



# Clay County District Schools Field Trip Request Form

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|---------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| School Requesting:                                | *HS* Fleming Island High                                                                                             |
| Staff Requesting:                                 | Jason Poole, Coach<br>jason.poole@myoneclay.net                                                                      |
| Grade Level and Subject/Program:                  | Multi-Grade<br>Athletics<br>Cross Country Boys and Girls                                                             |
| Destination:                                      | Sam Smith Park, 1155 Douthit Ferry Rd, Cartersville, GA 30120                                                        |
| Educational Value                                 | N/A                                                                                                                  |
| FLDOE Standards/Benchmarks                        | N/A                                                                                                                  |
| Field Trip Details:<br>Start/End Date/Time        | Starts: 9/18/2026 15:00:00<br>Ends: 9/20/2026 19:00:00                                                               |
| Overnight:                                        | Yes                                                                                                                  |
| Out-Of-State:                                     | Yes                                                                                                                  |
| Type of Transportation:                           | Private Vehicle(s)                                                                                                   |
| Charter Bus Company<br>(if applicable):           | N/A                                                                                                                  |
| Legal Name of Approved Drivers<br>(if applicable) | Dave Allen, Emma Herbst                                                                                              |
| Anticipated # of Students:                        | 20                                                                                                                   |
| Cost Per Student and<br>What it Covers:           | 0<br>N/A                                                                                                             |
| Anticipated # of Chaperones:                      | 2                                                                                                                    |
| Cost Per Chaperone and<br>What it Covers:         | 0<br>N/A                                                                                                             |
| Volunteer Policy Awareness:                       | I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance. |
| Budget Code/Course to Be Charged:                 | Internal Accounts, Boys Cross Country 1111, Girls Cross Country 1112                                                 |
| Blanket Request:                                  | No                                                                                                                   |
| Schedule for Blanket Requests:                    |                                                                                                                      |

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| (if applicable)                                                                                                                                  |                                                                                                           |
| I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies. | Yes                                                                                                       |
| Teacher Signature and Date                                                                                                                       | Jason Poole<br>7/16/2026 12:34:08                                                                         |
| Principal Signature and Date                                                                                                                     | Principal Signs Here <i>Thomas Pittman</i><br>Principal Inserts Date Here 7/16/26                         |
| Assistant Superintendent Signature and Date                                                                                                      | Assistant Superintendent Signs Here <i>[Signature]</i> 7/21<br>Assistant Superintendent Inserts Date Here |
| Superintendent Signature and Date                                                                                                                | Superintendent Signs Here <i>D. [Signature]</i> 7/24/26<br>Superintendent Inserts Date Here               |

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| <b>*District Use Only</b>           |                                                                                                                                                                                                                |
| <input checked="" type="checkbox"/> | ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>9.3.26</u>                                                                                                 |
| <input type="checkbox"/>            | ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____. |
| <input type="checkbox"/>            | CTE EVENT<br>Event was Pre-Approved at the School Board meeting on (Date) _____.                                                                                                                               |



# Clay County District Schools Field Trip Request Form

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|-----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>School Requesting:</b>                                 | *HS* Fleming Island High                                                                                                                                                             |
| <b>Staff Requesting:</b>                                  | Jason Poole, Coach<br>jason.poole@myoneclay.net                                                                                                                                      |
| <b>Grade Level and Subject/Program:</b>                   | Multi-Grade<br>Athletics<br>Cross Country Girls and Boys                                                                                                                             |
| <b>Destination:</b>                                       | Apalachee Regional Park, Tallahassee, FL                                                                                                                                             |
| <b>Educational Value</b>                                  | The FSU/Pre-State Invitational for cross country. An excellent mid-season opportunity to preview the state championship course and compete against top competition across the state. |
| <b>FLDOE Standards/Benchmarks</b>                         | N/A                                                                                                                                                                                  |
| <b>Field Trip Details:<br/>Start/End Date/Time</b>        | Starts: 10/9/2026 10:00:00<br>Ends: 10/10/2026 14:00:00                                                                                                                              |
| <b>Overnight:</b>                                         | Yes                                                                                                                                                                                  |
| <b>Out-Of-State:</b>                                      | No                                                                                                                                                                                   |
| <b>Type of Transportation:</b>                            | Private Vehicle(s)                                                                                                                                                                   |
| <b>Charter Bus Company<br/>(if applicable):</b>           | N/A                                                                                                                                                                                  |
| <b>Legal Name of Approved Drivers<br/>(if applicable)</b> | Dave Allen, Emma Herbst, Jason Poole, Ellen Boyer, Amanda Lou                                                                                                                        |
| <b>Anticipated # of Students:</b>                         | 20                                                                                                                                                                                   |
| <b>Cost Per Student and<br/>What it Covers:</b>           | 0<br>N/A                                                                                                                                                                             |
| <b>Anticipated # of Chaperones:</b>                       | 4                                                                                                                                                                                    |
| <b>Cost Per Chaperone and<br/>What it Covers:</b>         | 0<br>N/A                                                                                                                                                                             |
| <b>Volunteer Policy Awareness:</b>                        | I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance.                                                                 |
| <b>Budget Code/Course to Be Charged:</b>                  | Internal Accounts, 1111 (Boys Cross Country), 1112 (Girls Cross Country)                                                                                                             |
| <b>Blanket Request:</b>                                   | No                                                                                                                                                                                   |

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| <b>Schedule for Blanket Requests:</b><br>(if applicable)                                                                                         |                                                                                           |
| I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies. | Yes                                                                                       |
| <b>Teacher Signature and Date</b>                                                                                                                | Jason Poole<br>7/16/2026 12:27:48                                                         |
| <b>Principal Signature and Date</b>                                                                                                              | Principal Signs Here<br>Principal Inserts Date Here<br>Thomas Pittman<br>7/16/26          |
| <b>Assistant Superintendent Signature and Date</b>                                                                                               | Assistant Superintendent Signs Here<br>Assistant Superintendent Inserts Date Here<br>7/21 |
| <b>Superintendent Signature and Date</b>                                                                                                         | Superintendent Signs Here<br>Superintendent Inserts Date Here<br>D. Livi 7/29/26          |

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| <b>*District Use Only</b>           |                                                                                                                                                                                                                |
| <input checked="" type="checkbox"/> | ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>9.3.26</u>                                                                                                 |
| <input type="checkbox"/>            | ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____. |
| <input type="checkbox"/>            | CTE EVENT<br>Event was Pre-Approved at the School Board meeting on (Date) _____.                                                                                                                               |



