



School Board of Clay County

Teacher Inservice Center, 2233 Village Square Parkway, Fleming Island, FL

September 3, 2026 - Regular School Board Meeting

Date: Sep 03 2026 (6:00 p.m.)

Student Showcase (Oakleaf High School)

Invocation (Pastor Chad Weeks, Russell Baptist Church)

Pledge of Allegiance

Call to Order (Present: Erin Skipper, District 1; Robert Alvero, District 2; Beth Clark, District 3; Michele Hanson, District 4; Ashley Gilhousen, District 5; Superintendent David Broskie)

Recognitions and Awards

1. Athletic Recognitions

[School Board Presentation- Athletics Sept 4, 2026.pdf](#)

Minutes:

Christina Thompson, Coordinator of District Athletics, recognized the following Student and Coach of the Month.

Athlete of the Month - Jordan Bork, Middleburg High School, Golf

Coach of the Month - Jason Smith, Ridgeview High School, Varsity Football

Also recognized were the following:

Athlete's of the Week: Hailey Ingam, Zion Longmire and Jaiden Deluane

Junior High Character Counts Recognitions: Lilly Kilgore, Ryleigh Thomas, Addison Demboski, Hannah Gurley, Harmony Murdock, Juliet Kroggel, Maddie Kelm, Devan Davis, Blake Jordan, Gage Meininger, Keonte Ayers, Jarmari Washington, James Terry, Caleb Messer

2. Ceremonial Signing of the Ratified Clay County Education Association Contract

[CESPA 2026-2027 Ratification Package.pdf](#)

Minutes:

Jeff Shriver, Director of Human Resources, Erin Skipper, Board Chair, and Victoria Kidwell, President of Clay County Educational Association, participated in a ceremonial signing of the ratified contract between the Clay County Education Association and the Clay County School Board.

Presenters

3. Florida Safe School Assessment Tool Findings

Minutes:

Matthew Boyack, Director of Safety and Security, reported on the School Security Risk Assessments (SSRA), completed in accordance with Florida State Statute 1006.1493. Districts must ensure that SSRAs are submitted to the Florida Department of Education's Office of Safe Schools through the Florida Safe School Assessment Tool by October 1st of each year.

On August 25th, Mr. Boyack provided recommendations to the Superintendent and the School Board in a closed session which identified strategies and activities the school board should implement in order to address the findings and improve school safety and

security in Clay County District Schools.

This evening Mr. Boyack formally notified the public and the Board that all of the campus risk assessments are complete and will be submitted ahead of the October 1st deadline. Mr. Boyack thanked the administrators for their work during this evaluation process as well as the Superintendent and Board for their leadership and support. Mr. Boyack noted student safety remains a top priority in Clay County.

School Showcase (Oakleaf High School, Principal, Justin Fluent)

Student Speaker

[4. Student Speaker](#)

Minutes:

Student Kendall Jackson of Fleming Island High School addressed the Board regarding the impact of weighted and unweighted electives on student Grade Point Averages. Jackson expressed concern that students may avoid electives such as art and other courses of interest because they are not weighted, particularly when students are trying to maintain a high GPA.

Presentations from the Audience (Public Comment on Specific Agenda Items)

[5. Public Comment on Specific Agenda Items](#)

Discussion Agenda

School Board Member

[6. D1 - Public Hearing to Adopt Proposed Revisions as Advertised to School Board Policies 1430.03, 3430.03, 4430.03 and 7540.02; Rescind Policy 9200; and Adopt New Policies 1430.031 and 9200](#)

[Notice of Public Hearing on 9-3-26 Revisions to SB Policies.pdf](#)

[7-policies-for-approval-on-9-3-2026 \(1\).pdf](#)

Minutes:

The Chair opened the public hearing. With no one present to speak to the item, the public hearing was closed.

