056,158.93	17,187,972.00	1,386,207.23	171,904.42	175,289.37	0.00	636,393.23	1,589,922.39	6,956.00	3,966,672.64	23.08%

CLAY COUNTY SCHOOL BOARD
PROPERTY AND CASUALTY SELF INSURANCE FUND 711
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2023 Thru 09/30/2023

REVENUE AND TRANSFERS

Local Sources

	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Interest Incl Profit On Investment	3430	360,000.00	360,000.00	64,265.89	17.85%
Charges For Services	3481	4,194,899.60	4,194,899.60	519,011.49	12.37%
Total Local Sources		4,554,899.60	4,554,899.60	583,277.38	
Total REVENUE AND TRANSFERS		4,554,899.60	4,554,899.60	583,277.38	12.81%
Fund Balance July 1, 2023		2,478,886.22	2,478,886.22	2,478,886.22	
GRAND TOTAL		7,033,785.82	7,033,785.82	3,062,163.60	43.54%

EXPENDITURES

Gen Sup Srvc

	Acct #	Original Budget	Amended Budget	Expenditures	% OF EXP
Workmans Comp	240	1,284,645.36	1,284,645.36	132,553.43	10.32%
Pro & Tech Serv	310	175,664.67	175,644.67	25,501.50	14.52%
Ins & Bond Prem	320	2,114,855.93	2,114,855.93	2,072,392.65	97.99%
Ins & Bond Prem	321	561,608.15	561,608.15	0.00	0.00%
Total Gen Sup Srvc		4,136,774.11	4,136,754.11	2,230,447.58	

Xfer Of Funds

	Acct #	Original Budget	Amended Budget	Expenditures	% OF EXP
Xfer To Gen Fnd	910	(2,000,000.00)	1,000,000.00	0.00	0.00%
Total Xfer Of Funds		-2,000,000.00	1,000,000.00	0.00	
Total EXPENDITURES		2,136,774.11	5,136,774.11	2,230,447.58	

FUND BALANCE

Fund Balance

	Acct #	Original Budget	Amended Budget		
Fund Balance June 30, 2024	2750	4,897,011.71	1,897,011.71	831,716.02	
GRAND TOTAL		7,033,785.82	7,033,785.82	3,062,163.60	43.54%

CLAY COUNTY SCHOOL BOARD
HEALTH SELF INSURANCE FUND 712
STATEMENT OF REVENUE, EXPENDITURES, AND TRANSFERS
07/01/2023 Thru 9/30/2023

REVENUE AND TRANSFERS

Local Sources					
	Acct #	Original Budget	Amended Budget	Cash Received	% OF COLL
Interest Incl Profit On Investment	3430	78,000.00	78,000.00	19,298.54	24.74%
Charges For Services	3481	34,332,000.00	34,332,000.00	1,680,413.46	4.89%
Miscellaneous Local Sources	3490	150,000.00	150,000.00	42,153.00	NA
Total Local Sources		34,560,000.00	34,560,000.00	1,741,865.00	
Total REVENUE AND TRANSFERS		34,560,000.00	34,560,000.00	1,741,865.00	5.04%
Fund Balance July 1, 2023		6,942,225.67	6,942,225.67	6,942,225.67	
GRAND TOTAL		41,502,225.67	41,502,225.67	8,684,090.67	20.92%

EXPENDITURES

Gen Sup Srvc					
	Acct #	Original Budget	Amended Budget	Expenditures	% OF EXP
Pro & Tech Services (ASO Fee)	310	3,000,000.00	3,000,000.00	517,504.02	17.25%
Excess Insurance Premiums	320	1,550,000.00	1,550,000.00	313,129.44	20.20%
Insurance Claims (Medical)	322	18,017,210.00	18,017,210.00	5,223,891.87	28.99%
Insurance Claims (Prescriptions)	323	9,000,000.00	9,000,000.00	3,501,950.47	38.91%
Board Stamps	371	3,000.00	3,000.00	0.00	0.00%
Total Gen Sup Srvc		31,570,210.00	31,570,210.00	9,556,475.80	

WELLNESS DEPARTMENT					
	Acct #	Original Budget	Amended Budget	Expenditures	% OF EXP
Administrator	110	71,950.00	71,950.00	17,949.06	24.95%
Retirement	210	8,650.00	8,650.00	2,435.70	28.16%
Social Security	220	5,050.00	5,050.00	1,351.89	26.77%
Group Insurance	230	8,650.00	8,650.00	806.86	9.33%
Workmans Comp	240	1,300.00	1,300.00	256.62	19.74%
Pro & Tech Serv	310	152,000.00	152,000.00	22,532.00	14.82%
Travel	330	5,000.00	5,000.00	0.00	0.00%
Repairs And Maintenance	350	50.00	50.00	0.00	0.00%
Cell Phone Fee	378	1,000.00	1,000.00	0.00	0.00%
Othr Purch Srvc	390	578,000.00	578,000.00	6,523.65	1.13%
Printing	391	0.00	0.00	16.26	NA
Gasoline	450	1,200.00	1,200.00	108.25	9.02%
Supplies	510	5,200.00	5,200.00	3,082.86	59.29%
Oil & Grease	540	0.00	0.00	0.00	0.00%
Repair Parts	550	20.00	20.00	0.00	0.00%
Equip \$1000 Over	641	2,000.00	2,000.00	0.00	0.00%
Equip L/T \$1000	642	1,980.00	1,980.00	0.00	0.00%
Computer Hardware \$1000 Over	643	0.00	0.00	0.00	NA
Computer Hardware L/T \$1000	644	500.00	500.00	0.00	0.00%
Tech Related FFE L/T \$1000	649	500.00	500.00	0.00	0.00%
Dues And Fees	730	800.00	800.00	356.80	44.60%
Sub-Total		843,850.00	843,850.00	55,419.95	
Total EXPENDITURES		32,414,060.00	32,414,060.00	9,611,895.75	29.65%

FUND BALANCE

Fund Balance					
	Acct #	Original Budget	Amended Budget		
Fund Balance June 30, 2024	2750	9,088,165.67	9,088,165.67	(927,805.08)	
GRAND TOTAL		41,502,225.67	41,502,225.67	8,684,090.67	20.92%

FURNITURE/EQUIPMENT SEPTEMBER, 2023										
LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	REINSTATED	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE	
0020 FL YOUTH CHALLENGE ACADEMY	\$ 6,217.40					\$ 1,100.51	\$ 1,769.13		\$ 6,217.40	
0021 GREEN COVE SPRINGS JUNIOR HIGH	\$ 342,170.23					\$ 1,100.51			\$ 341,501.61	
0071 CHARLES E BENNETT ELEMENTARY	\$ 151,627.07					\$ 1,100.51			\$ 152,727.58	
0111 BANNERMAN LEARNING CENTER	\$ 181,675.77					\$ 1,100.51	\$ 2,952.12		\$ 179,824.16	
0113 AMI KIDS	\$ 7,461.21								\$ 7,461.21	
0201 ORANGE PARK ELEMENTARY	\$ 140,348.53					\$ 1,100.51		\$ 1,056.83	\$ 140,392.21	
0232 GROVE PARK ELEMENTARY	\$ 222,764.24	\$ 7,043.76				\$ 1,100.51			\$ 230,908.51	
0241 W E CHERRY ELEMENTARY	\$ 191,474.01					\$ 10,321.91			\$ 201,795.92	
0252 ORANGE PARK HIGH	\$ 1,353,449.38	\$ 26,428.94				\$ 2,201.02	\$ 1,769.12	\$ 2,839.00	\$ 1,377,471.22	
0261 DOCTORS INLET ELEMENTARY	\$ 181,229.12					\$ 2,959.01			\$ 184,188.13	
0271 MIDDLEBURG ELEMENTARY	\$ 188,436.20	\$ 5,815.01				\$ 18,146.14			\$ 212,397.35	
0301 KEYSTONE HEIGHTS ELEMENTARY	\$ 267,846.72	\$ 8,007.04				\$ 19,645.97	\$ 1,769.12		\$ 293,730.61	
0311 KEYSTONE HEIGHTS JR/SR HIGH	\$ 824,872.72	\$ 13,313.87				\$ 2,201.02		\$ 7,902.34	\$ 832,485.27	
0331 S BRYAN JENNINGS ELEMENTARY	\$ 160,105.19					\$ 1,100.51	\$ 1,769.12		\$ 159,436.58	
0341 CLAY HIGH SCHOOL	\$ 1,001,577.55	\$ 16,288.43				\$ 6,255.19	\$ 2,999.12		\$ 1,021,122.05	
0351 LAKESIDE JUNIOR HIGH	\$ 399,318.35					\$ 15,738.00	\$ 1,858.50	\$ 7,494.40	\$ 405,703.45	
0352 LAKESIDE ELEMENTARY	\$ 251,715.91	\$ 4,733.84				\$ 4,916.35			\$ 261,368.10	
0361 ORANGE PARK JUNIOR HIGH	\$ 513,290.33					\$ 6,997.41	\$ 2,417.92	\$ 2,652.64	\$ 515,217.18	
0371 WILKINSON JUNIOR HIGH	\$ 542,223.47	\$ 4,490.65				\$ 8,996.87		\$ 2,374.90	\$ 553,336.09	
0381 MONTCLAIR ELEMENTARY	\$ 178,481.17					\$ 1,100.51			\$ 179,581.68	
0391 MIDDLEBURG HIGH SCHOOL	\$ 1,224,166.01	\$ 53,508.79				\$ 1,100.51	\$ 2,550.00		\$ 1,276,225.31	
0401 RIDGEVIEW ELEMENTARY	\$ 312,556.72	\$ 6,313.08				\$ 2,113.91			\$ 320,983.71	
0411 CLAY HILL ELEMENTARY	\$ 270,723.25	\$ 31,576.50				\$ 1,100.51		\$ 29,619.39	\$ 273,780.87	
0431 RIDGEVIEW HIGH SCHOOL	\$ 1,097,923.12	\$ 24,444.02				\$ 2,201.02	\$ 3,346.90	\$ 3,345.00	\$ 1,117,876.26	
0451 LAKE ASBURY ELEMENTARY	\$ 187,374.09					\$ 18,896.33		\$ 12,081.00	\$ 194,189.42	
0471 ROBERT M PATERSON ELEMENTARY	\$ 225,574.85					\$ 1,100.51	\$ 30,307.83	\$ 4,923.73	\$ 191,443.80	
0481 LAKE ASBURY JUNIOR HIGH	\$ 655,115.77		\$ 55.00			\$ 3,518.43		\$ 18,844.54	\$ 639,844.66	
0491 WILKINSON ELEMENTARY	\$ 386,989.55	\$ 13,932.04				\$ 1,100.51		\$ 8,224.00	\$ 393,798.10	
0501 TYNES ELEMENTARY	\$ 332,133.45					\$ 1,100.51		\$ 1,018.00	\$ 332,215.96	
0511 MCRAE ELEMENTARY	\$ 219,249.89					\$ 12,331.13	\$ 1,769.12		\$ 229,811.90	
0521 FLEMING ISLAND ELEMENTARY	\$ 191,026.89					\$ 1,100.51	\$ 1,769.12		\$ 192,127.40	
0531 THUNDERBOLT ELEMENTARY	\$ 235,367.34					\$ 1,100.51	\$ 1,778.00		\$ 234,698.73	
0541 RIDEOUT ELEMENTARY	\$ 186,663.55	\$ 7,043.76				\$ 2,878.51	\$ 1,778.00		\$ 194,807.82	
0551 FLEMING ISLAND HIGH SCHOOL	\$ 1,262,117.94	\$ 30,331.27				\$ 3,384.02	\$ 1,769.12	\$ 30,927.06	\$ 1,263,137.05	
0571 SWIMMING PEN CREEK ELEMENTARY	\$ 144,126.49	\$ 6,967.00				\$ 1,100.63			\$ 152,194.12	
0591 ARGYLE ELEMENTARY SCHOOL	\$ 187,938.53					\$ 6,621.97	\$ 3,856.05	\$ 8,000.00	\$ 182,704.45	
0601 COPPERGATE ELEMENTARY	\$ 225,863.66					\$ 31,358.19	\$ 15,668.15	\$ 1,183.39	\$ 240,370.31	
0611 OAKLEAF JUNIOR HIGH	\$ 548,263.86	\$ 7,199.99				\$ 2,201.02	\$ 11,980.00	\$ 4,829.50	\$ 540,855.37	
0621 OAKLEAF VILLAGE ELEMENTARY	\$ 304,241.36					\$ 1,100.51	\$ 1,013.40		\$ 304,328.47	
0631 SHADOWLAWN ELEMENTARY	\$ 232,436.58					\$ 2,370.03		\$ 18,134.29	\$ 216,672.32	
0641 DISCOVERY OAKS ELEMENTARY	\$ 650,607.11					\$ 1,100.51			\$ 651,707.62	

FURNITURE/EQUIPMENT SEPTEMBER, 2023										
LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	REINSTATED	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE	
0651 PLANTATION OAKS ELEMENTARY	\$ 615,220.12					\$ 1,100.51		\$ 2,045.00	\$ 614,275.63	
0661 OAKLEAF HIGH SCHOOL	\$ 1,490,859.58	\$ 21,154.88				\$ 17,996.86	\$ 5,815.01		\$ 1,524,196.31	
0671 SPRING PARK ELEMENTARY	\$ 653,844.90	\$ 12,461.68				\$ 2,516.25			\$ 668,822.83	
0769 ST JOHNS COUNTRY DAY	\$ 11,345.00								\$ 11,345.00	
1409 ANNUNCIATION CATHOLIC SCHOOL	\$ 1,059.00								\$ 1,059.00	
3460 BROACH OF ORANGE PARK	\$ 1,081.99								\$ 1,081.99	
7005 CLAY VIRTUAL ACADEMY	\$ 21,941.48								\$ 21,941.48	
9000 SCHOOL BOARD	\$ 16,515.41								\$ 16,515.41	
9002 CAREER & TECHNICAL EDUCATION	\$ 22,297.96								\$ 22,297.96	
9003 INSTRUCTIONAL RESOURCES	\$ 44,565.78								\$ 44,565.78	
9004 CLIMATE & CULTURE	\$ 77,561.29								\$ 77,561.29	
9005 EXCEPTIONAL STUDENT EDUCATION	\$ 189,483.00								\$ 189,483.00	
9006 DEPT OF ELEMENTARY EDUCATION	\$ 43,990.41								\$ 43,990.41	
9007 K12 ACADEMIC SERVICES	\$ 5,946.87								\$ 5,946.87	
9008 ADULT COMMUNITY EDUCATION	\$ 108,643.33	\$ 1,057.79							\$ 109,701.12	
9009 PROFESSIONAL DEVELOPMENT	\$ 128,933.14							\$ 16,967.92	\$ 111,965.22	
9010 TRANSPORTATION	\$ 562,389.48	\$ 5,795.89							\$ 568,185.37	
9015 READING & EARLY LITERACY	\$ 23,332.81								\$ 23,332.81	
9016 SUPERINTENDENT	\$ 38,967.85								\$ 38,967.85	
9020 OPERATIONS	\$ 28,823.43								\$ 28,823.43	
9021 MAINTENANCE DEPARTMENT	\$ 738,582.06	\$ 9,151.80				\$ 8,636.35	\$ 55,985.38		\$ 700,384.83	
9022 SAFETY & SECURITY	\$ 160,908.49	\$ 1,613.20							\$ 162,521.69	
9023 FACILITY PLANNING & CONSTRUCT	\$ 63,756.28								\$ 63,756.28	
9024 CODE ENFORCEMENT	\$ 9,145.53								\$ 9,145.53	
9025 SCHOOL POLICE DEPARTMENT	\$ 384,337.78								\$ 384,337.78	
9030 PRINT CENTER	\$ 54,046.85								\$ 54,046.85	
9040 INFORMATION & TECH SERVICES	\$ 1,733,027.96					\$ 15,922.09	\$ 52,970.82		\$ 1,695,979.23	
9050 BUSINESS AFFAIRS DIVISION	\$ 150,482.42								\$ 150,482.42	
9060 HUMAN RESOURCES	\$ 67,885.34							\$ 1,219.97	\$ 66,665.37	
9106 TITLE 1	\$ 24,062.08								\$ 24,062.08	
9110 FOOD & NUTRITION SERVICES	\$ 247,257.60					\$ 15,426.17	\$ 58,677.42	\$ 2,133.00	\$ 201,873.35	
9111 CURRICULUM & INSTRUCTION	\$ 28,411.83								\$ 28,411.83	
9113 TEACHER TRAINING CENTER FIH	\$ 17,734.72								\$ 17,734.72	
9114 TEACHER LEARNING CENTER OPHS	\$ 4,382.44								\$ 4,382.44	
9252 SEDNET	\$ 37,522.19								\$ 37,522.19	
	\$ -									
TOTAL	\$ 23,995,090.98	\$ 318,675.23	\$ 55.00			\$266,560.47	\$ 266,560.47	\$187,815.90	\$ 24,126,005.31	

-\$84,045.08

P2402783 - Will reconcile when entire
PO is paid

SOFTWARE SEPTEMBER, 2023

	LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	REINSTATED	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE
0341	CLAY HIGH SCHOOL	\$ 5,599.00								\$ 5,599.00
0431	RIDGEVIEW HIGH	\$ 3,450.00								\$ 3,450.00
0541	RIDEOUT ELEMENTARY	\$ 7,605.95								\$ 7,605.95
0611	OAKLEAF JUNIOR HIGH	\$ 37,921.00								\$ 37,921.00
9008	ADULT COMMUNITY EDUCATION	\$ 1,295.00								\$ 1,295.00
9010	TRANSPORTATION	\$ 38,383.84								\$ 38,383.84
9020	OPERATIONS	\$ 4,495.38								\$ 4,495.38
9021	MAINTENANCE	\$ 13,800.00								\$ 13,800.00
9040	INFORMATION & TECH SERVICES	\$ 4,698,378.74		\$ 325,811.00						\$ 5,024,189.74
9110	FOOD & NUTRITION SERVICES	\$ 39,100.00								\$ 39,100.00
	TOTAL	\$ 4,850,028.91	\$ -	\$ 325,811.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,175,839.91

Value Add
FO1193 - Edupoint

DRAFT

VEHICLES

VEHICLES SEPTEMBER, 2023

LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	REINSTATED	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE
9010-TRANSPORTATION	\$ 31,911,424.69	\$ 38,876.00							\$ 31,950,300.69
TOTAL	\$ 31,911,424.69	\$ 38,876.00	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 31,950,300.69

f04507

DRAFT

AUDIO/VISUAL SEPTEMBER, 2023

LOCATION	BEG BALANCE	NEW PURCHASE	VALUE ADD	OTHER	TRANSFER IN	TRANSFER OUT	DELETIONS	ENDING BALANCE
0111 BANNERMAN LEARNING CENTER	\$ 2,402.11							\$ 2,402.11
0252 ORANGE PARK HIGH	\$ 9,958.90							\$ 9,958.90
0311 KEYSTONE HEIGHTS JR/SR HIGH	\$ 1,792.00							\$ 1,792.00
0341 CLAY HIGH SCHOOL	\$ 20,698.42							\$ 20,698.42
0351 LAKESIDE JUNIOR HIGH	\$ 2,500.82							\$ 2,500.82
0361 ORANGE PARK JUNIOR HIGH	\$ 1,149.00							\$ 1,149.00
0391 MIDDLEBURG HIGH SCHOOL	\$ 18,208.40							\$ 18,208.40
0431 RIDGEVIEW HIGH SCHOOL	\$ 1,293.43							\$ 1,293.43
0481 LAKE ASBURY JUNIOR HIGH	\$ 11,237.85							\$ 11,237.85
0551 FLEMING ISLAND HIGH SCHOOL	\$ 1,231.99							\$ 1,231.99
0661 OAKLEAF HIGH SCHOOL	\$ 6,202.66							\$ 6,202.66
9005 EXCEPTIONAL STUDENT EDUCATION	\$ 1,900.00							\$ 1,900.00
TOTAL	\$ 78,575.58	\$ -				\$ -	\$ -	\$ 78,575.58

\$50,000 - \$100,000 Contracts "Signed" by Superintendent for BAD monthly BOARD Financial Report All applicable Contracts prior to Contract #240076 have been added to the list.							YELLOW = Report pending Board GRAY = Report went to Board
CONTRACT #	SUBMITTED BY	DEPT	COST	PO #	VENDOR	BOARD	
240004	R Widdowson	9106	\$74,508.36	P2403207	Houghton Mifflin Math 180	For November 2, 2023 Board 10/17/2023 emailed to Dr. L & Sonya	
240044	M Sanders	9005	\$78,000.00	R078121 Pending PO	McCoy Institute - Audiological Services		
240060	KHH	0311	\$67,700.00	P2404711	Turf Tank KHH		
240058	R Widdowson	9106	\$67,500.00	P2404402	Imagine Language & Literacy License		
230179	H McDonald	9004	\$52,800.00	P2400863	Clay Behavioral (RVE, MBE, KHE, MRE, WES, CHE, CEB)	For November 2, 2023 Board 8/16/2023 emailed to Dr. L & Sonya	
230154	H Teto	9006	\$59,360.00	P2310132	QuaverEd, inc.		
230121	T Pickett	9007	Based on Student Enrollment Estimate under \$50,000	Pending Student Enrollment	University of Florida (Dual Enrollment)		

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

C12 - Budget Amendment Report for September 30, 2023

Description

Florida State Board of Education Administrative Rule 6A-1.006 requires that the School Board approve amendments to the district school budget whenever the function and object amounts in the accounts prescribed by the State Board form are changed from the original budget approved by the School Board. The Budget Amendments are procedurally necessary to update our budget to reflect changes as outlined in the attached statements.

Gap Analysis

The monthly budget amendment show compliance to the district's amended budget as of the month end reported and meet State and School Board financial reporting requirements.

Previous Outcomes

Reported as per Florida State Board of Education Administrative Rule 6A-1.006.

Expected Outcomes

The monthly budget amendment is provided to meet the stewardship responsibilities of the district for reporting and accountability of the district's budget.

Strategic Plan Goal

Goal: 2: Strategy 2.4; Ensure effective and efficient use of resources for fiscal stability.

Recommendation

Approval of the Budget Amendments for September 2023 as presented.

Contact

Dr. Susan M. Legutko, Assistant Superintendent for Business Affairs

Financial Impact

See attached statements for a complete analysis of the financial impact.

Review Comments

Attachments

📎 [23-24 Budget Amendments September 2023.pdf](#)



CLAY COUNTY DISTRICT SCHOOLS

900 WALNUT STREET, GREEN COVE SPRINGS, FL 32043

P (904) 336-6500 F (904) 336-6536 W oneclay.net

SUPERINTENDENT OF SCHOOLS

David S. Broskie

BOARD MEMBERS:

Erin Skipper, District 1

Mary Bolla, District 2

Beth Clark, District 3

Michele Hanson, District 4

Ashley Gilhousen, District 5

CLAY COUNTY SCHOOLS RESOLUTION TO AMEND DISTRICT BUDGET FISCAL YEAR 2023-2024 FOR MONTH ENDING September 30, 2023

Florida State Board of Education Administrative Rule 6A-1.006 requires that the School Board approve amendments to the district school budget whenever the function and object amounts in the accounts prescribed by the State Board form are changed from the original budget approved by the School Board. The Budget Amendments are procedurally necessary to update our budget to reflect changes outlined in the attached statements.

FUND	DESCRIPTION
GENERAL FUND (100)	THE GENERAL FUND IS THE LARGEST FUND WITHIN THE ACCOUNTING STRUCTURE OF THE SCHOOL DISTRICT. THIS FUND IS USED TO REPORT THE DISTRICT'S DAILY, MONTHLY AND ANNUAL FINANCIAL OPERATIONS OF THE SCHOOLS AND DISTRICT OFFICE.
GENERAL FUND VOTED MILLAGE (105)	THE VOTED MILLAGE FUND ARE FUNDS APPROVED BY THE CLAY COUNTY VOTERS TO SUPPORT SAFETY AND SECURITY AND OTHER OPERATIONAL EXPENDITURES.
DEBT SERVICE (2XX)	DEBT SERVICE FUNDS ARE USED TO ACCOUNT FOR AND REPORT FINANCIAL RESOURCES THAT ARE RESTRICTED, COMMITTED, OR ASSIGNED TO EXPENDITURES FOR THE DISTRICT'S PRINCIPAL AND INTEREST PAYMENTS FOR ITS OUTSTANDING DEBT.
CAPITAL PROJECTS FUND(3XX)	CAPITAL PROJECT FUNDS ARE USED TO ACCOUNT FOR AND REPORT FINANCIAL RESOURCES THAT ARE RESTRICTED, COMMITTED, OR ASSIGNED TO EXPENDITURES FOR MAJOR CAPITAL OUTLAYS, INCLUDING THE ACQUISITION OR CONSTRUCTION OF CAPITAL FACILITIES AND THEIR CAPITAL ASSETS.
SPECIAL REVENUE FOOD SERVICE (410)	SPECIAL REVENUE FUNDS, FOOD SERVICES ARE USED TO ACCOUNT FOR AND REPORT THE PROCEEDS OF SPECIFIC REVENUE SOURCES THAT ARE RESTRICTED OR COMMITTED TO EXPENDITURES FOR THE FOOD SERVICES OPERATIONS.
SPECIAL REVENUE OTHER (420,44X)	SPECIAL REVENUE FUNDS, OTHER ARE USED TO ACCOUNT FOR AND REPORT THE PROCEEDS OF SPECIFIC FEDERAL REVENUE SUCH AS TITLE I, TITLE II, TITLE III, CARES ACT FUNDING THAT ARE RESTRICTED OR COMMITTED TO EXPENDITURES FOR THE SPECIFIC PROGRAM.



CLAY COUNTY DISTRICT SCHOOL

RESOLUTION TO AMEND DISTRICT BUDGET

FISCAL YEAR 2023-2024

GENERAL FUND

FUND 100

DISCOVERING ENDLESS POSSIBILITIES

Clay County District Schools is an Equal Opportunity Employer.

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2023-2024
GENERAL FUND REVENUE
FUND 100

Month Ending September 30, 2023

Function	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
3120	Federal Impact Funds	\$500,000	\$500,000	\$0	\$500,000
3190	Other Federal Direct	\$375,000	\$375,000	\$0	\$375,000
3202	Medicaid	\$2,000,000	\$2,000,000	\$0	\$2,000,000
3280	Federal Through Local Revenue	\$350,000	\$350,000	\$0	\$350,000
3310	Florida Educ Finance Program	\$230,527,297	\$230,527,297	\$0	\$230,527,297
3315	Workforce Development	\$904,441	\$904,441	\$0	\$904,441
3320	State Auto License CO and DS	\$22,000	\$22,000	\$0	\$22,000
3340	Other State Revenues	\$40,000	\$40,000	\$0	\$40,000
3350	Other Categorical	\$37,159,379	\$37,159,379	\$0	\$37,159,379
3370	VPK	\$600,000	\$600,000	\$0	\$600,000
3380	State Revenues Thru Local	\$139,348	\$139,348	\$0	\$139,348
3390	Miscellaneous State Revenues	\$859,692	\$859,692	\$30,155	\$889,847
3410	Taxes	\$71,899,575	\$71,899,575	\$0	\$71,899,575
3421	Tax Redemptions	\$1,000,000	\$1,000,000	\$0	\$1,000,000
3425	Rent	\$600,000	\$600,000	\$0	\$600,000
3430	Interest Incl Profit On Inves	\$1,000,000	\$1,000,000	\$0	\$1,000,000
3440	Gifts Grants & Bequests	\$241,602	\$241,602	\$0	\$241,602
3460	Student Fees	\$68,620	\$68,620	\$0	\$68,620
3470	Other Fees	\$541,172	\$541,172	\$0	\$541,172
3490	Misc Local Resources	\$3,456,081	\$3,456,081	\$10,361	\$3,466,442
3630	Transfer From Capital Projects	\$5,070,000	\$5,070,000	\$0	\$5,070,000
3670	Transfer From Internal Srvc FD	\$1,000,000	\$1,000,000	\$0	\$1,000,000
3733	Sale of Capital Asset	\$100,000	\$100,000	\$0	\$100,000
3740	Insurance Loss Recoveries	\$22,574	\$22,574	\$0	\$22,574
Revenue - Totals		\$358,476,781	\$358,476,780	\$40,516	\$358,517,297

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR -2023-2024
GENERAL FUND EXPENSES
FUND 100
Month Ending September 30, 2023

5000 Instruction

Function	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
100	Salaries	\$146,318,282	\$146,318,268	(\$10,000)	\$146,308,268
200	Employee Benefits	\$45,761,748	\$45,761,772		
300	Purchased Services	\$28,637,959	\$28,637,957	\$11,816	\$28,649,773
400	Energy Services	\$11,016	\$11,016		
500	Material and Supplies	\$12,992,674	\$12,992,667	(\$64,198)	\$12,928,470
600	Capital Outlay	\$1,227,812	\$1,227,811	\$18,031	\$1,245,842
700	Other	\$1,318,135	\$1,318,134	\$32,249	\$1,350,383
Total Expenses Function 5000		\$236,267,626	\$236,267,625	(\$12,102)	\$236,255,524

Function	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
6100 Pupil Personnel Services					
100	Salaries	\$12,899,232	\$12,899,232	\$0	\$12,899,232
200	Employee Benefits	\$4,491,047	\$4,491,047	\$0	\$4,491,047
300	Purchased Services	\$1,077,941	\$1,077,941	\$0	\$1,077,941
400	Energy Services	\$4,000	\$4,000	\$0	\$4,000
500	Material and Supplies	\$199,147	\$199,147	\$5,725	\$204,872
600	Capital Outlay	\$374,689	\$374,689	\$1,175	\$375,864
700	Other	\$49,900	\$49,900	\$0	\$49,900
6110 Social Work					
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$0	\$0	\$0	\$0
700	Other	\$0	\$0	\$0	\$0
6120 Guidance Services					
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
6130 Health Services					
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$0	\$0	\$0	\$0
500	Material and Supplies	\$0	\$0	\$0	\$0
6140 Psychological Services					
300	Purchased Services	\$2,000	\$2,000	\$0	\$2,000
6150 Parent Involvement					
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$0	\$0	\$0	\$0
500	Material and Supplies	\$478	\$478	\$0	\$478
600	Capital Outlay	\$0	\$0	\$0	\$0
700	Other	\$0	\$0	\$0	\$0
6190 Guidance Administration					
100	Salaries	\$60,392	\$60,392	\$0	\$60,392
200	Employee Benefits	\$19,449	\$19,449	\$0	\$19,449
6200 Instructional Media					
100	Salaries	\$3,205,431	\$3,205,431	\$0	\$3,205,431
200	Employee Benefits	\$1,270,287	\$1,270,287	\$0	\$1,270,287

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR -2023-2024
GENERAL FUND EXPENSES
FUND 100
Month Ending September 30, 2023

5000	Instruction					
	300	Purchased Services	\$244,428	\$244,428	(\$44)	\$244,384
	500	Material and Supplies	\$103,199	\$103,199	(\$708)	\$102,491
	600	Capital Outlay	\$207,379	\$207,379	\$602	\$207,981
	700	Other	\$2,375	\$2,375	\$150	\$2,525
6300	Inst & Curric Dev Services					
	100	Salaries	\$3,307,824	\$3,307,824	\$0	\$3,307,824
	200	Employee Benefits	\$1,115,086	\$1,115,086	\$0	\$1,115,086
	300	Purchased Services	\$247,815	\$247,815	\$500	\$248,315
	400	Energy Services	\$700	\$700	\$0	\$700
	500	Material and Supplies	\$123,475	\$123,475	(\$685)	\$122,790
	600	Capital Outlay	\$75,137	\$75,137	\$6,000	\$81,137
	700	Other	\$22,700	\$22,700	\$0	\$22,700
6400	Inst Staff Training Services					
	100	Salaries	\$2,800,883	\$2,800,883	\$500	\$2,801,383
	200	Employee Benefits	\$839,464	\$839,464	\$50	\$839,514
	300	Purchased Services	\$558,321	\$558,321	\$26,785	\$585,106
	500	Material and Supplies	\$294,730	\$294,730	\$0	\$294,730
	600	Capital Outlay	\$19,532	\$19,532	\$0	\$19,532
	700	Other	\$187,300	\$187,300	\$0	\$187,300
6500	Instruction Related Technology					
	100	Salaries	\$2,314,026	\$2,314,026	\$0	\$2,314,026
	200	Employee Benefits	\$896,602	\$896,602	\$0	\$896,602
	300	Purchased Services	\$2,814,643	\$2,814,643	\$0	\$2,814,643
	500	Material and Supplies	\$114,586	\$114,586	\$0	\$114,586
	600	Capital Outlay	\$238,918	\$238,918	\$0	\$238,918
7100	Board					
	100	Salaries	\$402,241	\$402,241	\$0	\$402,241
	200	Employee Benefits	\$157,599	\$157,599	\$0	\$157,599
	300	Purchased Services	\$750,988	\$750,988	\$0	\$750,988
	500	Material and Supplies	\$4,825	\$4,825	\$0	\$4,825
	600	Capital Outlay	\$1,500	\$1,500	\$0	\$1,500
	700	Other	\$31,000	\$31,000	\$0	\$31,000
7200	General Administration					
	100	Salaries	\$382,757	\$382,757	\$0	\$382,757
	200	Employee Benefits	\$178,205	\$178,205	\$0	\$178,205
	300	Purchased Services	\$34,163	\$34,163	\$0	\$34,163
	400	Energy Services	\$1,000	\$1,000	\$0	\$1,000
	500	Material and Supplies	\$5,200	\$5,200	\$0	\$5,200
	600	Capital Outlay	\$3,217	\$3,217	\$0	\$3,217
	700	Other	\$20,033	\$20,033	\$0	\$20,033
7300	School Administration					
	100	Salaries	\$12,549,102	\$12,549,102	\$0	\$12,549,102
	200	Employee Benefits	\$4,452,305	\$4,452,305	\$0	\$4,452,305
	300	Purchased Services	\$99,586	\$99,586	(\$473)	\$99,113
	400	Energy Services	\$0	\$0	\$0	\$0
	500	Material and Supplies	\$137,823	\$137,823	(\$2,030)	\$135,793
	600	Capital Outlay	\$89,047	\$89,047	\$5,420	\$94,467

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR -2023-2024
GENERAL FUND EXPENSES
FUND 100
Month Ending September 30, 2023

5000	Instruction					
	700	Other	\$35,568	\$35,568	\$1,282	\$36,850
7400	Facilities Aquisition & Const					
	100	Salaries	\$950,066	\$950,066	\$0	\$950,066
	200	Employee Benefits	\$347,708	\$347,708	\$0	\$347,708
	300	Purchased Services	\$1,752,969	\$1,752,969	\$0	\$1,752,969
	400	Energy Services	\$4,600	\$4,600	\$0	\$4,600
	500	Material and Supplies	\$22,588	\$22,588	\$0	\$22,588
	600	Capital Outlay	\$1,651,910	\$1,651,910	\$14,000	\$1,665,910
	700	Other	\$2,300	\$2,300	\$0	\$2,300
7500	Fiscal Services					
	100	Salaries	\$1,153,708	\$1,153,708	\$0	\$1,153,708
	200	Employee Benefits	\$379,024	\$379,024	\$0	\$379,024
	300	Purchased Services	\$305,940	\$305,940	(\$350)	\$305,590
	500	Material and Supplies	\$15,638	\$15,638	\$0	\$15,638
	600	Capital Outlay	\$8,337	\$8,337	\$350	\$8,687
	700	Other	\$2,850	\$2,850	\$0	\$2,850
7600	Food Services					
	100	Salaries	\$156,932	\$156,932	\$0	\$156,932
	200	Employee Benefits	\$55,890	\$55,890	\$0	\$55,890
	600	Capital Outlay	\$0	\$0	\$0	\$0
	700	Other	\$0	\$0	\$0	\$0
7700	Central Services					
	100	Salaries	\$2,482,226	\$2,482,226	\$0	\$2,482,226
	200	Employee Benefits	\$927,823	\$927,823	\$0	\$927,823
	300	Purchased Services	\$610,907	\$611,007	\$0	\$611,007
	400	Energy Services	\$7,362	\$7,362	\$0	\$7,362
	500	Material and Supplies	\$83,871	\$83,871	\$0	\$83,871
	600	Capital Outlay	\$506,883	\$506,883	\$0	\$506,883
	700	Other	\$82,168	\$82,168	\$0	\$82,168
7800	Pupil Transportation Services					
	100	Salaries	\$7,931,683	\$7,931,683	\$0	\$7,931,683
	200	Employee Benefits	\$2,902,434	\$2,902,434	\$0	\$2,902,434
	300	Purchased Services	\$614,681	\$614,681	\$4,499	\$619,179
	400	Energy Services	\$1,998,913	\$1,998,913	\$0	\$1,998,913
	500	Material and Supplies	\$1,182,525	\$1,182,525	(\$4,405)	\$1,178,119
	600	Capital Outlay	\$880,632	\$880,632	\$7,800	\$888,432
	700	Other	\$11,760	\$11,760	\$0	\$11,760
7900	Operation Of Plant					
	100	Salaries	\$6,686,269	\$6,686,269	\$0	\$6,686,269
	200	Employee Benefits	\$2,907,565	\$2,907,565	\$0	\$2,907,565
	300	Purchased Services	\$8,428,403	\$8,428,403	\$4,495	\$8,432,898
	400	Energy Services	\$8,139,382	\$8,139,382	\$0	\$8,139,382
	500	Material and Supplies	\$828,040	\$828,040	(\$3,613)	\$824,427
	600	Capital Outlay	\$235,433	\$235,433	\$8,300	\$243,733
	700	Other	\$1,000	\$1,000	\$9	\$1,009
8100	Maintenance Of Plant					
	100	Salaries	\$3,774,397	\$3,774,397	\$0	\$3,774,397

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR -2023-2024
GENERAL FUND EXPENSES
FUND 100
Month Ending September 30, 2023

5000	Instruction					
	200	Employee Benefits	\$1,462,086	\$1,462,086	\$0	\$1,462,086
	300	Purchased Services	\$1,638,872	\$1,638,872	\$0	\$1,638,872
	400	Energy Services	\$163,566	\$163,566	\$0	\$163,566
	500	Material and Supplies	\$1,132,149	\$1,132,149	\$0	\$1,132,149
	600	Capital Outlay	\$387,930	\$387,930	\$0	\$387,930
	700	Other	\$15,000	\$15,000	\$0	\$15,000
8200	Administrative Technology Svcs					
	100	Salaries	\$1,185,307	\$1,185,307	\$0	\$1,185,307
	200	Employee Benefits	\$438,333	\$438,333	\$0	\$438,333
	300	Purchased Services	\$9,700	\$9,700	\$0	\$9,700
	400	Energy Services	\$8,500	\$8,500	\$0	\$8,500
	500	Material and Supplies	\$18,275	\$18,275	\$0	\$18,275
	600	Capital Outlay	\$85,720	\$85,720	\$0	\$85,720
700	Other	\$1,000	\$1,000	\$0	\$1,000	
9100	Community Services					
	100	Salaries	\$360,025	\$360,025	\$0	\$360,025
	200	Employee Benefits	\$142,349	\$142,349	\$0	\$142,349
	300	Purchased Services	\$0	\$0	\$0	\$0
	500	Material and Supplies	\$74,776	\$74,776	\$0	\$74,776
	600	Capital Outlay	\$800	\$800	\$0	\$800
	700	Other	\$18,185	\$18,185	\$0	\$18,185
9200	Debt Service					
	700	Other	\$0	\$0	\$0	\$0
Total Expenses Function 6000 to 9900			\$124,696,662	\$124,696,762	\$75,334	\$124,772,094



CLAY COUNTY DISTRICT SCHOOL

RESOLUTION TO AMEND DISTRICT BUDGET

**FISCAL YEAR 2023-2024
GENERAL FUND – ONE MILL
FUND 105**

DISCOVERING ENDLESS POSSIBILITIES

Clay County District Schools is an Equal Opportunity Employer.

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2023-2024
ONE MILL
FUND 105
Month Ending September 30, 2023

Function	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
3400	Revenue from Local Sources				
000	Revenue	\$18,409,215	\$18,409,215	\$0	\$18,409,215
Total Revenue		\$18,409,215	\$18,409,215	\$0	\$18,409,215
5100	Basic FEFP K-12				
200	Employee Benefits	\$2,000,000	\$2,000,000	\$0	\$2,000,000
300	Purchased Services	\$1,198,434	\$1,198,434	\$0	\$1,198,434
7400	Facilities Aquisition & Const				
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$134,070	\$134,070	\$0	\$134,070
500	Material and Supplies	\$0	\$0	\$0	\$0
600	Capital Outlay	\$12,070,956	\$12,070,954	\$0	\$12,070,954
7700	Central Services				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$8,800	\$8,800	\$0	\$8,800
7800	Pupil Transportation Services				
600	Capital Outlay	\$109,737	\$109,737	\$0	\$109,737
7900	Operation Of Plant				
100	Salaries	\$2,733,860	\$2,733,849	\$0	\$2,733,849
200	Employee Benefits	\$1,311,960	\$1,311,961	\$0	\$1,311,961
300	Purchased Services	\$859,887	\$859,887	\$5,000	\$864,887
400	Energy Services	\$53,000	\$53,000	\$0	\$53,000
500	Material and Supplies	\$136,561	\$136,561	\$0	\$136,561
600	Capital Outlay	\$198,705	\$198,705	(\$5,000)	\$193,705
700	Other	\$1,500	\$1,500	\$0	\$1,500
8100	Maintenance Of Plant				
100	Salaries	\$145,763	\$145,763	\$0	\$145,763
200	Employee Benefits	\$56,838	\$56,838	\$0	\$56,838
Total Expenses		\$21,020,071	\$21,020,058	\$0	\$21,020,058



CLAY COUNTY DISTRICT SCHOOL

RESOLUTION TO AMEND DISTRICT BUDGET

FISCAL YEAR 2023-2024
DEBT SERVICE
FUND 2XX

DISCOVERING ENDLESS POSSIBILITIES

Clay County District Schools is an Equal Opportunity Employer.

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2023-2024
DEBT SERVICE
FUND 2XX
Month Ending September 30, 2023

Fund	Function	Description	Obj	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
222	3340	Other State Revenues	000	Revenue	\$219,669	\$219,669	\$0	\$219,669
	3430	Interest Incl Profit On Inves	000	Revenue	\$1,000	\$1,000	\$0	\$1,000
290	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
	3630	Transfer From Capital Projects	000	Revenue	\$368,177	\$368,177	\$0	\$368,177
292	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
	3630	Transfer From Capital Projects	000	Revenue	\$3,936,863	\$3,936,863	\$0	\$3,936,863
293	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
	3630	Transfer From Capital Projects	000	Revenue	\$885,544	\$885,544	\$0	\$885,544
299	3630	Transfer From Capital Projects	000	Revenue	\$1,615,559	\$1,615,559	\$0	\$1,615,559
Total Revenue					\$7,026,812	\$7,026,812	\$0	\$7,026,812
210	9200	Debt Service	710	Redemption of Principal	\$0	\$0	\$0	\$0
			730	Dues and Fees	\$0	\$0	\$0	\$0
222	9200	Debt Service	710	Redemption of Principal	\$219,669	\$219,669	\$0	\$219,669
			730	Dues and Fees	\$1,000	\$1,000	\$0	\$1,000
290	9200	Debt Service	710	Redemption of Principal	\$363,177	\$363,177	\$0	\$363,177
			730	Dues and Fees	\$5,000	\$5,000	\$0	\$5,000
292	9200	Debt Service	710	Redemption of Principal	\$3,931,863	\$3,931,863	\$0	\$3,931,863
			730	Dues and Fees	\$5,000	\$5,000	\$0	\$5,000
293	9200	Debt Service	710	Redemption of Principal	\$880,544	\$880,544	\$0	\$880,544
			730	Dues and Fees	\$5,000	\$5,000	\$0	\$5,000
298	9200	Debt Service	730	Dues and Fees	\$0	\$0	\$0	\$0
299	9200	Debt Service	710	Redemption of Principal	\$1,615,559	\$1,615,559	\$0	\$1,615,559
			730	Dues and Fees	\$0	\$0	\$0	\$0
Total Expenses					\$7,026,812	\$7,026,812	\$0	\$7,026,812



CLAY COUNTY DISTRICT SCHOOL

RESOLUTION TO AMEND DISTRICT BUDGET

**FISCAL YEAR 2023-2024
CAPITAL PROJECTS
FUND 3XX**

DISCOVERING ENDLESS POSSIBILITIES

Clay County District Schools is an Equal Opportunity Employer.