# Clay County District Schools Field Trip Request Form

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|---------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| School Requesting:                                | *HS* Keystone Heights Junior/Senior High                                                                                                                                |
| Staff Requesting:                                 | Brooklynn Hall, Teacher<br>brooklynn.hall@myoneclay.net                                                                                                                 |
| Grade Level and Subject/Program:                  | Multi-Grade<br>FFA<br>N/A                                                                                                                                               |
| Destination:                                      | National FFA Convention- Indianapolis, Indiana                                                                                                                          |
| Educational Value                                 | Students will travel to Indianapolis to attend leadership workshops and the Expo at the National FFA Convention, as well as be recognized on stage for National Awards. |
| FLDOE Standards/Benchmarks                        | 09.0- Apply Leadership and Citizenship Skills.                                                                                                                          |
| Field Trip Details:<br>Start/End Date/Time        | Starts: 10/20/2026 5:00:00<br>Ends: 10/24/2026 23:30:00                                                                                                                 |
| Overnight:                                        | Yes                                                                                                                                                                     |
| Out-Of-State:                                     | Yes                                                                                                                                                                     |
| Type of Transportation:                           | Commercial Airline, Rental Vehicle                                                                                                                                      |
| Charter Bus Company<br>(if applicable):           | N/A                                                                                                                                                                     |
| Legal Name of Approved Drivers<br>(if applicable) | Brooklynn Hall<br>Erin Verplanck                                                                                                                                        |
| Anticipated # of Students:                        | 4                                                                                                                                                                       |
| Cost Per Student and<br>What it Covers:           | \$500<br>Airline Ticket, Room, and Registration                                                                                                                         |
| Anticipated # of Chaperones:                      |                                                                                                                                                                         |
| Cost Per Chaperone and<br>What it Covers:         | 0<br>Airline Ticket, Room, and Registration                                                                                                                             |
| Volunteer Policy Awareness:                       |                                                                                                                                                                         |
| Budget Code/Course to Be<br>Charged:              | Internal FFA Account                                                                                                                                                    |
| Blanket Request:                                  | No                                                                                                                                                                      |

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| <b>Schedule for Blanket Requests:</b><br>(if applicable)                                                                                         |                                                                                                        |
| I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies. | Yes                                                                                                    |
| <b>Teacher Signature and Date</b>                                                                                                                | <i>Brooklynn Hall</i><br>7/29/2026 14:16:58                                                            |
| <b>Principal Signature and Date</b>                                                                                                              | Principal Signs Here<br>Principal Inserts Date Here <i>Brian Hubbard 8/5/26</i>                        |
| <b>Assistant Superintendent Signature and Date</b>                                                                                               | Assistant Superintendent Signs Here<br>Assistant Superintendent Inserts Date Here <i>D. George 8/6</i> |
| <b>Superintendent Signature and Date</b>                                                                                                         | Superintendent Signs Here<br>Superintendent Inserts Date Here <i>D. Shi 8/7</i>                        |

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| <b>*District Use Only</b>           |                                                                                                                                                                                                                |
| <input checked="" type="checkbox"/> | ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>9/3/26</u>                                                                                                 |
| <input type="checkbox"/>            | ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____. |
| <input type="checkbox"/>            | CTE EVENT<br>Event was Pre-Approved at the School Board meeting on (Date) _____.                                                                                                                               |



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|---------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| <b>School Requesting:</b>                                     | *HS* Fleming Island High                                                                                             |
| <b>Staff Requesting:</b>                                      | Jason Poole, Coach<br>jason.poole@myoneclay.net                                                                      |
| <b>Grade Level and Subject/Program:</b>                       | Multi-Grade<br>Athletics<br>Cross Country Boys and Girls                                                             |
| <b>Destination:</b>                                           | Apalachee Regional Park, Tallahassee, FL                                                                             |
| <b>Educational Value</b>                                      | Cross Country State Championship Meet                                                                                |
| <b>FLDOE Standards/Benchmarks</b>                             | N/A                                                                                                                  |
| <b>Field Trip Details:<br/>Start/End Date/Time</b>            | Starts: 11/19/2026 10:00:00<br>Ends: 11/20/2026 14:00:00                                                             |
| <b>Overnight:</b>                                             | Yes                                                                                                                  |
| <b>Out-Of-State:</b>                                          | No                                                                                                                   |
| <b>Type of Transportation:</b>                                | Private Vehicle(s)                                                                                                   |
| <b>Charter Bus Company<br/>(if applicable):</b>               | N/A                                                                                                                  |
| <b>Legal Name of<br/>Approved Drivers<br/>(if applicable)</b> | Dave Allen, Emma Herbst, Ellen Boyer, Amanda Lou, Jason Poole                                                        |
| <b>Anticipated # of Students:</b>                             | 16                                                                                                                   |
| <b>Cost Per Student and<br/>What it Covers:</b>               | 0<br>N/A                                                                                                             |
| <b>Anticipated # of Chaperones:</b>                           | 4                                                                                                                    |
| <b>Cost Per Chaperone and<br/>What it Covers:</b>             | 0<br>N/A                                                                                                             |
| <b>Volunteer Policy Awareness:</b>                            | I am aware of this School Board Policy and will verify that all chaperones have the appropriate volunteer clearance. |
| <b>Budget Code/Course to Be<br/>Charged:</b>                  | Internal Accounts, Athletics                                                                                         |
| <b>Blanket Request:</b>                                       | No                                                                                                                   |
| <b>Schedule for Blanket Requests:</b>                         |                                                                                                                      |

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| (if applicable)                                                                                                                                  |                                                                                                      |
| I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies. | Yes                                                                                                  |
| Teacher Signature and Date                                                                                                                       | Jason Poole<br>7/16/2026 12:30:34                                                                    |
| Principal Signature and Date                                                                                                                     | Principal Signs Here <i>Thomas Pittman</i><br>Principal Inserts Date Here 7/16/26                    |
| Assistant Superintendent Signature and Date                                                                                                      | Assistant Superintendent Signs Here <i>George</i> 7/21<br>Assistant Superintendent Inserts Date Here |
| Superintendent Signature and Date                                                                                                                | Superintendent Signs Here <i>D. R. R.</i> 7/29/26<br>Superintendent Inserts Date Here                |

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| <b>*District Use Only</b>           |                                                                                                                                                                                                                |
| <input checked="" type="checkbox"/> | ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>9/3/26</u>                                                                                                 |
| <input type="checkbox"/>            | ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____. |
| <input type="checkbox"/>            | CTE EVENT<br>Event was Pre-Approved at the School Board meeting on (Date) _____.                                                                                                                               |



