



9-4-25

Clay County District Schools

Field Trip Request Form

School Requesting:	*JR* Oakleaf Junior High
Staff Requesting:	Rachel Brown, Teacher rachel.brown@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade CTE na
Destination:	Middle School Leadership Conference, 4955 Kyngs Heath Rd, Kissimmee, FL 34746
Education Value	Middle School Conference (MSC) is a conference specifically designed to introduce middle school FFA members to opportunities in FFA. The conference helps middle school members discover leadership opportunities, potential career choices in agriculture, and the values of the FFA mission.
FLDOE Standards/Benchmarks	8100120: 5.0 Describe leadership and communication skills. 5.1 Describe the aims and purposes of the FFA organization. 5.2 Identify opportunities available to FFA members. 5.3 Define leadership and different leadership styles.
Field Trip Details: Start/End Date/Time	Starts: 12/4/2025 7:00:00 Ends: 12/5/2025 18:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	District Vehicle
Charter Bus Company (if applicable):	na
Legal Name of Approved Drivers (if applicable)	Rachel Brown
Anticipated # of Students:	10
Cost Per Student and What it Covers:	150 Registration, lodging, meals, transportation
Anticipated # of Chaperones:	1
Cost Per Chaperone and What it Covers:	0 na
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all

JR

	chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	4031
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Rachel Brown</i> 8/6/2025 11:37:12
Principal Signature and Date	Principal Signs Here <i>[Signature]</i> Principal Inserts Date Here 8/8/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>[Signature]</i> 8/11/25
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>D. Kim</i> 8/11/25

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>9-4-25</u>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



9/4/25 ✓

Clay County District Schools Field Trip Request Form

School Requesting:	*JR* Oakleaf Junior High
Staff Requesting:	Kendra Baum, Teacher kendra.baum@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade AICE, Social Studies N/A
Destination:	Washington D.C - Gettysburg, Pennsylvania - Annapolis, Maryland
Education Value	Students will be able to visit historical sights and locations that relate to key Social Studies standards. They will be able to deepen their knowledge and understanding of important parts of American history and government by visiting those important sites.
FLDOE Standards/Benchmarks	SS.7.CG.1.3 Trace the impact that the Magna Carta, Mayflower Compact, English Bill of Rights and Thomas Paine's Common Sense had on colonists' views of government. SS.8.A.3.12 Examine the influences of George Washington's presidency in the formation of the new nation.
Field Trip Details: Start/End Date/Time	Starts: 2/10/2026 5:30:00 Ends: 2/14/2026 23:00:00
Overnight:	Yes
Out-Of-State:	Yes
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Academy Bus
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	70-90
Cost Per Student and What it Covers:	\$1,499 Transportation for all 5 days, food for 4/5 days, 4 night hotel stay, entrance fees to parks and museums, tour guides.
Anticipated # of Chaperones:	7-9
Cost Per Chaperone and What it Covers:	\$1,699 Transportation for all 5 days, food for 4/5 days, 4 night hotel stay, entrance fees to parks and museums, tour guides.

Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Internal Accounts, 3008, Pre-AICE
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Kendra Baum</i> 6/17/2025 9:28:16
Principal Signature and Date	Principal Signs Here <i>Walter Dix</i> Principal Inserts Date Here 7.22.25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>W. H. H. 7/22/25</i>
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>D. H. 8/8/25</i>

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>9/9/25</u>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



Clay County District Schools Field Trip Request Form

9/4/25

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School Requesting:	*HS* Clay High
Staff Requesting:	Donald Green, NJROTC INSTRUCTOR donald.green@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	Mayport Naval Station
Education Value	Expose cadets to the Military Sealift Command opportunities
FLDOE Standards/Benchmarks	Educate cadets on career opportunities
Field Trip Details: Start/End Date/Time	Starts: 8/23/2025 8:00:00 Ends: 8/24/2025 8:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	District School Bus(es) - Must Utilize the Transportation Request Form
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	7
Cost Per Student and What it Covers:	0 N/A
Anticipated # of Chaperones:	1
Cost Per Chaperone and What it Covers:	0 N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	3167
Blanket Request:	No
Schedule for Blanket Requests:	

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(if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Donald Green 7/21/2025 12:50:35
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here Dr. Jennifer Harte
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 7/28/25
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here D. Harte 8/4/25

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) _____
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) <u>8/7/25</u> . Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) <u>9/4/25</u> .
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.