Motion

Motion to Adopt Proposed Revisions as Advertised to School Board Policies 1430.03, 3430.03, 4430.03 and 7540.02; Rescind Policy 9200; and Adopt New Policies 1430.031 and 9200

Vote Results (Approved)

Motion: Beth Clark

Second: Ashley Gilhousen

Ashley Gilhousen

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

Robert Alvero

- Aye

Human Resources

[7. D2 - Human Resources Special Action A](#)

[8. D3 - Human Resources Special Action B](#)

Operations-Facilities

[9. D4 - Public Hearing, As Advertised for the Purchase of 0.91 Acres of Land Located Adjacent to the Transportation Yard in Green Cove Springs, Florida](#)

[Purchase and Sales Agreement - 0 Center St.pdf](#)

[Public Notice.pdf](#)

Minutes:

The Chair opened the public hearing. With no one present to speak to the item, the public hearing was closed.

Motion

Motion to Approve Purchase of 0.91 Acres of Land Located Adjacent to the Transportation Yard in Green Cove Springs, Florida

Vote Results (Approved)

Motion: Michele Hanson

Second: Robert Alvero

Ashley Gilhousen

- Aye

Beth Clark

- Aye

Michele Hanson

- Aye

Erin Skipper

- Aye

Robert Alvero

- Aye

Consent Agenda

Superintendent

10. C1 - Minutes of School Board Special Meeting on July 23, 2026; Workshop on July 23, 2026; Special Meeting on July 30, 2026; and Regular Meeting on August 6, 2026

[July 23, 2026 - School Board Special Meeting.pdf](#)

[July 23, 2026 - School Board Workshop.pdf](#)

[July 30, 2026 - School Board Special Meeting \(Public Hearing on the 2026-2027 Tentative Budget\).pdf](#)

[August 6, 2026 - Regular School Board Meeting.pdf](#)

School Board Attorney

11. C2 - Contract Addendum to Independent Contractor Agreement between School Board of Clay County and Flagler Hospital, Inc. d/b/a UF Health St. Johns - BRAVE Program

[CCDS Flagler Addendum.pdf](#)

[Executed CCDS Flagler Addendum.pdf](#)

Human Resources

12. C3 - Personnel Consent Agenda

[Personnel Consent Agenda September 3, 2026.pdf](#)

13. C4 - Ratification of the 2026-2027 through 2028-2029 Master Contract between the Clay Education Support Professional Association Local 7409 and the Clay County School Board.

Instruction-Academic Services

14. C5 - K-12 Academic Services Out of State and Overnight Student Travel

[Student Travel- September 2026.pdf](#)

15. C6 - Independent Contractor Service Agreement between the School Board of Clay County and the Boys and Girls Club of Northeast Florida (BGCNF)

[260088 BFCNF MOU Revised with ICA and corrections 8.6.2026.pdf](#)

[Executed - 260088 BFCNF MOU Revised with ICA and corrections 8.6.2026.pdf](#)

Instruction-Professional Development

16. C7 - 2026-2027 School Improvement Plan Approval

[2026-2027 School Improvement Plans.pdf](#)

17. C8 - Affiliation Agreement between Clay County District Schools and Southeastern University.

[260097 Southeastern University & Clay Student Teaching Agreement.pdf](#)

[18. C9 - Memorandum of Understanding for Resident Clinical Faculty between Clay County District Schools and the University of North Florida](#)

[260096 UNF Resident Clinical Faculty MOU with compensation \(2\).pdf](#)

[19. C10 - Memorandum of Understanding between Clay County District Schools and Georgia Southern University.](#)

[270005 Georgia Southern University and Clay MOU.pdf](#)

[Executed MOU CCDS & Georgia Southern University GSU.pdf](#)

Instruction-Climate and Culture

[20. C11 - Proclamation for September National Attendance Awareness Month](#)

[Attendance Awareness Month.pdf](#)

Business Affairs

[21. C12 - Proposed Allocation Changes for 2026-2027](#)

[9.3.26 - 26-27 Allocation Summary .xlsx - 2025-26 \(1\).pdf](#)

Business Affairs-Property

[22. C13 - Deletion of Certain Items Report - September 2026](#)

