#### DIVISION OF HUMAN RESOURCES PERSONNEL CONSENT AGENDA August 16, 2007

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### A. Appointments

Archibald, Dana L SBJ Effective 06/04/07 Principal, 12 mo Annual

Bradley, Anthony S	TBE	Effective 08/13/07	Asst Principal, 10 mo	Annual + PSC as teacher
Bromagen, Jane R	OPE	Effective 07/16/07	Principal, 12 mo	Annual + PSC as teacher
Kastelz, Heather M	PES	Effective 08/13/07	.5 Asst. Principal, 10 mo	Annual + PSC as teacher
Kendrick, Tracey S	OLS	Effective 08/13/07	Asst. Principal, 10 mo	Annual + PSC as teacher
McLaughlin, Tracy	MCE	Effective 07/30/07	Asst Principal, 11 mo	Annual + PSC as teacher
Myrick, Tiffany	SBJ	Effective 07/30/07	Asst. Principal, 11 mo	Annual + PSC as teacher
Paulk, Alice	CTE	Effective 07/18/07	Supervisor III, CTE, 12 mo	Annual + PSC as teacher

## C. <u>Re-appointments</u>

Archibald, Dana L Annual 12

Principal

### D. <u>Transfers</u>

Timm, Sarah J Effective 07/16/07 To AES Asst. Principal, 12 mo From CHE Asst. Principal, 11 mo

### E. Resignations/Retirements

Parrow, Cheryl Trans Effective 08/31/07 Resignation Supv of Trans Serv

## **II.** Job Description Actions

O-1.2.40 <u>Transportation Services Supervisor (Revised)</u>
Required qualifications amended to include an AA degree, and requirement for commercial driver's license was removed.

II- Job Description Actions 8/16/2007 - Page 1

Job Locator: O-1.2.40-II

Transportation Services Supervisor Position Grade: Coordinator II

**Evaluated By: Director of Transportation** 

#### **Job Description:**

The Transportation Services Supervisor is responsible to the Director of Transportation.

#### Responsibilities and Duties of this Position Include:

- 1. Provide daily supervision of all bus transportation operations, including home-to-school and school-to-home transportation of all students, extracurricular bus trips, and bus driver assignments.
- 2. Supervise Routing Personnel and monitor the utilization of the computerized Bus Routing Program to assure safe, efficient and effective use of personnel and equipment.
- 3. Coordinate training for bus drivers and bus monitors.
- 4. Assist the Director in investigating and responding to requests from parents, school-based personnel and others as appropriate regarding bus routing, bus drivers, bus monitors and District transportation needs.
- 5. Assist in completion of required District, State and Federal reports.
- 6. Be knowledgeable of County, State and/or Federal laws and Department of Education rules and regulations pertaining to traffic and pupil transportation.
- 7. Assist in the investigation of school bus accidents.
- 8. Coordinate with the Supervisor of Fleet Operations in recommending guidelines and policies for transportation services.
- 9. Assist Director in employee performance evaluations for bus drivers and bus monitors.
- 10. Assist with bus stop and bus loading zone observations and safety checks.
- 11. Perform other duties as assigned by the Director.

#### **Required Qualifications:**

- 1. Graduate from an accredited college or university with an Associates degree—or <u>and</u> seven (7) years experience in Transportation-related field.
- 2. Must possess and maintain a valid Commercial Drivers License and School Bus Drivers License.
- 3. Must maintain a safe driving record during employment.
- 4. Must have the ability to work in harmony with other School Board employees and general public.
- 5. Possess previous supervisory or administrative experience.
- 6. Must be skilled in written and oral communication.

#### **Desired Qualifications:**

- 1. Graduate from an accredited college or university with a Bachelor's Degree.
- 2. Experience in teaching, instruction of others.
- 3. Considerable knowledge of school bus operation and training program.
- 4. Experience in school transportation or credentials in related field.

Effective: 4/10/86

Revised: 8/13/87, 1/19/89, 4/23/92

4/21/94, 6/22/95, 6/30/99, 8/19/99, 8/16/07

## A. Resignations/Retirements/Terminations

Breast, Patricia	FIE	Effective 05/25/07	Resignation	Kindergarten
Bumbarger, Mitzi	ОРЈ	Effective 05/25/07	Resignation	Music
Carter, Christopher	CGE	Effective 05/25/07	Conclude Employment	Art
Casper, Kimberly	CHS	Effective 05/25/07	Resignation	Math
Cox, Ranell	SBJ	Effective 05/25/07	Resignation	Gr 1
Crews, Amanda	CGE	Effective 05/25/07	Resignation	Gr 1
Cunningham, Travis	FIH	Effective 05/25/07	Conclude Employment	Inclusion/Rdg OF
Davis, Gina	PES	Effective 05/25/07	Resignation	Gifted
Dillion, Lattaya	WJH	Effective 05/25/07	Resignation	Inclusion
Dupuis, Ragan	OPH	Effective 05/25/07	Resignation	Science
Eason, Chad	FIH	Effective 05/25/07	Resignation	Inclusion OF
Faucett, Karen	CHS	Effective 05/25/07	Resignation	Inclusion OF
Goddard, Paul	CHS	Effective 06/07/07	Resignation	Counselor, 11 mo
Gwaltney, Lisa	LAE	Effective 05/25/07	Resignation	Art
Jackson, Cicely	GCSJ	Effective 05/25/07	Resignation	Music
Kaminskas, Lynn	LAJ	Effective 05/25/07	Resignation	Math
Maritato, JoBeth	LAE	Effective 05/25/07	Resignation	Gr 4
Matricardi, Fredric	ОРН	Effective 05/25/07	Conclude Employment	Inclusion
McEwen, Tina	OLS	Effective 05/25/07	Resignation	Gr 1
O'Laughlin, Martha	SBJ	Effective 05/25/07	Resignation	VE/ESOL OF
Owen, D. Lynn	RVH	Effective 05/25/07	Resignation	DOP/Lang Arts
Padgett, James	ОРН	Effective 05/25/07	Conclude Employment	EHSC
Rodgers, Barbara	MBH	Effective 05/25/07	Resignation	Spanish
Tomaro, Paul	OPH	Effective 05/25/07	Conclude Employment	Math OF
Whitney, Mary	CGE	Effective 05/25/07	Resignation	PE
Williams, Joi	FIH	Effective 05/25/07	Conclude Employment	Math

