



**School District of Clay County  
Green Cove Springs, Florida**

**Teacher Training Center - Fleming Island High School  
2233 Village Square Parkway**

**Hearings for Special Actions regarding Students - 4:00 p.m.  
Regular Meeting - 7:00 p.m.**

**July 17, 2008 Regular Meeting**

**Invocation**

**Pledge of Allegiance**

**Call to Order**

1. [Attendance](#)

**Minutes:** Present: Carol Vallencourt, District No. 1; Carol Studdard, District No. 2; Charles Van Zant, Jr., District No. 3; Wayne Bolla, District No. 4; and Lisa Graham, District No. 5. Superintendent Owens was also present.

**Consent Agenda**

**Superintendent**

2. [C-1 Minutes of workshop & special meeting on June 19, 2008; student disciplinary hearings and regular meeting on June 19, 2008](#)

Attachment: [Jun1908 Ins.pdf](#)

Attachment: [Jun1908.pdf](#)

Attachment: Jun1908Disc.pdf (Confidential Item)

**Deputy Superintendent**

3. [C-2 Amendments to the 2008-2009 Staff Allocations](#)

Attachment: [Proposed Allocation Changes for 2008-2009 - 07-17-08.pdf](#)

**Human Resources**

4. [C-4 Personnel Consent Agenda](#)

Attachment: [Personnel Consent Agenda July 2008.pdf](#)

5. [C-5 Resolution for District Participation in Crown Consortium for 2008-2009](#)

Attachment: [CrownResolution08-09.pdf](#)

**Instruction**

6. [C-6 Contract with Lori Butler, Director of Art Enrichment Program, for school year 2008-2009](#)

Attachment: [Art Enrichment Contract 08 09.pdf](#)

7. [C-7 Clay County Controlled Open Enrollment Plan](#)

Attachment: [Clay County Controlled Choice Plan 08 09.pdf](#)

8. [C-8 Co-Enrollee list for June 2008](#)

Attachment: Co-Enrollee list for June 2008.pdf (Confidential Item)

9. [C-9 Renew the contract between School Board of Clay County Florida and Robin Vail, PH.D. for](#)

[July 1, 2008, to June 30, 2009.](#)

Attachment: [Dr Vail.pdf](#)

10. [C-10 Contract between the School Board of Clay County and SeaSide Health Services](#)

Attachment: [SeaSide Health.pdf](#)

11. [C-11 Memorandum of Understanding between the School Board of Clay County and Youth Crisis Center](#)

Attachment: [YCC MOU.pdf](#)

12. [C-13 Interagency Agreement between the School Board of Clay County and the Department of Juvenile Justice regarding No Contact Order \(Kravitz Law\)](#)

Attachment: [JJ Kravitz law.pdf](#)

13. [C-14 Agreement between the School Board of Clay County and the Clay County Health Department regarding Health Services](#)

Attachment: [CCHD Health Services.pdf](#)

14. [C-15 Agreement between the School Board of Clay County and Seamark Ranch](#)

Attachment: [Seamark.pdf](#)

15. [C-16 Interagency \(Safe & Drug-Free School\) Service Agreement between the School Board of Clay County and Clay Behavioral Health Center](#)

Attachment: [CBHC SDFS IA AGREEMENT.pdf](#)

16. [C-17 Interagency Integrated Services Agreement between the School Board of Clay County and Clay Behavioral Health Center](#)

Attachment: [CCBH IA INTEGRATED SERVICES .pdf](#)

17. [C-18 Interagency Agreement for Cost Sharing Expenses in PECO Facilities between the School Board of Clay County and Clay Behavioral Health Center](#)

Attachment: [CBHC PECO.pdf](#)

18. [C-19 Contract between the School Board of Clay County and Clay Behavioral Health Center regarding Student Assistance Program Counselors](#)

Attachment: [CBHC S.A.P. CONTRACT.pdf](#)

Attachment: [CBHC S.A.P. CONTRACT ADDENDUM.pdf](#)

19. [C-20 2008-2009 Interagency Agreement between the School Board of Clay County and the Department of Military Affairs](#)

Attachment: [Board Back-Up-July, 2008.pdf](#)

20. [C-21 2008-2009 Carl Perkins Grant](#)

21. [C-22 2008 Immigrant Grant](#)

Attachment: [Immigrant grant.pdf](#)

Attachment: [Immigrant budget.pdf](#)

### **Business Affairs**

22. [C-23 Warrants and Vouchers for JUNE, 2008](#)

Attachment: [Warrants and Vouchers June, 2008.pdf](#)

23. [C-24 Monthly Property Report - June, 2008 - Furniture/Equipment](#)

Attachment: [Furniture-Equipment Report-June, 08.pdf](#)

24. [C-25 Monthly Property Report - June, 2008 - AV Materials](#)

Attachment: [Audiovisual Report-June, 08.pdf](#)

25. [C-26 Monthly Property Report - June, 2008 - Software](#)

Attachment: [Software Report-June, 08.pdf](#)

