

**DIVISION OF HUMAN RESOURCES**  
**PERSONNEL CONSENT AGENDA**  
**December 7, 2023**  
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**I. Administrative Actions**

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**A. APPOINTMENT**

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<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
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**I. Administrative Actions**

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**B. RE-APPOINTMENT**

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<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
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**I. Administrative Actions**

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**C. RE-DESIGNATION**

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<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignments</u>
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**I. Administrative Actions**

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**D. TRANSFER**

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<b>Name/Assignment</b>	<b>Site</b>	<b>Contract</b>
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**I. Administrative Actions**

**E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT**

<u>Name/Assignment</u>	<u>Site</u>	<u>Effective/Action</u>
BYRNE, DEBRA DENISE COOR, MARKET & FARM TO SCHOOL 12 MONTH	Food & Nutrition Srvc	Effective 2023-10-25 RESIGNATION
RICHARDSON, CATHERINE B DIRECTOR, HUMAN RESOURCE 12 MONTH	Human Resources	Effective 2024-02-01 RETIREMENT

**I. Administrative Actions**

**F. SUPPLEMENT**

	<b>Name/Assignment</b>	<b>Site</b>	
0.5	JOHNSON, WHITNEY LOUISE SLE SAFETY PATROL SUPPLEME	Shadowlawn Elementary	Resignation
0.5	MONTORO, BIANCA BLANCHE SLE SAFETY PATROL SUPPLEME	Shadowlawn Elementary	Resignation
	SMITH, ANSLEY POLLI OPJ SOFTBALL FP HD JH SUPPLEME	Orange Park Jr High	Appointment

## II. JOB DESCRIPTION ACTIONS

### A. Support - Approve the following job descriptions:

#### REVISED:

Human Resources is leading the revision of all job descriptions throughout the District. This month, the following Support job descriptions have been carefully reviewed and revised. Special care has been taken in review of the Required Qualifications for these job descriptions.

#### **C-3.2.12 - ESE (SEDNET) Case Manager**

#### **C-3.2.17 - Medicaid Data Assistant**

#### **C-3.2.18 - Professional Learning Assistant (ESE)**

#### REVISED:

The purpose of updating this position will allow for qualified candidates who have completed the coursework and examination for "Registered Behavior Technician", but who do not have the previous 3 years of experience with students with behavioral concerns to be considered. This will open the candidate pool to a larger group of qualified professionals.

#### **C-3.724 - Behavior Support Technician**



**Job Locator : C-3.2.12**

**Title: ESE (SEDNET) Case Manager**

**Position Grade: Support Salary Schedule**

**Evaluated By: Supervisor of SEDNET**

**Job Description:**

The **Multiagency Network for Students with Emotional/Behavioral Disabilities** (SEDNET) Case Manager is directly responsible to the Supervisor of SEDNET. He/she will serve in a support relationship with community partners and SEDNET staff.

**Responsibilities and duties of this position include:**

- ~~Participate in Child Family Staffings and Family Service Planning Teams throughout the three county region. (Clay, Duval, Nassau counties)~~
- Provide direct case management for eligible students **(in Clay, Duval, and Nassau counties)** as designated by the SEDNET Specialist.
- Provide quality control for all SEDNET funded wraparound services.
- Follow up on all clients ~~who have attended FSPT~~ **as assigned by the Supervisor of SEDNET** to ensure that they have been set up with mental health services.
- ~~Ensure that SEDNET data is correctly entered into the FSS Database in a timely manner.~~
- Receive, document, extract data, offer **Family Services Planning Team (FSPT)** and check to see if mental health services have been accessed after notification of a Clay Baker Act.
- Provide training to community partners and schools.
- Work within SEDNET 4 to develop business partnerships and work opportunities for our eligible students.
- Perform such other duties and assume other responsibilities as the **Supervisor of SEDNET or Director** of Exceptional Student may assign.

**Required Qualification:**

1. **Associates Degree and**
2. **Three (3) years experience working with students with emotional or behavioral issues.**  
~~Knowledge of experience in programming and planning for the educational and/or at risk of emotional or behavioral disability.~~
3. Effective interpersonal skills.
4. Strong verbal communication skills.

**Desired Qualifications:**

1. Bachelor's Degree
2. Experience collaborating with agency and community personnel
3. ~~Experience with automated management of data.~~

PHYSICAL EFFORT	REGULARLY	FREQUENTLY	OCCASIONALLY	NEVER
Lifting/carrying objects under 20 pounds		x		
Lifting/carrying object between 21-50 pounds			x	
Standing for sustained period of time		x		
Stooping/bending		x		
Walking for sustained periods of time		x		
Climb steps, stools or ladders		x		
Kneeling/crouching		x		
Twisting		x		
Pushing/pulling carts or other such objects		x		
Reach above shoulders			x	
Repetitive motions of the wrists, hands and fingers			x	
Operation of power tools, mechanical equipment		x		

WORKING CONDITIONS	REGULARLY	FREQUENTLY	OCCASIONALLY	NEVER
Working in normal office environment with few physical discomforts.	x			
Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variations and other conditions.				x
Working with equipment or performing procedures where carelessness could result in injury		x		
Work Conditions that may have a variety of physical conditions, such as proximity to moving mechanical parts, electrical current, working on scaffolding and high places, and exposure to heat or chemicals.				x

Board Approved: 06/29/2017

Revised: 12/07/2023

**Job Locator: C-3.2.17**

**Title: Medicaid Data Assistant**

**Position Grade: Support Salary Schedule**

**Evaluated By: Director of Exceptional Student Education and Student Services**

**Job Description:**

The Medicaid Data Assistant ~~provides support~~ **is responsible** for all Medicaid related billing processes for the district. This individual will serve in a support relationship with district and state partners, as well as ESE staff. The Medicaid Data Assistant is directly responsible to the Director of Exceptional Student Education and Student Services.

**Responsibilities and duties of this position include:**

1. Quarterly verifies and compiles data and financials for School District Administrative Claiming reports.
2. Compiles participant roster and verifies state job codes for Random Moment Time Sampling for participation in the School District Administrative Claiming program.
3. Secures reimbursement of fee for service billings through the Medicaid Certified School Match program for school based professional services.
4. Serves as a liaison between ~~the School Board of Clay County~~ **District Schools**, Agency for Healthcare Administration, Department of Education, and Florida State Medicaid District.
5. Monitors and follows all state and federal Medicaid guidelines.
6. Ensures retention of electronic and physical documents and records according to the Agency for Healthcare Administration, the Centers for Medicare and Medicaid Services, and ~~School Board of Clay County~~ **District Schools'** policies.
7. Provides and prepares training and support materials and procedures for users. This may include developing procedures, developing a sequence for training, and providing updates to ~~Acceclify~~ users.
8. **Keeps accounting of all Medicaid Reimbursement budgets and monitors the progress toward receipt of expected reimbursement funds throughout the fiscal year.**
9. Performs other such duties and assume other responsibilities as the Director of Exceptional Student Education ~~and Student Services~~ may assign.

**Required Qualifications:**

1. Knowledge of Medicaid procedures, billing, and reimbursement requirements.
2. High School graduate or have passed the GED equivalency examination.
3. Possess a combination of previous education, training, and/or experience which provides for an equivalent background necessary to perform the work.

4. Five (5) Two years of experience in data processing, and data management, and budgeting/ accounting.
5. Effective interpersonal skills.