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2023-2024
CAPITAL PROJECTS
FUND 3XX
Month Ending September 30, 2023

Fund	Function	Description	Obj	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
340	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
360	3320	State Auto License CO and DS	000	Revenue	\$1,300,000	\$1,300,000	\$0	\$1,300,000
	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
370	3410	Taxes	000	Revenue	\$27,613,822	\$27,613,822	\$0	\$27,613,822
	3421	Tax Redemptions	000	Revenue	\$1,000	\$1,000	\$0	\$1,000
	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
380	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
	3490	Misc Local Resources	000	Revenue	\$8,804,457	\$8,804,457	\$0	\$8,804,457
391	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
392	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
394	3390	Miscellaneous State Revenues	000	Revenue	\$0	\$0	\$0	\$0
	3397	Charter School Capital Outlay	000	Revenue	\$796,000	\$796,000	\$0	\$796,000
	3430	Interest Incl Profit On Inves	000	Revenue	\$375	\$375	\$0	\$375
395	3390	Miscellaneous State Revenues	000	Revenue	\$46,500	\$46,500	\$0	\$46,500
	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
396	3410	Taxes	000	Revenue	\$16,000,000	\$16,000,000	\$0	\$16,000,000
	3430	Interest Incl Profit On Inves	000	Revenue	\$1,000	\$1,000	\$0	\$1,000
398	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
399	3390	Miscellaneous State Revenues	000	Revenue	\$763,218	\$763,218	\$0	\$763,218
	3430	Interest Incl Profit On Inves	000	Revenue	\$0	\$0	\$0	\$0
Total Revenue					\$55,326,372	\$55,326,372	\$0	\$55,326,372
340	7400	Facilities Aquisition & Const	670	Improvements other than Bldg	\$0	\$0	\$0	\$0
			680	Remodeling and Renovations	\$0	\$0	\$0	\$0
360	7400	Facilities Aquisition & Const	630	Buildings and Fixed Equip	\$1,973,276	\$1,973,276	\$0	\$1,973,276
			640	Furniture Fixtures & Equipment	\$0	\$0	\$0	\$0
			680	Remodeling and Renovations	\$0	\$0	\$0	\$0
	9200	Debt Service	730	Dues and Fees	\$0	\$0	\$0	\$0
370	7400	Facilities Aquisition & Const	630	Buildings and Fixed Equip	\$14,443,456	\$14,443,456	\$0	\$14,443,456
			690	Computer Software	\$604,000	\$604,000	\$0	\$604,000
			640	Furniture Fixtures & Equipment	\$2,971,000	\$2,971,000	\$0	\$2,971,000
			670	Improvements other than Bldg	\$2,125,026	\$2,125,026	\$0	\$2,125,026
			660	Land	\$6,750,000	\$6,750,000	\$0	\$6,750,000
			790	Miscellaneous	\$0	\$0	\$0	\$0
			650	Motor Vehicles	\$0	\$0	\$0	\$0
			680	Remodeling and Renovations	\$10,500,202	\$10,500,202	\$0	\$10,500,202
	7700	Central Services	640	Furniture Fixtures & Equipment	\$0	\$0	\$0	\$0
	7800	Pupil Transportation Services	650	Motor Vehicles	\$3,118,807	\$3,118,807	\$0	\$3,118,807
			680	Remodeling and Renovations	\$0	\$0	\$0	\$0
	7900	Operation Of Plant	680	Remodeling and Renovations	\$0	\$0	\$0	\$0
	9200	Debt Service	710	Redemption of Principal	\$112,320	\$112,320	\$0	\$112,320
	9700	Transfer Of Funds	920	Transfers to Debt Service Fund	\$1,978,735	\$1,978,735	\$0	\$1,978,735
			910	Transfers to General Fund	\$5,070,000	\$5,070,000	\$0	\$5,070,000
380	7400	Facilities Aquisition & Const	630	Buildings and Fixed Equip	\$7,414,345	\$7,414,345	(\$6,000)	\$7,408,345
			690	Computer Software	\$975	\$975	\$0	\$975
			640	Furniture Fixtures & Equipment	\$355,317	\$355,317	\$6,000	\$361,317
			670	Improvements other than Bldg	\$1,034,010	\$1,034,010	\$0	\$1,034,010
			610	Library Books	\$135,000	\$135,000	\$0	\$135,000
			680	Remodeling and Renovations	\$6,890	\$6,890	\$0	\$6,890
	9700	Transfer Of Funds	920	Transfers to Debt Service Fund	\$4,827,409	\$4,827,409	\$0	\$4,827,409
392	7300	School Administration	640	Furniture Fixtures & Equipment	\$0	\$0	\$0	\$0
	7400	Facilities Aquisition & Const	620	Audiovisual Materials	\$0	\$0	\$0	\$0
			630	Buildings and Fixed Equip	\$0	\$0	\$0	\$0
			690	Computer Software	\$8,143	\$8,143	\$0	\$8,143
			640	Furniture Fixtures & Equipment	\$5,658	\$5,658	\$0	\$5,658
			650	Motor Vehicles	\$0	\$0	\$0	\$0
			390	Other Purchased Services	\$0	\$0	\$0	\$0
			680	Remodeling and Renovations	\$0	\$0	\$0	\$0
			360	Rentals	\$0	\$0	\$0	\$0
	7800	Pupil Transportation Services	690	Computer Software	\$0	\$0	\$0	\$0
	9200	Debt Service	710	Redemption of Principal	\$0	\$0	\$0	\$0
393	7400	Facilities Aquisition & Const	680	Remodeling and Renovations	\$0	\$0	\$0	\$0
394	9700	Transfer Of Funds	910	Transfers to General Fund	\$0	\$0	\$0	\$0

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2023-2024
CAPITAL PROJECTS
FUND 3XX
Month Ending September 30, 2023

Fund	Function	Description	Obj	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
395	7400	Facilities Aquisition & Const	670	Improvements other than Bldg	\$533,507	\$533,507	\$0	\$533,507
396	7400	Facilities Aquisition & Const	630	Buildings and Fixed Equip	\$914,516	\$914,516	\$0	\$914,516
			640	Furniture Fixtures & Equipment	\$600,336	\$600,336	\$31,545	\$631,881
			670	Improvements other than Bldg	\$9,292,237	\$9,292,237	\$0	\$9,292,237
			790	Miscellaneous	\$0	\$0	\$0	\$0
			680	Remodeling and Renovations	\$15,272,037	\$15,272,037	(\$31,545)	\$15,240,492
	9200	Debt Service	710	Redemption of Principal	\$0	\$0	\$0	\$0
398	7400	Facilities Aquisition & Const	670	Improvements other than Bldg	\$0	\$0	\$0	\$0
			680	Remodeling and Renovations	\$0	\$0	\$0	\$0
399	7400	Facilities Aquisition & Const	670	Improvements other than Bldg	\$566,795	\$566,795	\$0	\$566,795
			790	Miscellaneous	\$10,690	\$10,690	\$0	\$10,690
			680	Remodeling and Renovations	\$371,466	\$371,466	\$0	\$371,466
Total Expenses					\$90,996,153	\$90,996,153	\$0	\$90,996,153

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CLAY COUNTY DISTRICT SCHOOL

RESOLUTION TO AMEND DISTRICT BUDGET

FISCAL YEAR 2023-2024 CAPITAL PROJECTS-SALES TAX FUND 396

DISCOVERING ENDLESS POSSIBILITIES

Clay County District Schools is an Equal Opportunity Employer.

SCHOOL BOARD OF CLAY COUNTY
 RESOLUTION TO AMEND DISTRICT BUDGET
 FISCAL YEAR 2023-2024
 CAPITAL PROJECTS
 FUND 396
 Month Ending September 30, 2023

Fund	Function	Description	Obj	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
396	3410	Taxes	000	Revenue	\$16,000,000	\$16,000,000	\$0	\$16,000,000
	3430	Interest Incl Profit On Inves	000	Revenue	\$1,000	\$1,000	\$0	\$1,000
Total Revenue					\$16,001,000	\$16,001,000	\$0	\$16,001,000
396	7400	Facilities Aquisition & Const	630	Buildings and Fixed Equip	\$914,516	\$914,516	\$0	\$914,516
			640	Furniture Fixtures & Equipment	\$600,336	\$600,336	\$31,545	\$631,881
			670	Improvements other than Bldg	\$9,292,237	\$9,292,237	\$0	\$9,292,237
			790	Miscellaneous	\$0	\$0	\$0	\$0
			680	Remodeling and Renovations	\$15,272,037	\$15,272,037	(\$31,545)	\$15,240,492
	9200	Debt Service	710	Redemption of Principal	\$0	\$0	\$0	\$0
Total Expenses					\$26,079,126	\$26,079,126	\$0	\$26,079,126



CLAY COUNTY DISTRICT SCHOOL

RESOLUTION TO AMEND DISTRICT BUDGET

FISCAL YEAR 2023-2024

SPECIAL REVENUE – FOOD SERVICE

FUND 410

DISCOVERING ENDLESS POSSIBILITIES

Clay County District Schools is an Equal Opportunity Employer.

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2023-2024
SPECIAL REVENUE FOOD SERVICE
FUND 410
Month Ending September 30, 2023

Func	Obj	Description	Adopted	Beginning Budget	Budget Adj	Working Budget
National School Lunch Act						
3260	000	Revenue	\$15,798,539	\$15,798,539	\$0	\$15,798,539
Categorical State Sources						
3330	000	Revenue	\$145,000	\$145,000	\$0	\$145,000
Interest Incl Profit On Inves						
3430	000	Revenue	\$100,000	\$100,000	\$0	\$100,000
Food Services						
3450	000	Revenue	\$5,653,803	\$5,653,803	\$0	\$5,653,803
Misc Local Resources						
3490	000	Revenue	\$5,000	\$5,000	\$0	\$5,000
Total Revenue			\$21,702,343	\$21,702,343	\$0	\$21,702,343
Basic FEFP K-12						
5100	100	Salaries	\$0	\$0	\$0	\$0
	200	Employee Benefits	\$0	\$0	\$0	\$0
Food Services						
7600	100	Salaries	\$6,973,290	\$6,973,290	\$0	\$6,973,290
	200	Employee Benefits	\$3,213,983	\$3,213,983	\$0	\$3,213,983
	300	Purchased Services	\$337,376	\$337,376	\$2,600	\$339,976
	400	Energy Services	\$170,305	\$170,305	\$0	\$170,305
	500	Material and Supplies	\$12,044,094	\$12,044,094	\$0	\$12,044,094
	600	Capital Outlay	\$764,593	\$764,593	\$0	\$764,593
	700	Other	\$280,400	\$280,400	\$0	\$280,400
Central Services						
7700	100	Salaries	\$0	\$0	\$0	\$0
	200	Employee Benefits	\$0	\$0	\$0	\$0
Operation Of Plant						
7900	100	Salaries	\$60,548	\$60,548	\$0	\$60,548
	200	Employee Benefits	\$23,180	\$23,180	\$0	\$23,180
Total Expenses			\$23,867,769	\$23,867,769	\$2,600	\$23,870,369



CLAY COUNTY DISTRICT SCHOOL

RESOLUTION TO AMEND DISTRICT BUDGET

FISCAL YEAR 2023-2024
SPECIAL REVENUE – OTHER
FUND 42X

DISCOVERING ENDLESS POSSIBILITIES

Clay County District Schools is an Equal Opportunity Employer.

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2023-2024
SPECIAL REVENUE OTHER
FUND 42X
Month Ending September 30, 2023

Func	Obj	Adopted	Beginning Budget	Budget Adj	Working Budget
3201	Vocational Ed				
3201	Revenue	\$320,220	\$320,220	\$0	\$320,220
3220	Workforce Investment Act				
3220	Revenue	\$530,886	\$530,885	\$0	\$530,885
3226	Eisenhower Math And Science				
3226	Revenue	\$1,516,131	\$1,516,131	\$0	\$1,516,131
3230	I.D.E.A.				
3230	Revenue	\$9,352,170	\$9,352,170	\$0	\$9,352,170
3240	Title I - Elem & Secondary Edu				
3240	Revenue	\$9,400,887	\$9,400,886	\$414,735	\$9,815,622
3290	Other Federal Thru State				
3290	Revenue	\$126,304	\$126,304	\$0	\$126,304
3290	Other Federal Thru State				
3290	Revenue	\$47,450	\$47,450	\$0	\$47,450
3430	Interest Incl Profit On Inves				
3430	Revenue	\$0	\$0	\$0	\$0
Total Revenue		\$21,294,048	\$21,294,046	\$414,735	\$21,708,782
5000	Instruction				
100	Salaries	\$6,726,257	\$6,726,257	\$880,789	\$7,607,045
200	Employee Benefits	\$2,211,750	\$2,211,750	\$279,205	\$2,490,954
300	Purchased Services	\$1,174,999	\$1,174,999	\$39,767	\$1,214,766
400	Energy Services	\$0	\$0	\$0	\$0
500	Material and Supplies	\$3,651,831	\$3,651,831	(\$942,741)	\$2,709,089
600	Capital Outlay	\$2,649,773	\$2,649,773	(\$28,734)	\$2,621,039
700	Other	\$53,332	\$53,332	\$9,650	\$62,982
6100	Student Personnel Services				
100	Salaries	\$1,204,606	\$1,204,606	\$0	\$1,204,606
200	Employee Benefits	\$416,017	\$416,017	\$0	\$416,017
300	Purchased Services	\$69,087	\$69,087	\$0	\$69,087
500	Material and Supplies	\$1,500	\$1,500	\$100	\$1,600
600	Capital Outlay	\$0	\$0	\$0	\$0
700	Other	\$4,000	\$4,000	\$0	\$4,000
6110	Social Work				
200	Employee Benefits	\$21,965	\$21,965	\$0	\$21,965
300	Purchased Services	\$2,400	\$2,400	\$0	\$2,400
700	Other	\$0	\$0	\$0	\$0
6120	Guidance Services				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
6130	Health Services				
100	Salaries	\$0	\$0	\$0	\$0

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2023-2024
SPECIAL REVENUE OTHER
FUND 42X
Month Ending September 30, 2023

Func	Obj	Adopted	Beginning Budget	Budget Adj	Working Budget
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$0	\$0	\$0	\$0
500	Material and Supplies	\$0	\$0	\$0	\$0
600	Capital Outlay	\$0	\$0	\$0	\$0
6150	Parent Involvement				
100	Salaries	\$11,500	\$11,500	\$750	\$12,250
200	Employee Benefits	\$340	\$340	\$170	\$510
300	Purchased Services	\$116,883	\$116,883	\$0	\$116,883
500	Material and Supplies	\$153,294	\$153,294	\$0	\$153,294
600	Capital Outlay	\$1,500	\$1,500	\$0	\$1,500
700	Other	\$5,000	\$5,000	\$0	\$5,000
6200	Instructional Media				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
500	Material and Supplies	\$0	\$0	\$0	\$0
600	Capital Outlay	\$7,000	\$7,000	\$0	\$7,000
6300	Inst & Curric Dev Services				
100	Salaries	\$1,624,237	\$1,624,237	\$0	\$1,624,237
200	Employee Benefits	\$535,960	\$535,960	\$0	\$535,960
300	Purchased Services	\$32,121	\$32,121	\$0	\$32,121
500	Material and Supplies	\$22,158	\$22,158	\$0	\$22,158
600	Capital Outlay	\$100	\$100	\$0	\$100
700	Other	\$1,400	\$1,400	\$0	\$1,400
6400	Inst Staff Training Services				
100	Salaries	\$1,253,763	\$1,253,763	\$9,607	\$1,263,370
200	Employee Benefits	\$404,792	\$404,792	\$0	\$404,792
300	Purchased Services	\$696,142	\$696,142	\$9,463	\$705,605
500	Material and Supplies	\$281,698	\$281,698	(\$920)	\$280,778
600	Capital Outlay	\$121,946	\$121,946	(\$5,000)	\$116,946
700	Other	\$19,626	\$19,626	\$10,000	\$29,626
6500	Instruction Related Technology				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$0	\$0	\$0	\$0
600	Capital Outlay	\$0	\$0	\$0	\$0
7200	General Administration				
700	Other	\$830,961	\$830,961	(\$11,746)	\$819,215
7300	School Administration				
100	Salaries	\$221	\$221	\$0	\$221
200	Employee Benefits	\$49	\$49	\$0	\$49
7400	Facilities Aquisition & Const				
600	Capital Outlay	\$0	\$0	\$0	\$0
7600	Food Services				
100	Salaries	\$0	\$0	\$0	\$0

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2023-2024
SPECIAL REVENUE OTHER
FUND 42X
Month Ending September 30, 2023

Func	Obj	Adopted	Beginning Budget	Budget Adj	Working Budget
200	Employee Benefits	\$0	\$0	\$0	\$0
7700	Central Services				
100	Salaries	\$7,000	\$7,000	\$0	\$7,000
200	Employee Benefits	\$1,571	\$1,571	\$0	\$1,571
300	Purchased Services	\$13,500	\$13,500	\$0	\$13,500
7800	Pupil Transportation Services				
100	Salaries	\$28,900	\$28,900	\$8,881	\$37,781
200	Employee Benefits	\$1,481	\$1,481	(\$1,481)	\$0
300	Purchased Services	\$40,386	\$40,386	\$2,599	\$42,985
400	Energy Services	\$0	\$0	\$154,379	\$154,379
7900	Operation Of Plant				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$0	\$0	\$0	\$0
500	Material and Supplies	\$0	\$0	\$0	\$0
600	Capital Outlay	\$0	\$0	\$0	\$0
700	Other	\$0	\$0	\$0	\$0
8100	Maintenance Of Plant				
500	Material and Supplies	\$0	\$0	\$0	\$0
8200	Administrative Technology Svcs				
300	Purchased Services	\$0	\$0	\$0	\$0
9100	Community Services				
500	Material and Supplies	\$0	\$0	\$0	\$0
Total Expenses		\$24,401,046	\$24,401,046	\$414,738	\$24,815,781



CLAY COUNTY DISTRICT SCHOOL

RESOLUTION TO AMEND DISTRICT BUDGET

FISCAL YEAR 2023-2024

SPECIAL REVENUE

FEDERAL CARES ACT FUNDING

FUND 44X

DISCOVERING ENDLESS POSSIBILITIES

Clay County District Schools is an Equal Opportunity Employer.

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2023-2024
SPECIAL REVENUE OTHER
FUND 44X

Month Ending September 30, 2023

Func	Obj	Adopted	Beginning Budget	Budget Adj	Working Budget
3271 CARES Act ESSER					
3271	Revenue	\$17,067,595	\$17,053,159	\$147,000	\$17,200,159
Total Revenue		\$17,067,595	\$17,053,159	\$147,000	\$17,200,159
5000 Instruction					
100	Salaries	\$5,128,241	\$5,126,792	(\$15,844)	\$5,110,948
200	Employee Benefits	\$488,172	\$488,172	\$20,071	\$508,243
300	Purchased Services	\$1,173,141	\$1,173,141	(\$130)	\$1,173,011
500	Material and Supplies	\$2,650,709	\$2,650,709	(\$5,788)	\$2,644,920
600	Capital Outlay	\$527,287	\$527,287	\$5,918	\$533,205
700	Other	\$10,177	\$10,177	\$0	\$10,177
6100 Student Personnel Services					
100	Salaries	\$214,248	\$214,248	\$8,473	\$222,721
200	Employee Benefits	\$41,404	\$41,404	\$1,734	\$43,138
300	Purchased Services	\$81	\$81	\$0	\$81
600	Capital Outlay	\$0	\$0	\$0	\$0
6110 Social Work					
200	Employee Benefits	\$22,337	\$22,337	\$0	\$22,337
6130 Health Services					
300	Purchased Services	\$3,818	\$3,818	\$0	\$3,818
500	Material and Supplies	\$3,963	\$3,963	\$0	\$3,963
600	Capital Outlay	\$0	\$0	\$0	\$0
6150 Parent Involvement					
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$15,000	\$15,000	\$0	\$15,000
400	Energy Services	\$300	\$300	\$0	\$300
500	Material and Supplies	\$29,477	\$29,477	\$0	\$29,477
6190 Guidance Administration					
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
6200 Instructional Media					
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
600	Capital Outlay	\$0	\$0	\$0	\$0
6300 Inst & Curric Dev Services					
100	Salaries	\$67,315	\$67,315	\$0	\$67,315
200	Employee Benefits	\$24,528	\$24,528	\$0	\$24,528
300	Purchased Services	\$39,220	\$39,220	\$0	\$39,220
500	Material and Supplies	\$658	\$658	\$0	\$658
600	Capital Outlay	\$15,100	\$15,100	\$0	\$15,100
700	Other	\$5,000	\$5,000	\$0	\$5,000
6400 Inst Staff Training Services					
100	Salaries	\$886,316	\$886,316	\$81,326	\$967,642
200	Employee Benefits	\$19,376	\$19,376	\$59,674	\$79,049

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2023-2024
SPECIAL REVENUE OTHER
FUND 44X
Month Ending September 30, 2023

Func	Obj	Adopted	Beginning Budget	Budget Adj	Working Budget
300	Purchased Services	\$184,063	\$184,063	\$6,000	\$190,063
500	Material and Supplies	\$26,169	\$26,169	\$0	\$26,169
600	Capital Outlay	\$0	\$0	\$0	\$0
700	Other	\$2,275	\$2,275	\$0	\$2,275
6500	Instruction Related Technology				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$0	\$0	\$0	\$0
600	Capital Outlay	\$0	\$0	\$0	\$0
7100	Board				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
7200	General Administration				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$0	\$0	\$0	\$0
700	Other	\$531,959	\$518,969	(\$14,439)	\$504,530
7300	School Administration				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
7400	Facilities Aquisition & Const				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
600	Capital Outlay	\$4,461,828	\$4,461,828	\$0	\$4,461,828
7500	Fiscal Services				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
7600	Food Services				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
7700	Central Services				
100	Salaries	\$5,500	\$5,500	\$0	\$5,500
200	Employee Benefits	\$1,200	\$1,200	\$0	\$1,200
500	Material and Supplies	\$0	\$0	\$0	\$0
600	Capital Outlay	\$0	\$0	\$0	\$0
7800	Pupil Transportation Services				
100	Salaries	\$305,304	\$305,304	\$0	\$305,304
200	Employee Benefits	\$60,814	\$60,814	\$0	\$60,814
300	Purchased Services	\$29	\$29	\$0	\$29
400	Energy Services	\$120,552	\$120,552	\$0	\$120,552
700	Other	\$0	\$0	\$0	\$0
7900	Operation Of Plant				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$0	\$0	\$0	\$0

SCHOOL BOARD OF CLAY COUNTY
RESOLUTION TO AMEND DISTRICT BUDGET
FISCAL YEAR 2023-2024
SPECIAL REVENUE OTHER
FUND 44X
Month Ending September 30, 2023

Func	Obj	Adopted	Beginning Budget	Budget Adj	Working Budget
500	Material and Supplies	\$2,050	\$2,050	\$0	\$2,050
600	Capital Outlay	\$0	\$0	\$0	\$0
8100	Maintenance Of Plant				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
300	Purchased Services	\$0	\$0	\$0	\$0
500	Material and Supplies	\$0	\$0	\$0	\$0
8200	Administrative Technology Svcs				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
9100	Community Services				
100	Salaries	\$0	\$0	\$0	\$0
200	Employee Benefits	\$0	\$0	\$0	\$0
Total Expenses		\$17,067,611	\$17,053,172	\$146,995	\$17,200,165

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

C13 - DELETION OF CERTAIN ITEMS REPORT OCTOBER, 2023

Description

The items listed have been surveyed by the Coordinator of Property Control, at the request of the Cost Center Property Manager, and the recommended disposition is noted. These items are either obsolete, unusable or beyond economical repair. These items should be removed from active inventory and disposed of in the manner indicated. Deletions are for property items received in the month of October, 2023.

Gap Analysis

N/A

Previous Outcomes

Property Records followed State mandate on trackable assets, Chapter 274.05

Expected Outcomes

Tangible Personal Property shall be controlled and supervised from acquisition through transfer or disposal. Disposal of property shall be in accordance with Section 274.05, Florida Statutes. All deletions of items with a value of \$1,000.00 or more will be approved by The School Board of Clay County prior to disposition - School Board Policy Section 5.03C.

Strategic Plan Goal

Goal 5: Strategy 5.4; Enhance fiscal practices that enable the district to maximize effectiveness and efficiency

Recommendation

Approve Deletion of Certain Items Report - October, 2023 as submitted

Contact

Dr. Susan Legutko,
Assistant Superintendent for Business Affairs
(904)-336-6721
susan.legutko@myoneclay.net

Financial Impact

Provides additional storage space and eliminates the need to account for unusable property. Reduces the dollar value of Tangible Personal Property

Review Comments**Attachments**

📎 [DELETION OF CERTAIN ITEMS REPORT OCTOBER, 2023.pdf](#)

Monthly Deletion Analysis / OCTOBER 2023 2024			
Cost Center	Asset	Item, Reason for Deletion	Type of Deletion
GCJ - 0021	00085486	LAPTOP: LATITUDE D820 / BROKEN	D1
	11000160	LAPTOP: MACBOOK PRO 13 / BROKEN	D1
	11000188	LAPTOP - DELL LATITUDE E6410 / BROKEN	D5
	11000191	LAPTOP - DELL LATITUDE E6410 / BROKEN	D5
	12000006	LAPTOP: MACBOOK PRO 13 / BROKEN	D1
	00093208	PROJECTOR/COMPUCART: PORTABLE / BROKEN	D1
	00072295	TELEVISION:32 " / BROKEN	D1
BLC - 0111	00082736	CREDENZA: 24X72 RIGHT SINGLE / BROKEN	D1
WEC - 0241	13000523	REFRIGERATOR: REACH-IN - TRAIL / BROKEN	D5
	00073605	LAPTOP:APPLE I BOOK / BROKEN	D1
	00094059	LAPTOP: LATITUDE D830 / BROKEN	D5
	10001374	LAPTOP - DELL LATITUDE E6400 / BROKEN	D5
	13100196	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
OPH - 0252	00089176	LAPTOP: LATITUDE - DELL / BROKEN	D5
	00093752	LAPTOP: LATITUDE D520 / BROKEN	D5
	10001320	LAPTOP: DELL LATITUDE E6400 / BROKEN	D5
	15100349	LAPTOP: DELL LATITUDE E5540 / BROKEN	D5
DIS - 0261	12000512	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000513	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000514	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000515	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000516	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000517	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000519	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000520	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
MBE - 0271	15100434	LAPTOP: DELL LATITUDE 5000 / BROKEN	D5
	15100435	LAPTOP: DELL LATITUDE 5000 / BROKEN	D5
	15100436	LAPTOP: DELL LATITUDE 5000 / BROKEN	D5
	11000875	C/M/K - APPLE IMAC 21.5 / BROKEN	D1
KHE -0301	09000285	LAPTOP: DELL LATITUDE E6400 / BROKEN	D5
	11000685	LAPTOP: DELL LATITUDE E6410 / BROKEN	D5
KHH - 0311	09000262	LAPTOP: DELL LATITUDE E6400 / BROKEN	D5
	09000284	LAPTOP: DELL LATITUDE E6400 / BROKEN	D5
	15000396	LAPTOP: MAC BOOK AIR / BROKEN	D1
	14000028	LAPTOP: APPLE MACBOOK PRO / BROKEN	D1
	00012345	COOLER:MILK,MOBILE / BROKEN	D5
SBJ - 0331	11000521	LAPTOP - DELL LATITUDE E6410 / BROKEN	D5
	15100441	LAPTOP: DELL LATITUDE E5540 / BROKEN	D5
CHS - 0341	00030423	CREDENZA: MAHOGANY / BROKEN	D1
	00065639	WORKSTATION: 3 PIECE UNIT / BROKEN	D1
	10001509	LAPTOP: MACBOOK PRO / BROKEN	D1
	11000233	LAPTOP: APPLE MACBOOK PRO 15 " / BROKEN	D1
	13100487	LAPTOP - DELL LATITUDE E6430 / BROKEN	D5
	14000072	LAPTOP: LASER SHOT / BROKEN	D5

Monthly Deletion Analysis / OCTOBER 2023 2024			
Cost Center	Asset	Item, Reason for Deletion	Type of Deletion
CHS - 0341	14001163	LAPTOP:MACBOOK PRO 13 / BROKEN	D1
WJH - 0371	00071046	LAPTOP:POWER MAC - APPLE / BROKEN	D1
	16000567	LAPTOP: APPLE MACBOOK PRO / BROKEN	D1
	00095484	LAPTOP: LATITUDE D830 / BROKEN	D5
	00082947	COPIER: DIGITAL W/CABINET/DOC / BROKEN	D1
	00082948	COPIER: DIGITAL W/CABINET/DOC / BROKEN	D1
MCE - 0381	15000684	LAPTOP: APPLE MACBOOK AIR / BROKEN	D1
	15000685	LAPTOP: APPLE MACBOOK AIR / BROKEN	D1
MHS - 0391	15100220	LAPTOP: DELL OPTIPLEX 5000 / BROKEN	D5
	16000095	LAPTOP: APPLE MACBOOK PRO / BROKEN	D1
	16100109	LAPTOP: DELL LATITUDE E5550 / BROKEN	D5
	13100316	LAPTOP - DELL LATITUDE E6430 / BROKEN	D5
	13100317	LAPTOP - DELL LATITUDE E6430 / BROKEN	D5
RVE - 0401	10011544	LAPTOP: DELL LATITUDE E6400 / BROKEN	D5
	13000530	LAPTOP - MACBOOK PRO 15 " / BROKEN	D1
	14001251	LAPTOP: MACBOOK AIR / BROKEN	D1
CHE - 0411	13100484	LAPTOP - DELL 643U ULTRABOOK / BROKEN	D5
	13100526	LAPTOP - DELL LATITUDE E6430 / BROKEN	D5
	14000114	LAPTOP - APPLE MACBOOK AIR / BROKEN	D1
	14000115	LAPTOP - APPLE MACBOOK AIR / BROKEN	D1
	00093278	DUPLICATOR: DIGITAL W/CABINET / BROKEN	D1
	00075540	MOWER:GRAVELY 0-RADIUS 60	D5
RHS - 0431	15100221	LAPTOP: DELL OPTIPLEX 5000 / BROKEN	D5
	16100110	LAPTOP: DELL OPTIPLEX 5000 / BROKEN	D5
	16100124	LAPTOP: DELL LATITUDE E5550 / BROKEN	D5
	00041967	SYNTHESIZER:ROLAND / BROKEN	D5
	00064049	PIANO ELECTRIC / BROKEN	D5
	00088827	CART: LAPTOP STORAGE - DELL / BROKEN	D5
	11000474	C/IMAC - 21.5 " - APPLE / BROKEN	D1
LAE - 0451	13000006	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	00075517	MOWER:GRAVELY 0-RADIUS 61 / BROKEN	D5
PES - 0471	12000582	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
LAJ - 0481	09000658	LAPTOP - DELL LATITUDE E6400 / BROKEN	D5
	13100517	LAPTOP - DELL LATITUDE E6430 / BROKEN	D5
	00084669	SCRUBBER:FLOOR - MINUTEMAN 200 / BROKEN	D5
WES - 0491	10011546	LAPTOP - DELL LATITUDE E6400 / BROKEN	D5
	11000691	LAPTOP: DELL LATITUDE E6410 / BROKEN	D5
	12000068	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000069	LAPTOP: DELL LATITUDE E6410 / BROKEN	D5
	12000070	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000714	LAPTOP: DELL LATITUDE E6410 / BROKEN	D5
	12000715	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000716	LAPTOP: DELL LATITUDE E6410 / BROKEN	D5

Monthly Deletion Analysis / OCTOBER 2023 2024			
Cost Center	Asset	Item, Reason for Deletion	Type of Deletion
WES - 0491	12000717	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000718	LAPTOP: DELL LATITUDE E6410 / BROKEN	D5
	12000719	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000720	LAPTOP: DELL LATITUDE E6410 / BROKEN	D5
	12000721	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	13100499	LAPTOP - DELL LATITUDE E6430 / BROKEN	D5
	13100500	LAPTOP - DELL LATITUDE E6430 / BROKEN	D5
	13100509	LAPTOP - DELL LATITUDE E6430 / BROKEN	D5
	13100515	LAPTOP - DELL LATITUDE E6430 / BROKEN	D5
TES - 0501	00089660	COPIER: DIGITAL W/CABINET / BROKEN	D1
	10000192	COPIER: DIGITAL W/CABINET / BROKEN	D1
	10000193	COPIER: DIGITAL W/CABINET / BROKEN	D1
	15000334	COPIER: DIGITAL W/CABINET / BROKEN	D1
	16000624	COPIER: DIGITAL W/CABINET / BROKEN	D1
	10001446	LAPTOP - DELL LATITUDE E6400 / BROKEN	D5
	11000732	LAPTOP - DELL LATITUDE E6400 / BROKEN	D5
	11000733	LAPTOP - DELL LATITUDE E6400 / BROKEN	D5
	12000586	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000587	LAPTOP - DELL LATITUDE E6400 / BROKEN	D5
	12000589	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000591	LAPTOP - DELL LATITUDE E6400 / BROKEN	D5
	12000594	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000595	LAPTOP - DELL LATITUDE E6400 / BROKEN	D5
	13100437	LAPTOP - DELL LATITUDE E6430 / BROKEN	D5
MRE - 0511	15000734	LAPTOP: MACBOOK AIR 11 " / BROKEN	D1
	15000848	LAPTOP: MACBOOK AIR / BROKEN	D5
	15000849	LAPTOP: MACBOOK AIR / BROKEN	D1
	15000850	LAPTOP: MACBOOK AIR / BROKEN	D1
	15000851	LAPTOP: MACBOOK AIR / BROKEN	D1
FIE - 0521	09000391	LAPTOP: DELL LATITUDE E6400 / BROKEN	D5
	09010021	LAPTOP: DELL LATITUDE E6400 / BROKEN	D5
	10011527	LAPTOP: DELL LATITUDE E6400 / BROKEN	D5
	11000161	LAPTOP: DELL LATITUDE E6410 / BROKEN	D5
	11000164	LAPTOP: DELL LATITUDE E6410 / BROKEN	D5
	11000166	LAPTOP: DELL LATITUDE E6410 / BROKEN	D5
	11000167	LAPTOP: DELL LATITUDE E6410 / BROKEN	D5
	12000521	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000522	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000523	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000524	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000525	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000526	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000527	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000528	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000529	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	13100508	LAPTOP - DELL LATITUDE E6430 / BROKEN	D5
	15000802	LAPTOP: APPLE MACBOOK PRO / BROKEN	D1
	00077446	TRISTANDER W/ACTIVITY TRAY / BROKEN	D1
	00063996	STANDER:RIFTON MOBILE PRONE / BROKEN	D1

Monthly Deletion Analysis / OCTOBER 2023 2024			
Cost Center	Asset	Item, Reason for Deletion	Type of Deletion
TBE - 0531	00074925	PRINTER:POSTER / BROKEN	D5
ROE - 0541	13100439	LAPTOP - DELL LATITUDE E6430 / BROKEN	D5
	15000689	COOLER: DRINK - FUEL UP&PLAY / BROKEN	D5
FIH - 0551	00080742	MOWER:61" ZERO TURN GRASSHOPPE / BROKEN	D5
	12000886	CART: MOBLIE COMPUTING - DELL / B ROKEN	D5
	13000130	CART: LAPTOP - DELL / BROKEN	D5
	00079991	ACTIVBOARD:ACADEMIC W/15 ACTIV / BROKEN	D1
	00092069	BIKE: EXERCISE LARGE / BROKEN	D5
	12000435	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	14100130	LAPTOP - DELL LATITUDE E6430 / BROKEN	D5
	16100123	LAPTOP: DELL LATITUDE E5550 / BROKEN	D5
	00068589	CAM:MOTION HEAD HERCULES / OBSOLETE	D1
	00068590	CAM:MOTION HEAD HERCULES / OBSOLETE	D1
	00068591	PEDESTAL:W/WHEELS HERCULES / OBSOLETE	D1
	00068592	PEDESTAL:W/WHEELS HERCULES / OBSOLETE	D5
	00069583	LENS:CANON 13X ZOOM / OBSOLETE	D5
	00069587	CAMERA:JVC STUDIO KY19ST / OBSOLETE	D5
	00081347	CHASSIS/MONITOR/KEYBOARD / BROKEN	D5
	00092051	RECORDER: MINI DV/DVD/HHD PLAY / OBSOLETE	D5
	00055623	PA SYSTEM:LAB RADIO SHACK / OBSOLETE	D5
	00069582	LENS:CANON 13X ZOOM / OBSOLETE	D5
	00069586	CAMERA:JVC STUDIO KY19ST / OBSOLETE	D5
	00069591	CONTROL UNITS: JVC MULTI-REMOT / OBSOLETE	D5
	00069592	CONTROL UNITS: JVC MULTI-REMOT / OBSOLETE	D5
	00083832	KIT: DV CREATOR - LOWEL / OBSOLETE	D5
	00083835	MIXER: DIGITAL A/V - PANASONIC / OBSOLETE	D5
	00089015	CAMCORDER: MINI-DV PROLINE / OBSOLETE	D5
	10000195	CAMCORDER:DVCAM-SONY DSR 250 / OBSOLETE	D5
	10000196	CAMCORDER:DVCAM-SONY DSR 250 / OBSOLETE	D5
	00092056	PRINTER: COLOR CARD (ID) / OBSOLETE	D5
SPC - 0571	15000445	LAPTOP: MACBOOK AIR / BROKEN	D1
AES - 0591	00086495	ICE MAKER: MODULAR FLAKER / BROKEN	D1
	10001272	LAPTOP - DELL LATITUDE E6400 / BROKEN	D5
	11000882	LAPTOP - DELL LATITUDE E6410 / BROKEN	D5
	12000510	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000511	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	13000479	LAPTOP:MACBOOK PRO 13 / BROKEN	D1
	14000305	LAPTOP: APPLE MACBOOK AIR 13 / BROKEN	D1
	15000758	SERVER/CASHIER STATION / BROKEN	D5
	15000760	TABLE: FLAT SERVING LINE / B ROKEN	D5
CGE - 0601	13100306	LAPTOP - DELL LATITUDE E6430 / BROKEN	D5
	13100358	LAPTOP - DELL LATITUDE E6430 / BROKEN	D5
OVE - 0621	00097320	LAPTOP: LATITUDE D630 / OBSOLETE	D5
	00097322	LAPTOP: LATITUDE D630 / OBSOLETE	D5
	00097323	LAPTOP: LATITUDE D630 / OBSOLETE	D5
	00097329	LAPTOP: LATITUDE D630 / OBSOLETE	D5
	00097369	CART: LAPTOP / OBSOLETE	D5

Monthly Deletion Analysis / OCTOBER 2023 2024			
Cost Center	Asset	Item, Reason for Deletion	Type of Deletion
OVE - 0621	00097372	ECHARGER CADDY W/16 SIDEKICK / OBSOLETE	D5
	00097263	LAPTOP: LATITUDE D630 / OBSOLETE	D5
	00097264	LAPTOP: LATITUDE D630 / OBSOLETE	D5
	00097267	LAPTOP: LATITUDE D630 / OBSOLETE	D5
	00097281	LAPTOP: LATITUDE D630 / OBSOLETE	D5
	00097283	LAPTOP: LATITUDE D630 / OBSOLETE	D5
	00097291	LAPTOP: LATITUDE D630 / OBSOLETE	D5
	00097297	LAPTOP: LATITUDE D630 / OBSOLETE	D5
	00097302	LAPTOP: LATITUDE D630 / OBSOLETE	D5
	00097314	LAPTOP: LATITUDE D630 / OBSOLETE	D5
	00097316	LAPTOP: LATITUDE D630 / OBSOLETE	D5
	00097318	LAPTOP: LATITUDE D630 / OBSOLETE	D5
	00097355	LAMINATOR / BROKEN	D5
	12000669	LAMINATOR / BROKEN	D5
	15000893	MAC: APPLE 27 / BROKEN	D1
	11000013	CASE - POWERSYNC (IPODS) / OBSOLETE	D1
	00089581	LAPTOP: MACBOOK PRO - APPLE / BROKEN	D1
	10001270	LAPTOP - APPLE MACBOOK PRO 13 / BROKEN	D1
	12000530	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000531	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000532	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000533	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000534	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000535	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000536	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000537	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000538	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
SLE - 0631	12000549	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000550	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000551	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000553	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000554	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000555	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
	12000556	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
POE - 0651	12000540	LAPTOP: DELL LATITUDE E6420 / BROKEN	D5
OHS - 0661	14000047	MACHINE: BASKETBALL SHOOTING / BROKEN	D1
	10001602	LAPTOP - DELL LATITUDE E6410 / BROKEN	D5
	10001806	LAPTOP - APPLE MACBOOK / BROKEN	D1
	10001809	LAPTOP - APPLE MACBOOK / BROKEN	D1
	11000058	LAPTOP - DELL LATITUDE E6410 / BROKEN	D5
	11000061	LAPTOP - DELL LATITUDE E6410 / BROKEN	D5
	11000062	LAPTOP - DELL LATITUDE E6410 / BROKEN	D5
	11000068	LAPTOP - DELL LATITUDE E6410 / BROKEN	D5
	11000069	LAPTOP - DELL LATITUDE E6410 / BROKEN	D5
	11000074	LAPTOP - DELL LATITUDE E6410 / BROKEN	D5
	11000076	LAPTOP - DELL LATITUDE E6410 / BROKEN	D5
	11000080	LAPTOP - DELL LATITUDE E6410 / BROKEN	D5
	11000084	LAPTOP - DELL LATITUDE E6410 / BROKEN	D5
	11000086	LAPTOP - DELL LATITUDE E6410 / BROKEN	D5
	11000091	LAPTOP - DELL LATITUDE E6410 / BROKEN	D5

Monthly Deletion Analysis / OCTOBER 2023 2024			
Cost Center	Asset	Item, Reason for Deletion	Type of Deletion
OHS - 0661	11000094	LAPTOP - DELL LATITUDE E6410 / BROKEN	D5
	11000100	LAPTOP - DELL LATITUDE E6410 / BROKEN	D5
	11000103	LAPTOP - DELL LATITUDE E6410 / BROKEN	D5
	11000108	LAPTOP - DELL LATITUDE E6410 / BROKEN	D5
	11000118	LAPTOP - DELL LATITUDE E6410 / BROKEN	D5
	11000125	LAPTOP - DELL LATITUDE E6410 / BROKEN	D5
	12000391	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000392	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000393	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000394	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000395	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000396	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000397	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000398	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000399	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000400	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000401	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000402	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000403	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000404	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000405	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000406	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000407	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000408	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000409	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000410	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000411	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000412	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000413	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000414	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	12000415	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	14001154	LAPTOP: MACBOOK AIR / BROKEN	D1
	14001155	LAPTOP: MACBOOK AIR / BROKEN	D1
	14001158	LAPTOP: MACBOOK AIR / BROKEN	D1
	15100212	LAPTOP: DELL LATITUDE 5000 / BROKEN	D5
	17000121	LAPTOP: MACBOOK PRO / BROKEN	D1
	16000296	LAPTOP: MACBOOK AIR / BROKEN	D1
	16000297	LAPTOP: MACBOOK AIR / BROKEN	D1
	16100111	LAPTOP: DELL LATITUDE E5550 / BROKEN	D5
	17000182	TABLE: CAFETERIA MOBILE / BROKEN	D1
	18000008	TABLE: CAFETERIA MOBILE / BROKEN	D1
	21000323	TABLE: CAFETERIA MOBILE / BROKEN	D1
CVA - 7005	15000778	LAPTOP: MACBOOK AIR / BROKEN	D1
	16000012	LAPTOP: MACBOOK PRO / BROKEN	D1
	16000017	LAPTOP: MACBOOK PRO / BROKEN	D1
	17000188	LAPTOP: MACBOOK PRO / BROKEN	D1
	17000189	LAPTOP: MACBOOK PRO / BROKEN	D1
	17000190	LAPTOP: MACBOOK PRO / BROKEN	D1
	17000195	LAPTOP: MACBOOK PRO / BROKEN	D1
CTE - 9002	15000645	LAPTOP: MACBOOK PRO / BROKEN	D1
	16000096	LAPTOP: MACBOOK PRO / BROKEN	D1

Monthly Deletion Analysis / OCTOBER 2023 2024			
Cost Center	Asset	Item, Reason for Deletion	Type of Deletion
CTE - 9002	16000108	LAPTOP: MACBOOK PRO / BROKEN	D1
ESE - 9005	11000823	LAPTOP: APPLE 17 " MACBOOK PRO / BROKEN	D1
	13000074	LAPTOP:APPLE MACBOOK AIR 11 " / BROKEN	D1
	15000390	LAPTOP - MACBOOK AIR APPLE Z0N / BROKEN	D1
	15000391	LAPTOP - MACBOOK AIR APPLE Z0N / BROKEN	D1
	15100207	LAPTOP: DELL LATITUDE 5000 / BROKEN	D5
	15100209	LAPTOP: DELL LATITUDE 5000 / BROKEN	D5
	15100210	LAPTOP: DELL LATITUDE 5000 / BROKEN	D5
	15100211	LAPTOP: DELL LATITUDE 5000 / BROKEN	D5
PROFESSIONAL DELV - 9009	10011720	LAPTOP - DELL LATITUDE E6400 / BROKEN	D5
TRANSPORTATION - 9010	11000430	LAPTOP - DELL LATITUDE E6410 / BROKEN	D5
SUPERINTENDENT - 9016	15000892	LAPTOP: APPLE MACBOOK AIR / BROKEN	D1
IT - 9040	13000017	LAPTOP - DELL LATITUDE E6420 / BROKEN	D5
	13000199	LAPTOP - DELL LATITUDE E6430 / BROKEN	D5
	13100490	LAPTOP - DELL LATITUDE E6430 / BROKEN	D5
	14000270	LAPTOP: MACBOOK AIR - APPLE / BROKEN	D1
	14001310	LAPTOP: MACBOOK AIR - APPLE / BROKEN	D1
	15100432	LAPTOP: DELL LATITUDE E5540 / BROKEN	D5
BAD - 9050	16000144	LAPTOP: APPLE MACBOOK AIR / BROKEN	D1
	18100257	LAPTOP: DELL LATITUDE 7389 / BROKEN	D5
TITLE ONE - 9106	16000203	LAPTOP: APPLE MACBOOK AIR / BROKEN	D1
FOOD SERVICE - 9110	00072236	CART:PRECISION MILK BMM-1000 / BROKEN	D5
TLC - 9113	13100511	LAPTOP - DELL LATITUDE E6430 / BROKEN	D5
SEDNET - 9252	16000613	LAPTOP:MACBOOK PRO 15 " / BROKEN	D1
	13000603	LAPTOP: MACBOOK PRO - APPLE / BROKEN	D1
	18100209	LAPTOP: DELL LATITUDE 7389 / BROKEN	D5
	20100051	LAPTOP: DELL LATITUDE 7390	D5
	20100052	LAPTOP: DELL LATITUDE 7391	D5
	20100053	LAPTOP: DELL LATITUDE 7392	D5

