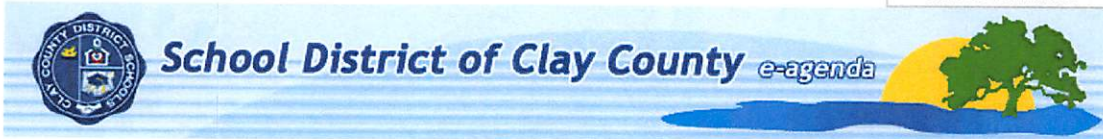


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**School District of Clay County
Green Cove Springs, Florida**
 Teacher Inservice Center - Fleming Island High School
 2233 Village Square Parkway
 Hearings for Special Student Actions - 4:00 p.m.
 Regular Meeting - 7:00 p.m.

March 24, 2015 - Regular Meeting

Invocation

Pledge of Allegiance

- 1. [Tynes Elementary School Chorus will perform in recognition of March Music Month](#)

Call to Order

- 2. [Attendance](#)

Minutes:

Present: Janice Kerekes, District 1; Carol Studdard, District 2; Betsy Condon, District 3; Johnna McKinnon, District 4; Ashley Gilhousen, District 5; and Superintendent Charlie Van Zant.

Consent Agenda

Superintendent

- 3. [C-1 Minutes of Student Hearings and Regular Meeting on February 19, 2015; and Special Meeting on March 4, 2015](#)

Attachment: Disciplinary Minutes-2015 Feb 19.pdf (Confidential Item)
 Attachment: [February 19, 2015 Regular.pdf](#)
 Attachment: [March 04, 19, 2015 - Minutes.pdf](#)

Deputy Superintendent

- 4. [C-3 2015-2016 Revised Student Calendar](#)

Attachment: [2015-2016 Student Calendar.pdf](#)

- 5. [C-4 2015-2016 Revised Employee Work Calendar](#)

Attachment: [2015-2016 Employee Work](#)

[Calendar.pdf](#)

Human Resources

6. [C-5 Personnel Consent Agenda](#)

Attachment: [Personnel Consent Agenda 3-24-15.pdf](#)

7. [C-6 Proclaim May 4-8, 2015, as Teacher Appreciation Week in Clay County, and Tuesday, May 5, 2015, as Teacher Appreciation Day](#)

8. [C-7 Proclaim April 19-25, 2015, as Administrative Professionals Week, and Wednesday, April 22, 2015, as Administrative Professionals Day in Clay County](#)

Instruction

9. [C-8 Permission To Travel Out Of State](#)

10. [C-9 Letter of Agreement Between Health-Tech Consultants, Inc., and the School District of Clay County](#)

Attachment: [HTC LOA with CCSD Project IDEAL 9-2014-8-31-18rev2.pdf](#)

11. [C-10 Amendment to the Charter School Agreement between the School Board of Clay County and Orange Park Performing Arts Academy](#)

Attachment: [Contract Amendment.pdf](#)

12. [C-11 Approval to advertise public hearing for adoption of instructional materials for Career Technical Education/Agriculture courses](#)

13. [C-12 Agreement Between Safe & Civil Schools and the School District of Clay County](#)

Attachment: [Safe and Civil School Contract 3-2-2015.pdf](#)

14. [C-13 Performance Matters \(Assessment and Data Systems\) Contract](#)

Attachment: [Performance Matters Contract 2015-16.pdf](#)

15. [C-14 Student Travel](#)

Attachment: [March 2015 - Student Travel.pdf](#)

16. [C-15 Revisions to Handbook of Instructional Materials Procedures](#)

Attachment: [HANDBOOK OF IM PROCEDURES REV 03 24 15 BOARD APPROVAL.pdf](#)

17. [C-16 Educational Institution Affiliation Agreement between CCSB and Life Care Center of Wells Crossing](#)

Attachment: [wellscrossingagreement.pdf](#)

18. [C-17 Overnight/Out of State Travel](#)

Attachment: [CASETennesseeStateUniv.pdf](#)

19. [C-18 Overnight Travel - FOR INFORMATION ONLY](#)

