



**School District of Clay County
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway**

**Hearing for Special Actions regarding Students - 4:00 pm
Regular Meeting - 7:00 pm**

July 19, 2007 Regular Meeting

Invocation

Pledge of Allegiance

Call to Order

1. [Attendance](#)

Minutes: Present: Carol Vallencourt, District No. 1; Carol Studdard, District No. 2; Charles Van Zant, Sr., Interim Board Member for District No. 3; Wayne Bolla, District 4; and Lisa Graham, District No. 5. Superintendent David Owens was also present for the meeting.

**Consent Agenda
Superintendent**

2. [C-1 Minutes of student disciplinary hearings, special pupil request hearings and Regular meeting on June 21, 2007; Insurance Workshop and Special meeting on June 26, 2007; and Strategic Plan Workshop-Special meeting on June 26, 2007.](#)

Attachment: [Jun2107.pdf](#)

Attachment: Jun2107Disc.pdf (Confidential Item)

Attachment: [Jun2107SPR.pdf](#)

Attachment: [Jun2607Ins.pdf](#)

Attachment: [Jun2607StratPlan.pdf](#)

Deputy Superintendent

3. [C-2 Bradford County Agreement for 2007-2008](#)

Attachment: [Bradford County Agreement - 2007-2008.pdf](#)

4. [C-3 Proposed Staff Allocation Changes - 2007-2008](#)

Attachment: [Proposed Staff Allocation Changes for 2007-2008 - 07-19-07.pdf](#)

Human Resources

5. [C-4 Revised Support Employee Performance Evaluation Form](#)

Attachment: [supportemployeeeval.pdf](#)

Attachment: [Rationale Revised Support EE Eva Form 2007 Brd 7-19-07.pdf](#)

6. [C-5 Personnel Consent Agenda](#)

Attachment: [PersonnelConsentAgenda0707.pdf](#)

Instruction

7. [C-6 Interinstitutional Articulation Agreement \(Dual Enrollment\)\(Revised\)](#)

Attachment: [Interinstitutional Artic. Agreement \(Dual Enrollment\)-2007-08-Board Backup July 19, 2007.pdf](#)

8. [C-7 Co-Enrollee list for June 2007](#)

Attachment: Co-enrollee list for June 2007.pdf (Confidential Item)

9. [C-8 Art Enrichment Contract with Lori Butler as Director](#)

Attachment: [Art Enrichment Contract.doc](#)

10. [C-9 Student Travel](#)

Attachment: [Student Travel-Board Backup-July 19, 2007.pdf](#)

11. ~~C-10 2007-2008 Full Service Schools Contract between the School Board of Clay County and the Clay County Health Department~~

Attachment: ~~CCHD FSS Contract.pdf~~

Attachment: ~~CCHD FSS Standard Contract SchHealth.pdf~~

12. [C-11 2007-2008 Admissions and Placement Manual included as School Board Policy.](#)

Attachment: [Table of Contents 07-08 Admissions & Placement Manual.pdf](#)

13. [C-12 2007-2008 Contract between the School Board of Clay County and Clay Behavioral Health Center for Secondary level SAP Counselors pending receipt of 2007-2008 grant funding](#)

Attachment: [CBHC S.A.P. CONTRACT.pdf](#)

14. [C-13 2007-2008 Interagency Agreement between the School Board of Clay County and Clay Behavioral Health Center regarding Secondary level SAP Counselors](#)

Attachment: [CBHC SDFS IA AGREEMENT.pdf](#)

15. [C-14 2007-2008 Interagency Integrated Services Agreement between the School Board of Clay County and Clay Behavioral Health Center](#)

Attachment: [CCBH IA INTEGRATED SERVICES .pdf](#)

16. [C-15 2007-2008 Contract between the School Board of Clay County and SeaSide Health Services](#)

Attachment: [SeaSide Health.pdf](#)

17. [C-16 2007-2008 Interagency Agreement between the School Board of Clay County and The Young Men's Christian Association of Florida's First Coast, Inc. and Take Stock in Children](#)

Attachment: [YMCA.pdf](#)

18. [C-17 Blackboard Monitoring and Maintenance Contract](#)

Attachment: [071207 Mtg BLACKBOARD MONITORING CONTRACT.pdf](#)

19. [C-18 2007-2008 Agreement between th School Board of Clay County and the Clay County Health Department regarding School Health Services](#)

Attachment: [CCHD Health Services.pdf](#)

