Clay County District Schools
Field Trip Request Form

School Requesting:	*HS* Clay High
Staff Requesting:	John Dalton, Department Head john.dalton@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	Central High School, 14075 Ken Austin Pkwy, Brooksville, FL 34613
Educational Value	N/A
FLDOE Standards/Benchmarks	N/A
Field Trip Details: **Start/End Date/Time**	Starts: 12/4/2026 12:00:00 Ends: 12/5/2026 20:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Enterprise Rental
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	6
Cost Per Student and What it Covers:	40 Meals, hotels, entry
Anticipated # of Chaperones:	1
Cost Per Chaperone and What it Covers:	25 Meals, hotels, entry
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the Level 2 volunteer clearance.
Budget Code/Course to Be Charged:	NJROTC 3167
Blanket Request:	No
Schedule for Blanket Requests:	

(if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	John E Dalton 10/2/2026 9:55:07
Principal Signature and Date	Principal Signs Here Amanda Bo Principal Inserts Date Here 10/5/26
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 10.7.26
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here D. Bakus 10/15/26

***District Use Only**
☒ ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) 11-05-26
☐ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date)_____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

Clay County District Schools
Field Trip Request Form

School Requesting:	*HS* Fleming Island High
Staff Requesting:	Traavis Chandler, Coach molly.ragle@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Athletics Basketball, Boys
Destination:	Wiregrass Ranch Sports Complex, 3021 Sports Coast Way, Wesley Chapel, FL, 33543
Educational Value	N/A
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 11/27/2026 13:00:00 Ends: 11/28/2026 20:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Parents have been instructed to transport their own kid.
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	15
Cost Per Student and What it Covers:	$0 N/A
Anticipated # of Chaperones:	4
Cost Per Chaperone and What it Covers:	$0 N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the Level 2 volunteer clearance.
Budget Code/Course to Be Charged:	Internal Accounts, 1106, Boys Basketball
Blanket Request:	No

Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	*Traavis Chandler* 10/1/2026 9:50:38
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 10/1/26
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 10.5.26
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here 10/15/26

District Use Only

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- ☐ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date)_____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
- ☐ CTE EVENT
  Event was Pre-Approved at the School Board meeting on (Date) _____.

Clay County District Schools
Field Trip Request Form

School Requesting:	*HS* Fleming Island High
Staff Requesting:	Traavis Chandler, Coach traavis.chandler@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Athletics Basketball, Boys
Destination:	Florida Southwestern State College, 8099 College Pkwy, Fort Myers, FL 33919 / Vanguard High School, 7 NW 28th St, Ocala, FL 34475 / Goose Creek High School,1137 Red Bank Rd, Goose Creek, SC 29445
Educational Value	N/A
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 12/11/2026 12:00:00 Ends: 12/30/2026 17:00:00
Overnight:	Yes
Out-Of-State:	Yes
Type of Transportation:	Players will be instructed to ride with their parents.
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	3
Cost Per Student and What it Covers:	$0 N/A
Anticipated # of Chaperones:	3
Cost Per Chaperone and What it Covers:	$0 N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.
Budget Code/Course to Be Charged:	1106
Blanket Request:	Yes

Schedule for Blanket Requests: (if applicable)	https://drive.google.com/open?id=1q9KPXiU3uKT9tHS_hDIxnhKChp_argFg
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	*Traavis Chandler* 4/6/2026 14:09:37
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 10/1/26
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 10.5.26
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here 10/15/26

District Use Only

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- ☐ CTE EVENT
  Event was Pre-Approved at the School Board meeting on (Date) _____.

Clay County District Schools
Field Trip Request Form

School Requesting:	*HS* Orange Park High
Staff Requesting:	Derek Kurnitsky, Coach derek.kurnitsky@myoneclay.net
Grade Level and Subject/Program:	Twelfth Athletics Boys Basketball
Destination:	Orlando- Windemere prep Hoopfest
Educational Value	N/A
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 12/5/2026 8:00:00 Ends: 12/6/2026 10:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Private Vehicle(s)
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	Derek Kurnitsky, Lee Merrill, Kharon Bryant, Levelle Webster
Anticipated # of Students:	15
Cost Per Student and What it Covers:	0 0
Anticipated # of Chaperones:	5
Cost Per Chaperone and What it Covers:	0 0
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the Level 2 volunteer clearance.
Budget Code/Course to Be Charged:	1106
Blanket Request:	No
Schedule for Blanket Requests:	

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(if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	*Derek Kurnitsky* 10/6/2026 9:18:10
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 10/6/26
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 10.9.26
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here 10/15/26

District Use Only

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- ☐ CTE EVENT
  Event was Pre-Approved at the School Board meeting on (Date) _____.