[MONTHLY DELETION REPORT SEPTEMBER 2026.pdf](#)

[DELETION ANALYSIS September 2026- 2027 - Sheet1.pdf](#)

Business Affairs-Purchasing

[23. C14 - Managed Printing Services Contract Renewal](#)

[24. C15 - BID Award](#)

Operations

[25. C16 - Approval of the CCDS Active Assailant Plan \(CONFIDENTIAL\) for the 2026/27 School Year](#)

[Active Assailant Policy 26-27.pdf \(Confidential\)](#)

[26. C17 - Heating, Ventilation, and Air Conditioning \(HVAC\) Maintenance Service Agreement for Thirty Schools per Master Contract with Omnia Partners # 3341 \(IFB #RC2022-1001, Racine Co. WI\)](#)

[Trane HVAC Maintenance Service Contract](#)

[Executed Trane HVAC Maintenance Service Contract.pdf](#)

Operations-Facilities

[27. C18 - Change Order #1 \(Direct Purchasing\) for Coppergate Elementary School HVAC Repair/Replacement \(C-69-25/26\).](#)

[JM-C-69-2526 Coppergate Elem. HVAC R-R CO#1-20260903.pdf](#)

[28. C19 - Change Order #1 \(Direct Purchasing\) for Thunderbolt Elementary School HVAC Repair/Replacement \(C-81-25/26\).](#)

[JM C-81-2526-TBE HVAC R-R CO#1 DP 20260903.pdf](#)

[29. C20 - Change Order #1 \(Direct Purchasing\) for Keystone Heights High School HVAC Repair/Replacement \(C-35-24/25\)](#)

[JM-c-35-2425-KHH HVAC R-R CO#1 DP-20260903.pdf](#)

[30. C21 - Schematic/Preliminary/Final \(Phase I, II, & III\) plans and specifications for Ridgeview High School Security Lighting Repair/Replacement \(C-51-25/26\).](#)

[31. C22 - Change Order #2 \(Direct Purchasing\) for Shadowlawn Elementary School Fire Alarm Repair/Replacement \(C-61-25/26\)](#)

[RB-C-61-2526 SLE Fire Alarm R-R CO#2 DP-20260903.pdf](#)

[32. C23 - Change Order #3 for Rideout Elementary School Fire Alarm Repair/Replacement \(C-76-25/26\)](#)

[RB C-76-2526 ROE Fire Alarm R-R CO#3 20260903.pdf](#)

[33. C24 - Change Order #2 for Ridgeview High School Fire Alarm Repair/Replacement \(C-52-25/26\)](#)

[RB-C-52-2526-CO#2-RHS Fire Alarm R-R-20260903.pdf](#)

[34. C25 - Final Completion of Rideout Elementary School Classroom Addition-Building_\(C-43-23/24\)](#)

[RB ROE Classroom Addition Building Final Comp. 20260903.pdf](#)

[35. C26 - Substantial Completion of Rideout Elementary School Classroom Addition \(Site\)_\(C-43-23/24\)](#)

[RB ROE Classroom Addition Site-Sub Comp. 20260903.pdf](#)

[36. C27 - Change Order #3 for Lakeside Junior High School HVAC and Roof Repair/Replacement \(C-72-24/25\)](#)

[RB C-72-2425 LJH HVAC Roof R-R CO#3-20260903 Signed.pdf](#)

[37. C28 - Substantial Completion of Doctors Inlet Elementary School Fire Alarm Repair/Replacement \(C-57-25/26\)](#)

[RB C-57-2526 DIS Fire Alarm R-R Sub Comp. 20260903.pdf](#)

[38. C29 - Resolution to Dispose of One Relocatable Building at Clay Hill Elementary](#)

[che_resolution_to_dispose_of_portables-1-20260903.pdf](#)

[39. C30 - Resolution to Dispose of Thirteen Relocatable Buildings at Fleming Island Elementary](#)

[FIE Resolution to Dispose of Portables 20260903.docx.pdf](#)

[40. C31 - Resolution to Dispose of Five Relocatable Buildings at Lake Asbury Junior High](#)

