

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL

August 3, 2023

1. School Requesting: Oakleaf HS
2. Transportation (Check One):
School Bus(s) 2 Private Vehicle(s) _____ Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes No _____ Trip(s) Out-of-State: Yes No _____
4. Dates of Field Trip*: 3/7- 3/11/24 Destination*: New Orleans LA
5. Group Taking Trip: Band Trip to Hawaii that was
6. If using private vehicles, list approved driver(s): previously approved has been cancelled
7. Educational Value of Field Trip: MU.68.3.2.1, MU.5.5.2.2
MU.912.H.1.5 ~~Performing~~ Performing music, learning music relevant
to New Orleans including Jazz, Observe & learn about NO culture
8. Supporting Florida Standards Benchmark(s) with Narrative(s): MU.68.3.2.1, MU.5.5.2.2,
MU.912.H.1.5, MU.3.H.3.1
9. Number of Students*: 120 Number of Chaperones*: 12
10. Cost Per Student: 1000.00 Budget Code or Source to be charged: Band 2100
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 4am Returning Time*: 11 pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Chad Robbins
Teacher, Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
Assistant Superintendent

[Signature]
Superintendent

7/12/23
Date

7/12/23
Date

7/13/23
Date

7/13/23
Date



Oakleaf High School Band

Chad Robbins, Director

New Orleans Performance Tour 2024

Inclusion List (Revised) – Submitted July 10, 2023

As travel broker, P.A.C.E. Travel hereby agrees to provide the following goods and services to and for Oakleaf High School Band New Orleans Tour on March 7-11, 2024:

- Roundtrip motorcoach transportation with Candies Coach.
- Two (2) nights' accommodations at DoubleTree New Orleans Airport.
- Two (2) buffet breakfasts at hotel.
- One (1) breakfast at Golden Corral upon arrival into New Orleans.
- Three (3) lunches including one (1) Lunch onboard the Natchez Steamboat Jazz Cruise, and two (2) \$20 cash lunches.
- Three (3) dinners including one (1) dinner/dancing at Mulate's, one (1) \$20 cash meal in Jackson Square area and one (1) \$20 cash meal at Canal Place.
- Swamp boat tour with The Louisiana Tour Company.
- Ghost/Legends tour of the French Quarter.
- Performance in Jackson Square.
- Guided city tour of New Orleans with licensed step on guides.
- Admission to The National World War II Museum with 4D movie in Victory Theatre.
- Admission to the following:
 - Audubon Aquarium
 - The Cabildo
 - Presbytere Museum
 - New Orleans Jazz Museum at the Old US Mint
- Two (2) Director's packages in single occupancy.
- P.A.C.E. Travel Trip Leader with group 24/7 upon arrival into the New Orleans area.
- All Taxes and Gratuities included. (Does not include tip for trip leader)

**All locations and events subject to availability.*

*****Optional, but HIGHLY recommended:** Cancel for Any Reason trip protection is available at additional cost via TripMate for purchase anytime within 13 days of registration and initial payment.

THE PASSENGER agrees to pay P.A.C.E. Travel for the aforementioned goods and services according to the following pricing, formula, and schedule.

Per person pricing includes transportation costs and has been based on ninety (90) paying passengers. If the number of paying passengers decreases, the price for the trip per person will be adjusted accordingly.

- **\$928.00 per student** **Quad Occupancy**
 - **\$932.00 per adult** **Quad Occupancy***
- **\$970.00 per student** **Triple Occupancy***
 - **\$974.00 per adult** **Triple Occupancy***
- **\$1054.00 per student** **Double Occupancy***

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- o \$1058.00 per adult Double Occupancy*
- o \$1311.00 per adult Single Occupancy

***NOTE:** The registration system will automatically place students in quad occupancy and adults in single occupancy. However, AFTER registration, if the passenger desires to stay in either double/triple/quad occupancy, it is up to the registering adult passenger(s) to acquire a willing roommate to qualify for the lesser per person prices. Those found, who mutually agree to be roommates, should send a notification email to P.A.C.E. Travel stating the name of their agreed roommate. Once all the emails are received, the P.A.C.E. Travel staff will go into the passenger's respective accounts and change the balance to the desired occupancy rates. All rooming assignments are subject to school admin approval.

Payment Schedule

- \$150.00 per person non-refundable deposit due to P.A.C.E. Travel at registration.
- \$200.00 per person payment due to P.A.C.E. Travel on or before September 20, 2023.
- \$200.00 per person payment due to P.A.C.E. Travel on or before October 20, 2023.
- \$200.00 per person payment due to P.A.C.E. Travel on or before November 20, 2023.
- Final payment/balance per person due to P.A.C.E. Travel on or before January 20, 2024. (Approx. forty-five (45) days prior to departure)

Payment Methods

Credit cards (2% convenience fee) - autopay set-up available!

Available via the online trip portal once all registration information and eDocuments have been completed.

ACH (FREE) - autopay set-up available!

Available via the online trip portal once all registration information and eDocuments have been completed.

Zelle via your online banking platform. We are registered as a small business under email:

office@pacetravel.net and name: PACE of Henderson County.. It is VERY important that you include your student's name in the Memo field and school.