Attachment: [2015 State Leadership Summit.pdf](#)

Business Affairs

20. [C-19 Bid Renewal March 2015](#)

21. [C-20 Request Approval of the 2015-2016 Payroll Calendars](#)

Attachment: [Payroll Calendars 2015-2016 Board Mtg.pdf](#)

22. [C-21 Monthly Property Report - February, 2015 - Furniture/Equipment](#)

Attachment: [Furniture-Equipment Report-February, 15.pdf](#)

23. [C-22 Monthly Property Report - February, 2015 - AV Materials](#)

Attachment: [Audiovisual Report-February, 15.pdf](#)

24. [C-23 Monthly Property Report - February, 2015 - Software](#)

Attachment: [Software Report-February, 15.pdf](#)

25. [C-24 Monthly Property Report - February, 2015 - Vehicles](#)

Attachment: [Vehicles Report-February, 15.pdf](#)

26. [C-25 Deletion of Certain Items Report - March, 2015](#)

Attachment: [Deletion Report-March, 15.pdf](#)

27. [C-26 Warrants and Vouchers for February 2015](#)

Attachment: [WARRANTS AND VOUCHERS FEB 2015.pdf](#)

28. [C-27 Monthly Financial Report for February, 2015](#)

Attachment: [PAGE 1 MONTHLY FIN-Sum Cash FEB 2015.pdf](#)

Attachment: [PAGE 2 MONTHLY FIN GREV FEB2015.pdf](#)

Attachment: [PAGE 3 MONTHLY FIN GREXP FEB,2015.pdf](#)

Attachment: [PAGE 4 MONTHLY FIN DSREVEXP FEB,2015.pdf](#)

Attachment: [PAGE 5 Capital Projects FEB 2015.pdf](#)

Attachment: [PAGE 6 Capital Projects By Project FEB,2015.pdf](#)

Attachment: [PAGE 7 MONTHLY FIN FOOD SERVICE FEB, 2015.pdf](#)

Attachment: [PAGE 8 MONTHLY FIN SPREV42X FEB,2015.pdf](#)

Attachment: [PAGE 9 MONTHLY FIN ARRA-SPREV43X FEB, 2015.pdf](#)

Attachment: [PAGE 10 MONTHLY FIN INSURANCE FEB, 2015.pdf](#)

29. C-28 Budget Amendments for the Month of February, 2015

Attachment: [budget cover sheet\(impact stmt\).pdf](#)

Attachment: [February Budget Amendments.pdf](#)

30. C-29 Approve for advertising amendments to School Board Policy 6GX-10-5.02B, Business Affairs, Budgets

Attachment: [Fund Balance Spending Order Policy.pdf](#)

31. C-30 Approve for advertising School Board Policy 6GX-10-5.02 F, Business Affairs, Investment Policy

Attachment: [Policy 5.02F Investments.pdf](#)

Support Services

32. C-31 Lakeside Elementary School New Parent Pick Up Contract Award

Attachment: [LSE New Parent Pick Up Bid Tab.pdf](#)

33. C-32 OakLeaf Junior High School Drainage Rework in Portable/Boardwalk Area Contract Award

Attachment: [OLJH Drainage Rework in Portable.Boardwalk Area Bid Tab.pdf](#)

34. C-33 Middleburg High School Flooring Replacement Contract Award

Attachment: [MBHS Flooring Replacement Bid](#)

[Tab.pdf](#)

[35. C-34 W. E. Cherry Elementary School Repipe Kitchen Contract Award](#)

Attachment: [WEC Repipe Kitchen Bid Tab.pdf](#)

[36. C-35 Orange Park Junior High School Kitchen Floor and Sewer Replacement Contract Award](#)

Attachment: [OPJH Floor and Sewer Replacement Bid Tab.pdf](#)

[37. C-36 S. Bryan Jennings Elementary School HVAC Replacement Buildings 1, 2 and 3 Contract Award](#)

Attachment: [SBJ Bid Tab.pdf](#)

[38. C-37 Pre-Qualification of Contractors](#)

Attachment: [Contractor List 3,24,15.pdf](#)

[39. C-38 Annual Florida Inventory of School Houses \(FISH\) Certification](#)

Attachment: [FISH Certification.pdf](#)

Adoption of Consent Agenda

40. [Adoption of Consent Agenda](#)

Minutes: Speaker from the Audience: Travis Christensen spoke to Consent Item C-10, Amendment to the Charter School Agreement between the School Board of Clay County and Orange Park Performing Arts Academy, regarding the financial impact of charter schools on the school district.