Abraham, Danielle N	AES	Effective 08/13/07	Gr 3	Annual
Ackerman, Christine D	OPH	Effective 08/13/07	Rdg OF	Annual
Allen, Shannon R	FIH	Effective 07/30/07	Counselor 11 mo	Annual
Blandford, Kari A	TBE	Effective 08/13/07	Gr 2	Annual
Bobo, Carrie M	LSJ	Effective 08/13/07	Science	Annual
Bowles, Catharine R	OPH	Effective 08/13/07	Life Manag	Annual
Boyack, Matthew E	OPH	Effective 08/13/07	Soc Studies	Annual
Brock, Scott V	BLC	Effective 08/13/07	DOP English	Annual
Bryant, Pamela D	LAE	Effective 08/13/07	Gr 3	Annual
Bucklin, Sara S	OLS	Effective 08/13/07	Rdg OF	Annual
Canova-Draney, Shannon M	KHE	Effective 08/13/07	Gr 1	Annual
Cargill, Kathleen M	FIE	Effective 08/13/07	Counselor 10 mo	Annual
Carroll, Irmalee M	SPC	Effective 08/13/07	Kindergarten	Annual
Cassada, Renee C	CGE	Effective 08/13/07	Pre K/K VE	Annual
Craig, Tiffany T	CHS	Effective 08/13/07	Lang Arts	Annual
Decker-Richard, Sherri L	MBH	Effective 08/13/07	Chemistry	Annual
Dible, Mindy H	PES	Effective 08/13/07	Kindergarten	Annual
Dorough, Dorothy D	OPH	Effective 08/13/07	Business Ed	Annual
Duke, Jessica L	RVE	Effective 08/13/07	Gr 1	Annual
Faulkner, Justin R	CHS	Effective 08/13/07	Lang Arts	Annual
Featheringill-Scott, Lori M	CHS	Effective 07/30/07	Counselor 11 mo	Annual
Flinn, Michael A	LSE	Effective 08/13/07	Gr 1	Annual
Fowler, Nora E	OLS	Effective 08/13/07	Inclusion	Annual
Frendahl, Kathleen A	FIE	Effective 08/13/07	Gr 3	Annual
Gain, Jr, David L	OLS	Effective 08/13/07	Business	Annual
Gannon, Susan T	TBE	Effective 08/13/07	Gr 4	Annual
Gilbert, John L	OLS	Effective 08/13/07	Math	Annual

Green, Lisa D	AES	Effective 08/13/07	Gr 5	Annual
Gribben, Mark A	OLS	Effective 08/13/07	Earth Science	Annual
Gruber, Hannah L	RVH	Effective 08/13/07	EMH OF	Annual
Hall, Kimberlin B	SPC	Effective 08/13/07	Gr 6	Annual
Hardrick, Susan M	SBJ	Effective 08/13/07	Gr 3	Annual
Harry, Susan C	FIE	Effective 08/13/07	Gr 6	Annual
Herrington, Robert E	FYCA	Effective 07/24/07	Agriculture	Annual
Hill, Jodi L	TES	Effective 08/13/07	Music	Annual
Hollander, Esther S	FIH	Effective 08/13/07	Spanish	Annual
Holm, Kristin A	LSE	Effective 08/13/07	Sci/Gr 6	Annual
Holmes, Erin K	CHS	Effective 08/13/07	Chemistry	Annual
Johnson, Thomas G	MBH	Effective 08/13/07	Physics	Annual
Johnson, Kimberly A	CGE	Effective 08/13/07	Gr 5	Annual
Kessler, Hope L	MBH	Effective 08/13/07	Spanish	Annual
Kirk, Laura M	FIH	Effective 08/13/07	Life Management	Annual
Koralewski, Andrea D	WEC	Effective 08/13/07	Gr 6	Annual
Kuske, Lynn M	CGE	Effective 08/13/07	Inclusion	Annual
Lacombe, Anastacia S	MBH	Effective 08/13/07	Rdg OF	Annual
Lawson, Myrna S	LSJ	Effective 08/13/07	Autistic	Annual
LeBanowski, Teresa A	RVH	Effective 08/13/07	Lang Arts	Annual
LeBlanc, Robert C	LAJ	Effective 08/13/07	Life Science	Annual
Lentz, Billieanne	RVH	Effective 08/13/07	Phy Science	Annual
Lewis, Cassie L	WES	Effective 08/13/07	Music	Annual
Lewis, Maryann M	SPC	Effective 08/13/07	Gr 3	Annual
Madonia, Denise M	AES	Effective 08/13/07	Art	Annual
Marshall, Maureen C	GPE	Effective 08/13/07	Gr 5	Annual
Marshall, Kimberly D	OLS	Effective 08/13/07	Gr 1	Annual