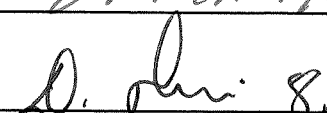
Clay County District Schools Field Trip Request Form

9/4/25



School Requesting:	*HS* Clay High
Staff Requesting:	Donald Green, NJROTC Instructor donald.green@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	Blythe Island Regional Park GA.
Education Value	NJROTC Competition
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 10/4/2025 6:00:00 Ends: 10/4/2025 17:00:00
Overnight:	No
Out-Of-State:	Yes
Type of Transportation:	District School Bus(es) - Must Utilize the Transportation Request Form
Charter Bus Company (if applicable):	N/N
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	15
Cost Per Student and What it Covers:	0 N/A
Anticipated # of Chaperones:	2
Cost Per Chaperone and What it Covers:	0 N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	3167
Blanket Request:	No
Schedule for Blanket Requests:	

Handwritten signature

(if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Donald Green 7/22/2025 11:20:25 
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here Dr. Jennifer Harte
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here  7/28/25
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here  8/4/25

*District Use Only	
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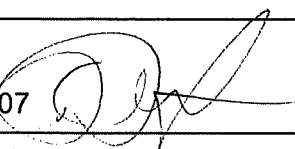
Clay County District Schools Field Trip Request Form

9/4/25



School Requesting:	*HS* Clay High
Staff Requesting:	Donald Green, NJROTC Instructor donald.green@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	Cairo H.S. Ga
Education Value	NJROTC Competition
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 11/7/2025 15:00:00 Ends: 11/8/2025 18:00:00
Overnight:	Yes
Out-Of-State:	Yes
Type of Transportation:	Private Vehicle(s)
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	5
Cost Per Student and What it Covers:	0 N/A
Anticipated # of Chaperones:	1
Cost Per Chaperone and What it Covers:	0 N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	3167
Blanket Request:	No
Schedule for Blanket Requests:	

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(if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Donald Green 7/22/2025 11:43:07 
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here Dr. Jennifer Harte
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here J. Miller 7/28/25
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here D. Hu 8/4/25

*District Use Only	
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<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



Clay County District Schools

Field Trip Request Form

9/4/25 ✓

School Requesting:	*HS* Clay High
Staff Requesting:	Donald Green, NJROTC Instructor donald.green@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	Camp Blanding Orienteering Camp
Education Value	NJROTC Orienteering instruction and practice
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 9/12/2025 12:00:00 Ends: 9/14/2025 12:00:00
Overnight:	<u>Yes</u>
Out-Of-State:	No
Type of Transportation:	Parent Drop Off
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	10
Cost Per Student and What it Covers:	0 N/A
Anticipated # of Chaperones:	1
Cost Per Chaperone and What it Covers:	0 N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	3167
Blanket Request:	No
Schedule for Blanket Requests:	

(if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Donald Green 7/22/2025 11:12:56
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here Dr. Jennifer Harte
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here SHIRLEY 7/28/25
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here D. Rini 8/4/25

*District Use Only	
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Clay County District Schools

Field Trip Request Form

9/4/25

School Requesting:	*HS* Keystone Heights Junior/Senior High
Staff Requesting:	Sarah Andrews, Coach sarah.andrews@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Athletics Basketball, Girls
Destination:	MacLay High School, 3737 N. Meridian Rd, Tallahassee, FL 32312
Education Value	n/a
FLDOE Standards/Benchmarks	n/a
Field Trip Details: Start/End Date/Time	Starts: 11/21/2025 14:30:00 Ends: 11/22/2025 17:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	District Vehicle, Private Vehicle(s)
Charter Bus Company (if applicable):	n/a
Legal Name of Approved Drivers (if applicable)	Sarah Andrews, Daphne Grice
Anticipated # of Students:	20
Cost Per Student and What it Covers:	\$50 hotel & Dinner
Anticipated # of Chaperones:	3
Cost Per Chaperone and What it Covers:	0 n/a-gas to and from event will not be reimbursed
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	1107
Blanket Request:	No
Schedule for Blanket Requests:	