# Clay County District Schools Field Trip Request Form



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|-----------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>School Requesting:</b>                                 | *HS* Keystone Heights Junior/Senior High                                                                                                              |
| <b>Staff Requesting:</b>                                  | Brooklynn Hall, Teacher<br>brooklynn.hall@myoneclay.net                                                                                               |
| <b>Grade Level and Subject/Program:</b>                   | Multi-Grade<br>FFA<br>N/A                                                                                                                             |
| <b>Destination:</b>                                       | FFA Chapter President's Conference- Embassy Suites by Hilton – Lake Buena Vista South 4955 Kyngs Heath Road Kissimmee, FL 34746                       |
| <b>Educational Value</b>                                  | Students will attend the state conference to learn leadership and communication skills to take back to the FFA chapter officers and school community. |
| <b>FLDOE Standards/Benchmarks</b>                         | 09.0-Apply leadership and citizenship skills.                                                                                                         |
| <b>Field Trip Details:<br/>Start/End Date/Time</b>        | Starts: 9/1/2026 7:00:00<br>Ends: 9/2/2026 15:30:00                                                                                                   |
| <b>Overnight:</b>                                         | <input checked="" type="radio"/> Yes                                                                                                                  |
| <b>Out-Of-State:</b>                                      | <input type="radio"/> No                                                                                                                              |
| <b>Type of Transportation:</b>                            | District Vehicle                                                                                                                                      |
| <b>Charter Bus Company<br/>(if applicable):</b>           | N/A                                                                                                                                                   |
| <b>Legal Name of Approved Drivers<br/>(if applicable)</b> | Brooklynn Hall<br>Erin Verplanck                                                                                                                      |
| <b>Anticipated # of Students:</b>                         | 4                                                                                                                                                     |
| <b>Cost Per Student and<br/>What it Covers:</b>           | 0<br>Dinner, Breakfast, Room, and Registration                                                                                                        |
| <b>Anticipated # of Chaperones:</b>                       |                                                                                                                                                       |
| <b>Cost Per Chaperone and<br/>What it Covers:</b>         | 0<br>Dinner, Breakfast, Room, and Registration                                                                                                        |
| <b>Volunteer Policy Awareness:</b>                        |                                                                                                                                                       |
| <b>Budget Code/Course to Be Charged:</b>                  | Internal FFA Account                                                                                                                                  |
| <b>Blanket Request:</b>                                   | No                                                                                                                                                    |



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| <b>Schedule for Blanket Requests:</b><br>(if applicable)                                                                                         |                                                                                                          |
| I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies. | Yes                                                                                                      |
| <b>Teacher Signature and Date</b>                                                                                                                | <i>Brooklyn Hall</i><br>7/29/2026 13:42:40                                                               |
| <b>Principal Signature and Date</b>                                                                                                              | Principal Signs Here<br>Principal Inserts Date Here <i>Barry Anderson</i> 8/5/26                         |
| <b>Assistant Superintendent Signature and Date</b>                                                                                               | Assistant Superintendent Signs Here<br>Assistant Superintendent Inserts Date Here <i>[Signature]</i> 8/6 |
| <b>Superintendent Signature and Date</b>                                                                                                         | Superintendent Signs Here<br>Superintendent Inserts Date Here <i>D. Behr</i> 8/7                         |

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| <b>*District Use Only</b>           |                                                                                                                                                                                                                |
| <input checked="" type="checkbox"/> | ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>9.3.26</u>                                                                                                 |
| <input type="checkbox"/>            | ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____. |
| <input type="checkbox"/>            | CTE EVENT<br>Event was Pre-Approved at the School Board meeting on (Date) _____.                                                                                                                               |



# Clay County District Schools Field Trip Request Form



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|---------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>School Requesting:</b>                                     | *JR* Oakleaf Junior High                                                                                                                                                                                                                                                                       |
| <b>Staff Requesting:</b>                                      | Rachel Brown, Teacher<br>rachel.brown@myoneclay.net                                                                                                                                                                                                                                            |
| <b>Grade Level and Subject/Program:</b>                       | Multi-Grade<br>CTE<br>NA                                                                                                                                                                                                                                                                       |
| <b>Destination:</b>                                           | FL FFA Middle School Leadership Conference, 4955 Kyngs Heath Rd, Kissimmee, FL 34746                                                                                                                                                                                                           |
| <b>Educational Value</b>                                      | Middle School Conference (MSC) is a conference specifically designed to introduce middle school FFA members to opportunities in FFA. The conference helps middle school members discover leadership opportunities, potential career choices in agriculture, and the values of the FFA mission. |
| <b>FLDOE Standards/Benchmarks</b>                             | 8100120: 5.0 Describe leadership and communication skills. 5.1 Describe the aims and purposes of the FFA organization. 5.2 Identify opportunities available to FFA members. 5.3 Define leadership and different leadership styles.                                                             |
| <b>Field Trip Details:<br/>Start/End Date/Time</b>            | Starts: 12/8/2026 7:00:00<br>Ends: 12/9/2026 18:00:00                                                                                                                                                                                                                                          |
| <b>Overnight:</b>                                             | Yes                                                                                                                                                                                                                                                                                            |
| <b>Out-Of-State:</b>                                          | No                                                                                                                                                                                                                                                                                             |
| <b>Type of Transportation:</b>                                | District Vehicle                                                                                                                                                                                                                                                                               |
| <b>Charter Bus Company<br/>(if applicable):</b>               | NA                                                                                                                                                                                                                                                                                             |
| <b>Legal Name of<br/>Approved Drivers<br/>(if applicable)</b> | Rachel Brown                                                                                                                                                                                                                                                                                   |
| <b>Anticipated # of Students:</b>                             | 4                                                                                                                                                                                                                                                                                              |
| <b>Cost Per Student and<br/>What it Covers:</b>               | 150<br>Registration, lodging, meals, transportation                                                                                                                                                                                                                                            |
| <b>Anticipated # of Chaperones:</b>                           |                                                                                                                                                                                                                                                                                                |
| <b>Cost Per Chaperone and<br/>What it Covers:</b>             | 0<br>0                                                                                                                                                                                                                                                                                         |
| <b>Volunteer Policy Awareness:</b>                            |                                                                                                                                                                                                                                                                                                |



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| Budget Code/Course to Be Charged:                                                                                                                | 4031                                                                                                     |
| Blanket Request:                                                                                                                                 | No                                                                                                       |
| Schedule for Blanket Requests:<br>(if applicable)                                                                                                |                                                                                                          |
| I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies. | Yes                                                                                                      |
| Teacher Signature and Date                                                                                                                       | <i>Rachel Brown</i><br>8/4/2026 9:51:24                                                                  |
| Principal Signature and Date                                                                                                                     | Principal Signs Here <i>[Signature]</i><br>Principal Inserts Date Here 8.4.26                            |
| Assistant Superintendent Signature and Date                                                                                                      | Assistant Superintendent Signs Here <i>[Signature]</i><br>Assistant Superintendent Inserts Date Here 8/6 |
| Superintendent Signature and Date                                                                                                                | Superintendent Signs Here <i>[Signature]</i><br>Superintendent Inserts Date Here 8/7/26                  |

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| <b>*District Use Only</b>           |                                                                                                                                                                                                                |
| <input checked="" type="checkbox"/> | ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>9.3.26</u>                                                                                                 |
| <input type="checkbox"/>            | ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____. |
| <input type="checkbox"/>            | CTE EVENT<br>Event was Pre-Approved at the School Board meeting on (Date) _____.                                                                                                                               |