D1 = PARTED OUT/JUNK

D5 = SURPLUS SALES

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0021 GREEN COVE SPRINGS JUNIOR HIGH						
Junk/Parts	00072295	TELEVISION:32 " ZENITH COLOR"	09/17/1998	10/02/2023	1,110.00	1,110.00
Junk/Parts	00085486	LAPTOP: LATITUDE D820 - DELL	10/12/2006	10/02/2023	1,349.00	1,349.00
Junk/Parts	00093208	PROJECTOR/COMPUCART: PORTABLE	06/14/2007	10/02/2023	2,499.00	2,499.00
Junk/Parts	11000160	LAPTOP: MACBOOK PRO 13 " - APP	09/09/2010	10/02/2023	1,138.00	1,138.00
Surplus Sale	11000188	LAPTOP - DELL LATITUDE E6410	09/23/2010	10/02/2023	1,124.70	1,124.70
Surplus Sale	11000191	LAPTOP - DELL LATITUDE E6410	09/23/2010	10/02/2023	1,124.70	1,124.70
Junk/Parts	12000006	LAPTOP: MACBOOK PRO 13 " - APP	08/11/2011	10/02/2023	1,428.00	1,428.00
					9,773.40	9,773.40
0111 BANNERMAN LEARNING CENTER						
Junk/Parts	00082736	CREDENZA: 24X72 RIGHT SINGLE W	07/21/2005	10/02/2023	1,049.13	1,049.13
					1,049.13	1,049.13
0241 W E CHERRY ELEMENTARY						
Junk/Parts	00073605	LAPTOP:APPLE I BOOK-INDIGO	04/12/2001	10/02/2023	1,449.00	1,449.00
Surplus Sale	00094059	LAPTOP: LATITUDE D830 - DELL	09/27/2007	10/02/2023	1,249.00	1,249.00
Surplus Sale	10001374	LAPTOP - DELL LATITUDE E6400	05/13/2010	10/02/2023	1,165.48	1,165.48
Surplus Sale	13000523	REFRIGERATOR: REACH-IN - TRAU	04/11/2013	10/02/2023	9,187.36	9,187.36
Surplus Sale	13100196	LAPTOP - DELL LATITUDE E6420	10/25/2012	10/02/2023	1,023.65	1,023.65
					14,074.49	14,074.49
0252 ORANGE PARK HIGH						
Surplus Sale	00089176	LAPTOP: LATITUDE - DELL PM740	06/08/2006	10/02/2023	1,211.79	1,211.79
Surplus Sale	00093752	LAPTOP: LATITUDE D520 - DELL	09/27/2007	10/02/2023	1,139.00	1,139.00
Surplus Sale	10001320	LAPTOP: DELL LATITUDE E6400	04/08/2010	10/02/2023	1,070.64	1,070.64
Surplus Sale	15100349	LAPTOP: DELL LATITUDE E5540 ST	06/18/2015	10/02/2023	1,050.00	1,050.00
					4,471.43	4,471.43
0261 DOCTORS INLET ELEMENTARY						
Surplus Sale	12000512	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/02/2023	1,123.54	1,123.54
Surplus Sale	12000513	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/02/2023	1,123.54	1,123.54
Surplus Sale	12000514	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/02/2023	1,123.54	1,123.54
Surplus Sale	12000515	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/02/2023	1,123.54	1,123.54
Surplus Sale	12000516	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/02/2023	1,123.54	1,123.54

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Surplus Sale	12000517	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/02/2023	1,123.54	1,123.54
Surplus Sale	12000519	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/02/2023	1,123.54	1,123.54
Surplus Sale	12000520	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/02/2023	1,123.54	1,123.54
					8,988.32	8,988.32
MIDDLEBURG ELEMENTARY						
Junk/Parts	11000875	C/M/K - APPLE IMAC 21.5 - Z01L	04/14/2011	10/02/2023	1,268.00	1,268.00
Surplus Sale	15100434	LAPTOP: DELL LATITUDE 5000 STA	06/18/2015	10/02/2023	1,050.00	1,050.00
Surplus Sale	15100435	LAPTOP: DELL LATITUDE 5000 STA	06/18/2015	10/02/2023	1,050.00	1,050.00
Surplus Sale	15100436	LAPTOP: DELL LATITUDE 5000 STA	06/18/2015	10/02/2023	1,050.00	1,050.00
					4,418.00	4,418.00
KEYSTONE HEIGHTS ELEMENTARY						
Surplus Sale	09000285	LAPTOP: DELL LATITUDE E6400	12/18/2008	10/02/2023	1,177.57	1,177.57
Surplus Sale	11000685	LAPTOP: DELL LATITUDE E6410	01/13/2011	10/02/2023	1,070.64	1,070.64
					2,248.21	2,248.21
KEYSTONE HEIGHTS JR/SR HIGH						
Surplus Sale	00012345	COOLER:MILK,MOBILE	10/14/1974	10/02/2023	1,364.98	1,364.98
Surplus Sale	09000262	LAPTOP: DELL LATITUDE E6400	12/18/2008	10/02/2023	1,177.57	1,177.57
Surplus Sale	09000284	LAPTOP: DELL LATITUDE E6400	12/18/2008	10/02/2023	1,177.57	1,177.57
Junk/Parts	14000028	LAPTOP: APPLE MACBOOK PRO MD10	09/12/2013	10/02/2023	1,482.00	1,482.00
Junk/Parts	15000396	LAPTOP: MAC BOOK AIR - APPLE M	09/11/2014	10/02/2023	1,207.36	1,207.36
					6,409.48	6,409.48
S BRYAN JENNINGS ELEMENTARY						
Surplus Sale	11000521	LAPTOP - DELL LATITUDE E6410	11/10/2010	10/02/2023	1,070.64	1,070.64
Surplus Sale	15100441	LAPTOP: DELL LATITUDE E5540 ST	07/30/2015	10/02/2023	1,050.00	1,050.00
					2,120.64	2,120.64
CLAY HIGH SCHOOL						
Junk/Parts	00030423	CREDENZA: MAHOGANY	12/06/1983	10/02/2023	1,615.00	1,615.00
Junk/Parts	00065639	WORKSTATION: 3 PIECE UNIT	05/22/1997	10/02/2023	1,256.47	1,256.47
Junk/Parts	10001509	LAPTOP: MACBOOK PRO - APPLE A1	05/13/2010	10/02/2023	1,668.00	1,668.00
Junk/Parts	11000233	LAPTOP: APPLE MACBOOK PRO 15 "	09/23/2010	10/02/2023	1,878.00	1,878.00
Surplus Sale	13100487	LAPTOP - DELL LATITUDE E6430 +	05/09/2013	10/02/2023	1,183.39	1,183.39

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Disposal Method	Tag	Description	Acquisition Date	Disposal Date	Purchase Amount	Depreciation Value
Surplus Sale	14000072	LAPTOP: LASER SHOT	09/12/2013	10/02/2023	2,435.00	2,435.00
Junk/Parts	14001163	LAPTOP:MACBOOK PRO 13 " APPLE	03/13/2014	10/02/2023	1,382.00	1,382.00
LCN		0371 WILKINSON JR HIGH				
Junk/Parts	00071046	LAPTOP:POWER MAC - APPLE PBG 4	02/27/2003	10/02/2023	2,133.95	2,133.95
Junk/Parts	00082947	COPPER: DIGITAL W/CABINET/DCC	09/22/2005	10/02/2023	2,156.00	2,156.00
Junk/Parts	00082948	COPPER: DIGITAL W/CABINET/DCC	09/22/2005	10/02/2023	2,156.00	2,156.00
Surplus Sale	00095484	LAPTOP: LATITUDE D830 - DELL	10/09/2008	10/02/2023	1,206.73	1,206.73
Junk/Parts	16000567	LAPTOP: APPLE MACBOOK PRO MD10	04/14/2016	10/02/2023	1,182.00	1,182.00
LCN		0381 MONTCLAIR ELEMENTARY				
Junk/Parts	15000684	LAPTOP: APPLE MACBOOK AIR 13.3	11/13/2014	10/02/2023	1,440.00	1,440.00
Junk/Parts	15000685	LAPTOP: APPLE MACBOOK AIR 13.3	11/13/2014	10/02/2023	1,440.00	1,440.00
LCN		0391 MIDDLEBURG HIGH				
Surplus Sale	13100316	LAPTOP - DELL LATITUDE E6430	01/17/2013	10/02/2023	1,134.70	1,134.70
Surplus Sale	13100317	LAPTOP - DELL LATITUDE E6430	01/17/2013	10/02/2023	1,134.70	1,134.70
Surplus Sale	15100220	LAPTOP: DELL OPTIPLEX 5000 STA	12/11/2014	10/02/2023	1,091.96	1,091.96
Junk/Parts	16000095	LAPTOP: APPLE MACBOOK PRO MF84	09/10/2015	10/02/2023	1,582.00	1,582.00
Surplus Sale	16100109	LAPTOP: DELL LATITUDE E5550 ST	10/22/2015	10/02/2023	1,050.00	1,050.00
LCN		0401 RIDGEVIEW ELEMENTARY				
Surplus Sale	10011544	LAPTOP: DELL LATITUDE E6400	10/22/2009	10/02/2023	1,070.64	1,070.64
Junk/Parts	13000530	LAPTOP - MACBOOK PRO 15 " - AP	04/11/2013	10/02/2023	1,967.00	1,967.00
Junk/Parts	14001251	LAPTOP: MACBOOK AIR - APPLE MD	02/13/2014	10/02/2023	1,232.00	1,232.00
LCN		0411 CLAY HILL ELEMENTARY				
Surplus Sale	00075540	MOWER:25HP GRAVELLY PRO-MASTER	08/09/2001	10/02/2023	6,299.25	6,299.25
Junk/Parts	00093278	DUPPLICATOR: DIGITAL W/CABINET	09/25/2008	10/02/2023	3,318.00	3,318.00
Surplus Sale	13100484	LAPTOP - DELL 643U ULTRABOOK	04/11/2013	10/02/2023	1,185.65	1,185.65
Surplus Sale	13100526	LAPTOP - DELL LATITUDE E6430 +	05/09/2013	10/02/2023	1,183.39	1,183.39

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Disposal Method	Tag	Description	Acquisition Date	Disposal Date	Purchase Amount	Depreciation Value
Junk/Parts	14000114	LAPTOP - APPLE MACBOOK AIR ME8	Furniture,Fixtures & Equipment	09/12/2013	10/02/2023	1,271.97
Junk/Parts	14000115	LAPTOP - APPLE MACBOOK AIR ME8	Furniture,Fixtures & Equipment	09/12/2013	10/02/2023	1,271.97
					14,530.23	14,530.23
LCTN 0431 RIDGEVIEW HIGH SCHOOL						
Surplus Sale	00041967	SYNTHESIZER:ROLAND	Furniture,Fixtures & Equipment	07/13/1990	10/02/2023	1,116.00
Surplus Sale	00064049	PIANO ELECTRIC	Furniture,Fixtures & Equipment	04/19/1997	10/02/2023	1,988.00
Surplus Sale	00088827	CART: LAPTOP STORAGE - DELL	Furniture,Fixtures & Equipment	10/12/2006	10/02/2023	1,199.00
Junk/Parts	11000474	C/MAC - 21.5 " - APPLE 201M"	Furniture,Fixtures & Equipment	11/23/2010	10/02/2023	1,645.00
Surplus Sale	15100221	LAPTOP: DELL OPTIPLEX 5000 STA	Furniture,Fixtures & Equipment	12/11/2014	10/02/2023	1,091.96
Surplus Sale	16100110	LAPTOP: DELL LATITUDE E5550 ST	Furniture,Fixtures & Equipment	10/22/2015	10/02/2023	1,050.00
Surplus Sale	16100124	LAPTOP: DELL LATITUDE E5550 ST	Furniture,Fixtures & Equipment	10/22/2015	10/02/2023	1,050.00
					9,139.96	9,139.96
LCTN 0451 LAKE ASBURY ELEMENTARY						
Surplus Sale	00075517	MOWER:GRAVELY 0-RADIUS 61"	Furniture,Fixtures & Equipment	06/14/2001	10/02/2023	6,299.25
Surplus Sale	13000006	LAPTOP - DELL LATITUDE E6420 +	Furniture,Fixtures & Equipment	08/09/2012	10/02/2023	1,123.54
					7,422.79	7,422.79
LCTN 0471 ROBERT M PATERSON ELEMENTARY						
Surplus Sale	12000582	LAPTOP: DELL LATITUDE E6420 +W	Furniture,Fixtures & Equipment	03/08/2012	10/02/2023	1,123.54
					1,123.54	1,123.54
LCTN 0481 LAKE ASBURY JUNIOR HIGH SCHOOL						
Surplus Sale	00084669	SCRUBBER:FLOOR - MINUTEMAN 200	Furniture,Fixtures & Equipment	05/12/2005	10/02/2023	4,008.20
Surplus Sale	09000658	LAPTOP - DELL LATITUDE E6400	Furniture,Fixtures & Equipment	05/14/2009	10/02/2023	1,177.57
Surplus Sale	13100517	LAPTOP - DELL LATITUDE E6430	Furniture,Fixtures & Equipment	05/09/2013	10/02/2023	1,025.70
					6,211.47	6,211.47
LCTN 0491 WILKINSON ELEMENTARY						
Surplus Sale	10011546	LAPTOP - DELL LATITUDE E6400	Furniture,Fixtures & Equipment	11/12/2009	10/02/2023	1,070.64
Surplus Sale	11000691	LAPTOP: DELL LATITUDE E6410	Furniture,Fixtures & Equipment	01/13/2011	10/02/2023	1,070.64
Surplus Sale	12000068	LAPTOP - DELL LATITUDE E6420+W	Furniture,Fixtures & Equipment	09/08/2011	10/02/2023	1,160.32
Surplus Sale	12000069	LAPTOP - DELL LATITUDE E6420+W	Furniture,Fixtures & Equipment	09/08/2011	10/02/2023	1,160.32
Surplus Sale	12000070	LAPTOP - DELL LATITUDE E6420+W	Furniture,Fixtures & Equipment	09/08/2011	10/02/2023	1,160.32
Surplus Sale	12000714	LAPTOP - DELL LATITUDE E6420 +	Furniture,Fixtures & Equipment	06/07/2012	10/02/2023	1,123.54

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Surplus Sale	12000715	LAPTOP - DELL LATITUDE E6420 +	Furniture,Fixtures & Equipment	06/07/2012	10/02/2023	1,123.54
Surplus Sale	12000716	LAPTOP - DELL LATITUDE E6420 +	Furniture,Fixtures & Equipment	06/07/2012	10/02/2023	1,123.54
Surplus Sale	12000717	LAPTOP - DELL LATITUDE E6420 +	Furniture,Fixtures & Equipment	06/07/2012	10/02/2023	1,123.54
Surplus Sale	12000718	LAPTOP - DELL LATITUDE E6420 +	Furniture,Fixtures & Equipment	06/07/2012	10/02/2023	1,123.54
Surplus Sale	12000719	LAPTOP - DELL LATITUDE E6420 +	Furniture,Fixtures & Equipment	06/07/2012	10/02/2023	1,123.54
Surplus Sale	12000720	LAPTOP - DELL LATITUDE E6420 +	Furniture,Fixtures & Equipment	06/07/2012	10/02/2023	1,123.54
Surplus Sale	12000721	LAPTOP - DELL LATITUDE E6420 +	Furniture,Fixtures & Equipment	05/09/2013	10/02/2023	1,183.39
Surplus Sale	13100499	LAPTOP - DELL LATITUDE E6430 +	Furniture,Fixtures & Equipment	05/09/2013	10/02/2023	1,183.39
Surplus Sale	13100500	LAPTOP - DELL LATITUDE E6430 +	Furniture,Fixtures & Equipment	05/09/2013	10/02/2023	1,183.39
Surplus Sale	13100509	LAPTOP - DELL LATITUDE E6430 +	Furniture,Fixtures & Equipment	05/09/2013	10/02/2023	1,183.39
Surplus Sale	13100515	LAPTOP - DELL LATITUDE E6430 +	Furniture,Fixtures & Equipment	05/09/2013	10/02/2023	1,183.39
19,344.12						19,344.12
4						
LCIN	0501	TYNES ELEMENTARY				
Junk/Parts	00089660	COPIER: DIGITAL W/CABINET - RI	Furniture,Fixtures & Equipment	11/09/2006	10/02/2023	1,862.00
Junk/Parts	10000192	COPIER: DIGITAL-RICOH MP6001	Furniture,Fixtures & Equipment	11/24/2009	10/02/2023	7,806.00
Junk/Parts	10000193	DUPPLICATOR: W/CAB-RICOH PRIPORT	Furniture,Fixtures & Equipment	11/24/2009	10/02/2023	3,314.00
Surplus Sale	10001446	LAPTOP - DELL LATITUDE E6400	Furniture,Fixtures & Equipment	06/10/2010	10/02/2023	1,070.64
Surplus Sale	11000732	LAPTOP - DELL LATITUDE E6410	Furniture,Fixtures & Equipment	02/10/2011	10/02/2023	1,070.64
Surplus Sale	11000733	LAPTOP - DELL LATITUDE E6410	Furniture,Fixtures & Equipment	02/10/2011	10/02/2023	1,070.64
Surplus Sale	12000586	LAPTOP: DELL LATITUDE E6420 +W	Furniture,Fixtures & Equipment	03/08/2012	10/02/2023	1,123.54
Surplus Sale	12000587	LAPTOP: DELL LATITUDE E6420 +W	Furniture,Fixtures & Equipment	03/08/2012	10/02/2023	1,123.54
Surplus Sale	12000589	LAPTOP: DELL LATITUDE E6420 +W	Furniture,Fixtures & Equipment	03/08/2012	10/02/2023	1,123.54
Surplus Sale	12000591	LAPTOP: DELL LATITUDE E6420 +W	Furniture,Fixtures & Equipment	03/08/2012	10/02/2023	1,123.54
Surplus Sale	12000594	LAPTOP: DELL LATITUDE E6420 +W	Furniture,Fixtures & Equipment	03/08/2012	10/02/2023	1,123.54
Surplus Sale	12000595	LAPTOP: DELL LATITUDE E6420 +W	Furniture,Fixtures & Equipment	03/08/2012	10/02/2023	1,123.54
Surplus Sale	13100437	LAPTOP - DELL LATITUDE E6430 +	Furniture,Fixtures & Equipment	04/11/2013	10/02/2023	1,183.39
Junk/Parts	15000334	COPIER: W/TRAY TYPE RICOH MP60	Furniture,Fixtures & Equipment	11/13/2014	10/02/2023	6,917.00
Junk/Parts	16000624	DUPPLICATOR: DIGITAL RICOH DD44	Furniture,Fixtures & Equipment	06/02/2016	10/02/2023	3,921.00
34,956.55						34,956.55
LCIN	0511	MCRAE ELEMENTARY				
Junk/Parts	15000734	LAPTOP: MACBOOK AIR 11 " APPLE	Furniture,Fixtures & Equipment	12/11/2014	10/02/2023	1,032.00
Surplus Sale	15000848	LAPTOP: APPLE MACBOOK AIR MJVM	Furniture,Fixtures & Equipment	06/18/2015	10/02/2023	1,032.00

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Junk/Parts	15000849	LAPTOP: APPLE MACBOOK AIR MJVM	06/18/2015	10/02/2023	1,032.00	1,032.00
Junk/Parts	15000850	LAPTOP: APPLE MACBOOK AIR MJVM	06/18/2015	10/02/2023	1,032.00	1,032.00
Junk/Parts	15000851	LAPTOP: APPLE MACBOOK AIR MJVM	06/18/2015	10/02/2023	1,032.00	1,032.00
					5,160.00	5,160.00
LCN 0521 FLEMING ISLAND ELEMENTARY						
Junk/Parts	00063996	STANDER:RIFTON MOBILE PRONE	04/01/1996	10/02/2023	1,750.00	1,750.00
Junk/Parts	00077446	TRISTANDER W/ACTIVITY TRAY	09/26/2002	10/02/2023	3,533.60	3,533.60
Surplus Sale	09000391	LAPTOP: DELL LATITUDE E6400	11/25/2008	10/02/2023	1,177.57	1,177.57
Surplus Sale	09010021	LAPTOP - DELL LATITUDE E6400	06/11/2009	10/02/2023	1,070.64	1,070.64
Surplus Sale	10011527	LAPTOP: DELL LATITUDE E6400	10/22/2009	10/02/2023	1,070.64	1,070.64
Surplus Sale	11000161	LAPTOP: DELL LATITUDE E6410	09/09/2010	10/02/2023	1,070.64	1,070.64
Surplus Sale	11000164	LAPTOP: DELL LATITUDE E6410	09/09/2010	10/02/2023	1,070.64	1,070.64
Surplus Sale	11000166	LAPTOP: DELL LATITUDE E6410	09/09/2010	10/02/2023	1,070.64	1,070.64
Surplus Sale	11000167	LAPTOP: DELL LATITUDE E6410	09/09/2010	10/02/2023	1,070.64	1,070.64
Surplus Sale	12000521	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/02/2023	1,123.54	1,123.54
Surplus Sale	12000522	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/02/2023	1,123.54	1,123.54
Surplus Sale	12000523	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/02/2023	1,123.54	1,123.54
Surplus Sale	12000524	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/02/2023	1,123.54	1,123.54
Surplus Sale	12000525	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/02/2023	1,123.54	1,123.54
Surplus Sale	12000526	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/02/2023	1,123.54	1,123.54
Surplus Sale	12000527	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/02/2023	1,123.54	1,123.54
Surplus Sale	12000528	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/02/2023	1,123.54	1,123.54
Surplus Sale	12000529	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/02/2023	1,123.54	1,123.54
Surplus Sale	13100508	LAPTOP - DELL LATITUDE E6430 +	05/09/2013	10/02/2023	1,183.39	1,183.39
Junk/Parts	15000802	LAPTOP: APPLE MACBOOK PRO MGXC	03/12/2015	10/02/2023	2,538.00	2,538.00
					26,718.26	26,718.26
LCN 0531 THUNDERBOLT ELEMENTARY						
Surplus Sale	00074925	PRINTER:POSTER - PROMAGE PLUS	01/09/2003	10/02/2023	3,995.00	3,995.00
					3,995.00	3,995.00
LCN 0541 RIDEOUT ELEMENTARY						
Surplus Sale	13100439	LAPTOP - DELL LATITUDE E6430	04/11/2013	10/02/2023	1,025.70	1,025.70

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Surplus Sale	15000689	COOLER: DRINK - FUEL UP&PLAY M	Furniture,Fixtures & Equipment 11/13/2014	10/02/2023	1,778.00 2,803.70	1,778.00 2,803.70
LC1N 0551 FLEMING ISLAND HIGH SCHOOL						
Surplus Sale	00055623	PA SYSTEM:LAB RADIO SHACK	Furniture,Fixtures & Equipment 04/19/1995	10/02/2023	1,012.80	1,012.80
Junk/Parts	00068589	CAM:MOTION HEAD HERCULES	Furniture,Fixtures & Equipment 02/03/1998	10/02/2023	1,080.35	1,080.35
Junk/Parts	00068590	CAM:MOTION HEAD HERCULES	Furniture,Fixtures & Equipment 02/03/1998	10/02/2023	1,080.35	1,080.35
Junk/Parts	00068591	PEDESTAL:W/WHEELS HERCULES	Furniture,Fixtures & Equipment 02/03/1998	10/02/2023	1,309.28	1,309.28
Surplus Sale	00068592	PEDESTAL:W/WHEELS HERCULES	Furniture,Fixtures & Equipment 02/03/1998	10/02/2023	1,309.28	1,309.28
Surplus Sale	00069582	LENS:CANON 13X ZOOM	Furniture,Fixtures & Equipment 02/05/1998	10/02/2023	1,342.25	1,342.25
Surplus Sale	00069583	LENS:CANON 13X ZOOM	Furniture,Fixtures & Equipment 02/05/1998	10/02/2023	1,342.25	1,342.25
Surplus Sale	00069586	CAMERA:JVC STUDIO KY19ST	Furniture,Fixtures & Equipment 02/05/1998	10/02/2023	6,258.57	6,258.57
Surplus Sale	00069587	CAMERA:JVC STUDIO KY19ST	Furniture,Fixtures & Equipment 02/05/1998	10/02/2023	6,258.57	6,258.57
Surplus Sale	00069591	CONTROL UNITS: JVC MULTI-REMOT	Furniture,Fixtures & Equipment 02/05/1998	10/02/2023	1,048.75	1,048.75
Surplus Sale	00069592	CONTROL UNITS: JVC MULTI-REMOT	Furniture,Fixtures & Equipment 02/05/1998	10/02/2023	1,048.75	1,048.75
Junk/Parts	00079991	ACTIVBOARD:ACADEMIC W/15 ACTIV	Furniture,Fixtures & Equipment 09/11/2003	10/02/2023	4,083.00	4,083.00
Surplus Sale	00080742	MOWER:61" ZERO TURN GRASSHOPPE	Furniture,Fixtures & Equipment 09/21/2006	10/02/2023	8,757.90	8,757.90
Surplus Sale	00081347	CHASSIS/MONITOR/KEYBOARD - APP	Furniture,Fixtures & Equipment 02/12/2004	10/02/2023	2,755.33	2,755.33
Surplus Sale	00083832	KIT: DV CREATOR - LOWEL	Furniture,Fixtures & Equipment 12/14/2006	10/02/2023	1,192.00	1,192.00
Surplus Sale	00083835	MIXER: DIGITAL A/V - PANASONIC	Furniture,Fixtures & Equipment 01/11/2007	10/02/2023	5,399.00	5,399.00
Surplus Sale	00089015	CAMCORDER: MINI-DV PROLINE - P	Furniture,Fixtures & Equipment 07/26/2007	10/02/2023	2,053.00	2,053.00
Surplus Sale	00092051	RECORDER: MINI DV/DV/HHD PLAY	Furniture,Fixtures & Equipment 06/28/2007	10/02/2023	1,385.68	1,385.68
Surplus Sale	00092056	PRINTER: COLOR CARD (ID) - ZEB	Furniture,Fixtures & Equipment 08/23/2007	10/02/2023	1,695.00	1,695.00
Surplus Sale	00092069	BIKE: EXERCISE LARGE - PRO GAM	Furniture,Fixtures & Equipment 05/08/2008	10/02/2023	1,190.83	1,190.83
Surplus Sale	10000195	CAMCORDER:DV CAM-SONY DSR 250	Furniture,Fixtures & Equipment 11/24/2009	10/02/2023	2,099.00	2,099.00
Surplus Sale	10000196	CAMCORDER:DV CAM-SONY DSR 250	Furniture,Fixtures & Equipment 11/24/2009	10/02/2023	2,099.00	2,099.00
Surplus Sale	12000435	LAPTOP - DELL LATITUDE E6420 +	Furniture,Fixtures & Equipment 03/08/2012	10/02/2023	1,123.54	1,123.54
Surplus Sale	12000886	CART: MOBILE COMPUTING - DELL	Furniture,Fixtures & Equipment 06/07/2012	10/02/2023	3,119.99	3,119.99
Surplus Sale	13000130	CART: LAPTOP - DELL LATITUDE 2	Furniture,Fixtures & Equipment 09/17/2012	10/02/2023	3,119.99	3,119.99
Surplus Sale	14100130	LAPTOP - DELL LATITUDE E6430	Furniture,Fixtures & Equipment 10/10/2013	10/02/2023	1,025.70	1,025.70
Surplus Sale	16100123	LAPTOP: DELL LATITUDE E5550 ST	Furniture,Fixtures & Equipment 10/22/2015	10/02/2023	1,050.00	1,050.00
					65,240.16	65,240.16

LC1N 0571 SWIMMING PEN CREEK ELEMENTARY

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Disposal Method		Tag	Description	Acquisition Date	Disposal Date	Purchase Amount	Depreciation Value
Junk/Parts	15000445		LAPTOP: MACBOOK AIR - APPLE MD	Furniture,Fixtures & Equipment	09/11/2014	10/02/2023	1,332.00 1,332.00
LCN		0591	ARGYLE ELEMENTARY				
Junk/Parts	00086495		ICE MAKER: MODULAR FLAKER W/BI	Furniture,Fixtures & Equipment	09/25/2006	10/03/2023	2,700.00 2,700.00
Surplus Sale	10001272		LAPTOP - DELL LATITUDE E6400	Furniture,Fixtures & Equipment	05/13/2010	10/03/2023	1,070.64 1,070.64
Surplus Sale	11000882		LAPTOP - DELL LATITUDE E6410	Furniture,Fixtures & Equipment	04/14/2011	10/03/2023	1,070.64 1,070.64
Surplus Sale	12000510		LAPTOP: DELL LATITUDE E6420 +W	Furniture,Fixtures & Equipment	03/08/2012	10/03/2023	1,123.54 1,123.54
Surplus Sale	12000511		LAPTOP: DELL LATITUDE E6420 +W	Furniture,Fixtures & Equipment	03/08/2012	10/03/2023	1,123.54 1,123.54
Junk/Parts	13000479		LAPTOP:MACBOOK PRO 13 "-APPLE	Furniture,Fixtures & Equipment	03/14/2013	10/03/2023	1,282.00 1,282.00
Junk/Parts	14000305		LAPTOP: APPLE MACBOOK AIR 13 "	Furniture,Fixtures & Equipment	01/16/2014	10/03/2023	1,842.00 1,842.00
Surplus Sale	15000758		SERVER/CASHIER STATION-RANDELL	Furniture,Fixtures & Equipment	03/12/2015	10/03/2023	3,201.88 3,201.88
Surplus Sale	15000760		TABLE: FLAT SERVING LINE-RANDE	Furniture,Fixtures & Equipment	03/12/2015	10/03/2023	3,388.18 3,388.18
							16,802.42
LCN		0601	COPPERGATE ELEMENTARY				
Surplus Sale	13100306		LAPTOP - DELL LATITUDE E6430 +	Furniture,Fixtures & Equipment	01/17/2013	10/03/2023	1,183.39 1,183.39
Surplus Sale	13100358		LAPTOP - DELL LATITUDE E6430	Furniture,Fixtures & Equipment	02/14/2013	10/03/2023	1,025.70 1,025.70
							2,209.09
LCN		0621	OAKLEAF VILLAGE ELEMENTARY				
Junk/Parts	00089581		LAPTOP: MACBOOK PRO - APPLE	Furniture,Fixtures & Equipment	03/22/2007	10/03/2023	2,937.00 2,937.00
Surplus Sale	00097263		LAPTOP: LATITUDE D630 - DELL	Furniture,Fixtures & Equipment	08/14/2008	10/03/2023	1,105.86 1,105.86
Surplus Sale	00097264		LAPTOP: LATITUDE D630 - DELL	Furniture,Fixtures & Equipment	08/14/2008	10/03/2023	1,105.86 1,105.86
Surplus Sale	00097267		LAPTOP: LATITUDE D630 - DELL	Furniture,Fixtures & Equipment	08/14/2008	10/03/2023	1,105.86 1,105.86
Surplus Sale	00097281		LAPTOP: LATITUDE D630 - DELL	Furniture,Fixtures & Equipment	08/14/2008	10/03/2023	1,105.86 1,105.86
Surplus Sale	00097283		LAPTOP: LATITUDE D630 - DELL	Furniture,Fixtures & Equipment	08/14/2008	10/03/2023	1,105.86 1,105.86
Surplus Sale	00097291		LAPTOP: LATITUDE D630 - DELL	Furniture,Fixtures & Equipment	08/14/2008	10/03/2023	1,105.86 1,105.86
Surplus Sale	00097297		LAPTOP: LATITUDE D630 - DELL	Furniture,Fixtures & Equipment	08/14/2008	10/03/2023	1,105.86 1,105.86
Surplus Sale	00097302		LAPTOP: LATITUDE D630 - DELL	Furniture,Fixtures & Equipment	08/14/2008	10/03/2023	1,105.86 1,105.86
Surplus Sale	00097314		LAPTOP: LATITUDE D630 - DELL	Furniture,Fixtures & Equipment	08/14/2008	10/03/2023	1,105.86 1,105.86
Surplus Sale	00097316		LAPTOP: LATITUDE D630 - DELL	Furniture,Fixtures & Equipment	08/14/2008	10/03/2023	1,105.86 1,105.86
Surplus Sale	00097318		LAPTOP: LATITUDE D630 - DELL	Furniture,Fixtures & Equipment	08/14/2008	10/03/2023	1,105.86 1,105.86
Surplus Sale	00097320		LAPTOP: LATITUDE D630 - DELL	Furniture,Fixtures & Equipment	08/14/2008	10/03/2023	1,105.86 1,105.86

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Surplus Sale	00097322	LAPTOP: LATITUDE D630 - DELL	08/14/2008	10/03/2023	1,105.86	1,105.86
Surplus Sale	00097323	LAPTOP: LATITUDE D630 - DELL	08/14/2008	10/03/2023	1,105.86	1,105.86
Surplus Sale	00097329	LAPTOP: LATITUDE D630 - DELL	08/14/2008	10/03/2023	1,105.86	1,105.86
Surplus Sale	00097355	LAMINATOR: HEAT FREE 3M 25 " -	08/28/2008	10/03/2023	1,172.00	1,172.00
Surplus Sale	00097369	CART: LAPTOP SECURITY 16-MODUL	10/23/2008	10/03/2023	1,138.00	1,138.00
Surplus Sale	00097372	ECHARGER CADDY W/16 SIDEKICK B	11/13/2008	10/03/2023	3,580.00	3,580.00
Junk/Parts	10001270	LAPTOP - APPLE MACBOOK PRO 13	03/25/2010	10/03/2023	1,602.00	1,602.00
Junk/Parts	11000013	CASE - POWERSYNC (PODS) - BRE	08/12/2010	10/03/2023	1,130.30	1,130.30
Surplus Sale	12000530	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/03/2023	1,123.54	1,123.54
Surplus Sale	12000531	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/03/2023	1,123.54	1,123.54
Surplus Sale	12000532	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/03/2023	1,123.54	1,123.54
Surplus Sale	12000533	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/03/2023	1,123.54	1,123.54
Surplus Sale	12000534	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/03/2023	1,123.54	1,123.54
Surplus Sale	12000535	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/03/2023	1,123.54	1,123.54
Surplus Sale	12000536	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/03/2023	1,123.54	1,123.54
Surplus Sale	12000537	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/03/2023	1,123.54	1,123.54
Surplus Sale	12000538	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/03/2023	1,123.54	1,123.54
Surplus Sale	12000669	LAMINATOR: ROLL - GBC ULTIMA 6	05/10/2012	10/03/2023	2,257.05	2,257.05
Junk/Parts	15000893	IMAC: APPLE 27 " ME088LL/A"	06/24/2015	10/03/2023	1,818.00	1,818.00
					42,334.11	42,334.11
0631 SHADOWLAWN ELEMENTARY						
Surplus Sale	12000549	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/03/2023	1,123.54	1,123.54
Surplus Sale	12000550	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/03/2023	1,123.54	1,123.54
Surplus Sale	12000551	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/03/2023	1,123.54	1,123.54
Surplus Sale	12000553	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/03/2023	1,123.54	1,123.54
Surplus Sale	12000554	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/03/2023	1,123.54	1,123.54
Surplus Sale	12000555	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/03/2023	1,123.54	1,123.54
Surplus Sale	12000556	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/03/2023	1,123.54	1,123.54
					7,864.78	7,864.78
0651 PLANTATION OAKS ELEMENTARY						
Surplus Sale	12000540	LAPTOP: DELL LATITUDE E6420 +W	03/08/2012	10/03/2023	1,123.54	1,123.54

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LCTN 0661 OAKLEAF HIGH SCHOOL						
Surplus Sale	10001602	LAPTOP - DELL LATITUDE E6410	06/10/2010	10/03/2023	1,070.64	1,070.64
Junk/Parts	10001806	LAPTOP - APPLE MACBOOK MC207LL	06/29/2010	10/03/2023	1,000.48	1,000.48
Junk/Parts	10001809	LAPTOP - APPLE MACBOOK MC207LL	06/29/2010	10/03/2023	1,000.48	1,000.48
Surplus Sale	11000058	LAPTOP - DELL LATITUDE E6410	09/23/2010	10/03/2023	1,093.59	1,093.59
Surplus Sale	11000061	LAPTOP - DELL LATITUDE E6410	09/23/2010	10/03/2023	1,093.59	1,093.59
Surplus Sale	11000062	LAPTOP - DELL LATITUDE E6410	09/23/2010	10/03/2023	1,093.59	1,093.59
Surplus Sale	11000068	LAPTOP - DELL LATITUDE E6410	09/23/2010	10/03/2023	1,093.59	1,093.59
Surplus Sale	11000069	LAPTOP - DELL LATITUDE E6410	09/23/2010	10/03/2023	1,093.59	1,093.59
Surplus Sale	11000074	LAPTOP - DELL LATITUDE E6410	09/23/2010	10/03/2023	1,093.59	1,093.59
Surplus Sale	11000076	LAPTOP - DELL LATITUDE E6410	09/23/2010	10/03/2023	1,093.59	1,093.59
Surplus Sale	11000080	LAPTOP - DELL LATITUDE E6410	09/23/2010	10/03/2023	1,093.59	1,093.59
Surplus Sale	11000084	LAPTOP - DELL LATITUDE E6410	09/23/2010	10/03/2023	1,093.59	1,093.59
Surplus Sale	11000086	LAPTOP - DELL LATITUDE E6410	09/23/2010	10/03/2023	1,093.59	1,093.59
Surplus Sale	11000091	LAPTOP - DELL LATITUDE E6410	09/23/2010	10/03/2023	1,093.59	1,093.59
Surplus Sale	11000094	LAPTOP - DELL LATITUDE E6410	09/23/2010	10/03/2023	1,093.59	1,093.59
Surplus Sale	11000100	LAPTOP - DELL LATITUDE E6410	09/23/2010	10/03/2023	1,093.59	1,093.59
Surplus Sale	11000103	LAPTOP - DELL LATITUDE E6410	09/23/2010	10/03/2023	1,093.59	1,093.59
Surplus Sale	11000108	LAPTOP - DELL LATITUDE E6410	09/23/2010	10/03/2023	1,093.59	1,093.59
Surplus Sale	11000118	LAPTOP - DELL LATITUDE E6410	09/23/2010	10/03/2023	1,093.59	1,093.59
Surplus Sale	11000125	LAPTOP - DELL LATITUDE E6410	09/23/2010	10/03/2023	1,093.59	1,093.59
Surplus Sale	12000391	LAPTOP - DELL LATITUDE E6420	01/12/2012	10/03/2023	1,060.43	1,060.43
Surplus Sale	12000392	LAPTOP - DELL LATITUDE E6420	01/12/2012	10/03/2023	1,060.43	1,060.43
Surplus Sale	12000393	LAPTOP - DELL LATITUDE E6420	01/12/2012	10/03/2023	1,060.43	1,060.43
Surplus Sale	12000394	LAPTOP - DELL LATITUDE E6420	01/12/2012	10/03/2023	1,060.43	1,060.43
Surplus Sale	12000395	LAPTOP - DELL LATITUDE E6420	01/12/2012	10/03/2023	1,060.43	1,060.43
Surplus Sale	12000396	LAPTOP - DELL LATITUDE E6420	01/12/2012	10/03/2023	1,060.43	1,060.43
Surplus Sale	12000397	LAPTOP - DELL LATITUDE E6420	01/12/2012	10/03/2023	1,060.43	1,060.43
Surplus Sale	12000398	LAPTOP - DELL LATITUDE E6420	01/12/2012	10/03/2023	1,060.43	1,060.43
Surplus Sale	12000399	LAPTOP - DELL LATITUDE E6420	01/12/2012	10/03/2023	1,060.43	1,060.43
Surplus Sale	12000400	LAPTOP - DELL LATITUDE E6420	01/12/2012	10/03/2023	1,060.43	1,060.43

10/03/2023 09:12:27

Date Range 10/01/2023 10/31/2023

Clay County Public Schools Monthly Deletion Report For Month Ending: 10/31/2023

<u>Disposal Method</u>	<u>Tag</u>	<u>Description</u>	<u>Acquisition Date</u>	<u>Disposal Date</u>	<u>Purchase Amount</u>	<u>Depreciation Value</u>
Surplus Sale	12000401	LAPTOP - DELL LATITUDE E6420	Furniture,Fixtures & Equipment	01/12/2012	10/03/2023	1,060.43
Surplus Sale	12000402	LAPTOP - DELL LATITUDE E6420	Furniture,Fixtures & Equipment	01/12/2012	10/03/2023	1,060.43
Surplus Sale	12000403	LAPTOP - DELL LATITUDE E6420	Furniture,Fixtures & Equipment	01/12/2012	10/03/2023	1,060.43
Surplus Sale	12000404	LAPTOP - DELL LATITUDE E6420	Furniture,Fixtures & Equipment	01/12/2012	10/03/2023	1,060.43
Surplus Sale	12000405	LAPTOP - DELL LATITUDE E6420	Furniture,Fixtures & Equipment	01/12/2012	10/03/2023	1,060.43
Surplus Sale	12000406	LAPTOP - DELL LATITUDE E6420	Furniture,Fixtures & Equipment	01/12/2012	10/03/2023	1,060.43
Surplus Sale	12000407	LAPTOP - DELL LATITUDE E6420	Furniture,Fixtures & Equipment	01/12/2012	10/03/2023	1,060.43
Surplus Sale	12000408	LAPTOP - DELL LATITUDE E6420	Furniture,Fixtures & Equipment	01/12/2012	10/03/2023	1,060.43
Surplus Sale	12000409	LAPTOP - DELL LATITUDE E6420	Furniture,Fixtures & Equipment	01/12/2012	10/03/2023	1,060.43
Surplus Sale	12000410	LAPTOP - DELL LATITUDE E6420	Furniture,Fixtures & Equipment	01/12/2012	10/03/2023	1,060.43
Surplus Sale	12000411	LAPTOP - DELL LATITUDE E6420	Furniture,Fixtures & Equipment	01/12/2012	10/03/2023	1,060.43
Surplus Sale	12000412	LAPTOP - DELL LATITUDE E6420	Furniture,Fixtures & Equipment	01/12/2012	10/03/2023	1,060.43
Surplus Sale	12000413	LAPTOP - DELL LATITUDE E6420	Furniture,Fixtures & Equipment	01/12/2012	10/03/2023	1,060.43
Surplus Sale	12000414	LAPTOP - DELL LATITUDE E6420	Furniture,Fixtures & Equipment	01/12/2012	10/03/2023	1,060.43
Surplus Sale	12000415	LAPTOP - DELL LATITUDE E6420	Furniture,Fixtures & Equipment	01/12/2012	10/03/2023	1,060.43
Junk/Parts	14000047	MACHINE: BASKETBALL SHOOTING	Furniture,Fixtures & Equipment	09/12/2013	10/03/2023	2,000.00
Junk/Parts	14001154	LAPTOP: MACBOOK AIR - APPLE Z0	Furniture,Fixtures & Equipment	03/13/2014	10/03/2023	1,662.00
Junk/Parts	14001155	LAPTOP: MACBOOK AIR - APPLE Z0	Furniture,Fixtures & Equipment	03/13/2014	10/03/2023	1,662.00
Junk/Parts	14001158	LAPTOP: MACBOOK AIR - APPLE Z0	Furniture,Fixtures & Equipment	03/13/2014	10/03/2023	1,662.00
Surplus Sale	15100212	LAPTOP: DELL LATITUDE 5000 STA	Furniture,Fixtures & Equipment	12/11/2014	10/03/2023	1,091.96
Junk/Parts	16000296	LAPTOP: MACBOOK AIR - APPLE MJ	Furniture,Fixtures & Equipment	12/10/2015	10/03/2023	1,132.00
Junk/Parts	16000297	LAPTOP: MACBOOK AIR APPLE	Furniture,Fixtures & Equipment	12/10/2015	10/03/2023	1,132.00
Surplus Sale	16100111	LAPTOP: DELL LATITUDE E5550 ST	Furniture,Fixtures & Equipment	10/08/2015	10/03/2023	1,050.00
Junk/Parts	17000121	LAPTOP: MACBOOK PRO APPLE MLH3	Furniture,Fixtures & Equipment	02/23/2017	10/03/2023	1,573.06
Junk/Parts	17000182	TABLE: CAFETERIA MOBILE W/12 S	Furniture,Fixtures & Equipment	10/27/2016	10/03/2023	1,198.37
Junk/Parts	18000008	TABLE: CAFETERIA MOBILE W/12 S	Furniture,Fixtures & Equipment	10/26/2017	10/03/2023	1,198.37
Junk/Parts	21000323	TABLE: CAFETERIA W/12 STOOLS	Furniture,Fixtures & Equipment	06/15/2021	10/03/2023	1,682.67
						65,217.81
						63,750.60

<u>LCIN</u>	<u>7005</u>	<u>CLAY VIRTUAL ACADEMY</u>	<u>Date Range</u>	<u>10/01/2023</u>	<u>10/31/2023</u>
Junk/Parts	15000778	LAPTOP: MACBOOK AIR APPLE MD76	Furniture,Fixtures & Equipment	02/12/2015	10/03/2023
Junk/Parts	16000012	LAPTOP: APPLE MACBOOK PRO MD10	Furniture,Fixtures & Equipment	08/13/2015	10/03/2023
Junk/Parts	16000017	LAPTOP: APPLE MACBOOK PRO MD10	Furniture,Fixtures & Equipment	08/13/2015	10/03/2023