20. [C-19 Consolidated Federal Projects: Title I, II-A, II-D, III, IV and V.](#)

21. [C-20 2007-2008 Safety and Education Articulation Agreement between the School Board of Clay County, the City Council of the City of Green Cove Springs, and the Green Cove Springs Police Department](#)

Attachment: [GCSPD SEAA.pdf](#)

22. [C-21 Consultant Services for Lisa Rogers, Math Solutions consultant, for math training at Fleming Island Elementary on August 14, 2007](#)

Attachment: [Lisa Rogers](#)

23. [C-22 Consultant Services for Kathryn Robinson, Math Solutions consultant, for training at Lakeside Elementary School on August 17, 2007](#)

Attachment: [Kathryn Robinson](#)

24. [C-23 Consultant Services for Kathie Cloonan for a Guided Reading workshop for Grove Park Elementary and Doctors Inlet Elementary on October 19, 2007.](#)

Attachment: [Kathy Cloonan](#)

Business Affairs

25. [C-24 Monthly Property Report - June, 2007 - Furniture/Equipment](#)

Attachment: [Furniture-Equipment Report-June, 07.pdf](#)

26. [C-25 Monthly Property Report - June, 2007 - AV Materials](#)

Attachment: [Audiovisual Report-June, 07.pdf](#)

27. [C-26 Monthly Property Report - June, 2007 - Software](#)

Attachment: [Software Report-June, 07.pdf](#)

28. [C-27 Monthly Property Report - June, 2007 - Vehicles](#)

Attachment: [Vehicles Report-June, 07.pdf](#)

29. [C-28 Deletion of Certain Items Report - July, 2007](#)

Attachment: [Monthly Deletion Report-July, 07.pdf](#)

30. [C-29 Warrants and Vouchers for JUNE, 2007](#)

Attachment: [WARRANTS AND VOUCHERS.xls](#)

31. [C-30 Food & Nutrition Ala carte Prices for 2007-2008 School Year](#)

Attachment: [SFS20070709160022049.pdf](#)

32. [C-31 Ratification of Contract between School Board of Clay County, Florida and Lunch Byte, Inc.](#)

Attachment: [nutrikids20070702112356447.pdf](#)

33. [C-32 Resolution of Intent to Participate in Sec. 212.12 F.S. Classroom Technology Purchases and Training](#)

Attachment: [rat20070709163412864.pdf](#)

34. [C-33 Bid Renewals To Be Awarded](#)

35. [C-34 Write Off NSF Checks at CHE, AES, and LAE](#)

Support Services

36. [C-35 Pre-Qualification of Contractors](#)

Attachment: [Contractor List, 7,19,07.pdf](#)

37. [C-36 Charles E. Bennett Elementary School Substantial Completion](#)

Attachment: [Substantial Completion, CEB Ph I Construction.pdf](#)

Adoption of Consent Agenda

38. [Adoption of all remaining Consent Items](#)

Minutes:

Consent Item #C-10 was withdrawn by staff. No Consent Items were moved to Discussion.

Motions:

Approve the Consent Items as presented, with the exception of those moved to Discussion or deleted. - PASS

Vote Results

Motion: Lisa Graham

Second: Carol Studdard

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

Recognitions and Awards

39. [Recognition of Retirees](#)

Attachment: [2007Retirees.pdf](#)

Minutes: Linda Lancaster, Director of Support Personnel, recognized retirees who were present for the meeting and each was presented with a certificate by Superintendent Owens.

Scheduled Citizen Requests

Presenters

40. [PBS & J to present a check to the Clay High School Science Department](#)

Minutes: Michael Holcomb, PBS&J Office Leader, presented a \$10,000 Foundation Grant to the Clay High School Science Department. PBS&J is an engineering firm that provides comprehensive consulting services in the areas of engineering, planning, construction management, surveying and mapping, architecture, landscape architecture, as well as other areas. Sherman O'Brien, Science Department Head at Clay High School, was present to accept the award.

Discussion Agenda

Deputy Superintendent

41. [Public Hearing - CCSB Policy 4.61, School Request of Payment from Students](#)

Attachment: [CCSB Policy 4.61 - School Request of Payment from Students.pdf](#)

Minutes: The public hearing was held with no one present to speak to the item.

