

SCHOOL DISTRICT OF CLAY
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
September 7, 2023

1. School Requesting: Lakeside Jr High
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier X Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes _____ No X Trip(s) Out-of-State: Yes X No _____
4. Dates of Field Trip*: 4/20/24 Destination*: Wild Adventures, Valdosta, GA
5. Group Taking Trip: Chorus + band
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. n/a
7. Educational Value of Field Trip: For chorus and band students to perform age appropriate pieces from memory, with proper skills + techniques in a public setting
8. Supporting Florida Standards Benchmark(s) with Narrative(s): For
ML.68.5.3 Complex skills + techniques, memory,
focus + sequential info - unfamiliar setting
9. Number of Students*: 90 Number of Chaperones*: 15
10. Cost Per Student: \$130.00 Budget Code or Source to be charged: 2100 + 2200
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 6am Returning Time*: 11:30 pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Michelle DeChen
Teacher, Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
Assistant Superintendent

[Signature]
Superintendent

SEC-1-2723; E. 2/13/2019

Date

8/10/23

Date

8/16/23

Date

Date

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ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
September 7, 2023

SCHOOL DISTRICT OF CLAY
FIELD TRIP REQUEST

1. School Requesting: Oakleaf Junior High
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier ☒ Other ☒
If Commercial Carrier or Other, please state type: Charter Bus
3. Trip(s) Overnight: ☒ Yes ☐ No Trip(s) Out-of-State: ☒ Yes ☐ No
4. Dates of Field Trip*: 1/30/24 - 2/3/24 Destination*: Washington D.C. / Virginia
5. Group Taking Trip: Pre-AICE
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____
7. Educational Value of Field Trip: Reinforce USH 1 Concepts and standards and create a deeper understanding of subject matter.
8. Supporting Florida Standards Benchmark(s) with Narrative(s): SS.8.A.3.12 Examine the influences of G. Washington's presidency in the formation of a new nation. SS.8.A.2.4 Identify the impact of key colonial figures on the economic, political and social development of the colonies - Jamestown SS.8.A.5.3 Explain domestic + international economic, military, political events of A. Lincoln's Presidency - Ford's Theatre, Gettysburg
9. Number of Students*: _____ Number of Chaperones*: _____
10. Cost Per Student: \$1139.00 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: _____ Returning Time*: _____

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All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Jeanette Burley Dept. Head

Teacher, Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
Assistant Superintendent

[Signature]
Superintendent

SEC-1-2723; E. 2/13/2019

8/4/2023

Date

8/4/23

Date

8/9/23

Date

8/10/23

Date

SCHOOL DISTRICT OF CLAY
FIELD TRIP REQUI

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
September 7, 2023

1. School Requesting: Oakleaf Junior High
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) ☒ Commercial Carrier _____ Other ☒
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No ☒
4. Dates of Field Trip*: December 8-9 2023 Destination*: LTC Haines City, FL
5. Group Taking Trip: FFA
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. Rebecca Senna
7. Educational Value of Field Trip: The conference helps middle school members discover leadership opportunities, potential career choices, and values of FFA mission
8. Supporting Florida Standards Benchmark(s) with Narrative(s): 8.01 Identify the opportunities for leadership development available through FFA. 8.01 Model leadership characteristics
9. Number of Students*: 41 Number of Chaperones*: 1
10. Cost Per Student: 0 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 8:00am Returning Time*: 5:00pm

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All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Rebecca Senna
Teacher, Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

8-2-23

Date

8/2/23

Date

8/7/23

Date

8/18/23

Date

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
September 7, 2023

SCHOOL DISTRICT OF CLAY
FIELD TRIP REQUI

1. School Requesting: Oakleaf Junior High
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) ☒ Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes _____ No ☒
4. Dates of Field Trip*: September 16-17 2023 Destination*: Kissimmee, FL
5. Group Taking Trip: FFA Sept Bd Mt
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. Rebecca Senna
7. Educational Value of Field Trip: Chapter President Conference helps newly elected chapter officers identify their strengths, develop personal growth plans, master speech writing and delivery and develop personal management skills.
8. Supporting Florida Standards Benchmark(s) with Narrative(s): 8.01 - Identify the opportunities for leadership development available through FFA. 8.04 Model leadership characteristics.
9. Number of Students*: 2 Number of Chaperones*: 1
10. Cost Per Student: 0 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 8:00am Returning Time*: 5:00pm

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All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Rebecca Senna
Teacher, Team Leader, Department Head, Etc.
William Dyer
Principal
Jeffrey H
Assistant Superintendent
Don Davis
Superintendent
SEC-1-2723; E. 2/13/2019

8-2-23
Date 8/2/23
Date 8/7/23
Date 8/10/23
Date

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
September 7, 2023

SCHOOL DISTRICT OF CLAY
FIELD TRIP REQUEST

1. School Requesting: FLEMING ISLAND 1
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other X ✓
If Commercial Carrier or Other, please state type: RENTAL VAN
3. Trip(s) Overnight: Yes _____ No X Trip(s) Out-of-State: Yes X No _____
4. Dates of Field Trip*: 6 OCT Destination*: SOUTH EFFINGHAM HS
1220 NOEL C. CONAWAY RD
GUYTON, GA 31312
5. Group Taking Trip: NJROTC
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. N/A
7. Educational Value of Field Trip: SUPPORTS NJROTC CURRICULUM AND TEAM EVENTS
VARSITY AIR RIFLE TEAM EVENT
8. Supporting Florida Standards Benchmark(s) with Narrative(s): SAME AS ABOVE
9. Number of Students*: 4 Number of Chaperones*: 1
10. Cost Per Student: 0 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 11:00 AM Returning Time*: 6:00 PM

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

[Signature] / NJROTC SNSE
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
Assistant Superintendent
[Signature]
Superintendent

8/1/2023
Date
8/2/23
Date
8/7/23
Date
8/10/23
Date

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SOUTH EFFINGHAM H.S. NJROTC

1220 NOEL C. CONAWAY ROAD

GUYTON, GEORGIA 31312

TELEPHONE (912)728-7527

LtCol T.P. Stautberg

tstautberg@effingham.k12.ga.us

CSC Russell Burns

rburns@effingham.k12.ga.us

July 24, 2023

SOUTH EFFINGHAM NJROTC STS 3P AIR RIFLE MATCH LOI

Date: 6-7 October 2023. The match will be shot on Friday afternoon and Saturday at South Effingham high School in the Auxiliary Gym. The match will be shot on the paper targets and scored by the Orion Target System. I will shoot relays on Friday at 2:15 and 4:00 pm and if I need to add a third relay it will be scheduled for 12:30. The Saturday relays will begin at 9:00am, 10:45am, 12:30pm, and 2:15pm. If needed we can add a 4:00pm relay. **Please be on time, relays WILL start on time!**

Sporter and Precision may fire in the same relay. **Every attempt will be made to ensure that schools with multiple teams fire in the same relay unless specifically requested otherwise.** You may enter individual shooters, and they will be squadded as necessary to accommodate team integrity. I plan on setting up 28 targets.

Scoring will be with the Orion scoring system. **I DO NOT need CMP competitor numbers for cadets since Orion now will assign random numbers.**

Coaching: **COACHING WILL BE PERMITTED FOR SPORTER CLASS SHOOTERS DURING THE PREPARATION PERIOD.** I will attempt to separate the precision and sporter shooters in the range.

Teams: A team consists of four shooters. Teams will compete in either the sporter or precision categories. A shooter may only compete on one team.