**Desired Qualifications:**

1. Associates Degree or higher

PHYSICAL EFFORT	REGULARLY	FREQUENTLY	OCCASIONALLY	NEVER
Lifting/carrying objects under 20 pounds			X	
Lifting/carrying object between 21-50 pounds			X	
Standing for sustained period of time			X	
Stooping/bending			X	
Walking for sustained periods of time			X	
Climb steps, stools or ladders			X	
Kneeling/crouching			X	
Twisting			X	
Pushing/pulling carts or other such objects			X	
Reach above shoulders			X	
Repetitive motions of the wrists, hands and fingers	X			
Operation of power tools, mechanical equipment			X	

WORKING CONDITIONS	REGULARLY	FREQUENTLY	OCCASIONALLY	NEVER
Working in a normal office environment with few physical discomforts.	X			
Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variations and other conditions.			X	
Working with equipment or performing procedures where carelessness could result in injury				X
Work Conditions that may have a variety of physical conditions, such as proximity to moving mechanical parts, electrical current, working on scaffolding and high places, and exposure to heat or chemicals.				X

Board Approved: 06/28/2018

Revised: 12/07/2023

**Job Locator: C-3.2.18**

**Title: Professional Development ~~Learning~~ Assistant (ESE)**

**Position Grade: Support Salary Schedule**

**Evaluated by: Director of Exceptional Student Education and ~~Student Services~~**

**Job Description:**

The Professional Development ~~Learning~~ Assistant provides support for the development and implementation of instructional and support professional development and inservice activities within the ESE department. This individual ensures necessary documentation is complete and coordinates with other departments and agencies to meet certification requirements and maintain necessary records. The Professional Development ~~Learning~~ Assistant is directly responsible to the Director of Exceptional Student Education and ~~Student Services~~.

**Responsibilities and duties of this position include:**

1. Assists with the review and evaluation of professional development ~~learning~~ plans, components, activities and budgets.
2. Processes professional development ~~learning~~ and inservice certification records, including the required ESE components for all instructional personnel.
3. Collaborates with district partners, including other school districts and agencies, to ensure all documentation necessary for add-on endorsements is complete.
4. Serves as a liaison between Department of Education Discretionary Projects, area consortia, and Exceptional Student Education.
5. Monitors and follows all state guidelines for protocol standards and compliance with Individuals with Disabilities Act (IDEA) requirement.
6. Compiles Master Inservice Plan and Professional Development ~~Learning~~ documents and updates components to align with current state laws and rules.
7. Provides and prepares training and support materials and procedures for users. This may include developing procedures, developing a sequence for training, and provides updates to all staff.
8. Performs other such duties and assumes other responsibilities as the Director of Exceptional Student Education and ~~Student Services~~ may assign.

**Required Qualifications:**

1. Knowledge of professional development ~~learning~~ procedures and requirements.
2. High School graduate or have passed the GED equivalency examination.
3. Possess a combination of previous education, training, and/or experience which provides for an equivalent background necessary to perform the work.

4. Five (5) ~~Two~~ years of experience in data processing and data management.
5. Effective interpersonal skills.

**Desired Qualifications:**

1. Associates degree or 60 hours of college coursework.

PHYSICAL EFFORT	REGULARLY	FREQUENTLY	OCCASIONALLY	NEVER
Lifting/carrying objects under 20 pounds			X	
Lifting/carrying object between 21-50 pounds			X	
Standing for sustained period of time			X	
Stooping/bending			X	
Walking for sustained periods of time			X	
Climb steps, stools or ladders			X	
Kneeling/crouching			X	
Twisting			X	
Pushing/pulling carts or other such objects			X	
Reach above shoulders			X	
Repetitive motions of the wrists, hands and fingers	X			
Operation of power tools, mechanical equipment			X	

WORKING CONDITIONS	REGULARLY	FREQUENTLY	OCCASIONALLY	NEVER
Working in a normal office environment with few physical discomforts.	X			
Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variations and other conditions.			X	
Working with equipment or performing procedures where carelessness could result in injury			X	
Work Conditions that may have a variety of physical conditions, such as proximity to moving mechanical parts, electrical current, working on scaffolding and high places, and exposure to heat or chemicals.				X

Board Approved: 06/28/2018

Revised: 12/07/2023

**Job Locator: C-3.7.24**

**Title: Behavior Support Technician**

**Position Grade: Support Salary Schedule**

**Evaluated by: School Administrator or Director of ESE, as assigned**

**Job Description:**

The Behavior Support Technician works as a team member with teachers, behavior site coaches, counselors, and other appropriate personnel to establish positive student contacts that develop appropriate and positive behavior modifications enabling students to succeed. He/she will assist instructional personnel by participating as a team member in the development and monitoring of comprehensive behavioral objectives, goals and plans, including Positive Behavior Support Plans (PBSP).

**Responsibilities and duties of this position include:**

1. Reinforces appropriate behaviors and redirects negative behaviors; implements consequences for inappropriate behavior as necessary.
2. Assists in behavioral, physical and/or safety instruction by working with students individually or in a group setting as directed by the teacher, behavior site coach, or Board Certified Behavior Analyst (BCBA.)
3. Conducts observations to assist in implementing and monitoring behavior intervention plans with verification of accuracy from the BCBA.
4. Supports training initiatives and coaching practices for school based staff as directed by the schools' behavior site coach and/or district behavioral staff.
5. Ensures psychosocial and behavioral data has been gathered, with verification of accuracy from the BCBA, and maintained on targeted students by coordinating with parents, District staff, and community mental health professionals.
6. Collaborates with parents, behavior site coaches, mental health professionals, agency personnel, school and district administration, as well as educators in case management and problem-solving.
7. Accompanies students to the lavatory, cafeteria, clinic and around campus to assist them as needed in proper skills and etiquette needed for a particular situation as well as monitors students during recess and electives/resource classes in order to ensure student safety.
8. Monitors student arrival, departure and/or transport to and from school including preparing them to go home, and assisting them onto and off of the proper bus to ensure their safety.
9. Records, types and files pertinent information concerning students for the teachers', administrators' and parents' review.
10. Prepares materials and supplies for social skills lessons, visual supports, including developing games or instructional material, creating samples and/ or copying material.
11. Assist with school based and state assessments if needed.
12. Assists in meeting students' hygiene needs, such as diapering, hand washing and other applicable daily living skills if needed.
13. Attends regular behavior training offered by the District.
14. Follows Federal and State laws, as well as School Board policies.
15. May transport students in district-owned vehicles to participate in community-based instructional programs.
16. Performs other duties of a similar nature or level.

**Required Qualifications:**

4. Option 1:

- High School diploma or equivalent and ONE of the following:
  - a. Associate's degree from an accredited institution OR
  - b. Sixty (60) credits minimum from an accredited institution OR
  - c. Pass score (464) on the Praxis Paraprofessional test
- 2. 3 years of successful experience working with school age students in specialized settings for students with emotional, behavioral, and/or mental health concerns

OR

Option 2:

- High School diploma or equivalent, Completion of Registered Behavior Technician coursework and examination and ONE of the following:
  - a. Associate's degree from an accredited institution OR
  - b. Sixty (60) credits minimum from an accredited institution OR
  - c. Pass score (464) on the Praxis Paraprofessional test
- At least 1 year of successful experience working with school age students in specialized settings for students with emotional, behavioral, and/or mental health concerns

Notes: 3. All must ~~C~~ complete the following training within 6 months of employment. All training is provided by the District.