[laj_resolution_to_dispose_of_portables-20260903.pdf](#)

[41. C32 - Resolution to Dispose of One Relocatable Building at Lakeside Junior High](#)

[LJH Resolution to Dispose of Portables 20260903.pdf](#)

[42. C33 - Resolution to Dispose of One Relocatable Building at Oakleaf Junior High School](#)

[olj_resolution_to_dispose_of_portables 20260903.pdf](#)

[43. C34 - Resolution to Dispose of Eleven Relocatable Buildings at Robert M. Paterson Elementary](#)

[PES Resolution to Dispose of Portables \(2\).pdf](#)

[44. C35 - Resolution to Dispose of Seventeen Relocatable Buildings at Thunderbolt Elementary](#)

[tbe_resolution_to_dispose_of_portables 20260903.docx.pdf](#)

[45. C36 - Resolution Declaring Six \(6\) Sets of Aluminum Ramps and Stairs as Surplus Property and Authorizing Disposal](#)

[resolution-to-dispose-of-portable-ramps-and-stairsdocx.pdf](#)

[46. C37 - Interlocal Agreement to Sell Low-Priced Diesel Fuel to the Clay County Board of County Commissioners for Use of Fire and Rescue Vehicles in the Keystone Heights Area](#)

[270016 Contract Review_KHILA_Low Priced Diesel_30 Sept 2026_Binder.pdf](#)

[Executed - 270016 Contract Review_KHILA_Low Priced Diesel_30 Sept 2026_Binder.pdf](#)

[47. C38 - Prequalification of Contractors](#)

[September 3, 2026 Contractor Prequalification List.pdf](#)

Adoption of Consent Agenda

[48. Adoption of Consent Agenda](#)

Motion

Motion to Adopt Consent Agenda

Vote Results (Approved)

Motion: Ashley Gilhousen

Second: Beth Clark

Ashley Gilhousen

Beth Clark

Michele Hanson

Erin Skipper

- Aye

- Aye

- Aye

- Aye

Presentations from the Audience (Public Comment on Non-Specific Agenda Items)[49. Public Comment on Non-Specific Agenda Items](#)**Minutes:**

Public speakers addressing non-specific agenda items:

- Bruce Friedman
- Molly Caswell
- Helana Cormier

CCEA Update (Victoria Kidwell)

CESPA Update (Dianna Boase)

Superintendent's Update and Presentations[50. Superintendent's Update and Presentations](#)[Superintendent's Update 9-03-2026.pdf](#)**Minutes:**

Superintendent Broskie shared the attached presentation highlighting the following:

- 2026-2027 School Year Has Begun
- Five Apps for Families
- College and Career Night
- Special Programs in September
- FAST Testing
- Schools of the Month Nominations Open

Superintendent Broskie provided an overview of the updated Volunteer Policy approved by the Board during the meeting and reviewed the nine recommended and implemented steps designed to strengthen and streamline the volunteer process.

Superintendent Broskie also provided an update regarding the State's upcoming implementation of a uniform GPA policy, including standardized GPA weighting practices across Florida school districts.

School Board Attorney Remarks**School Board Member Remarks**[51. School Board Member Remarks](#)**Minutes:**

Mrs. Gilhousen expressed appreciation for District employees and shared that she was impressed by the staff and events she recently attended.

Mrs. Clark recognized the impact of Dolly Parton's Imagination Library and noted that 240 Clay County families have enrolled since Ms. Parton's passing. She also emphasized the importance of student safety when traveling to and from school, including awareness when crossing roadways and the role of crossing guards.

Mrs. Hanson shared positive remarks regarding the newly opened Middleburg High School bus loop and its additional use by the band for marching practice. She requested Board input at the upcoming workshop to be included in the October Board Newsletter and thanked District staff for their continued efforts.

Board Chair Mrs. Skipper echoed the positive comments regarding the Middleburg High School bus loop and expressed appreciation to the Transportation Department for its hard work.

Adjournment (7:15 p.m.)