26. [C-27 Monthly Property Report - June, 2008 - Vehicles](#)

Attachment: [Vehicles Report-June, 08.pdf](#)

27. [C-28 Deletion of Certain Items Report - July, 2008](#)

Attachment: [Monthly Deletion Report-July, 08.pdf](#)

Attachment: [Monthly Deletion Report \(Attachments\)-July, 08.pdf](#)

28. [C-29 Approve Form and Language of standard Contract Addendum and delegate to Director of Purchasing the authority to amend the terms of existing and future contracts approved by the Board to include the Terms of the Contract Addendum](#)

Attachment: [Contract Addendum.pdf](#)

### **Support Services**

29. [C-30 Pre-Qualification of Contractors](#)

Attachment: [Contractor List July.pdf](#)

30. [C-31 Final \(Phase III\) Plans and Specifications to Install Additional Chiller System at Ridgeview High School](#)

31. [C-32 Resolution to Dispose of Relocatable Building, Room Number 55 at Orange Park High School](#)

Attachment: [Resolution OPH Rm 55.pdf](#)

32. [C-33 OakLeaf Village Elementary School Final Completion](#)

Attachment: [OVE Final Completion.pdf](#)

**Adoption of Consent Agenda**

33. [Adoption of all remaining Consent Items](#)

**Minutes:** Consent Items C-3 and C-12 were moved to Discussion. No Consent Items were deleted.

**Motions:**

Approve the Consent Items as presented, with the exception of those moved to Discussion or deleted. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Wayne Bolla

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

**Recognitions and Awards**

34. [Recognition of Retirees for 2007-08](#)

Attachment: [2007-08 Retirees.pdf](#)

**Minutes:** Linda Lancaster, Director of Support Personnel, and Superintendent Owens presented the retiring employees with a certification of appreciation for their service to the school district.

**Scheduled Citizen Requests** (There were none)

**Presenters** (There were none)

**Discussion Agenda**

**School Board Members**

35. [Discuss request from the Board of County Commissioners and appoint members to serve on the 2008 Value Adjustment Board](#)

Attachment: [2008 VAB.pdf](#)

**Motions:**

Appoint Wayne Bolla to serve on the VAB from July 18, - PASS

2008 through August 31, 2008, and Carol Studdard to serve a full term beginning July 18, 2008. Appoint Charles "Scott" Roberts to serve as the citizen member for a full term beginning September 1, 2008.

**Vote Results**

Motion: Charlie VanZant

Second: Lisa Graham

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Aye

**Deputy Superintendent**

36. [Public Hearing - Amendments to CCSB Policy 6GX-10-6.01 Educational & Ancillary Facilities](#)  
Attachment: [CCSB Policy 6.01 Educational & Ancillary Facilities - Public Hearing 07-17-08.pdf](#)

**Minutes:** The public hearing was held with no one present to speak to the item.

**Motions:**

Approve as submitted. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Charlie VanZant

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Aye

37. [Public Hearing - Adoption of CCSB Policy 6GX-10-4.63 Lightning Safety & Protection](#)  
Attachment: [CCSB Policy 4.63 Lightning Safety & Protection - Public Hearing 07-17-08.pdf](#)

**Minutes:** The public hearing was held with no one present to speak to the item.

**Motions:**

Approve as submitted. - PASS

**Vote Results**

Motion: Lisa Graham  
Second: Wayne Bolla  
Charlie VanZant - Aye  
Wayne Bolla - Aye  
Lisa Graham - Aye  
Carol Studdard - Aye  
Carol Vallencourt - Aye

38. [Public Hearing - Amendments to CCSB Policy 6GX-10-4.50 Biological Experimentation](#)

Attachment: [CCSB Policy 4.50 Biological Experimentation - Public Hearing 07-17-08.pdf](#)

**Minutes:** No public hearing was held. Board discussion ensued, and the decision was made to readvertise the policy to permit students or their families to care for the animals during school vacations as long as a signed release or waiver of liability is on file at the school.

**Motions:**

Postpone Item and readvertise. - PASS

**Vote Results**

Motion: Carol Vallencourt  
Second: Wayne Bolla  
Wayne Bolla - Aye  
Lisa Graham - Aye  
Carol Studdard - Aye  
Carol Vallencourt - Aye  
Charlie VanZant - Aye

39. [Public Hearing - Amendments to CCSB Policy 6GX-10-4.05 Drug Abuse, Weapons or Firearms](#)

Attachment: [CCSB Policy 4.05 Drug Abuse-Weapons-Firearms - Public Hearing 07-17-08.pdf](#)

**Minutes:** The public hearing was held with no one present to speak to the item.

**Motions:**

Approve as submitted. - PASS

**Vote Results**

Motion: Carol Vallencourt  
Second: Lisa Graham  
Charlie VanZant - Aye  
Wayne Bolla - Aye  
Lisa Graham - Aye

Carol Studdard	- Aye
Carol Vallencourt	- Aye

40. [Public Hearing - Amendments to CCSB Policy 6GX-10-2.26 Evaluations](#)

Attachment: [CCSB Policy 2.26 Evaluations - Public Hearing 07-17-08.pdf](#)

**Minutes:** The public hearing was held with no one present to speak to the item.

**Motions:**

Approve as submitted. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Carol Vallencourt

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

41. [C-3 \(Bolla\) Advertise Amendments to CCSB Policy 6GX-10-6.85 Hazardous Walking Conditions](#)

Attachment: [CCSB Policy 6.85 Hazardous Walking - Advertise 07-17-08.pdf](#)

**Minutes:** At Mr. Bolla's request, Mike Elliott, Assistant Superintendent for Support Services, provided further clarification of the proposed language changes.