- a. Registered Behavior Technician (RBT) certification
  - i. Continued certification is contingent upon passing the supervision task list annually evaluated by the BCBA
- b. Safe Crisis Management (SCM)
- c. First Aid and CPR
- d. Medication Administration as required by Federal Medicaid regulations

PHYSICAL EFFORT	REGULARLY	FREQUENTLY	OCCASIONALLY	NEVER
Lifting/carrying objects under 20 pounds		x		
Lifting/carrying object between 21-50 pounds			x	
Standing for sustained period of time		x		
Stooping/bending		x		
Walking for sustained periods of time		x		
Climb steps, stools or ladders			x	
Kneeling/crouching		x		
Twisting		x		
Pushing/pulling carts or other such objects		x		
Reach above shoulders		x		
Repetitive motions of the wrists, hands and fingers		x		
Operation of power tools, mechanical equipment				x



<b>WORKING CONDITIONS</b>	<b>REGULARLY</b>	<b>FREQUENTLY</b>	<b>OCCASIONALLY</b>	<b>NEVER</b>
Working in a normal office environment with few physical discomforts.		x		
Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variations and other conditions.	x			
Working with equipment or performing procedures where carelessness could result in injury		x		
Work Conditions that may have a variety of physical conditions, such as proximity to moving mechanical parts, electrical current, working on scaffolding and high places, and exposure to heat or chemicals.			x	

Board Approved: 06/01/2023

Revised: 12/7/2023

**B. Instructional - Approve the following job description:**

**NEW:**

**I-2.2.103 - Adult Education Corrections Teacher**

Clay County ACE has been awarded Adult Education and Family Literacy Act (AEFLA) funding to increase educational services at the Clay County Jail (CCJ). This teacher will serve as a dedicated full time instructor to provide Adult General Education/Career and Technical Education courses and to expand community partnerships that provide transitional and workforce programming at the facility. Responsibilities include:

- Adult Basic Education (ABE), General Education Development (GED) Instruction and Comprehensive Adult Student Assessment Systems (CASAS)
- ESOL Instruction
- Assist in development of Integrated Education & Training programs that align with Regional Demand Occupations List
- Work with CCJ Program Unit Supervisor to monitor program needs and enrollment
- Serve as community liaison for workforce development and transitional services

Job Locator: I-2.2.103

Title: Adult Education Corrections Teacher

Position Grade: Teacher Salary Schedule

Evaluated By: Supervisor of Adult & Community Education

### Adult Education Corrections Teacher

Adult Education Corrections Teacher will be the primary Adult Basic Education (ABE), General Education Development (GED), and Career and Technical Education (CTE) instructor for incarcerated individuals at the Clay County Jail (CCJ). They will report directly to the Supervisor of Adult & Community Education and assist in the development, implementation, and oversight of continuing education and workforce development programs for CCJ.

### Responsibilities and duties of this position include:

1. Provide Adult Education instruction to CCJ inmates, including but not limited to ABE/GED/ESOL and CTE
2. Provide instruction and resources to inmates regarding employability skills and job procurement
3. Attend all orientation and in-service programs as prescribed by the Supervisor of Adult & Community Education
4. Utilize varied techniques and materials to deliver individualized instruction that meet the diverse learning needs of inmates
5. Assist in maintaining contracts/affiliation agreements between CCJ's Adult Education program and participating partners
6. Provide guidance in job development options through employer networking
7. Work alongside the Coordinator of Workforce Development to assist in cultivating and maintaining partnerships with other regional Adult Education organizations, local community organizations, schools and businesses to support re-entry services
8. Serve on Clay County Adult & Community Education's Career Pathways Committee
9. Partner with CCJ to organize outreach activities for community agencies that provide educational services and resources to the facility
10. Collaborate with CCJ facility staff to ensure a safe and productive learning environment
11. Coordinate all testing to include: Test of Adult Basic Education (TABE), Comprehensive Adult Student Assessment Systems (CASAS), GED testing, and career certification testing for CCJ

### Required Qualifications

1. Currently possesses, or has eligibility to receive a valid Florida Educator's Certificate.
2. Currently possesses a Bachelor degree or higher.

### Desired Qualifications:

1. Knowledge of CASAS/TABE/GED assessments
2. Academic strengths in the areas of Language Arts and Math
3. Experience in ABE/GED/CTE instruction

Board Approved: 12/07/2023

**III. Instructional Actions**

**A. APPOINTMENT**

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
BELL, ADELLE MARIE OHS TEACHER, FOREIGN LANG, SH 10 MONTH	Oakleaf High School	Effective 2023-10-30 10 MONTH / Instructional Probationary Annual
BROWN, CHASSITY DOMINIQUE AES TEACHER, SC, THIRD GR 10 MONTH	Argyle Elementary	Effective 2023-11-08 10 MONTH / Instructional Probationary Annual
CARTER, KAYLA MICHELE POE TEACHER, SC, FIFTH GR 10 MONTH	Plantation Oaks Elementary	Effective 2023-11-02 10 MONTH / Instructional Probationary Annual
CHAPMAN, KRISTEN DANIELLE CHE TEACHER, SC, FOURTH GR 10 MONTH	Clay Hill Elementary	Effective 2023-11-03 10 MONTH / Instructional Probationary Annual
CRESPO, ALICIA JESSIE OHS TEACHER, HEALTH SCIENCE ED 10 MONTH	Oakleaf High School	Effective 2023-10-30 10 MONTH / Instructional Probationary Annual
DAVEY, KAYLA LYNN AES TEACHER, SC, KINDERGARTEN 10 MONTH	Argyle Elementary	Effective 2023-10-13 10 MONTH / Instructional Probationary Annual
ECKERSBERG, KATHLEEN CGE VE SELF-CONTAINED-EBD 10 MONTH	Coppergate Elementary	Effective 2023-10-20 10 MONTH / Instructional Probationary Annual
GOODE, TAMBRA DENEICE POE VE SELF-CONTAINED-ASD 10 MONTH	Plantation Oaks Elementary	Effective 2023-11-02 10 MONTH / Instructional Probationary Annual
GUERRERO, ELMA JANE CGE TEACHER,PRE-K/ BEHAVIOR ESE 10 MONTH	Coppergate Elementary	Effective 2023-11-07 10 MONTH / Instructional Probationary Annual
JACKSON JR, JOSEPH MATTHEW CHE TEACHER, SC, THIRD GR 10 MONTH	Clay Hill Elementary	Effective 2023-10-26 10 MONTH / Instructional Probationary Annual
JOHNSTON, ELIZABETH ANN SPS TEACHER SC KINDERGARTEN 10 MONTH	SPRING PARK ELEMENTARY SCHOOL	Effective 2023-10-30 10 MONTH / Instructional Probationary Annual
KEYWORTH, JENNIFER LEE LES TEACHER,PRE-K/ BEHAVIOR ESE 10 MONTH	Lakeside Elementary	Effective 2023-10-13 10 MONTH / Instructional Probationary Annual
MESTAS, DAVID BRADFORD MHS TEACHER, SCIENCE, SH 10 MONTH	Middleburg High	Effective 2023-10-30 10 MONTH / Instructional Probationary Annual
MOULIN, JESSI LOUISE SPS VE SELF-CONTAINED-ASD 10 MONTH	SPRING PARK ELEMENTARY SCHOOL	Effective 2023-10-30 10 MONTH / Instructional Probationary Annual
SANTILLAN, MARCO A OPH TEACHER, MATHEMATICS, SR 10 MONTH	Orange Park High	Effective 2023-10-16 10 MONTH / Instructional Probationary Annual
VALENTIN, LINDITA IDRIZI POE VE SELF-CONTAINED-ASD 10 MONTH	Plantation Oaks Elementary	Effective 2023-10-19 10 MONTH / Instructional Probationary Annual

**III. Instructional Actions**

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**A. APPOINTMENT**

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<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
WILSON, KENNETH SCOTT RHS TEACHER, LANGUAGE ARTS, SH 10 MONTH	Ridgeview High School	Effective 2023-11-06 10 MONTH / Instructional Probationary Annual

**III. Instructional Actions**

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**B. RE-APPOINTMENT**

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<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
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**III. Instructional Actions**