Clay County Public Schools
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<u>Disposal Method</u>	<u>Tag</u>	<u>Description</u>	<u>Acquisition Date</u>	<u>Disposal Date</u>	<u>Purchase Amount</u>	<u>Depreciation Value</u>
Junk/Parts	17000188	LAPTOP: MACBOOK PRO APPLE MD10	Furniture,Fixtures & Equipment 09/08/2016	10/03/2023	1,182.00	1,182.00
Junk/Parts	17000189	LAPTOP: MACBOOK PRO APPLE MD10	Furniture,Fixtures & Equipment 09/08/2016	10/03/2023	1,182.00	1,182.00
Junk/Parts	17000190	LAPTOP: MACBOOK PRO APPLE MD10	Furniture,Fixtures & Equipment 09/08/2016	10/03/2023	1,182.00	1,182.00
Junk/Parts	17000195	LAPTOP: MACBOOK PRO APPLE MD10	Furniture,Fixtures & Equipment 09/08/2016	10/03/2023	1,182.00	1,182.00
					8,224.00	8,224.00
<u>LCTN</u>	<u>9002</u>	<u>CAREER AND TECHNICAL EDUCATION</u>				
Junk/Parts	15000645	LAPTOP: MACBOOK PRO APPLE MGX8	Furniture,Fixtures & Equipment 10/09/2014	10/03/2023	1,582.00	1,582.00
Junk/Parts	16000096	LAPTOP: APPLE MACBOOK PRO MF84	Furniture,Fixtures & Equipment 09/10/2015	10/03/2023	1,582.00	1,582.00
Junk/Parts	16000108	LAPTOP:APPLE MACBOOK AIR 13 "	Furniture,Fixtures & Equipment 10/08/2015	10/03/2023	1,132.00	1,132.00
					4,296.00	4,296.00
<u>LCTN</u>	<u>9005</u>	<u>EXCEPTIONAL STUDENT EDUCATION</u>				
Junk/Parts	11000823	LAPTOP: APPLE 17 " MACBOOK PRO	Furniture,Fixtures & Equipment 03/24/2011	10/03/2023	4,164.95	4,164.95
Junk/Parts	13000074	LAPTOP:APPLE MACBOOK AIR 11 "	Furniture,Fixtures & Equipment 09/17/2012	10/03/2023	1,132.00	1,132.00
Junk/Parts	15000390	LAPTOP - MACBOOK AIR APPLE Z0N	Furniture,Fixtures & Equipment 09/11/2014	10/03/2023	1,039.00	1,039.00
Junk/Parts	15000391	LAPTOP - MACBOOK AIR APPLE Z0N	Furniture,Fixtures & Equipment 09/11/2014	10/03/2023	1,039.00	1,039.00
Surplus Sale	15100207	LAPTOP: DELL LATITUDE 5000 ST	Furniture,Fixtures & Equipment 12/11/2014	10/03/2023	1,091.96	1,091.96
Surplus Sale	15100209	LAPTOP: DELL LATITUDE 5000 ST	Furniture,Fixtures & Equipment 12/11/2014	10/03/2023	1,091.96	1,091.96
Surplus Sale	15100210	LAPTOP: DELL LATITUDE 5000 ST	Furniture,Fixtures & Equipment 12/11/2014	10/03/2023	1,091.96	1,091.96
Surplus Sale	15100211	LAPTOP: DELL LATITUDE 5000 ST	Furniture,Fixtures & Equipment 12/11/2014	10/03/2023	1,091.96	1,091.96
					11,742.79	11,742.79
<u>LCTN</u>	<u>9009</u>	<u>PROFESSIONAL DEVELOPMENT</u>				
Surplus Sale	10011720	LAPTOP - DELL LATITUDE E6400	Furniture,Fixtures & Equipment 12/17/2009	10/03/2023	1,165.48	1,165.48
					1,165.48	1,165.48
<u>LCTN</u>	<u>9010</u>	<u>TRANSPORTATION</u>				
Surplus Sale	11000430	LAPTOP - DELL LATITUDE E6410	Furniture,Fixtures & Equipment 11/23/2010	10/03/2023	1,070.64	1,070.64
					1,070.64	1,070.64
<u>LCTN</u>	<u>9016</u>	<u>SUPERINTENDENT</u>				
Junk/Parts	15000892	LAPTOP: APPLE MACBOOK AIR 13.3	Furniture,Fixtures & Equipment 06/24/2015	10/03/2023	1,451.00	1,451.00
					1,451.00	1,451.00
<u>LCTN</u>	<u>9040</u>	<u>INFORMATION AND TECH SERVICES</u>				

Clay County Public Schools
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<u>Disposal Method</u>	<u>Tag</u>	<u>Description</u>	<u>Acquisition Date</u>	<u>Disposal Date</u>	<u>Purchase Amount</u>	<u>Depreciation Value</u>
Surplus Sale	13000017	LAPTOP - DELL LATITUDE E6420 +	09/17/2012	10/03/2023	1,123.54	1,123.54
Surplus Sale	13000199	LAPTOP - DELL LATITUDE E6430	10/25/2012	10/03/2023	1,123.54	1,123.54
Surplus Sale	13100490	LAPTOP - DELL LATITUDE E6430 +	05/09/2013	10/03/2023	1,183.39	1,183.39
Junk/Parts	14000270	LAPTOP: MACBOOK AIR - APPLE MF	12/12/2013	10/03/2023	1,412.00	1,412.00
Junk/Parts	14001310	LAPTOP: APPLE MACBOOK AIR MD76	04/10/2014	10/03/2023	1,432.00	1,432.00
Surplus Sale	15100432	LAPTOP: DELL LATITUDE E5540 ST	06/18/2015	10/03/2023	1,050.00	1,050.00
					7,324.47	7,324.47
	<u>LCIN</u>	<u>9050 BUSINESS AFFAIRS DIVISION</u>				
Junk/Parts	16000144	LAPTOP: APPLE MACBOOK AIR MJVE	11/12/2015	10/03/2023	1,132.00	1,132.00
Surplus Sale	18100257	LAPTOP: DELL LATITUDE 7389	02/20/2018	10/03/2023	1,219.97	1,219.97
					2,351.97	2,351.97
	<u>LCIN</u>	<u>9106 TITLE 1</u>				
Junk/Parts	16000203	LAPTOP: APPLE MACBOOK AIR MJVE	12/10/2015	10/03/2023	1,132.00	1,132.00
					1,132.00	1,132.00
	<u>LCIN</u>	<u>9110 FOOD & NUTRITION SERVICES</u>				
Surplus Sale	00072236	CART:PRECISION MILK BMM-1000	09/27/2001	10/03/2023	4,533.00	4,533.00
					4,533.00	4,533.00
	<u>LCIN</u>	<u>9113 TEACHER TRAINING CENTER FIIH</u>				
Surplus Sale	13100511	LAPTOP - DELL LATITUDE E6430 +	05/09/2013	10/03/2023	1,183.39	1,183.39
					1,183.39	1,183.39
	<u>LCIN</u>	<u>9252 SEDNET</u>				
Junk/Parts	13000603	LAPTOP: MACBOOK PRO - APPLE MD	05/09/2013	10/03/2023	1,582.00	1,582.00
Junk/Parts	16000613	LAPTOP:MACBOOK PRO 15 " APPLE	05/12/2016	10/03/2023	2,138.00	2,138.00
Surplus Sale	18100209	LAPTOP: DELL LATITUDE 7389	02/20/2018	10/03/2023	1,219.97	1,219.97
Surplus Sale	20100051	LAPTOP: DELL LATITUDE 7390	08/20/2019	10/03/2023	1,219.97	1,219.97
Surplus Sale	20100052	LAPTOP: DELL LATITUDE 7390	08/20/2019	10/03/2023	1,219.97	1,219.97
Surplus Sale	20100053	LAPTOP: DELL LATITUDE 7390	08/20/2019	10/03/2023	1,219.97	1,219.97
					8,599.88	8,599.88

Clay County Public Schools
Monthly Deletion Report
For Month Ending: 10/31/2023

<u>Disposal Method</u>	<u>Tag</u>	<u>Description</u>	<u>Acquisition Date</u>	<u>Disposal Date</u>	<u>Purchase Amount</u>	<u>Depreciation Value</u>
Total Furniture		Total Vehicles	Total Audio Visual	Total Software	Totals for Deletion Report	
473,552.79		0.00	0.00	0.00	473,552.79	472,085.58

Note:

Disposal Method Descriptions:

JUNK/PARTS - Part(s) of an asset are used and remainder of part(s) are sold, recycled or disposed
 TRADE-IN - Vendor issues a credit towards a new purchase
 THEFT/VANDALISM - Items stolen or broken (police report attached)
 MISSING - Items lost and are not found during property inventory (Annually)
 SURPLUS SALE - Items that are outdated, not working or obsolete. Items are either sold, recycled or disposed
 ENTERED IN ERROR- Not used
 TRANSFER/DONATION - From Clay County District to an Outside Agency (Approved by Board or Superintendent)
 DESTROYED - Fire/Natural Disaster, etc.
 THRESHOLD (ex. \$750 TO \$1000)

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

C14 - BID Renewal

Description

Renew BID as required per FS 287, DOE 6A-1.012 and School Board Policy

a. Motor oil, Transmission and Other Automotive Fluids – County Wide Bid #22-TR-92: Contract Period is January 1, 2024 through December 31, 2024. The contract period is for one (1) year and is the first of three renewal options.

Gap Analysis

The District requires contractors to provide services to ensure our facilities and equipment are maintained and functional. The District requires vendors to provide products to ensure our students and staff receive the services, and or products to meet their needs.

Previous Outcomes

Original Bid was Board approved and has been used successfully during the past term to provide quality services and products to the district.

Expected Outcomes

Upon approval by the Board; we expect the contractors and vendors to continue providing quality services and products at the same terms and conditions as when the original Bid was awarded.

Strategic Plan Goal

Goal 5; Strategy 5.4; Enhance fiscal practices that enable the district to maximize effectiveness and efficiency.

Recommendation

Extend renewal as follows:

a. Motor oil, Transmission and Other Automotive Fluids – County Wide Bid #22-TR-92:

-HR Lewis Petroleum Co, PO Box 40763, Jacksonville, FL 32203

Contact

Dr. Susan Legutko, Assistant Superintendent for Business Affairs

Phone: (904)336-6721, Email: susan.legutko@myoneclay.net

Financial Impact

a. Motor oil, Transmission and Other Automotive Fluids – County Wide Bid #22-TR-92: The total estimated expenditure for the one (1) year contract renewal is \$55,000.00 from General Revenue.

Review Comments

Attachments

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

C15 - Change Order #1 for Orange Park Junior High School Window Replacement (Buildings 1, 2, 3, & 4)

Description

Change Orders are initiated by the Contractor, Architect/Engineer or Owner, and may increase or decrease the scope of the project as defined by the plans and specifications. Change Orders are reviewed by the Architect/Engineer and staff prior to submission to the School Board for approval. This Change Order is for replacement of 23 plexiglass window panes with ¼ inch tempered glass.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

Construction will proceed immediately translating to an on time completion.

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of the district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve Change Order #1.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net,
Michael Kemp, Director of Facility Planning & Construction, (904) 336-6824, michael.kemp@myoneclay.net

Financial Impact

This Change Order will increase the contract amount by \$6,214.35. Architect fees, contracted at 8.5%, will increase by \$528.22 as a result of this Change Order. These funds are available and budgeted in the Educational Facilities Work Plan.

Review Comments**Attachments**

🔗 [Change Order #1 OPJ Window Replacement Buildings 1, 2, 3, & 4](#)

AIA® Document G701® – 2017

Change Order

PROJECT: (Name and address)
Orange Park Junior High
Bldgs 1, 2, 3, 4 Window Replacement
(C-18-22/23)

CONTRACT INFORMATION:
Contract For: General Construction
Date: December 8, 2022

CHANGE ORDER INFORMATION:
Change Order Number: 001
Date: November 2, 2023

OWNER: (Name and address)
School Board of Clay County
900 Walnut Street
Green Cove Springs, Florida 32073

ARCHITECT: (Name and address)
Brian Boatright Architect, Inc.
914 Plainfield Avenue
Orange Park, Florida 32073

CONTRACTOR: (Name and address)
Thomas May Construction Company
310 College Drive
Orange Park, Florida 32065

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

See attachment for summarized changes.

The original Contract Sum was	\$ 466,995.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 466,995.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 6,214.35
The new Contract Sum including this Change Order will be	\$ 473,209.35

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be Feb 29, 2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Brian Boatright Architect, Inc.

ARCHITECT (Firm name)


SIGNATURE

Brian O. Boatright, President
PRINTED NAME AND TITLE

11-2-23

DATE

Thomas May Construction Company

CONTRACTOR (Firm name)


SIGNATURE

Keith R. Ward, President
PRINTED NAME AND TITLE

11-2-23

DATE

School Board of Clay County

OWNER (Firm name)


SIGNATURE

Board Chair
PRINTED NAME AND TITLE

11-2-23

DATE

SCHOOL BOARD OF CLAY COUNTY
CHANGE ORDER # 1

SBCC PROJECT NAME: Orange Park Junior High School Window Replacement (Buildings 1, 2, 3, & 4)

SBCC PROJECT NUMBER: C-18-22/23

ADDITIONAL INFORMATION

- Replacement of 23 plexiglass window panes with ¼ inch tempered glass.	\$ 6,214.35
TOTAL CHANGE ORDER AMOUNT:	\$ 6,214.35

Substantial Completion date is February 29, 2024 and Final Completion date is March 15, 2024.

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

C16 - Purchase Agreement for Sale of Two (2) Portable Classrooms and Two (2) Sets of Ramps and Stairs at Paterson Elementary School

Description

Relocatable building type 92, Rooms 29 and 30, located at Paterson Elementary School, identified as CI 704 and CI 516, respectively, and the ramps and stairs associated with the portables have been deemed surplus by resolution and no longer usable for educational or ancillary purposes, have no commercial value, and should be disposed of by the most economic means. The Clay County Board of County Commissioners has agreed to purchase the two (2) portable classrooms for \$10.00 each and the association ramps and stairs for \$10,000.00 each, for a total of \$20,020.00. The CCBCC is responsible for paying for all of the costs associated with moving the portables, ramps, and stairs and shall have no cost to the School Board.

Gap Analysis

No action would result in an unnecessary financial burden on the district to dispose of or move the portables.

Previous Outcomes

The School Board has approved the sale of surplus portables and ramps and stairs in the past.

Expected Outcomes

It is expected the School Board will approve the purchase agreement to sell the two (2) portables and the two (2) sets of ramps and stairs associated with the portables.

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient, and effective learning environment for Clay County students.

Recommendation

Approve the purchase agreement and sale of two (2) portables and two (2) sets of ramps and stairs associated with the portables.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904)336-6853, bryce.ellis@myoneclay.net

Michael Kemp, Director of Facility Planning & Construction, (904)336-6824, michael.kemp@myoneclay.net

Lance Addison, Coordinator of Planning and Intergovernmental Affairs, (904)336-6852, lance.addison@myoneclay.net

Financial Impact

\$20,020.00 to the School Board for the sale of real property.

Review Comments

Attachments

- ④ [LOI County Portable Donation 11.2.23.pdf](#)
- ④ [Purchase Agreement & Resolution for Portable Classrooms & Ramps & Steps 11.2.23.pdf](#)
- ④ [Resolution & Purchase Agreement for Sale of Portables & Ramps & Steps Contract Review Approval.pdf](#)



Office of the County Manager

P.O. Box 1366
477 Houston Street
Green Cove Springs, FL
32043

Area Code: 904
Phone: 284-6347
269-6347
Fax: 278-4731

County Manager
Howard Wanamaker

Commissioners:
Mike Cella
District 1

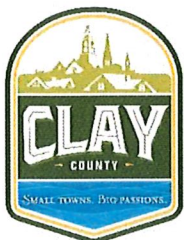
Alexandra Compere
District 2

Jim Renninger
District 3

Betsy Condon
District 4

Kristen Burke, DC
District 5

Switchboard:
GCS (904) 284-6300
KH (352) 473-3711
KL (904) 533-2111
OP/MBG (904) 269-6300
www.claycountygov.com



October 4, 2023

Lance Addison
Coordinator of Facility Planning and Intergovernmental Affairs
Clay County District Schools
900 Walnut Street
Green Cove Springs, FL 32043

Re: Acquisition by Donation of Two 24' X 34' Portables

Dear Mr. Addison:

Please be advised that Clay County intends to acquire from the School District two 24' X 34' portables that the County understands are available by donation for \$10.00 each. The acquisition would be dependent on an inspection of the portables and confirmation that they are suitable for use and may be moved to the County's site. Additionally, if the County acquires the portables, the County would likewise seek to acquire the accompanying ramps and stairs from the School District which we understand are approximately \$10,000 each.

If the acquisition by donation is approved, please notify Ms. Karen Smith, Administrative and Contractual Services Director, (904) 278-3735, so that she may coordinate the transfer and relocation of the portables.

We appreciate the School District's consideration of the County's acquisition of the two portables.

Sincerely,

[Howard Wanamaker \(Oct 4, 2023 13:36 EDT\)](#)

Howard Wanamaker
County Manager

**AGREEMENT FOR PURCHASE OF PORTABLE SCHOOL CLASSROOMS AND
ASSOCIATED RAMPS AND STAIRS**

This AGREEMENT is entered into this ____ day of November, 2023, by the Clay County Board of County Commissioners (hereinafter "PURCHASER") for the benefit and protection of CLAY COUNTY SCHOOL BOARD, CLAY COUNTY, FLORIDA (hereinafter "BOARD").

WHEREAS, the BOARD has declared portable classroom buildings numbered CI 704 and CI 516, Rooms 29 and 30, at Paterson Elementary School located at 5400 Pine Avenue, Fleming Island, Florida, and all accessories attached, including ramps and stairs, to be unusable and surplus; and

WHEREAS, the PURCHASER has determined that it can make use of said portable classroom buildings; and

WHEREAS, the BOARD is willing to convey title to said portable classroom buildings to PURCHASER; and

WHEREAS, the PURCHASER is willing to pay for and accept title to said portable classroom buildings.

NOW THEREFORE, in consideration of the foregoing, the BOARD hereby conveys said portable classroom buildings designated as buildings numbered CI 704 (DCA MB E 001927) and CI 516 (DCA MB E 001850), for identification, and all accessories attached, including ramps and stairs, to the PURCHASER for the sum of \$10.00 (TEN AND NO/100 DOLLARS) for each relocatable classroom and \$10,000.00 (TEN THOUSAND AND NO/100 DOLLARS) for a total of \$20,020.00 (TWENTY THOUSAND TWENTY AND NO/100 DOLLARS) in hand paid and for other valuable consideration subject to the following terms:

1. The PURCHASER is responsible for moving said buildings and accessories off of the BOARD property, specifically the property of Paterson Elementary School, room numbers 29 and 30, Fleming Island, Florida.
2. Said buildings and accessories must be removed from the premises of Paterson Elementary School no later than the 31st day of December, 2023 at 9:00 p.m. local time.
3. The PURCHASER must sign this AGREEMENT, thereby taking title to said buildings and accessories prior to removal of said buildings.
4. At the time of execution of this AGREEMENT, the PURCHASER must present to designated BOARD personnel an executed contract with a licensed and bonded local professional building mover (hereinafter "CONTRACTOR") obligating said CONTRACTOR to perform the movement/removal of said portable classroom buildings within the time frame set forth herein.

5. The PURCHASER must present proof of CONTRACTOR'S liability insurance coverage which will cover movement of the buildings and accessories.

6. The PURCHASER must make arrangements satisfactory to designated BOARD personnel for the removal and reinstallation of any fences on the property of Paterson Elementary School which must be moved in order to effect removal of said buildings and accessories from the school premises.

7. The PURCHASER must sign a "Waiver of Liability" releasing the BOARD and its employees, agents, representatives, and assigns from any liability of any kind or nature whatsoever resulting from the removal and relocation of said buildings.

8. The PURCHASER has agreed to and must use the BOARD'S approved relocatable movers, which include AJS Building Moving and Leveling.

9. The PURCHASER agrees that the BOARD shall incur no costs of any kind or nature whatsoever resulting from the sale, removal, or relocation of said buildings and accessories.

10. In the event that said buildings and accessories are not removed from the Paterson Elementary School premises by the date and time set forth in paragraph 2 above, the PURCHASER forfeits all right to said portable classroom buildings described herein and the BOARD may proceed with the demolition of said structures with PURCHASER having no recourse or remedy in law or equity for said action by the BOARD or it's employees, agents, or contractors.

This AGREEMENT contains the full agreement of the parties, shall be strictly construed as to all times by which performance must take place and the terms of the AGREEMENT may not be amended or altered except in written form signed by representatives of both parties.

EXECUTED this _____ day of November, 2023.

Clay County Board of County Commissioners

By _____
Howard Wannamaker
PURCHASER

The terms of this AGREEMENT is hereby
Acknowledged by the undersigned.

CLAY COUNTY SCHOOL BOARD, CLAY
COUNTY, FLORIDA

By _____
SCHOOL BOARD CHAIR
Title: Owner's Representative
Clay County School Board

By _____
BRYCE ELLIS
Title: Assistant Superintendent for Operations
900 Walnut Street
Green Cove Springs, Florida 32043

Sale of Relocatables, PES 11,2,23.docx

DRAFT

SCHOOL BOARD RESOLUTION #23-__ __

A RESOLUTION OF THE SCHOOL BOARD OF CLAY COUNTY, FLORIDA, DETERMINING PROPERTY DESCRIBED AS RELOCATABLE BUILDING TYPE 92, ROOMS 29 and 30, IDENTIFIED AS CI 704 (DCA MB E 001927) and CI 516 (DCA MB E 001850) RESPECTIVELY, AT PATERSON ELEMENTARY SCHOOL, 5400 PINE AVE, FLEMING ISLAND, FLORIDA ARE NO LONGER USABLE FOR EDUCATIONAL OR ANCILLARY PURPOSES, HAVE NO COMMERCIAL VALUE AND SHOULD BE DISPOSED OF BY THE MOST ECONOMIC MEANS.

WHEREAS, the School Board of Clay County, Florida ("Board"), wishes to dispose of the structures described as relocatable building type 92, Rooms, 29 and 30, identified as CI 704 (DCA MB E 001927) and CI 516 (DCA MB E 001850), respectively, located at Paterson Elementary School; and

WHEREAS, Florida Statute 1013.28 requires a determination that said structure is unusable for educational or ancillary purposes and has no commercial value; and

WHEREAS, it is in the best interest of the District to dispose of said property by the most economical means by Clay County District Schools personnel;

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The Board hereby determines the following described property is unusable for education and ancillary purposes and is without commercial value.
2. The Board concludes that the property should be disposed of by the best economic means available. Said property is more particularly described:

Structures: relocatable building type 92, Rooms, 29 and 30, identified as CI 704 (DCA MB E 001927) and CI 516 (DCA MB E 001850), respectively, located at Paterson Elementary School, 5400 Pine Avenue, Fleming Island, Florida.

3. This Resolution shall take effect upon its adoption and full execution.

DULY ADOPTED AND APPROVED this ____ day of _____ 2023, by the
CLAY COUNTY SCHOOL BOARD, Florida.

SCHOOL BOARD OF CLAY COUNTY, FLORIDA

By _____
ASHLEY GILHOUSEN

By _____
MARY BOLLA

By _____
ERIN SKIPPER

By _____
BETH CLARK

By _____
MICHELE HANSON

ATTEST:

DAVID BROSKIE, Superintendent of Schools

Approved as to form by:

JEREMIAH BLOCKER, School Board Attorney

FOLLOW ALL PROCEDURES ON BACK OF THIS FORM

Contract # **240073**
Number Assigned by Purchasing Dept.



CONTRACT REVIEW

BOARD MEETING DATE:

WHEN BOARD APPROVAL IS REQUIRED DO
NOT PLACE ITEM ON AGENDA UNTIL
REVIEW IS COMPLETED
☐ Must Have Board Approval over \$100,000.00

Date Submitted: 10/09/2023

Name of Contract Initiator: Lance Addison

Telephone #: 66852

School/Dept Submitting Contract: Operations

Cost Center # 9023

Vendor Name: Clay County Board of County Commissioners

Contract Title: Resolution and Purchase Agreement for the Sale of Relocatables, Ramps, Stairs and Associated Equipment

Contract Type: ☒ New ☐ Renewal ☐ Amendment ☐ Extension ☐ Previous Year Contract #

Contract Term: n/a

Renewal Option(s):

Contract Cost: n/a

☐ BUDGETED FUNDS – SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT

Funding Source: Budget Line #

Funding Source: Budget Line #

☐ NO COST MASTER (COUNTY WIDE) CONTRACT - SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT

☐ INTERNAL ACCOUNT - IF FUNDED FROM SCHOOL IA FUNDS – SEND CONTRACT PACKAGE DIRECTLY TO SBAO

REQUIRED DOCUMENTS FOR CONTRACT REVIEW PACKAGE (when applicable):

____ Completed Contract Review Form

____ SBAO Template Contract or other Contract (NOT SIGNED by District / School)

____ SIGNED Addendum A (if not an SBAO Template Contract)*

*This Statement MUST BE Included in the body of the Contract:

"The terms and conditions of Addendum A are hereby incorporated into this Agreement and the same shall govern and prevail over any conflicting terms and/or conditions herein stated."

____ Certificate of Insurance (COI) for General Liability & Workers' Compensation that meet these requirements:

COI must list the School Board of Clay County, Florida as an Additional Insured and Certificate Holder. Insurer must be rated as A- or better.

General Liability = \$1,000,000 Each Occurrence & \$2,000,000 General Aggregate.

Auto Liability = \$1,000,000 Combined Single Limit (\$5,000,000 for Charter Buses).

Workers' Compensation = \$100,000 Minimum

[If exempt from Workers' Compensation Insurance, vendor/contractor must sign a Release and Hold Harmless Form. If not exempt, vendor/contractor must provide Workers' Compensation coverage].

____ State of Florida Workers Comp Exemption (<https://apps.fldfs.com/bocexempt/>) (If Applicable)

____ COVID-19 Waiver (If Applicable)

____ Release and Hold Harmless (If Applicable)

RECEIVED
OCT - 9 2023
PURCHASING

RECEIVED
10/11/23
SBAO

**AREA BELOW FOR DISTRICT PERSONNEL ONLY **

CONTRACT REVIEWED BY:	COMMENTS BELOW BY REVIEWING DEPARTMENT
Purchasing Department B78	NO Cost
Review Date 10/11/23	
School Board Attorney SB	
Review Date 10/16/23	
Other Dept. as Necessary	
Review Date	
PENDING STATUS: <input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, HIGHLIGHTED COMMENTS ABOVE MUST BE CORRECTED BY INITIATOR
FINAL STATUS	<input checked="" type="checkbox"/> APPROVED DATE: 10-17-23

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

C17 - Interlocal Agreement to Sell Low-Priced Diesel Fuel to the Clay County Board of County Commissioners for Use of Fire and Rescue Vehicles in the Keystone Heights Area

Description

This agreement between the Clay County Board of County Commissioners ("BCC") and the Clay County School Board ("CCSB") is to allow the BCC to obtain a source of low-priced diesel fuel from the CCSB for fire and rescue vehicles located at Fire Station Number 23 in the area of Keystone Heights, Florida.

Gap Analysis

The Clay County Board of County Commissioners is in need of a source of low-priced diesel fuel for fire and rescue vehicles located at Fire Station Number 23 in the area of Keystone Heights, Florida, other than the utilization of privately-owned fuel stations or county fueling stations in the area.

Previous Outcomes

This agreement is a renewal. The Clay County School Board agreed to sell diesel fuel to the Board of County Commissioners from the Keystone Facility for the price per gallon cost plus a 3.45 percent administrative fee charged by and payable to the Clay County School Board.

Expected Outcomes

The Board of County Commissioners could realize significant savings to the tax payers by purchasing diesel fuel from the Clay County School Board at the facility.

Strategic Plan Goal

Ensure effective management of the organization, operations, and facilities to maximize the use of resources and promote a safe, efficient, and effective learning environment for Clay County students.

Recommendation

Approve the Interlocal Agreement.

Contact

Bryce Ellis, Asst. Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Lance Addison, Coordinator, Planning and Intergovernmental Relations, (904) 336-6852, lance.addison@myoneclay.net

Financial Impact

No cost to the District.

Review Comments

Attachments

🔗 [Interlocal Agreement CCSB 2023-2024 Diesel Fuel.pdf](#)

🔗 [Interlocal Agreement for Low-Priced Fuel Contract Review Approval.pdf](#)

**INTERLOCAL AGREEMENT BETWEEN CLAY COUNTY, FLORIDA
AND THE SCHOOL BOARD OF CLAY COUNTY, FLORIDA FOR FY 23/24-FY25/26**

THIS INTERLOCAL AGREEMENT ("Agreement") is made and entered into on this ____ day of November, 2023 by and between Clay County, a political subdivision of the State of Florida ("County"), and the School Board of Clay County, a body corporate and political subdivision of the State of Florida ("School Board").

RECITALS

WHEREAS, Chapter 163, Florida Statutes, permits local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage; and

WHEREAS, the County is in need of a source of low-priced diesel fuel for fire and rescue vehicles in the area of Keystone Heights, Florida; and

WHEREAS, the School Board maintains diesel fuel pumping facilities near McRae Elementary School, 6770 County Road 31SC, in Keystone Heights, Florida ("Facility"); and

WHEREAS, the County could realize significant savings to the taxpayers by purchasing diesel from the School Board at the Facility; and

WHEREAS, the School Board is willing to sell diesel fuel to the County from the Facility.

NOW THEREFORE, for and in consideration of the foregoing Recitals and the mutual covenants set forth herein, and for other good and valuable consideration, the receipt of which is hereby acknowledged and objections to the sufficiency and adequacy of which are hereby waived, the parties do hereby agree as follows:

1. Florida Interlocal Cooperation Act. This Agreement is entered into pursuant to the provisions of Section 163.01, Florida Statutes, commonly known as the "Florida Interlocal Cooperation Act of 1969", and all applicable portions of the Act are made a part hereof and incorporated herein as if set forth in full, including, but not limited to the following specific provisions:

a. All of the privileges and immunities and limitations from liability, exemptions from laws, ordinances and rules, and all pensions and relief, disability, workers' compensation and other benefits which apply to the activity of officers, agents, or employees of the parties hereto when performing their respective functions within their respective territorial limits for their respective agencies, shall apply to the same degree and extent to the performance of such functions and duties of such officers, agents or employees extra-territorially under the provisions of this Agreement.

b. This Agreement does not and shall not be deemed to relieve any of the parties hereto of any of their respective obligations or responsibilities imposed upon them by law except to the extent of the actual and timely performance of those obligations or responsibilities by one or more of the parties to this Agreement, in which case performance provided hereunder may be offered in satisfaction of the obligation or responsibility.

c. As a condition precedent to its effectiveness, and pursuant to Section 163.01(11), Florida Statutes, this Agreement and any subsequent amendments hereto shall be filed with the Clerk of the Circuit Court of the County.

2. The School Board agrees to sell diesel fuel to the County from the Facility for Clay County Fire and Rescue vehicles.

3. The price per gallon charged to the County will be the School Board's per gallon cost plus a 3.45 percent administrative fee charged by and payable to the School Board.

4. Clay County Fire and Rescue personnel assigned to Fire Station No. 23 ("CCFR Personnel") will have 24-hour access to the Facility and will be provided keys or other materials or information as may be needed to access the Facility and operate the pumps therein situated.

5. CCFR Personnel will be responsible for securing/locking access points to the Facility and pumps upon their departure from the Facility. Any loss suffered by the School Board resulting from the failure of CCFR Personnel to secure the Facility and pumps will be the responsibility of the County.

6. CCFR Personnel who fuel County Fire and Rescue vehicles at the Facility shall record each fuel transaction and the exact amount of fuel dispensed during each transaction. On the first business day of each month during the term of this Agreement, CCFR Personnel or other Clay County personnel as may be designated by the County will submit such transaction record(s) or other documentation ("Usage Report") to the School Board Director of Transportation, which shall reflect each fuel transaction and the total amount of fuel dispensed by CCFR Personnel during the preceding month.

7. The School Board shall reconcile the Usage Report against its own records and transmit to the County a monthly invoice. The County shall remit payment within forty-five (45) days of its receipt of the monthly invoice in accordance with the Local Government Prompt Payment Act.

8. Subject to and within the limitations of Section 768.28, Florida Statutes, the County agrees to indemnify and hold harmless the School Board from and against any loss, damage, or liability which arises from the negligent or intentional acts of CCFR Personnel in connection with performance of this Agreement. Nothing in this Agreement shall be deemed to waive the sovereign immunity protections provided the County pursuant to Florida law. Notwithstanding anything stated to the contrary in the Agreement, the County's obligation to compensate or indemnify is limited and shall not exceed the limits set forth in Section 768.28, Florida Statutes, as it may be amended from time to time.

9. The term of this Agreement shall be effective as of October 1, 2023, and shall remain in effect for a period of three years through September 30, 2026. The Agreement may be extended or modified only by written agreement of the parties. Either party may terminate the Agreement with or without cause by providing sixty (60) days' written notice to the other party. Such written notice shall be given by certified mail directed to the following addresses:

David Broskie, Superintendent of Schools
THE SCHOOL BOARD OF CLAY COUNTY, FLORIDA
900 Walnut Street
Green Cove Springs, Florida 32043

Howard Wanamaker, County Manager
CLAY COUNTY BOARD OF COUNTY COMMISSIONERS
477 Houston Street
P.O. Box 1366
Green Cove Springs, Florida 32043

10. The School Board acknowledges that in the County's budget for each fiscal year during which the term of this Agreement is in effect, a limited amount of funds are appropriated and made available for payment under this Agreement. Pursuant to the provisions of Section 129.07, Florida Statutes, the maximum payment that the County is obligated to make under the Agreement from the budget of any fiscal year shall not exceed the appropriation for said fiscal year.

11. The access to, disclosure, non-disclosure, or exemption of records, data, documents, and/or materials, associated with this Agreement shall be subject to the applicable provisions of the Florida Public Records Law (Chapter 119, Florida Statutes), and other applicable State or Federal law. The parties shall comply with all requirements of Chapter 119, Florida Statutes, to the extent applicable to the records and documents associated with this Agreement that are in its possession or under its control. A request to inspect or copy public records relating to the Agreement must be made directly to the County. The parties shall retain all records relating to this Agreement for a period of at least five (5) years after the Agreement terminates.

IF THE SCHOOL BOARD HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE SCHOOL BOARD'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (904) 529-3604, publicrecords@claycountygov.com, POST OFFICE BOX 1366, GREEN COVE SPRINGS, FLORIDA 32043.

12. No third party beneficiaries are intended or contemplated under this Agreement, and no third party shall be deemed to have rights or remedies arising under this Agreement against either of the parties to this Agreement.

13. The Agreement may only be modified or amended upon mutual written agreement

of the parties. No oral agreements or representation shall be valid or binding upon either party.

14. Each of the parties shall cooperate with one another, shall do and perform such actions and things, and shall execute and deliver such agreements, documents and instruments, as may be reasonable and necessary to effectuate the purposes and intents of this Agreement.

15. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida. Venue for any litigation, mediation, or other action proceeding between the parties arising out of this Agreement lies in Clay County, Florida.

16. In the event either party shall retain an attorney to litigate on its behalf against the other party regarding the enforcement or interpretation of this Agreement or regarding the rights, remedies, or obligations of the parties arising under this Agreement, the party prevailing on the majority of its claims, or which successfully defends against a majority of the other party's claims, shall be entitled to an award of reasonable attorney's fees, costs, and expenses against the other party, including fees, costs, and expenses incurred from the date of referral of the dispute to the prevailing party's attorney through the conclusion of litigation, or incurred in bankruptcy or on appeal. Nothing contained herein is intended to serve as a waiver of sovereign immunity and extend either party's liability beyond the limits established in Section 768.28, Florida Statutes.

17. This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

18. It is mutually acknowledged and agreed by the parties hereto that this Agreement contains the entire agreement between the County and the School Board with respect to the subject matter of this Agreement, and that there are no verbal agreements, representations, warranties or other understandings affecting the same.

19. The parties to this Agreement agree that each party has the option to utilize electronic signatures and that the digital signatures of the parties set forth below are intended to authenticate this Agreement and have the same force and effect as manual written signatures. Each person signing on behalf of the parties to the Agreement represents and warrants that he/she has full authority to execute this Agreement on behalf of such party and that the Agreement will constitute a legal and binding obligation of such party.

[Signatures appear on the following page.]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year first above written.

**THE SCHOOL BOARD OF CLAY COUNTY,
FLORIDA**

By: _____
CCSB Chairperson

ATTEST:

David Broskie
Superintendent of Schools

**CLAY COUNTY, a political subdivision of the
State of Florida**

By: _____
Howard Wanamaker
County Manager on behalf of the
Board of County Commissioners

F:\Contract\Interlocal\ccsb\Diesel Fuel\Interlocal Agreement CCSB 2023-2024 Diesel Fuel.docx

FOLLOW ALL PROCEDURES ON BACK OF THIS FORM

Contract # 240017
Number Assigned by Purchasing Dept.



CONTRACT REVIEW

BOARD MEETING DATE: ?

WHEN BOARD APPROVAL IS REQUIRED DO
NOT PLACE ITEM ON AGENDA UNTIL
REVIEW IS COMPLETED

☐ Must Have Board Approval over \$100,000.00

Date Submitted: 9/27/2023

Name of Contract Initiator: Lance Addison

Telephone #: 66852

School/Dept Submitting Contract: Operations

Cost Center # 9023

Vendor Name: Board of County Commissioners, Clay County, FL

Contract Title: Interlocal Agreement for Low Priced Diesel Fuel in Keystone Heights, FL

Contract Type: New ☒ Renewal ☐ Amendment ☐ Extension ☐ Previous Year Contract # 230019

Contract Term: 3 years 9/30/26 Renewal Option(s):

Contract Cost: \$0

☐ **BUDGETED FUNDS – SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT**

Funding Source: Budget Line # _____

Funding Source: Budget Line # _____

☐ **NO COST MASTER (COUNTY WIDE) CONTRACT - SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT**

☐ **INTERNAL ACCOUNT - IF FUNDED FROM SCHOOL IA FUNDS – SEND CONTRACT PACKAGE DIRECTLY TO SBAO**

REQUIRED DOCUMENTS FOR CONTRACT REVIEW PACKAGE (when applicable):

____ Completed Contract Review Form

____ SBAO Template Contract or other Contract (NOT SIGNED by District / School)

____ SIGNED Addendum A (if not an SBAO Template Contract)*

*This Statement MUST BE Included in the body of the Contract:

"The terms and conditions of Addendum A are hereby incorporated into this Agreement and the same shall govern and prevail over any conflicting terms and/or conditions herein stated."

____ Certificate of Insurance (COI) for General Liability & Workers' Compensation that meet these requirements:

COI must list the School Board of Clay County, Florida as an Additional Insured and Certificate Holder. Insurer must be rated as A- or better.

General Liability = \$1,000,000 Each Occurrence & \$2,000,000 General Aggregate.

Auto Liability = \$1,000,000 Combined Single Limit (\$5,000,000 for Charter Buses).

Workers' Compensation = \$100,000 Minimum

[If exempt from Workers' Compensation Insurance, vendor/contractor must sign a Release and Hold Harmless Form. If not exempt, vendor/contractor must provide Workers' Compensation coverage].

____ State of Florida Workers Comp Exemption (<https://apps.fldfs.com/bocexempt/>) (If Applicable)

____ COVID-19 Waiver (If Applicable)

____ Release and Hold Harmless (If Applicable)

RECEIVED
SEP 27 2023
PURCHASING

RECEIVED
10/4/2023
SBAO

**** AREA BELOW FOR DISTRICT PERSONNEL ONLY ****

CONTRACT REVIEWED BY:	COMMENTS BELOW BY REVIEWING DEPARTMENT
Purchasing Department <u>BFS</u>	<u>No Cost (Same Contract as last year)</u>
Review Date <u>10/2/23</u>	<u>Board Date?</u> <u>?</u> <u>how about</u> <u>11-2-23</u>
School Board Attorney <u>SB</u>	
Review Date <u>10/5/23</u>	
Other Dept. as Necessary	
Review Date	
PENDING STATUS: <input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, HIGHLIGHTED COMMENTS ABOVE MUST BE CORRECTED BY INITIATOR
FINAL STATUS	<input checked="" type="checkbox"/> APPROVED <u>[Signature]</u> DATE: <u>10-10-23</u>

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

C18 - Resolution and Option Contract Sale Agreement for .16 Acres at Montclair Elementary School

Description

Per Real Property Purchase Sale Agreement and land description set forth in the survey, legal description, and appraisal, attached hereto, CCDS is seeking to sell approximately .16 acres as a portion of parcel 41-04-26-020279-000-00 located on the northernmost portion of the Montclair Elementary School parcel, 2398 Moody Road, Orange Park, Florida for \$15,000.00 (FIFTEEN THOUSAND AND NO/100 DOLLARS) and no other considerations. Mr. Peter Johnston lives adjacent to the property and has plans to improve the property upon purchase. The purchaser will provide the survey and appraisal for said real property, at no cost to the School Board, nor shall the School Board incur any cost associated with the sale of said real property. The property is determined to be unnecessary for educational purposes and is a financial burden because of the continued required maintenance.

Gap Analysis

The property will continue to require maintenance, thus, a cost burden to the School Board, public, and stakeholders.

Previous Outcomes

The Board has approved previous sale considerations of school property not in use.

Expected Outcomes

The Board will adopt the resolution allowing staff to move forward with the real property sale to Mr. Peter Johnston.

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve the resolution and option contract sale agreement to grant authority to dispose a portion of Montclair Elementary School, real-property through real estate conveyance to Mr. Peter Johnston for the sum of \$15,000.00 (FIFTEEN THOUSAND AND NO/100 DOLLARS).

Contact

Bryce Ellis, Assistant Superintendent Operations, (904) 336-6853, bryce.ellis@myoneclay.net,
Lance Addison, Planning & Intergovernmental Relations, (904) 336-6852, lance.addison@myoneclay.net
Dr. Michael Kemp, Director, Facility Planning & Construction, (904) 336-6824, michael.kemp@myoneclay.net

Financial Impact

\$15,000.00 to the School Board for the sale of real property.

Review Comments

Attachments

- 🔗 [MCE Property Resolution.Option Contract.Survey #1.pdf](#)
- 🔗 [MCE Property Resolution.Option Contract.Survey #2.pdf](#)
- 🔗 [Resolution & Option Contract for MCE Property Contract Review Approval.pdf](#)

RESOLUTION #23-

**A RESOLUTION OF THE SCHOOL BOARD OF
CLAY COUNTY, FLORIDA, AUTHORIZING THE SALE OF
REAL PROPERTY IDENTIFIED AS .16 ACRES OF A PORTION
OF PARCEL 41-04-26-020279-000-00 LOCATED AT THE
NORTHERNMOST PORTION OF MONTCLAIR
ELEMENTARY SCHOOL, 2398 MOODY AVENUE, ORANGE
PARK, FLORIDA, AND IS DETERMINED TO BE
UNNECESSARY FOR EDUCATIONAL PURPOSES**

WHEREAS, the Clay County School Board is responsible for the prudent management and allocation of assets and resources of the school district; and

WHEREAS, pursuant to Florida Statute 1013.28, the School Board is authorized to sell real property determined to be unnecessary for educational purposes and shall take diligent measures to dispose of educational property only in the best interests of the public; and

WHEREAS, the School Board has conducted a thorough evaluation of the real property located at 2398 Moody Avenue, Orange Park, Florida and has determined that a portion of said real property as described in Exhibit "A" is no longer necessary for educational purposes; and

WHEREAS, the School Board has considered the financial and operational implications of retaining said ownership of said real property and has determined that its sale would be in the best interest of the school district, the public, and its stakeholders; and

WHEREAS, Mr. Peter Johnston, 1563 Sheffield Place, Orange Park, Florida has expressed interest in purchasing said real property and has acquired a survey, Exhibit "A", and appraisal, Exhibit "B", at no cost to the school district; and

WHEREAS, the School Board shall incur no cost for the sale of said real property and the financial burden of purchasing said real property shall fall on the purchaser; and

WHEREAS, the School Board agrees to sell said property for the appraised value of \$15,000.00 (FIFTEEN THOUSAND AND NO/100).

NOW, THEREFORE, BE IT RESOLVED by the School Board of Clay County, Florida:

1. The Clay County School Board hereby approves the sale of said real property for the appraised value of \$15,000.00 (FIFTEEN THOUSAND AND NO/100) located at the northernmost .16 acre portion of Montclair Elementary School as described in Exhibit "A" attached hereto.
2. The Clay County School Board hereby authorizes the Superintendent or their designees

to take all necessary steps to execute the sale of said real property, including but not limited to, entering into contracts, deeds, and any other documents required to effectuate the sale.

3. The proceeds from the sale of said real property shall be used for educational purposes.
4. The Clay County School Board hereby directs to ensure compliance with all applicable legal requirements and procedures throughout the sale process.
5. This resolution shall be effective immediately upon passage.

DULY ADOPTED AND APPROVED this 2nd day of November, 2023, by the School Board of Clay County, Florida.