Marshall, Maureen C	GPE	Effective 08/13/07	Gr 5	Annual
Mayer, Martha E	GCSJ	Effective 08/13/07	Music	Annual
McCoy, Margaret I	RVE	Effective 08/13/07	Kindergarten	Annual
McDermott, Barbara L	OPH	Effective 08/13/07	Phys Sci	Annual
McGahee, Michelle L	CHS	Effective 08/13/07	Lang Arts	Annual
McKenzie, Samantha L	KHH	Effective 08/13/07	Lang Arts	Annual
Mick, Lara J	SBJ	Effective 08/13/07	Gifted	Annual
Milano, Robin R	PES	Effective 08/13/07	Gr 2	Annual
Miller, Christy M	RVH	Effective 08/13/07	DOP	Annual
Miller, Joel A	OPH	Effective 08/13/07	Math	Annual
Morga, Stephanie G	RVH	Effective 08/13/07	Math	Annual
Moses, Britton L	TBE	Effective 08/13/07	Gr 4	Annual
Muchow, Andrea M	SPC	Effective 08/13/07	Kindergarten	Annual
Mullen, Susan O	RVH	Effective 08/13/07	Lang Arts	Annual
O'Donnell, Colleen E	MBH	Effective 08/13/07	Biology	Annual
Olis, Alexander C	RVH	Effective 08/13/07	IB Chemistry	Annual
Pearce, Daniel A	MBH	Effective 08/13/07	Math	Annual
Peifer, Anthony G	FIH	Effective 08/13/07	Lang Arts	Annual
Pelletier, Francis C	SPC	Effective 08/13/07	Gr 5	Annual
Pierce, Barbara M	WEC	Effective 08/13/07	.6 Counselor 10 mo	Annual
Renfro, Robert C	OPJ	Effective 08/13/07	Rdg OF	Annual
Rochester, David B	RVH	Effective 08/13/07	Phys Science	Annual
Rodgers, Patricia L	CGE	Effective 08/13/07	Pre K/K EHSC	Annual
Rodrigues, Brandy L	CEB	Effective 08/13/07	Gr 5	Annual
Rustia, Erika A	LAE	Effective 08/13/07	Gr 4	Annual
Sanchez, Cindy L	OPH	Effective 08/13/07	Biology	Annual
Sartele, Kasey N	CHE	Effective 08/13/07	Counselor 10 mo	Annual

Senske, Kristyanne	OPH	Effective 08/13/07	Bio/Chem	Annual
Simpson, Mechelle L	GCSJ	Effective 08/13/07	Rdg	Annual
Sleeper, Elizabeth R	OLS	Effective 08/13/07	Gr 3	Annual
Smith, Amanda N	MBH	Effective 08/13/07	Lang Arts	Annual
Strohschein, Erin B	CHS	Effective 08/13/07	Art	Annual
Tabet, Ilona D	OPH	Effective 08/13/07	Rdg OF	Annual
Teeters, Kristin A	RVE	Effective 08/13/07	Gr 2	Annual
Trahan, Christopher A	ОРН	Effective 08/13/07	Soc Studies	Annual
Turner, Heather R	LAE	Effective 08/13/07	Gr 6	Annual
Vanderabeele, Monique	RVE	Effective 08/13/07	Gr 6	Annual
Vanlaere, Laura E	WES	Effective 08/13/07	Gr 3	Annual
Vaughan, Lana G	GPE	Effective 08/13/07	Gr 5	Annual
Volz, Eileen E	CEB	Effective 08/13/07	Gr 6	Annual
Watts, Jr., Billy V	MBH	Effective 08/13/07	Phys Science	Annual
Weston, Sue A	GCSJ	Effective 08/13/07	Lib/Med Spec	Annual
Willemsen, Amber D	WES	Effective 08/13/07	Gr 1	Annual
Williams, Patricia L	KHH	Effective 08/13/07	Lang Arts/ESOL OF	Annual
Wilson, Peter H	LSE	Effective 08/13/07	Gr 4	Annual
Wolfe, Anne E	WEC	Effective 08/13/07	Gr 4	Annual
Yeldell, Amy F	KHH	Effective 08/13/07	Int Rdg OF/DOP	Annual
Zimmerman, Khristine A	LSE	Effective 08/13/07	Gr 2	Annual

## C. Re-appointments

Anderson, Vaughn W Rdg OF	Annual	10
Aragona, Diego	PSC	10
Belding, Jayne E DOP LA/ESOL OF	PSC	10
Chambers, Bonnie L Int Rdg OF/DOP	Annual	10
Darby, Tammy M	PSC	10
DeMarie, Jr., James Rdg OF/ESOL OF	Annual	10
Dobson, Janet A EHSC/Rdg OF	PSC	10
Drawdy, William R Soc Studies/Gifted OF	PSC	10
Ebener, Jim P	Annual	10
Hall, Patrick B	Annual	10
Halter, Jennifer P	Annual	10
Herbrandson, Lori N Gifted OF/World Geo	Annual	10
Huffman, Edward S	PSC	10
Knaak, Renata L EHSC/ESOL OF	Annual	10
Lackemacher, Lisa M Counselor OF/ESOL OF	Annual	10
Lanoux, Kimberly A	PSC	10
Lowery, Lisa L	PSC	10
Milner, William R	Annual	10
Morgan, Jana M	Annual	10
Mosteller, Alicia E	Annual	10
O'Rourke, Tina LA/ESOL OF	PSC	10

## C. <u>Re-appointments</u>

Palmatier, Robert J	PSC	10
Peacock, Emily P	Annual	10
Pietz, Amanda S	Annual	10
Pryor, Margaret L Rdg OF	Annual	10
Rasch, Tracie L	Annual	10
Richard, George T	PSC	10
Schoenfeld, Connie J	PSC	10
Shepard, Heidi E Gr 5/ESOL OF	Annual	10
Spangler, Kristy L	Annual	10
Springs, Damenyum	PSC	10
Stalnaker, Shannon M	Annual	10
Stevens, Monica L	PSC	10
Stokes, Stuart C Gifted OF	PSC	10
Swann, Benjamin W Gifted OF/Science	Annual	10
Swenson, Erin J	Annual	10
Webb, Kimberly J	Annual	10
Weldon, Amy E	PSC	10
Whitehead, Contessa J	Annual	10
Whitmer, Rebecca R	Annual	11
Williams, Elizabeth P Gifted OF	Annual	10
Winter, Timothy D	Annual	10
Worsdell, Lacey D Gr 4/ESOL OF	Annual	10