Match: Ten (10) record shots in each of 3 positions (prone, standing, and kneeling). One target per position will be used. Total score for the three positions will count as the cadet's individual match score. The combined score of a team's four shooters will determine the overall score of each team. The match will be shot IAW the 14th 2022-2024 *National Standard Three-Position Air Rifle Rules* for Precision and Sporter.

Distance: 10 meters from the firing line to the target face when the target is in its normal position.

**SOUTH EFFINGHAM NJROTC SHOULDER-TO-SHOULDER
3P AIR RIFLE MATCH ENTRY FORM**
*The Match is at South Effingham High School in the
Auxiliary Gym*

Name of School: _____

Phone Number: _____

Number of Teams: _____ Sporter X \$100.00 = _____

_____ Precision X \$100.00 = _____

Number of individuals: _____ X \$25.00 = _____
(Not a team member)

Total enclosed: _____ \$ _____
(Sum of teams and individuals)

Circle preferred Relay Friday 1415 1600 Saturday 0900 1045 1230 1415

Mail to: South Effingham High School
 NJROTC attn: LtCol Stautberg
 1220 Noel C. Conaway Rd
 Guyton, GA 31312

******I will need a roster of cadets that will be shooting NLT 24 September 2023. You may make substitutions on the day of the match, but I need to build the data base in the scoring program to allow the match to proceed at a timely pace.**

*****you can use the form below to submit the shooter data or email me your own form or list of names.**

Signature of Coach

Point of Contact : Print Name: _____

Phone Number: _____ - _____ - _____

E Mail Address(es) _____

SOUTH EFFINGHAM HIGH SCHOOL NJROTC OPERATIONAL RISK MANAGEMENT ASSESSMENT

Operational Risk Management (ORM) is the process of dealing with risk associated with NJROTC training activities, which includes risk assessment, risk decision making, and implementation of effective risk controls. The goal of our ORM Program is to optimize our training opportunities by managing risk to accomplish the mission with minimal to no injuries.

ORM Terminology

- **Hazard:** A condition with the potential to cause personal injury or death, property damage, or mission degradation.
- **Risk:** An expression of possible loss in terms of severity and probability.
- **Severity:** The worst credible consequence which can occur as a result of a hazard.
- **Probability:** The likelihood that a hazard will result in a mishap or loss.
- **Risk Assessment:** The process of detecting hazards and assessing associated risks.

5 Steps of Performing ORM – 5 Step Process

(Memory Acronym- I AM IS)

1. Identify Hazards
2. Assess Hazards
3. Make Risk Decisions
4. Implement Controls
5. Supervise

Step 1 - Identify Hazards

- Conduct an Operational Analysis
List major steps of the operation
- Conduct a Preliminary Hazard Analysis
List the hazards associated with each step
List the possible causes of the hazards

5 Steps of Performing ORM (Cont.)

Four Guiding Principles of the ORM Program

1. Accept risk when benefits outweigh the cost.
2. Accept no unnecessary risk.
3. Anticipate and manage risk by planning.
4. Make risk decisions at the right level.

Levels of Application

1. **Time-critical** = On the run consideration of the 5 Steps
2. **Deliberate** = Application of the complete 5-Step Process
3. **In-depth** = Complete 5-Step process with detailed analysis

Operational Risk Management – South Effingham HS STS

Hazard	Assess	RAC	Control	Re-assess	Residual Risk	Supervision
Pellet damage to property	III, B	3	Ensure all cadets complete required air rifle safety training. Conduct safety brief, inspect range area, remove obstacles that may cause ricochets. Conduct Safety Brief: Address Training Time Outs (TTO) and brief when, how and who can call a TTO.	III, C	4	Range Officer/Instructor Monitor cadet activity. Report/resolve safety infractions.
Eye hazard	II, C	3	Eye protection is optional.	II, D	4	Range Officer/Instructor Monitor cadet activity. Report/resolve safety infractions. Report eye injury immediately and seek medical attention.
Lead poisoning	III, C	4	Spent ammunition cleanup will be supervised by the range officer and assistant range officer. The range officer will handle expended lead pellets. Warn cadets about the hazards of placing hands or pellets in mouth and need to wash hands after practice and competitions.	III, D	5	Range Officer/Instructor Monitor cadet activity. Report/resolve safety infractions.

Risk Assessment Code (RAC) Key:

1 – Critical 2 – Serious 3 – Moderate 4 – Minor 5 - Negligible

RISK DECISION AUTHORITY: LtCol T. P. Stautberg USMC(Ret)

**Fleming Island High School
to South Effingham High School**

2 hr 32 min

165.8 miles

IRS reimbursement: **\$108.58**



Head south. Go for 121 ft.

Then 0.02 miles



Turn right. Go for 233 ft.

Then 0.04 miles



Turn left. Go for 141 ft.

Then 0.03 miles



Turn right toward Village Square Pkwy. Go for 115 ft.

Then 0.02 miles



Turn left onto Village Square Pkwy. Go for 0.7 mi.

Then 0.7 miles



Turn left onto US Highway 17 (US-17 N). Go for 17.8 mi.

Then 17.8 miles



Take the exit onto I-10 E (Sr-8). Go for 0.6 mi.

Then 0.6 miles





Turn right onto GA Highway 17 S (GA-17/GA-30). Go for 4.3 mi.

Then 4.3 miles



Turn right onto Noel C Conaway Rd (GA-30). Go for 2.1 mi.

Then 2.1 miles



Turn right. Go for 105 ft.

Then 0.02 miles



Turn right. Go for 161 ft.

Then 0.03 miles



South Effingham High School

1220 Noel C Conaway Rd, Guyton, GA 31312

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
September 7, 2023

SCHOOL DISTRICT OF CLAY
FIELD TRIP REQUI

1. School Requesting: FLEMING ISLAND
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other X
If Commercial Carrier or Other, please state type: RENTAL VANS
3. Trip(s) Overnight: Yes _____ No X Trip(s) Out-of-State: Yes X No _____
4. Dates of Field Trip*: 4 Nov Destination*: CAIRO H.S.
CAIRO, GA
5. Group Taking Trip: NJPTC
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. N/A
7. Educational Value of Field Trip: SUPPORTS NJPTC CURRICULUM AND TEAM EVENTS
(AIR RIFLE MEET)
8. Supporting Florida Standards Benchmark(s) with Narrative(s): SAME AS ABOVE
9. Number of Students*: 8 Number of Chaperones*: 2
10. Cost Per Student: 0 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 7:00 AM Returning Time*: 4:00 p.m

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Bus Requisition Number(s): _____

[Signature] / NJPTC SNSE
Teacher, Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
Assistant Superintendent

Superintendent
SEC-1-2723; E. 2/13/2019

7/19/2023
Date

7/20/23
Date

7/24/23
Date

7/25/23
Date

Date

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
September 7, 2023

SCHOOL DISTRICT OF CLAY
FIELD TRIP REQUEST

1. School Requesting: FLEMING ISLAND
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other X
If Commercial Carrier or Other, please state type: RENTAL VANS X3
3. Trip(s) Overnight: Yes _____ No X Trip(s) Out-of-State: Yes X No _____
4. Dates of Field Trip*: 30 SEP Destination*: BRUNSWICK, GA.
BLYTHE ISLAND REGIONAL PARK
5. Group Taking Trip: NJROTC
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. N/A
7. Educational Value of Field Trip: SUPPORTS NJROTC CURRICULUM AND TEAM EVENT
ORIENTEERING TEAM WILL BE PARTICIPATING IN AN EVENT
8. Supporting Florida Standards Benchmark(s) with Narrative(s): SAME AS ABOVE
9. Number of Students*: 10 Number of Chaperones*: 2
10. Cost Per Student: 0 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 6 AM Returning Time*: 5 PM