(If applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Sarah J. Andrews</i> 8/12/2025 11:47:05
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>Ben Stalwood 8/12/25</i>
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>W. H. H. 8/12/25</i>
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>D. H. 8/18/25</i>

*District Use Only	
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Clay County District Schools

Field Trip Request Form

9/4/25

School Requesting:	*HS* Keystone Heights Junior/Senior High
Staff Requesting:	Sarah Andrews, Coach sarah.andrews@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Athletics Basketball, Boys; Basketball, Girls
Destination:	North Florida Christian Camp, 6779 Camp Road, Keystone Heights, FL, 32656
Education Value	Team building both on and off the court improves communication, builds trust, strengthens chemistry and increases motivation and morale. NFCC offers a camp experience to enhance our problem-solving ability through activities in a structured fun environment.
FLDOE Standards/Benchmarks	n/a
Field Trip Details: Start/End Date/Time	Starts: 11/10/2025 16:00:00 Ends: 11/11/2025 17:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	N/A Not Needed
Charter Bus Company (if applicable):	n/a
Legal Name of Approved Drivers (if applicable)	n/a
Anticipated # of Students:	75
Cost Per Student and What it Covers:	\$25 Food
Anticipated # of Chaperones:	8
Cost Per Chaperone and What it Covers:	0 n/a
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	1106 & 1107

Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Sarah J. Andrews</i> 8/12/2025 11:27:06
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>Ben Andrews 8/12/25</i>
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>W. H. 8/12/25</i>
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>D. H. 8/18/25</i>

*District Use Only	
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<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



9/4/25

Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Middleburg High
Staff Requesting:	Meredith Forkum, Coach meredith.forkum@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Athletics Volleyball
Destination:	Venice Beach High School, 1 Indian Ave, Venice, FL 34285
Education Value	NA
FLDOE Standards/Benchmarks	NA
Field Trip Details: Start/End Date/Time	Starts: 9/18/2025 14:00:00 Ends: 9/20/2025 22:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Private Vehicle(s)
Charter Bus Company (if applicable):	NA
Legal Name of Approved Drivers (if applicable)	Meredith Forkum, Kory Cobb
Anticipated # of Students:	15
Cost Per Student and What it Covers:	NA NA
Anticipated # of Chaperones:	2
Cost Per Chaperone and What it Covers:	NA NA
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Athletic Departments, Internal
Blanket Request:	No
Schedule for Blanket Requests:	

Schedule for Blanket Requests: (if applicable)	https://drive.google.com/open?id=1nMw6CTib0hz3BAAdjSe05W3OYnCf852uhsgljle5gbQA
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Meredith Forkum</i> 7/9/2025 22:23:54 <i>M. H. 7/28/25</i>
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>7/23/25</i>
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>[Signature] 2/12/25</i>
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>D. Blair 8/18/25</i>

*District Use Only	
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<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



9/9/25

Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Middleburg High
Staff Requesting:	Aaron Lee, Teacher aaron.lee@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	Gaither High School
Education Value	N/A
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 10/17/2025 14:00:00 Ends: 10/18/2025 20:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Car Rentals
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	Shannon Clark, Aaron Lee
Anticipated # of Students:	10
Cost Per Student and What it Covers:	N/A Competition will provide lunch
Anticipated # of Chaperones:	2
Cost Per Chaperone and What it Covers:	N/A Competition will provide lunch
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	NJROTC 3167
Blanket Request:	No
Schedule for Blanket Requests:	

