

SCHOOL DISTRICT OF CLAY COUNTY

FIELD TRIP REQUEST

ADMINISTRATIVELY APPROVED

PENDING BOARD APPROVAL

NOV. 2, 2023

1. School Requesting: Wilkinson Elementary School

2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier  Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: Charter Bus

3. Trip(s) Overnight: Yes \_\_\_\_\_ No  Trip(s) Out-of-State: Yes  No \_\_\_\_\_

4. Dates of Field Trip\*: 4/5/24 Destination\*: Wild Adventures - Valdosta, GA

5. Group Taking Trip: 6<sup>th</sup> Grade

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_

7. Educational Value of Field Trip:  
6.P.11.1 - Explore the laws of conservation of energy by differentiating between kinetic and potential energy.

8. Supporting Florida Standards Benchmark(s) with Narrative(s):  
This field trip includes a pre-lesson (slide presentation) and a post-lesson, about potential and kinetic energy (6.P.11.1). Students will identify where potential energy is transformed into kinetic energy and vice-versa.

9. Number of Students\*: 80 Number of Chaperones\*: 20

10. Cost Per Student: \$85 Budget Code or Source to be charged: Internal Accounts  
(Example: Internal Accounts, 5100.0331, Athletic Departments)

11. Departure Time\*: 9:00 am Returning Time\*: 6:00 pm

\*For School Buses, if more than one bus is requested, reference bus request form.

**All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be list below.**

Bus Requisition Number(s): \_\_\_\_\_

Wendi M. Adair - Team Leader  
Teacher, Team Leader, Department Head, Etc.

9/29/23

[Signature]  
Principal

Date 9/29/23

[Signature]  
Assistant Superintendent

Date 10/3/23

[Signature]  
Superintendent

Date 10/6/23

Date \_\_\_\_\_