**Motions:**

Approve for advertising as submitted. - PASS

**Vote Results**

Motion: Carol Vallencourt

Second: Charlie VanZant

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

**Human Resources**

42. [Division of Human Resources - Special Actions](#)

Attachment: July 2008 Special Action.pdf (Confidential Item)

**Motions:**

Approve the action as presented. - PASS

**Vote Results**

Motion: Charlie VanZant

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

43. [Authorization to continue services with the School District's Labor Attorney, Timothy Strong, Esq.](#)  
Attachment: [Labor Attorney 2008.pdf](#)

**Motions:**

Approve the authorization presented. - PASS

**Vote Results**

Motion: Carol Vallencourt

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

**Instruction**

44. [C-12 \(Staff\) Affiliation Agreement between the School Board of Clay County and the University of Houston - Clear Lake School of Human Sciences and Humanities School Psychology Program](#)  
Attachment: [Revised Univ of Houston Agreement.pdf](#)

**Minutes:** Some minor clarifying language changes were made to the contract by Bruce Bickner, School Board Attorney. The corrected copy is on file in the revised attachment.

**Motions:**

Approve the Affiliation Agreement between the School Board of Clay County and the University of Houston - Clear Lake School of Human Sciences and Humanities School Psychology Program with the noted corrections. - PASS

### **Vote Results**

Motion: Lisa Graham

Second: Charlie VanZant

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Aye

### **Business Affairs**

45. [Group Insurance Rates for Plan A and Plan B and the continuation of the Web Enrollment Program provided by Unum Provident](#)

#### **Motions:**

Approve the Committee's recommendations for Plan A Health Insurance, Group Term Life & AD & D, Supplemental Life & Ad & D, Short Term Disability, Long Term Disability, Dental, Vision, Accident and Injury Policy and Plan B coverages (employees with no health insurance) and the continuation of the Web Enrollment Program provided by Unum Provident, as presented at the June 19, 2008 School Board Workshop. - PASS

#### **Vote Results**

Motion: Charlie VanZant

Second: Lisa Graham

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Aye

46. [Advertisement of the 2008-2009 Tentative Budget and Millages](#)

Attachment: [2008-09 Budget Review \(7-17-08\).pdf](#)

#### **Minutes:**

Dr. George Copeland, Assistant Superintendent for Business Affairs, reviewed the rolled-back rate calculation and explained that a tax increase will be advertised for a 1.98% increase over the rolled-back rate. The school district's total budget of \$409,138,082 will also be advertised for 2008-09.

Following discussion on the the stability of the SBA, the majority of the Board felt it was safe to



resume diverting funds back into the SBA.

**Motions:**

Approve advertisement of the 2008-09 Tentative Budget and Millages as presented. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Carol Vallencourt

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

**Support Services**

47. [Updated Educational Impact Fee Technical Report and Resolution to the Board of County Commissioners Requesting the Amount to be Established](#)

Attachment: [CCSB July 17 Impact Fee Board Back-Up.pdf](#)

Attachment: [Revised Resolution.pdf](#)

**Minutes:**

The following individuals were present to speak to this item: John Cogdill, Matt Carlton, Patricia Kolosky, and Corey Deal.

It was noted that the Resolution as presented amends the current 20-year credit period and proposes to capitalize 2 mill Ad Valorem tax credits over five years in order to be consistent with the 5-Yr. Educational Facilities Plan as well as the School Concurrency Plan. Two minor language changes were made for clarification purposes and are noted in the revised attachment.

**Motions:**

Approve the Resolution with amended language (clarified in the attachment) to the Board of County Commissioners with the updated Educational Impact Fee Technical Report establishing the fees at 76.7% of the maximum which will maintain the fees at the present amounts of \$7,034.00 for single family; \$3,236.00 for multi-family; and \$5,979.00 for mobile home. - PASS

**Vote Results**

Motion: Carol Vallencourt	
Second: Lisa Graham	
Wayne Bolla	- Nay
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Aye

**Presentations from the Audience** (There were none)

**Superintendent Requests** (There were none)

**School Board's Requests**

48. [Board Member Comments](#)

**Minutes:**

- Mr. Bolla - There was discussion about Speech Therapist resignations.
- Mrs. Studdard - Schools were congratulated on the good School Report Card Grades.

**Adjournment** (9:15 p.m.)

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**Superintendent**

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**Chair**