	Agency Name							INCIDENT/INVESTIGATION								Cas	Case# 2009-018298				
I NC I DE NT DATA	Clay County Sheriff's Office							-			REPO	RT				Dat	e / Tin	ne Reported		9:00 Wed	
	ORI FL0100000														w	Las	t Knov	vn Secure			
	Location of Incident 2025 W State Road 16, Green Cove Springs FI							FL 32043-	Premise Type 043- School/colleg			ege	Zone/Tract				At Found 06/02/2009			3:00 Tue	
	#1	Crime Incident(s)						(Com)	Weapon / Tools NOT APPI			LICABLE/NONE							Activity		
	"	Grand Theft - Value 300 To 4,999 812-014/2C1				F	Entry			Exit				Security							
	#2		e Incide		()	Weapon / Tools										Activity					
	#2								Entry			Exit			Security						
	#3	Crin	ne Incide	nt	()	Weapon / Tools								•		Activity					
	#3								Entry				Exit				Secur	ity			
МО	Pre	sence	Of Vic	tim/On Premi	ses, A	larm/N	lo Aları	п, Ассотрі	lices/Ui	es/Unknown											
	# of Victims / Type: BUSINESS								Injury:						*	Domestic: N					
V I	Victim/Business Name (Last, First, Middle)									Victim of Crime #		I	OB Rac		Sex Relation To Offe		nship	Resident St	ident Status M Bran		
	V1 CLAY HIGH											Age	<u>:</u>			ST		N/A			
C T	Hor	ne Ad	dress	TATE DOA	EI 32	0/3							Hor	ne Phone	904	-529-3000					
I M	2025 W STATE ROAD 16, Green Cove Springs, Employer Name/Address													Business Phone				Mobile Phone			
171	3/3/	n	Moleo	Model		SCHOO Color	Lic/Lis				VIN	VIN									
	VYR Make Model Style Color CODES: V- Victim (Denote V2, V3) O = Owner (if other than vi																				
O T H E R S I N				im (Denote V2 N/INDIVIDU					ictim)	R = Reporting Person (if other than victim) Injury:											
	Cod	Na	me (Last	, First, Middle	01 21	TODIC)			Victim of Crime #	<u> </u>				Relatio To Offe	nship Resident Status Military ender Branch/Statu						
	RP DICKS, CARY JR												43 W M			10 0110				Dianon Status	
	Home Address																Ho	me Phone	Phone 904-284-8191		
	Em	nlover	Name//	Address				,		77.22	T 22042 (DDINCIDAL)				Business Phone				Mobile Phone		
	Clay High School, 2025 W Sr16 Green Cove Springs Fl 32043 (PRINCIPAL) 904-529-3004 Type: Injury:															1					
	Code Name (Last, First, Middle)												OB Race Sex		Relatio To Offe	nship	Resident St		Military Branch/Status		
L											Age		e			TOOM				Dianon/Status	
V E	Но	me Ac	ldress										Но	Home Phone							
D	Employer Name/Address													Business Pl				Mobile	Mobile Phone		
	L=Lost S=Stolen R=Recovered D=Damaged Z=Seized B=Burned C=Counterfeit/Forged F=Found ("OJ" = Recovered for Other Jurisdiction)																				
P R O P E R T Y	VI Code Frm/To Value OJ QTY								Property Description				Make/Model					Serial Number			
	1	# Code Fm/10 Value OJ Q1 Y 1 55 S \$1,349.00 1 LAPTOP									DELL/D820					FNPFTB1					
	-													····							
	_												<u> </u>								
	-	 																			
	_																				
	-	1																			
	Of	ficer/II	D#	HARRIS, D	. J. (0	6678)									Outsta					9.00 [\$1,349.00	
	Invest ID# (0)													Supervisor CLARK, J. P. (06223)							
Stati	Complainent Signature Case Status											Case Disposition: Page 1									

REPORTING OFFICER NARRATIVE OCA 2009-018298 Clay County Sheriff's Office Date / Time Reported Offense Wed 06/03/2009 09:00 GRAND THEFT - VALUE 300 TO 4,999

On 6/3/09 at approximately 0900 hours, while at Clay High School located at 2025 State Road 16, Green Cove Springs, I was approached by the Assistant Principal, Mr. Cary Dicks, reporting party, regarding a theft report.