**C. RE-DESIGNATION**

	<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignment</u>
0.8	SPIRATOS, FARRAH YVONNE ESE TEACHER, SPEECH CLINICIAN SPECIAL	Green Cove Springs Junior High	Effective 2023-10-16 / redesignated from / ESE TEACHER, SPEECH CLINICIAN / SPECIAL

**III. Instructional Actions**

**D. TRANSFER**

<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignment</u>
ASKEW-SHARP, JENNIFER ANN OVE TEACHER, SCIENCE, ELEM 10 MONTH	Oakleaf Village Elementary	Effective 2023-11-27 /transfer from / POE TEACHER, SC, SECOND GR
CULLIVER, JARROD PATRICK TES TEACHER, ORTHOPED IMPAIR 10 MONTH	Tynes Elementary	Effective 2023-10-23 /transfer from / AES TEACHER, PHYSICAL ED EL
FARLEY, KRISTA CRUISE LAE VE SELF-CONTAINED-ASD 10 MONTH	Lake Asbury Elementary	Effective 2023-11-29 /transfer from / MHS VE SELF- CONTAINED-IND



### III. Instructional Actions

#### E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Effective/Action</u>
CONNER, COURTNEY DENISE CHE TEACHER, SC, FIRST GR 10 MONTH	Clay Hill Elementary	Effective 2023-11-09 RESIGNATION
FARMER, CARRIE ELIZABETH CEB TEACHER, SC, FIFTH GR 10 MONTH	Charles E. Bennett Elementary	Effective 2023-10-20 RESIGNATION
FROESS, ALISON M MBE TEACHER, SC, SECOND GR LNG TRM	Middleburg Elementary	Effective 2023-10-30 RESIGNATION
FULMER, RICHARD SEAN KHH TEACHER, INDUSTRIAL ED 10 MONTH	Keystone Heights High School	Effective 2023-10-24 RESIGNATION
GOMEZ, KRISTI MCGOWIN STS CURR SPEC 12 MO 12 MONTH	CLIMATE AND CULTURE	Effective 2023-11-02 RESIGNATION
JOHNSON, CAITLIN ADELE BLC VE SELF-CONTAINED-EBD 10 MONTH	Bannerman Learning Center	Effective 2023-11-09 RESIGNATION
PERRY, SKYLAR RENEE OPH TEACHER, SOC STUD, SH 10 MONTH	Orange Park High	Effective 2023-12-07 RESIGNATION
PIECUCH, MEGAN LORBERAU TBE TEACHER, SC, FIFTH GR 10 MONTH	Thunderbolt Elementary	Effective 2023-12-20 RESIGNATION
RICHARDSON, DANIELLE ESTERIAL OHS TEACHER, SOC STUD, SH 10 MONTH	Oakleaf High School	Effective 2023-11-07 RESIGNATION
ROBLES, MARIA JOSEFINA STS STUD SERV PSYCH 12 MO 12 MONTH	CLIMATE AND CULTURE	Effective 2023-11-03 RESIGNATION
WALLS, MELANIE DAWN KHH TEACHER, MATHEMATICS, SR 10 MONTH	Keystone Heights High School	Effective 2024-01-26 RETIREMENT
WESTMORELAND, MICHAEL WAYNE DOE TEACHER, SC, SIXTH GR 10 MONTH	Discovery Oaks Elementary	Effective 2023-10-23 RESIGNATION
WILLIAMS, LESLIE D OPH TEACHER, ROTC/MILITARY SH 11 MONTH	Orange Park High	Effective 2024-01-31 RESIGNATION

**III. Instructional Actions**

**F. SUPPLEMENT**

	<b>Name/Assignment</b>	<b>Site</b>	<b>Supplement Action</b>
0.5	ABRAMOWICH, STANLEY OVE DEPT HEAD (6-10) SUPPLEME	Oakleaf Village Elementary	Resignation
	BAKER ALLEN, ALICIA M MBE DEPT HD (3-5) SUPPLEME	Middleburg Elementary	Appointment
	BENEDICT, HARRY THOREAU OPJ BAND DIR JH SUPPLEME	Orange Park Jr High	Appointment
	BENEDICT, HARRY THOREAU OPJ BAND END OF YEAR 2 FEST SUPPLEME	Orange Park Jr High	Appointment
	BENEDICT, HARRY THOREAU OPJ CHORAL DIRECTOR SH/JH SUPPLEME	Orange Park Jr High	Appointment
	BENEDICT, HARRY THOREAU OPJ CHORUS DIR EOY 2 EVENTS SUPPLEME	Orange Park Jr High	Appointment
	BROWN, ANGELIA RENAY OVE DEPT HEAD (6-10) SUPPLEME	Oakleaf Village Elementary	Appointment
	BYRD, ZACHARY JAMES OLJ BASEBALL HEAD JH SUPPLEME	Oakleaf Junior High School	Appointment
0.5	CABALLERO, KYLE R ELE TRACK ELEM COOR SUPPLEME	Discovery Oaks Elementary	Appointment
	CALLAHAN IV, DANIEL ROBERT KHH FOOTBALL ASST SH 75% SUPPLEME	Keystone Heights High School	Appointment
	CARR MARTIN, JONATHAN THOMAS OPH FOOTBALL ASST HS 25% SUPPLEME	Orange Park High	Appointment
	CARR MARTIN, JONATHAN THOMAS OPH FOOTBALL ASST SH 75% SUPPLEME	Orange Park High	Appointment
0.5	CASCANET, SARA CHRISTINE LAJ NATION JUNIOR HONOR SOC SUPPLEME	Lake Asbury Junior High School	Resignation
	DASKAWISZ, SUSAN TERESA POE DEPT HEAD (6-10) SUPPLEME	Plantation Oaks Elementary	Resignation
	DESANTIS, DANTE FAUST OHS SOCCER HEAD JV SUPPLEME	Oakleaf High School	Appointment
0.1	DUBIS, KIMBERLY N BLC (.128) SIXTH PERIOD SUPPLEME	Bannerman Learning Center	Appointment
	FERNANDEZ, JASON MICHAEL KHH WRESTLING ASST SH SUPPLEME	Keystone Heights High School	Appointment

### III. Instructional Actions

#### F. SUPPLEMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
	FRANKLIN, MACHELE DEVON OLJ BASKETBALL HD JH SUPPLEME	Oakleaf Junior High School	Appointment
0.5	GANEY, MATTHEW THOMAS ELE TRACK ELEM COOR SUPPLEME	Grove Park Elementary	Appointment
	GODDARD, CHRISTOPHER DANIEL OPJ TRACK ASST JH SUPPLEME	Orange Park Jr High	Resignation
	GODDARD, CHRISTOPHER DANIEL OPJ TRACK HD JH SUPPLEME	Orange Park Jr High	Appointment
	GOOD, REGINALD ALLEN KHH BASKETBALL HD JH SUPPLEME	Keystone Heights High School	Resignation
	GRAHAM, CLARISSA BERNADETTE OPJ SOFTBALL FP HD JH SUPPLEME	Orange Park Jr High	Resignation
	GRAHAM, CLARISSA BERNADETTE OPJ TRACK ASST JH SUPPLEME	Orange Park Jr High	Appointment
	GROVES, KRISTA DANIELLE OVE DEPT HEAD (6-10) SUPPLEME	Oakleaf Village Elementary	Appointment
0.7	HACKETT, BRITTANY NICOLE CHS CHEERLEADING VARSITY SUPPLEME	Clay High	Appointment
0.5	HALL-FLOURNOY, DIAMA FELICIA OLJ CHEERLEADING JH SUPPLEME	Oakleaf Junior High School	Appointment
	HILTON, TERESA G POE DEPT HEAD (6-10) SUPPLEME	Plantation Oaks Elementary	Appointment
0.5	JOHNSTON, JENNIFER GARDNER OLJ CHEERLEADING JH SUPPLEME	Oakleaf Junior High School	Appointment
0.5	KIRKLAND, KASSANDRA MARIE MHS VOLLEYBALL ASST SH SUPPLEME	Middleburg High	Appointment
	LANIEL, DOUGLAS ROBERT OPH SWIMMING HD SH SUPPLEME	Orange Park High	Appointment
	LUECKERT, MICHAEL THOMAS SUPPORT PEER TEACHER SUPPLEME	Middleburg High	Resignation
	MARSHALL, DARRIUS DEON CURRIE RHS FOOTBALL ASST HS 25% SUPPLEME	Ridgeview High School	Resignation
	MARSHALL, DARRIUS DEON CURRIE	Ridgeview High School	Resignation