**SCHOOL BOARD OF CLAY COUNTY,
FLORIDA**

By _____
CHAIRPERSON

**SUPERINTENDENT, CLAY COUNTY
DISTRICT SCHOOLS**

By _____
DAVID BROSKIE

ATTEST:

By _____
WITNESS

OPTION CONTRACT

Option given this ____ day of _____, 2023, by the Clay County School Board, 900 Walnut Street, Green Cove Springs, Florida (Optionor), who hereby grant to the Mr. Peter Johnston, 1563 Sheffield Place, Orange Park, Florida, (Optionee), exclusive right and option to purchase on the terms and conditions set herein, that certain real property in Clay County, Florida, more particularly described as follows:

A PORTION OF LOT 28 SECTION 4, TOWNSHIP 4 SOUTH, RANGE 26 EAST, ORANGE PARK, ACCORDING TO MAP RECORDED IN THE PUBLIC RECORDS OF CLAY COUNTY, FLORIDA, PLAT BOOK 1, PAGE 23, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:
BEGIN AT THE NE CORNER OF LOT 20, BLOCK 1, OF THE VILLAGE OF GREEN UNIT TWO, RECORDED IN PLAT BOOK 15, PAGE 19, OF THE PUBLIC RECORDS OF CLAY COUNTY, FLORIDA; THENCE N 87°59'00" E ALONG SOUTH LINE OF LOT 21 AS PER VILLAGE GREEN UNIT TWO, RECORDED IN PLAT BOOK 15, PAGE 19, A DISTANCE OF 45.75 FEET; THENCE S 55°00'50" E, A DISTANCE OF 41.85 FEET; THENCE S 20°03'59" W, A DISTANCE OF 93.19 FEET; THENCE S 89°54'09" W, A DISTANCE OF 47.85 FEET TO THE SE CORNER OF SAID LOT 20; THENCE N 0°05'51" W ALONG E OF SAID LINE OF LOT 20, A DISTANCE OF 110.0 FEET TO THE POINT OF BEGINNING. CONTAINING 0.16 ACRES MORE OR LESS.

1. OPTION CONSIDERATION. The consideration for this option contract shall be ten dollars (\$10.00), which sum, if Optionor exercises this option, shall apply toward the purchase price.

2. OPTION TERM. Optionee shall have ninety (90) days from date of execution hereof within which to give notice to Optionor in writing of its intention to exercise this option.

3. CLOSING DATE. The closing of the transaction shall take place in the office of Optionee's attorney within 30 days from the date of the notice of intent to exercise this option.

4. PURCHASE PRICE. In the event Optionee elects to exercise this option, it shall pay the Optionor the purchase price of \$15,000.00.

5. PROOF OF TITLE. Optionee shall at its expense, obtain a binder of title insurance written by a title insurer acceptable to Optionee, binding said title insurer to issue, after closing, a policy of title insurance insuring the title to the property to be free and clear of all defects.

6. CLOSING COSTS, TAXES, ETC. The real property taxes on the property shall be prorated between the parties as of the date of the closing. Any outstanding tax certificates for prior years shall be paid by the Optionor. Optionor shall pay for their closing attorney's fee, if any. Optionee shall pay for document preparation, title search, deed stamps, title insurance, property survey, recording of the deed, appraisal, wire fees, and its attorney fee.

7. FAILURE TO EXERCISE OPTION. If Optionee does not exercise this option in accordance with its terms and within the option period, this option and the rights of Optionee shall automatically terminate without notice.

8. NOTICES. All notices provided for herein shall be deemed to have been duly given if and when deposited in the United States mail, properly stamped and addressed to the party for whom intended at the party's above listed address, or when delivered personally to such party.

As to Optionor: Peter Johnston
1563 Sheffield Place
Orange Park, FL 32073

As to Optionee: c/o Lance Addison
Coordinator, Facility Planning and
Intergovernmental Relations
Clay County District Schools
900 Walnut Street
Green Cove Springs, FL 32043

9. BINDING EFFECT. This option shall be binding upon and shall inhere to the benefit of the parties hereof and to their respective heirs, successors or assigns.

10. CLOSING CONDITION. Optionor warrants as a condition to the execution hereof and the closing of this transaction, that the property shall not be occupied by them or by anyone else at the time of closing without written consent of Optionee.

11. TIME OF ESSENCE. Time is of the essence of this option.
Witnesses as to Optionor:

BY: Peter Johnston
Optionor

SCHOOL BOARD OF CLAY COUNTY,
FLORIDA

CHAIRPERSON
Optionee

Attest:

David Broskie
SUPERINTENDENT OF SCHOOLS

DATE: _____

PRELIMINARY

BEGIN AT THE NE CORNER OF LOT 20, BLOCK 1, OF THE VILLAGE OF GREEN UNIT TWO, RECORDED IN PLAT BOOK 15, PAGE 19, OF THE PUBLIC RECORDS OF CLAY COUNTY, FLORIDA; THENCE N 87°59'00" E ALONG SOUTH LINE OF LOT 21 AS PER VILLAGE GREEN UNIT TWO, RECORDED IN PLAT BOOK 15, PAGE 19, A DISTANCE OF 45.75 FEET; THENCE S 55°00'50" E, A DISTANCE OF 41.85 FEET; THENCE S 20°03'59" W, A DISTANCE OF 93.19 FEET; THENCE S 89°54'09" W, A DISTANCE OF 47.85 TO THE SE CORNER OF SAID LOT 20; THENCE N 0°05'51" W ALONG EAST LINE SAID LOT 20, A DISTANCE OF 110.00 FEET TO THE POINT OF BEGINNING, CONTAINING 0.16 ACRES MORE OR LESS.

LEGEND:

- = FOUND 1/2" IRON PIPE UNLESS OTHERWISE NOTED
 ○ = FOUND IRON PIPE UNLESS OTHERWISE NOTED
 ○ = SET 1/2" IRON PIPE & CAP STAMPED LB 6888
 ○ = BUILDING RESTRICTION LINE
 ○ = CALCULATED
 (C) = DEED
 D.B. = DEED BOOK
 (F) = FIELD MEASURED
 ID = IDENTIFICATION
 L.S. = LICENSED SURVEYOR
 L.S. = LICENSED SURVEYOR
 NGS = NATIONAL GEODETIC SURVEY
 NAVD = NORTH AMERICAN VERTICAL DATUM
 (P) = PLAT
 PG. = PAGE
 P.C. = PROFESSIONAL LAND SURVEYOR
 R.L.S. = REGISTERED LAND SURVEYOR
 R-W = RIGHT OF WAY

GENERAL NOTES:

- 1.) THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF A TITLE ABSTRACT.
- 2.) UNDERGROUND IMPROVEMENTS SUCH AS FOUNDATIONS AND UTILITIES WERE NOT LOCATED
- 3.) A BEARING OF N 0°05'51" W WAS HELD ON THE EASTERLY LINE OF LOT 20 SHOWN HEREON. HOLDING MONUMENTATION SHOWN FOUND IN PLACE, SAID BEARING REFERS TO O.R.V. 15 PAGE 19.
- 4.) SOURCES OF INFORMATION:
 - A.) PLAT OF VILLAGE GREEN UNIT TWO, PLAT BOOK 15, PAGE 19, CLAY COUNTY, FLORIDA.
 - B.) CLAY COUNTY TAX MAP.
- 5.) NO INTERIOR IMPROVEMENTS LOCATED EXCEPT AS SHOWN.

**LD
BRADLEY
LANDSURVEYOR**
OLD WORLD KNOWLEDGE... NEW AGE TECHNOLOGY

L. D. BRADLEY LAND SURVEYORS
510 SOUTH 5TH STREET
MACCLENNY, FLORIDA 32063
PHONE (904) 786-6400 FAX (904) 786-1479
LICENSED BUSINESS No. 6888

W.O. NO.: 23-231	SURVEY DATE: 8-29-2023	DRAFTED BY: K.WEEKS
CHECKED BY: AUJ	CAD FILE: 23-231.dwg	FB 1198 PG 28

ARNOLD J. JOHNS
FLORIDA REGISTERED LAND SURVEYOR NO. 4422
NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL RAISED
SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER

W.O. NO.: B-23-231



Valbridge
PROPERTY ADVISORS

Appraisal Report

Vacant Land
2398 Moody Avenue
Orange Park, Clay County, Florida 32073

Report Date: September 21, 2023



FOR:

Peter Johnston
Mr. Peter Johnston
1563 Sheffield Place
Orange Park, Florida 32073

**Valbridge Property Advisors |
Jacksonville | Tallahassee**

10950 San Jose Boulevard
Jacksonville, FL 32223
844-822-7825 phone
valbridge.com

Valbridge File Number: FL09-23-0092-000



734 Rugby Street
Orlando, FL 32804
844-822-7825 phone
valbridge.com

September 21, 2023

Mr. Peter Johnston
Peter Johnston
1563 Sheffield Place
Orange Park, Florida 32073

RE: Appraisal Report
Vacant Land
2398 Moody Avenue
Orange Park, Clay County, Florida 32073

Dear Mr. Johnston:

In accordance with your request, we have performed an appraisal of the above referenced property. This appraisal report sets forth the pertinent data gathered, the techniques employed, and the reasoning leading to our value opinions. This letter of transmittal does not constitute an appraisal report and the rationale behind the value opinion(s) reported cannot be adequately understood without the accompanying appraisal report.

The subject property, as referenced above, is located at 2398 Moody Avenue, Orange Park, Florida 32073 and is further identified as a portion of tax parcel number 41-04-26-020279-000-00. The site contains .16 acres, or 6,970 square feet. It is vacant unimproved land.

The .16-acre parcel of land is part of 21 acres owned by the School Board of Clay County. The subject property is located on the far western side of the parent tract, well away from the school buildings located on the far eastern side of the parcel.

We developed our analyses, opinions, and conclusions and prepared this report in conformity with the Uniform Standards of Professional Appraisal Practice (USPAP) of the Appraisal Foundation; the Code of Professional Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute; the Financial Institutions Reform, Recovery, and Enforcement Act (FIRREA); and the requirements of our client as we understand them.

The client in this assignment is Peter Johnston. The intended users are Peter Johnston and the Clay County School Board. The sole intended use is to assist the client and intended users in internal decision making. The value opinions reported herein are subject to the definitions, assumptions, limiting conditions, and certifications contained in this report.

The findings and conclusions are further contingent upon the following extraordinary assumptions and/or hypothetical conditions, the use of which might have affected the assignment results:

Extraordinary Assumptions:

- Current zoning only allows for government related uses. The Future Land Use allows for single family development at a maximum of six units per acre. For the reasons cited in the Highest and Best Use section of this report, we believe it is reasonable to assume the most probable buyer for the parent tract as vacant would be a subdivision developer. Therefore, we have assumed the parent tract as vacant could be zoned to Urban Core (consistent with FLU), allowing for single-family residential use with a density of two to six units per acre.

Hypothetical Conditions:

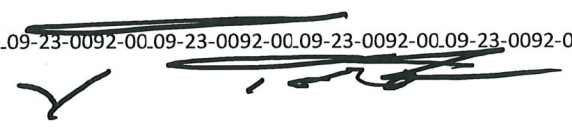
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Based on the analysis contained in the following report, our value conclusions are summarized as follows:

Value Conclusion	
Component	"As Is"
Value Type	"As Is" Allocated Value
Real Property Interest	Fee Simple
Effective Date of Value	August 2, 2023
Value Conclusion	\$15,000
	\$92,000 Per Acre

Note: The subject's allocated value is based on the concept of across-the-fence (ATF) method. A Land valuation method used in the appraisal of corridors. The across-the-fence method is used to develop a value opinion based on comparison to abutting land. (Dictionary of Real Estate Appraisal, 7th Edition)

Respectfully submitted,
 Valbridge Property Advisors |



09-23-0092-00.09-23-0092-00.09-23-0092-00.09-23-0092-00

James Toro II, MAI, SRA
Senior Managing Director I Partner
 Certified General Real Property Appraiser, RZ 1291
 Expires 11/30/2024

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Summary of Salient Facts

Property Identification

Property Name	.16 Acre Vacant Land Tract
Property Address	2398 Moody Avenue Orange Park, Clay County, Florida 32073
Latitude & Longitude	30.160556, -81.727344
Census Tract	305
Tax Parcel Number	41-04-26-020279-000-00
Property Owner	School Board of Clay County

Site

Zoning	Public Ownership (PO-1)
FEMA Flood Map No.	12019C0090E
Flood Zone	Zone X (unshaded)
Future Land Use	UC-10
Gross Land Area	0.160 acres
Usable Land Area	0.160 acres

Existing Improvements-Parent Tract

Property Use	School, University
--------------	--------------------

Valuation Opinions-Parent Tract

Highest & Best Use - As Vacant	Residential Development
Highest & Best Use - As Improved	N/A
Reasonable Exposure Time	1-3 months
Reasonable Marketing Time	1-3 months

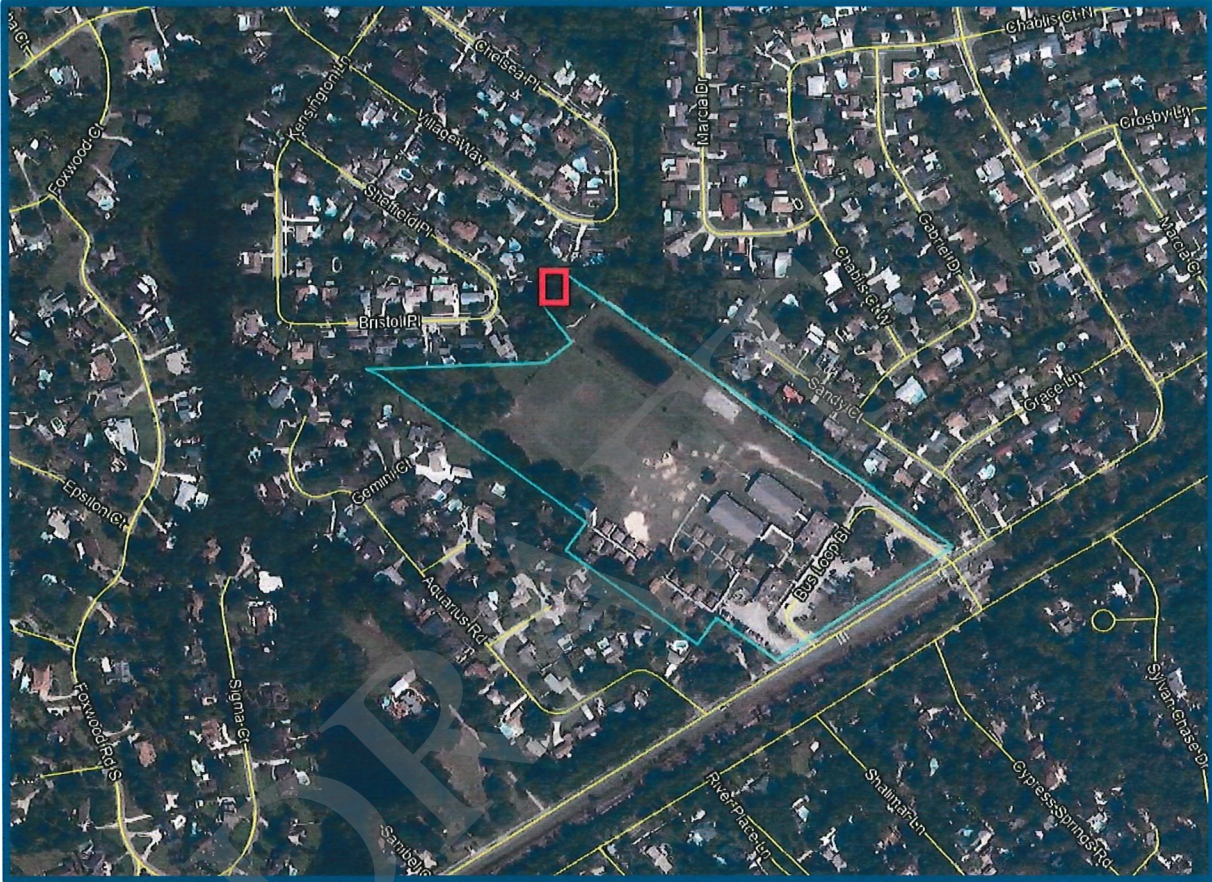
Value Indications

Approach to Value		"As Is"
Value Conclusion		
Component		"As Is"
Value Type	"As Is" Allocated Value	
Real Property Interest	Fee Simple	
Effective Date of Value	August 2, 2023	
Value Conclusion	\$15,000	
	\$92,000 Per Acre	

Note: The subject's allocated value is based on the concept of across-the-fence (ATF) method. A Land valuation method used in the appraisal of corridors. The across-the-fence method is used to develop a value opinion based on comparison to abutting land. (Dictionary of Real Estate Appraisal, 7th Edition)

Aerial and Front Views

AERIAL VIEW



FRONT VIEW



A map of Jacksonville, Florida, and surrounding areas. The city of Jacksonville is highlighted in green. A blue callout box with the word 'Subject' points to the green area. The map shows major highways (Interstates 95, 10, 17, 295, and State Routes 1, 2, 16, 19, 20, 22, 24, 26, 30, 32, 34, 36, 38, 40, 42, 44, 46, 48, 50, 52, 54, 56, 58, 60, 62, 64, 66, 68, 70, 72, 74, 76, 78, 80, 82, 84, 86, 88, 90, 92, 94, 96, 98, 100, 102, 104, 106, 108, 110, 112, 114, 116, 118, 120, 122, 124, 126, 128, 130, 132, 134, 136, 138, 140, 142, 144, 146, 148, 150, 152, 154, 156, 158, 160, 162, 164, 166, 168, 170, 172, 174, 176, 178, 180, 182, 184, 186, 188, 190, 192, 194, 196, 198, 200, 202, 204, 206, 208, 210, 212, 214, 216, 218, 220, 222, 224, 226, 228, 230, 232, 234, 236, 238, 240, 242, 244, 246, 248, 250, 252, 254, 256, 258, 260, 262, 264, 266, 268, 270, 272, 274, 276, 278, 280, 282, 284, 286, 288, 290, 292, 294, 296, 298, 300, 302, 304, 306, 308, 310, 312, 314, 316, 318, 320, 322, 324, 326, 328, 330, 332, 334, 336, 338, 340, 342, 344, 346, 348, 350, 352, 354, 356, 358, 360, 362, 364, 366, 368, 370, 372, 374, 376, 378, 380, 382, 384, 386, 388, 390, 392, 394, 396, 398, 400, 402, 404, 406, 408, 410, 412, 414, 416, 418, 420, 422, 424, 426, 428, 430, 432, 434, 436, 438, 440, 442, 444, 446, 448, 450, 452, 454, 456, 458, 460, 462, 464, 466, 468, 470, 472, 474, 476, 478, 480, 482, 484, 486, 488, 490, 492, 494, 496, 498, 500, 502, 504, 506, 508, 510, 512, 514, 516, 518, 520, 522, 524, 526, 528, 530, 532, 534, 536, 538, 540, 542, 544, 546, 548, 550, 552, 554, 556, 558, 560, 562, 564, 566, 568, 570, 572, 574, 576, 578, 580, 582, 584, 586, 588, 590, 592, 594, 596, 598, 600, 602, 604, 606, 608, 610, 612, 614, 616, 618, 620, 622, 624, 626, 628, 630, 632, 634, 636, 638, 640, 642, 644, 646, 648, 650, 652, 654, 656, 658, 660, 662, 664, 666, 668, 670, 672, 674, 676, 678, 680, 682, 684, 686, 688, 690, 692, 694, 696, 698, 700, 702, 704, 706, 708, 710, 712, 714, 716, 718, 720, 722, 724, 726, 728, 730, 732, 734, 736, 738, 740, 742, 744, 746, 748, 750, 752, 754, 756, 758, 760, 762, 764, 766, 768, 770, 772, 774, 776, 778, 780, 782, 784, 786, 788, 790, 792, 794, 796, 798, 800, 802, 804, 806, 808, 810, 812, 814, 816, 818, 820, 822, 824, 826, 828, 830, 832, 834, 836, 838, 840, 842, 844, 846, 848, 850, 852, 854, 856, 858, 860, 862, 864, 866, 868, 870, 872, 874, 876, 878, 880, 882, 884, 886, 888, 890, 892, 894, 896, 898, 900, 902, 904, 906, 908, 910, 912, 914, 916, 918, 920, 922, 924, 926, 928, 930, 932, 934, 936, 938, 940, 942, 944, 946, 948, 950, 952, 954, 956, 958, 960, 962, 964, 966, 968, 970, 972, 974, 976, 978, 980, 982, 984, 986, 988, 990, 992, 994, 996, 998, 1000, 1002, 1004, 1006, 1008, 1010, 1012, 1014, 1016, 1018, 1020, 1022, 1024, 1026, 1028, 1030, 1032, 1034, 1036, 1038, 1040, 1042, 1044, 1046, 1048, 1050, 1052, 1054, 1056, 1058, 1060, 1062, 1064, 1066, 1068, 1070, 1072, 1074, 1076, 1078, 1080, 1082, 1084, 1086, 1088, 1090, 1092, 1094, 1096, 1098, 1100, 1102, 1104, 1106, 1108, 1110, 1112, 1114, 1116, 1118, 1120, 1122, 1124, 1126, 1128, 1130, 1132, 1134, 1136, 1138, 1140, 1142, 1144, 1146, 1148, 1150, 1152, 1154, 1156, 1158, 1160, 1162, 1164, 1166, 1168, 1170, 1172, 1174, 1176, 1178, 1180, 1182, 1184, 1186, 1188, 1190, 1192, 1194, 1196, 1198, 1200, 1202, 1204, 1206, 1208, 1210, 1212, 1214, 1216, 1218, 1220, 1222, 1224, 1226, 1228, 1230, 1232, 1234, 1236, 1238, 1240, 1242, 1244, 1246, 1248, 1250, 1252, 1254, 1256, 1258, 1260, 1262, 1264, 1266, 1268, 1270, 1272, 1274, 1276, 1278, 1280, 1282, 1284, 1286, 1288, 1290, 1292, 1294, 1296, 1298, 1300, 1302, 1304, 1306, 1308, 1310, 1312, 1314, 1316, 1318, 1320, 1322, 1324, 1326, 1328, 1330, 1332, 1334, 1336, 1338, 1340, 1342, 1344, 1346, 1348, 1350, 1352, 1354, 1356, 1358, 1360, 1362, 1364, 1366, 1368, 1370, 1372, 1374, 1376, 1378, 1380, 1382, 1384, 1386, 1388, 1390, 1392, 1394, 1396, 1398, 1400, 1402, 1404, 1406, 1408, 1410, 1412, 1414, 1416, 1418, 1420, 1422, 1424, 1426, 1428, 1430, 1432, 1434, 1436, 1438, 1440, 1442, 1444, 1446, 1448, 1450, 1452, 1454, 1456, 1458, 1460, 1462, 1464, 1466, 1468, 1470, 1472, 1474, 1476, 1478, 1480, 1482, 1484, 1486, 1488, 1490, 1492, 1494, 1496, 1498, 1500, 1502, 1504, 1506, 1508, 1510, 1512, 1514, 1516, 1518, 1520

Introduction

Client and Intended Users of the Appraisal

The client in this assignment is Peter Johnston. The intended users are Peter Johnston and the Clay County School Board.

Intended Use of the Appraisal

The intended use of this report is to assist Client and intended users in internal decision making.

Real Estate Identification

The subject property is located at 2398 Moody Avenue, Orange Park, Clay County, Florida 32073. The subject property is further identified as a 0.16 acre portion of the tax parcel number 41-04-26-020279-000-00.

Legal Description

Not provided.

Use of Real Estate as of the Effective Date of Value

As of the effective date of value, the subject is vacant unimproved land.

Use of Real Estate as Reflected in this Appraisal

The opinion of value for the subject "as is" reflects use as a portion of a larger parcel. It has little to no independent utility.

Ownership of the Property

According to Clay County Public Records, title to the subject property is vested to the School Board of Clay County.

History of the Property

Ownership of the subject property has not changed within the past three years. There is no public record of when the current owner acquired the subject property but the on-site buildings date back to 1977.

We are not aware of any other sale transactions involving the subject within the past three years.

Analysis of Listings/Offers/Contracts

We are not aware of any other listings, offers, or contracts on the subject property in the past three years. The client is considering negotiating to purchase the property.

Type and Definition of Value

The appraisal problem is to develop an opinion of the market value of the subject property. "Market Value," as used in this appraisal, is defined as "the most probable price that a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus."

Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

- *Buyer and seller are typically motivated.*
- *Both parties are well informed or well advised, each acting in what they consider their own best interests;*
- *A reasonable time is allowed for exposure in the open market;*
- *Payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and*
- *The price represents the normal consideration for the property sold unaffected by special or creative financing or sale concessions granted by anyone associated with the sale.”¹*

The value conclusions apply to the value of the subject property under the market conditions presumed on the effective date of value. Please refer to the Glossary in the Addenda section for additional definitions of terms used in this report.

The subject’s allocated value is based on the concept of across-the-fence (ATF) method. The across-the-fence method is used to develop a value opinion based on comparison to abutting land. (Dictionary of Real Estate Appraisal, 7th edition).

Valuation Scenarios, Property Rights Appraised, and Effective Dates of Value

Per the scope of our assignment, we developed opinions of value for the subject property under the following scenarios of value:

Valuation Scenario	Effective Date of Value
"As Is" Allocated Value	August 2, 2023

We completed an appraisal inspection of the subject property on August 2, 2023.

Date of Report

The date of this report is September 21, 2023 .

List of Items Requested but Not Provided

- None

¹ Source: Code of Federal Regulations, Title 12, Banks and Banking, Part 722.2-Definitions

Assumptions and Conditions of the Appraisal

This appraisal assignment and the opinions reported herein are subject to the General Assumptions and Limiting Conditions contained in the report and the following extraordinary assumptions and/or hypothetical conditions, the use of which might have affected the assignment results.

Extraordinary Assumptions

- Current zoning only allows for government related uses. The Future Land Use allows for single family development at a maximum of six units per acre. For the reasons cited in the Highest and Best Use section of this report, we believe it is reasonable to assume the most probable buyer for the parent tract as vacant would be a subdivision developer. Therefore, we have assumed the parent tract as vacant could be zoned to Urban Core (consistent with FLU), allowing for single-family residential use with a density of two to six units per acre.

Hypothetical Conditions

-

Scope of Work

The elements addressed in the Scope of Work are (1) the extent to which the subject property is identified, (2) the extent to which the subject property is inspected, (3) the type and extent of data researched, (4) the type and extent of analysis applied, (5) the type of appraisal report prepared, and (6) the inclusion or exclusion of items of non-realty in the development of the value opinion. These items are discussed as below.

Extent to Which the Property Was Identified

The three components of the property identification are summarized as follows:

- Legal Characteristics - The subject was legally identified via the legal description and parcel map .
- Economic Characteristics - Economic characteristics of the subject property were identified via a comparison to properties with similar locational and physical characteristics.
- Physical Characteristics - The subject was physically identified via an appraisal inspection that consisted of exterior observations .

Extent to Which the Property Was Inspected

We inspected the subject on August 2, 2023. We physically inspected the subject property and documented our inspection with photos. Our inspection was sufficient to conclude an allocated value of the subject property.

Type and Extent of Data Researched

We researched and analyzed: (1) market area data, (2) property-specific market data, (3) zoning and land-use data, and (4) current data on comparable listings and transactions. We also interviewed people familiar with the subject market/property type.

Type and Extent of Analysis Applied (Valuation Methodology)

We observed surrounding land use trends, the condition of any improvements, demand for the subject parent tract, and relevant legal limitations in concluding a highest and best use. We then valued the subject based on that highest and best use conclusion.

Appraisers develop an opinion of property value with specific appraisal procedures that reflect three distinct methods of data analysis: the Cost Approach, Sales Comparison Approach, and Income Capitalization Approach. One or more of these approaches are used in all estimations of value.

- Cost Approach - In the Cost Approach, the value indication reflects the sum of current depreciated replacement or reproduction cost, land value, and an appropriate entrepreneurial incentive or profit.
- Sales Comparison Approach - In the Sales Comparison Approach, value is indicated by recent sales and/or listings of comparable properties in the market, with the appraiser analyzing the impact of material differences in both economic and physical elements between the subject and the comparables.

- Income Capitalization Approach - In the Income Capitalization Approach, value is indicated by the capitalization of anticipated future income. There are two types of capitalization: direct capitalization and yield capitalization, more commonly known as discounted cash flow (DCF) analysis.

All of these approaches to value were considered. We assessed the availability of data and applicability of each approach to value within the context of the characteristics of the subject property and the needs and requirements of the client. Based on this assessment the Sales Comparison Approach was developed. Further discussion of the extent of our analysis and the methodology of each approach is provided later in the respective valuation sections.

Appraisal Conformity and Report Type

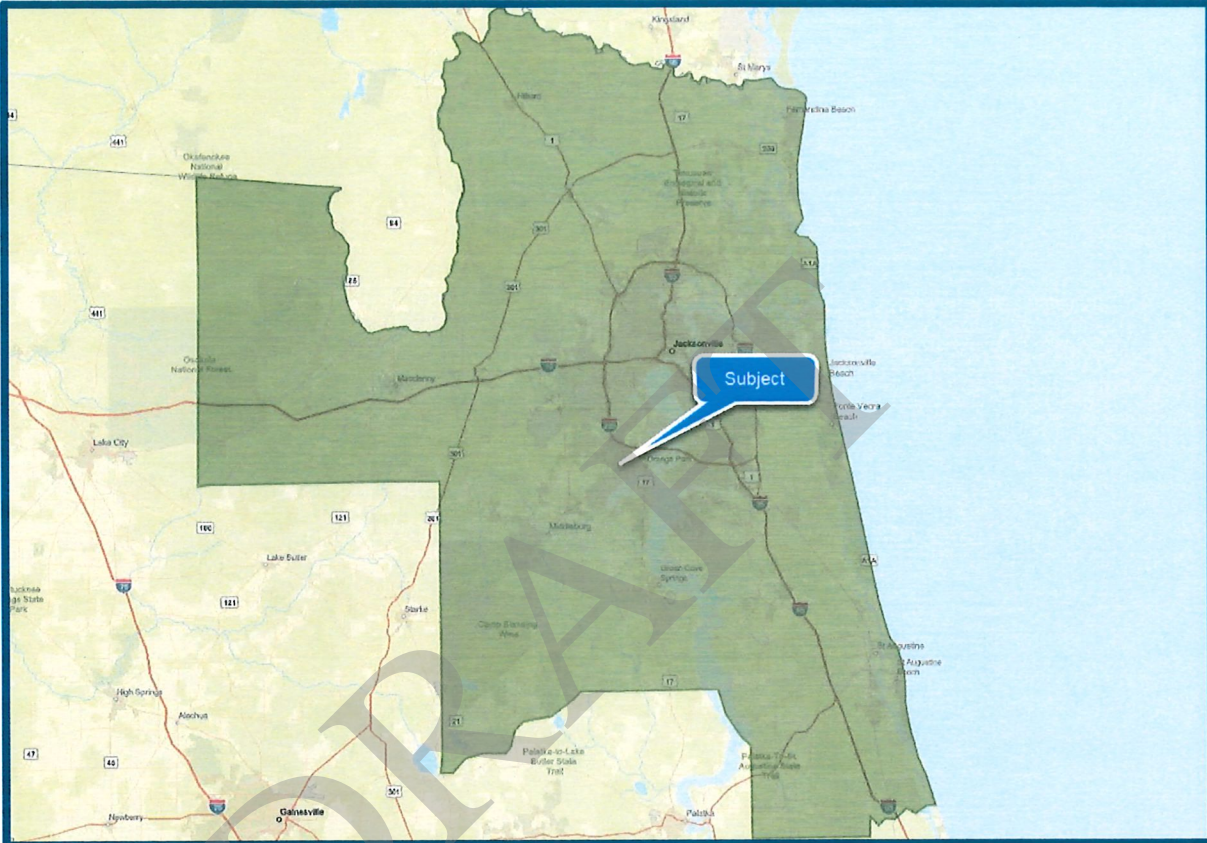
We developed our analyses, opinions, and conclusions and prepared this report in conformity with the Uniform Standards of Professional Appraisal Practice (USPAP) of the Appraisal Foundation; the Code of Professional Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute; the Financial Institutions Reform, Recovery, and Enforcement Act (FIRREA); and the requirements of our client as we understand them. This is an Appraisal Report as defined by the Uniform Standards of Professional Appraisal Practice under Standards Rule 2-2a.

Personal Property/FF&E

The opinion of market value developed herein is reflective of real estate only.

Regional and Market Area Analysis

REGIONAL MAP



Overview

The subject is located in Orange Park, in Clay County. The subject is located in the Jacksonville MSA. The Jacksonville MSA is located in northeast Florida.

Population

Population characteristics relative to the subject property are presented in the following table.

Population

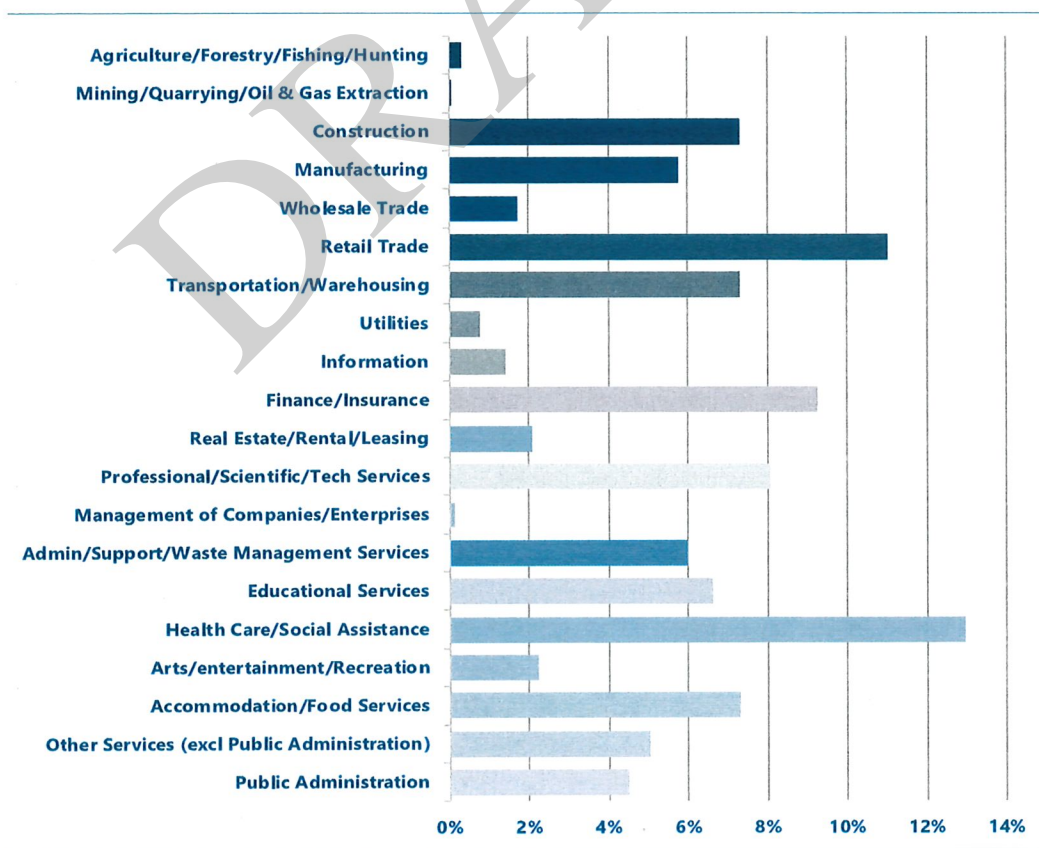
Area	2020	Estimated 2022	Annual Δ 2020 - 22	Projected 2027	Annual Δ 2022 - 27
United States	331,449,281	335,707,897	0.6%	339,902,796	0.2%
Florida	18,801,310	22,381,338	9.1%	23,091,949	0.6%
Jacksonville, FL (MSA)	1,345,596	1,696,786	12.3%	1,780,066	1.0%
Clay County	190,865	227,722	9.2%	234,475	0.6%
Orange Park CCD	89,647	94,192	2.5%	93,078	-0.2%

Source: ESRI (ArcGIS)

Orange Park's population is growing at a slightly faster pace than the national average. The Jacksonville MSA and Clay County population is growing rapidly as both are on par with the state average. A recent PODS study revealed Jacksonville ranked eighth in cities across the country with the highest numbers of move-ins in 2023. Jacksonville ranked 11th in 2022.

Employment

The major employers by industry for the Jacksonville MSA are shown in the following table.



Source: ESRI (ArcGIS)

Unemployment

The following table exhibits current and past unemployment rates as obtained from the Bureau of Labor Statistics. Unemployment levels are slightly lower than pre-pandemic numbers.

Unemployment Rates

Area	YE 2018	YE 2019	YE 2020	YE 2021	YE 2022	2023 ¹
United States	3.9%	3.7%	8.1%	5.3%	3.6%	3.8%
Florida	3.6%	3.2%	8.1%	4.6%	2.9%	3.0%
Jacksonville, FL (MSA)	3.5%	3.2%	6.6%	4.1%	2.8%	3.0%
Clay County, FL	3.4%	3.1%	5.6%	3.6%	2.6%	2.9%

Source: www.bls.gov

data not seasonally adjusted; ¹July - most recent for US, others lag by 1-2 mos.)

Median Household Income

Total median household income for the region is presented in the following table. Income in the subject's county and city is well above the Florida average.

Median Household Income

Area	Estimated 2022	Projected 2027	Annual Δ 2022 - 27
United States	\$62,203	\$67,325	1.6%
Florida	\$65,081	\$76,713	3.3%
Jacksonville, FL (MSA)	\$71,600	\$82,507	2.9%
Clay County	\$79,935	\$88,378	2.0%
Orange Park CCD	\$81,646	\$89,419	1.8%

Source: ESRI (ArcGIS)

Summary

The Jacksonville market area is experiencing rapid growth as many in-state and out-of-state residents are learning about the area and deciding to call northeast Florida home. Overall, the Health care/Social assistance industry is one of the leading industry demand drivers. Unemployment is low and income is above average for the State, which bodes well for the continued influx of residents to the area.

City and Neighborhood Analysis

NEIGHBORHOOD MAP



Neighborhood Location and Boundaries

The subject's neighborhood is Orange Park. A city located in the northeast corner of the state about 20 miles southwest of downtown Jacksonville.

Transportation Access

Access to the subject's neighborhood is good due to its proximity to Hwy US 17 and SR 21, two of the major north-south transit routes in the area. The subject is located just south of Kingsley Ave, a main east-west thoroughfare in Orange Park.

Neighborhood Land Use

Land uses within the immediate area are single family houses, churches, and schools. Multi-family, restaurants, professional offices, and various retail businesses are located nearby on Kingsley and Park Ave.

Barriers to Entry

The subject's neighborhood is well-developed and mature in nature.

Demand Drivers

The primary demand drivers are its accessibility from I-295 and its two main north-south transit routes, SR 21 and US Hwy 17.

Demographics

The following table depicts the area demographics in Orange Park within a one-, three-, and five-mile radius from the subject.

Neighborhood Demographics

Radius (Miles)	1 Mile	3 Mile	5 Mile
Population Summary			
2020 Population	8,281	46,912	114,615
2022 Population Estimate	8,747	49,142	122,895
2027 Population Projection	8,660	49,647	122,940
Annual % Change (2022 - 2027)	-0.2%	0.2%	0.0%
Housing Unit Summary			
2020 Housing Units	3,432	20,391	47,116
% Owner Occupied	71.9%	57.9%	64.0%
% Renter Occupied	21.0%	32.9%	27.8%
2022 Housing Units	3,489	21,068	50,174
% Owner Occupied	75.1%	61.4%	66.0%
% Renter Occupied	19.6%	32.1%	28.5%
2027 Housing Units	3,494	21,611	50,989
% Owner Occupied	76.4%	60.5%	65.9%
% Renter Occupied	18.4%	32.6%	28.2%
Annual % Change (2022 - 2027)	0.1%	0.5%	0.3%
Income Summary			
2022 Median Household Income Estimate	\$77,279	\$65,004	\$75,103
2027 Median Household Income Projection	\$85,875	\$74,704	\$81,600
Annual % Change	2.1%	2.8%	1.7%
2022 Per Capita Income Estimate	\$34,064	\$34,132	\$36,743
2027 Per Capita Income Projection	\$38,951	\$38,941	\$41,812
Annual % Change	2.7%	2.7%	2.6%

Source: ESRI (ArcGIS)

(Lat: 30.160556, Lon: -81.727344)

Within a three-mile radius, the reported population is 49,142 with a projected growth rate of approximately 0.2% annually. There are 21,068 housing units within that three-mile radius. The growth rate is expected to be 0.5% annually.

Within a three-mile radius, the median household income is \$65,004. Looking ahead, annual household income growth is projected at \$74,704 per year. The average income figures suggest that the inhabitants are within the middle-income brackets.

Conclusion

The 3- and 5-mile radii showed increases from 2022 to the 2027 estimated population. The data shows Florida is one of the most popular states in the country for in-migration. More than 506,000 out-of-state drivers' licenses have been exchanged for Florida drivers' licenses since the beginning of 2022.

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Site Description

The parent tract is a 21-acre parcel of land that is the site of Montclair Elementary School. The school buildings are all located on the far eastern side of the parcel, and the subject property is located on the far western side of the parcel.

The characteristics of the subject site are summarized as follows:

Site Characteristics

Gross Land Area:	.16 Acres or 6,970 SF
Usable Land Area:	.16 Acres or 6,970 SF
Usable Land %:	100%
Shape:	Basically Rectangular
Topography:	Level
Drainage:	Adequate
Grade:	About road grade
Utilities:	On abutting lands
Off-Site Improvements:	Typical
Interior or Corner:	Interior
Signalized Intersection:	No
Excess or Surplus Land:	None

Flood Zone Data

Flood Map Panel/Number:	12019C0090E
Flood Map Date:	March 17, 2014
Portion in Flood Hazard Area:	0.00%
Flood Zone:	Zone X (unshaded) Zone X is an area with minimal flood risk.

Other Site Conditions

Soil Type:	Adequate
Environmental Issues:	None
Easements/Encroachments:	None
Wetlands Classification:	None

Adjacent Land Uses

North:	Residential
South:	School
East:	School
West:	Residential

Site Ratings

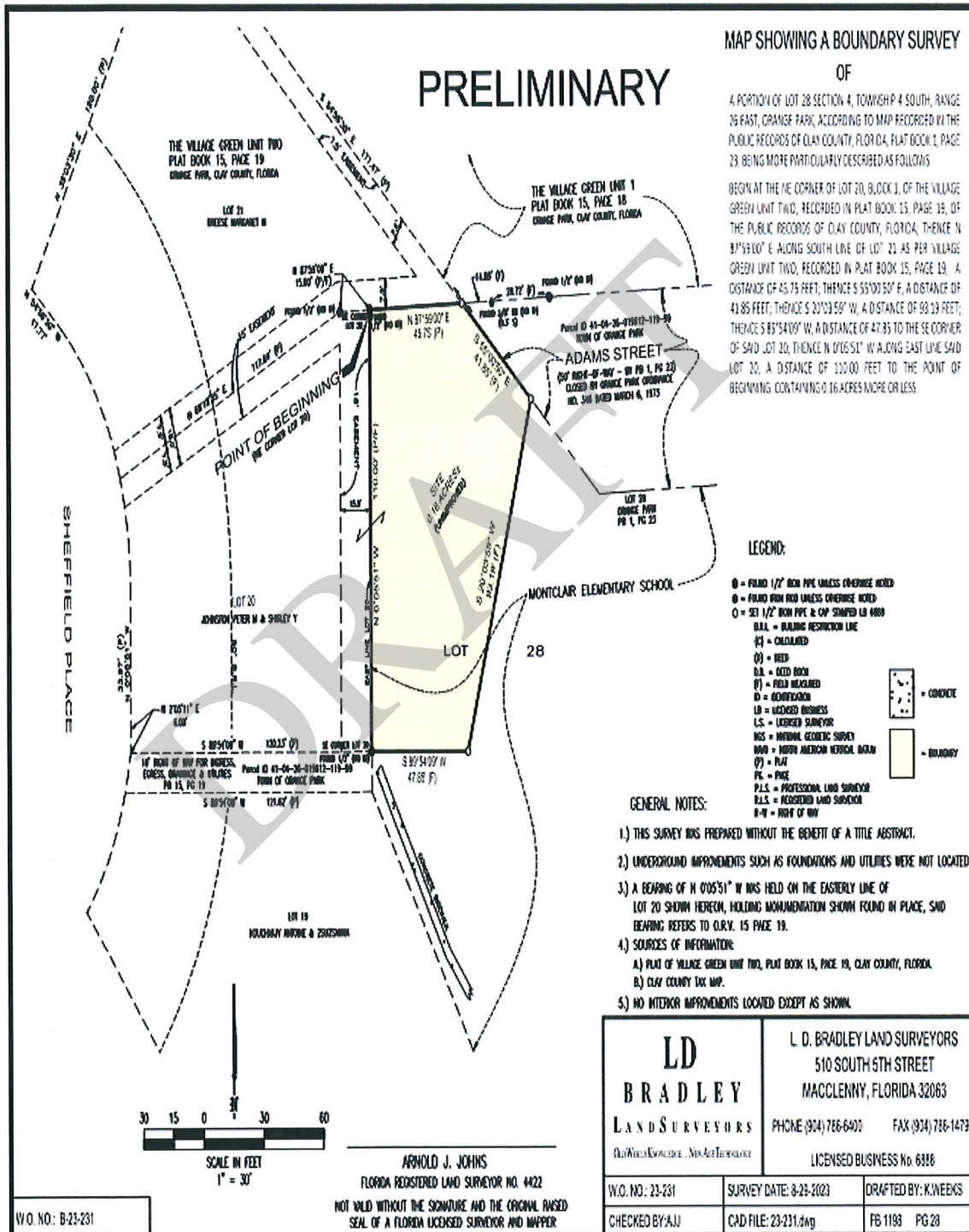
Access:	None
Visibility:	None

Zoning Designation

Zoning Jurisdiction:	Clay County
Zoning Classification:	PO-1, Public Ownership
Future Land Use Designation:	UC - Urban Core
Permitted Uses:	Government Office Buildings, Police Stations, Fire Stations, Libraries, Post Offices, and Public Educational Facilities
Zoning Comments:	The parent tract is zoned Public Ownership and the FLU is Urban Core which allows for two to six units of residential use per acre.