# Clay County District Schools Field Trip Request Form

|                                                |                                                                                                                         |
|------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| School Requesting:                             | *HS* Keystone Heights Junior/Senior High                                                                                |
| Staff Requesting:                              | Brooklynn Hall, Teacher<br>brooklynn.hall@myoneclay.net                                                                 |
| Grade Level and Subject/Program:               | Multi-Grade<br>FFA<br>N/A                                                                                               |
| Destination:                                   | State FFA Convention- Caribe Royale Hotel, 8101 World Center Dr, Orlando, FL 32821                                      |
| Educational Value                              | Students will attend leadership workshops, compete in awards and contests, and be recognized on stage for achievements. |
| FLDOE Standards/Benchmarks                     | 09.0- Apply Leadership and Citizenship Skills.                                                                          |
| Field Trip Details:<br>Start/End Date/Time     | Starts: 6/15/2027 9:00:00<br>Ends: 6/18/2027 14:30:00                                                                   |
| Overnight:                                     | Yes                                                                                                                     |
| Out-Of-State:                                  | No                                                                                                                      |
| Type of Transportation:                        | District Vehicle                                                                                                        |
| Charter Bus Company (if applicable):           | N/A                                                                                                                     |
| Legal Name of Approved Drivers (if applicable) | Brooklynn Hall<br>Erin Verplanck<br>Carley Feagle                                                                       |
| Anticipated # of Students:                     | 15                                                                                                                      |
| Cost Per Student and What it Covers:           | \$150<br>Registration & Hotel                                                                                           |
| Anticipated # of Chaperones:                   |                                                                                                                         |
| Cost Per Chaperone and What it Covers:         | 0<br>Registration & Hotel                                                                                               |
| Volunteer Policy Awareness:                    |                                                                                                                         |
| Budget Code/Course to Be Charged:              | Internal FFA Account                                                                                                    |
| Blanket Request:                               | No                                                                                                                      |

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| <b>Schedule for Blanket Requests:</b><br>(if applicable)                                                                                         |                                                                                                        |
| I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies. | Yes                                                                                                    |
| <b>Teacher Signature and Date</b>                                                                                                                | <i>Brooklyn Hall</i><br>7/29/2026 14:27:16                                                             |
| <b>Principal Signature and Date</b>                                                                                                              | Principal Signs Here<br>Principal Inserts Date Here <i>Barry Underwood 8/5/26</i>                      |
| <b>Assistant Superintendent Signature and Date</b>                                                                                               | Assistant Superintendent Signs Here<br>Assistant Superintendent Inserts Date Here <i>D. Qui 8/7/26</i> |
| <b>Superintendent Signature and Date</b>                                                                                                         | Superintendent Signs Here<br>Superintendent Inserts Date Here <i>D. Qui 8/7/26</i>                     |

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| <b>*District Use Only</b>           |                                                                                                                                                                                                                |
| <input checked="" type="checkbox"/> | ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>9.3.26</u>                                                                                                 |
| <input type="checkbox"/>            | ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____. |
| <input type="checkbox"/>            | CTE EVENT<br>Event was Pre-Approved at the School Board meeting on (Date) _____.                                                                                                                               |



# Clay County District Schools

## Field Trip Request Form

|                                                |                                                                                                                                                                                                                                                   |
|------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| School Requesting:                             | *HS* Middleburg High                                                                                                                                                                                                                              |
| Staff Requesting:                              | Kamryn Smith, Teacher<br>kamryn.smith@myoneclay.net                                                                                                                                                                                               |
| Grade Level and Subject/Program:               | Multi-Grade<br>CTE<br>n/a                                                                                                                                                                                                                         |
| Destination:                                   | Embassy Suites by Hilton – Lake Buena Vista South 4955 Kyngs Heath Road Kissimmee, FL 34746                                                                                                                                                       |
| Educational Value                              | Chapter Presidents' Conference (CPC) is first in a series of training conferences for chapter FFA officers. The conference helps newly elected (or soon to be elected) chapter officers become better prepared to lead your chapter officer team. |
| FLDOE Standards/Benchmarks                     | 12.01 Identify the opportunities for leadership development available through the National FFA Organization and other agricultural groups.<br>12.04 Model leadership characteristics.                                                             |
| Field Trip Details:<br>Start/End Date/Time     | Starts: 9/1/2026 11:00:00<br>Ends: 9/2/2026 16:00:00                                                                                                                                                                                              |
| Overnight:                                     | Yes                                                                                                                                                                                                                                               |
| Out-Of-State:                                  | No                                                                                                                                                                                                                                                |
| Type of Transportation:                        | District Vehicle                                                                                                                                                                                                                                  |
| Charter Bus Company (if applicable):           | n/a                                                                                                                                                                                                                                               |
| Legal Name of Approved Drivers (if applicable) | Kamryn Smith or Melissa Hendricks                                                                                                                                                                                                                 |
| Anticipated # of Students:                     | 4                                                                                                                                                                                                                                                 |
| Cost Per Student and What it Covers:           | 70<br>Price includes meals, lodging, conference materials, shirt, etc. (Paid by IA FFA Account)                                                                                                                                                   |
| Anticipated # of Chaperones:                   |                                                                                                                                                                                                                                                   |
| Cost Per Chaperone and What it Covers:         | 115<br>n/a Price includes meals, lodging, conference materials, shirt, etc. (Paid by IA FFA Account)                                                                                                                                              |
| Volunteer Policy Awareness:                    |                                                                                                                                                                                                                                                   |

|                                                                                                                                                  |                                                                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| Budget Code/Course to Be Charged:                                                                                                                | FFA 4031                                                                          |
| Blanket Request:                                                                                                                                 | No                                                                                |
| Schedule for Blanket Requests: (if applicable)                                                                                                   |                                                                                   |
| I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies. | Yes                                                                               |
| Teacher Signature and Date                                                                                                                       | Kamryn Smith<br>8/5/2026 10:39:08                                                 |
| Principal Signature and Date                                                                                                                     | Principal Signs Here<br>Principal Inserts Date Here 8/6/26                        |
| Assistant Superintendent Signature and Date                                                                                                      | Assistant Superintendent Signs Here<br>Assistant Superintendent Inserts Date Here |
| Superintendent Signature and Date                                                                                                                | Superintendent Signs Here<br>Superintendent Inserts Date Here 8/6/26              |

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| <b>*District Use Only</b>           |                                                                                                                                                                                                      |
| <input checked="" type="checkbox"/> | ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) 9.3.26                                                                                              |
| <input type="checkbox"/>            | ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) . Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) . |
| <input type="checkbox"/>            | CTE EVENT<br>Event was Pre-Approved at the School Board meeting on (Date) .                                                                                                                          |