### III. Instructional Actions

#### F. SUPPLEMENT

	<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
	RHS FOOTBALL ASST SH 75% SUPPLEME		
	MATTHEW, ANGELA ALICE SUPPORT PEER TEACHER SUPPLEME	Middleburg High	Appointment
	MAYS, CULLENA LAVON OLJ ESE INTERVENTION FAC. SUPPLEME	Oakleaf Junior High School	Appointment
	MCKENZIE, NEIL WILLIAM CTE CO-CURR CLUB SUPPLEME	Wilkinson Jr High	Resignation
	MCLAIN, ERIN MIRANDA CEB DEPT HD (3-5) SUPPLEME	Charles E. Bennett Elementary	Appointment
	MILLER, TYLER ALLAN OPH BASKETBALL ASST SH SUPPLEME	Orange Park High	Resignation
0.5	MITCHELL, JORDAN MADISON FIE ESE INTERVENTION FAC. SUPPLEME	SPRING PARK ELEMENTARY SCHOOL	Resignation
0.7	MOBLEY, GENELL HOPE CHS CHEERLEADING JV SUPPLEME	Clay High	Appointment
	MUDGE, KENNETH ROSS KHH FOOTBALL HD JV 75% SUPPLEME	Keystone Heights High School	Appointment
	POWELL, ARINTON D OPH BASKETBALL ASST SH SUPPLEME	Lakeside Elementary	Appointment
	REDDICK, JENEA BRITTANNEA OHS VOLLEYBALL ASST SH SUPPLEME	Oakleaf High School	Appointment
	RICHARD, KRISTEN L WJH BAND DIR JH SUPPLEME	Wilkinson Jr High	Appointment
	RICHARD, KRISTEN L WJH BAND END OF YEAR 2 FEST SUPPLEME	Wilkinson Jr High	Appointment
	ROBBINS, MICHELLE MAE SUPPORT PEER TEACHER SUPPLEME	Rideout Elementary	Appointment
0.5	ROOT, SILAS WESLEY OLJ ESE INTERVENTION FAC. SUPPLEME	Oakleaf Junior High School	Resignation
	RUSO, JANE MARIE OVE DEPT HEAD (6-10) SUPPLEME	Oakleaf Village Elementary	Resignation
	SHANNON, KELSEY RAE CHS VOLLEYBALL HD JV SUPPLEME	Clay High	Appointment
	TOBLER, ULYSSES MHS FLAG FOOTBALL HD SH/JH SUPPLEME	Middleburg High	Appointment
	TOBLER, ULYSSES	Middleburg High	Resignation

**III. Instructional Actions**

**F. SUPPLEMENT**

	<u>Name/Assignment</u>	<u>Site</u>	<u>Supplement Action</u>
	MHS TRACK HD SH SUPPLEME		
	VALERO, GARY B OPH SOCCER HEAD JV SUPPLEME	W.E. Cherry Elementary	Appointment
	WALLS, MELANIE DAWN KHH CHEERLEADING VARSITY SUPPLEME	Keystone Heights High School	Resignation
0.5	WILSON, LONZELL JAMAAR OLJ FOOTBALL ASST JH 25% SUPPLEME	Oakleaf Junior High School	Appointment
0.5	WILSON, LONZELL JAMAAR OLJ FOOTBALL ASST JH 75% SUPPLEME	Oakleaf Junior High School	Appointment
	WILSON, SHARON HELENE SUPPORT PEER TEACHER SUPPLEME	Coppergate Elementary	Appointment

**III. INSTRUCTIONAL ACTIONS 2023-2024**

**G. PENDING APPOINTMENTS**

<u>Last Name</u>	<u>First Name</u>	<u>Site</u>	<u>Subject</u>	<u>OOF Subject</u>
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NONE

**III. INSTRUCTIONAL ACTIONS 2023-2024**

**H. OUT OF FIELD**

<u>Last Name</u>	<u>First Name</u>	<u>Site</u>	<u>Subject</u>	<u>OOF Subject</u>
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NONE

**IV. INSTRUCTIONAL 2023-2024**

**MISCELLANEOUS ACTIONS**

**A. SUMMER SCHOOL**

<u>Name/Assignment</u>	<u>Site</u>	<u>Effective Dates</u>
NONE		



**IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2023-2024**

**B. COMMUNITY EDUCATION**

**Appointments**

NONE

**IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2023-2024**

**C. ADULT EDUCATION**

**Appointments**

NONE

**V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2023-2024**

**A. SUBSTITUTE TEACHER APPROVAL**

**Appointments**

NONE

**VI. Support Actions**

**A. APPOINTMENT**

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
0.9	ALVES, KIMBERLY NICHOLE OHS GENERAL HEALTH ASSISTA 9 MON SU	Oakleaf High School	Effective 2023-10-13 9 MON SU / Annual
	AURELIO, CHRISTINA MARIE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2023-10-23 TRANSPOR
0.9	AVILA, MIRNA ELIZABETH FIE BEHAVIORAL HEALTH ASST 9 MON SU	Fleming Island Elementary	Effective 2023-10-25 9 MON SU / Annual
0.9	BAXLEY, REBECCA LANELL CGE BEHAVIORAL HEALTH ASST 9 MON SU	Coppergate Elementary	Effective 2023-10-24 9 MON SU / Annual
	BELLAMY, DIANA MNT CUSTODIAN 12 MO SU	Division of Support Srvc	Effective 2023-11-01 12 MO SU / Re-employed retiree, A/C support
0.9	BORSELLINO, ANNE RUTH TES BEHAVIORAL HEALTH ASST 9 MON SU	Tynes Elementary	Effective 2023-10-17 9 MON SU / Annual
	BOUTILIER II, DAVID DELANE CHS CAFE ASSISTANT 5 HOURS 9 MON SU	Clay High	Effective 2023-10-30 9 MON SU / Annual
	BREWER, HEATHER ANN TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-10-23 TRANSPOR / Annual
	BRITOS, JESSICA OHS CAFE ASSISTANT 5 HOURS 9 MON SU	Oakleaf High School	Effective 2023-10-23 9 MON SU / Annual
	CERCY-JEFFERS, SANDRA Y WES CAFE ASSISTANT 3 HOURS 9 MON SU	Wilkinson Elementary	Effective 2023-10-13 9 MON SU / Annual
	DABROWSKI, EVELYN CHRISTINE MRE CAFE ASSISTANT 5.5 HOURS 9 MON SU	Mcrae Elementary	Effective 2023-10-17 9 MON SU / Annual
0.8	DELEON, JULIA TERESA DIS TITLE I ASSISTANT 9 MON SU	Doctors Inlet Elementary	Effective 2023-10-23 9 MON SU / Annual
0.9	ESLIK, MAKBULE PELIN FIE BEHAVIORAL HEALTH ASST 9 MON SU	Fleming Island Elementary	Effective 2023-10-30 9 MON SU / Annual
	FLYNN, KATHI RHS SCHOOL SEC ADMINISTRATION 10 MONTH	Ridgeview High School	Effective 2023-10-16 10 MONTH / Annual
	FOUNTAIN, LAUREN MICHELE TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-10-23 TRANSPOR / Annual
	GORDON, KEITH DOUGLAS OHS CUSTODIAN 12 MO SU	Oakleaf High School	Effective 2023-10-12 12 MO SU / Annual