The subject is a small parcel of a 21-acre parent tract that is owned by the School Board of Clay County. The subject site has no road frontage. Its value is only as part of an abutting property. In this case, the abutting properties are Montclair Elementary School and two to three single family home sites. The primary of which is 1563 Sheffield Place.

SURVEY

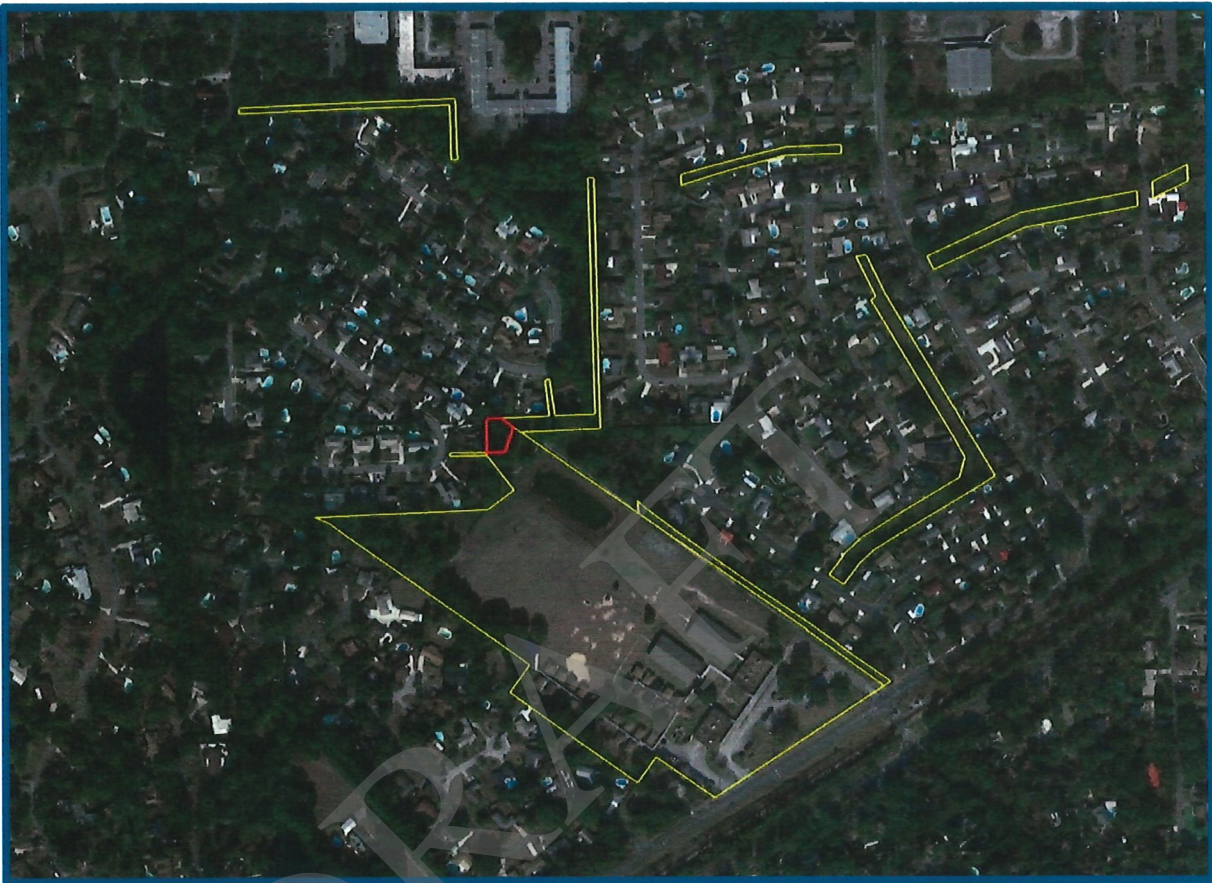




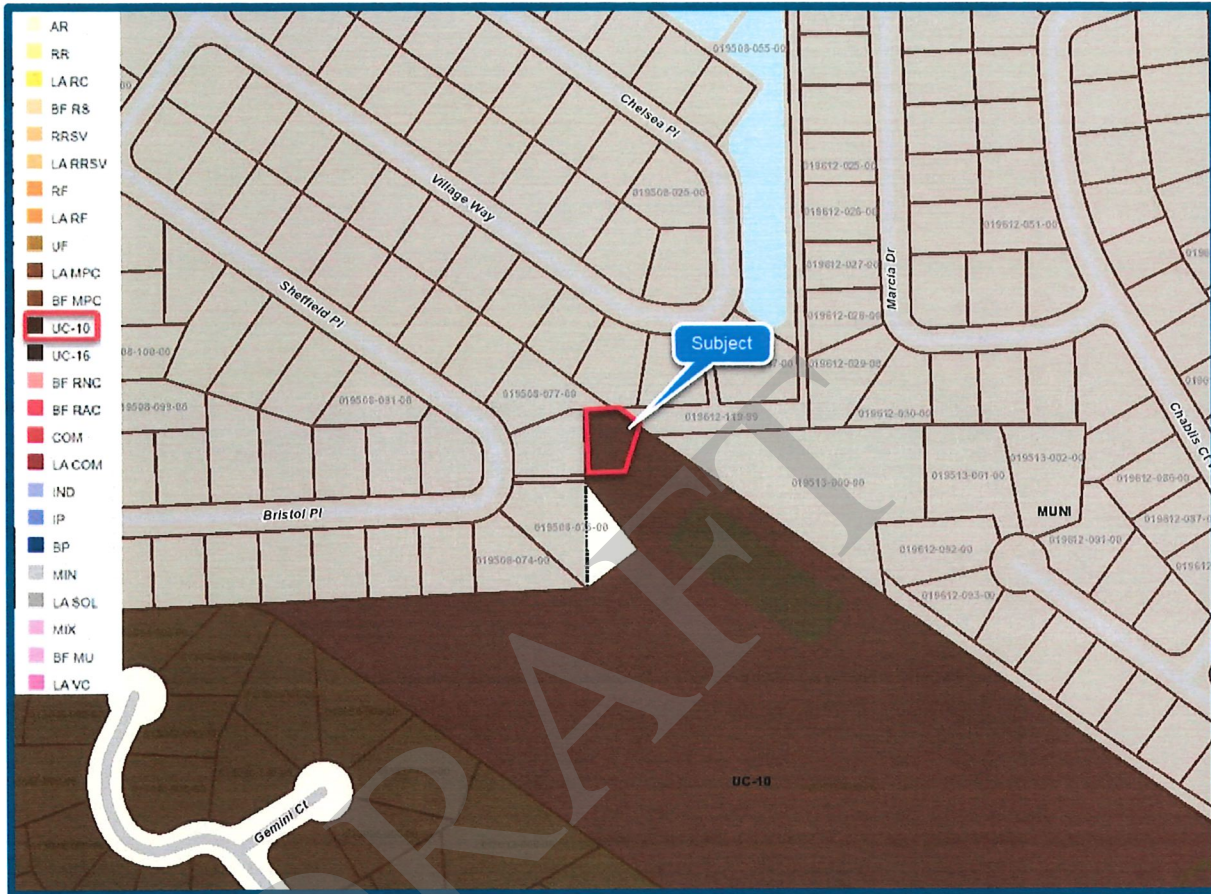
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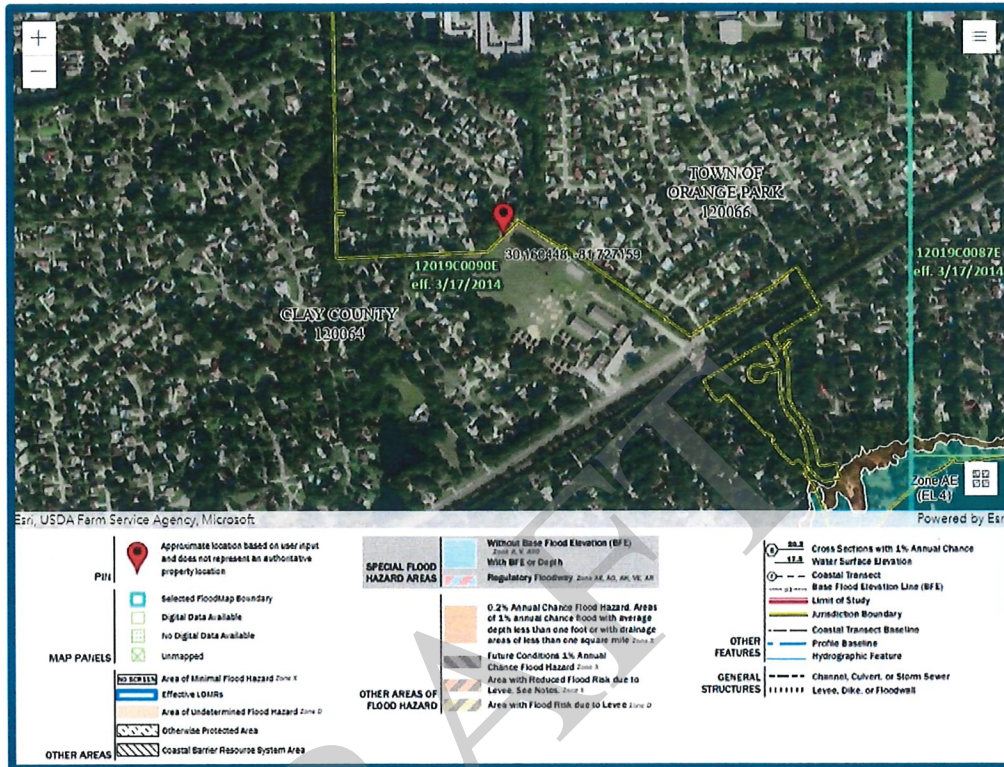
AERIAL MAP



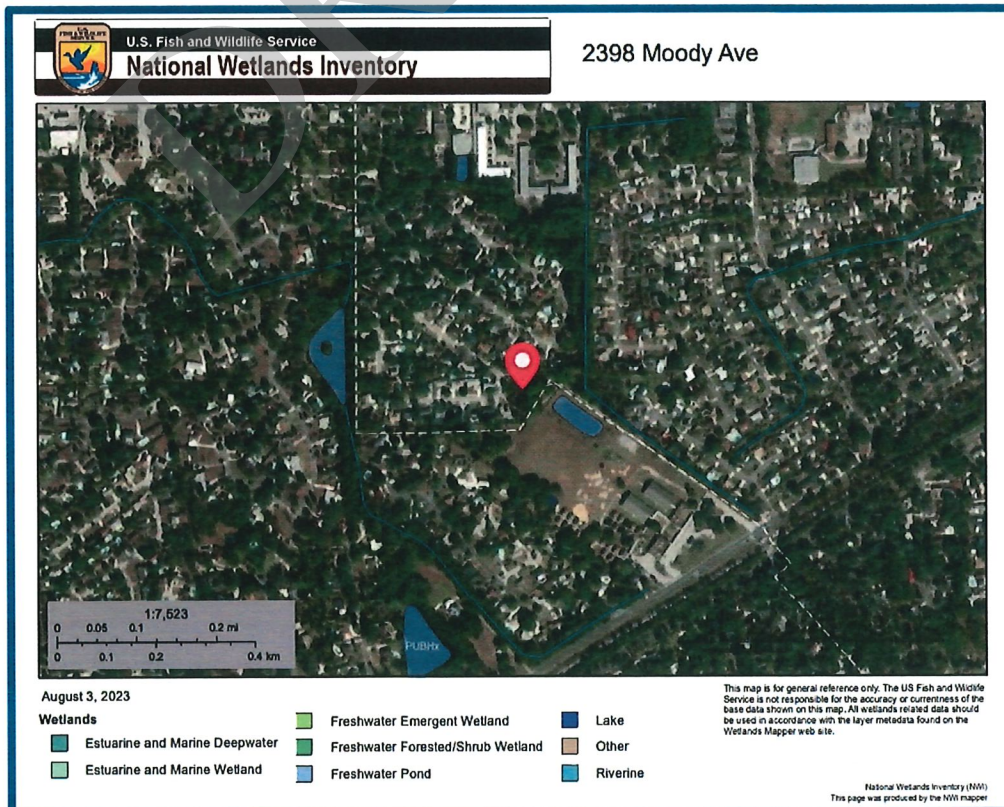
FUTURE LAND USE MAP (URBAN CORE-10)



FLOOD MAP



WETLANDS MAP



Subject Photographs



Subject



View toward School on Parent Tract



Subject

Highest and Best Use-Parent Tract

The Highest and Best Use of a property is the use that is legally permissible, physically possible, and financially feasible which results in the highest value. An opinion of the highest and best use results from consideration of the criteria noted above under the market conditions or likely conditions as of the effective date of value. Determination of highest and best use results from the judgment and analytical skills of the appraiser. It represents an opinion, not a fact. In appraisal practice, the concept of highest and best use represents the premise upon which value is based.

Analysis of Highest and Best Use As Though Vacant

The primary determinants of the highest and best use of the property As Though Vacant are the issues of (1) Legal permissibility, (2) Physical possibility, (3) Financial feasibility, and (4) Maximum productivity.

Legally Permissible

The parent tract is zoned PO-1, Public Ownership which controls the general nature of permissible uses but is appropriate for the location and physical elements of the subject property, providing for a consistency of use with the general neighborhood. The future land use is not consistent with the current zoning district. The legally permissible uses were briefly summarized in the site analysis section of this report and include a wide variety of public service institutions such as Police and Fire Stations, Government office buildings, and Public educational facilities. The Future Land Use is Urban Core (UC-10). Densities in this area shall range from a minimum of two units per net acre and a maximum of six units per net acre (up to ten if approved). This classification includes single-family detached and attached, cluster and zero lot line dwellings, and multi-family housing.

Physically Possible

The parent tract is of a sufficient size and dimensions to support a site layout for many of the legally probable (permissible) uses. We know of no physical limitations that would prevent the parent tract from being developed to its highest and best use.

Financially Feasible

The determination of financial feasibility is dependent primarily on the relationship of supply and demand for the legal uses versus the cost to create the uses. The existence of single-family homes, churches, and schools surrounding the site shows the area supports single-family residential development. The area multi-family is located on Kingsley Ave, Park Ave, Wells Rd, and Blanding Blvd. Reports show that the apartment market has cooled in the past year; however, single family residential development in Clay county remains robust as there are multiple subdivisions under construction. Overall, future single family residential development is financially feasible.

Maximally Productive

Among the financially feasible uses, the use that results in the highest value (the maximally productive use) is the highest and best use. Considering these factors, the maximally productive use as though vacant is for residential development. Owner-user development is always a possibility.

Conclusion of Highest and Best Use As Though Vacant

The conclusion of the highest and best use As Though Vacant is for residential development.

Subject Site

The subject is a small parcel of a 21-acre parent tract that is owned by the School Board of Clay County. The subject site has no road frontage. Its value is only as part of an abutting property. In this case, the abutting properties are Montclair Elementary School and two to three single family home sites. The primary of which is 1563 Sheffield Place.

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Land Valuation

Methodology

Site Value is most often estimated using the sales comparison approach. This approach develops an indication of market value by analyzing closed sales, listings, or pending sales of properties similar to the subject, focusing on the difference between the subject and the comparables using all appropriate elements of comparison. This approach is based on the principles of supply and demand, balance, externalities, and substitution, or the premise that a buyer would pay no more for a specific property than the cost of obtaining a property with the same quality, utility, and perceived benefits of ownership.

The process of developing the sales comparison approach consists of the following analyses: (1) researching and verifying transactional data, (2) selecting relevant units of comparison, (3) analyzing and adjusting the comparable sales for differences in various elements of comparison, and (4) reconciling the adjusted sales into a value indication for the subject site.

To reach a final value conclusion for the subject site, we had to determine the price per acre of the "parent tract." Once completed, we allocated a value for the subject property.

Unit of Comparison

The unit of comparison depends on land use economics and how buyers and sellers use the property. The unit of comparison in this analysis is price per acre .

Elements of Comparison

Elements of comparison are the characteristics or attributes of properties and transactions that cause the prices of real estate to vary. The primary elements of comparison considered in sales comparison analysis are as follows: (1) property rights conveyed, (2) financing terms, (3) conditions of sale, (4) expenditures made immediately after purchase, (5) market conditions, (6) location and (7) physical characteristics.

Comparable Sales Data

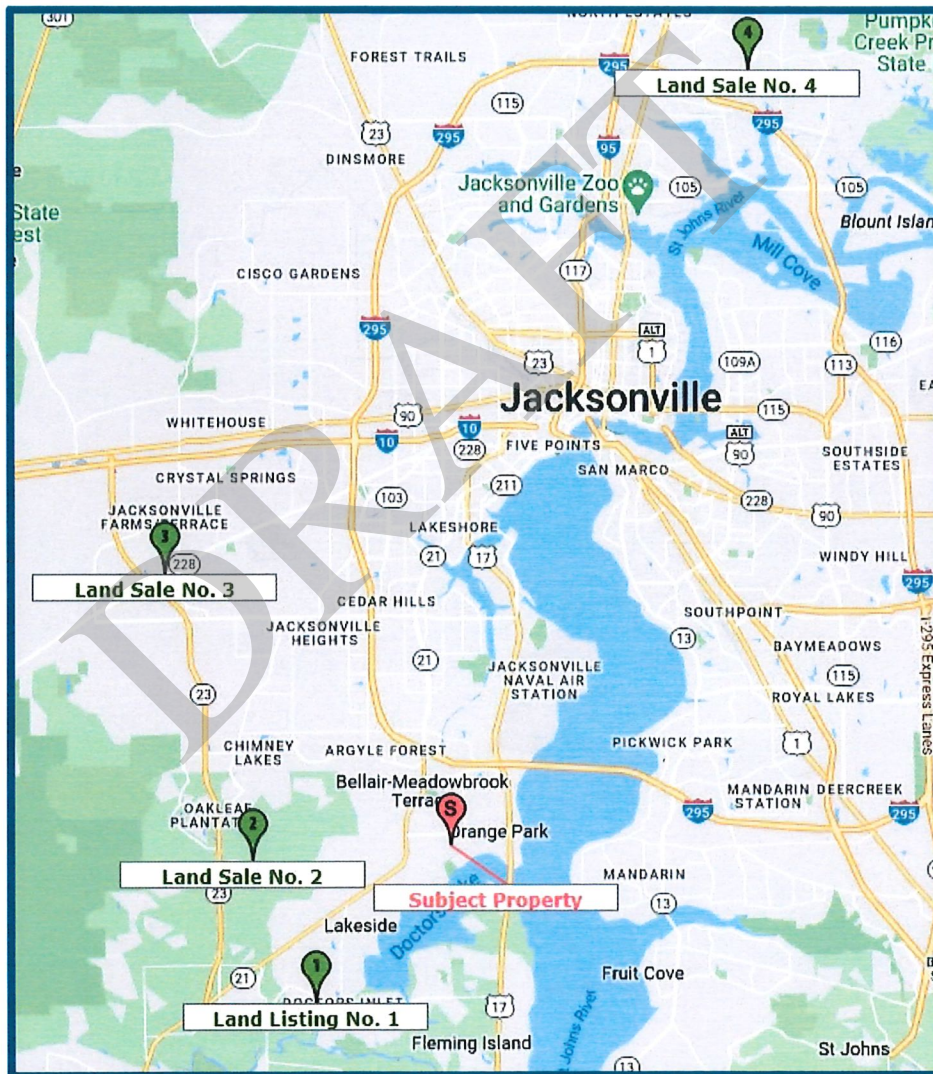
To obtain and verify comparable sales of vacant land properties, we conducted a search of public records, field surveys, interviews with knowledgeable real estate professionals in the area, and a review of our internal database.

The sales selected and presented in our analysis were judged to be the most comparable to develop an indication of market value for the parent tract. The following is a table summarizing each sale comparable and a map illustrating the location of each in relation to the subject. Details of each comparable can be found in the report addenda.

Land Sales Summary

Comp. No.	Date of Sale	Usable Acres	Location	Zoning	Sales Price Actual	Per Acre
1	N/A	12.500	2713 County Road 220 Middleburg, Florida	PS-1	\$1,750,000	\$140,000
2	August-22	16.000	Kindlewood Dr Middleburg, Florida	BFPUD	\$1,600,000	\$100,000
3	July-22	10.290	0 Normandy Blvd Jacksonville, Florida	RMD-A	\$935,000	\$90,865
4	May-22	16.000	12161 Dunn Creek Rd Jacksonville, Florida	RR	\$1,223,071	\$76,442

COMPARABLE SALES MAP



Land Sales Comparison Analysis

When necessary, adjustments were made for differences in various elements of comparison, including property rights conveyed, financing terms, conditions of sale, expenditures made immediately after purchase, market conditions, location, and other physical characteristics. If the element in comparison is considered superior to that of the subject, we applied a negative adjustment. Conversely, a positive adjustment was applied if inferior. A summary of the elements of comparison follows.

Transaction Adjustments

Transaction adjustments include (1) real property rights conveyed, (2) financing terms, (3) conditions of sale and (4) expenditures made immediately after purchase. These items, which are applied prior to the market conditions and property adjustments, are discussed as follows:

Real Property Rights Conveyed

Real property rights conveyed influence sale prices and must be considered when analyzing a sale comparable.

Financing Terms

The transaction price of one property may differ from that of an identical property due to different financial arrangements. Sales involving financing terms that are not at or near market terms require adjustments for cash equivalency to reflect typical market terms. A cash equivalency procedure discounts the atypical mortgage terms to provide an indication of value at cash equivalent terms.

Conditions of Sale

When the conditions of sale are atypical, the result may be a price that is higher or lower than that of a normal transaction. Adjustments for conditions of sale usually reflect the motivations of either a buyer or a seller who is under duress to complete the transaction. Another more typical condition of sale involves the downward adjustment required to a comparable property's for-sale listing price, which usually reflects the upper limit of value. Comparable 1 is a listing and was therefore adjusted downward.

Expenditures Made Immediately After Purchase

A knowledgeable buyer considers expenditures required upon purchase of a property, as these costs affect the price the buyer agrees to pay. Such expenditures may include: costs to demolish and remove any portion of the improvements, costs to petition for a zoning change, and/or costs to remediate environmental contamination.

The relevant figure is not the actual cost incurred, but the cost anticipated by both the buyer and seller. Unless the sales involved expenditures anticipated upon the purchase date, no adjustments to the comparable sales are required for this element of comparison.

Market Conditions Adjustment

Market conditions change over time because of inflation, deflation, fluctuations in supply and demand, or other factors. Changing market conditions may create a need for adjustment to comparable sale transactions completed during periods of dissimilar market conditions. Based on our review of market data, the market for vacant land has changed little in the last 2 years. We applied a 3% per year adjustment to account for inflationary pressures in a stable market.

Property Adjustments

Property adjustments are usually expressed quantitatively as percentages or dollar amounts that reflect the differences in value attributable to the various characteristics of the property. In some instances, however, qualitative adjustments are used. These adjustments are based on locational and physical characteristics and are applied after transaction and market conditions adjustments.

Our reasoning for the property adjustments made to each sale comparable follows. The discussion analyzes each adjustment category deemed applicable to the subject property.

Location

Location adjustments may be required when the locational characteristics of a comparable property are different from those of the subject property. These include, but are not limited to, general neighborhood characteristics, freeway accessibility, neighboring properties, view amenities, and other factors. Traffic count/visibility is considered below and not accounted for here. Land sales one, two, and four are located in an area with superior real estate values and were adjusted downward.

Size

The size adjustment addresses variance in the physical size of the comparables and that of the parent tract, as a larger parcel typically commands a lower price per unit than a smaller parcel. This inverse relationship is due, in part, to the principle of "economies of scale." Land sale one is 12.5 usable acres, making it smaller than the parent tract so we made a downward adjustment. Land sale three is 10 acres of usable land. A downward adjustment was made for its smaller size. No adjustments were warranted for land sales two and four.

Shape/Depth

Sites with an irregular shape may limit development options. Irregular shapes can impact building placement and size as well. The subject site consists of an irregular-shaped tract. The shape of the subject does not adversely affect its utility. No adjustments were made.

Topography

The subject has a level topography, as do the comparables. We made no adjustments.

Utilities

All land sales have all utilities available, so no adjustments were made.

Zoning/Highest and Best Use

The highest and best use of the sale comparables should be very similar to that of the subject property. When comparables with the same zoning as the subject are lacking or scarce, parcels with slightly different zoning, but a highest and best use similar to that of the subject may be used as comparables. The parent tract value is based on the assumption the property can be rezoned to single-family development. The rezoning process would require slightly more due diligence. Therefore, we made slight adjustments.

Traffic Counts

Parcels located on roadways with higher traffic counts are superior in the market and adjustments are made accordingly. However, for single family development, traffic count is only a slight factor. Minimal adjustments were made to land sales two, three, and four.

Summary of Adjustments

Presented on the following page is a summary of the adjustments made to the sale comparables. As noted earlier, these adjustments were based on our market research, best judgment, and experience in the appraisal of similar properties.

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LAND SALES ADJUSTMENT GRID

Subject		Sale # 1	Sale # 2	Sale # 3	Sale # 4
Sale ID		1690319	1630289	1690448	1690484
Date of Value & Sale	N/A	N/A	August-22	July-22	May-22
Unadjusted Sales Price		\$1,750,000	\$1,600,000	\$935,000	\$1,223,071
Usable Acres	20.000	12.500	16.000	10.290	16.000
Unadjusted Sales Price per Usable Acre		\$140,000	\$100,000	\$90,865	\$76,442
Unadjusted Sales Price per Gross Acre		\$94,595	\$52,998	\$90,865	\$71,608
Transactional Adjustments					
Property Rights Conveyed	<i>Fee Simple</i>	<i>Fee Simple</i>	<i>Fee Simple</i>	<i>Fee Simple</i>	<i>Fee Simple</i>
Adjustment		-	-	-	-
Adjusted Sales Price		\$140,000	\$100,000	\$90,865	\$76,442
Financing Terms	<i>Cash to Seller</i>	<i>Cash Equivalent</i>	<i>Cash Equivalent</i>	<i>Cash Equivalent</i>	<i>Cash Equivalent</i>
Adjustment		-	-	-	-
Adjusted Sales Price		\$140,000	\$100,000	\$90,865	\$76,442
Conditions of Sale	<i>Typical</i>	<i>Arm's Length</i>	<i>Arm's Length</i>	<i>Arm's Length</i>	<i>Arm's Length</i>
Adjustment		-10.0%	-	-	-
Adjusted Sales Price		\$126,000	\$100,000	\$90,865	\$76,442
Adjusted Sales Price		\$126,000	\$100,000	\$90,865	\$76,442
Market Conditions Adjustments					
Elapsed Time from Date of Value		<i>0.00 years</i>	<i>0.00 years</i>	<i>0.00 years</i>	<i>0.00 years</i>
Market Trend Through	August-23	-	3.0%	3.3%	3.7%
Analyzed Sales Price		\$126,000	\$103,041	\$93,852	\$79,288
Physical Adjustments					
Location	<i>2398 Moody Avenue Orange Park, Florida</i>	<i>2713 County Road 220 Middleburg, Florida</i>	<i>Kindlewood Dr Middleburg, Florida</i>	<i>0 Normandy Blvd Jacksonville, Florida</i>	<i>12161 Dunn Creek Rd Jacksonville, Florida</i>
3-Mile Population	<i>49,142</i>	<i>37,444</i>	<i>51,842</i>	<i>44,793</i>	<i>32,225</i>
3-Mile Med HH Income	<i>\$65,004</i>	<i>\$75,273</i>	<i>\$85,459</i>	<i>\$63,916</i>	<i>\$72,512</i>
Adjustment		-5.0%	-7.5%	-	-5.0%
Size	<i>20 acres</i>	<i>12.500 acres</i>	<i>16.000 acres</i>	<i>10.290 acres</i>	<i>16.000 acres</i>
Adjustment		-2.5%	-	-2.5%	-
Shape/Depth	<i>Basically rectangular</i>	<i>Irregular</i>	<i>Rectangular</i>	<i>Basically Rectangular</i>	<i>Almost Square</i>
Adjustment					
Utilities	<i>All available</i>	<i>All available</i>	<i>All available</i>	<i>All available</i>	<i>All available</i>
Adjustment		-	-	-	-
Topography	<i>Level</i>	<i>Level</i>	<i>Level</i>	<i>Level</i>	<i>Level</i>
Adjustment		-	-	-	-
Zoning/HBU	<i>PO-1</i>	<i>PS-1</i>	<i>BFPUD</i>	<i>RMD-A</i>	<i>RR</i>
Adjustment		-	-5.0%	-2.5%	-
Traffic Counts	<i>5700</i>	<i>9,100 (AADT)</i>	<i>Low Dest.</i>	<i>20,500 (AADT)</i>	<i>Low Dest.</i>
Adjustment		-	2.5%	-5.0%	2.5%
Net Physical Adjustment		-7.5%	-10.0%	-10.0%	-2.5%
Adjusted Sales Price per Usable Acre		\$116,550	\$92,737	\$84,467	\$77,306

From the market data available, we used the relevant land sales in competitive market areas which were adjusted based on pertinent elements of comparison. The analysis of the sales in our set resulted in a range of unit pricing from which our value conclusion is drawn. The following table summarizes the unit prices resulting from our analysis:

Land Sale Statistics

Metric	Unadjusted	Analyzed	Adjusted
Min. Sales Price per Usable Acre	\$76,442	\$79,288	\$77,306
Max. Sales Price per Usable Acre	\$140,000	\$126,000	\$116,550
Median Sales Price per Usable Acre	\$95,432	\$98,447	\$88,602
Mean Sales Price per Usable Acre	\$101,827	\$100,545	\$92,765

We gave primary weight to land sales one and two, as adjusted, based on their location and similar lot characteristics to the subject.

Based on the adjusted prices, we have concluded near the middle of the range at \$92,000 per usable acre.

Based on this analysis, the allocated land value conclusions are summarized as follows:

Land Value Conclusion			
Reasonable Adjusted Comparable Range			
0.160 acres	x	\$ 85,000.00 =	\$13,600
0.160 acres	x	\$ 95,000.00 =	\$15,200
"As Is" Allocated Value Opinion			(Rounded)
0.160 acres	x	\$ 92,000.00 =	\$15,000

Note: The subject's allocated value is based on the concept of across-the-fence (ATF) method. A Land valuation method used in the appraisal of corridors. The across-the-fence method is used to develop a value opinion based on comparison to abutting land. (Dictionary of Real Estate Appraisal, 7th Edition)

Reconciliation

Summary of Value Indications

The indicated values from the approaches used and our concluded allocated value for the subject property are summarized in the following table.

Value Indications	
Approach to Value	"As Is"
Value Conclusion	
Component	"As Is"
Value Type	"As Is" Allocated Value
Real Property Interest	Fee Simple
Effective Date of Value	August 2, 2023
Value Conclusion	\$15,000
	\$92,000 Per Acre

To reach a final opinion of value, we considered the reliability and relevance of each value indication based upon the quality of the data and applicability of the assumptions underlying each approach. Given the availability and reliability of data within the Sales Comparison Approach, we gave this approach sole weight in arriving at our final value conclusions.

Extraordinary Assumptions:

- Current zoning only allows for government related uses. The Future Land Use allows for single family development at a maximum of six units per acre. For the reasons cited in the Highest and Best Use section of this report, we believe it is reasonable to assume the most probable buyer for the parent tract as vacant would be a subdivision developer. Therefore, we have assumed the parent tract as vacant could be zoned to Urban Core (consistent with FLU), allowing for single-family residential use with a density of two to six units per acre.

Hypothetical Conditions:

-

Exposure Time and Marketing Period

Based on statistical information about days on market, escrow length, and marketing times gathered through national investor surveys, sales verification, and interviews of market participants, marketing and exposure time estimates of about one to three months are considered reasonable and appropriate for the parent tract.

General Assumptions and Limiting Conditions

This appraisal is subject to the following general assumptions and limiting conditions:

1. The legal description – if furnished to us – is assumed to be correct.
2. No responsibility is assumed for legal matters, questions of survey or title, soil or subsoil conditions, engineering, availability or capacity of utilities, or other similar technical matters. The appraisal does not constitute a survey of the property appraised. All existing liens and encumbrances have been disregarded and the property is appraised as though free and clear, under responsible ownership and competent management unless otherwise noted.
3. Unless otherwise noted, the appraisal will value the property as though free of contamination. Valbridge Property Advisors | will conduct no hazardous materials or contamination inspection of any kind. It is recommended that the client hire an expert if the presence of hazardous materials or contamination poses any concern.
4. The stamps and/or consideration placed on deeds used to indicate sales are in correct relationship to the actual dollar amount of the transaction.
5. Unless otherwise noted, it is assumed there are no encroachments, zoning violations or restrictions existing in the subject property.
6. The appraiser is not required to give testimony or attendance in court by reason of this appraisal, unless previous arrangements have been made.
7. Unless expressly specified in the engagement letter, the fee for this appraisal does not include the attendance or giving of testimony by Appraiser at any court, regulatory or other proceedings, or any conferences or other work in preparation for such proceeding. If any partner or employee of Valbridge Property Advisors | is asked or required to appear and/or testify at any deposition, trial, or other proceeding about the preparation, conclusions or any other aspect of this assignment, client shall compensate Appraiser for the time spent by the partner or employee in appearing and/or testifying and in preparing to testify according to the Appraiser's then current hourly rate plus reimbursement of expenses.
8. The values for land and/or improvements, as contained in this report, are constituent parts of the total value reported and neither is (or are) to be used in making a summation appraisal of a combination of values created by another appraiser. Either is invalidated if so used.
9. The dates of value to which the opinions expressed in this report apply are set forth in this report. We assume no responsibility for economic or physical factors occurring at some point at a later date, which may affect the opinions stated herein. The forecasts, projections, or operating estimates contained herein are based on current market conditions and anticipated short-term supply and demand factors and are subject to change with future conditions. Appraiser is not responsible for determining whether the date of value requested by Client is appropriate for Client's intended use.
10. The sketches, maps, plats and exhibits in this report are included to assist the reader in visualizing the property. The appraiser has made no survey of the property and assumed no responsibility in connection with such matters.
11. The information, estimates and opinions, which were obtained from sources outside of this office, are considered reliable. However, no liability for them can be assumed by the appraiser.

12. Possession of this report, or a copy thereof, does not carry with it the right of publication. Neither all, nor any part of the content of the report, or copy thereof (including conclusions as to property value, the identity of the appraisers, professional designations, reference to any professional appraisal organization or the firm with which the appraisers are connected), shall be disseminated to the public through advertising, public relations, news, sales, or other media without prior written consent and approval.
13. No claim is intended to be expressed for matters of expertise that would require specialized investigation or knowledge beyond that ordinarily employed by real estate appraisers. We claim no expertise in areas such as, but not limited to, legal, survey, structural, environmental, pest control, mechanical, etc.
14. This appraisal was prepared for the sole and exclusive use of the client for the function outlined herein. Any party who is not the client or intended user identified in the appraisal or engagement letter is not entitled to rely upon the contents of the appraisal without express written consent of Valbridge Property Advisors | and Client. The Client shall not include partners, affiliates, or relatives of the party addressed herein. The appraiser assumes no obligation, liability or accountability to any third party.
15. Distribution of this report is at the sole discretion of the client, but third-parties not listed as an intended user on the face of the appraisal or the engagement letter may not rely upon the contents of the appraisal. In no event shall client give a third-party a partial copy of the appraisal report. We will make no distribution of the report without the specific direction of the client.
16. This appraisal shall be used only for the function outlined herein, unless expressly authorized by Valbridge Property Advisors | .
17. This appraisal shall be considered in its entirety. No part thereof shall be used separately or out of context.
18. Unless otherwise noted in the body of this report, this appraisal assumes that the subject property does not fall within the areas where mandatory flood insurance is effective. Unless otherwise noted, we have not completed nor have we contracted to have completed an investigation to identify and/or quantify the presence of non-tidal wetland conditions on the subject property. Because the appraiser is not a surveyor, he or she makes no guarantees, express or implied, regarding this determination.
19. The flood maps are not site specific. We are not qualified to confirm the location of the subject property in relation to flood hazard areas based on the FEMA Flood Insurance Rate Maps or other surveying techniques. It is recommended that the client obtain a confirmation of the subject property's flood zone classification from a licensed surveyor.
20. If the appraisal is for mortgage loan purposes 1) we assume satisfactory completion of improvements if construction is not complete, 2) no consideration has been given for rent loss during rent-up unless noted in the body of this report, and 3) occupancy at levels consistent with our "Income and Expense Projection" are anticipated.
21. It is assumed that there are no hidden or unapparent conditions of the property, subsoil, or structures which would render it more or less valuable. No responsibility is assumed for such conditions or for engineering which may be required to discover them.

22. Our inspection included an observation of the land and improvements thereon only. It was not possible to observe conditions beneath the soil or hidden structural components within the improvements. We inspected the buildings involved, and reported damage (if any) by termites, dry rot, wet rot, or other infestations as a matter of information, and no guarantee of the amount or degree of damage (if any) is implied. Condition of heating, cooling, ventilation, electrical and plumbing equipment is considered to be commensurate with the condition of the balance of the improvements unless otherwise stated. Should the client have concerns in these areas, it is the client's responsibility to order the appropriate inspections. The appraiser does not have the skill or expertise to make such inspections and assumes no responsibility for these items.
23. This appraisal does not guarantee compliance with building code and life safety code requirements of the local jurisdiction. It is assumed that all required licenses, consents, certificates of occupancy or other legislative or administrative authority from any local, state or national governmental or private entity or organization have been or can be obtained or renewed for any use on which the value conclusion contained in this report is based unless specifically stated to the contrary.
24. When possible, we have relied upon building measurements provided by the client, owner, or associated agents of these parties. In the absence of a detailed rent roll, reliable public records, or "as-built" plans provided to us, we have relied upon our own measurements of the subject improvements. We follow typical appraisal industry methods; however, we recognize that some factors may limit our ability to obtain accurate measurements including, but not limited to, property access on the day of inspection, basements, fenced/gated areas, grade elevations, greenery/shrubbery, uneven surfaces, multiple story structures, obtuse or acute wall angles, immobile obstructions, etc. Professional building area measurements of the quality, level of detail, or accuracy of professional measurement services are beyond the scope of this appraisal assignment.
25. We have attempted to reconcile sources of data discovered or provided during the appraisal process, including assessment department data. Ultimately, the measurements that are deemed by us to be the most accurate and/or reliable are used within this report. While the measurements and any accompanying sketches are considered to be reasonably accurate and reliable, we cannot guarantee their accuracy. Should the client desire more precise measurement, they are urged to retain the measurement services of a qualified professional (space planner, architect or building engineer) as an alternative source. If this alternative measurement source reflects or reveals substantial differences with the measurements used within the report, upon request of the client, the appraiser will submit a revised report for an additional fee.
26. In the absence of being provided with a detailed land survey, we have used assessment department data to ascertain the physical dimensions and acreage of the property. Should a survey prove this information to be inaccurate, upon request of the client, the appraiser will submit a revised report for an additional fee.
27. If only preliminary plans and specifications were available for use in the preparation of this appraisal, and a review of the final plans and specifications reveals substantial differences upon request of the client the appraiser will submit a revised report for an additional fee.

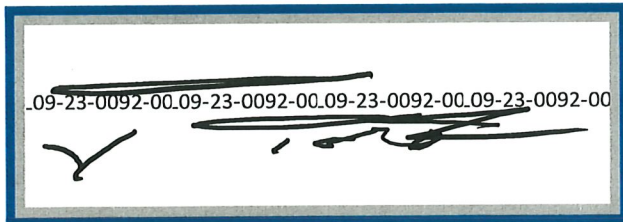
28. Unless otherwise stated in this report, the value conclusion is predicated on the assumption that the property is free of contamination, environmental impairment or hazardous materials. Unless otherwise stated, the existence of hazardous material was not observed by the appraiser and the appraiser has no knowledge of the existence of such materials on or in the property. The appraiser, however, is not qualified to detect such substances. The presence of substances such as asbestos, urea-formaldehyde foam insulation or other potentially hazardous materials may affect the value of the property. No responsibility is assumed for any such conditions, or for any expertise or engineering knowledge required for discovery. The client is urged to retain an expert in this field, if desired.
29. The Americans with Disabilities Act ("ADA") became effective January 26, 1992. We have not made a specific compliance survey of the property to determine if it is in conformity with the various requirements of the ADA. It is possible that a compliance survey of the property, together with an analysis of the requirements of the ADA, could reveal that the property is not in compliance with one or more of the requirements of the Act. If so, this could have a negative effect on the value of the property. Since we have no direct evidence relating to this issue, we did not consider possible noncompliance with the requirements of ADA in developing an opinion of value.
30. This appraisal applies to the land and building improvements only. The value of trade fixtures, furnishings, and other equipment, or subsurface rights (minerals, gas, and oil) were not considered in this appraisal unless specifically stated to the contrary.
31. No changes in any federal, state or local laws, regulations or codes (including, without limitation, the Internal Revenue Code) are anticipated, unless specifically stated to the contrary.
32. Any income and expense estimates contained in the appraisal report are used only for the purpose of estimating value and do not constitute prediction of future operating results. Furthermore, it is inevitable that some assumptions will not materialize and that unanticipated events may occur that will likely affect actual performance.
33. Any estimate of insurable value, if included within the scope of work and presented herein, is based upon figures developed consistent with industry practices. However, actual local and regional construction costs may vary significantly from our estimate and individual insurance policies and underwriters have varied specifications, exclusions, and non-insurable items. As such, we strongly recommend that the Client obtain estimates from professionals experienced in establishing insurance coverage. This analysis should not be relied upon to determine insurance coverage and we make no warranties regarding the accuracy of this estimate.
34. The data gathered in the course of this assignment (except data furnished by the Client) shall remain the property of the Appraiser. The appraiser will not violate the confidential nature of the appraiser-client relationship by improperly disclosing any confidential information furnished to the appraiser. Notwithstanding the foregoing, the Appraiser is authorized by the client to disclose all or any portion of the appraisal and related appraisal data to appropriate representatives of the Appraisal Institute if such disclosure is required to enable the appraiser to comply with the Bylaws and Regulations of such Institute now or hereafter in effect.

35. You and Valbridge Property Advisors | both agree that any dispute over matters in excess of \$5,000 will be submitted for resolution by arbitration. This includes fee disputes and any claim of malpractice. The arbitrator shall be mutually selected. If Valbridge Property Advisors | and the client cannot agree on the arbitrator, the presiding head of the Local County Mediation & Arbitration panel shall select the arbitrator. Such arbitration shall be binding and final. In agreeing to arbitration, we both acknowledge that, by agreeing to binding arbitration, each of us is giving up the right to have the dispute decided in a court of law before a judge or jury. In the event that the client, or any other party, makes a claim against Valbridge Property Advisors | or any of its employees in connections with or in any way relating to this assignment, the maximum damages recoverable by such claimant shall be the amount actually received by Valbridge Property Advisors | for this assignment, and under no circumstances shall any claim for consequential damages be made.
36. Valbridge Property Advisors | shall have no obligation, liability, or accountability to any third party. Any party who is not the "client" or intended user identified on the face of the appraisal or in the engagement letter is not entitled to rely upon the contents of the appraisal without the express written consent of Valbridge Property Advisors |. "Client" shall not include partners, affiliates, or relatives of the party named in the engagement letter. Client shall hold Valbridge Property Advisors | and its employees harmless in the event of any lawsuit brought by any third party, lender, partner, or part-owner in any form of ownership or any other party as a result of this assignment. The client also agrees that in case of lawsuit arising from or in any way involving these appraisal services, client will hold Valbridge Property Advisors | harmless from and against any liability, loss, cost, or expense incurred or suffered by Valbridge Property Advisors | in such action, regardless of its outcome.
37. The Valbridge Property Advisors office responsible for the preparation of this report is independently owned and operated by Capstone Valuation Advisors, LLC. Neither Valbridge Property Advisors, Inc., nor any of its affiliates has been engaged to provide this report. Valbridge Property Advisors, Inc. does not provide valuation services, and has taken no part in the preparation of this report.
38. If any claim is filed against any of Valbridge Property Advisors, Inc., a Florida Corporation, its affiliates, officers or employees, or the firm providing this report, in connection with, or in any way arising out of, or relating to, this report, or the engagement of the firm providing this report, then (1) under no circumstances shall such claimant be entitled to consequential, special or other damages, except only for direct compensatory damages, and (2) the maximum amount of such compensatory damages recoverable by such claimant shall be the amount actually received by the firm engaged to provide this report.
39. This report and any associated work files may be subject to evaluation by Valbridge Property Advisors, Inc., or its affiliates, for quality control purposes.
40. Acceptance and/or use of this appraisal report constitutes acceptance of the foregoing general assumptions and limiting conditions.

Certification –James Toro, MAI, SRA

I certify that, to the best of my knowledge and belief:

1. The statements of fact contained in this report are true and correct.
2. The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
3. I have no present or prospective interest in the property that is the subject of this report and no personal interest with respect to the parties involved.
4. The undersigned has not performed services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment.
5. I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
6. My engagement in this assignment was not contingent upon developing or reporting predetermined results.
7. My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
8. My analyses, opinions and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice.
9. Stockton Carter did not personally inspect the subject property.
10. Stockton Carter, Registered Trainee Appraiser RI24661 (FL), provided significant real property appraisal assistance to the person signing this certification in the form of general research and report preparation totaling 40 hours.
11. The reported analyses, opinions and conclusions were developed, and this report has been prepared, in conformity with the requirements of the Code of Professional Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute.
12. The use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.
13. As of the date of this report, the undersigned has completed the Standards and Ethics Education Requirement for Candidates/Practicing Affiliates of the Appraisal Institute.