# Clay County District Schools Field Trip Request Form

|                                                           |                                                                                                                                                          |
|-----------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>School Requesting:</b>                                 | *HS* Clay High                                                                                                                                           |
| <b>Staff Requesting:</b>                                  | Sydney Whitehurst, Teacher<br>sydney.whitehurst@myoneclay.net                                                                                            |
| <b>Grade Level and Subject/Program:</b>                   | Ninth<br>CTE<br>N/A                                                                                                                                      |
| <b>Destination:</b>                                       | Embassy Suites by Hilton – Lake Buena Vista South 4955 Kyns Heath Road Kissimmee, FL 34746                                                               |
| <b>Educational Value</b>                                  | FFA members will be learning leadership qualities and building upon skills to allow them to grow their agriculture classes and FFA membership.           |
| <b>FLDOE Standards/Benchmarks</b>                         | 32.0 Demonstrate leadership, employability, and human relations skills. 20.0 Investigate ethical and professional issues in agricultural communications. |
| <b>Field Trip Details:<br/>Start/End Date/Time</b>        | Starts: 9/1/2026 7:00:00<br>Ends: 9/2/2026 17:00:00                                                                                                      |
| <b>Overnight:</b>                                         | Yes                                                                                                                                                      |
| <b>Out-Of-State:</b>                                      | No                                                                                                                                                       |
| <b>Type of Transportation:</b>                            | District Vehicle                                                                                                                                         |
| <b>Charter Bus Company<br/>(if applicable):</b>           | N/A                                                                                                                                                      |
| <b>Legal Name of Approved Drivers<br/>(if applicable)</b> | Sydney Whitehurst & Gavin Middleton                                                                                                                      |
| <b>Anticipated # of Students:</b>                         | 4                                                                                                                                                        |
| <b>Cost Per Student and<br/>What it Covers:</b>           | 0<br>N/A                                                                                                                                                 |
| <b>Anticipated # of Chaperones:</b>                       |                                                                                                                                                          |
| <b>Cost Per Chaperone and<br/>What it Covers:</b>         | 0<br>N/A                                                                                                                                                 |
| <b>Volunteer Policy Awareness:</b>                        |                                                                                                                                                          |
| <b>Budget Code/Course to Be</b>                           | FFA 4031                                                                                                                                                 |

|                                                                                                                                                         |                                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| <b>Charged:</b>                                                                                                                                         |                                                                                                                 |
| <b>Blanket Request:</b>                                                                                                                                 | No                                                                                                              |
| <b>Schedule for Blanket Requests:<br/>(if applicable)</b>                                                                                               |                                                                                                                 |
| <b>I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.</b> | Yes                                                                                                             |
| <b>Teacher Signature and Date</b>                                                                                                                       | <i>Sydney Whitehurst</i><br>8/4/2026 16:17:37                                                                   |
| <b>Principal Signature and Date</b>                                                                                                                     | Principal Signs Here<br>Principal Inserts Date Here<br><i>Amanda OS</i><br>8/6/26                               |
| <b>Assistant Superintendent Signature and Date</b>                                                                                                      | Assistant Superintendent Signs Here<br>Assistant Superintendent Inserts Date Here<br><i>[Signature]</i> 8.17.26 |
| <b>Superintendent Signature and Date</b>                                                                                                                | Superintendent Signs Here<br>Superintendent Inserts Date Here<br><i>[Signature]</i> 8/17/26                     |

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| <b>District Use Only</b>            |                                                                                                                                                                                                                |
| <input checked="" type="checkbox"/> | ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>9.3.26</u>                                                                                                 |
| <input type="checkbox"/>            | ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____. |
| <input type="checkbox"/>            | CTE EVENT<br>Event was Pre-Approved at the School Board meeting on (Date) _____.                                                                                                                               |



# Clay County District Schools Field Trip Request Form

|                                                |                                                                                                                                                                                                                        |
|------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| School Requesting:                             | *HS* Ridgeview High                                                                                                                                                                                                    |
| Staff Requesting:                              | Andrea Stevens, Sponsor<br>andrea.stevens@myoneclay.net                                                                                                                                                                |
| Grade Level and Subject/Program:               | Multi-Grade<br>CTE<br>n/a                                                                                                                                                                                              |
| Destination:                                   | Lake Swan Camp 647 FL-26, Melrose, FL 32666                                                                                                                                                                            |
| Educational Value                              | FCCLA members will be learning leadership and teamwork skills, participating in workshops on how to run a chapter, and learning how to be successful in competitive events.                                            |
| FLDOE Standards/Benchmarks                     | 01.0 Recognize and identify career and employment opportunities.<br>03.0 Demonstrate workplace communication skills.<br>14.0 Research college and career advancement opportunities in professional cooking and baking. |
| Field Trip Details:<br>Start/End Date/Time     | Starts: 10/23/2026 15:30:00<br>Ends: 8/25/2026 13:30:00<br><i>10-23-26 to 10-25-26</i><br><i>8am</i>                                                                                                                   |
| Overnight:                                     | Yes                                                                                                                                                                                                                    |
| Out-Of-State:                                  | No                                                                                                                                                                                                                     |
| Type of Transportation:                        | District Vehicle                                                                                                                                                                                                       |
| Charter Bus Company (if applicable):           | n/a                                                                                                                                                                                                                    |
| Legal Name of Approved Drivers (if applicable) | Andrea Stevens                                                                                                                                                                                                         |
| Anticipated # of Students:                     | 6                                                                                                                                                                                                                      |
| Cost Per Student and What it Covers:           | \$45<br>Food, lodging, and workshops                                                                                                                                                                                   |
| Anticipated # of Chaperones:                   |                                                                                                                                                                                                                        |
| Cost Per Chaperone and What it Covers:         | \$150<br>Food, lodging, and workshops                                                                                                                                                                                  |
| Volunteer Policy Awareness:                    |                                                                                                                                                                                                                        |
| Budget Code/Course to Be Charged:              | Internal Accounts                                                                                                                                                                                                      |

|                                                                                                                                                         |                                                                                                              |
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| <b>Blanket Request:</b>                                                                                                                                 | No                                                                                                           |
| <b>Schedule for Blanket Requests:</b><br>(if applicable)                                                                                                |                                                                                                              |
| <b>I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.</b> | Yes                                                                                                          |
| <b>Teacher Signature and Date</b>                                                                                                                       | <i>Andrea Stevens</i><br>8/7/2026 12:57:01                                                                   |
| <b>Principal Signature and Date</b>                                                                                                                     | Principal Signs Here <i>M/H</i> 8/11/26<br>Principal Inserts Date Here                                       |
| <b>Assistant Superintendent Signature and Date</b>                                                                                                      | Assistant Superintendent Signs Here <i>[Signature]</i> 8/17/26<br>Assistant Superintendent Inserts Date Here |
| <b>Superintendent Signature and Date</b>                                                                                                                | Superintendent Signs Here <i>D. [Signature]</i> 8/17/26<br>Superintendent Inserts Date Here                  |

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| <b>*District Use Only</b>           |                                                                                                                                                                                                                |
| <input checked="" type="checkbox"/> | ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>9/3/26</u>                                                                                                 |
| <input type="checkbox"/>            | ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____. |
| <input type="checkbox"/>            | CTE EVENT<br>Event was Pre-Approved at the School Board meeting on (Date) _____.                                                                                                                               |



