

SCHOOL DISTRICT OF CLAY COUNTY
FIELD TRIP REQUEST

1. School Requesting: Oakleaf High School

2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other
If Commercial Carrier or Other, please state type: School Van

3. Trip(s) overnight: Yes No _____ Trip(s) out-of-state: Yes _____ No

4. Dates of Field Trip*: 9/12-13/14 Destination*: Camp Chocoma, Greenlove Springs
* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: FFA - Leadership Retreat

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____

7. Educational Value of Field Trip: The National FFA Organization is an intra curricular organization for students enrolled in agriscience education. In order for the Oakleaf FFA chapter to provide premier leadership development for members, our officers need to be trained.

8. Supporting SSS Benchmark(s) with Narrative(s): Ag Foundations 12.07 - Identify the opportunities for leadership development available through the National FFA Organization and/or professional organizations.

9. Number of Students*: 10 Number of Chaperones*: 2

10. Cost Per Student: \$10.00 Budget Code or Source to be charged: Internal
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: 4pm Returning Time*: 3pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): _____

Justin Sharpless
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal

District Office Approval