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

[Signature] / NJROTC SNSE
Teacher, Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
Assistant Superintendent

[Signature]
Superintendent

SEC-1-2723; E. 2/13/2019

7/19/2023
Date

7/20/23
Date

7/24/23
Date

7/25/23
Date

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ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
September 7, 2023

SCHOOL DISTRICT OF CLAY C
FIELD TRIP REQUE

1. School Requesting: FLEMING ISLAND H
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) X Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes _____ No X
4. Dates of Field Trip*: 8-10 SEP Destination*: CAMP BLANDING
5. Group Taking Trip: NJROTC
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. N/A
7. Educational Value of Field Trip: SUPPORTS NJROTC CURRICULUM AND TEAM EVENTS
THIS IS AN OVERNIGHT (WEEKEND) ORIENTEERING TRAINING CAMP RUN BY
RIODERVALE H.S.
8. Supporting Florida Standards Benchmark(s) with Narrative(s): SAME AS ABOVE
9. Number of Students*: 10 Number of Chaperones*: 1
10. Cost Per Student: 0 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 5 pm Returning Time*: 3 pm

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Bus Requisition Number(s):

[Signature] / NJROTC SNSE
Teacher, Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
Assistant Superintendent

[Signature]
Superintendent

SEC-1-2723; E. 2/13/2019

7/19/2023

Date 7/20/23

Date 7/24/23

Date 7/25/23

Date

September 7, 2023

SCHOOL DISTRICT OF CLAY
FIELD TRIP REQUE

1. School Requesting: FLEMING ISLAND
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other X _____
If Commercial Carrier or Other, please state type: RENTAL VAN
3. Trip(s) Overnight: Yes _____ No X Trip(s) Out-of-State: Yes X No _____
4. Dates of Field Trip*: 16 SEP Destination*: CAIRO H.S. (CAIRO, GA)
5. Group Taking Trip: NJPTC
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. N/A
7. Educational Value of Field Trip: SUPPORTS NJPTC CURRICULUM AND TEAM EVENTS
CARPET WILL PARTICIPATE IN A DRONE & TRIATHLON EVENT
8. Supporting Florida Standards Benchmark(s) with Narrative(s): SAME AS ABOVE
9. Number of Students*: 10 Number of Chaperones*: 2
10. Cost Per Student: 0 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 5 AM Returning Time*: 8 PM

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Bus Requisition Number(s):

[Signature] / NJPTC SNSE
Teacher, Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

SEC-1-2723; E. 2/13/2019

7/19/2023
Date

7/20/23
Date

7/24/23
Date

7/25/23
Date

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ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
September 7, 2023

SCHOOL DISTRICT OF CLAY
FIELD TRIP REQUI

1. School Requesting: FLEMING ISLAND
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other X
If Commercial Carrier or Other, please state type: RENTAL VANS
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes X No _____
4. Dates of Field Trip*: 26-27 JAN 2024 Destination*: OXFORD, AL
5. Group Taking Trip: NJPTC
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. N/A
7. Educational Value of Field Trip: SUPPORTS NJPTC CURRICULUM AND TEAM EVENTS (ARMA-12 AIR RIFLE CHAMPIONSHIP MATCH)
8. Supporting Florida Standards Benchmark(s) with Narrative(s): SAME AS ABOVE
9. Number of Students*: 8 Number of Chaperones*: 3
10. Cost Per Student: 0 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 6 AM Returning Time*: 11 PM

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Bus Requisition Number(s): _____

[Signature] / NJPTC SENSE
Teacher, Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
Assistant Superintendent

[Signature]
Superintendent

SEC-1-2723; E. 2/13/2019

7/20/23

Date

7/20/23

Date

7/31/22

Date

8/2/23

Date

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STUDENT ACTIVITY FORM
AREA-12 NJROTC AIR RIFLE CHAMPIONSHIP
FRIDAY – SAT 26-27 JAN 2024

FIHS NJROTC will be competing in the Area-12 NJROTC Air Rifle Championship in Anniston, AL Saturday 7 Jan. The team will be departing Fleming Island Friday, 26 Jan and returning 27 Jan. **Departure** from FIHS will be at **6:00 am** and returning by 11:00 pm on the 27th. There will be a practice session at 2:00 pm (CST) Friday at the CMP range and a request has been made for the 1st relay on Saturday so the team can be on the road by the afternoon.

Snacks: Cadets will be required to have cash for snacks throughout the trip. Meals and lodging will be paid with unit funds.

Lodging: Males (2 per room) Female (3 per room or with parent)

Hotel Address: Hilton Garden Inn,
280 Colonial Drive, Oxford, AL
256-831-0083

Transportation: The unit will be renting two mini-vans
SNSI will be driving one van (4 cadets and female chaperon)
Parent/chaperon will be driving the second van (4 cadets)

Required documents: Attached is the required CMP Eligibility Affidavit and Liability Agreement

Teachers: Please indicate approval (**Friday 19 Jan 2024**)

1ST _____	2ND _____
3RD _____	4TH _____
5TH _____	6TH _____

(Print Cadets name)

Permission as a parent or guardian of the above student

Print Parent Name

Parent Signature

CWO4 David Keller, USN (Ret)

(904) –831-2726 (Cell)

DUE BACK NLT 22 JAN 2024

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
Received too late for August 3, 2023
Board Meeting
Received for information: Sept 7, 2023

1. School Requesting: FIHS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other X ☒
If Commercial Carrier or Other, please state type: Vans
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes _____ No X
4. Dates of Field Trip*: Sept. 1-2, 2023 Destination*: Lakewood Ranch, FL
5. Group Taking Trip: Boys Golf Team
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: N/A
Team bonding
8. Supporting Florida Standards Benchmark(s) with Narrative(s): N/A
9. Number of Students*: 5 Number of Chaperones*: 1
10. Cost Per Student: N/A Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: Thu. 8/31 4pm Returning Time*: Sat. 9/2 7pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

[Signature]
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
Assistant Superintendent
[Signature]
Superintendent

8/2/23
Date
8/3/23
Date
8/7/23
Date
8/10/23
Date

SCHOOL DISTRICT ()
FIELD TRIP REQUEST

**ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
September 7, 2023**

1. School Requesting: FHS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other X ✓
If Commercial Carrier or Other, please state type: Vans
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes _____ No X
4. Dates of Field Trip*: Sept. 29 - 30, 2023 Destination*: Orlando, FL
5. Group Taking Trip: Boys' Golf Sept Meeting
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: Team bonding
8. Supporting Florida Standards Benchmark(s) with Narrative(s): N/A
9. Number of Students*: 6 Number of Chaperones*: 1
10. Cost Per Student: N/A Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 6am 9/29 Returning Time*: 7pm 9/30

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

[Signature]
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
Assistant Superintendent
[Signature]
Superintendent