Motions:

Motion to approve the Consent agenda - PASS with the exception of C-2 that was moved to Discussion.

Vote Results

Motion: Carol Studdard

Second: Janice Kerekes

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard

- Aye

Recognitions and Awards**41. Fleming Island High Robotics Team - Howard Altman****Minutes:**

The following students were recognized who make up the FIH Robotics Team. The team placed 14th out of 152 teams at the state Robotics competition:

1. Jarrett Ford
2. Sam Gathercole
3. Zach Jelsma (not present)
4. Rebekah Martel
5. Brian Mckenzie (not present)
6. Martine Montgomery
7. Jacob Porter
8. Griffin Powell
9. Lyndsay Ross
10. Adam Schaudell (not present)
11. Dario Steckley (not present)
12. Austin Woods

42. Recognize Bob Boyd, Clay County Striders Walk/Run Club

Minutes: The Clay County Striders Walk/Run school clubs track and accumulate student miles throughout the school year. The Lakeside Elementary School club, coached by Kim Tracanna-Breault, was the first semester winner for most miles earned.

Presenters**43. Ford Next Generation Learning (NGL) High School Academy Update - Tom Besaw, National Team Member and National Advocate for Ford NGL**

Minutes: Mr. Besaw reported on the progress that Clay County's high school academies are making and how Ford NGL is helping our district move in the right direction in creating next generation learners.

Discussion Agenda**Superintendent****44. D-5 Discussion of proposed program with AMI Kids**

Minutes:

Dr. Phildra Swagger, National Director of Education, and Ms. Rebecca Corrigan, Director of Vocational Education, presented information about the program which is geared for at-risk male students. AMI is looking to partner with Clay County to provide a day treatment program that includes treatment, education and behavior modification.

Board discussion followed the presentation.

45. D-1 Superintendent's Update

Minutes: Superintendent Van Zant introduced Mrs. Susan Legutko, the district's new Assistant Superintendent for Business Affairs. He then called on Mrs. Kornegay to share highlights of the District Accreditation Exit Report presented on March 4, 2015.

Deputy Superintendent46. C-2 Proposed Allocations Changes for 2014-2015 (Pulled by Staff)

Attachment: [Allocation Summary - March 24, 2015.pdf](#)

Minutes:

Speakers from the Audience: OPE students David Denmark and Robert Morris

Mrs. Adams spoke to the item, explaining two corrections that were made. The Warehouse position that was deleted will not take effect until May 1, 2015, when the employee currently in that position retires. The second is a change in cost centers from 9106 to 9040 for a Tech. Specialist position.

There was brief Board discussion prior to the vote.

Motions:

Motion to approve - PASS

Vote Results

Motion: Elizabeth Condon

Second: Ashley Gilhousen

Elizabeth Condon - Aye
Ashley Gilhousen - Aye
Janice Kerekes - Aye
Johnna McKinnon - Aye
Carol Studdard - Aye

47. D-2 2015-2016 Proposed Staff Allocations

Attachment: [2015-2016 Allocations.pdf](#)
Attachment: [Changes to 2015-2016 Allocations.pdf](#)

Minutes:

Speakers from the Audience: Abigail Boer (student), Shana Boer, Tracy Shannon, Liz Crane, Renna Lee Paiva.

Board Members expressed dismay at having to cut positions but acknowledged this allocation package represents a level the Board can afford. Mrs. Adams explained how the allocation package was developed and that the process actually begins with student projections. Mrs. Adams explained the changes that were made to the original package.

Mr. Van Zant stated he is hopeful that the June 30 fund balance not fall below 2%.