Clay County District Schools
Field Trip Request Form

School Requesting:	*HS* Orange Park High
Staff Requesting:	Timothy McAllister, Teacher timothy.mcallister@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	USNS SEAY Blount Island USMC Cargo Terminal Jacksonville, FL
Educational Value	MSC Ship Orientation; firefighting, navigation and cargo
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 1/8/2027 17:00:00 Ends: 1/9/2027 14:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	District School Bus(es) - Must Utilize the Transportation Request Form
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	50
Cost Per Student and What it Covers:	ALL FEES PAID FOR BY OP NJROTC FUNDS #3167 TRANSPORTATION, FEES AND MEALS
Anticipated # of Chaperones:	5
Cost Per Chaperone and What it Covers:	ALL FEES PAID FOR BY OP NJROTC FUNDS #3167 TRANSPORTATION, FEES AND MEALS
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the Level 2 volunteer clearance.
Budget Code/Course to Be Charged:	#3167 ORANGE PARK NJROTC
Blanket Request:	No
Schedule for Blanket Requests:	

(if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	TIMOTHY MCALLISTER 9/29/2026 10:11:22
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 10/01/26
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 10.1.26
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here D. Rhine 10/15/26

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Clay County District Schools
Field Trip Request Form

School Requesting:	*HS* Oakleaf High
Staff Requesting:	Kyle Stuard, Sponsor kyle.stuard@myoneclay.net
Grade Level and Subject/Program:	Twelfth Senior Class N/A
Destination:	Universal Studios 6000 Universal Blvd, Orlando, FL 32819
Educational Value	Grad Bash presents seniors a final, unique experince to celebrate the end of their secondary edcuational career with their peers.
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 4/9/2027 14:00:00 Ends: 4/10/2027 6:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Candies Coaches
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	300
Cost Per Student and What it Covers:	225 Park admission, transportation, and meal voucher
Anticipated # of Chaperones:	30
Cost Per Chaperone and What it Covers:	N/A N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the Level 2 volunteer clearance.
Budget Code/Course to Be Charged:	3140
Blanket Request:	No

Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	*Kyle Stuard* 9/24/2026 8:54:15
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 9-24-26
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 10.13.26
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here 10/15/26

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☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

Clay County District Schools
Field Trip Request Form

✓

* pre-approved 6.25.26 agenda

School Requesting:	*HS* Middleburg High
Staff Requesting:	Melissa Hendricks, Teacher melissa.hendricks@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade CTE na
Destination:	FFA National Convention and Expo, 100 South Capitol Ave. Indianapolis IN 46225
Educational Value	Students will attend leadership conferences which allows them to be trained and help our chapter have a successful school year. They will also gain knowledge from other chapter across the country. Celebrating our successes as a National Chapter Award winning FFA chapter.
FLDOE Standards/Benchmarks	8.01 Opportunities for leadership development 8.05 Personal & professional growth in agricultural organizations
Field Trip Details: Start/End Date/Time	Starts: 10/20/2026 6:00:00 Ends: 10/25/2026 18:00:00
Overnight:	Yes
Out-Of-State:	Yes
Type of Transportation:	Commercial Airline, rental vans
Charter Bus Company (if applicable):	na
Legal Name of Approved Drivers (if applicable)	Melissa Hendricks, Alisha Hickey
Anticipated # of Students:	8
Cost Per Student and What it Covers:	400 a portion of their meals, registration
Anticipated # of Chaperones:	2
Cost Per Chaperone and What it Covers:	0 na
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the Level 2 volunteer clearance.
Budget Code/Course to Be	internal account, cte certification money

For ... Summer ...

