

CLAY COUNTY DISTRICT SCHOOLS

# Synergy to Focus Conversion Plan

## UPDATE

---

*April 28, 2026*





# What is a Student Information System for?

A Student Information System (SIS) is a tool schools use to keep track of student info like attendance, grades, and schedules.

The SIS helps with things like signing up for classes, recording grades, registering/welcoming students into the district, and managing demographic information.

In Florida, this is also how we report to the state which drives our funding and accountability.



Attendance  
Grades  
Schedules



Funding  
State Reporting  
Student Services



# Why go to Focus in 2026?

The Focus Student Information System (SIS) is now established in **over 50 districts** in the State of Florida. As they are headquartered in St. Petersburg, they are firmly rooted in Florida State Reporting, which is very complex.

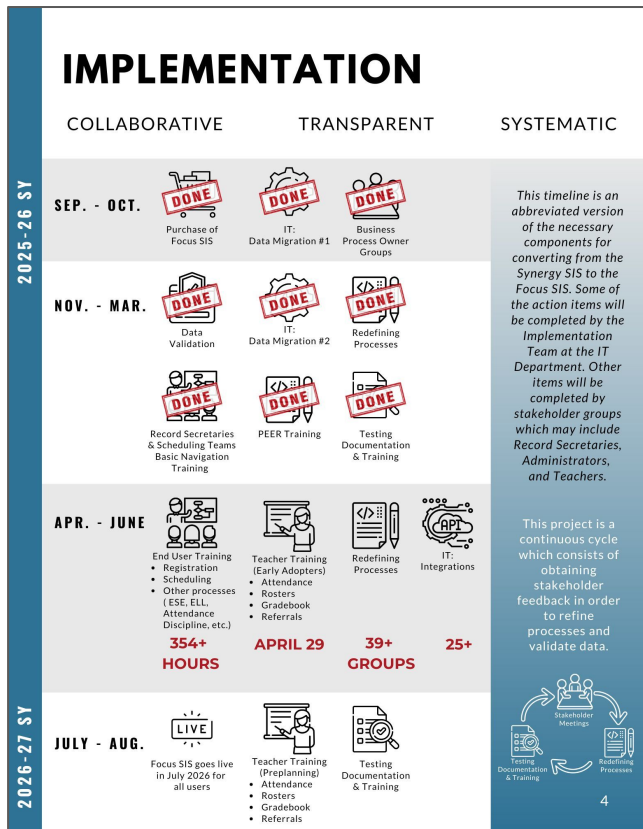
Other systems in Florida have not gained the momentum to keep up with the state reporting changes that take place nearly monthly.

This reporting is essential, as Clay County District Schools' **funding**, compliance, and accountability relies on accurate data being sent to the state. As the public educational landscape is getting more competitive, our district must leverage every tool to make work more **efficient**.

**We want the best tools for our students, parents and staff.**



# What is the progress to date?





# What are key milestones in the work?

## Project

**Sept.**

Focus Purchased



**7**

IT Staff actively  
working on Focus  
(and the current SIS)



## Scheduling



**115,900**

Course Requests



**93.4%**

Students are Fully Scheduled for the  
2026-27 School Year at one of our  
amazing Junior High Schools

## Data



**43,432**

Parent Accounts Queued to Migrate



**200+**

Data Migration Files



# What is our progress on key areas?



Scheduling (*Secondary*)

Secondary Teams have been working since January and have completed training.

**Advanced Progress**

Some schools are >90% scheduled



Scheduling (*Elementary*)

Elementary Teams have been working since February and are using the Elementary Scheduler.

**On Track**

Currently in an Advanced State



Registration

Registration is in the late redesigned process and will be discussed later in the presentation.

**On Track**

Launching July 9th



# What is our progress on key areas?



Summer School

Summer School will be scheduled in Focus. Grades will be reported.

**Training & Implementation**

First Week of Summer School



Assessment

Curriculum teams are preparing to transfer Local Progress Monitoring tests into Focus from Synergy.

**In Development**

Launch at start of 2026-27.