# Clay County District Schools Field Trip Request Form

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|-----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>School Requesting:</b>                                 | *HS* Ridgeview High                                                                                                                                                 |
| <b>Staff Requesting:</b>                                  | Andrea Stevens, Sponsor<br>andrea.stevens@myoneclay.net                                                                                                             |
| <b>Grade Level and Subject/Program:</b>                   | Multi-Grade<br>CTE<br>n/a                                                                                                                                           |
| <b>Destination:</b>                                       | Doubletree at Seaworld 10100 International Dr, Orlando, FL 32821                                                                                                    |
| <b>Educational Value</b>                                  | FCCLA members will be learning leadership and teamwork skills, participating in workshops on how to run a chapter, and presenting their competitive event projects. |
| <b>FLDOE Standards/Benchmarks</b>                         | n/a                                                                                                                                                                 |
| <b>Field Trip Details:<br/>Start/End Date/Time</b>        | Starts: 3/19/2027 12:00:00<br>Ends: 3/23/2027 15:30:00                                                                                                              |
| <b>Overnight:</b>                                         | Yes                                                                                                                                                                 |
| <b>Out-Of-State:</b>                                      | No                                                                                                                                                                  |
| <b>Type of Transportation:</b>                            | Charter Bus, District Vehicle                                                                                                                                       |
| <b>Charter Bus Company<br/>(if applicable):</b>           | TBD, will be booked by CTE office.                                                                                                                                  |
| <b>Legal Name of Approved Drivers<br/>(if applicable)</b> | Andrea Stevens                                                                                                                                                      |
| <b>Anticipated # of Students:</b>                         | 10                                                                                                                                                                  |
| <b>Cost Per Student and<br/>What it Covers:</b>           | \$200<br>Lodging, registration, 1 meal                                                                                                                              |
| <b>Anticipated # of Chaperones:</b>                       |                                                                                                                                                                     |
| <b>Cost Per Chaperone and<br/>What it Covers:</b>         | \$200<br>Lodging, registration, 1 meal                                                                                                                              |
| <b>Volunteer Policy Awareness:</b>                        |                                                                                                                                                                     |
| <b>Budget Code/Course to Be Charged:</b>                  | Internal                                                                                                                                                            |
| <b>Blanket Request:</b>                                   | No                                                                                                                                                                  |

|                                                                                                                                                         |                                                                                                  |
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| <b>Schedule for Blanket Requests:<br/>(if applicable)</b>                                                                                               |                                                                                                  |
| <b>I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.</b> | Yes                                                                                              |
| <b>Teacher Signature and Date</b>                                                                                                                       | <i>Andrea Stevens</i><br>8/7/2026 13:07:44                                                       |
| <b>Principal Signature and Date</b>                                                                                                                     | Principal Signs Here<br>Principal Inserts Date Here <i>8/11/26</i>                               |
| <b>Assistant Superintendent Signature and Date</b>                                                                                                      | Assistant Superintendent Signs Here<br>Assistant Superintendent Inserts Date Here <i>8.17.26</i> |
| <b>Superintendent Signature and Date</b>                                                                                                                | Superintendent Signs Here<br>Superintendent Inserts Date Here <i>8/17/26</i>                     |

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| <b>*District Use Only</b>           |                                                                                                                                                                                                                |
| <input checked="" type="checkbox"/> | ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>9.3.26</u>                                                                                                 |
| <input type="checkbox"/>            | ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____. |
| <input type="checkbox"/>            | CTE EVENT<br>Event was Pre-Approved at the School Board meeting on (Date) _____.                                                                                                                               |



# Clay County District Schools Field Trip Request Form

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|---------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| School Requesting:                                | *HS* Ridgeview High                                                                                                                                                 |
| Staff Requesting:                                 | Andrea Stevens, Sponsor<br>andrea.stevens@myoneclay.net                                                                                                             |
| Grade Level and Subject/Program:                  | Multi-Grade<br>CTE<br>n/a                                                                                                                                           |
| Destination:                                      | 900 E Market St San Antonio, TX 78205                                                                                                                               |
| Educational Value                                 | FCCLA members will be learning leadership and teamwork skills, participating in workshops on how to run a chapter, and presenting their competitive event projects. |
| FLDOE Standards/Benchmarks                        | n/a                                                                                                                                                                 |
| Field Trip Details:<br>Start/End Date/Time        | Starts: 6/21/2027 8:00:00<br>Ends: 6/27/2027 18:00:00                                                                                                               |
| Overnight:                                        | Yes                                                                                                                                                                 |
| Out-Of-State:                                     | Yes                                                                                                                                                                 |
| Type of Transportation:                           | Commercial Airline                                                                                                                                                  |
| Charter Bus Company<br>(if applicable):           | n/a                                                                                                                                                                 |
| Legal Name of Approved Drivers<br>(if applicable) | n/a                                                                                                                                                                 |
| Anticipated # of Students:                        | 5                                                                                                                                                                   |
| Cost Per Student and<br>What it Covers:           | \$300<br>Registration and lodging                                                                                                                                   |
| Anticipated # of Chaperones:                      |                                                                                                                                                                     |
| Cost Per Chaperone and<br>What it Covers:         | \$300<br>Registration and lodging                                                                                                                                   |
| Volunteer Policy Awareness:                       |                                                                                                                                                                     |
| Budget Code/Course to Be Charged:                 | Internal                                                                                                                                                            |
| Blanket Request:                                  | No                                                                                                                                                                  |

|                                                                                                                                                         |                                                                                                  |
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| <b>Schedule for Blanket Requests:</b><br>(if applicable)                                                                                                |                                                                                                  |
| <b>I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.</b> | Yes                                                                                              |
| <b>Teacher Signature and Date</b>                                                                                                                       | <i>Andrea Stevens</i><br>8/7/2026 13:02:29                                                       |
| <b>Principal Signature and Date</b>                                                                                                                     | Principal Signs Here<br>Principal Inserts Date Here <i>8/11/26</i>                               |
| <b>Assistant Superintendent Signature and Date</b>                                                                                                      | Assistant Superintendent Signs Here<br>Assistant Superintendent Inserts Date Here <i>8/11/26</i> |
| <b>Superintendent Signature and Date</b>                                                                                                                | Superintendent Signs Here<br>Superintendent Inserts Date Here <i>8/11/26</i>                     |

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| <b>*District Use Only</b>           |                                                                                                                                                                                                                |
| <input checked="" type="checkbox"/> | ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <i>9/3/26</i>                                                                                                 |
| <input type="checkbox"/>            | ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____. |
| <input type="checkbox"/>            | CTE EVENT<br>Event was Pre-Approved at the School Board meeting on (Date) _____.                                                                                                                               |