(if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Aaron Lee</i> 8/6/2025 14:39:21
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>5/11/25</i>
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>8/17/25</i>
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>D. Dini 8/18/25</i>


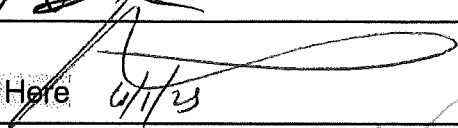
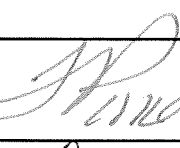
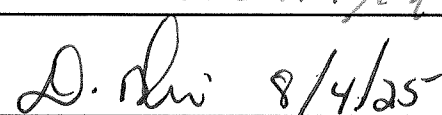
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<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



9/4/25 ✓

Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Middleburg High
Staff Requesting:	Aaron Lee, Teacher aaron.lee@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	Valdosta High School, 4590 Inner Perimeter Rd, Valdosta, GA
Education Value	NJROTC Drill Competition
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 1/9/2026 8:00:00 Ends: 1/10/2026 22:00:00
Overnight:	Yes
Out-Of-State:	Yes
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Annett Bus Lines
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	30
Cost Per Student and What it Covers:	N/A Hotel/ food / Bus
Anticipated # of Chaperones:	3
Cost Per Chaperone and What it Covers:	N/A N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	NJROTC 3167
Blanket Request:	No
Schedule for Blanket Requests:	

(if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Aaron Lee</i> 5/22/2025 7:01:34 
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here <i>6/1/25</i> 
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>7/24/25</i> 
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>D. Lee 8/4/25</i> 

*District Use Only	
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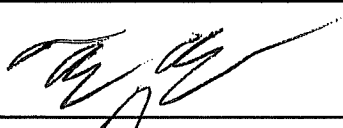
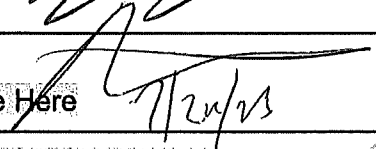
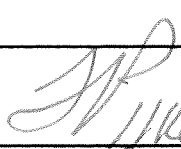



9/4/25 ✓

Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Middleburg High
Staff Requesting:	Theo Turner, Teacher michelle.andrade@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Fine Arts N/A
Destination:	University of Central Florida, 4000 Central Florida Blvd. Orlando, FL 32816; West Orange High School, 1625 Beulah Rd. Winter Garden, FL 34787; Universal Endless Summer Resort 7000 Universal Blvd. Orlando, FL 32819; Universal Studios 6000 Universal Blvd. Orlando, FL 32819
Education Value	N/A
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 11/7/2025 8:00:00 Ends: 11/9/2025 1:00:00
Overnight:	<input checked="" type="radio"/> Yes
Out-Of-State:	<input type="radio"/> No
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Annett Bus Lines
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	41
Cost Per Student and What it Covers:	220 Transportation, loding, and tickets
Anticipated # of Chaperones:	10
Cost Per Chaperone and What it Covers:	0 Transportation, loding, and tickets
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	Band

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Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Theo Turner</i> 7/23/2025 11:38:20 
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here  7/24/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here  7/24/25
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here  8/4/25

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>9/4/25</u>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