## D. <u>Transfers</u>

Allen, Linda	Effective 08/13/07	To MRE	Title I	From MRE	DOP
Ankrom, Cindy	Effective 08/13/07	То ОРН	Inclusion/Soc Studies	From OLS	Soc Studies
Belding, Jayne	Effective 08/13/07	To WJH	Lang Arts	From OPJ	Rdg OF
Chelgren, Lora	Effective 08/13/07	To BLC	SED/ESOL OF	From GCSJ	VE/Rdg OF/ESOL OF
Clampitt, Alice	Effective 08/13/07	To MRE	Gr 1	From MBE	Gr 2
Farwell, Kimberly	Effective 08/13/07	To RVE	Rdg Coach	From AES	Gr 3
Higgins, Valerie	Effective 05/13/07	To MBE	Kindergarten	From SBJ	Pre K
Kimball, Vickie	Effective 08/13/07	To SBJ	Pre K HDCP	From GPE	Pre K HDCP
Knaak, Renata L	Effective 08/13/07	То ОРЈ	EHSC/ESOL OF	From RVH	VE/Rdg OF/ESOL OF
Kurtzman, Diane M	Effective 08/13/07	To TBE	ЕМН	From AES	Inclusion
Lee, Kristie	Effective 08/13/07	To FIH	Rdg OF	From FIE	Gr 2
Merrill, Melissa	Effective 07/30/07	То ОРН	Counselor OF 11 mo	From MCE	Counselor OF 10 mo
Morgan, Jana	Effective 08/13/07	To FIH	Math	From TES	Gr 6
Parnell, Julia	Effective 08/13/07	To WJH	Family/Cons Ed	From MBH	Family/Cons Ed
Pietz, Amanda	Effective 08/13/07	To RVE	Gr 6	From PES	Gr 6
Roberts, Paige	Effective 08/13/07	To MBE	Rdg Coach	From AES	Gr 3
Stalnaker, Shannon	Effective 08/13/07	To AES	VE	From TES	Gr 6
Stanilonis, Terry	Effective 07/24/07	To HR	Inst. Personnel Spec 12 mo	From RVH	Counselor 11 mo
Walls-Jackson, Holly	Effective 08/13/07	To OPE	VE	From PES	VE
Whitehead, Contessa	Effective 08/13/07	To CGE	EHSC	From ROE	EHSC/SED

## E. <u>Redesignations</u>

Axtell, Grace L	TBE	Effective 08/13/07	From Gr 6	To Counselor OF
Bennett, Erin V	RVE	Effective 08/13/07	From WES	To RVE/error on July agenda
Boone, Michael A	CHS	Effective 08/13/07	From .6 C&P	To .4 C&P/error on 06/21/07
Conroy, Sean P	LAJ	Effective 08/13/07	From Rdg/ESOL OF	To Rdg
Holland, Patricia	Sec Ed	Effective 07/30/07	From Start date 07/02/07	To Start date 07/30/07
Jones, Kimberly A	WEC	Effective 08/13/07	From Gr 1/ESOL OF	To Gr 1
Melange, Cari E	MBH	Effective 08/13/07	From Rdg OF/ESOL OF	To Rdg OF
Nelms, Deborah	LSE	Effective 08/13/07	From Gr 5/ESOL OF	To Gr 5
O'Renick, Anne M	OPJ	Effective 08/13/07	From Annual	To PSC
Pease, Jean	SS	Effective 08/13/07	From Annual	To PSC
Roos, Robin	WES	Effective 08/13/07	From Gr 5	To .4 Rdg/.6 Gifted OF
Weeks, Brenda	Sec Ed	Effective 07/30/07	From Start date 07/02/07	To Start date 07/30/07

### F. NBPTS Excellent Teacher Program Mentors

DeLong, Barbara PES

Henney, Sandra CGE

Sease, Cynthia SBJ

Williams, Robbin MCE

#### A. ADULT EDUCATION

#### **Appointments**

Allen, Shannon Effective 07/09/07-07/26/07 Guidance/Hourly as needed

Boggs, Audie Effective 07/09/07-07/26/07 Physical Science/Hourly as needed

Cornwell, Bryan Effective 05/01/07-06/30/07 GED/Hourly as needed

Chambers, Bonnie Effective 07/09/07-07/26/07 Intensive Reading/Hourly as needed

Miller, Luke Effective 07/09/07-07/26/07 Math/Hourly as needed

Todd, Larry Effective 07/09/07-07/26/07 Math/Hourly as needed

Schofield, Sheila Effective 07/09/07-07/26/07 English/Hourly as needed

Sweat, Olivia Effective 07/09/07-07/26/07 English/Hourly as needed

#### B. MISCELLANEOUS AFTER HOURS

#### **Appointments**

Brock, Dana ESE Effective 05/07/07-05/24/07 Homebound

Hourly as needed

Frisk, Jennifer ESE Effective 05/07/07-05/24/07 Homebound

Hourly as needed

## C. SUMMER SCHOOL

### **Appointments**

Alban, Patricia	RVE	Effective 07/24/07-07/26/07 ESE Substitute Hourly as needed
Cochuyt, Carol	FIE	Effective 07/09/07-07/26/07 ESE Substitute Hourly as needed
Corcoran, Laurie	RHS	Effective 07/09/07-/07/26/07 TMH Hourly as needed
Crim, Lonnie A.	OLS	Effective 06/11/07-06/28/07 Social Studies Not to exceed 12-6 hour days
Gretton, Pamela	OLS	Effective 06/11/07-06/28/07 Math Not to exceed 12-6 hour days
Maynard, Vernal	RHS	Effective 06/25/07-07/26/07 VE Hourly as needed
Nichols, Deborah	RVE	Effective 07/09/07-07/26/07 ESE Substitute Hourly as needed
Rhodriquez, Charlynn D.	OLS	Effective 06/11/07-06/11/07 Science Not to exceed 12-6 hour days
Simmons, Rebecca	FIE	Effective 07/09/07-07/26/07 ESE Substitute Hourly as needed
Smith, Dawn	RHS	Effective 07/23/07-07/26/07 ESE Substitute Hourly as needed
Stachulski, Lawrence	ОРЈН	Effective 06/11/07-06/28/07 Substitute Hourly as needed
Stubbs, Sundae	OLS	Effective 06/11/07-06/28/07 Language Arts Not to exceed 12-6 hour days
Tully, Kristen	FIE	Effective 07/09/07-07/26/07 ESE Substitute Hourly as needed