Motions:

Motion to approve - PASS

Vote Results

Motion: Elizabeth Condon
Second: Ashley Gilhousen
Ashley Gilhousen - Aye
Johnna McKinnon - Aye
Elizabeth Condon - Aye
Janice Kerekes - Aye
Carol Studdard - Aye

48. D-3 Proposed Supplement Allocations for 2015-2016

Attachment: [Academic Supplements.pdf](#)
Attachment: [2015 2016 Proposed Athletic](#)

[Supplements.pdf](#)

Motions:

Motion to approve - PASS

Vote Results

Motion: Ashley Gilhousen

Second: Elizabeth Condon

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Human Resources

49. D-4 Human Resources - Special Action A

Attachment: HR Special Action A 3 24
15.pdf (Confidential Item)

Motions:

Motion to approve - PASS

Vote Results

Motion: Elizabeth Condon

Second: Janice Kerekes

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Instruction

50. D-6 Governor Scott's Proclamation designating April
as School Library Month

Attachment: [03-24-15 Gov Scott's
Proclamation Library Month.pdf](#)

Minutes: Karen Robinson and Dr. Suzanne
Herndon spoke to the 30th anniversary of
School Library Month which began in 1985.

Motions:

Motion to approve - PASS

Vote Results

Motion: Janice Kerekes

Second: Carol Studdard

Johnna McKinnon - Aye

Carol Studdard - Aye

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Aye

51. D-7 Public Hearing to receive public comment and to approve as advertised the adoption of 9-12 World Languages (Spanish 1, 2, 3 Honors and 4 Honors) instructional materials

Minutes:

Chairman McKinnon opened the public hearing. Being no one present to speak to the item, the public hearing was closed.

Motions:

Motion to approve - PASS

Vote Results

Motion: Elizabeth Condon

Second: Ashley Gilhousen

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

52. D-8 Public Hearing to approve as advertised 2014-2017 Special Policies and Procedures (SP&P) Manual.

Attachment: [SP and P 2014-2017 doc.pdf](#)

Minutes: Chairman McKinnon opened the public hearing. There was no one present to

Speak to the item, and the public hearing was closed.

Motions:

Motion to approve - PASS

Vote Results

Motion: Carol Studdard

Second: Elizabeth Condon

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Support Services

53. D-9 Two Creeks Parcel in OakLeaf Area

Attachment: [Two Creeks Ltr&Map.pdf](#)

Minutes: John Merrill, Assistant Superintendent for Support Services, presented capacity information for schools in the Oakleaf area. Based on the high capacity percentages, consensus was to not release the property back to the developer. School Site D is earmarked in the Branan Field Master Plan for a future school.

Motions:

Motion to not release the property - PASS

Vote Results

Motion: Elizabeth Condon

Second: Carol Studdard

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Scheduled Citizen Requests

54. Joann Denmark - OPE Loss of Teacher Allocations and

Budget/Testing Concerns

Minutes:

Speakers from the Audience: Travis Christensen

Mrs. Denmark summarized her recent visit with state Legislators. She expressed concern over budget cuts and testing issues.

55. Kevin Bily - Class Sizes and Budget Deficits

Minutes: Mr. Bily expressed concern about how the increased class sizes will affect learning and the school system's reputation for high quality education.

Presentations from the Audience

56. Speakers

Minutes: Travis Christensen - regarding legislation, state assessment system and budget responsibility

Superintendent Requests

57. Comments

Minutes: Superintendent Van Zant spoke briefly about his frequent visits to Tallahassee to talk with state Legislators about school district concerns.

School Board's Requests

58. Comments

Minutes: Board Members made positive comments about various school events they attended over the last month.

Attorney's Requests

59. Comments

Minutes:

Interim Board Attorney Dan Sikes announced the need for

an Executive Session to exercise attorney-client privileges. The purpose would be to provide a status report on pending litigation. He plans to give the Board his recommendation on future legal needs at the May board meeting in conjunction with Mrs. Legutko's budget report.

Adjournment (10:55 p.m.)

Superintendent

Chairman