Motions:

Approve this policy as submitted. - PASS

Vote Results

Motion: Carol Studdard

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

Human Resources

42. [Division of Human Resources - Special Actions](#)

Attachment: Resignation.pdf (Confidential Item)

Motions:

Approve the Disciplinary Action as presented. - PASS

Vote Results

Motion: Charles VanZant, Sr

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

Business Affairs

43. [Group Insurance Rates for Plan A and Plan B and the continuation of the Web Enrollment Program provided by Unum Provident](#)

Minutes: Sheila Gann, Coordinator of Health Benefits, briefly reviewed the changes. Medical benefits were renewed with Aetna Insurance Company with a 15.1% increase. There was a slight decrease in premiums for Life insurance with a new carrier. The Vision plan was enhanced with no increases and the Dental plan was renewed with no changes other than a slight premium increase.

Motions:

Approve the Committee's recommendations for Plan A Health Insurance, Group Term Life & AD & D, Short - PASS

Term Disability, Long Term Disability, Daily Accident and Injury Policy, Dental, Vision and Plan B coverages (employees with no health insurance), and the continuation of the Web Enrollment Program provided by Unum Provident.

Vote Results

Motion: Lisa Graham

Second: Carol Studdard

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charles VanZant, Sr	- Aye

44. [Advertisement of the 2007-2008 Tentative Budget and Millages](#)

Attachment: [Budget Presentation Jul1907.pdf](#)

Minutes: Dr. George Copeland, Assistant Superintendent for Business Affairs, reviewed the rolled-back calculation and explained that a tax increase will be advertised for a 4.97% increase over the rolled-back rate.

Motions:

Approve advertisement of the 2007-08 Tentative Budget and Millages as presented.	- PASS
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Vote Results

Motion: Charles VanZant, Sr

Second: Carol Studdard

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charles VanZant, Sr	- Aye

Support Services

45. ~~Schematic (Phase I) Plans and Specifications for High School "QQQ"~~

46. [School Name for High School "QQQ"](#)

Attachment: [HighSchoolNames.doc](#)

Motions:

Motion to name High School "QQQ" - Oakleaf High School. - PASS

Vote Results

Motion: Carol Studdard

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

Presentations from the Audience

47. [Sandra Goldman](#)

Minutes: Ms. Goldman spoke on behalf of the Clay Action Network, a citizens group, regarding the vacant position in the school district for a Coordinator of Planning. She urged the Board to consider holding a broader nation-wide search in order to get the best qualified candidates.

48. [Mike Ford](#)

Minutes: Mr. Ford, who is a teacher at Oakleaf School, urged the Board to consider making Cross Country an official sport at the junior high level and to establish a supplement for the position.

49. [Ken Carter](#)

Minutes: Mr. Carter addressed the Board on behalf of the Clay Educational Staff Professionals Association regarding the need for more custodians.

50. [Constance Higginbotham](#)

Minutes: Ms. Higginbotham addressed the Board on behalf of the Clay County Education Association regarding the budget shortfall. She emphasized the fact that the Florida Legislature has a constitutional obligation to adequately fund public education.

Superintendent Requests

51. [Workshop on High School "QQQ" \(Oakleaf High School\)](#)

Minutes: Because of the size and scope of the High School "QQQ" project, Superintendent Owens felt the Board might like to have another workshop to discuss the design plans and specifications and for the opportunity to ask questions about other issues pertaining to the new high school. The workshop was set for Wednesday, August 8, 2007 at 5:00 p.m. August 9th was identified as a backup date. Mr. Elliott will make sure the architect and design team are present at this workshop.

School Board's Requests

52. [Proposal for Legislative Services](#)

Attachment: [Mixon & Assoc.pdf](#)

Minutes: Mrs. Vallencourt distributed packets from Mixon and Associates consisting of a proposal for legislative services. She asked that Board Members review the packet and be prepared to discuss this further at another meeting.

53. [School Planning/Concurrency Meeting](#)

Minutes: Mr. Elliott announced that a School Planning Meeting will be held on August 8th. The meeting will include the Chairman of the Board of County Commissioners and the Chairman of the School Board, as well as the affected staff from both Boards. An update of the School Concurrency process will be discussed at this time. It was noted that this is not a public meeting.

54. [School Calendar](#)

Minutes: Due to the controversy over the later start date for the 2007-08 school year and its effect on the payroll calendar, it was noted for the record that the State Legislature mandated the school year not begin more than 10 days prior to the Labor Day holiday. This was not a local decision.

Adjournment (The meeting adjourned at 8:15 p.m.)

Superintendent

Chair