8/2/23
Date
8/2/23
Date
8/7/23
Date
8/10/23
Date

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL

September 7, 2023

SCHOOL DISTRICT OF

FIELD TRIP REQUEST

1. School Requesting: MIDDLEBURG H.S. NJROTC ✓
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) ☒ Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: PARENTS
3. Trip(s) Overnight: Yes _____ No ☒ Trip(s) Out-of-State: Yes ☒ No _____
4. Dates of Field Trip*: SEP 30, 2023 Destination*: BRUNSWICK, GA
5. Group Taking Trip: MIDDLEBURG H.S. NJROTC ORIENTEERING TEAM
6. If using private vehicles, list approved driver(s): CDR CLARK, OS' LEE, PARENTS
7. Educational Value of Field Trip: TEAM COMPETITION
8. Supporting Florida Standards Benchmark(s) with Narrative(s): N/A
9. Number of Students*: 15 Number of Chaperones*: 2
10. Cost Per Student: 0 Budget Code or Source to be charged: ROTC 3167
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: SEP 30, 2023 6:00 AM Returning Time*: SEP 30, 2023 11:00 PM

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Teacher, Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

Date

Date

Date

Date

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
September 7, 2023

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

1. School Requesting: Middleburg H.S. NJ ROTC ✓
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) ✓ Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: Parents
3. Trip(s) Overnight: Yes ✓ No _____ Trip(s) Out-of-State: Yes _____ No ✓
4. Dates of Field Trip*: Sep 8-10, 2023 Destination*: Camp Blanding FL
5. Group Taking Trip: Middleburg H.S., NJ ROTC orienteering team
6. If using private vehicles, list approved driver(s): Cdr Clark, OS' LEE, Parents
7. Educational Value of Field Trip: Team orienteering training
8. Supporting Florida Standards Benchmark(s) with Narrative(s): N/A
9. Number of Students*: 10 Number of Chaperones*: 1
10. Cost Per Student: \$0 Budget Code or Source to be charged: ROTC 3167
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: Sep 8, 2023 6:00 AM Returning Time*: Sep 10, 2023 11:00 pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Teacher, Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

Date

Date

Date

Date

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL

September 7, 2023

SCHOOL DISTRICT C

FIELD TRIP REQUEST

1. School Requesting: Middleburg High School ROTC ✓
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier ☒ Other _____
If Commercial Carrier or Other, please state type: Charter bus
3. Trip(s) Overnight: ☒ Yes ☐ No Trip(s) Out-of-State: ☒ Yes ☐ No
4. Dates of Field Trip*: Nov 3-4, 2023 Destination*: South Effingham, Georgia
5. Group Taking Trip: Middleburg High School NJROTC Drill Team
6. If using private vehicles, list approved driver(s): N/A
7. Educational Value of Field Trip: Team competition
8. Supporting Florida Standards Benchmark(s) with Narrative(s): N/A
9. Number of Students*: 30 Number of Chaperones*: 2
10. Cost Per Student: \$0 Budget Code or Source to be charged: 3167
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: Nov 3 10:00 am Returning Time*: Nov 4 11:30 pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Teacher, Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

Date

Date

Date

Date

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
September 7, 2023

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

1. School Requesting: Middleburg High School NJROTC ✓
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other ✓
If Commercial Carrier or Other, please state type: Rental
3. Trip(s) Overnight: Yes ✓ No _____ Trip(s) Out-of-State: Yes ✓ No _____
4. Dates of Field Trip*: Dec 8-9, 2023 Destination*: Appling, GA
5. Group Taking Trip: Middleburg High School ROTC orienteering team
6. If using private vehicles, list approved driver(s): Cdr Clark, petty officer Lee
7. Educational Value of Field Trip: orienteering comp
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 10 Number of Chaperones*: 2
10. Cost Per Student: \$0 Budget Code or Source to be charged: Rotc 3167
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 6:00 AM Dec 8, 2023 Returning Time*: 11:00 PM Dec 9, 2023

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

[Signature] NJROTC
Teacher, Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
Assistant Superintendent

[Signature]
Superintendent

7/31/23
Date

7/31/23
Date

8/3/23
Date

8/9/23
Date

14

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL

September 7, 2023

SCHOOL DISTRICT 0

FIELD TRIP REQUEST

1. School Requesting: MIDDLEBURG H.S. NSROTC
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier ☒ Other _____
If Commercial Carrier or Other, please state type: CHARTER BUS
3. Trip(s) Overnight: Yes ☒ No _____ Trip(s) Out-of-State: Yes ☒ No _____
4. Dates of Field Trip*: MAR 1-2, 2024 Destination*: COFFEE COUNTY, GA
5. Group Taking Trip: MIDDLEBURG H.S. NSROTC DRILL TEAM
6. If using private vehicles, list approved driver(s): N/A
7. Educational Value of Field Trip: TEAM ACTIVITY / COMPETITION
8. Supporting Florida Standards Benchmark(s) with Narrative(s): NA
9. Number of Students*: 30 Number of Chaperones*: 2
10. Cost Per Student: 0 Budget Code or Source to be charged: ROTC 3167
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: MAR 1, 2024 10:00 AM Returning Time*: MAR 2, 2024 11:30 PM

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Teacher, Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

Date

Date

Date

Date

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
September 7, 2023

SCHOOL DISTRICT 0
FIELD TRIP REQUEST

1. School Requesting: Middleburg HS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier X Other _____
If Commercial Carrier or Other, please state type: Charter Bus
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes _____ No X
4. Dates of Field Trip*: 11/10/23 - 11/12/23 Destination*: St. Petersburg, FL
5. Group Taking Trip: MHS Marching Band
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: Florida Marching Band State Championships
8. Supporting Florida Standards Benchmark(s) with Narrative(s):
MV.68.0.3.2 - Perform the expressive elements of a musical work
MV.68.5.2.1 - Perform music from memory to demonstrate knowledge of musical structure
9. Number of Students*: 44 Number of Chaperones*: 5
10. Cost Per Student: _____ Budget Code or Source to be charged: Band 2100
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 11/10 @ 3pm Returning Time*: 11/12 @ 12pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s):

Teacher, Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

Date

Date

Date

Date

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
September 7, 2023

SCHOOL DISTRICT OF
FIELD TRIP REQUEST

1. School Requesting: MHS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other X
If Commercial Carrier or Other, please state type: County Rental van
3. Trip(s) Overnight: Yes X No _____ Trip(s) Out-of-State: Yes _____ No X
4. Dates of Field Trip*: 12/9/23 - 12/10/23 Destination*: Haines City FL Leadership Training Center
5. Group Taking Trip: FFA officers / members
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: Officers / Members will attend High School Leadership Conference. Allows them to train as a team / individual for a successful year.
8. Supporting Florida Standards Benchmark(s) with Narrative(s): 8.01 identify opportunities for leadership development through organization
8.04 model leadership characteristics
9. Number of Students*: 12 Number of Chaperones*: 2
10. Cost Per Student: \$180.00 Budget Code or Source to be charged: _____
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 7:00 AM Returning Time*: 7:00 pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): _____

Miguel Hendricks
Teacher, Team Leader, Department Head, Etc.