RYONE	Marching Rehearsal	Mon	8/4/2025 2:30 - 5:30PM	N
RYONE	Marching Rehearsal	Wed	8/6/2025 2:30 - 5:30PM	N
RYONE	Marching Rehearsal	Mon	8/11/2025 2:30 - 5:30PM	N
RYONE	Marching Rehearsal	Wed	8/13/2025 2:30 - 5:30PM	N
RYONE	Football Game (Away)	Fri	8/15/2025 7:00 - 11:00PM	B
RYONE	Marching Rehearsal	Mon	8/18/2025 2:30 - 5:30PM	N
RYONE	Marching Rehearsal	Wed	8/20/2025 2:30 - 5:30PM	N
RYONE	Football Game (Away)	Fri	8/22/2025 7:00 - 11:00PM	V
RYONE	Marching Rehearsal	Mon	8/25/2025 2:30 - 5:30PM	N
RYONE	Marching Rehearsal	Wed	8/27/2025 2:30 - 5:30PM	N
RYONE	Football Game (vs. NFEI)	Fri	8/29/2025 7:00 - 10:00PM	N
RYONE	Marching Rehearsal	Mon	9/1/2025 2:30 - 5:30PM	N
RYONE	Marching Rehearsal	Wed	9/3/2025 2:30 - 5:30PM	N
RYONE	Football Game (Away)	Fri	9/5/2025 7:00 - 11:00PM	C
RYONE	Marching Rehearsal	Mon	9/8/2025 2:30 - 5:30PM	N
RYONE	Marching Rehearsal	Wed	9/10/2025 2:30 - 5:30PM	N
RYONE	Football Game (vs. Hollis Christian)	Fri	9/12/2025 7:00 - 10:00PM	N
RYONE	Marching Rehearsal	Mon	9/15/2025 2:30 - 5:30PM	N
RYONE	Marching Rehearsal	Wed	9/17/2025 2:30 - 5:30PM	N
RYONE	Football Game (vs. Ridgely)	Fri	9/19/2025 7:00 - 10:00PM	N
RYONE	Marching Rehearsal	Mon	9/22/2025 2:30 - 5:30PM	N
RYONE	Marching Rehearsal	Wed	9/24/2025 2:30 - 5:30PM	N
RYONE	Football Game (Away)	Fri	9/26/2025 7:00 - 11:00PM	C
RYONE	Marching Rehearsal	Mon	9/29/2025 2:30 - 5:30PM	N
RYONE	Marching Rehearsal	Wed	10/1/2025 2:30 - 5:30PM	N
RYONE	FFCC Tocol Creek	Sat	10/4/2025 All-Day	T
RYONE	Marching Rehearsal	Mon	10/6/2025 2:30 - 5:30PM	N
RYONE	Marching Rehearsal	Wed	10/8/2025 2:30 - 5:30PM	N
RYONE	Football Game (vs. Ponte Vedra)	Fri	10/10/2025 7:00 - 10:00PM	N
RYONE	FFCC Fleming Island	Sat	10/11/2025 All-Day	F
RYONE	Marching Rehearsal	Mon	10/13/2025 2:30 - 5:30PM	N
RYONE	Marching Rehearsal	Wed	10/15/2025 2:30 - 5:30PM	N
RYONE	Football Game (vs. Beachside)	Fri	10/17/2025 7:00 - 10:00PM	N
RYONE	FFCC Orange Park	Sat	10/18/2025 All-Day	C
RYONE	Marching Rehearsal	Mon	10/20/2025 2:30 - 5:30PM	N
RYONE	Marching Rehearsal	Wed	10/22/2025 2:30 - 5:30PM	N
RYONE	Football Game (Away)	Fri	10/24/2025 7:00 - 11:00PM	F
RYONE	Marching MPA	Sat	10/25/2025 All-Day	B
RYONE	Marching Rehearsal	Mon	10/27/2025 2:30 - 5:30PM	N
RYONE	Marching Rehearsal	Wed	10/29/2025 2:30 - 5:30PM	N
RYONE	Football Game (vs. North Marion)	Fri	10/31/2025 7:00 - 10:00PM	N
RYONE	State Marching Rehearsal	Mon	11/3/2025 2:30 - 4:30PM	N
RYONE	State Marching Rehearsal	Tue	11/4/2025 2:30 - 4:30PM	N
RYONE	State Marching Rehearsal	Wed	11/5/2025 2:30 - 4:30PM	N
RYONE	State Marching Rehearsal	Thu	11/6/2025 2:30 - 4:30PM	N
RYONE	State Marching Rehearsal	Fri	11/7/2025 2:30 - 4:30PM	N
RYONE	FFCC State Championship	Sat	11/8/2025 All-Day	V