Mr. Dicks said on 6/2/09 at approximately 1300 hours, a school custodian, Ms. Patricia Kirkland, discovered a black bag used for carrying laptops inside a trash can in the bathroom in the main building. Further inspection of the bag revealed a power cord inside. As she felt this was unusual, she brought the items to Mr. Dicks. By school board labels, he was able to determine the laptop was assigned to a teacher, Ms. Martha Johns, witness. He contacted Ms. Johns and asked if her laptop was in her possession. After looking where it is normally kept, she advised him it was missing.

On 6/3/09 at approximately 1000 hours, I spoke to Ms. Johns who said she last remembers seeing the laptop on the afternoon of 5/29/09 and didn't notice it missing until it was brought to her attention by Mr. Dicks. She said she keeps the Laptop on a desk in her classroom unsecure. There were no signs of forced entry to her classroom or any physical evidence left at the scene. She could not provide any suspect or witness information at this time.

Mr. Dicks said the laptop was a black, Dell D820 (serial # FNPFTB1), valued at \$1349.00. This information was provided to Ms. Kathy Bowen via e mail requesting a pawn watch be placed on it. It was also entered into N.C.I.C. on 6/3/09 at approximately 1345 hours by Operator Blair, I.D. # 6309.

This case is transferred to the Juvenile Crimes Section Detective for further investigation and suspect development.

Reporting Officer: HARRIS, D. J.

Page 4

Victim

CLAY HIGH

Swimming Aen Creek Elementary 1630 Woodpecker Lane Middleburg, &L 32068

904-278-5707

Brincipal: Lenore Baulk

TO:

Lenore Paulk July 13. 2000

FROM: DATE:

RE:

Request for Permission to Trade-In Property

Trade-In of Two (2) Copiers

Description of Items:

OCE ZC55 Printers

1 networked & 1 not networked

Property Numbers:

81589 81566

Serial Numbers:

3090238 3090100

Acquisition Cost:

\$7,919.00 \$5,929.00

Acquisition Date:

7/1/2004

Allowance of Trade-In:

4 Cases of paper

Reason for Trade-In:

Cost of continued maintenance and quality of prints

To Be Purchased:

Description of Item:

VL4222 Digital Printer (2)

Vendor:

OCE Imagistics

Cost of New Equipment:

\$6,234.00 each (\$12,468.00)

Method of Payment:

County Office Funds (Requisition 10011)



CENTER FOR ADULT AND COMMUNITY EDUCATION SCHOOL DISTRICT OF CLAY COUNTY

2306 Kingsley Avenue Orange Park, Florida 32073 (904) 272-8170 Ben Wortham Superintendent of Schools Green Cove Springs 284-6500 Orange Park 272-8170 Keystone Heights 352-473-2761

August 4, 2009

TO:

Chris Lee, Property Control

FROM:

John Chappell, Supervisor Othe Chappea

RE:

Request for Permission to Trade-In Property

TRADE-IN ITEM:

Description of Item:

Risograph GR1700

CCSB Property #:

66075

Serial Number:

88457627

Acquisition Cost:

\$3,800.00

Acquisition Date:

08/06/1998

Allowance of Trade-In:

THREE YEARS FREE MAINTENANCE

TO BE PURCHASED:

Description of Item:

Ricoh DX4545 Priport Duplicator

Vendor:

Copyfax, Inc.

Cost of New Equipment:

\$3,314.00 State of Florida contract 600-340-06-1

Method of Payment:

Purchase Order #10000885



CENTER FOR ADULT AND COMMUNITY EDUCATION SCHOOL DISTRICT OF CLAY COUNTY

2306 Kingsley Avenue Orange Park, Florida 32073 (904) 272-8170 Ben Wortham
Superintendent of Schools
Green Cove Springs 284-6500
Orange Park 272-8170
Keystone Heights 352-473-2761

August 4, 2009

TO:

Chris Lee, Property Control

FROM:

John Chappell, Supervisor

RE:

Request for Permission to Trade-In Property

TRADE-IN ITEM:

Description of Item:

Copier: RICOH AFICIO 1022 S/P

CCSB Property #:

79348

Serial Number:

J0131800258

Acquisition Cost:

\$5,920.00

Acquisition Date:

09/11/2003

Allowance of Trade-In:

25,000 free copies

TO BE PURCHASED:

Description of Item:

Ricoh MP4000B Digital Copier

Vendor:

Copyfax, Inc.

Cost of New Equipment:

\$3,610.00 University of Fla. Bid ITN07DD-162TC

John Chappeer

Method of Payment:

Purchase Order #10001081