8/7/23
Date

[Signature]
Principal

8/8/23
Date

[Signature]
Assistant Superintendent

8/14/23
Date

[Signature]
Superintendent

8/15/23
Date

32

8-1-23

SCHOOL DISTRICT OF C
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
Received too late for August 3, 2023
Board Meeting
Received for information: Sept 7, 2023

1. School Requesting: RHS
2. Transportation (Check One): For Saturday
School Bus(s) ☒ Private Vehicle(s) ☒ Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes ☒ No ☒ Trip(s) Out-of-State: Yes _____ No ☒
4. Dates of Field Trip*: 8-10 September Destination*: Camp Blanding
5. Group Taking Trip: NJROTC Orienteering Team Cadets
6. If using private vehicles, list approved driver(s): _____
7. Educational Value of Field Trip: Will learn how to orienteer
Bus Bus schedule Saturday 0730 → 1700 6p.
Pick-up at Bldg 4815 Camp Blanding Sunday 0730 → 1600 4p.
To Ridgeview H.S.
8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____
9. Number of Students*: 20 Number of Chaperones*: 5
10. Cost Per Student: \$90. Budget Code or Source to be charged: 3167
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 2:30 10:15 Returning Time*: 5pm

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): For Bus Driver plscall me at 772-643-3290

LCDR Peterson Ym
Teacher, Team Leader, Department Head, Etc.

Barry
Principal

Stecher
Assistant Superintendent

Paul Pini
Superintendent

Date 8/2/2023

Date 8/2/23

Date 8/7/23

Date 8/11/23

5



Navy Junior ROTC Unit

Ridgeview High School
466 Madison Avenue
Orange Park, FL 32065
(904) 336-8975 front office
(772) 643-3290 cellphone



JULY 31, 2023

From: Senior Naval Science Instructor, Ridgeview High School
To: Area 12 Units

Subj: CAMP BLANDING ORIENTEERING TRAINING
LETTER OF INSTRUCTION (LOI)

Encl: (1) NJROTC Liability and Medical Release Form
(2) Camp Blanding Release
(3) Required Packing Checklist
(4) Directions to the Barrack and the 1630 to 1730 Check-in
(5) Directions to Classroom and Dining Hall. (Come directly here if you are late.)

1. Ridgeview High School will host the Orienteering USA's Zero to Orange Course at Camp Blanding from 8-10 SEP. This is an outstanding beginner's course for cadets wanting to learn to orienteer. The lead instructor is COL Chuck Ferguson, USAF (Ret.), former president of the Orienteering USA. He will be assisted by instructors from the Florida and Georgia Orienteering Clubs and other experts from across the country.

2. The cost will be \$110 per cadet, covering meals, lodging, and orienteering instructor fees. Make school check out to **Ridgeview High School**. School checks and paperwork **MUST ARRIVE NLT 2 SEP**. **Personal checks cannot be accepted. All instructors and adults must also complete a Camp Blanding Joint Training Center Release, Enclosure 2, by 2 SEP to ensure everyone is cleared by security.**

3. An instructor (or trusted chaperone) must accompany their cadets to assist with the training and provide transportation to and from the barracks, dining hall, and field. Each school may bring one or two cadres who are **solid green course runners**. Cadre will assist with timing, handing out maps, leading terrain walks, debriefing each cadets as they finish their runs, etc. **They will work on a one-to-one basis with the trainees.** The cost for a cadre is \$70. Instructors and chaperones are free.

4. There will be no free time for cadets. Electronic controls will be used. Academic instruction will take place Friday and Saturday evenings. On Saturday morning, the cadets will complete a terrain walk, guided by cadres, to ensure that each cadet fully understands how to use a map and compass. In the afternoon, the cadets will run a very challenging yellow course. An orange course competition will be held on Sunday morning. Medals will be awarded to all cadets who successfully complete the orange course. First, second, and third-place trophies will be awarded to the top three male and female runners. An official serialized Orienteering USA Zero to Orange Course Certificate will be awarded to all cadets who complete the orange course in two hours or less.

5. Billeting will be in open bay barracks. Meals and instruction in the dining hall. Check-in is between 1630 and 1730 on Friday at Barracks Building #2026 on Starke Rd. Be sure to eat before you arrive or bring something with you to eat. **Supper will not be served on Friday. Training will begin at 1800 sharp** on Friday and should end by 1400 on Sunday.

6. The course cost will not cover the textbook, which is *Discovering Orienteering* by Charles Ferguson and Robert Turbyfill. It may be purchased on Amazon for \$46. Order early because Amazon sometimes runs out. You can also order from Human Kinetics or purchase an online PDF copy. Recommend you purchase a few copies and have your cadets share. **Cadets must-read chapters 3-6 before arrival.** Please ensure cadets read the book prior to arrival.

7. This course is designed to provide cadets with the experience to successfully complete an orange course and the knowledge required to eventually compete at the green course level. It is recommended that all trainees run a white school course before attending. COL Ferguson emphasizes that due to the very condensed instructional timeline for this training, instructors must prepare their cadets. Besides running a white school course (if you have one), cadets MUST know their pace count for 100 meters (a football field plus one end zone) by starting on the left foot and counting each time the right foot strikes the ground. (Instructors should write down these pace counts because you know your cadets will forget.) Cadets must know their walking and jogging (not running) pace counts. In addition, all cadets should arrive with a compass in their possession (not back on the bus in a suitcase). Each compass must have a millimeter (mm) and centimeter (cm) scale. (NJROTC compasses are in inches, not millimeters, so you will have to tape the end of the compasses with white surgical tape and mark off the millimeters and centimeters.) Orienteering thumb compasses are great.

We are sharing the training area with a National Guard Unit. This requires instructors to be prepositioned in certain parts of the training area on Saturday and Sunday to ensure students avoid getting too close to the soldiers who are generously allowing us into the area they also reserved.

Cadets should bring a camelback or a small backpack to carry two water bottles. It will be very hot, and no cadet can run without water.

8. **Email me NLT 19 AUG the number of trainees you want to bring.** To ensure the high quality of the training, the colonel has asked to limit the class size to 80. If the total number of quota requests exceeds 80, we must ration. In general, each school will be limited to about eight cadets.

Very Respectfully,



LCDR Bob Peterson, USN (Ret.)
772-643-3290 cell

NJROTC Liability and Medical Release Form

Date _____

I/We the parent(s) or guardian(s) of _____ do expressly agree and

Name of Cadet

covenant that I/We will never sue or bring any legal action or proceeding against Ridgeview High School, the School District of Clay County and Camp Blanding; the Naval Science Instructors thereof; Staff personnel thereof; the United States Navy; the United States Government, NavEd LLC, Florida Orienteering Club/Orienteering USA, or any person or organization connected therewith, for or on account of any injury or damage my/our child may sustain while using the facilities of Camp Blanding for Orienteering Training from September 9 to 11 and that this document may be pleaded as a complete defense to any action or other proceeding which may be brought by me/us, my/our heirs, or my/our legal representatives against any and all of the above names, persons, and organization, with whom I/ We so covenant.

I/We hereby authorize personnel of the Department of Defense, Armed Forces, or civilian physicians to render such medical and dental care as may be necessary and medically indicated in the case of my/our son/daughter during his/her period of training, as is deemed necessary by a qualified practitioner.

Release and Waiver of Liability, Assumption of Risk, and Indemnity Agreement

In consideration of being permitted to participate in any way in NavEd LLC's, the Florida Orienteering Club's and Orienteering USA's Zero to Orange in Three Days Course, I and/or my minor child, our personal representatives, assigns, heirs, and next of kin:

1. I acknowledge that I understand that there are risks associated with orienteering activities and that my child is in good health and if at any time her or she believes conditions to be unsafe, her or she will immediately discontinue further participation in the activity. The risks may cause minor injuries, serious injuries or in extreme circumstances even death. **I also certify that my child does not have asthma.**
2. I understand that the risks associated with orienteering may be caused by me through my son or daughter's actions, or inaction, or the actions or inaction of others participating in the activity and that there may be other risks either not known to me or not readily foreseeable. I fully accept all such risks and responsibility for losses, costs and damages, her or she incurs as a result of participation in the Activity.
3. I hereby accept and assume all such risks, and assume all responsibility for the losses, costs and/or damages following such injury, or death, even if caused in whole or in part, by the negligence of any and all of those involved with the running of the event and hold them harmless.
4. I have read this agreement, fully understand its terms, understand that I have given up substantial rights by signing it, and have signed it freely without the inducement or assurance of any nature and intend it to be a complete and unconditional release of all liability to the greatest extent allowed by law and agree that if any portion of this agreement is held to be invalid the balance, notwithstanding, shall continue in full force and effect.