**VI. Support Actions**

**A. APPOINTMENT**

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
0.9	HENRY, JACOB A CGE BEHAVIORAL HEALTH ASST 9 MON SU	Coppergate Elementary	Effective 2023-10-26 9 MON SU / Annual
	HURTADO, DIANA PRECILA TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2023-10-23 TRANSPOR / Annual
	JAY CLANTON, MICHELLE D TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-10-20 TRANSPOR / Annual
	KEENEY, CAROLINE ANDREA OLJ CAFE ASSISTANT 5.75 HOURS 9 MON SU	Oakleaf Junior High School	Effective 2023-10-19 9 MON SU / Annual
0.9	KEITT, SAMUEL BERNARD OLJ GENERAL HEALTH ASSISTA 9 MON SU	Oakleaf Junior High School	Effective 2023-10-17 9 MON SU / Annual
	LATNER, LORRIE A RVE CAFE ASSISTANT 3 HOURS 9 MON SU	Ridgeview Elementary	Effective 2023-10-26 9 MON SU / Annual
	LEE, BOBBIE SUE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2023-10-23 TRANSPOR / Annual
	LUZUNARIS, FRANCIS A WJH MEDIA TECHNICAL ASST 10 MONTH	Wilkinson Jr High	Effective 2023-10-23 10 MONTH / Annual
	MELENDEZ MALDONADO, ELIZABETH OPJ CAFE ASSISTANT 3.5 HOURS 9 MON SU	Orange Park Jr High	Effective 2023-10-25 9 MON SU / Annual
	MELZAK, RENEE NICOLE PES REGISTERED NURSE 10 MONTH	Robert M. Paterson Elementary	Effective 2023-10-26 10 MONTH / Annual
0.9	MILLER, AMANDA LEEANNE KHH BEHAVIORAL HEALTH ASST 9 MON SU	Keystone Heights High School	Effective 2023-10-18 9 MON SU / Annual
	MOCK, BRITTANY LEE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2023-10-23 TRANSPOR / Annual
0.9	MORGAN, MICHELLE CLAIRE TBE GENERAL HEALTH ASSISTA 9 MON SU	Thunderbolt Elementary	Effective 2023-10-17 9 MON SU / Annual
	OBOSLA, HOLLY K TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-10-23 TRANSPOR / Annual
	PARKER, DEBRA CAROLINE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2023-10-23 TRANSPOR / Annual
0.8	PARRALES, MADISON HALEY DIS TITLE I ASSISTANT 9 MON SU	Doctors Inlet Elementary	Effective 2023-10-16 9 MON SU
0.9	RIVERA, SARA MARIE	Middleburg High	Effective 2023-10-18

**VI. Support Actions**

**A. APPOINTMENT**

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	MHS GENERAL HEALTH ASSISTA 9 MON SU		9 MON SU / Annual
	ROBLES LOPEZ, EDGARD R WEC CUSTODIAN 12 MO SU	W.E. Cherry Elementary	Effective 2023-10-13 12 MO SU / Annual
	RODERICK, RACHEL ANN TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-10-23 TRANSPOR / Annual
0.8	RUSSELL, JANE JUNG POE GENERIC CLASSROOM ASSISTAN 9 MON SU	Plantation Oaks Elementary	Effective 2023-10-17 9 MON SU / Annual
	SANCHEZ VIERA, ANA MARIA MNT CUSTODIAN 12 MO SU	Division of Support Srvc	Effective 2023-10-23 12 MO SU / Annual
	SANTILLAN, TANIA ELIZABETH CVA ESE SEC 12 MO 12 MO SU	Clay Virtual Academy	Effective 2023-10-30 12 MO SU / Annual
0.8	SCHEFANO, DEVON MICHAEL DIS TITLE I ASSISTANT 9 MON SU	Doctors Inlet Elementary	Effective 2023-10-23 9 MON SU / Annual
	SPERA, DIANE M SBJ TITLE I ASSISTANT 9 MON SU	S. Bryan Jennings Elementary	Effective 2023-10-24 9 MON SU / Annual
	TRIMMER, JASON DAVID KHE CUSTODIAN 12 MO SU	Keystone Heights Elementary	Effective 2023-10-31 12 MO SU / Annual
	TROUTT, CHARLES DAVID SCHOOL RESOURCE OFFICER 12 MO SU	School Police Department	Effective 2023-10-09 12 MO SU / AC Safety and Security
	TURNER, SUSAN MAY TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-11-03 TRANSPOR / Annual
	VIERA SANCHEZ, ANDREA PAOLA RHS CAFE ASSISTANT 3.5 HOURS 9 MON SU	Ridgeview High School	Effective 2023-10-31 9 MON SU / Annual
0.9	WHITING, ASHLEY BROOK ROE GENERAL HEALTH ASSISTA 9 MON SU	Rideout Elementary	Effective 2023-10-30 9 MON SU / Annual
	WINDHAM, CHRISTINA DAWN RHS CAFE ASSISTANT 3.5 HOURS 9 MON SU	Ridgeview High School	Effective 2023-10-17 9 MON SU / Annual
0.9	WRIGHT, ELEKTRA MONET RHS GENERAL ASSISTANT 9 MON SU	Ridgeview High School	Effective 2023-10-19 9 MON SU / Annual

**VI. Support Actions**

**B. RE-APPOINTMENT**

	<b>Name/Assignment</b>	<b>Site</b>	<b>Contract</b>
	ALEGRE, GLORIA CECILIA TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Annual
	ANDERSON, DEBORAH KAY TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	ANDRES, DONNA RAE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	BEASLEY, RITA DENISE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Annual
	BRESHEARS, CASEY ALAN TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
	BROWN, HEATHER ANNE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Annual
	BUSKILL, CASSANDRA LYNN TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	BYRD, SHELIA VERNESE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	CADET, VALERIE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
	CARMICHAEL, SHIRLEY MARIE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	CASEY, LORRAYNE L TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	CHAPMAN, CODY ROBERT TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
	CHRISTMAN, FIONA ANNE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	DEAN, TENISHA ANTIONETTE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	DEGOLYER, MICHEAL TYLER TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Annual
	EDWARDS, SHERRY YVONNE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	EVANS, APRIL MARIE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
	GALLOWAY-OKELLEY, JENNIFER M TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Annual
0.9	GYAMERA, PEARL O	W.E. Cherry Elementary	9 MON SU / Multi-Year