Consent Agenda No. 2, Instructional Miscellaneous Actions IV, p. C-1 08/16/07

#### C. SUMMER SCHOOL

#### **Appointments**

White, Connie WES Effective 07/09/07-07/26/07 TMH/PMH

Hourly as needed

York, Jill CHS Effective 06/12/07-06/12/07 Substitute

Hourly as needed

#### Redesignations

Maunz, Jill LAE Effective 07/09/07 redesignate start date from 7/16/07

#### D. ADULT EDUCATION

#### **Appointments**

Barber, Sarah Effective 07/02/07-06/30/08 ESOL/Hourly as needed

Johnson, Donald C. Effective 07/02/07-06/30/08 Math/Hourly as needed

Lyda, Amy Effective 07/02/07-06/30/08 Substitute/Hourly as needed

Williams, Barbara Effective 07/02/07-06/30/08 Substitute/Hourly as needed

#### E. COMMUNITY EDUCATION

#### **Appointments**

Sedam, Amanda Effective 07/02/07-06/30/08 Physical Education

Hourly as needed

#### F. MISCELLANEOUS AFTER HOURS

#### **Appointments**

Ralls, William Inst. Supp. Effective 07/02/07-06/30/08 Board Meeting Tech.

Hourly as needed

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 20	INNIKILIIINA	SUBSTITUTE TRAUBER A	N. I RUINA ZUU7-ZUUA
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A. SUBSTITUTE TEACHER APPROVAL

**Appointments** 

None

## A. APPOINTMENTS

Aldor, Dorvil Custodian	OLS	Effective 7/9/07 Annual Contract
Armstrong, Connie Cafe' Asst 6.5 hrs.	CGE	Effective 8/17/07 Annual Contract
Ballew, Kathleen LPN - 10 mo.	CGE	Effective 8/13/07 Annual Contract
Battles, Laquisha Custodian	CHS	Effective 7/30/07 Annual Contract
Benton, Catherine Custodian	LAE	Effective 7/2/07 Annual Contract
Bristol, Tina Custodian	CGE	Effective 7/2/07 Annual Contract
Brown, Phillajoy Child Care Aide - PK - 10 mo.	MHS	Effective 8/13/07 Annual Contract
Burkhardt, Alice Media Tech. Asst.	WES	Effective 8/13/07 Annual Contract
Butler, Katrina Cafe' Asst 4.5 hrs.	CGE	Effective 8/17/07 Annual Contract
Cruz, Lorraine Cafe' Asst 3.5 hrs.	SPC	Effective 8/17/07 Annual Contract
Davis, Beverly .6 School Secretary - 10 mo.	OLS	Effective 8/13/07 Annual Contract
Hall, Karen Cafe' Asst 3.25 hrs.	LES	Effective 8/17/07 Annual Contract
Hendry, Katherine Classroom Asst.	CHE	Effective 8/16/07 Annual Contract
Kay, Patricia Cafe' Asst 3.5 hrs.	OPE	Effective 8/17/07 Annual Contract
Lanier, Janet Custodian	CHS	Effective 7/10/07 Annual Contract

Consent Agenda No. 2, Support VI., p. A -1, 8/16/07

## A. APPOINTMENTS

Leining, Lisa Comp. Svcs. Tech.	IS	Effective 7/10/07 Annual Contract
Marchand, Nicole .6 Media Tech. Asst.	TBE	Effective 8/13/07 Annual Contract
Marcum, Patricia Custodian	DIS	Effective 7/23/07 Annual Contract
Peavler, Sharon Custodian	LJH	Effective 7/9/07 Annual Contract
Roberts, Shirley .8 School Secretary - 10 mo.	SPC	Effective 8/13/07 Annual Contract
Stokes, Darling .6 ISS Asst.	GPE	Effective 8/20/07 Annual Contract
Stricklin, Janice LPN - 10 mo.	MRE	Effective 8/13/07 Annual Contract
Suddeath, Nancy Custodian	LAJH	Effective 7/23/07 Annual Contract
Trexler, Rebecca Admin. Secty 12 mo.	Elementary Education	Effective 7/2/07 Annual Contract
Tumanan, Romulo Custodian	AES	Effective 7/9/07 Annual Contract
Van Steen, Caryn Cafe' Asst 4.0 hrs.	FIE	Effective 8/17/07 Annual Contract