Marching Band Events



Clay County District Schools

Field Trip Request Form

9/4/25



School Requesting:	*HS* Orange Park High
Staff Requesting:	Timothy McAllister, Teacher timothy.mcallister@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC n/a
Destination:	Fleming Island Military Sealift Command
Education Value	Overnight ship orientation with Military Sealift Command. Students will experience ship board life and see employment opportunities with MSC
FLDOE Standards/Benchmarks	<p>Subject Area: Science Grade: 912 Body of Knowledge: Physical Science Idea: Level 3: Strategic Thinking & Complex Reasoning Standard: Motion -</p> <p>A. Motion can be measured and described qualitatively and quantitatively. Net forces create a change in motion. When objects travel at speeds comparable to the speed of light, Einstein's special theory of relativity applies.</p> <p>B. Momentum is conserved under well-defined conditions. A change in momentum occurs when a net force is applied to an object over a time interval.</p> <p>C. The Law of Universal Gravitation states that gravitational forces act on all objects irrespective of their size and position.</p> <p>D. Gases consist of great numbers of molecules moving in all directions. The behavior of gases can be modeled by the kinetic molecular theory.</p> <p>E. Chemical reaction rates change with conditions under which they occur. Chemical equilibrium is a dynamic state in which forward and reverse processes occur at the same rates.</p>
Field Trip Details: Start/End Date/Time	Starts: 8/22/2025 15:00:00 Ends: 8/23/2025 17:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	rental vehicle
Charter Bus Company (if applicable):	n/a



9-4-25

Clay County District Schools Field Trip Request Form

School Requesting:	*HS* Orange Park High
Staff Requesting:	Timothy McAllister, Teacher timothy.mcallister@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	Brunswick GA BRUNSWICK GA
Education Value	NJROTC Orienteering meet
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 10/4/2025 6:00:00 Ends: 10/4/2025 17:00:00
Overnight:	No
Out-Of-State:	Yes
Type of Transportation:	rental vehicle
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	Timothy McAllister
Anticipated # of Students:	8
Cost Per Student and What it Covers:	All costs paid for by NJROTC Funds entry fees, transportation, meals
Anticipated # of Chaperones:	2
Cost Per Chaperone and What it Covers:	All costs paid for by NJROTC Funds entry fees, transportation, meals
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	3167 Orange Park NJROTC
Blanket Request:	No
Schedule for Blanket Requests:	

(if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Timothy McAllister 8/4/2025 10:58:06
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here [Signature] 8/4/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here [Signature] 8/7/25
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here D. Davis 8/11/25

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>9-4-25</u>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



Clay County District Schools

Field Trip Request Form

9/4/25



School Requesting:	*HS* Ridgeview High
Staff Requesting:	Sean Heery, JROTC sean.heery@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	Coffee HS, 159 Trojan Way, Douglas, GA 31533
Education Value	Cadets will compete in the Area 10 Close Order Drill Championship
FLDOE Standards/Benchmarks	PE.912.M, PE.912.R.6
Field Trip Details: Start/End Date/Time	Starts: 2/6/2026 8:00:00 Ends: 2/7/2026 17:30:00
Overnight:	Yes
Out-Of-State:	Yes
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Annett Bus Lines
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	40
Cost Per Student and What it Covers:	0 Paid with Navy funds
Anticipated # of Chaperones:	4
Cost Per Chaperone and What it Covers:	0 Paid with Navy funds
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	3167
Blanket Request:	No
Schedule for Blanket Requests:	

(if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Sean M. Heery, LtCol USMC Ret 6/5/2025 8:56:07
Principal Signature and Date	Principal Signs Here <i>B. Ory</i> Principal Inserts Date Here 7/23/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here <i>[Signature]</i> Assistant Superintendent Inserts Date Here 7/24/25
Superintendent Signature and Date	Superintendent Signs Here <i>[Signature]</i> Superintendent Inserts Date Here 8/4/25

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>9/4/25</u>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