**VI. Support Actions**

**B. RE-APPOINTMENT**

	<b>Name/Assignment</b>	<b>Site</b>	<b>Contract</b>
	WEC BEHAVIORAL HEALTH ASST 9 MON SU		Conditional
0.9	HILL, CRYSTEL ANN WEC BEHAVIORAL HEALTH ASST 9 MON SU	W.E. Cherry Elementary	9 MON SU / Multi-Year Conditional
	HILL, VICTORIA MARY TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Annual
	JACKSON JR, EDWARD CHARLES TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
0.9	JACKSON, JONATHAN C WEC BEHAVIORAL HEALTH ASST 9 MON SU	W.E. Cherry Elementary	9 MON SU / Multi-Year Conditional
	JACKSON, LINDA PAULINE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	JAEGER, SHIRLEY M TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Annual
	KOLOSKY, PATRICIA IRENE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
	LAVANE, DARLENE MARIE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	LEE, JAMES EARL TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	MARQUEZ, MARIA JESUS TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Annual
	MELTON, WINONA LEONA TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	MERCHAN CAJAS, GUSTAVO E TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Annual
	METZLER, TAMARA DAWN TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	MILAM, KATHERINE DAWN TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	MILLER, AMY LAVITA TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	MOORE, CINDY JEAN TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	MORRIS, TERRY LYNN TRN ESE ASST/BUS MONITOR	Transportation	TRANSPOR / Annual



## VI. Support Actions

### B. RE-APPOINTMENT

<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
TRANSPOR		
MOSLEY, PAMELA INEZ TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
MOSLEY, WAYNE BRYANT TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Annual
MOTE, MITCHELL WADE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Annual
NEEL, ANNE MARIE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
POLANCO, DULCE M TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Annual
POTOCKI, RUTH ANN TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
POWERS, KARLA ANN TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Annual
PURVIS, MARY JOANNE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Annual
RIVERA, IRENE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
RODRIGUEZ SICKLER, MAYRA MEMIJE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
SALLIE, STEPHANIE L TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
SAMUELS, VIVIAN JOYCE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
SNYDER, KERRIE ANN TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
SOLANO, BEVERLY A TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR /
SOLOMON, KENISHA KEERA TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Annual
TUCKER, BRIAN ALLEN TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
VANWIE, HEATHER LYNN TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
WALL, CANDIDA MARIE TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional

**VI. Support Actions**

**B. RE-APPOINTMENT**

	<u>Name/Assignment</u>	<u>Site</u>	<u>Contract</u>
	WEAVER, EVONNE MARIE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	WEISKITTEL, ELISABETH MANUELA TRN BUS DRIVER TRANSPOR	Transportation	TRANSPOR / Annual
	WHITTON, GLENDA MARIE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Multi-Year Conditional
	ZAYAS, ANTHONY PHILLIP TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	TRANSPOR / Annual

**VI. Support Actions**

**C. RE-DESIGNATION**

	<u>Name/Assignment</u>	<u>Site</u>	<u>Previous</u>
0.9	ARABIE, SHARON ROSE SPS BEHAVIORAL HEALTH ASST 9 MON SU	SPRING PARK ELEMENTARY SCHOOL	Effective 2023-09-27 / redesignated from / SPS BEHAVIORAL HEALTH ASST / 9 MON SU
0.9	BURNETT, JEANETTE MARIE PES GENERAL ASSISTANT 9 MON SU	Robert M. Paterson Elementary	Effective 2023-09-27 / redesignated from / PES GENERAL ASSISTANT / 9 MON SU
0.9	FAGAN, EMMIE GRACE SPS BEHAVIORAL HEALTH ASST 9 MON SU	SPRING PARK ELEMENTARY SCHOOL	EFFECTIVE 2023-08-08 TRANSFER FROM MHS CHILD CARE ASST
0.9	HAGER, LAUREN DENISE SPS BEHAVIORAL HEALTH ASST 9 MON SU	SPRING PARK ELEMENTARY SCHOOL	EFFECTIVE 2023-08-08 TRANSFER FROM LAE BEHAVIORAL HEALTH
	HOUSTON, KARLENE K ACE TESTING/PROGRAM SPECIALIST 12 MO SU	Adult/Community Education	Effective 2023-10-06 / redesignated from / ACE TESTING/PROGRAM SPECIALIST / 12 MO SU
0.9	HUTCHINS, CARRIE APRIL SPS GENERAL ASSISTANT 9 MON SU	SPRING PARK ELEMENTARY SCHOOL	Effective 2023-09-27 / redesignated from / SPS GENERAL ASSISTANT / 9 MON SU
0.9	PENNY, KYRA EILEEN SPS BEHAVIORAL HEALTH ASST 9 MON SU	SPRING PARK ELEMENTARY SCHOOL	Effective 2023-09-27 / redesignated from / SPS BEHAVIORAL HEALTH ASST / 9 MON SU
	REEMELIN, MARTHA JACQUELINE SUPPORT - CWL 10 MO LNG TRM	COUNTY-WIDE LEAVE	Effective 2023-10-25 / redesignated from / ESE PHYSICAL THERAPY ASSISTANT / LNG TRM
0.9	SCHAGE, SELA CORAL PES GENERAL ASSISTANT 9 MON SU	Robert M. Paterson Elementary	Effective 2023-09-27 / redesignated from / PES GENERAL ASSISTANT / 9 MON SU
0.9	WILLIAMS, LATASHA E SPS GENERAL ASSISTANT 9 MON SU	SPRING PARK ELEMENTARY SCHOOL	Effective 2023-09-27 / redesignated from / SPS GENERAL ASSISTANT / 9 MON SU
0.9	WRIGHT, SUSAN JAYNE PES GENERAL ASSISTANT 9 MON SU	Robert M. Paterson Elementary	Effective 2023-09-27 / redesignated from / PES GENERAL ASSISTANT / 9 MON SU
0.9	YATES, SKYLER MICHELLE KAY SPS BEHAVIORAL HEALTH ASST 9 MON SU	SPRING PARK ELEMENTARY SCHOOL	Effective 2023-09-27 / redesignated from / SPS BEHAVIORAL HEALTH ASST / 9 MON SU

**VI. Support Actions**

**D. TRANSFER**

	<b>Name/Assignment</b>	<b>Site</b>	<b>Previous</b>
	CUNNINGHAM BLAKE, WILLIAM HESHAM TBE CUSTODIAN 12 MO SU	Thunderbolt Elementary	Effective 2023-11-06 /transfer from / MNT CUSTODIAN
0.9	CUSTER, BARBARA LYNN LES GENERAL HEALTH ASSISTA 9 MON SU	Lakeside Elementary	Effective 2023-11-06 /transfer from / LES BEHAVIORAL HEALTH ASST
	FOGARTY, SARAH RUTH TRN ROUTING DISPATCHER 12 MO SU	Transportation	Effective 2023-10-23 /transfer from / TRN ADMIN SUPPORT ASSISTANT
	HARPER, RHONDA LEE TRN CUSTODIAN 12 MO SU	Transportation	Effective 2023-11-06 /transfer from / KHE CUSTODIAN
	JUSTICE-STEINMAN, MICHELLE MARITA-GAB ITS DATA BASE SPECIALIST 12 MO SU	INFORMATION AND TECH SERVICES	Effective 2023-11-06 /transfer from / ITS DATA SERVICES ASSISTANT
	O NEILL, KEVIN PAUL MNT CUSTODIAN 12 MO SU	Division of Support Srvcs	Effective 2023-11-06 /transfer from / OVE CUSTODIAN
	PEREZ CRUZ, YAMUEL OMAR ITS PROGRAMMER/ANALYST 12 MO SU	INFORMATION AND TECH SERVICES	Effective 2023-11-06 /transfer from / ITS DATA BASE SPECIALIST
	SMITH III, HAROLD GCJ CUSTODIAN 12 MO SU	Green Cove Springs Junior High	Effective 2023-10-23 /transfer from / MNT CUSTODIAN
	STRONG, COLLEEN ANN RVE CAFE ASSISTANT 5.5 HOURS 9 MON SU	Ridgeview Elementary	Effective 2023-10-23 /transfer from / RVE CAFE ASSISTANT 3 HOURS
0.9	ZILLMER, NICOLE M POE GENERAL ASSISTANT 9 MON SU	Plantation Oaks Elementary	Effective 2023-10-23 /transfer from / POE BEHAVIORAL HEALTH ASST