## B. REAPPOINTMENTS

<u>NAME</u>	<b>CONTRACT TYPE</b>	<b>MONTHS</b>
<b>0071 CHARLES E. BENNETT ELEMENTARY</b> THURSTON, MARIA E LPN	ANNUAL	10
<b>0252 ORANGE PARK HIGH</b> MORALES, MARIA CUSTODIAN	ANNUAL	12
<b>0351 LAKESIDE JUNIOR HIGH</b> JONES, KARON R LPN	ANNUAL	10
<b>0352 LAKESIDE ELEMENTARY</b> BAILEY, BRIAN A CUSTODIAN	ANNUAL	12
<b>0371 WILKINSON JUNIOR HIGH</b> COPELAND, CYNTHIA A	ANNUAL	12
CUSTODIAN DALIZ, ANTONIO CUSTODIAN	ANNUAL	12
<b>0391 MIDDLEBURG HIGH</b> YOUNG, CARRIE JOANDRA	MULTI-YEAR CONDITIONAL	9
ESE ASST - EHSC ZARKIS, TINA LYNN REGISTERED NURSE	ANNUAL	10
<b>0401 RIDGEVIEW ELEMENTARY</b> SMITH, ELIZABETH A LPN	MULTI-YEAR CONDITIONAL	10
<b>0491 WILKINSON ELEMENTARY</b> LONON, GLORIA ELLEN LPN	MULTI-YEAR CONDITIONAL	10
<b>0531 THUNDERBOLT ELEMENTARY</b> MAYER, HELEN L	MULTI-YEAR CONDITIONAL	10
LPN PRATT, MICHELLE J ESE ASST - IND	ANNUAL	9
<b>0551 FLEMING ISLAND HIGH</b> ALDERSON, RICHARD A CUSTODIAN	ANNUAL	12
9010 TRANSPORTATION FRANK, WALTER RAYMOND MECHANIC	ANNUAL	12

## C. REDESIGNATIONS

Bergal, Rachel ESE Asst TMH	CHS	Effective 8/16/07 redesignate from Instructional Assistant (CHS) due to Instructional Asst. deleted on June Board Agenda
Burney, Patricia Student Rec. Secty 11 mo.	CGE	Effective 7/30/07 redesignate from Student Rec. Secty 10 mo. (CGE) due to allocation changed from 10 mo. to 11 mo. position
Campbell, Sandra Admin. Secretary - 12 mo.	STUDENT SVCS	Effective 7/2/07 redesignate from Admin. Suppt. Asst 12 mo. (Student Svcs.) due to allocation redesignated on June Board Agenda
Cervantes, Sonya Student Rec. Secty 11 mo.	GPE	Effective 7/30/07 redesignate from .6 School Secty 10 mo. (GPE) due to allocation increased from .6 to 1.0
Depa, Celesteileen Student Rec. Secty 11 mo.	SPC	Effective 7/30/07 redesignate from Student Rec. Secty 10 mo. (SPC) due to allocation increased from 10 mo. to 11 mo. position
Engelhardt, Vicki Student Rec. Secty 11 mo.	SBJ	Effective 7/30/07 redesignate from Student Rec. Secty 10 mo. (SBJ) due to allocation increased from 10 mo. to 11 mo. position
Funk, Naomi School Secty 10 mo.	LAE	Effective 8/13/07 redesignate from .6 School Secty. (LAE) due to allocation increased from .6 to 1.0 on 6/21/07 Board
Goetzman, Janice Student Rec. Secty 11 mo.	КНЕ	Effective 7/30/07 redesignate from School Secty 10 mo. (KHE) due to allocation increased from 10 mo. School Secty. to 11 mo. Student Rec. Secty. position
Hendricks, Jane ESE Asst Ind.	RHS	Effective 8/16/07 redesignate from ESE Asst Ind. (LAJH) due to allocation shifted from LAJH to RHS, involuntary transfer
Hopkins, Teresa Tech. Suppt. Asst.	WES	Effective 7/2/07 redesignate from Tech. Suppt. Asst. (.5CHE/ .5WES) due to redesignate employee from .5 CHE/.5 WES to WES only

# C. REDESIGNATIONS

Jackson, Marion Custodian	Op. Dept.	Effective 7/2/07 redesignate from Custodian (Superintendent's Office) due to allocation moved from Supt's office to Operations Dept.
Jannotti, Reda Student Rec. Secty 11 mo.	CHE	Effective 7/30/07 redesignate from School Secty 10 mo. (CHE) due to allocation changed from School Secty. 10 mo. to Student Rec. Secty. 11 mo. position
Johnson, Rosalind Custodian	Op. Dept.	Effective 7/2/07 redesignate from Custodian (Instructional Division) due to allocation changed from Instructional Div. to Operations Dept.
Knight, Marnee Student Rec. Secty 11 mo.	MCE	Effective 7/30/07 redesignate from Student Rec. Secty 10 mo. (MCE) due to allocation changed from 10 mo. to 11 mo.
Kreier, Jeri Student Rec. Secty 11 mo.	AES	Effective 7/30/07 redesignate from Student Rec. Secty 10 mo. (AES) due to allocation changed from 10 mo. to 11 mo.
Lankes, Janet Student Rec. Secty 11 mo.	TES	Effective 7/30/07 redesignate from Student Rec. Secty 10 mo. (TES) due to allocation changed from 10 mo. to 11 mo. position
Libal, Donna Student Rec. Secty 11 mo.	RVE	Effective 7/30/07 redesignate from Student Rec. Secty 10 mo. (RVE) due to allocation changed from 10 mo. to 11 mo. position
Lubarsky, Joanne Student Rec. Secty 11 mo.	OPE	Effective 7/30/07 redesignate from Student Rec. Secty 10 mo. (OPE) due to allocation changed from 10 mo. to 11 mo. position
McDaniel, Joy Tech. Suppt. Asst.	.5 CHE/ .5 MBE	Effective 7/2/07 redesignate from Tech. Suppt. Asst. (GPE/SBJ) due to redesignated employee from GPE/SBJ to CHE/MBE
McNiel, Mary ESE Asst Ind.	MHS	Effective 8/16/07 redesignate from ESE Asst Ind. (LAJH) due to involuntary transfer, allocation shifted from LAJH to MHS on 5/17/07 Board Agenda