Clay County District Schools

Field Trip Request Form

9/4/25



School Requesting:	*HS* Ridgeview High
Staff Requesting:	Sean Heery, JROTC Instructor sean.heery@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	Camp Blanding, Starke, FL
Education Value	Cadets will participate in an instructional orienteering program called "Zero to Orange" that will train beginner orienteers and develop them into Novice/Intermediate orienteers hence the name Zero to Orange. Orange is intermediate level. Orienteering is one of JROTC's competitive activities.
FLDOE Standards/Benchmarks	PE.912.M.1, PE.912.C.2, PE.912.L.3, PE.912.R.5, PE.912.R.6
Field Trip Details: Start/End Date/Time	Starts: 9/12/2025 13:00:00 Ends: 9/14/2025 14:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	District School Bus(es) - Must Utilize the Transportation Request Form, 7 passenger vans
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	20
Cost Per Student and What it Covers:	\$125.00 Instruction, food, lodging & facilities
Anticipated # of Chaperones:	2
Cost Per Chaperone and What it Covers:	0 food, lodging
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be	3167

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Charged:	
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Sean M Heery, LtCol USMC Ret 6/4/2025 14:39:14
Principal Signature and Date	Principal Signs Here <i>[Signature]</i> Principal Inserts Date Here 7/23/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here <i>[Signature]</i> Assistant Superintendent Inserts Date Here 7/24/25
Superintendent Signature and Date	Superintendent Signs Here <i>[Signature]</i> Superintendent Inserts Date Here 8/4/25

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>9/9/25</u>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



Clay County District Schools Field Trip Request Form

9-4-25



School Requesting:	*HS* Ridgeview High
Staff Requesting:	Sean Heery, JROTC Instructor sean.heery@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	6616 Blythe Island, Brunswick, GA 31523
Education Value	Cadets will participate in an orienteering meet that will challenge them both physically and mentally.
FLDOE Standards/Benchmarks	PE.912.C2, PE.912.5
Field Trip Details: Start/End Date/Time	Starts: 10/4/2025 5:30:00 Ends: 10/5/2025 16:00:00
Overnight:	No
Out-Of-State:	No / y/ed
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Annett Bus Lines
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	20
Cost Per Student and What it Covers:	0 N/A
Anticipated # of Chaperones:	3
Cost Per Chaperone and What it Covers:	0 N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	3167
Blanket Request:	No

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Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Sean McHeery 7/30/2025 15:28:38
Principal Signature and Date	Principal Signs Here <i>[Signature]</i> Principal Inserts Date Here 8/5/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here <i>[Signature]</i> Assistant Superintendent Inserts Date Here 8/6/25
Superintendent Signature and Date	Superintendent Signs Here <i>[Signature]</i> Superintendent Inserts Date Here 8/11/25

*District Use Only	
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<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.



9-4-25

Clay County District Schools Field Trip Request Form

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School Requesting:	*HS* Ridgeview High
Staff Requesting:	Sean Heery, JROTC INstructor sean.heery@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	Cairo HS, 455 5th St SE, Cairo, GA
Education Value	Cadets will be competing in a three-position 10m Olympic Air Rifle Competition that will allow them to demonstrate sportsmanship and athletic ability.
FLDOE Standards/Benchmarks	PE.912.C2, PE.912.5
Field Trip Details: Start/End Date/Time	Starts: 10/25/2025 12:00:00 Ends: 10/25/2025 21:00:00
Overnight:	No
Out-Of-State:	No / Yes
Type of Transportation:	Rental vehicle
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	6
Cost Per Student and What it Covers:	0 N/A
Anticipated # of Chaperones:	1
Cost Per Chaperone and What it Covers:	0 N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	3167
Blanket Request:	No

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Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	<i>Sean McHeery</i> 7/30/2025 15:52:04
Principal Signature and Date	Principal Signs Here <i>Bulger</i> Principal Inserts Date Here 9/5/25
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here <i>P. Pico</i> 8/6/25
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here <i>D. Pico</i> 8/16/25

*District Use Only	
<input checked="" type="checkbox"/>	ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>9/4/25</u>
<input type="checkbox"/>	ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
<input type="checkbox"/>	CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.