James Toro II, MAI, SRA
Senior Managing Director
Certified General Real Property Appraiser, RZ 1291
Expires 11/30/2024

Addenda

Comp Sheets

LAND COMPARABLE 1

Property Identification

Property Name	2713 County Road 220 Land
Address	2713 County Road 220
City County State Zip	Middleburg, Clay County, Florida 32068
MSA	Jacksonville
Tax ID	03-04-25-008182-004-00; 03-05-25-008982-002-01
VPA Property/Sale ID	11365467/1690319

Transaction Data

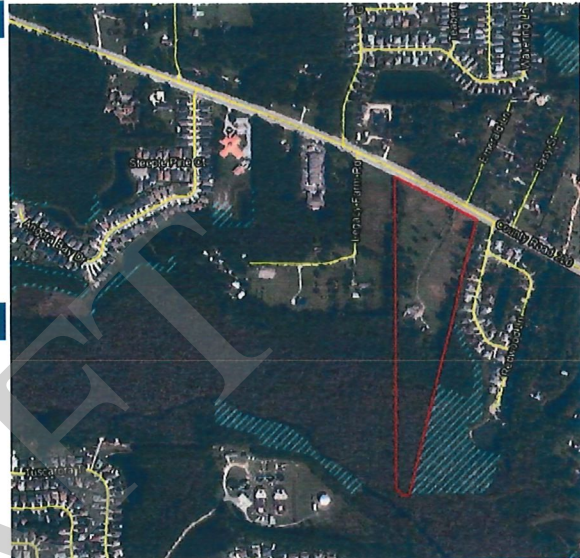
Sale Status	Listing
Grantor/Seller	Agape Lighthouse, Inc.
Property Rights	Fee Simple
Financing	Cash Equivalent
Asking Price	\$1,750,000
Sales Price	\$1,750,000
Sale \$/List Price Ratio	100.00%
Adjusted Sales Price	\$1,750,000

Adjusted Sales Price Indicators

Price per Gross Acre	\$94,595
Price per Gross SF	\$2.17
Price per Usable Acre	\$129,630
Price per Usable SF	\$2.98
Price per Front Foot	\$2,536

Verification

Confirmed By	Stockton Carter
Confirmation Date	08-08-2023
Confirmation Source	Bert Royal, listing broker
Confirmation Contact	904-294-2784



Property Description

Gross Land Area	18.50 Acres/805,860 SF
Usable Land Area	12.50 Acres/544,500 SF
Frontage Feet	690
Depth	2,338.00
No. of Lots	1
Rail Access	No
Visibility	Good
Corner/Interior	Mid-Block
Shape	Irregular
Topography	Level
Utilities	All available
Property On Ground Lease?	No
Flood Hazard Zone	Zone AE and X
% in Flood Hazard	27.00%
Zoning Code	PS-1 Private Services
Future Land Use	UC-10
Traffic Count (AADT)	9,100 (AADT)
Traffic Counter Location	County Road 220

Remarks

Property has 12.5 acres of uplands and approximately six acres of wetlands.

It was under contract for a year and a half but the deal fell through because the county wouldn't agree to the buyers site plan of 40ft wide lots. The county wanted 45-50ft wide lots.

LAND COMPARABLE 2

Property Identification

Property Name	Kindlewood Dr Vacant Land
Address	Kindlewood Dr
City County State Zip	Middleburg, Clay County, Florida 32068
MSA	Jacksonville
Tax ID	17-04-25-007949-000-00
VPA Property/Sale ID	11292809/1630289

Transaction Data

Sale Status	Closed
Sale Date	August 18, 2022
Grantor/Seller	Gregory Edgar Martin III
Grantee/Buyer	Kindlewood Investors LLC
Deed Book/Page	4642/1923
Recording Number	2022052241
Property Rights	Fee Simple
Financing	Cash Equivalent
Conditions of Sale	Arm's Length
Asking Price	\$2,250,000
Sales Price	\$1,600,000
Sale \$/List Price Ratio	71.00%
Adjusted Sales Price	\$1,600,000

Adjusted Sales Price Indicators

Price per Gross Acre	\$52,998
Price per Gross SF	\$1.22
Price per Usable Acre	\$100,000
Price per Usable SF	\$2.30
Price per Front Foot	\$2,279

Verification

Confirmed By	Stockton Carter
Confirmation Date	01-18-2023
Confirmation Source	Jason Ryals, listing broker for the property
Confirmation Contact	904-861-1136



Property Description

Proposed Use	Townhomes
Gross Land Area	30.19 Acres/1,315,076 SF
Usable Land Area	16.00 Acres/696,960 SF
Frontage Feet	702
Depth	1,967.00
No. of Lots	1
Rail Access	No
Water/Port Access	No
Visibility	Average
Corner/Interior	Mid-Block
Shape	Rectangular
Topography	Rolling
Utilities	All available
Property On Ground Lease?	No
Flood Hazard Zone	Zone X
% in Flood Hazard	0.00%
Zoning Code	BFPUD Brannen Field Planned Unit Development
Future Land Use	BF PCN
Traffic Count (AADT)	Low Dest.
Traffic Counter Location	Kindlewood Dr

Remarks

The broker confirmed the sales price. Buyer is a national home builder that intends to use the property for residential development.

DR Horton intends to build townhomes on the property. 14 of the 30 acres was wetlands.

LAND COMPARABLE 3

Property Identification

Property Name	0 Normandy Blvd Land
Address	0 Normandy Blvd
City County State Zip	Jacksonville, Duval County, Florida 32221
MSA	Jacksonville
Tax ID	009021-0000
VPA Property/Sale ID	11365650/1690448

Transaction Data

Sale Status	Closed
Sale Date	July 19, 2022
Grantor/Seller	Erlinda Tremblay
Grantee/Buyer	Urban Partners, LLC.
Deed Book/Page	20366/144
Recording Number	2022189320
Property Rights	Fee Simple
Financing	Cash Equivalent
Conditions of Sale	Arm's Length
Sales Price	\$935,000
Adjusted Sales Price	\$935,000

Adjusted Sales Price Indicators

Price per Gross Acre	\$90,865
Price per Gross SF	\$2.09
Price per Usable Acre	\$90,865
Price per Usable SF	\$2.09
Price per Front Foot	\$1,809

Verification

Confirmed By	Stockton Carter
Confirmation Date	08-09-2023



Property Description

Gross Land Area	10.29 Acres/448,232 SF
Usable Land Area	10.29 Acres/448,232 SF
Frontage Feet	517
Depth	962.00
No. of Lots	1
Visibility	Good
Corner/Interior	Mid-Block
Shape	Irregular
Topography	Level
Utilities	All available
Property On Ground Lease?	No
Flood Hazard Zone	Zone B and X
Zoning Code	RMD-A Residential Medium Density
Future Land Use	RPI

Remarks

Sale appears to be on raw land that needed to be cleared. Multiple attempts to reach the listing brokers went unanswered.

LAND COMPARABLE 4

Property Identification

Property Name 12161 Dunn Creek Rd Land
Address 12161 Dunn Creek Rd
City County State Zip Jacksonville, Duval County, Florida 32218
MSA Jacksonville
VPA Property/Sale ID 11365691/1690484

Transaction Data

Sale Status Closed
Sale Date May 27, 2022
Grantor/Seller Lennar Homes, LLC
Grantee/Buyer Upward America Southeast Property Owner Lp
Deed Book/Page 20333/795
Recording Number 2022166373
Property Rights Fee Simple
Financing Cash Equivalent
Conditions of Sale Arm's Length
Sales Price \$1,223,071
Adjusted Sales Price \$1,223,071

Adjusted Sales Price Indicators

Price per Gross Acre \$71,608
Price per Gross SF \$1.64
Price per Usable Acre \$71,608
Price per Usable SF \$1.64

Verification

Confirmed By Stockton Carter
Confirmation Date 08-09-2023



Property Description

Gross Land Area 17.08 Acres/744,005 SF
Usable Land Area 17.08 Acres/744,005 SF
Visibility Average
Corner/Interior Mid-Block
Shape Irregular
Topography Level
Property On Ground Lease? No
Flood Hazard Zone Zone X
% in Flood Hazard 0.00%
Zoning Code RR Residential Rural
Future Land Use RLD-50
Traffic Count (AADT) Low Dest.
Traffic Counter Location Dunn Creek Rd

Remarks

No brokers involved in this sale. Property was purchased for residential development. Future land use is RLD-50 , 50 foot wide minimum lot size.

Property Card

Clay County Property Appraiser's Office

Parcel Summary

Parcel ID 41-04-26-020279-000-00
Location Address 2398 MOODY Ave
Orange Park 32073
Brief Tax Description* PT OF WADE TRACT & PT S41T4R26 LYING SW OF MONTCLAIR ELEM AS REC O R 134 PG 424; 136 PG 366 & 318 PG 458 EX PT REC O R 3769 PG 2090
(Note: *The Description above is not to be used on legal documents.)
Property Use Code PUBLIC SCHOOLS (8300)
Sec/Twp/Rng 41/4/26
Tax District Tax Dist 001
Millage Rate 15.1843
Acreage 21.003
Homestead No

Map



Owner Information

[School Board of Clay County](#)
900 Walnut St
Re: Montclair Elementary
Green Cove Springs FL 32043

Land Information

Land Use	Number of Units	Unit Type	Land Type	Frontage	Depth
Public School (8300)	21.00	Residential Lot	Site	0	0

Buildings

Building	Effective Year Built
1	1977
Building Type	SCHOOL(PUB) / 9000
Gross Sq Ft	16,955
Finished Sq Ft	13,860
Stories	1.0 Stories
Heat	ENG F AIR
Interior Walls	DRYWALL
Exterior Walls	FACE BRICK
Year Built	1977
Frame	MASONRY
Roof Type	RIGID FRAME BAR JOIST
Roof Coverage	TR&GVL/VNL
Flooring Type	CARPET
Heating Type	ENG F AIR
Bedrooms	
Full Bathrooms	0
Half Bathrooms	0
2	1977
Building Type	SCHOOL(PUB) / 9000
Gross Sq Ft	15,336
Finished Sq Ft	14,722
Stories	1.0 Stories
Heat	ENG F AIR
Interior Walls	DRYWALL
Exterior Walls	BD/BATTEN
Year Built	1977
Frame	WOOD FRAME
Roof Type	WOOD TRUSS
Roof Coverage	SHINGLE
Flooring Type	ASPH TILE
Heating Type	ENG F AIR
Bedrooms	
Full Bathrooms	0
Half Bathrooms	0
3	1977
Building Type	SCHOOL(PUB) / 9000
Gross Sq Ft	23,040
Finished Sq Ft	23,040
Stories	1.0 Stories
Heat	ENG F AIR
Interior Walls	DRYWALL
Exterior Walls	BD/BATTEN
Year Built	1977
Frame	WOOD FRAME
Roof Type	WOOD TRUSS
Roof Coverage	SHINGLE
Flooring Type	ASPH TILE
Heating Type	ENG F AIR
Bedrooms	
Full Bathrooms	0
Half Bathrooms	0

Yard Items

Description	Full Description	Year Built	Size	Quantity	Units
ASP 3000+	ASP 3000+	1977	0 x 0	1	77714 SF
CANOPY	CANOPY	1977	0 x 0	1	9184 SF
UTIL BLDG	UTIL BLDG	1977	8 x 6	1	48 SF

Recent Sales in Area

Sale date range:

From:

08/03/2013

To:

08/03/2023

Sales by Neighborhood

1500

Feet

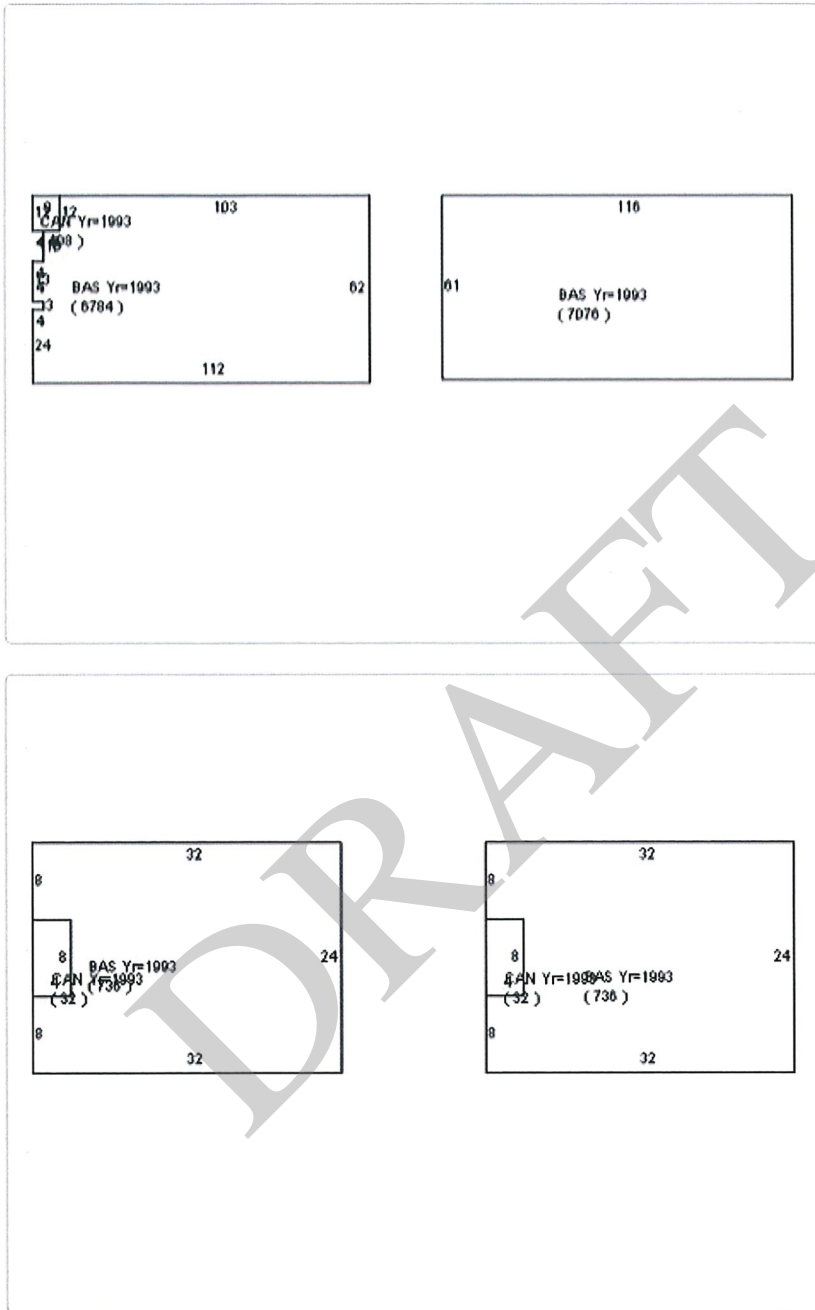
Sales by Distance

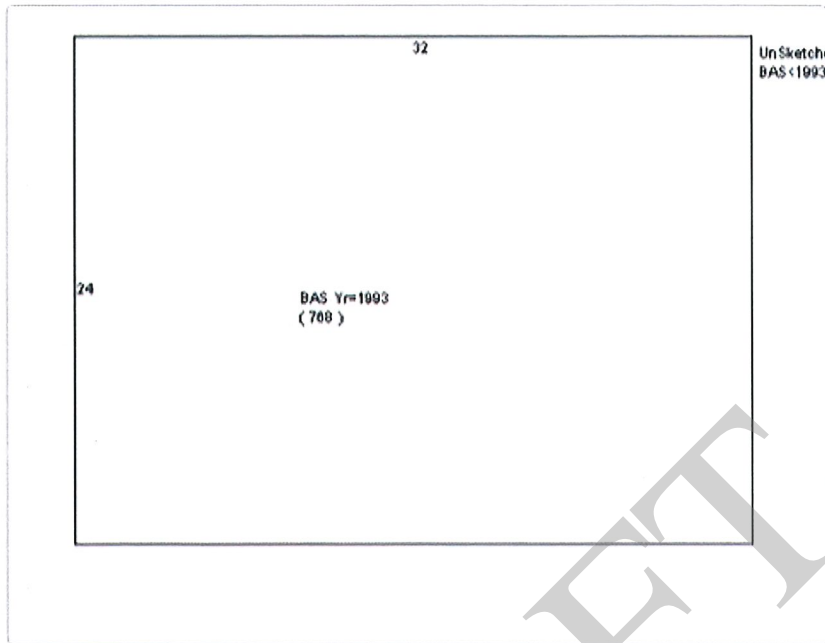
Valuation

	2022 Certified	2021 Certified	2020 Certified	2019 Certified
+ Building Value	\$2,680,311	\$2,467,428	\$2,261,284	\$2,319,969
+ Extra Features Value	\$67,784	\$67,784	\$67,784	\$67,784
+ Land Value	\$630,090	\$630,090	\$630,090	\$630,090
Land Agricultural Value	\$0	\$0	\$0	\$0
Agricultural (Market) Value	\$0	\$0	\$0	\$0
= Just Market Value	\$3,378,185	\$3,160,302	\$2,959,158	\$3,017,843
= Total Assessed Value	\$3,378,185	\$3,160,302	\$2,959,158	\$3,017,843
- Exempt Value	(\$3,378,185)	(\$3,160,302)	(\$2,959,158)	(\$3,017,843)
= Total Taxable Value	\$0	\$0	\$0	\$0
Maximum Save Our Homes Portability	\$0	\$0	\$0	\$0

Just (Market) Value description - This is the value established by the Property Appraiser for ad valorem purposes. This value does not represent anticipated selling price.

Property Record Card
[2022 Property Record Card \(PDF\)](#)
Sketches





No data available for the following modules: Sales, Photos.

The Clay County Property Appraiser's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, listing, or interpretation of the assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. PLEASE NOTE THAT THE PROPERTY APPRAISER MAPS ARE FOR ASSESSMENT PURPOSES ONLY. NEITHER CLAY COUNTY NOR ITS EMPLOYEES ASSUME RESPONSIBILITY FOR ERRORS OR OMISSION.

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Contact Us

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Schneider
GEOSPATIAL

Letter of Engagement

Valbridge Property Advisors ||
Orlando | Tampa | Jacksonville734 Rugby Street
Orlando, FL 32804
P: 407.841.4322
F: 844.822.7825
valbridge.com

July 19, 2023

Peter Johnson *Johnston*
1563 Sheffield Place, Orange Park, FL 32073
904-278-7906
etpservices@outlook.com

RE: Appraisal Report
0.23 Acre Vacant Land
2398 Moody Avenue, Orange Park, FL 32073

Dear Mr. Johnson,

Capstone Valuation Advisors, LLC dba Valbridge Property Advisors | Orlando | Tampa | Jacksonville ("Appraiser") is pleased to present the following proposal regarding the above referenced property for Peter Johnson ("Client").

Appraiser agrees to provide appraisal services for the above-referenced property according to the following terms. Please refer to the Appraisal Services Agreement and the Terms and Conditions, which are expressly incorporated herein by reference and made a part of this agreement. This Engagement Letter, the Appraisal Services Agreement and the Terms and Conditions shall be collectively referred to as "Agreement." If this document is executed by both parties, it will form the engagement contract for our services Agreement.

The following provisions will apply to our services:

TERMS AND CONDITIONS OF AGREEMENT

Service Provider	Capstone Valuation Advisors, LLC dba Valbridge Property Advisors Orlando Tampa Jacksonville
Subject Property	0.23 Acre Vacant Land on School Board property at 2398 Moody Avenue, Orange Park, FL 32073
Interest Appraised	Fee Simple Fee simple is defined as absolute ownership unencumbered by any other interest or estate, subject only to the limitations imposed by the governmental powers of taxation, eminent domain, police power, and escheat (The Dictionary of Real Estate Appraisal, 6th Edition)
Intended Use	To assist Client and intended users in internal decision making.
Intended User(s)	Peter Johnson, Clay County School Board <i>Johnston</i> Appraiser's identification of the intended user(s) of the appraisal is to determine the type and extent of research, analysis and reporting appropriate for the assignment. Alternate users are neither intended nor authorized.
Type of Value	"As is" market value under the Uniform Standards of Professional Appraisal Practice (USPAP) Guidelines. The definition applicable for the type of value will be stated in the report.
Date of Value	Date of Appraiser's inspection, specific date to be stated in the report. Appraiser is not responsible for determining whether the date of value requested by Client is appropriate for Client's intended use.
Hypothetical Conditions and/or Extraordinary Assumptions	None anticipated; however, Extraordinary Assumptions may be added by the appraiser as and if needed in conducting the valuation.
Anticipated Scope of Work	The scope of our engagement will include the applicable research and analysis required to estimate the market value of the referenced property using the sales comparison approach.

TERMS AND CONDITIONS OF AGREEMENT

Report Option and Format	<p>Appraisal Report</p> <p>Detailed report thoroughly explaining the property, as well as the surrounding market, the comparable data considered, the adjustments utilized, etc.</p> <p>Electronic copy will be delivered in PDF format. Hard copies upon request for an additional charge.</p>
Appraiser's Interest In Subject Property or in Client or Other Involved Parties	<p>Appraiser has no knowledge of any current or prospective interest of the Appraiser in the subject property or in Client or other parties involved in the transaction to which this appraisal relates.</p>
Appraisal Fee	<p>The fee for this assignment will be \$2,100.</p>
Retainer	<p>65% (\$1,365) will be due before beginning work on the assignment.</p> <p>Any remaining fees due upon delivery of work product.</p>
Responsibility for Fees	<p>If the balance of Appraiser's fee is not paid upon completion of the assignment, Appraiser will have the right to seek immediate collection and shall be entitled to recover costs and attorney fees associated with any such action. Additional interest</p> <p>If the assignment is terminated prior to completion and delivery of the report, billing will reflect expenses to date and work to date. Billing of a cancelled assignment will follow the standard payment policy described in the included Terms and Conditions. In no event shall the amount billed be less than 50% of the agreed upon fee.</p>
Additional Services	<p>In the event that additional services are needed, such as, but not limited to additional reports, further analysis, formal presentations, court testimony or any other services, a fee of \$100/hr for Administrative, \$200/hr for Staff Appraiser, \$300/hr for MAI, \$400/hr for Senior Managing Director will be charged.</p>
Delivery	<p>July 28, 2023 (final electronic report)</p> <p>Appraiser will use their best efforts to deliver the appraisal report by the above date. Appraiser's delivery of the report is contingent on receipt of an executed copy of this engagement contract, receipt of the retainer, if required, within 2 business days of provision of the proposal to Client and receipt of the requested information and documentation from Client within 3 business days of provision of the data request.</p>

PETER JOHNSON
PAGE 4**TERMS AND CONDITIONS OF AGREEMENT**

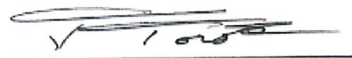
Property Documentation	Client agrees to provide Appraiser with the documentation required and requested by the Appraiser to complete the appraisal. See Attachment A for the property documentation requested by Appraiser to begin work on this engagement Client agrees to provide contact name and phone number for property access. Client agrees to provide a copy of sales contract if property is under contract for sale. Delays in Appraiser's receipt of requested documentation may result in Appraiser being unable to deliver the appraisal report on the delivery date stated above.
Professional Standards Governing Assignment	The analyses, opinions, and conclusions will be developed and presented in conformance with (and the use of this report is subject to) the requirements of: (1) the Uniform Standards of Professional Appraisal Practice, and (2) the Code of Professional Ethics and Standards of Professional Practice of the Appraisal Institute.
Disclosure of Prior Services Regarding Subject Property	Appraiser has not performed any prior services regarding the subject property within the three-year period immediately preceding the date of this Agreement, as an appraiser or in any other capacity.

Attached to and incorporated in this engagement letter are Valbridge Property Advisors | Orlando | Tampa | Jacksonville's Terms and Conditions of Agreement. These Terms and Conditions form a material part of this Agreement and are no less important than any other part. The appraisal(s) performed under this Agreement also will be subject to all assumptions and limiting conditions and other conditions (collectively, "Appraisal Conditions") set forth in the appraisal report(s). Client's use of the appraisal will constitute acceptance of the Appraisal Conditions stated in a report. The Appraisal Conditions shall be considered as being incorporated into and forming part of this Agreement with respect to the appraisal in which they are contained and to the services relating to that appraisal.

Thank you for considering our firm for this assignment. If these terms are acceptable to you, please indicate below by your signature, or the signature of an authorized alternate. Please retain a copy for your records and return a signed copy to us, along with the retainer. We look forward to working with you on this assignment.

Respectfully submitted,

Valbridge Property Advisors | Orlando | Tampa | Jacksonville



James Toro II, MAI, SRA
Senior Managing Director
FL Cert Gen RZ1291

© 2023 VALBRIDGE PROPERTY ADVISORS | Orlando | Tampa | Jacksonville

Initials PJT

TERMS AND CONDITIONS OF AGREEMENT

AGREED AND ACCEPTED



Signature

Peter Johnson Johnston

Name (print)

Date
Aug 2, 2023

904-278-7906

Phone Number

etpservices@outlook.com

E-Mail

PETER JOHNSON
PAGE 6**TERMS AND CONDITIONS OF AGREEMENT**

1. "Appraiser" means Capstone Valuation Advisors, LLC dba Valbridge Property Advisors | Orlando | Tampa | Jacksonville and its appraisers, employees, partners, owners, shareholders, members, officers, directors and independent contractors.
2. Acceptance of this Agreement assumes that Client will provide all necessary information needed for the appraisal on a timely and truthful basis.
3. It is Client's responsibility to read the report and to inform Appraiser of any errors or omissions, prior to utilizing the report or making it available to any third party.
4. The fee quoted is based on Appraiser's understanding of the assignment as outlined in the scope of work. Changes in scope will be billed at Appraiser's normal hourly rates. The fee and estimated completion time are subject to change if the property is not as outlined in our proposal, or if issues come to light during the course of Appraiser's investigation which, in Appraiser's opinion, necessitates such change. If Client places an assignment "on hold," then reactivates the appraisal, an additional charge may apply due to the inefficiency created. If Appraiser is requested or required to provide testimony as a result of this appraisal, testimony and preparation time will be charged at our normal hourly rates.
5. The Valbridge Property Advisors office responsible for the preparation of this report is independently owned and operated by Capstone Valuation Advisors, LLC dba Valbridge Property Advisors | Orlando | Tampa | Jacksonville. Neither Valbridge Property Advisors, Inc., nor any of its affiliates, has been engaged to provide this report. Valbridge Property Advisors, Inc., does not provide valuation services, and has taken no part in the preparation of this report.
6. If any legal action or claim is filed against any of Valbridge Property Advisors, Inc., a Florida Corporation, its affiliates, officers or employees, or Appraiser, in connection with, or in any way arising out of, or relating to, the appraisal(s) or this Agreement, then (1) under no circumstances shall such claimant be entitled to consequential, special or other damages, except only for direct compensatory damages and (2) the maximum amount of such compensatory damages recoverable by such claimant shall be the amount actually received by Appraiser from Client.
7. Unless the time period is shorter under applicable law, any legal action or claim in connection with, or in any way arising out of, or relating to, the appraisal(s) or this Agreement shall be filed in court (or in the applicable arbitration tribunal) within two (2) years from the date of delivery to Client of the appraisal to which the claims or causes of action relate or, in the case of acts or conduct after delivery of the report, two (2) years from the date of the alleged acts or conduct. The time period stated in this section shall not be extended by any delay in the discovery or accrual of the underlying claims, causes of action or damages. The time period stated in this section shall apply to all non-criminal claims or causes of action of any type.
8. Legal claims or causes of action in connection with, or in any way arising out of, or relating to, the appraisal(s) or this Agreement are not assignable, except: (i) as the result of a bona fide merger, consolidation, sale or purchase of a legal entity, (ii) with regard to the collection of a bona fide existing debt for services but then only to the extent of the total compensation for the appraisal plus reasonable interest, or (iii) in the case of an appraisal performed in connection with the origination of a mortgage loan, as part of the transfer or sale of the mortgage before an event of default on the mortgage or note or its legal equivalent.
9. Appraisal reports and associated work files may be subject to evaluation by Valbridge Property Advisors, Inc., or its affiliates, for quality control purposes. If Client is unwilling to waive confidentiality for this purpose, client must inform Valbridge Property Advisors | Orlando | Tampa | Jacksonville upon acceptance of this assignment.
10. This appraisal shall be used only for the function outlined in the attached letter, unless expressly authorized by Valbridge Property Advisors | Orlando | Tampa | Jacksonville. The format and value reported may or may not be valid for other purposes.

TERMS AND CONDITIONS OF AGREEMENT

11. Unless otherwise noted, the appraisal will value the property as though free of contamination. Valbridge Property Advisors | Orlando | Tampa | Jacksonville will conduct no hazardous materials or contamination inspection of any kind. It is recommended that the client secure appropriate inspections from qualified experts if the presence of hazardous materials or contamination poses any concern.
12. Our standard payment policy is as follows: the balance is due upon presentation of the invoice; if payment is not made within 30 days of date due, interest at the rate of 1.5% per month will be added to the principal from the due date to date payment is received, and you shall pay all expenses of collection, including court costs and attorney fees. If the client requests a draft, the fee is due upon delivery of the draft. Valbridge Property Advisors | Orlando | Tampa | Jacksonville shall be under no obligation to continue work on an assignment that is not paid current.
13. The fee for this appraisal is not contingent upon the valuation of the property, the funding of any loan or outcome of litigation. Any opinions Appraiser may have expressed about the outcome of your matter or case are expressions of Appraiser's opinions only and do not constitute any guarantee about the outcome. Should the assignment be terminated prior to completion, you agree to pay for time and costs incurred prior to Appraiser's receipt of written notice of cancellation.
14. In the event Client fails to make payments when due and payable, then from the date due and payable until paid the amount due and payable, shall bear interest at the maximum rate permitted in the state of Florida. If Appraiser is required to institute legal action against Client relating to the Agreement, Appraiser shall be entitled to recover reasonable attorney's fees and costs from Client. Where the relief sought is \$25,000 or less, the arbitration will be conducted by FairClaims.com (or similar arbitration provider) in accordance with its Arbitration Rules & Procedures effective at the time a claim is made. Where the relief sought is \$25,001 or more, the arbitration will be conducted by the American Arbitration Association ("AAA") under its rules and procedures, including the AAA's Consumer Arbitration Rules (as applicable), as modified by this Agreement to Arbitrate.
15. Client shall not indemnify Appraiser or hold Appraiser harmless, unless and only to the extent, that the Client misrepresents, distorts, or provides incomplete or inaccurate appraisal results to others, which acts of the Client approximately result in damage to Appraiser. Client shall indemnify and hold Appraiser harmless from any claims, expenses, judgments or other items or costs arising as a result of the Client's failure or the failure of any of the Client's agents to provide a complete copy of the appraisal report to any third party. In the event of any litigation between the parties, the prevailing party to such litigation shall be entitled to recover, from the other, reasonable attorney fees and costs.
16. If this assignment includes a provision for work performed on an hourly billing basis, such work is subject to periodic adjustment to Appraiser's then-current rates. Valbridge Property Advisors | Orlando | Tampa | Jacksonville shall provide 30 days' notice to client prior to any rate increase. If client chooses not to consent to the increased rates, client may terminate Valbridge Property Advisors | Orlando | Tampa | Jacksonville's services by written notice effective when received by Valbridge Property Advisors | Orlando | Tampa | Jacksonville.
17. If this assignment includes a provision for work on an hourly billing basis, client acknowledges that Valbridge Property Advisors | Orlando | Tampa | Jacksonville has made no promises about the total amount of fees to be incurred by client under this agreement.

TERMS AND CONDITIONS OF AGREEMENT

18. Client and Valbridge Property Advisors | Orlando | Tampa | Jacksonville both agree that any dispute over matters in excess of \$5,000 will be submitted for resolution by arbitration. This includes fee disputes and any claim of malpractice. The arbitrator shall be mutually selected. If Valbridge Property Advisors | Orlando | Tampa | Jacksonville and the client cannot agree on the arbitrator, the presiding civil administrative judge the presiding head of the Local County Mediation & Arbitration panel shall select the arbitrator. Such arbitration shall be binding and final. In agreeing to arbitration, the Client and Appraiser both acknowledge that, by agreeing to binding arbitration, each is giving up the right to have the dispute decided in a court of law before a judge or jury. In the event that the client, or any other party entitled to do so, makes a claim against Valbridge Property Advisors | Orlando | Tampa | Jacksonville or any of its employees in connection with or in any way relating to this assignment, the maximum damages recoverable from Valbridge Property Advisors | Orlando | Tampa | Jacksonville or its employees shall be the amount of monies actually collected by Valbridge Property Advisors | Orlando | Tampa | Jacksonville for this assignment and under no circumstances shall any claim for consequential damages be made.
19. Appraiser shall have no obligation, liability, or accountability to any third party. Any party who is not the "client" or intended user identified on the face of the appraisal or in the engagement letter is not entitled to rely upon the contents of the appraisal without the express written consent of Valbridge Property Advisors | Orlando | Tampa | Jacksonville. "Client" shall not include partners, affiliates or relatives of the party named in the engagement letter. Client shall hold Appraiser harmless in the event of any lawsuit brought by any third party, lender, partner or part owner in any form of ownership or any other party as a result of this assignment. The client also agrees that in case of lawsuit arising from or in any way involving these appraisal services, client will hold Appraiser harmless from and against any liability, loss, cost or expense incurred or suffered by Appraiser in such action, regardless of its outcome.
20. Distribution of this report is at the sole discretion of the client, and the Appraiser will make no distribution without the specific direction of the client. However, in no event shall client give a third party a partial copy of the appraisal report.
21. This Agreement contains the entire agreement of the parties. No other agreement, statement or promise made on or before the effective date of this agreement will be binding on the parties. This agreement may be modified by subsequent agreement of the parties.

Glossary

Definitions are taken from The Dictionary of Real Estate Appraisal, 6th Edition (Dictionary), the Uniform Standards of Professional Appraisal Practice (USPAP), and Building Owners and Managers Association International (BOMA).

Absolute Net Lease

A lease in which the tenant pays all expenses including structural maintenance, building reserves, and management; often a long-term lease to a credit tenant. (Dictionary)

Amortization

The process of retiring a debt or recovering a capital investment, typically through scheduled, systematic repayment of the principal; a program of periodic contributions to a sinking fund or debt retirement fund. (Dictionary)

As Is Market Value

The estimate of the market value of real property in its current physical condition, use, and zoning as of the appraisal date. (Dictionary)

Base Rent

The minimum rent stipulated in a lease. (Dictionary)

Base Year

The year on which escalation clauses in a lease are based. (Dictionary)

Building Common Area

In office buildings, the areas of the building that provide services to building tenants but which are not included in the office area or store area of any specific tenant. These areas may include, but shall not be limited to, main and auxiliary lobbies, atrium spaces at the level of the finished floor, concierge areas or security desks, conference rooms, lounges or vending areas, food service facilities, health or fitness centers, daycare facilities, locker or shower facilities, mail rooms, fire control rooms, fully enclosed courtyards outside the exterior walls, and building core and service areas such as fully enclosed mechanical or equipment rooms. Specifically excluded from building common area are floor common areas, parking space, portions of loading docks outside the building line, and major vertical penetrations. (BOMA)

Building Rentable Area

The sum of all floor rentable areas. Floor rentable area is the result of subtracting from the gross measured area of a floor the major vertical penetrations on that same floor. It is generally fixed for the life of the building and is rarely affected by changes in corridor size or configuration. (BOMA)

Bulk Value

The value of multiple units, subdivided plots, or properties in a portfolio as though sold together in a single transaction.

Certificate of Occupancy (COO)

A formal written acknowledgment by an appropriate unit of local government that a new construction or renovation project is at the stage where it meets applicable health and safety codes and is ready for commercial or residential occupancy. (Dictionary)

Common Area Maintenance (CAM)

The expense of operating and maintaining common areas; may or may not include management charges and usually does not include capital expenditures on tenant improvements or other improvements to the property. (Dictionary)

The amount of money charged to tenants for their shares of maintaining a [shopping] center's common area. The charge that a tenant pays for shared services and facilities such as electricity, security, and maintenance of parking lots. Items charged to common area maintenance may include cleaning services, parking lot sweeping and maintenance, snow removal, security and upkeep. (ICSC – International Council of Shopping Centers, 4th Ed.)

Condominium

A multiunit structure, or a unit within such a structure, with a condominium form of ownership. (Dictionary)

Conservation Easement

An interest in real estate restricting future land use to preservation, conservation, wildlife habitat, or some combination of those uses. A conservation easement may permit farming, timber harvesting, or other uses of a rural nature as well as some types of conservation-oriented development to continue, subject to the easement. (Dictionary)

Contributory Value

A type of value that reflects the amount a property or component of a property contributes to the value of another asset or to the property as a whole.

The change in the value of a property as a whole, whether positive or negative, resulting from the addition or deletion of a property component. Also called deprival value in some countries. (Dictionary)

Debt Coverage Ratio (DCR)

The ratio of net operating income to annual debt service ($DCR = NOI/Im$), which measures the relative ability of a property to meet its debt service out of net operating income; also called *debt service coverage ratio (DSCR)*. A larger *DCR* typically indicates a greater ability for a property to withstand a reduction of income, providing an improved safety margin for a lender. (Dictionary)

Deed Restriction

A provision written into a deed that limits the use of land. Deed restrictions usually remain in effect when title passes to subsequent owners. (Dictionary)

Depreciation

In appraisal, a loss in property value from any cause; the difference between the cost of an improvement on the effective date of the appraisal and the market value of the improvement on the same date.

In accounting, an allocation of the original cost of an asset, amortizing the cost over the asset's life; calculated using a variety of standard techniques. (Dictionary)

Disposition Value

The most probable price that a specified interest in property should bring under the following conditions:

Consummation of a sale within a specified time, which is shorter than the typical exposure time for such a property in that market.

The property is subjected to market conditions prevailing as of the date of valuation;

Both the buyer and seller are acting prudently and knowledgeably;

The seller is under compulsion to sell;

The buyer is typically motivated;

Both parties are acting in what they consider to be their best interests;

An adequate marketing effort will be made during the exposure time;

Payment will be made in cash in U.S. dollars (or the local currency) or in terms of financial arrangements comparable thereto; and

The price represents the normal consideration for the property sold, unaffected by special or creative financing or sales concessions granted by anyone associated with the sale. (Dictionary)

Easement

The right to use another's land for a stated purpose. (Dictionary)

EIFS

Exterior Insulation Finishing System. This is a type of exterior wall cladding system. Sometimes referred to as dry-vit.

Effective Date

The date on which the appraisal or review opinion applies. (SVP)

In a lease document, the date upon which the lease goes into effect. (Dictionary)

Effective Gross Income (EGI)

The anticipated income from all operations of the real estate after an allowance is made for vacancy and collection losses and an addition is made for any other income. (Dictionary)

Effective Rent

Total base rent, or minimum rent stipulated in a lease, over the specified lease term minus rent concessions; the rent that is effectively paid by a tenant net of financial concessions provided by a landlord. (TIs). (Dictionary)

EPDM

Ethylene Propylene Diene Monomer Rubber. A type of synthetic rubber typically used for roof coverings. (Dictionary)

Escalation Clause

A clause in an agreement that provides for the adjustment of a price or rent based on some event or index. e.g., a provision to increase rent if operating expenses increase; also called *escalator clause*, *expense recovery clause* or *stop clause*. (Dictionary)

Estoppel Certificate

A signed statement by a party (such as a tenant or a mortgagee) certifying, for another's benefit, that certain facts are correct, such as that a lease exists, that there are no defaults, and that rent is paid to a certain date. (Black's) In real estate, a buyer of rental property typically requests estoppel certificates from existing tenants. Sometimes referred to as an *estoppel letter*. (Dictionary)

Excess Land

Land that is not needed to serve or support the existing use. The highest and best use of the excess land may or may not be the same as the highest and best use of the improved parcel. Excess land has the potential to be sold separately and is valued separately. (Dictionary)

Excess Rent

The amount by which contract rent exceeds market rent at the time of the appraisal; created by a lease favorable to the landlord (lessor) and may reflect unusual management, unknowledgeable or unusually motivated parties, a lease execution in an earlier, stronger rental market, or an agreement of the parties. (Dictionary)

Expense Stop

A clause in a lease that limits the landlord's expense obligation, which results in the lessee paying operating expenses above a stated level or amount. (Dictionary)

Exposure Time

The time a property remains on the market.

The estimated length of time that the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal;

Comment: Exposure time is a retrospective opinion based on an analysis of past events assuming a competitive and open market. (Dictionary)

Extraordinary Assumption

An assignment-specific assumption as of the effective date regarding uncertain information used in an analysis which, if found to be false, could alter the appraiser's opinions or conclusions.

Comment: Uncertain information might include physical, legal, or economic characteristics of the subject property; or conditions external to the property, such as market conditions or trends; or the integrity of data used in an analysis. (USPAP)

Fee Simple Estate

Absolute ownership unencumbered by any other interest or estate, subject only to the limitations imposed by the governmental powers of taxation, eminent domain, police power, and escheat. (Dictionary)

Floor Common Area

In an office building, the areas on a floor such as washrooms, janitorial closets, electrical rooms, telephone rooms, mechanical rooms, elevator lobbies, and public corridors which are available primarily for the use of tenants on that floor. (BOMA)

Full Service (Gross) Lease

A lease in which the landlord receives stipulated rent and is obligated to pay all of the property's operating and fixed expenses; also called a *full service lease*. (Dictionary)

Furniture, Fixtures, and Equipment (FF&E)

Business trade fixtures and personal property, exclusive of inventory. (Dictionary)

Going-Concern Value

An outdated label for the market value of all the tangible and intangible assets of an established and operating business with an indefinite life, as if sold in aggregate; more accurately termed the *market value of the going concern* or *market value of the total assets of the business*. (Dictionary)

Gross Building Area (GBA)

Total floor area of a building, excluding unenclosed areas, measured from the exterior of the walls of the above-grade area. This includes mezzanines and basements if and when typically included in the market area of the type of property involved.

Gross leasable area plus all common areas.

For residential space, the total area of all floor levels measured from the exterior of the walls and including the superstructure and substructure basement; typically does not include garage space. (Dictionary)

Gross Measured Area

The total area of a building enclosed by the dominant portion (the portion of the inside finished surface of the permanent outer building wall which is 50 percent or more of the vertical floor-to-ceiling dimension, at the given point being measured as one moves horizontally along the wall), excluding parking areas and loading docks (or portions of same) outside the building line. It is generally not used for leasing purposes and is calculated on a floor by floor basis. (BOMA)

Gross Up Method

A method of calculating variable operating expenses in income-producing properties when less than 100% occupancy is assumed. Expenses reimbursed based on the amount of occupied space, rather than on the total building area, are described as "grossed up." (Dictionary)

Gross Retail Sellout

The sum of the separate and distinct market value opinions for each of the units in a condominium, subdivision development, or portfolio of properties, as of the date of valuation. The aggregate of retail values does not represent the value of all the units as though sold together in a single transaction; it is simply the total of the individual market value conclusions. Also called the *aggregate of the retail values*, *aggregate retail selling price* or *sum of the retail values*. (Dictionary)

Ground Lease

A lease that grants the right to use and occupy land. Improvements made by the ground lessee typically revert to the ground lessor at the end of the lease term. (Dictionary)

Ground Rent

The rent paid for the right to use and occupy land according to the terms of a ground lease; the portion of the total rent allocated to the underlying land. (Dictionary)

HVAC

Heating, ventilation, air conditioning (HVAC) system. A unit that regulates the temperature and distribution of heat and fresh air throughout a building. (Dictionary)

Highest and Best Use

The reasonably probable use of property that results in the highest value. The four criteria that the highest and best use must meet are legal permissibility, physical possibility, financial feasibility, and maximum productivity.

The use of an asset that maximizes its potential and that is possible, legally permissible, and financially feasible. The highest and best use may be for continuation of an asset's existing use or for some alternative use. This is determined by the use that a market participant would have in mind for the asset when formulating the price that it would be willing to bid. (IVS)

[The] highest and most profitable use for which the property is adaptable and needed or likely to be needed in the reasonably near future. (Uniform Appraisal Standards for Federal Land Acquisitions) (Dictionary)

Hypothetical Condition

A condition, directly related to a specific assignment, which is contrary to what is known by the appraiser to exist on the effective date of the assignment results, but is used for the purpose of analysis.

Comment: Hypothetical conditions are contrary to known facts about physical, legal, or economic characteristics of the subject property; or about conditions external to the property, such as market conditions or trends; or about the integrity of data used in an analysis. (USPAP)

Industrial Gross Lease

A type of modified gross lease of an industrial property in which the landlord and tenant share expenses. The landlord receives stipulated rent and is obligated to pay certain operating expenses, often structural maintenance, insurance and real property taxes, as specified in the lease. There are significant regional and local differences in the use of this term. (Dictionary)

Insurable Value

A type of value for insurance purposes. (Typically this includes replacement cost less basement excavation, foundation, underground piping and architect's fees). (Dictionary)

Investment Value

The value of a property to a particular investor or class of investors based on the investor's specific requirements. Investment value may be different from market value because it depends on a set of investment criteria that are not necessarily typical of the market. (Dictionary)

Just Compensation

In condemnation, the amount of loss for which a property owner is compensated when his or her property is taken. Just compensation should put the owner in as good a position pecuniarily as he or she would have been if the property had not been taken. (Dictionary)

Leased Fee Interest

The ownership interest held by the lessor, which includes the right to receive the contract rent specified in the lease plus the reversionary right when the lease expires. (Dictionary)

Leasehold Interest

The right held by the lessee to use and occupy real estate for a stated term and under the conditions specified in the lease. (Dictionary)

See also Positive Leasehold and Negative Leasehold.