9-7

Charged:	
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	*Melissa Hendricks* 9/21/2026 7:02:33 Melissa Hendricks
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 9/21/26
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 10.1.26
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here D. Rhi 10/15/26

***District Use Only**
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C11 - CTE Overnight + out of state travel

Clay County District Schools
Field Trip Request Form

School Requesting:	*HS* Middleburg High
Staff Requesting:	Aaron Lee, Teacher aaron.lee@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	Gaither High School, 16200 N Dale Mabry Hwy, Tampa, FL 33618
Educational Value	NJROTC Drill Meet
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 12/4/2026 17:00:00 Ends: 12/5/2026 21:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	District School Bus(es) - Must Utilize the Transportation Request Form
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	40
Cost Per Student and What it Covers:	N/A Drill meet and Hotel
Anticipated # of Chaperones:	4
Cost Per Chaperone and What it Covers:	N/A Hotel
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the Level 2 volunteer clearance.
Budget Code/Course to Be Charged:	NJROTC 3167
Blanket Request:	No
Schedule for Blanket Requests:	

(if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Aaron Lee 10/14/2026 10:22:52
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 10/15/26
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 10.15.26
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here 10/15/26

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☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

Clay County District Schools
Field Trip Request Form

School Requesting:	*HS* Oakleaf High
Staff Requesting:	Jamielee Willis, Department Head jamie.willis@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	Ware county High Rifle Range 1320 New Mexico Drive Waycross Georgia
Educational Value	Team work, Team building ,
FLDOE Standards/Benchmarks	demonstrate competency in many, and proficiency in a few, movement forms from a variety of categories.
Field Trip Details: Start/End Date/Time	Starts: 10/3/2026 5:00:00 Ends: 10/3/2026 16:00:00
Overnight:	~~No~~
Out-Of-State:	Yes
Type of Transportation:	Enterprise rental car
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	4
Cost Per Student and What it Covers:	$20.00 Meals, event fee
Anticipated # of Chaperones:	1
Cost Per Chaperone and What it Covers:	$0.00 N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the Level 2 volunteer clearance.
Budget Code/Course to Be Charged:	3167
Blanket Request:	No

Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Jamielee Willis 8/21/2026 6:50:38
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 9/8/26
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 9.15.26
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here 9/30/26

***District Use Only**
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☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

South Effingham High School NJROTC Rifle STS
(3X20 CMP Sanctioned)

Match Program

MATCH DATE: Saturday, 3 October 2026

LOCATION: Ware County High Rifle Range
1302 New Mexico Drive

SPONSORED BY: **South Effingham NJROTC**

MATCH DIRECTOR: AZ1 Ross Johnson, 912-728-7527, (cell) 912-856-4822

MATCH OPEN TO: Sporter or precision from JROTC and Clubs

MATCH ENTRIES: Reservations on a first registered, first served basis. Teams will consist of 4 shooters. Individuals may also compete if space is available. Participating teams and individuals use the Entry Form, telephone, email to request relay times. johnson.ross.nsi@navyjrotc.org.

ENTRY FEES: The entry fee is $80 per team or $20 per individual. Make check payable to: *South Effingham High School* with *NJROTC* in the memo.

ENTRIES CLOSE: Two weeks prior to the match (COB September 25th). I will need names and CMP numbers by this date so the range has time to input data. You can make changes to your teams up until you are called to the line.

RELAYS: Relays will begin at 0900, 1100, and 1300. If needed, we can add a 1500 relay. **Please be on time, relays WILL start on time!** Sporter and Precision may fire in the same relay. Every attempt will be made to ensure that schools with multiple team's fire in the same relay unless specifically requested otherwise. You may enter individual shooters, and they will be squadded as necessary to accommodate team integrity. The Ware County High School Range has 40 Electronic Targets.

RULES: The match will be conducted in accordance with the "2024-2026 National Standard Three-Position Air Rifle Rules." The 2026-2028 rules should be released on October 1st, but we will stay with the current rules for this competition.

SCHEDULE: Relays will begin at 0900, 1100, and 1300. We can add a 1500 relay if needed. Sporter and Precision may fire in the same relay. Every attempt will be made to ensure that schools with multiple team's fire in the same relay unless specifically requested otherwise. You may enter individual shooters, and they will be squadded as necessary to accommodate team integrity.

CATEGORIES: The categories are Sporter and precision. All equipment will conform to National

Standard 3-P rules. No formal equipment checks will be conducted.

SCORING: Targets are Electronic and will follow the rules in section 8.4 of the "2024-2026 National Standard Three-Position Air Rifle Rules." I need CMP numbers by September 25th.

COACHING: COACHING WILL BE PERMITTED FOR SPORTER CLASS SHOOTERS DURING THE PREPARATION PERIOD. I will attempt to separate the precision and sporter shooters in the range.