Father / Guardian Date

Mother / Guardian Date

Witness for Father's Signature Date

Witness for Mother's Signature Date

Note: Notary is not required.

Parent's Name _____

Parent's Home Phone _____

Parent's Work Phone _____

Parent's Cell Phone _____

Emergency Contact _____

Emergency Phone _____

NJROTC Instructor _____

Instructor's Cell Phone _____

School _____

Cadet's Cell Phone _____

Cadets must bring a cell phone and download two free apps before they arrive:

1. Go to: www.livelox.com and signup for an account. Then download the app. Then link your account to your app. Here is a tutorial: <https://www.youtube.com/watch?v=urpc6pzE0f8>
2. Download the whatthreewords app
So if you get lost, you can find your way back.

LIST ANY CIVILIAN DRIVERS WITHOUT MILITARY ID CARDS WHO WILL NEED ACCESS TO THE POST:

Last, First
Print Name of Driver

SCHOOL DISTRICT OF CLAY
FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL

September 7, 2023

1. School Requesting: Ridgeview High School

2. Transportation (Check One):

School Bus(s) _____ Private Vehicle(s) ☒ Commercial Carrier _____ Other ☒

If Commercial Carrier or Other, please state type: _____

3. Trip(s) Overnight: Yes _____ No ☒ Trip(s) Out-of-State: Yes ☒ No _____

4. Dates of Field Trip*: 30 September Destination*: Big the Island State Park

5. Group Taking Trip: NJROTC Orienteering Team

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____

7. Educational Value of Field Trip: This is an Orienteering meet

8. Supporting Florida Standards Benchmark(s) with Narrative(s): _____

9. Number of Students*: 15 Number of Chaperones*: 3

10. Cost Per Student: Free Budget Code or Source to be charged: 3167
(Example: Internal Accounts, 5100.0331, Athletic Departments)

11. Departure Time*: 8:00 AM Returning Time*: 5 PM

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): N/A

LCDR Peterson
Teacher, Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

SEC-1-2723; E. 2/13/2019

8/2/2023

Date 8/2/23

Date 8/7/23

Date 8/10/23

Date _____

6



Brunswick High School NJROTC
3885 Altama Avenue
Brunswick, GA 31520
PH: (912) 267-4200 EXT 6159
mjatindranath@glynn.k12.ga.us



23 June 2023

From: Brunswick High School NJROTC
To: NJROTC Area Twelve

Subj: **BRUNSWICK "PIRATE CLASSIC" NJROTC ORIENTEERING MEET**
LETTER OF INSTRUCTION (LOI)

Encl: (1) Orienteering USA Interscholastic Scoring Guidelines
(2) Pre-mishap Plan
(3) Operational Risk Management Analysis
(4) Starting Blocks & Sequence
(5) Registration Form
(6) Indemnity Form

1. GENERAL. Procedures for the 2023 Pirate Classic Orienteering Meet are contained herein. The LOI sets forth rules and regulations governing the conduct of participating schools, officials and cadets. It also establishes guidelines for entry, general operations and regulations for safe conduct of the meet. This JROTC Orienteering Meet is hosted by Brunswick H. S. NJROTC in cooperation with the Georgia Orienteering Club. The host school will participate, as GAOC will be setting the courses. This event will be held on Saturday, 30 Sept 2023 at Blythe Island Regional Park, 6616 Blythe Island Hwy, Brunswick, GA 31523. For additional park information, visit <https://www.glynncounty.org/176/Blythe-Island-Regional-Park>. Instructors Safety Brief at 0730. First runner starts at 0830.

2. ELIGIBILITY. This event serves NJROTC Area TWELVE, however, other (N)JROTC teams from other areas may enter if space allows. Entry may be limited to male competitors, by course; YELLOW – 115, ORANGE – 100, and GREEN – 60. There is no limit for female competitors. Schools may register one team, as well as a standby team/runners. If space for additional runners/teams remains after the initial registration deadline, alternate runners/teams on the standby list will be added to the meet.

3. RESPONSIBILITIES.

A. HOST UNIT. The host NJROTC unit has shared responsibility for the successful conduct of the orienteering meet. Responsibilities include promulgating this directive, as well as specific administrative and logistic information, start and finish areas, results area setup, medical assistance area, water stops, judges/scorers, and awards.

B. INDEMNITY FORMS – DUE 18 Sept 2023. Participating units are responsible to have each competitor complete and return an Indemnity Form (Encl 5) to their respective

instructor. SNSI/NSI will scan and upload completed Indemnity Forms to the Area-12 Folder provided via email by LCDR Hojnowski IAW A-12 Orienteering Championship Standing LOI.

Cadets should complete indemnity forms and return to their SNSI/NSI. Instructors will verify accuracy and completeness of forms. Forms and names must then be uploaded as follows:

a. Enter runner names and events cleared to participate in HERE!

b. Scan and upload completed forms to your school folder HERE!

4. **REGISTRATION.** Select the link below for team registration and to enter runner info.

https://docs.google.com/spreadsheets/d/1tUTMhfqj8J_x9cNV_Ny-YSNDRNeh5FUq61w9M93exYA/edit#gid=0.

5. **AREA TWELVE CHAMPIONSHIP QUALIFICATION.** Specific qualification requirements are located in the Area-12 Orienteering Championship LOI.

A. **QUALIFICATION.** The top 10 Area-12 finishers will qualify for the Area-12 Championship on Mistletoe State Park, 3725 Mistletoe Rd, Appling, GA 30802, USA. There are no previous qualifiers in orienteering; top 10 schools only will qualify.

B. **DUAL QUALIFICATION.** A unit may qualify two teams for the A-12 Championship. If a school has two separate teams finish in the top 10 in the same event (one of the two teams must have a Varsity (Green/Brown) team entered), both teams will qualify for the Championship.

6. OPERATIONS:

A. **STANDARDS OF CONDUCT.** The conduct of participants should be in keeping with the highest standards of the NJROTC program. Cadets WILL NOT be permitted to participate in the meet without the presence of an instructor from his/her unit, without prior approval from host unit. Advisors, parents, and friends are welcome as observers but must not interfere in any way with the conduct of the meet. Instructors are responsible for the adequate supervision of their cadets and parents, both on and off the course. Instructors are asked to ensure that the immediate vicinity around their bus or other vehicles is cleaned prior to departing the park.

B. **EVENT COSTS.** All costs will be tabulated on the Registration Page. Event Team Registration fee is due no later than the 18 Sept 2023 registration deadline.

a. Team Registration: \$90.00 per team

b. Maps: \$8.00 each

c. E-Stick Rental (if needed): \$1.00 per stick

d. Lunch: \$7.00 per cadet.

e. Extra runners: \$6:00 per cadets

C. TEAM COMPOSITION. Teams will consist of a maximum of 15 runners, with no more than 5 runners on each course (Yellow, Orange, and Brown/Green). Teams desiring to field multiple teams should clearly identify their teams/members.