# C. REDESIGNATIONS

Midkiff, Mary School Secty 10 mo.	WES	Effective 8/13/07 redesignate from School Secty 9 mo. (WES) due to allocation changed from 9 mo. to 10 mo. position
Rainey, Catherine Media Tech. Asst.	GPE	Effective 8/13/07 redesignate from .8 Media Tech. Asst. (GPE) due to allocation increased from .8 to 1.0 on 4/19/07 Board Agenda
Richard, Barbara ESE Asst TMH	RHS	Effective 8/16/07 redesignate from ESE Asst PMH (RHS) due to allocation changed from PMH to TMH on 6/21/07 Board Agenda
Richardson, Linda Student Rec. Secty 11 mo.	MRE	Effective 7/30/07 redesignate from Student Rec. Secty 10 mo. (MRE) due to allocated changed from 10 mo. to 11 mo. position
Schofield, Bryan Tech. Suppt. Asst.	FIE	Effective 7/2/07 redesignate from Tech. Suppt. Asst. (OPE/FIE) due to redesignate employee from OPE/FIE to FIE only
Segreto, Daniel Tech. Suppt. Asst.	DIS	Effective 7/2/07 redesignate from Tech. Suppt. Asst. (DIS/SPC) due to redesignate employee from DIS/SPC to DIS only
Strickland, Stuart Tech. Suppt. Asst.	AES	Effective 7/2/07 redesignate from Tech. Suppt. Asst. (WEC/AES) due to redesignate employee from WEC/AES to AES only
Theus, Lori Student Rec. Secty 11 mo.	WEC	Effective 7/30/07 redesignate from Student Rec. Secty 10 mo. (WEC) due to allocation changed from 10 mo. to 11 mo. position
Wilson, Kimberly Student Rec. Secty 11 mo.	MBE	Effective 7/30/07 redesignate from School Secty 10 mo. (MBE) due to allocation changed from School Secty 10 mo. to Student Rec. Secty 11 mo. on 6/21/07 Board Agenda
Wimer, Kimberly Tech. Suppt. Asst.	.5 CGE/ .5 CEB	Effective 7/2/07 redesignate from Tech. Suppt. Asst. (.5 TBE/.5 CEB) due to redesignate employee from TBE/CEB to CGE/CEB

### C. REDESIGNATIONS

Windham, Salli
ROE
Effective 7/30/07 redesignate from Student Rec.
Secty. - 10 mo. (ROE) due to allocation changed from 10 mo. to 11 mo. position

# D. RESIGNATIONS/RETIREMENTS/TERMINATIONS

Bray, Terrie Accounts Payable Asst 12 mo.	Accounts Payable	Effective 8/31/07 Retirement
Brock, Scott Computer Svcs. Tech.	IS	Effective 7/31/07 Resignation
Dachs, Millie ESE Asst TMH	County Wide	Effective 5/25/06 Resignation from leave in 05/06
Halstead, Cynthia Principal's Secty.	MRE	Effective 8/10/07 Resignation
Johnson, Donald Head Custodian	DIS	Effective 7/10/07 Retirement

## E. TRANSFERS

Baker, Daniel Technical Specialist - 12 mo.	LAJH	Effective 7/2/07 transfer from Technical Suppt. Asst. (LAE)
Boyette, Katlyn ESE Asst HI	WES	Effective 8/16/07 transfer from ESE Asst Ind. (WES)
Burnett, Jeanette ESE Asst EHSC/SED	ROE	Effective 8/16/07 transfer from ESE Asst Ind. (PES)
Coffin, Sarah ESE Secretary - 10 mo.	LES	Effective 8/13/07 transfer from ESE Asst EHSC/SED/ALT. (ROE)
Davis, Linda School Secretary - 10 mo.	FIE	Effective 8/13/07 transfer from .6 ISS Assistant (LAE)
DeBose, Tessa ESE Asst EMH	GCSJH	Effective 8/16/07 transfer from ESE Asst EHSC (GCSJH)
Edgy, Kimberly ISS. Asst.	KHHS	Effective 8/16/07 transfer from ESE Asst EHSC (KHHS)
Farris, Sean Electronics Tech.	MAINT	Effective 7/2/07 transfer from Electronics Tech. Asst. (MAINT)
Gray, Cherrie Cafe' Asst 6.0 hrs.	OLS	Effective 8/17/07 transfer from Cafe' Asst 3.25 hrs. (OPH)
Green, Candice School Secretary - 10 mo.	RHS	Effective 8/13/07 transfer from ESE Secretary - 10 mo. (LES)
Harkins, Pamela ESE Asst PMH	RVE	Effective 8/16/07 transfer from ESE Asst Ind. (RVE)
Hines, Robin ESE Asst EMH	WEC	Effective 8/16/07 transfer from ESE Asst TMH/ PMH (RVE)
Jones, Lisa ESE Asst EMH	KHHS	Effective 8/16/07 transfer from ESE Asst EHSC (KHHS)
Jones, Wanda Custodian	MAINT	Effective 7/2/07 transfer from Custodian (CHS)
Lawton, Marjorie ESE Asst Ind.	LJH	Effective 8/16/07 transfer from Cafe' Asst 4.25 hrs. (TBE)

## E. TRANSFERS

LJH	Effective 8/16/07 transfer from Cafe' Asst 3.25 hrs. (LJH)
KHHS	Effective 8/17/07 transfer from Cafe' Asst 5.0 hrs. (KHHS)
GCSJH	Effective 8/16/07 transfer from Custodian (GCSJH)
CHS	Effective 8/13/07 transfer from LPN (CHS)
WEC	Effective 8/13/07 transfer from .6 Media Tech. Asst. (TBE)
WEC	Effective 8/16/07 transfer from ESE Asst Ind. (WEC)
TES	Effective 8/16/07 transfer from ESE Asst EHSC/SED (WJH)
WES	Effective 8/16/07 transfer from .8 ESE Asst PK/VE (WES)
RHS	Effective 8/16/07 transfer from ESE Asst EMH (RHS)
ОРЈН	Effective 8/16/07 transfer from ESE Asst Ind. (OPJH)
WES	Effective 8/16/07 transfer from ESE Asst TMH (WES)
ОРН	Effective 8/16/07 transfer from .8 ESE Asst EHSC (RHS)
ОРЈН	Effective 8/17/07 transfer from Cafe' Asst 3.5 hrs. (OPJH)
RHS	Effective 8/16/07 transfer from ESE Asst Ind. (LJH)
	KHHS GCSJH CHS WEC WEC TES WES RHS OPJH WES OPH