AWARDS: **General** – In the sporter category medals will be awarded top 10 shooter and team members of top three teams. In the precision category the number of medals awarded will be dependent on the number of entries.
Team Awards – Trophies will be awarded to the first, second, and third place team in sporter category, number of precision team trophies will be dependent on the number of entries.

SAFETY: 1. Safety must be the number one concern of all match officials, adult leaders, and competitors. Proper safety procedures will be always enforced.
2. During the competition, infractions will result in a warning for the first offense and disqualification for the second infraction.
3. Competitors will take their rifles in their cases to the line, handle their rifles on the line, and remove their rifles and cases from the line only when the Range Officer gives the command.
4. Coaches ensure competitors are familiar with normal range etiquette, e.g. general safety rules, match procedures, when to move equipment to/on/from the firing line, talking, etc.

CONCESSIONS: The range will have a concession stand open.

SUPPLIES: Air will be available. I have adapter for Crossman and T-200 rifles. Precision teams will need to bring their own adapters for air.

Clay County District Schools
Field Trip Request Form

School Requesting:	*HS* Clay High
Staff Requesting:	Sydney Whitehurst, Teacher sydney.whitehurst@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade CTE N/A
Destination:	National FFA Convention 100 S Capitol Ave, Indianapolis, IN 46225
Educational Value	FFA members will be learning leadership qualities and building upon skills to allow them to grow their agriculture classes and FFA membership.
FLDOE Standards/Benchmarks	32.0 Demonstrate leadership, employability, and human relations skills. 20.0 Investigate ethical and professional issues in agricultural communications.
Field Trip Details: Start/End Date/Time	Starts: 10/19/2026 6:00:00 Ends: 10/23/2026 19:00:00
Overnight:	Yes
Out-Of-State:	Yes
Type of Transportation:	Commercial Airline, Enterprise Van Rental in Indiana
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	Kelly Mosley
Anticipated # of Students:	4
Cost Per Student and What it Covers:	300 Transportation, hotel, one dinner.
Anticipated # of Chaperones:	1
Cost Per Chaperone and What it Covers:	0 N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the Level 2 volunteer clearance.
Budget Code/Course to Be Charged:	FFA 4031

Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	*Sydney Whitehurst* 9/14/2026 9:35:56
Principal Signature and Date	Principal Signs Here Amanda O Principal Inserts Date Here 9/14/26
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 9.15.26
Superintendent Signature and Date	Superintendent Signs Here D. Blue Superintendent Inserts Date Here 9/30/26

***District Use Only**
☐ ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) _____
☒ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) 10.7.26. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) 11.5.26.
☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

Clay County District Schools
Field Trip Request Form

School Requesting:	*HS* Keystone Heights Junior/Senior High
Staff Requesting:	Brooklynn Hall, Teacher brooklynn.hall@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade KHHS FFA N/A
Destination:	Sunbelt Agriculture Expo, 290-G Harper Boulevard Moultrie, GA 31788-2157
Educational Value	Students will travel to see agricultural innovations in action, as well as get to network with agricultural companies and colleges.
FLDOE Standards/Benchmarks	03.08 Explore employment and entrepreneurship opportunities and identify potential paths to careers in natural resources. 04.09 Explore employment and entrepreneurship opportunities and identify potential paths to careers in plant science.
Field Trip Details: Start/End Date/Time	Starts: 10/21/2026 6:00:00 Ends: 10/21/2026 18:00:00
Overnight:	No
Out-Of-State:	Yes
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Candies Coachworks
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	50
Cost Per Student and What it Covers:	25 Bus Transportation
Anticipated # of Chaperones:	6
Cost Per Chaperone and What it Covers:	0 Bus Transportation
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the Level 2 volunteer clearance.
Budget Code/Course to Be	Internal Accounts

Charged:	
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Brooklynn Hall 9/15/2026 12:43:07
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here Barry Redmond 9/15
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 9.15.26
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here D. Dunn 9/30/26

***District Use Only**
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X ☐ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) 10.1.26. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) 11.5.26.
☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