**VI. Support Actions**

**E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT**

	<b>Name/Assignment</b>	<b>Site</b>	<b>Action/Effective</b>
	ANDERSON, ROGER A ROE HEAD CUSTODIAN 12 MO SU	Rideout Elementary	Effective 2023-11-20 RESIGNATION
	AURELIO, CHRISTINA MARIE TRN ESE ASST/BUS MONITOR TRANSPOR	Transportation	Effective 2023-10-24 Conclude Employment
	BANKS, GUYLA MARIE SCHOOL RESOURCE OFFICER 12 MO SU	School Police Department	Effective 2023-11-13 RESIGNATION
0.9	BRILEY, KIMBERLY JASMINE TES BEHAVIORAL HEALTH ASST 9 MON SU	Tynes Elementary	Effective 2023-11-01 RESIGNATION
	CORTEZ, MARIA DE JESUS TRN ESE ASST/BUS MONITOR LNG TRM	Transportation	Effective 2023-10-31 CONCLUDE EMPLOYMENT
0.9	COUCH, ELIZABETH HUBBARD PES GENERAL ASSISTANT 9 MON SU	Robert M. Paterson Elementary	Effective 2023-10-12 RESIGNATION
	DABROWSKI, EVELYN CHRISTINE MRE CAFE ASSISTANT 5.5 HOURS 9 MON SU	Mcrae Elementary	Effective 2023-10-19 RESIGNATION
	DORRINV, JENAISE EDOUARD OLJ CUSTODIAN 12 MO SU	Oakleaf Junior High School	Effective 2023-11-15 RESIGNATION
0.9	FRANKLIN, ALLISSA DIANE MCE BEHAVIORAL HEALTH ASST 9 MON SU	Montclair Elementary	Effective 2023-11-02 RESIGNATION
	GORALCZYK, JOSHUA PATRICK CAFE/KITCHEN EQUIP TECH 12 MO SU	Division of Support Svcs	Effective 2023-10-10 RESIGNATION
	HAMPSHIRE, SHAWN ISAIAH GCJ CUSTODIAN 12 MO SU	Green Cove Springs Junior High	Effective 2023-10-17 RESIGNATION
	HARNISCH, REBECCA B RHS SCHOOL SEC ADMINISTRATION 10 MONTH	Ridgeview High School	Effective 2023-10-12 RESIGNATION
	HAYNES, KARLISHA DENISE OVE CAFE ASSISTANT 5 HOURS 9 MON SU	Oakleaf Village Elementary	Effective 2023-10-24 RESIGNATION
	HENDRICKS, DARLENE GCJ CAFE ASSISTANT 4.25 HOURS 9 MON SU	Green Cove Springs Junior High	Effective 2023-11-16 RESIGNATION
	HOPKINS, TERESA A ITS PROGRAMMER/ANALYST 12 MO SU	INFORMATION AND TECH SERVICES	Effective 2023-11-03 RESIGNATION
	HOUSEHOLDER, DEBORAH RHS COMPUTER LAB ASSISTANT 9 MON SU	Ridgeview High School	Effective 2023-10-20 RETIREMENT
	JACOBS, BRITTANY MICHELLE	Clay High	Effective 2023-10-09

**VI. Support Actions**

**E. RESIGNATIONS/RETIREMENTS/CONCLUDE EMPLOYMENT**

	<u>Name/Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
	CHS CAFE ASSISTANT 4.25 HOURS 9 MON SU		RESIGNATION
	JUNOR, PATRICK CEDRIC TRN BUS DRIVER TRANSPOR	Transportation	Effective 2024-01-08 RESIGNATION
0.9	LEGLER, CARRIE ANN BLC BEHAVIORAL HEALTH ASST 9 MON SU	Bannerman Learning Center	Effective 2023-11-03 RESIGNATION
0.9	MOSBY, JOHNNA MARIE OVE GENERAL HEALTH ASSISTA 9 MON SU	Oakleaf Village Elementary	Effective 2023-09-21 RESIGNATION
0.8	PARRALES, MADISON HALEY DIS TITLE I ASSISTANT 9 MON SU	Doctors Inlet Elementary	Effective 2023-10-20 Conclude Employment
	PIERSON, DAWN C MBE ST RECORD SEC 12 MO 12 MO SU	Middleburg Elementary	Effective 2023-11-10 RESIGNATION
	RICHARDSON, MICHAEL TRN MECHANIC 12 MO SU	Transportation	Effective 2023-10-19 RESIGNATION
0.8	RODRIGUEZ-TORRES, PAOLANIS MCE ESOL CLASSROOM ASSISTANT 9 MON SU	Montclair Elementary	Effective 2023-10-31 RESIGNATION
0.9	SIMMS, CATHY CAROL ROE GENERAL ASSISTANT 9 MON SU	Rideout Elementary	Effective 2023-11-03 CONCLUDE EMPLOYMENT
	SPERA, DIANE M SBJ TEACHER, SC, FOURTH GR 10 MONTH	S. Bryan Jennings Elementary	Effective 2023-10-23 RESIGNATION
	STRICKLAND, JEREMY WAYNE LES HEAD CUSTODIAN 12 MO SU	Lakeside Elementary	Effective 2023-10-27 RESIGNATION
	TROXELL, CASSIE MARIE TRN BUS DRIVER TRANSPOR	Transportation	Effective 2023-09-29 RESIGNATION
	UPSHAW, DEJA SANAA GENEVA LAE CUSTODIAN 12 MO SU	Lake Asbury Elementary	Effective 2023-10-30 CONCLUDE EMPLOYMENT
0.8	WALKER, ERIC CHRISTOPHER OLJ IN SCHOOL SUSPENSION 9 MON SU	Oakleaf Junior High School	Effective 2023-11-03 RESIGNATION
	WILLIAMS, LATARSHA SHANTORIA TBE CAFE ASSISTANT 6.5 HOURS 9 MON SU	Thunderbolt Elementary	Effective 2023-11-01 RESIGNATION
	WRIGHT, DEVIN ELAINE TBE CUSTODIAN 12 MO SU	Thunderbolt Elementary	Effective 2023-11-16 RESIGNATION

**VI. Support Actions**

**F. SUPPLEMENT**

	<b>Name/Assignment</b>	<b>Site</b>	<b>Previous</b>
	BERNHARD, CHRISTINA MARIE SLE SAFETY PATROL SUPPLEME	Shadowlawn Elementary	Appointment
	FULLER, RAEKWON AHMAD OPH FOOTBALL ASST HS 25% SUPPLEME	Lakeside Junior High	Appointment
	FULLER, RAEKWON AHMAD OPH FOOTBALL ASST SH 75% SUPPLEME	Lakeside Junior High	Appointment
0.5	GREENE, ELIZABETH LOUISE MHS VOLLEYBALL ASST SH SUPPLEME	Middleburg High	Appointment
0.5	KEITT, SAMUEL BERNARD OLJ FOOTBALL ASST JH 25% SUPPLEME	Oakleaf Junior High School	Appointment
0.5	KEITT, SAMUEL BERNARD OLJ FOOTBALL ASST JH 75% SUPPLEME	Oakleaf Junior High School	Appointment
	THOMAS-GRIFFIN, KEVIN K OHS BASKETBALL ASST SH SUPPLEME	Oakleaf High School	Appointment
	THOMPSON, ELIZABETH ASHLEY KHH BASKETBALL ASST SH SUPPLEME	Keystone Heights Elementary	Resignation
	WALKER, ERIC CHRISTOPHER OLJ BASEBALL ASST JH SUPPLEME	Oakleaf Junior High School	Appointment