Lessee (Tenant)

One who has the right to occupancy and use of the property of another for a period of time according to a lease agreement. (Dictionary)

Lessor (Landlord)

One who conveys the rights of occupancy and use to others under a lease agreement. (Dictionary)

Liquidation Value

The most probable price that a specified interest in property should bring under the following conditions:

Consummation of a sale within a short time period.

The property is subjected to market conditions prevailing as of the date of valuation.

Both the buyer and seller are acting prudently and knowledgeably.

The seller is under extreme compulsion to sell.

The buyer is typically motivated.

Both parties are acting in what they consider to be their best interests.

A normal marketing effort is not possible due to the brief exposure time.

Payment will be made in cash in U.S. dollars (or the local currency) or in terms of financial arrangements comparable thereto.

The price represents the normal consideration for the property sold, unaffected by special or creative financing or sales concessions granted by anyone associated with the sale. (Dictionary)

Loan to Value Ratio (LTV)

The ratio between a mortgage loan and the value of the property pledged as security, usually expressed as a percentage. (Dictionary)

Major Vertical Penetrations

Stairs, elevator shafts, flues, pipe shafts, vertical ducts, and the like, and their enclosing walls. Atria, lightwells and similar penetrations above the finished floor are included in this definition. Not included, however, are vertical penetrations built for the private use of a tenant occupying office areas on more than one floor. Structural columns, openings for vertical electric cable or telephone distribution, and openings for plumbing lines are not considered to be major vertical penetrations. (BOMA)

Market Rent

The most probable rent that a property should bring in a competitive and open market reflecting the conditions and restrictions of a specified lease agreement, including the rental adjustment and revaluation, permitted uses, use restrictions, expense obligations; term, concessions, renewal and purchase options and tenant improvements (TIs). (Dictionary)

Market Value

The most probable price that a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

Buyer and seller are typically motivated;
Both parties are well informed or well advised, and acting in what they consider their own best interests;
A reasonable time is allowed for exposure in the open market;
Payment is made in terms of cash in United States dollars or in terms of financial arrangements comparable thereto; and
The price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale. (Dictionary)

Marketing Time

An opinion of the amount of time it might take to sell a real or personal property interest at the concluded market value level during the period immediately after the effective date of an appraisal. Marketing time differs from exposure time, which is always presumed to precede the effective date of an appraisal. (Advisory Opinion 7 of the Appraisal Standards Board of the Appraisal Foundation)

Master Lease

A lease in which the fee owner leases a part or the entire property to a single entity (the master lease) in return for

a stipulated rent. The master lessee then leases the property to multiple tenants. (Dictionary)

Modified Gross Lease

A lease in which the landlord receives stipulated rent and is obligated to pay some, but not all, of the property's operating and fixed expenses. Since assignment of expenses varies among modified gross leases, expense responsibility must always be specified. In some markets, a modified gross lease may be called a *double net lease*, *net net lease*, *partial net lease*, or *semi-gross lease*. (Dictionary)

Negative Leasehold

A lease situation in which the market rent is less than the contract rent. (Dictionary)

Operating Expense Ratio

The ratio of total operating expenses to effective gross income (TOE/EGI); the complement of the net income ratio, i.e., $OER = 1 - NIR$ (Dictionary)

Option

A legal contract, typically purchased for a stated consideration, that permits but does not require the holder of the option (known as the *optionee*) to buy, sell, or lease real estate for a stipulated period of time in accordance with specified terms; a unilateral right to exercise a privilege. (Dictionary)

Partial Interest

Divided or undivided rights in real estate that represent less than the whole, i.e., a fractional interest such as a tenancy in common, easement, or life interest. (Dictionary)

Pass Through

A tenant's portion of operating expenses that may be composed of common area maintenance (CAM), real property taxes, property insurance, and any other expenses determined in the lease agreement to be paid by the tenant. (Dictionary)

Positive Leasehold

A lease situation in which the market rent is greater than the contract rent. (Dictionary)

Potential Gross Income (PGI)

The total income attributable to property at full occupancy before vacancy and operating expenses are deducted. (Dictionary)

Prospective Future Value Upon Completion

A prospective market value may be appropriate for the valuation of a property interest related to a credit decision for a proposed development or renovation project. According to USPAP, an appraisal with a prospective market value reflects an effective date that is subsequent to the date of the appraisal report. ... The

prospective market value –as completed- reflects the property's market value as of the time that development is expected to be complete. (Dictionary)

Prospective Future Value Upon Stabilization

A prospective market value may be appropriate for the valuation of a property interest related to a credit decision for a proposed development or renovation project. According to USPAP, an appraisal with a prospective market value reflects an effective date that is subsequent to the date of the appraisal report ...The prospective market value – as stabilized – reflects the property's market value as of the time the property is projected to achieve stabilized occupancy. For an income-producing property, stabilized occupancy is the occupancy level that a property is expected to achieve after the property is exposed to the market for lease over a reasonable period of time and at comparable terms and conditions to other similar properties. (Dictionary)

Replacement Cost

The estimated cost to construct, at current prices as of a specific date, a substitute for a building or other improvements, using modern materials and current standards, design, and layout. (Dictionary)

Reproduction Cost

The estimated cost to construct, at current prices as of the effective date of the appraisal, an exact duplicate or replica of the building being appraised, using the same materials, construction standards, design, layout, and quality of workmanship and embodying all of the deficiencies, superadequacies, and obsolescence of the subject building. (Dictionary)

Retrospective Value Opinion

A value opinion effective as of a specified historical date. The term *retrospective* does not define a type of value. Instead, it identifies a value opinion as being effective at some specific prior date. Value as of a historical date is frequently sought in connection with property tax appeals, damage models, lease renegotiation, deficiency judgments, estate tax, and condemnation. Inclusion of the type of value with this term is appropriate, e.g., "retrospective market value opinion." (Dictionary)

Sandwich Leasehold Estate

The interest held by the sandwich leaseholder when the property is subleased to another party; a type of leasehold estate. (Dictionary)

Sublease

An agreement in which the lessee in a prior lease conveys the right of use and occupancy of a property to another, the sublessee, for a specific period of time, which may or may not be coterminous with the underlying lease term. (Dictionary)

Subordination

A contractual arrangement in which a party with a claim to certain assets agrees to make his or her claim junior, or subordinate, to the claims of another party. (Dictionary)

Surplus Land

Land that is not currently needed to support the existing use but cannot be separated from the property and sold off for another use. Surplus land does not have an independent highest and best use and may or may not contribute value to the improved parcel. (Dictionary)

TPO

Thermoplastic polyolefin, a resilient synthetic roof covering.

Triple Net (Net Net Net) Lease

An alternative term for a type of net lease. In some markets, a net net net lease is defined as a lease in which the tenant assumes all expenses (fixed and variable) of operating a property except that the landlord is responsible for structural maintenance, building reserves, and management; also called *NNN lease*, *net net net lease*, or *fully net lease*. (Dictionary)

(The market definition of a triple net lease varies; in some cases tenants pay for items such as roof repairs, parking lot repairs, and other similar items.)

Usable Area

The measured area of an office area, store area, or building common area on a floor. The total of all the usable areas for a floor shall equal floor usable area of that same floor. (BOMA)

Value-in-Use

The value of a property assuming a specific use, which may or may not be the property's highest and best use on the effective date of the appraisal. Value in use may or may not be equal to market value but is different conceptually. (Dictionary)

VTAB

Value of the Total Assets of a Business. The value of a going concern (i.e. the business enterprise). (Dictionary)



INDEPENDENT VALUATIONS FOR
A VARIABLE WORLD



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jtoro@valbridge.com

10950 San Jose Boulevard
Jacksonville, FL 32223

Main: 844.822.7825 x721
Direct: 904.608.2948
Fax: 844.822.7825

STATE CERTIFICATIONS

Alabama
Florida
Georgia

EDUCATION

Bachelor of Art
University of North Florida

www.valbridge.com

James Toro II, MAI, SRA

Senior Managing Director
Valbridge Property Advisors | Jacksonville |
Tallahassee

MEMBERSHIPS & AFFILIATIONS

Appraisal Institute, Member

- MAI Designation

Appraisal Institute, Member

- North East Florida Chapter - President

Federal & County Courts – Florida

US Bankruptcy Court - Florida

Special Master for Duval & Clay County Value
Adjustment Board

APPRAISAL INSTITUTE & RELATED COURSES

Continuing education courses taken through the
Appraisal Institute and other real estate organizations.

EXPERIENCE

Valbridge Property Advisors | Jacksonville

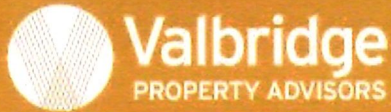
- Senior Managing Director, 2019-Present

Capstone Valuation Advisors

- Senior Managing Director, 2011-2019

Appraisal/valuation and consulting assignments include:

Multiple types of income producing real estate such as, senior housing, ports and marinas, logistics, religious facilities, shopping centers, residential and mixed-use subdivisions, suburban and CBD office buildings, industrial and manufacturing facilities, apartment complexes, condominium projects, manufactured housing communities, self-storage facilities, restaurants, etc. Mr. Toro has testified in courts numerous times for various types of litigation assignments. Mr. Toro is also an approved instructor with the Appraisal Institute. Clients include financial institutions, insurance companies, law firms, governmental entities, private property owners and Fortune 500 companies.



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Bachelor of Art
University of North Florida

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Senior Managing Director
Valbridge Property Advisors | Jacksonville |
Tallahassee

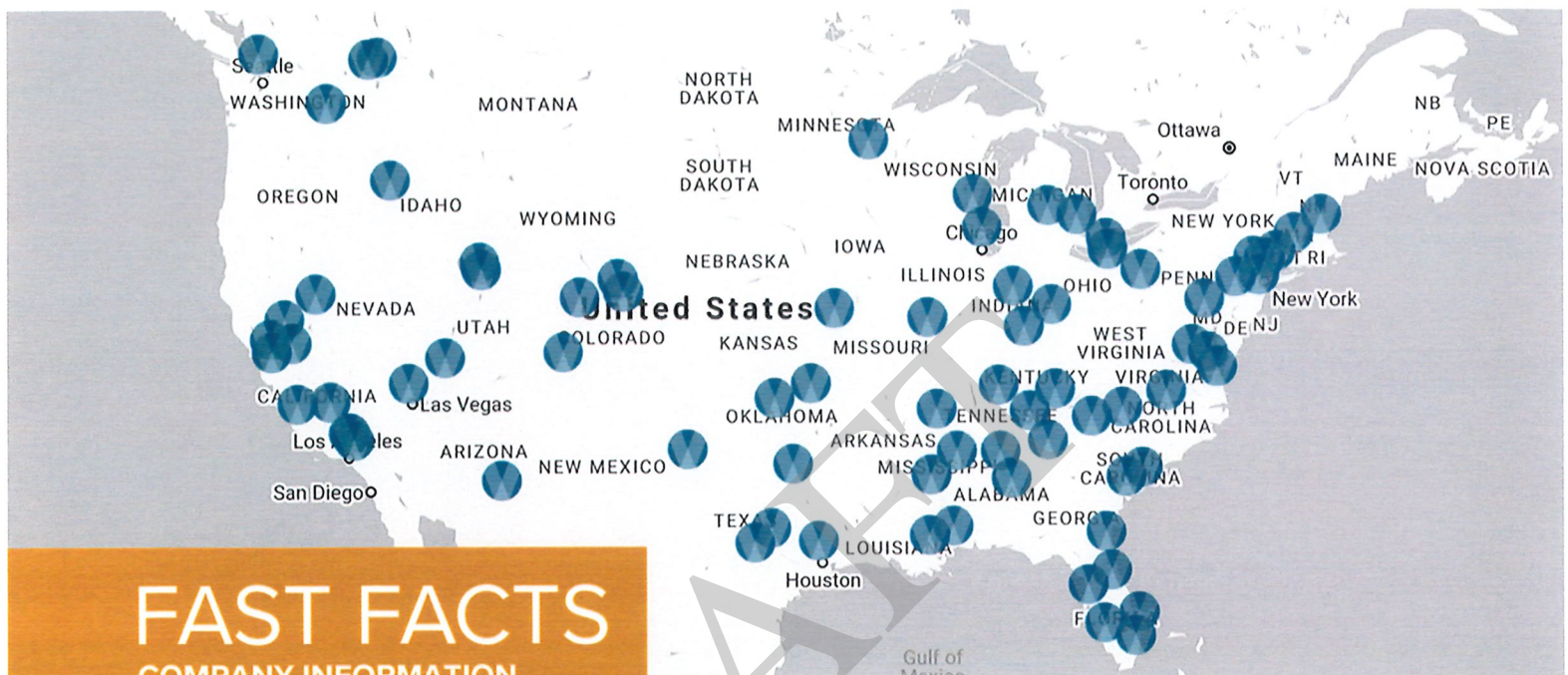
CERTIFICATIONS





Valbridge

PROPERTY ADVISORS



FAST FACTS

COMPANY INFORMATION

- Valbridge is the largest independent commercial property valuation and advisory service firm in North America.
 - Total number of MAI-designated appraisers (200+ on staff)
 - Total number of office locations (80+ across the U.S.)
 - Total number of staff (675+ strong)
- Valbridge covers the entire U.S. from coast to coast.
- Valbridge specializes in appraising all types of real property.
- Valbridge provides independent valuation services. We are NOT owned by a brokerage firm or investment company.
- Every Valbridge office is overseen by a senior managing director who holds the MAI designation of the Appraisal Institute.
- Valbridge is owned by local offices.
- Valbridge welcomes single-property assignments as well as portfolio, multi-market, and other bulk-property engagements.

Valbridge Property Advisors, Inc.

2240 Venetian Court
Naples, FL 34109
Phone: 888.981.2029



valbridge.com



Valbridge

PROPERTY ADVISORS

INDEPENDENT VALUATIONS
FOR A VARIABLE WORLD

ALABAMA

3100 Lorna Rd., Ste. 201
Birmingham, AL 35216
(205) 440-2998

4732 Woodmere Blvd.
Montgomery, AL 36106
(334) 277-5077

ARIZONA

6061 E. Grant Rd.
Tucson, AZ 85712
(520) 321-0000

CALIFORNIA

4915 Calloway Dr., Ste. 101
Bakersfield, CA 93312
(661) 587-1010

1306 Higuera St.
San Luis Obispo, CA 93401
(805) 544-2472

2813 Coffee Rd., Ste. E-2
Modesto, CA 95355
(209) 569-0450

825 Colorado Blvd., Ste. 243
Los Angeles, CA 90041
(626) 486-9327

1370 N. Brea Blvd., Ste. 255
Fullerton, CA 92835
(714) 449-0852

99 S. Lake Ave., Ste. 21
Pasadena, CA 91101
(626) 744-0428

3090 Fite Cir., Ste. 202
Sacramento, CA 95872
(916) 361-2509

55 South Market St., Ste. 1210
San Jose, CA 95113
(408) 279-1520

3160 Crow Canyon Pl.
San Ramon, CA 94583
(925) 327-1660

COLORADO

23272 Two Rivers Rd., Ste. 101
Basalt, CO 81621
(970) 340-1016

COLORADO (CONT'D)

5345 Arapahoe Ave., Ste. 7
Boulder, CO 80303
(303) 867-1935

7445 E. Peakview Ave.
Centennial, CO 80111
(303) 867-1933

1099 Main Avenue, Ste. 311
Durango, CO 81301
(970) 340-1016

CONNECTICUT

17 Covewood Dr.
Norwalk, CT 06853
(860) 246-4606

15 Concord St.
Glastonbury, CT 06033
(860) 246-4606

FLORIDA

10950 San Jose Blvd.
Jacksonville, FL 32223
(904) 608-2948

301 Almeria Ave., Ste. 350
Coral Gables, FL 33134
(305) 639-8029

734 Rugby St.
Orlando, FL 32804
(407) 493-6426

2711 Poinsettia Ave.
West Palm Beach, FL 33407
(561) 833-5331

2240 Venetian Ct.
Naples, FL 34109
(239) 514-4646

2601 West Horatio St. Unit 6
Tampa, FL 33609
(321) 228-6488

GEORGIA

2675 Paces Ferry Rd., Ste. 145
Atlanta, GA 30339
(404) 354-2331

IDAHO

1875 N. Lakewood Dr., Ste. 100
Coeur d'Alene, ID 83814
(208) 292-2965

IDAHO (CONT'D)

1459 Tyrell Ln., Ste. B
Boise, ID 83706
(208) 336-1097

ILLINOIS

566 W. Lake St., Ste. 240
Chicago, IL 60661
(312) 429-0132

INDIANA

820 Fort Wayne Ave.
Indianapolis, IN 46204
(317) 687-2747

KANSAS

10990 Quivira Rd., Ste. 100
Overland Park, KS 66210
(913) 451-1451

KENTUCKY

9000 Wessex Pl., Ste. 306
Louisville, KY 40222
(502) 585-3651

LOUISIANA

2030 Dickory Ave., Ste. 200
Elmwood, LA 70123
(504) 541-5100

MARYLAND

11100 Dovedale Ct.
Marriottsville, MD 21104
(443) 333-5525

MASSACHUSETTS

260 Bear Hill Rd., Ste. 106
Waltham, MA 02451
(781) 790-5645

MICHIGAN

1420 Washington Blvd.
Detroit, MI 48226
(313) 986-3313

2127 University Park Dr.
Okemos, MI 48864
(517) 336-0001

MINNESOTA

255 E. Kellogg Blvd., Ste. 102A
St. Paul, MN 55101
(651) 370-1475

CORPORATE OFFICE

2240 Venetian Court, Naples, FL 34109
Phone: (239) 325-8234 | Fax: (239) 325-8356

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Summer 2021

MISSISSIPPI

1010 Ford St.
Gulfport, MS 39507
(228) 604-1900

224 Avalon Cir., Ste. C
Brandon, MS 39047
(601) 853-0736

501 Highway 12 W., Ste. 150-M
Starkville, MS 39759
(662) 617-2350

MISSOURI

1118 Hampton Ave., Ste. 208
St. Louis, MO 63139
(314) 255-1323

NEVADA

3034 S. Durango Dr., #100
Las Vegas, NV 89117
(702) 242-9369

6490 S. McCarran Blvd., #51
Reno, NV 89509
(775) 204-4100

NEW JERSEY

2740 Route 10 West, Ste. 204
Morris Plains, NJ 07950
(973) 970-9333

3500 Route 9 South, Ste. 202
Howell, NJ 07731
(732) 807-3113

NEW YORK

325 West 38th St. Ste. 702
New York, NY 10018
(212) 268-1113

NORTH CAROLINA

5950 Fairview Rd., Ste. 405
Charlotte, NC 28210
(704) 376-5400

412 E. Chatham St.
Cary, NC 27511
(919) 859-2666

OHIO

1655 W. Market St., Ste. 130
Akron, OH 44313
(330) 899-9900

8291 Beechmont Ave., Ste. B
Cincinnati, OH 45255
(513) 785-0820

1422 Euclid Ave., Ste. 616
Cleveland, OH 44115
(216) 367-9690

OKLAHOMA

6666 S. Sheridan Rd., Ste. 104
Tulsa, OK 74133
(918) 712-9992

5909 NW Expy., Ste. 104
Oklahoma City, OK 73132
(405) 603-1553

PENNSYLVANIA

150 S. Warner Rd., Ste. 440
King of Prussia, PA 19406
(215) 545-1900

4701 Baptist Rd., Ste. 304
Pittsburgh, PA 15227
(412) 881-6080

SOUTH CAROLINA

1250 Fairmont Ave.
Mt. Pleasant, SC 29464
(843) 884-1266

11 Cleveland Ct.
Greenville, SC 29607
(864) 233-6277

920 Bay St., Ste. 26
Beaufort, SC 29902
(843) 884-1266

TENNESSEE

3500 Ringgold Rd., Ste. 3
Chattanooga, TN 37412
(423) 206-2677

213 Fox Rd.
Knoxville, TN 37922
(865) 522-2424

756 Ridge Lake Blvd., Ste. 225
Memphis, TN 38120
(901) 753-6977

5205 Maryland Way, Ste. 300
Brentwood, TN 37027
(615) 369-0670

TEXAS

2731 81st St.
Lubbock, TX 79423
(806) 744-1188

901 Mopac Expy. S., Bldg. 1, Ste. 300
Austin, TX 78746
(737) 242-8585

10210 North Central Expy., Ste. 115
Dallas, TX 75231
(214) 446-1611

974 Campbell Rd., Ste. 204
Houston, TX 77024
(713) 467-5858

TEXAS (CONT'D)

9901 IH-10 West, Ste. 1035
San Antonio, TX 78230
(210) 227-6229

UTAH

527 E. Pioneer Rd., Ste. 240
Draper, Utah 84020
(801) 262-3388

20 North Main
St. George, UT 84770
(435) 773-6300

321 N. County Blvd., Ste. D
American Fork, UT 84003
(801) 492-0000

VIRGINIA

656 Independence Pkwy., Ste. 220
Chesapeake, VA 23320
(757) 410-1222

4914 Fitzhugh Ave.
Richmond, VA 23230
(757) 345-0010

5107 Center St., Ste. 2B
Williamsburg, VA 23188
(757) 345-0010

WASHINGTON

8378 W. Grandridge Blvd., Ste. 110-D
Kennewick, WA 99336
(509) 221-1540

25923 Washington Blvd., NE., Ste. 300
Kingston, WA 98346
(360) 649-7300

324 N. Mullan Rd.
Spokane Valley, WA 99206
(509) 747-0999

WISCONSIN

12660 W. North Ave.
Brookfield, WI 53005
(262) 782-7990

FOLLOW ALL PROCEDURES ON BACK OF THIS FORM

Contract # 240075
Number Assigned by Purchasing Dept.



CONTRACT REVIEW

BOARD MEETING DATE:

WHEN BOARD APPROVAL IS REQUIRED DO
NOT PLACE ITEM ON AGENDA UNTIL
REVIEW IS COMPLETED
☐ Must Have Board Approval over \$100,000.00

Date Submitted: 10/09/2023

Name of Contract Initiator: Lance Addison

Telephone #: 66852

School/Dept Submitting Contract: Operations-Planning

Cost Center # 9023

Vendor Name: Mr. Peter Johnston

Contract Title: Sale of .16 Acres from a Portion of Montclair Elementary

Contract Type: New ☒ Renewal ☐ Amendment ☐ Extension ☐ Previous Year Contract #

Contract Term: N/A

Renewal Option(s):

Contract Cost: \$0

☒ **BUDGETED FUNDS – SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT**

Funding Source: Budget Line #

Funding Source: Budget Line #

☐ **NO COST MASTER (COUNTY WIDE) CONTRACT - SEND CONTRACT PACKAGE DIRECTLY TO PURCHASING DEPT**

☐ **INTERNAL ACCOUNT - IF FUNDED FROM SCHOOL IA FUNDS – SEND CONTRACT PACKAGE DIRECTLY TO SBAO**

REQUIRED DOCUMENTS FOR CONTRACT REVIEW PACKAGE (when applicable):

____ Completed Contract Review Form

____ SBAO Template Contract or other Contract (NOT SIGNED by District / School)

____ SIGNED Addendum A (If not an SBAO Template Contract)*

**This Statement MUST BE Included in the body of the Contract:*

"The terms and conditions of Addendum A are hereby incorporated into this Agreement and the same shall govern and prevail over any conflicting terms and/or conditions herein stated."

____ Certificate of Insurance (COI) for General Liability & Workers' Compensation that meet these requirements:

COI must list the School Board of Clay County, Florida as an Additional Insured and Certificate Holder. Insurer must be rated as A- or better.

General Liability = \$1,000,000 Each Occurrence & \$2,000,000 General Aggregate.

Auto Liability = \$1,000,000 Combined Single Limit (\$5,000,000 for Charter Buses).

Workers' Compensation = \$100,000 Minimum

[If exempt from Workers' Compensation Insurance, vendor/contractor must sign a Release and Hold Harmless Form. If not exempt, vendor/contractor must provide Workers' Compensation coverage].

____ State of Florida Workers Comp Exemption (<https://apps.fldfs.com/bocexempt/>) (If Applicable)

____ COVID-19 Waiver (If Applicable)

____ Release and Hold Harmless (If Applicable)

RECEIVED
OCT 10 2023
PURCHASING

RECEIVED
10/11/23
SBAO

****AREA BELOW FOR DISTRICT PERSONNEL ONLY ****

CONTRACT REVIEWED BY:	COMMENTS BELOW BY REVIEWING DEPARTMENT
Purchasing Department <u>BTS</u>	<u>No Cost</u>
Review Date <u>10/11/23</u>	
School Board Attorney	
Review Date <u>10/16/23</u>	
Other Dept. as Necessary	
Review Date	
PENDING STATUS: <input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, HIGHLIGHTED COMMENTS ABOVE MUST BE CORRECTED BY INITIATOR
FINAL STATUS	<input checked="" type="checkbox"/> APPROVED <u>[Signature]</u> DATE: <u>10-17-23</u>

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

C19 - Prequalification of Contractors

Description

Section 1013.46 of Florida Statutes requires School Boards to pre-qualify contractors prior to their being able to bid on construction projects for the district. The rules for pre-qualification are stipulated in the State Requirements for Educational Facilities (SREF). The attached list identifies the contractors to be approved this month. As this is an annual requirement, the attached list may contain both new contractors and contractors seeking to renew their pre-qualification status. Per Florida Statutes, only those contractors currently pre-qualified at the time of bidding may bid on a School Board construction project.

Gap Analysis

Contractor Pre-Qualification is an annual requirement.

Previous Outcomes

CCDS complies with contractor pre-qualification as required by Florida Statutes and SREF (State Requirements for Educational Facilities).

Expected Outcomes

CCDS will remain in compliance by certifying the contractors recommended for pre-qualification meet the requirements of Section 1013.46 FS, the State Requirements for Educational Facilities (SREF) and School Board Policy.

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve the attached Contractor Pre-qualification list.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net

Dr. Michael Kemp, Director of Facility Planning & Construction, (904) 336-6824, michael.kemp@myoneclay.net

Financial Impact

None.

Review Comments

Attachments

🔗 [Table for Board Backup Contractor Prequal, 11.2.23](#)

SBCC PRE-QUALIFIED CONTRACTORS

The following contractors are being submitted to the School Board for Contractor Pre-Qualification approval having met all requirements of Chapter 1013.46 F. S., as determined by the Pre-Qualification Committee consisting of Michael Kemp, Clayton Anderson, Bertie Staefe, Chris Deely-Isais and Beth Clark. The pre-qualification certification is valid for one year from the end of the month in which Board approval is obtained.

COMPANY	TRADE CATEGORY	BOND LIMIT	EXPIRATION DATE
Charles Perry Partners, Inc.	General Contractor	\$300,000,000.00	November 30, 2024
E. Vaughan Rivers, Inc.	General Contractor	\$25,000,000.00	November 30, 2024
Scorpio	General Contractor	\$70,000,000.00	November 30, 2024
Brogden Builders, LLC	Building Contractor	\$2,000,000.00	November 30, 2024

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

C20 - Substantial Completion of Lakeside Junior High School Restroom Renovations

Description

Establish a Substantial and Final Completion date for audit purposes and as required by the State Requirements for Educational Facilities (SREF) and Florida Statutes. The project, as determined by the Project Manager and Project Architect/Engineer, has reached Substantial Completion on September 27, 2023 in accordance with the project documents.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

N/A

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve Substantial Completion.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net,
Michael Kemp, Director of Facility Planning & Construction, (904) 336-6824, michael.kemp@myoneclay.net

Financial Impact

None.

Review Comments**Attachments**

📎 [Substantial Completion LSJ Restroom Renovation.pdf](#)

Clay County District Schools Certificate of Substantial Completion

Having completed all requirements as outlined within the project specifications and drawings, I certify that the project listed below is substantially completed and has been constructed in accordance with said documents.

Project Title: Lakeside Junior High School – Restroom Renovations (Bldgs. 1, 2 & 3)

School: Lakeside Junior High School

SDCC Project Number: C-29-22/23

OEFS Project Number: _____

Project Architect/Engineer: Kasper Architects & Associates


Project Contractor: C.C Borden Construction, Inc.

Date of Substantial Completion: 9/27/2023



Date: 9/27/2023

Signature: Contractor **Camille Borden Starks, Pres.**



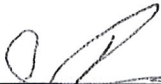
Date: 9/27/2023

Signature: Architect/Engineer



Date: 9/27/2023

Signature: Project Manager



Date: 9/27/2023

Signature: Code Enforcement

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

C21 - Final Completion of Orange Park Junior High School Restroom Renovations

Description

Establish a Final Completion date for audit purposes and as required by the State Requirements for Educational Facilities (SREF) and Florida Statutes. The project, as determined by the Project Manager and Project Architect/Engineer, has reached Final Completion on August 25, 2023 in accordance with the project documents.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

N/A

Strategic Plan Goal

Ensure fiscal responsibility through the effective management of district operations in an effort to maximize available resources necessary to provide an environment that is safe, efficient, and conducive to learning.

Recommendation

Approve Final Completion.

Contact

Bryce Ellis, Assistant Superintendent for Operations, (904) 336-6853, bryce.ellis@myoneclay.net,
Michael Kemp, Director of Facility Planning & Construction, (904) 336-6824, michael.kemp@myoneclay.net

Financial Impact

None

Review Comments**Attachments**

🔗 [Final Completion OPJ Restroom Renovation.pdf](#)

Clay County District Schools Certificate of Final Completion

Having completed all requirements as outlined within the project specifications and drawings, I certify that the project listed below has reached final completion and has been constructed in accordance with said documents.

\Project Title: Orange Park Junior High School Restroom Renovations (Bldg. 1)

School: Orange Park Junior High School High School

SDCC Project Number: C-21-22/23

OEIS Project Number: N/A


Project Engineer: Kasper Architects & Associates

Project Contractor: Thomas May Construction Company

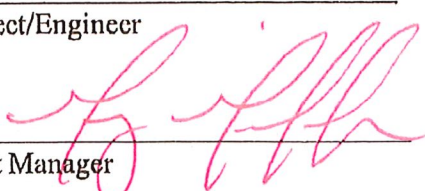
Date of Final Completion: August 25, 2023


Signature: Contractor – Thomas May Construction Co.

Date: August 25, 2023


Signature: Architect/Engineer

Date: August 25, 2023


Greg Giuffre
Signature: Project Manager

Date: August 25, 2023

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

D1 - Public Hearing to Approve as Advertised Revisions to School Board Policy 1.15 (Parental Rights, Notification and Student Welfare)

Description

Current Parental Rights policy has been revised and updated to bring in accordance with Florida Legislative changes from this legislative session. These proposed revisions and updates will bring current policy into conformity with Florida law.

Gap Analysis

Previous Outcomes

Expected Outcomes

Approval of this item will allow the School Board to advertise the proposed adoption and public hearing of the proposed rule which will then lead to the consideration of passage of the Rule by the School Board after the appropriate public hearing. The Policy/Rule will be advertised, submitted to the public for comment and to the Board for public hearing and consideration in the manner contemplated by the Administrative Procedures Act.

Strategic Plan Goal

Provide FAPE to all students of the free public schools operated by the School Board of Clay County, Florida in compliance with the requirements of the Florida legislature.

Recommendation

The School Board Attorney and Legal Department recommends approving revisions and updates, as advertised, to conform with current Florida Law governing parental rights and notification in education.

Contact

Jeremiah Blocker, Esq., School Board Attorney
John Steinmetz, Esq., Assistant School Board Attorney

Financial Impact

None

Review Comments

Attachments

- 🔗 [Legal Adv Revisions to SB Policy 1.15 Parental Rights.pdf](#)
- 🔗 [2023.08.28 Section 1.15 proposed changes.pdf](#)

**SCHOOL BOARD OF CLAY COUNTY, FLORIDA
APPROVAL TO ADVERTISE/NOTICE OF PUBLIC HEARING TO
APPROVE REVISIONS TO SCHOOL BOARD POLICY 1.15
(PARENTAL RIGHTS, NOTIFICATION AND STUDENT WELFARE POLICY)**

Approval to Advertise: The School Board of Clay County, Florida ("the Board") approves the advertisement of revisions to School Board Policy 1.15 (Parental Rights, Notification and Student Welfare Policy).

Purpose & Effect: The proposed amendments are intended to simplify, update, and ensure alignment of School Board Policies with state law, federal law, State Board of Education Rules, and other applicable rules and regulations.

Access to Text of Proposed Amendments: The full text of the proposed revisions to SB Policy 1.15 is available for inspection and copying by the public in the Office of the Superintendent for Clay County District Schools, located at 900 Walnut Street, Green Cove Springs, Florida 32043. The full text is also available via the School District's website at www.oneclay.net under the School Board Meeting Links, School Board Agendas - September 7, 2023. The Superintendent is authorized to correct technical errors in grammar, numbering, section designations, and cross-references as may be necessary to reflect the intention of such Policy amendments.

Rule Making Authority: The Board is authorized to adopt revisions to School Board Policy 1.15 (Parental Rights, Notification and Student Welfare Policy) under sections 120.54, 1001.31, and 1001.32 of the Florida Statutes.

Laws Implemented: The laws implemented by the above-referenced policy revisions are noted under each section of the Policy.

Person(s) Originating Policy Changes: The proposed policy was originated by the Superintendent and his designee(s) in collaboration with the School Board Attorney.

Public Hearing: The Board intends to formally adopt proposed revisions to School Board Policy 1.15 following a public hearing. ***The public hearing shall be held on Thursday, November 2, 2023***, during the course of the Board's regular meeting, which begins ***at 6:00 p.m.*** and takes place in the Boardroom at the Teacher In-service Training Center at Fleming Island High School, 2233 Village Square Parkway, Orange Park, Florida.

Any person requiring special accommodations to attend or participate in public meetings should advise the School District at least 48 hours before the meeting by contacting the Superintendent's Office at (904) 336-6508. If you are hearing or speech impaired, you may contact the District by email addressed to bonnie.onora@myoneclay.net or by calling (904) 336-6584 (TDD).

If a person decides to appeal any decision made by the Board with respect to any matter considered at the meeting, he or she will need a record of the proceedings, and, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

1.15 PARENTAL RIGHTS, **NOTIFICATION**, AND STUDENT WELFARE

A. As required by Florida Statutes 1002.20, 1042(8), and 1014.01 through 1014.06, the Board adopts this policy titled, Parental Rights and Student Welfare.

B. ~~A.~~ All parental rights are reserved to the parent of a minor child in this state without obstruction or interference from the School Board or any of its agents, employees, or volunteers. Such parental rights are enumerated in Florida Statutes 1002.20, 1042(8), and ~~1014.04~~ 1014.01 through 1014.06. Those parental rights listed in ~~1014.04~~ 1014.01 through 1014.06 include, but are not limited to, all of the following rights of a parent of a minor child enrolled as a student in Clay District Schools:

1. The right to direct the education and care of his or her minor child.
2. The right to direct the upbringing and the moral or religious training of his or her minor child.
3. The right, pursuant to s. 1002.20(2)(b) and (6), to apply to enroll his or her minor child in a public school or, as an alternative to public education, a private school, including a religious school, a home education program, or other available options, as authorized by law.
4. The right, pursuant to s. 1002.20(13), to access and review all school records relating to his or her minor child.
5. The right to make health care decisions for his or her minor child, unless otherwise prohibited by law.
6. The right to access and review all medical records of his or her minor child, unless prohibited by law or if the parent is the subject of an investigation of a crime committed against the minor child and a law enforcement agency or official requests that the information not be released.
7. The right to consent in writing before a biometric scan of his or her minor child is made, shared, or stored.
8. The right to consent in writing before any record of his or her minor child's blood or deoxyribonucleic acid (DNA) is created, stored, or shared, except as required by general law or authorized pursuant to a court order.

9. The right to consent in writing before the state or any of its political subdivisions makes a video or voice recording of his or her minor child unless such recording is made during or as part of a court proceeding or is made as part of a forensic interview in a criminal or Department of Children and Families investigation or is to be used solely for the following purposes:

(a) A safety demonstration, including the maintenance of order and discipline in the common areas of a school or on student transportation vehicles;

(b) A purpose related to a legitimate academic or extracurricular activity;

(c) A purpose related to regular classroom instructions;

(d) Security or surveillance of buildings or grounds; or

(e) A photo identification card.

10. The right to be notified promptly if an employee of the state, any of its political subdivisions, any other governmental entity, or any other institution suspects that a criminal offense has been committed against his or her minor child, unless the incident has first been reported to law enforcement or the Department of Children and Families and notifying the parent would impede the investigation.

~~B.~~ **C.** The parental rights listed in F.S.1001.42(8)(c)1 **through 1001.42(8)(c)7** as set forth in Laws of Florida ~~2022-22~~ include, but are not limited to, all of the following rights of a parent of a minor child enrolled as a student in Clay District Schools:

1. School District personnel shall notify a student's parent if there is a change in the student's services or monitoring related to the student's mental, emotional, or physical health or well-being and the school's ability to provide a safe and supportive learning environment for the student.

2. School District personnel are required to encourage a student to discuss issues relating to his or her well-being with his or her parent or to facilitate discussion of the issue with the parent.

3. School district personnel may not discourage or prohibit parental notification of and involvement in critical decisions affecting a student's mental, emotional, or physical health or well-being.

4. School District Policies, Procedures and Student support forms may not prohibit school district personnel from notifying a parent about his or her student's mental, emotional, or physical health or well-being, or a change in related services or monitoring, or that encourage or have the effect of encouraging a student to withhold from a parent such information.

5. The Superintendent of Schools, by and through his designated administrators, shall draft procedures to implement the forgoing policies (1 through 4) by reinforcing the fundamental rights of parents to make decisions regarding the up-bringing and control of their children.

6. Nothing contained in this policy or any procedures drafted to implement this policy shall prohibit School District personnel from adopting procedures that permit school personnel to withhold such information from a parent if a reasonably prudent person would believe that disclosure would result in abuse, abandonment, or neglect, as those terms are defined in s. 39.01 Florida Statutes.

7. Nothing contained in this policy or any procedures drafted to implement this policy shall prohibit, or be construed to prohibit, parents from accessing any of their student's education and health records created, maintained, or used by the school district, as required by s. 1002.22(2).

8. Classroom instruction by school personnel or third parties on sexual orientation or gender identity may not occur in ~~prekindergarten kindergarten~~ through grade 8, except when required by Fl. Stat. 1003.42(2)(n)(3), and 1003.46. If such instruction is provided in grades 9-12, the instruction must be ~~3 or in a manner that is not~~ age-appropriate or developmentally appropriate for students in accordance with state standards.

9. Student support services training developed or provided by a school district to school district personnel must adhere to student services guidelines, standards, and frameworks established by the Department of Education.

10. At the beginning of the school year, the school district shall notify parents of each healthcare service offered at their student's school and the option to withhold consent or decline any specific service. Parental consent to a health care service does not waive the parent's right to access his or her student's educational or health records or to be notified about a change in his or her student's services or monitoring as provided by this paragraph.

11. Before administering a student well-being questionnaire or health screening form to a student in kindergarten through grade 3, the school district must provide the questionnaire or health screening form to the parent and obtain the permission of the parent to proceed with the administration of the questioning.

12. The Superintendent of Schools, or his designee, shall adopt procedures for a parent to notify the principal, or his or her designee, regarding concerns about the implementation of any part of this entire Policy or its associated procedures at his or her student's school and the process for resolving those concerns within 7 calendar days after notification by the parent.

a. At a minimum, the procedures must require that within 30 days after notification by the parent that the concern remains unresolved, the school district must either resolve the concern or provide a statement of the reasons for not resolving the concern.

b. If a concern is not resolved by the school district, a parent may either:

(1) Request the Commissioner of Education to appoint a special magistrate who is a member of The Florida Bar in good standing and who has at least 5 years' experience in administrative law.

The special magistrate shall determine facts relating to the dispute over the school district policy or procedure/practice, consider information provided by the school district, and render a recommended decision for resolution to the State Board of Education within 30 days after receipt of the request by the parent.

The State Board of Education must approve or reject the recommended decision at its next regularly scheduled meeting that is more than 7 calendar days and no more than 30 days after the date the recommended decision is transmitted.

The costs of the special magistrate shall be borne by the school district.

(2) Bring a legal action against the School Board of Clay County, Florida to obtain a declaratory judgment that the school district procedure/practice violates this Policy and seek injunctive relief.

The court may award damages and shall award reasonable attorney fees and court costs to a parent who receives declaratory or injunctive relief.

c. Each school district shall adopt policies to notify parents of the procedures required under this subparagraph.

d. Nothing contained in this subparagraph shall be construed to abridge or alter rights of action or remedies in equity already existing under the common law or general law.

D. At a minimum, the Superintendent is directed to provide notice directly to parents of students enrolled in the District of the substantive content of this policy at least annually at the beginning of the school year, and within a reasonable period of time after any substantive change in this policy.

E. ~~C.~~ As used in this policy, the term "Parent" shall be defined to include a natural or adopted parent, step parent, legal guardian, state agency appointed as a child's guardian or any other individual or entity designated by applicable law as "the parent". means a person who has legal custody of a minor child, as a natural or adoptive parent, or a legal guardian.

~~F.~~ Nothing contained in this Policy or in procedures drafted to implement this Policy, shall require any School District personnel to inform a parent of communications between a student and school personnel if it is determined:

1. ~~That the student, after being encouraged to discuss issues relating to his or her well being with his or her parent or to facilitate discussion of the issue with the parent, indicates an unwillingness or outright refusal to enter into discussion with his/her parents concerning those matters about which the student communicated with School District personnel, and~~

2. ~~That there is no change in the student's services or monitoring related to the student's mental, emotional, or physical health or well being and the school's ability to provide a safe and supportive learning environment for the student, or~~

3. ~~Information has been disclosed to the School District personnel by the student or other individual(s) which would cause a reasonably prudent person to believe that disclosure of the communicated information to a parent would result in abuse, abandonment, or neglect, as those terms are defined in s. 39.01 Florida Statutes.~~

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

D2 - Human Resources Special Action A

Description

Florida Statutes (F.S. 1012.22(1)(9f), State Board Rules and Clay County School Board Policies require Board notification and/or action regarding decisions and recommendations of the Superintendent related to Personnel matters.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

N/A

Strategic Plan Goal

Goal 2: Enact a highly effective recruitment and professional development plan along with opportunities for growth and career development to ensure all students have access to a world class education to become life-long learners for success in a global and competitive workplace and in acquiring applicable life skills.

Strategy 2.1.1 Develop strategic partnerships with organizations and universities to source new talent for a diverse workforce that is effective and highly-qualified for non-instructional, instructional, and administrative positions throughout CCDS.

Strategy 2.1.3 Expand involvement in community-sponsored career fairs, providing the opportunity to recruit a diverse population to the multiple career paths within CCDS.

Strategy 2.1.4 Continue to streamline the application and onboarding process to successfully engage and hire quality applicants.

Strategy 2.1.5 Collaborate to strengthen CCDS' branding and marketing to increase the awareness and presence of career opportunities.

Recommendation

Approve the action as presented.

Contact

Brenda G. Troutman, Assistant Superintendent for Human Resources (904) 336 6701 Brenda.Troutman@myoneclay.net

Financial Impact

None

Review Comments**Attachments**

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

D3 - Human Resources Special Action B

Description

Florida Statutes (F.S. 1012.22(1)(9f), State Board Rules and Clay County School Board Policies require Board notification and/or action regarding decisions and recommendations of the Superintendent related to Personnel matters.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

N/A

Strategic Plan Goal

Goal 2: Enact a highly effective recruitment and professional development plan along with opportunities for growth and career development to ensure all students have access to a world class education to become life-long learners for success in a global and competitive workplace and in acquiring applicable life skills.

Strategy 2.1.1 Develop strategic partnerships with organizations and universities to source new talent for a diverse workforce that is effective and highly-qualified for non-instructional, instructional, and administrative positions throughout CCDS.

Strategy 2.1.3 Expand involvement in community-sponsored career fairs, providing the opportunity to recruit a diverse population to the multiple career paths within CCDS.

Strategy 2.1.4 Continue to streamline the application and onboarding process to successfully engage and hire quality applicants.

Strategy 2.1.5 Collaborate to strengthen CCDS' branding and marketing to increase the awareness and presence of career opportunities.

Recommendation

Approve the action as presented.

Contact

Brenda G. Troutman, Assistant Superintendent for Human Resources (904) 336 6701 Brenda.Troutman@myoneclay.net

Financial Impact

None

Review Comments**Attachments**

School Board of Clay County

November 2, 2023 - Regular School Board Meeting

Title

D4 - Human Resources Special Action C

Description

Florida Statutes (F.S. 1012.22(1)(9f), State Board Rules and Clay County School Board Policies require Board notification and/or action regarding decisions and recommendations of the Superintendent related to Personnel matters.

Gap Analysis

N/A

Previous Outcomes

N/A

Expected Outcomes

N/A

Strategic Plan Goal

Goal 2: Enact a highly effective recruitment and professional development plan along with opportunities for growth and career development to ensure all students have access to a world class education to become life-long learners for success in a global and competitive workplace and in acquiring applicable life skills.

Strategy 2.1.1 Develop strategic partnerships with organizations and universities to source new talent for a diverse workforce that is effective and highly-qualified for non-instructional, instructional, and administrative positions throughout CCDS.

Strategy 2.1.3 Expand involvement in community-sponsored career fairs, providing the opportunity to recruit a diverse population to the multiple career paths within CCDS.

Strategy 2.1.4 Continue to streamline the application and onboarding process to successfully engage and hire quality applicants.

Strategy 2.1.5 Collaborate to strengthen CCDS' branding and marketing to increase the awareness and presence of career opportunities.

Recommendation

Approve the action as presented.

Contact

Brenda G. Troutman, Assistant Superintendent for Human Resources (904) 336 6701 Brenda.Troutman@myoneclay.net

Financial Impact

None

Review Comments**Attachments**