# Clay County District Schools Field Trip Request Form

|                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>School Requesting:</b>               | *JR* Lake Asbury Junior High                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Staff Requesting:</b>                | Lindsey Underwood, Teacher<br>lindsey.underwood@myoneclay.net                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Grade Level and Subject/Program:</b> | Eighth<br>STEAM<br>N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Destination:</b>                     | Marine Lab, 51 Shoreland Drive, Key Largo, Florida                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Educational Value</b>                | During our visit, students will explore and learn about seagrass, mangroves, and coral reef ecology, while snorkeling off the coast of Key Largo, Florida. Marine Lab provides field, lab, and classroom learning opportunities to educate the students about Florida ecology and the importance of conservation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>FLDOE Standards/Benchmarks</b>       | <p>MA.K12.MTR.1.1 Actively participate in effortful learning both individually and collectively.</p> <p>MA.K12.MTR.2.1 Demonstrate understanding by representing problems in multiple ways</p> <p>MA.K12.MTR.5.1 Use patterns and structure to help understand and connect mathematical concepts</p> <p>MA.K12.MTR.7.1 Apply mathematics to real-world context</p> <p>ELA.K12.EE.2.1 Read and comprehend grade-level complex texts proficiently</p> <p>ELA. K12.EE.4.1 Use appropriate collaborative techniques and active listening skills when engaging in discussions in a variety of situations</p> <p>ELA. K12.EE.5.1 Use the accepted rules governing a specific format to create quality work</p> <p>ELA.K12.EE.6.1 Use appropriate voice and tone when speaking or writing</p> <p>SC.912.N.1.1 Define a problem based on a specific body of knowledge, for example: biology, chemistry, physics, and Earth/space science, and do the following:</p> <ol style="list-style-type: none"> <li>1. pose questions about the natural world</li> <li>2. conduct systematic observations</li> <li>3. examine books and other sources of information to see what is already known</li> <li>4. review what is known in light of empirical evidence</li> <li>5. plan investigations</li> </ol> |

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| <b>Field Trip Details:<br/>Start/End Date/Time</b>                                                                                                                      | Starts: 2/19/2027 6:00:00<br>Ends: 2/20/2027 19:00:00                                                                                                             |
| <b>Overnight:</b>                                                                                                                                                       | Yes                                                                                                                                                               |
| <b>Out-Of-State:</b>                                                                                                                                                    | No                                                                                                                                                                |
| <b>Type of Transportation:</b>                                                                                                                                          | Charter Bus                                                                                                                                                       |
| <b>Charter Bus Company<br/>(if applicable):</b>                                                                                                                         | Academy Bus                                                                                                                                                       |
| <b>Legal Name of<br/>Approved Drivers<br/>(if applicable)</b>                                                                                                           | N/A                                                                                                                                                               |
| <b>Anticipated # of Students:</b>                                                                                                                                       | 60 students                                                                                                                                                       |
| <b>Cost Per Student and<br/>What it Covers:</b>                                                                                                                         | \$500<br>The Marine Lab visit includes lodging, meals, classroom materials, and snorkel gear. Additional costs include transportation and lodging for bus driver. |
| <b>Anticipated # of Chaperones:</b>                                                                                                                                     | 8 chaperones                                                                                                                                                      |
| <b>Cost Per Chaperone and<br/>What it Covers:</b>                                                                                                                       | \$250<br>The Marine Lab visit includes lodging, meals, classroom materials, and snorkel gear. Additional costs include transportation and lodging for bus driver. |
| <b>Volunteer Policy Awareness:</b>                                                                                                                                      | I am aware of this School Board Policy and will verify that all chaperones have the Level 2 volunteer clearance.                                                  |
| <b>Budget Code/Course to Be<br/>Charged:</b>                                                                                                                            | 3233                                                                                                                                                              |
| <b>Blanket Request:</b>                                                                                                                                                 | No                                                                                                                                                                |
| <b>Schedule for Blanket Requests:<br/>(if applicable)</b>                                                                                                               |                                                                                                                                                                   |
| <b>I have reviewed the CCDS Field<br/>Trip Handbook and will abide by<br/>all guidance listed in the<br/>document, as well as all District<br/>and school policies.</b> | Yes                                                                                                                                                               |
| <b>Teacher Signature and Date</b>                                                                                                                                       | <i>Lindsey Underwood</i><br>8/13/2026 11:02:10                                                                                                                    |
| <b>Principal Signature and Date</b>                                                                                                                                     | Principal Signs Here<br>Principal Inserts Date Here <i>[Signature]</i> 8-14-26                                                                                    |
| <b>Assistant Superintendent<br/>Signature and Date</b>                                                                                                                  | Assistant Superintendent Signs Here<br>Assistant Superintendent Inserts Date Here <i>[Signature]</i> 8-17-26                                                      |

|                                                    |                                                                                        |
|----------------------------------------------------|----------------------------------------------------------------------------------------|
| Superintendent Signature and Date<br><i>D. Qui</i> | Superintendent Signs Here<br>Superintendent Inserts Date Here<br><i>D. Qui 8/17/06</i> |
|----------------------------------------------------|----------------------------------------------------------------------------------------|

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| <b>*District Use Only</b>           |                                                                                                                                                                                                                |
| <input checked="" type="checkbox"/> | ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>9.3.06</u>                                                                                                 |
| <input type="checkbox"/>            | ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____. |
| <input type="checkbox"/>            | CTE EVENT<br>Event was Pre-Approved at the School Board meeting on (Date) _____.                                                                                                                               |



# Clay County District Schools Field Trip Request Form

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|-----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>School Requesting:</b>                                 | *HS* Clay High                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Staff Requesting:</b>                                  | Prince Byrd, Teacher<br>prince.byrd@myoneclay.net                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Grade Level and Subject/Program:</b>                   | Multi-Grade<br>Fine Arts<br>N/A                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Destination:</b>                                       | Universal Orlando 6000 Universal Blvd, Orlando, FL 32819                                                                                                                                                                                                                                                                                                                                                           |
| <b>Educational Value</b>                                  | Students will compete in a choral competition and in the process evaluate their own performance in a competitive scenario and evaluate the performances of other groups.                                                                                                                                                                                                                                           |
| <b>FLDOE Standards/Benchmarks</b>                         | MU.912.C.2.3 Evaluate one's own or other's compositions and/or improvisations and generate improvements independently or cooperatively.<br><br>MU.912.C.2.2 Evaluate performance quality in recorded and/or live performances.<br><br>MU.912.C.3.1 Make critical evaluations, based on exemplary models, of the quality and effectiveness of performances and apply the criteria to personal development in music. |
| <b>Field Trip Details:<br/>Start/End Date/Time</b>        | Starts: 4/30/2027 9:00:00<br>Ends: 5/3/2027 18:00:00                                                                                                                                                                                                                                                                                                                                                               |
| <b>Overnight:</b>                                         | Yes                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Out-Of-State:</b>                                      | No                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Type of Transportation:</b>                            | Charter Bus                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Charter Bus Company<br/>(if applicable):</b>           | MCA Transportation                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Legal Name of Approved Drivers<br/>(if applicable)</b> | N/A                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Anticipated # of Students:</b>                         | 40                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Cost Per Student and<br/>What it Covers:</b>           | 500<br>MSB Fee, Transportation, Hotel, Universal Tickets and Competition Entry                                                                                                                                                                                                                                                                                                                                     |
| <b>Anticipated # of Chaperones:</b>                       |                                                                                                                                                                                                                                                                                                                                                                                                                    |