State Reporting

Survey 4 and 5 will be done through Focus

**On Track**

On track for Summer Surveys



# What is our progress on key areas?



Student Portal

Student accounts are created, and the Focus Community App will be submitted to the Apple and Google Stores directly for approval.

**On Track**



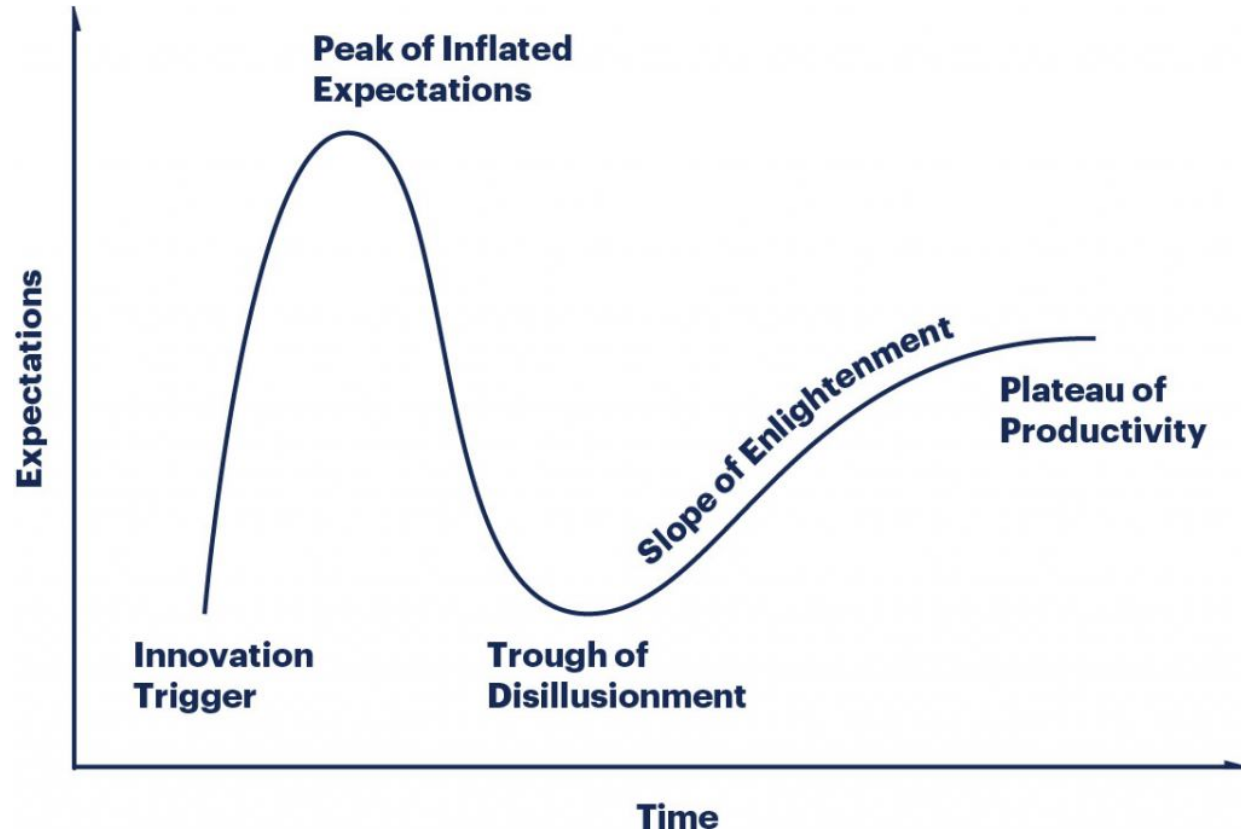
Parent Portal

Parent accounts have been migrated, and we have been developing easier authentication measures.