D. COURSES: Courses will include WHITE (Beginner only), YELLOW (Experienced Beginner), ORANGE (Intermediate), and GREEN (Advanced Male)/BROWN (Advanced Female). Course specifics are as follows. Cadets may only run one course at the meet.

***** (1) WHITE (Beginner only).** This course replaced the NC and requires basic orienteering skills. Cadets competing in this course are not part of the competitive team (Orange, and Green/Brown). This course competes for medals only. Top 5 males and top 3 females. Trophies are not awarded and this doesn't count for the overall scoring. ***

(2) YELLOW (Experienced Beginner). Cadets competing in this course are not part of the competitive team (Orange, and Green/Brown). Course length is typically 2-4 KM with expected winning time of 40 minutes or less. The Yellow course requires basic orienteering skills with successful experience on at least two beginner level (White) orienteering courses. Some off trail navigation may be required and good compass skills are important. This course competes for medals and trophies. Top 5 males and top 3 females. Does not count for the overall scoring. Absolute time limit is 120 minutes.

(3) ORANGE (Intermediate). Course length is typically 3-5 KM with an expected winning time of 50 minutes or less. Orange level courses require open forest navigation skills with knowledge of collecting and catching features for most controls. Orange runners should have successfully completed a minimum of two Yellow courses in either practice or competition. Absolute time limit is 180 minutes.

(4) BROWN/GREEN (Advanced). Course length is typically 4-7 KM with an expected winning time of 60 minutes or less. Green level courses require open forest navigation with collecting and catching features for all controls. Controls are well-spaced and good compass skills and map knowledge is required. Participants should have successfully navigated a minimum of two Orange level courses and be in top physical condition before attempting. Absolute time limit is 180 minutes.

* Instructors must ensure that all competitors have the skills necessary to complete their respective course. A cadet should not run a course above their experience level (or with no experience whatsoever), with "hopes" of finishing. This results in discouraged cadets who are unable to finish and often lead to search parties to find lost cadets.

DO NOT REGISTER A CADET FOR A COURSE WHO DOES NOT MEET THE ABOVE CRITERIA!

***** All participants are REQUIRED to check in at the finish to download, even if they are overtime or have not completed their course. *****

E. AWARDS. Medals will be presented to the top five male individual runners and top three female runners on each course. 1st – 5th place team trophies will be awarded for each course except White. 1st – 5th place trophies will be awarded for overall (Orange, Green/Brown) team results.

- (1) **POINTS.** The overall meet champion and final team positions will be determined by total points accumulated on the Orange, and Green/Brown courses, as outlined in the matrix below.

COURSE	POINTS
WHITE COURSE	No points toward overall team awarded.
YELLOW COURSE:	No points toward overall team awarded.
ORANGE COURSE:	1 st (200), 2 nd (180), 3 rd (160), 4 th (140), 5 th (120), 6 th (100), 7 th (80), 8 th (60), 9 th (40), 10 th (20)
GREEN/BROWN COURSE:	1 st (300), 2 nd (270), 3 rd (240), 4 th (210), 5 th (180), 6 th (150), 7 th (120), 8 th (90), 9 th (60), 10 th (30)

(2) **TROPHIES AND MEDALS:**

COURSE	TROPHIES & MEDALS
WHITE COURSE	1 st – 5 th place ind. medals male, 1 st – 3 rd ind. female. No team trophies
YELLOW COURSE:	1 st – 5 th place ind. medals male, 1 st – 3 rd ind. female and 1 st – 5 th place team trophies
ORANGE COURSE:	1 st – 5 th place ind. medals male, 1 st – 3 rd female and 1 st – 5 th place team trophies
BROWN/GREEN COURSE:	1 st – 5 th place ind. medals male, 1 st – 3 rd female and 1 st – 5 th place team trophies
OVERALL	1 st – 5 th place trophies*

** If less than 10 teams are entered in the meet, trophies will be awarded for 1st through 3rd place only.*

- (3) **TIEBREAKER.** In the event of a tie, ties will be broken as follows:

(a) **INDIVIDUAL COURSE TROPHIES.** Ties will be broken based on the team with the fastest (highest finishing) male or female runner on that course IAW OUS points system.

(b) **OVERALL TROPHIES.** Team with the highest overall finish on the Brown/Green Course. If a tie remains, the team with the highest finish on Orange.

7. SEQUENCE OF EVENTS.

A. REGISTRATION. Instructors/Team Captains ONLY will check in upon arrival. Remaining payments (if any) will be made at this time. Each team will receive team packets containing meet notes, runner bibs, rental finger sticks, start times, food tickets, directions to

closest medical facilities, etc. All runner changes will be made at this time and coordinated through FWMS representatives.

B. EQUIPMENT. Competitors must have their assigned compasses (Orienteering base plate type is recommended), wristwatches, safety whistles, camelbaks with water, e-sticks and shoes/clothing suitable for terrain and weather conditions. Additionally, prior to arriving at the start, runners should have their bibs visibly fastened to their chest and their assigned e-stick in-hand. All runners will be asked to verify all above items prior to the start and no runner will be allowed on the course without each of these items in their possession.

C. STARTING. A two (2) minute start sequence will be utilized (4 min for Brown/Green) when practicable. A three-stage start will be utilized with runners arriving at the start (stage-1) at least 15 minutes prior to their assigned start time. At stage 1, cadets will check-in and clear and check e-sticks. When signaled, runners will proceed to stage 2 and wait for instructions to proceed to stage 3. Upon arriving at stage three (actual start location), cadets will receive their pre-printed map with courses already drawn and course description on map. At this time, cadets will write their name, school, and bib number on the back of their map. Cadets must verify they have the appropriate (color) map: this is their responsibility.

Competitors must have all required equipment at the start (Stage 1) and must be wearing their bibs on their chest and visible to meet officials.

D. RUNNING THE COURSES. All controls must be visited in the order shown on the respective map. Each control will be identified by an alpha or numerical code. Upon locating a control and correctly identifying it, competitors should place their e-stick in the control unit to electronically register it on their finger-stick, waiting for the flash/beep (two beeps) to confirm data entry. A missed point (punch) will result in disqualification. Extra points will not disqualify a runner, as long as they visit all points listed on their course/map in the proper order.

E. COMPLETING A COURSE. Competitors will enter the finish chute and properly punch the finish control box. Runners will turn in course maps to the finish crew (maps will be returned to schools after the last runner has started) and immediately report to the download station where they will have their e-sticks read into the computer. After download, all rental e-sticks will be returned to GAOC. A lost e-stick will result in a \$45.00 per stick charge to the respective school. Instructors should be sure all rental finger-sticks are properly returned before leaving the meet.

F. RESULTS. "Unofficial" results will be posted in a visible area when practicable. Official results will be tabulated by the results crew and staff.

8. DISQUALIFICATIONS.

A. Over the allotted time.

B. Missing a control point.

C. Lost e-stick equals disqualification on all courses and \$45.00 replacement fee.

D. Unauthorized use of safety whistle. **Use for emergencies only: Being lost is not an emergency!**

E. Completing a course other than that assigned on the official start list.

F. A runner and/or team may also be subject to *disqualification* for any of the following:

- (1) Receiving assistance from others in locating controls.
- (2) Participating in more than one course.
- (3) Conduct prejudicial to good order and discipline.
- (4) Possession of drugs, alcohol, tobacco products or a weapon (included knives).
- (5) Entering the scoring and judging areas without permission.
- (6) Use of any electronic navigation or communication devices.
- (7) Moving or tampering with any controls.
- (8) Loud or boisterous behavior on the course.
- (9) Harassing Park wildlife.
- (10) Littering or damaging park property.
- (11) Unauthorized transfer of bib number and/or finger-stick.