## VI. SUPPORT

## F. SUMMER SCHOOL

<b>APPOINTEE</b>	<b>POSITION</b>	EFFECTIVE DATES	<b>DAYS</b>	<b>HOURS</b>
0232 - GROVE PARK ELEM.				
Hatfield, Melissa	ESE Asst PK	07/10/07 - 7/26/07	11	5.0

## G. APPOINTMENTS

Alderson, Richard Custodian	FIH	Effective 6/25/07 Annual Contract
Morales, Maria Custodian	ОРН	Effective 6/14/07 Annual Contract

# H. RESIGNATIONS/RETIREMENTS/TERMINATIONS

Ackerman, Christine .6 ISS Asst.	DIS	Effective 5/23/07 Resignation
Anderson, Joyce ESE Asst PK/VE	TES	Effective 5/24/07 Resignation
Bennett, Melissa Child Care Asst 10 mo.	FIH	Effective 5/25/07 Resignation
Boree, Wendy ESE Asst EHSC/SED	County Wide	Effective 5/24/07 Conclude Employment from leave
Hammond, Sandra Bus Driver	TRANS	Effective 5/24/07 Resignation
James, Dion .5 Tech Support Asst.	LES	Effective 6/29/07 Resignation
James, Dion .5 Tech Support Asst.	MCE	Effective 6/29/07 Resignation
Lawson, Myrna ESE Asst Autistic	LSJH	Effective 5/24/07 Resignation
McKisick, Shelley ESE Asst PMH	RVE	Effective 5/24/07 Resignation
Nelson, Mary ESE Asst EMH	WEC	Effective 5/24/07 Resignation
Regel, Christopher ESE Asst Ind.	TES	Effective 5/24/07 Resignation
Reeves, Vickie .8 Classroom Asst.	MBE	Effective 5/24/07 Resignation
Roney, Lucia .4 Student Rec. Secty.	TBE	Effective 5/25/07 Resignation
Sellers, Sharon Bus Driver	TRANS	Effective 5/24/07 Resignation
Shiver, Brandi ESE Asst EHSC	CHS	Effective 5/24/07 Conclude Employment

# H. RESIGNATIONS/RETIREMENTS/TERMINATIONS

Wayne, April LES Effective 5/24/07

ESE Asst. - EHSC/SED Conclude Employment

Wintz, Tiffany OPH Effective 5/25/07

School Secty. - 10 mo. Resignation

#### I. TRANSFERS

Farris, Sean Electronics Tech.

MAINT Effective 6/20/07 transfer from Electronic Tech. Asst. (MAINT)

## VII. SHORT TERM LEAVE 2007-2008

# A. ILOD, Military, and Association Leaves

Byrd, Edward Custodian	CEB	6/28/07 9.38 hrs. ILOD 6/27/07 Injured finger moving TV in classroom
Carter, Amber Teacher	CEB	5/21/07 - 5/25/07 39.15 hrs. ILOD 5/18/07 Fracture of right ankle, fell from step
Copeland, Cynthia Custodian	WJH	6/13/07 - 6/21/07 53.90 hrs. ILOD 6/12/07 Slipped on floor, back strain, multiple contusions
Holloway, Delores Press Operator	Student Services	6/11/07 1.45 hrs. ILOD 5/31/07 Injured right index finger cleaning printing machine
Holloway, Delores Press Operator	Student Services	6/25/07 1.5 hrs. ILOD 5/31/07 Injured right index finger cleaning printing machine
Holloway, Donald Custodian	KHHS	6/6/07 - 6/13/07 46.90 hrs. ILOD 5/25/07 Injured back while removing heavy trash
Snyder, Jr., Wilmont Sm. Engine Mech.	MAINT	6/20/07 3.50 hrs ILOD 5/29/07 Hurt knee while getting into back of truck
Snyder, Jr., Wilmont Sm. Engine Mech.	MAINT	6/26/07 5.0 hrs. ILOD 5/29/07 Hurt knee while getting into back of truck
Snyder, Jr., Wilmont Sm. Engine Mech.	MAINT	6/28/07 7.38 hrs. ILOD 5/29/07 Hurt knee while getting into back of truck
Snyder, Jr., Wilmont Sm. Engine Mech.	MAINT	7/2/07 - 7/12/07 65.66 hrs. ILOD 5/29/07 Hurt knee while getting into back of truck
Walters, Gina Guidance Counselor	MHS	5/30/07 10 hrs. Military Leave Annual Training

# VIII. DEFERRED RETIREMENT OPTION PROGRAM (DROP)

#### A. ENROLLEES

Acknowledge receipt of DROP enrollment applications and future resignation dates of the following employees:

Byers, Connie Teacher	LES	DROP enrollment effective 10/1/07 Future Resignation 9/30/12
Hansen, Margaret Teacher	ОРН	DROP enrollment effective 8/1/07 Future Resignation 7/31/12
Hardrick, Susan Teacher	SBJ	DROP enrollment effective 1/1/02 Future Resignation 12/31/09 (DROP ext. from Duval entering Clay County 8/13/07)
Maughan, Margaret Teacher	RVE	DROP enrollment effective 7/1/07 Future Resignation 6/30/12
Powell, Elizabeth Vice Principal	RHS	DROP enrollment effective 1/1/08 Future Resignation 12/31/12
Richardson, Linda Student Rec. Secty.	MRE	DROP enrollment effective 6/1/07 Future Resignation 10/31/11 (redesignate end date from 5/31/12 to 10/31/11)
Ruppert, Cheryl Teacher	MCE	DROP enrollment effective 12/1/07 Future Resignation 11/30/12