**On Track**



# What is the “Hype Cycle”?



# What are the potential challenges of a SIS Conversion?



| Challenges                                                                                                                                       | Potential Impact                                                                 | Mitigation                                                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Training:</b> Staff unable to use new system effectively. Start of school processes are interrupted.                                          | Operational delays, data entry errors that impact FLDOE state reporting.         | Robust training pattern established, Nearly 200+ Training Sessions/Project Meetings including mass-interactive virtual training sessions to support teachers during pre-planning. |
| <b>Speed of Conversion:</b> Accelerated timeline necessary to be in cohort of districts that are reporting in FLDOE (funding and accountability) | Data errors that impact key processes (GPAs, transcripts, state reporting, etc.) | Phased rollout of processes during the summer. Working with key stakeholder groups to ensure that Survey 4,5 and 1 are submitted correctly. Earlier Scheduling timelines.         |

# What are the potential challenges of a SIS Conversion?



| Challenges                                                                       | Potential Impact                                                    | Mitigation                                                                                                    |
|----------------------------------------------------------------------------------|---------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| <b>Stakeholder Communication:</b><br>Misalignment between needs and capabilities | Widespread resentment, lack of buy-in, and project rejection.       | Extensive communication between key stakeholders. Early training sessions to provide essential base knowledge |
| <b>Support Capacity:</b> IT/Helpdesk overwhelmed by tickets.                     | Long resolution times, user frustration, and business interruption. | Temporary staff reorganization and a clear support path for issues (including parents and students)           |



# What will the transition look like to **parents**?



## Finishing Up in Synergy

- Parents use Synergy to check 2025-26 grades.   
- Parents should look in Synergy to know which email address they use for CCDS since this will be the same login email in Focus.   

## Get Ready for Focus

- Parents are receiving report cards for the end of year in Synergy.   
- One week maintenance period in which Synergy will be down as of June 26th.   
- Parents are being notified of the next steps on getting into Focus to check out the features and get familiar with the platform.   
- Focus will be available on July 6th.   

## Focus is Here

- Parents are being encouraged to download the OneClay Focus App.   
- Parents are logging to Focus to make sure their account is working as expected.
- Support is provided through a form in which parents can request help. IT staff will be augmented to help support parents.
- High School students are being given an unofficial transcript to validate their grades.

## Check Focus

- Schedules are being made available via the OneClay Focus App on their scheduled release dates, respectively:  
**JR High & High Schools August 4**  
**Elementary Schools August 6**   



# What will the transition look like to **students**?



## Finishing Up in Synergy

- Students use Synergy to check 2025-26 grades.   

## Get Ready for Focus

- Students are receiving report cards for the end of year in Synergy.   
- One week maintenance period in which Synergy will be down as of June 26th.   
- Students are being notified of the next steps on getting into Focus to check out the features and get familiar with the platform.   
- Focus will be available on July 6th.   

## Focus is Here

- Students are encouraged to download the OneClay Focus App.   
- Students are logging to Focus to make sure their account is working as expected.
- The link to Focus is also placed in the portal for SSO.
- High School students are being given an unofficial transcript to validate their grades. Questions can be reported via a Google Form.

## Check Focus

- Schedules are being made available via the OneClay Focus App on their scheduled release dates, respectively:  
**JR High & High Schools**  
**August 4**

**Elementary Schools**  
**August 6**





# What will the transition look like to **teachers** ?

April -  
May

## Finishing Up in Synergy

- First Flyers are trained in Focus Gradebook via preview sessions. ✉
- All teachers are notified of upcoming Focus changes for 2026-27 school year, summer gradebook trainings and previews of the gradebook. ✉
- Teachers post grades in Synergy for the end of the year. ✉

May -  
June

## Get Ready for Focus

- Synergy will be unavailable for teachers as of June 2nd. Access for staff will be read-only. Grade changes will be done via Focus. ✉
- Summer trainings for gradebook continues. (Face to Face) ✉
- Summer School will utilize Focus ✉

July

## Focus is Here

- Focus will be available on July 6th. ✉
- Summer trainings for gradebook continue. (Face to Face)
- The link to Focus is also placed in the OneClay portal for SSO. ✉

August

## Focus for 26-27 School Year

- Schedules are being made available to teachers on **August 4**.
- Virtual Training held during preplanning. (Four Virtual Sessions) ✉