Clay County District Schools
Field Trip Request Form

School Requesting:	*JR* Lake Asbury Junior High
Staff Requesting:	Maria Behnken, Department Head maria.behnken@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade CTE ~~N/A~~ TSA
Destination:	Hilton Orlando Altamonte Springs 350 Northlake Boulevard Altamonte Springs, Florida 32701
Educational Value	TSA Leadership Training Conference enhances personal development, leadership, and career opportunities in STEM, whereby members apply and integrate these concepts through intracurricular activities, competitions, and related programs.
FLDOE Standards/Benchmarks	The students will be competing in multiple competitions. Below is a small example of the educational value. MA.FS.K12.MP.1.1 Make sense of problems & pursue in solving MA.FS.K12.MP.2.1 Reason abstractly & quantitatively MA.FS.K12.MP.3.1 Construct viable arguments and critique the reasoning of others.
Field Trip Details: Start/End Date/Time	Starts: 10/28/2026 10:00:00 Ends: 10/31/2026 14:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	District Vehicle, Private Vehicle(s), Two parents are driving their child, remainder will be in the CTE van.
Charter Bus Company (if applicable):	N/A
Legal Name of Approved Drivers (if applicable)	Maria Behnken, Cherie Rogers and Amanda Adams are both attending and will only drive their children.
Anticipated # of Students:	8
Cost Per Student and What it Covers:	230 Registration and Hotel
Anticipated # of Chaperones:	2
Cost Per Chaperone and What it Covers:	$200 plus fuel and food Registration, hotel

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Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the Level 2 volunteer clearance.
Budget Code/Course to Be Charged:	Internal Account
Blanket Request:	No
Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Maria Behnken 9/23/2026 14:33:37
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 9-24-26
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 9.29.26
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here 9/30/26

***District Use Only**
☐ ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) _____
☒ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) 10.1.26. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) 11.5.26.
☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

Clay County District Schools
Field Trip Request Form

School Requesting:	*HS* Middleburg High
Staff Requesting:	Theo Turner, Teacher theo.turner@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade Fine Arts N/A
Destination:	West Orange HS 1625 Beulah Rd, Winter Garden, FL 34787 AND Universal Studios 6000 Universal Blvd, Orlando, FL 32819
Educational Value	N/A
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 11/13/2026 11:00:00 Ends: 11/15/2026 19:00:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Annett Bus Lins
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	51
Cost Per Student and What it Covers:	0 0
Anticipated # of Chaperones:	6
Cost Per Chaperone and What it Covers:	0 0
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the Level 2 volunteer clearance.
Budget Code/Course to Be Charged:	Internal accounts, Band 2100
Blanket Request:	No

Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Theo Turner 9/3/2026 13:24:04
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 9/26/26
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 9.21.26
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here 9/30/26

***District Use Only**
☒ ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) 11.5.26
☐ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date)_____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.

Clay County District Schools
Field Trip Request Form

School Requesting:	*HS* Ridgeview High
Staff Requesting:	Sean Heery, JROTC Instructor sean.heery@myoneclay.net
Grade Level and Subject/Program:	Multi-Grade ROTC N/A
Destination:	Gaither HS, 16200 N. Dale Mabry Hyw, Tampa, University of South FL, 4202 E. Fowler Ave, Tampa FL. FL 33618, Museum of Science & Innovation, 4801 E Fowler Ave, Tampa, FL, University of Southern FL,
Educational Value	N/A
FLDOE Standards/Benchmarks	N/A
Field Trip Details: Start/End Date/Time	Starts: 12/4/2026 6:30:00 Ends: 12/5/2026 19:30:00
Overnight:	Yes
Out-Of-State:	No
Type of Transportation:	Charter Bus
Charter Bus Company (if applicable):	Annette Bus Lines
Legal Name of Approved Drivers (if applicable)	N/A
Anticipated # of Students:	40
Cost Per Student and What it Covers:	45 1/4 of lodging expense per room
Anticipated # of Chaperones:	5
Cost Per Chaperone and What it Covers:	0 N/A
Volunteer Policy Awareness:	I am aware of this School Board Policy and will verify that all chaperones have the Level 2 volunteer clearance.
Budget Code/Course to Be Charged:	316700
Blanket Request:	No

Schedule for Blanket Requests: (if applicable)	
I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.	Yes
Teacher Signature and Date	Sean M Heery, LtCol USMC Ret 9/24/2026 9:26:39
Principal Signature and Date	Principal Signs Here Principal Inserts Date Here 9/29/24
Assistant Superintendent Signature and Date	Assistant Superintendent Signs Here Assistant Superintendent Inserts Date Here 9.29.26
Superintendent Signature and Date	Superintendent Signs Here Superintendent Inserts Date Here 9/30/26

*District Use Only
☒ ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) 11.3.26
☐ ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date)_____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____.
☐ CTE EVENT Event was Pre-Approved at the School Board meeting on (Date) _____.