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|                                                                                                                                                         |                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| <b>Cost Per Chaperone and What it Covers:</b>                                                                                                           | 500<br>MSB Fee, Transportation, Hotel, Universal Tickets and Competition Entry                   |
| <b>Volunteer Policy Awareness:</b>                                                                                                                      |                                                                                                  |
| <b>Budget Code/Course to Be Charged:</b>                                                                                                                | Chorus 2200                                                                                      |
| <b>Blanket Request:</b>                                                                                                                                 | No                                                                                               |
| <b>Schedule for Blanket Requests: (if applicable)</b>                                                                                                   |                                                                                                  |
| <b>I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies.</b> | Yes                                                                                              |
| <b>Teacher Signature and Date</b>                                                                                                                       | <i>Prince Byrd</i><br>8/5/2026 14:53:55                                                          |
| <b>Principal Signature and Date</b>                                                                                                                     | Principal Signs Here <i>Amanda</i><br>Principal Inserts Date Here <i>8/14/26</i>                 |
| <b>Assistant Superintendent Signature and Date</b>                                                                                                      | Assistant Superintendent Signs Here<br>Assistant Superintendent Inserts Date Here <i>8/17/26</i> |
| <b>Superintendent Signature and Date</b>                                                                                                                | Superintendent Signs Here<br>Superintendent Inserts Date Here <i>D. Phin</i> <i>8/17/26</i>      |

|                                     |                                                                                                                                                                                                                |
|-------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>*District Use Only</b>           |                                                                                                                                                                                                                |
| <input checked="" type="checkbox"/> | ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <i>9.3.26</i>                                                                                                 |
| <input type="checkbox"/>            | ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____. |
| <input type="checkbox"/>            | CTE EVENT<br>Event was Pre-Approved at the School Board meeting on (Date) _____.                                                                                                                               |



# Clay County District Schools Field Trip Request Form

|                                                   |                                                                                                                                                                           |
|---------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| School Requesting:                                | *HS* Middleburg High                                                                                                                                                      |
| Staff Requesting:                                 | Kenneth Yancey, Coach<br>kenneth.yancey@myoneclay.net                                                                                                                     |
| Grade Level and Subject/Program:                  | Multi-Grade<br>Athletics<br>Cross Country                                                                                                                                 |
| Destination:                                      | Multiple Locations. Please see attached schedule.                                                                                                                         |
| Educational Value                                 | n/a                                                                                                                                                                       |
| FLDOE Standards/Benchmarks                        | n/a                                                                                                                                                                       |
| Field Trip Details:<br>Start/End Date/Time        | Starts: 8/22/2026 7:00:00<br>Ends: 11/21/2026 7:00:00                                                                                                                     |
| Overnight:                                        | Yes                                                                                                                                                                       |
| Out-Of-State:                                     | No                                                                                                                                                                        |
| Type of Transportation:                           | District School Bus(es) - Must Utilize the Transportation Request Form                                                                                                    |
| Charter Bus Company<br>(if applicable):           | n/a                                                                                                                                                                       |
| Legal Name of Approved Drivers<br>(if applicable) | n/a                                                                                                                                                                       |
| Anticipated # of Students:                        | 40                                                                                                                                                                        |
| Cost Per Student and<br>What it Covers:           | 0<br>n/a                                                                                                                                                                  |
| Anticipated # of Chaperones:                      |                                                                                                                                                                           |
| Cost Per Chaperone and<br>What it Covers:         | 0<br>n/a                                                                                                                                                                  |
| Volunteer Policy Awareness:                       |                                                                                                                                                                           |
| Budget Code/Course to Be<br>Charged:              | MHS Athletics                                                                                                                                                             |
| Blanket Request:                                  | Yes                                                                                                                                                                       |
| Schedule for Blanket Requests:<br>(if applicable) | <a href="https://drive.google.com/open?id=1GzLmoJh9fZHTaeroLSwQUb3XRivXoc-jjuMUQ4nZgvo">https://drive.google.com/open?id=1GzLmoJh9fZHTaeroLSwQUb3XRivXoc-jjuMUQ4nZgvo</a> |

|                                                                                                                                                  |                                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| I have reviewed the CCDS Field Trip Handbook and will abide by all guidance listed in the document, as well as all District and school policies. | Yes                                                                                                             |
| Teacher Signature and Date                                                                                                                       | Kenneth Yancey<br>8/6/2026 12:04:58<br><i>Kenny Yancey</i> 8/6/26                                               |
| Principal Signature and Date                                                                                                                     | Principal Signs Here<br>Principal Inserts Date Here<br><i>[Signature]</i> 8/6/26                                |
| Assistant Superintendent Signature and Date                                                                                                      | Assistant Superintendent Signs Here<br>Assistant Superintendent Inserts Date Here<br><i>[Signature]</i> 8.17.26 |
| Superintendent Signature and Date                                                                                                                | Superintendent Signs Here<br>Superintendent Inserts Date Here<br><i>[Signature]</i> 8/17/26                     |

|                                     |                                                                                                                                                                                                                |
|-------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>*District Use Only</b>           |                                                                                                                                                                                                                |
| <input checked="" type="checkbox"/> | ADMINISTRATIVELY APPROVED: Pending School Board approval for next School Board meeting on (Date) <u>9.3.26</u>                                                                                                 |
| <input type="checkbox"/>            | ADMINISTRATIVELY APPROVED: Received too late for the upcoming School Board meeting on (Date) _____. Item will be placed on the following School Board meeting agenda for retroactive approval on (Date) _____. |
| <input type="checkbox"/>            | CTE EVENT<br>Event was Pre-Approved at the School Board meeting on (Date) _____.                                                                                                                               |



# MIDDLEBURG HIGH SCHOOL



## Varsity Cross Country 2026

| DATE  | OPPONENT           | LOCATION           | TIME   | Special Events      |
|-------|--------------------|--------------------|--------|---------------------|
| 8/15  | Preseason 2 Mile   | MHS                | 7:30am | Preseason           |
| 8/22  | Flagler Palm Coast | Flagler Fairground | 7:30am |                     |
| 8/29  | MHS Race           | MHS                | 7:30am | Small home meet     |
| 9/5   | Bye Week           |                    | 7:30am |                     |
| 9/12  | Buchholz           | Away               | 7:30am |                     |
| 9/19  | Bishop Kenny       | Away               | 7:30am |                     |
| 9/26  | Bartram            | Bartram Trail HS   | 7:30am |                     |
| 10/3  | Ponte Vedra        | Ponte Vedra        | 7:30am |                     |
| 10/10 | Half-Mile Invite   | Newberry           | 7:30am |                     |
| 10/17 | Bye Week           |                    | 7:30am |                     |
| 10/24 | Bronco Classic     | MHS                | 7:30am | Possible Senior Day |
| 10/31 | Bye Week           |                    | 7:30am |                     |
| 11/7  | Districts          |                    | 7:30am |                     |
| 11/14 | Regionals          |                    | 7:30am | TBD                 |
| 11/20 | State              | Tallahassee        | 7:30am | TBD                 |

Principal – Martin Aftuck  
Athletic Director - Jay Stilianou  
Head Coach – Kenny Yancey