Check/money order - payable to P.A.C.E. Travel. Mail to: PO Box 699. Naples, NC 28760. (You can also set up a Bill-Pay in your online bank to have them mail the check for you.) Please include your student's name and school in the Memo field.

Cancellations: The trip planning services rendered by P.A.C.E. Travel occur primarily well in advance of any trip departing. In the event of cancellation, the initial payment/deposit is nonrefundable/nontransferable unless specifically noted in the event details. However, subsequent payments and moneys may be transferable or refundable dependent upon the date of cancellation. P.A.C.E. Travel must receive written notice of cancellation from THE PASSENGER or THE GROUP no less than forty-five (45) days prior to the scheduled departure date. Any notice of cancellation received after forty-five (45) days prior to departure will result in no refund without regard for reason of cancellation. Note: Any money committed by P.A.C.E. Travel on behalf of THE GROUP to secure show tickets, airline tickets or any other deposit/payment which is nonrefundable to THE GROUP will be nonrefundable and nontransferable to THE PASSENGER regardless of the date of cancellation without regard for reason of cancellation.

In any event, P.A.C.E. Travel and THE PASSENGER agree to be bound by the individual cancellation policies of the airlines, hotels, food suppliers, motorcoach companies, guide services, theaters and any other supplier rendering service to or for THE GROUP.

Florida Seller of Travel 40351

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Oakleaf High School Band

Chad Robbins, Director

New Orleans Tour 2024

Itinerary – (Revised) ~ Submitted: July 10, 2023

Day 1: Thursday, March 7, 2024

- 10:30pm** Spot up to two (2) motorcoach at Oakleaf High School.
4035 Plantation Oaks Blvd, Orange Park, FL 32065
- 11:00pm** Load Motorcoaches and depart for New Orleans with rest stops at director's discretion.
Time change en route to CST

Day 2: Friday March 8, 2024

- 7:00am** Breakfast stop on your own. Please keep the stop quick and simple.
- 7:45am** Continue to New Orleans.
- 10:00am** The group arrives at **Presbytere Museum**. Here the group will be met by a **P.A.C.E. Travel trip leader** who will be with the group during your entire stay in the city.
- 11:00am** Depart on foot for **The Cabildo Museum**.
- 12:00pm** Lunch in the French Quarter area. **\$20 cash provided**.
- 1:15pm** Group departs for **The Louisiana Tour Company Swamp Dock** for a boat tour of Lake Salvador and wildlife management areas. The group will see the 2000-year-old Indian Burial Mound, Cajun Cemetery, and flora and fauna of the swamps.
- 2:00pm** Group arrives at dock.
- 4:15pm** Group departs back to the city.
- 5:00pm** Group arrives at The French Quarter area. Time allowed for dinner, shopping and exploring the area. **\$20 dinner cash provided**
- 6:30pm** Group meets in front of the St Louis Cathedral of New Orleans to meet the guides for a ghost/legends tour of the French Quarter.
- 8:00pm** Group loads the motorcoaches at the cathedral and depart for **DoubleTree New Orleans Airport** for check in.
Address: 2150 Veterans Memorial Blvd.
Phone: 504-467-3111

Day 3: Saturday, March 9, 2024

- 7:30am** Full American buffet breakfast at the hotel.
- 8:30am** Load motorcoaches and depart for city tour.
- 9:00am** Group will begin and 2-hr walking and driving tour through city with step on guides.
- 11:00am** Boarding the **Natchez Steamboat Jazz River Cruise with Lunch**.

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- 11:30am** Natchez Riverboat Harbor Cruise begins.
- 1:30pm** The cruise ends and the group departs **Jazz Museum** at the Old US Mint. Time also allowed for shopping and free time at the French Market, farmer's market and flea market.
- 5:00pm** Depart for **Lakeside Shopping Center** for dinner and free time. **\$20 cash provided.**
3301 Veterans Memorial Blvd at Causeway, Metairie.
- 8:00pm** Depart for hotel.

Day 4: Sunday, March 10, 2024

- 7:30am** Full American buffet breakfast at the hotel. Hotel check out.
- 8:30am** Load motorcoaches and depart for the National World War II Museum.
- 9:00am** Arrive for touring of the **National World War II Museum** for time in this awesome museum including a **11:00am 4D movie presentation** in the Victory Theater and admission to the museum.
- 12:00pm** Depart for the **Audubon Aquarium** where the group will have time to explore the exhibits and displays. Lunch at aquarium food court. **\$20 cash provided.**
- 1:45pm** Group departs on motorcoach for performance.
- 2:30pm** Performance in **Washington Artillery Park** in Jackson Square.
- 3:30pm** Return instruments to motorcoach and depart dinner and dancing at **Mulates**.
- 4:00pm** **Mulate's** dinner and Cajun dancing lessons.
- 7:00pm** Depart for school with rest stops at director's discretion.
- 11:30pm** Continue driving through the night. **Time change en route to EST**

Day 5: Monday, March 11, 2024

- 7:00am** Arrive at Oakleaf High School. 4035 Plantation Oaks Blvd, Orange Park, FL 32065 **EST**

Florida Seller of Travel 40351