9. PROTESTS. Protests shall be made to the host meet director by the unit's senior instructor present within one (1) hour of the close of the meet. The meet director will appoint a jury to examine the alleged discrepancy with the scorer and other officials before rendering a final decision.

10. SAFETY. Safety is paramount! Instructors and competitors must be aware of the hazards involved in orienteering and be especially careful to negotiate difficult terrain within their skill level and ability. Competitors should drink plenty of water before starting and carry water while on the course via a camelbak water carrying device. Should competitors become hopelessly disoriented during the event or are overtime; they should proceed to the nearest road and walk to the finish. All competitors must check in at the finish and download station, whether they have completed the course or not. Coaches, please make sure cadets know their safety bearing prior to beginning their course and how to read it on their compass. Additionally, runners should take the following precautions:

A. Avoid all park wildlife. Do not approach or attempt to touch, feed or disturb any wildlife inhabitants of the park.

B. Do not attempt to transit major waterways (streams or lake inlets) that are not easily crossed by foot. In the event of significant rains, currents can be swift and dangerous. Use a bridge where available. Swimming is not an option!

C. While running through the forest, be especially alert for rocks, barbed wire fences, stumps, stump holes covered by leaves. Should you become seriously injured and/or unable to return to Meet HQ summon help with your whistle. ***Three whistle blasts*** is the universal signal for help. This is the only time the whistle should be used on the course.

D. Participants must check in at the download station even if incomplete or quitting the course to avoid initiation of a search.

E. Note Park boundaries on map. Do not leave Park boundaries or traverse through any out-of-Bound areas under any circumstances except in an emergency.

F. Should you become lost or disoriented, proceed to the nearest paved road in the park and return to the finish area and report to the download station via the most direct route. If unable to determine your whereabouts, remain on the road for pick-up by an official.

G. Instructors must ensure cadets are dressed for the terrain, climate, and weather conditions. Sneakers or light weight boots are always appropriate with ponchos/raingear for inclement weather conditions. Cadets should have a warm or dry change of clothes available following finish.

11. FIRST AID. A first aid kit will be provided for the meet. A *Pre-mishap plan* provided by the host unit, will identify nearest medical facilities and directions. **It is suggested that each school provides their own first aid kit, as well.**

12. INCLEMENT WEATHER. Orienteering for the most part, is a rain or shine activity. The meet will be cancelled or postponed for severe and/or dangerous weather conditions only. If warranted, units will be notified prior to beginning travel should the decision be made to cancel the meet. If in doubt, call host unit prior to departure.

13. PARKING. Parking is available on site at no charge.

14. PERSONAL PROPERTY: No area is available to store personal gear or clothing. Security of each school's personal gear is their own responsibility.

15. REST ROOMS: The rest rooms are available throughout the park in the common areas. No person is allowed to venture into the campground area for any reason. This includes during the running of the courses. We are guests of the park service and we must respect their guest's privacy.

15. POLICE YOUR AREAS! If you set up "camp" somewhere, please police your areas in the vicinity of your "camp" or bus and ensure you leave behind no trash. The Park management is gracious enough to let us use their facilities and should not have to clean-up after us. Instructors, thank you for your attention in this matter.

16. LODGING: Lodging is available within 15 minutes of the park.

We look forward to a very competitive meet, enjoying the great outdoors and having an outstanding time. If you have any questions please call or contact me via email.

SCPO M. Jatindranath (Jato)
Office: 912-267-4200 X6159
Cell: 904-718-2209
Email: mjatindranath@glynn.k12.ga.us

SCHOOL DISTRICT OF CLAY (FIELD TRIP REQUE

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
September 7, 2023

1. School Requesting: PH
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) ☒ Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) Overnight: Yes _____ No ☒ Trip(s) Out-of-State: Yes ☒ No _____ Cairo HS.
4. Dates of Field Trip*: Sat 8/16/23 Destination*: Cairo, GA
5. Group Taking Trip: NTRC Cade B
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____
7. Educational Value of Field Trip: NTRC Triathlon
8. Supporting Florida Standards Benchmark(s) with Narrative(s):
N/A competition
9. Number of Students*: 10 Number of Chaperones*: 1
10. Cost Per Student: Free Budget Code or Source to be charged: 3167
(Example: Internal Accounts, 5100.0331, Athletic Departments)
11. Departure Time*: 0500 Returning Time*: 1800

*For School Buses, if more than one bus is requested, reference bus request form.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.

Bus Requisition Number(s): N/A

Teacher, Team Leader, Department Head, Etc.

Principal

Assistant Superintendent

Superintendent

SEC-1-2723; E. 2/13/2019

Date

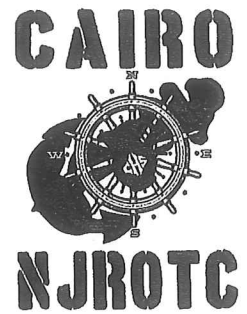
Date

Date

Date



NAVY JUNIOR RESERVE OFFICER TRAINING CORPS
CHARLIE COMPANY
CAIRO HIGH SCHOOL
CAIRO, GA 39828



21 June 2023

From: Senior Naval Science Instructor, NJROTC Cairo High School
To: NJROTC Units

Subj: Tenth Annual Cairo Triathlon Challenge

Ref: (a) National Standard Three-Position Air Rifle Rules (2022-2024)
(b) Navy Nationals SOP (www.thenationals.net)

Encl: (1) Agreement of Indemnity
(2) Pre-mishap plan
(3) ORM Risk Management Plan
(4) Entry Form
(5) Directions to Cairo High School
(6) Matrix / Schedule of Events

1. **What:** Triathlon Challenge
2. **Where:** Cairo High School, 455 5th Street, Cairo, GA. 39828
3. **When:** Saturday, September 16, 2023
4. **Who:** 12 Six Cadet Teams may enter (Team of 3 Males & 3 Females)
5. **Cost:** \$200 per team includes trophies, medals, and lunch for six cadets and two adults.
6. **How:** Forwarding the attached entry form and check for each team (Maximum of two teams per school) to Cairo High School NJROTC.

Just 1 Team

7. The Cairo High School NJROTC has put together a competition format that combines air rifle, brain brawl and athletics into a challenging test of physical fitness, academics and sporter rifle skill into one competitive meet. The meet will follow the guidelines and/or rules of each of the disciplines, giving the cadets not only a measure of how they will compete at field meets, STS meets and brain brawls later in the year, but also test the cadets' overall skills in a one day competition. All six team members will compete in all three athletic events and at least one of the other two events (i.e. if they don't compete in the brain brawl, they must compete in the STS or vice versa). Concurrently, we will host the year's second Area Twelve sanctioned Drone Meet. The drone meet will be scored separately from the Triathlon and will be governed by its own Letter of Instruction.

8. Brain Brawl Portion

A. Team Numbers: An NJROTC Instructor must accompany each unit's team. Each unit's team will consist of a maximum of six cadets, with four cadets being primary, and two cadets designated an alternate. One of the alternate cadets will be allowed, but not required, to substitute