

**CTE Out-of-State and Over-Night Field Trips  
Career and Technical Student Organization (CTSO)  
State and National Leadership Conferences**

**FCCLA**

- State: March 4 – 7, 2016 Orlando, FL
- National: July 3 – 7, 2016; San Diego, CA

**TSA**

- State: February 24 – 27, 2016; Orlando, FL
- National: June 28 – July 2, 2016; Nashville, TN

**FFA**

- State: June 13 – 17, 2016; Orlando, FL
- National: October 28 – 31, 2015; Louisville, KY

**FBLA**

- State: March 11 – 14, 2016; Orlando, FL
- National: June 29 – July 2, 2016; Atlanta, GA

**HOSA**

- State: April 14 – 17, 2016; Orlando, FL
- National: June 22 – 25, 2016; Nashville, TN

**SKILLS USA**

- State: April 24 – 27, 2016; Lakeland, FL
- National: June 20 – 24, 2016; Louisville, KY

SCHOOL DISTRICT OF CLAY COUNTY  
FIELD TRIP REQUEST

1. School Requesting: KHHS

2. Transportation (Check One):  
School Bus(s)  Private Vehicle(s)  Commercial Carrier  Other   
If Commercial Carrier or Other, please state type: Rental Van

3. Trip(s) overnight: Yes  No  Trip(s) out-of-state: Yes  No

4. Dates of Field Trip\*: 6/13-6/17 2016 Destination\*: Orlando, FL  
\* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: FFA - State Convention

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_

7. Educational Value of Field Trip: Students will learn leadership skills, compete, attend workshops and be recognized onstage for achievements.

8. Supporting SSS Benchmark(s) with Narrative(s): 08.0 Demonstrate agribusiness employability and human relation skills. 09.0 Apply leadership and citizenship skills.

9. Number of Students\*: 15 Number of Chaperones\*: 4

10. Cost Per Student: \$150 Budget Code or Source to be charged: \_\_\_\_\_  
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 8:30am Returning Time\*: 3 pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): \_\_\_\_\_

Eigen Deplandt  
Teacher, Team Leader, Department Head, Etc.  
Bruce [Signature]  
Principal

District Office Approval

SCHOOL DISTRICT OF CLAY COUNTY  
FIELD TRIP REQUEST

1. School Requesting: KTHHS

2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other  \_\_\_\_\_  
If Commercial Carrier or Other, please state type: plane/rental van

3. Trip(s) overnight: Yes  No \_\_\_\_\_ Trip(s) out-of-state: Yes  No \_\_\_\_\_

4. Dates of Field Trip\*: 10/26-10/31 2015 Destination\*: Louisville, KY  
\* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: FFA - National FFA Convention -  
receiving National Chapter Award / American

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Degrees Agent of the Board form. \_\_\_\_\_

7. Educational Value of Field Trip: students will attend leadership  
workshops and be recognized on stage for  
our National Chapter Award. Students will  
also be receiving their American Degrees

8. Supporting SSS Benchmark(s) with Narrative(s): 08.0 Demonstrate Agbusiness  
employability and human relation skills  
09.0 Apply leadership and citizenship  
skills

9. Number of Students\*: 6 Number of Chaperones\*: 2

10. Cost Per Student: \$ 400 Budget Code or Source to be charged: \_\_\_\_\_  
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 10am Returning Time\*: 6 pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): \_\_\_\_\_

Paul Duplanch  
Teacher, Team Leader, Department Head, Etc.  
Brantley  
Principal

District Office Approval

SCHOOL DISTRICT OF CLAY COUNTY  
FIELD TRIP REQUEST

School Board  
Approved

1. School Requesting: Clay High School

2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier  Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: Charter Bus

3. Trip(s) overnight: Yes \_\_\_ No  Trip(s) out-of-state: Yes  No \_\_\_

4. Dates of Field Trip\*: 10-21-15 Destination\*: Sunbelt Ag Expo Moultrie Georgia  
\* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: Clay High FFA / Veterinary Assisting

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_

7. Educational Value of Field Trip: Students will now update ~~at~~ unique and cutting edge animal husbandry techniques and equipment as well as speaking with and explain the possibilities for employers and colleges how to offer them in the future

8. Supporting SSS Benchmark(s) with Narrative(s): 18.0 identify common breeds of livestock animals 20.0 investigate the common husbandry practices and care of companion animals and exotic animals and fish. 31.0 Demonstrate human-relation, communications, leadership and employability skills.

9. Number of Students\*: 50 Number of Chaperones\*: 5

10. Cost Per Student: \$40.00 Budget Code or Source to be charged: \_\_\_\_\_  
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 6:00 am Returning Time\*: 4:00 pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s):  
\_\_\_\_\_

Amber I. Hensley  
Teacher, Team Leader, Department Head, Etc.  
W. Cary Dicks  
Principal

District Office Approval

SCHOOL DISTRICT OF CLAY COUNTY  
FIELD TRIP REQUEST

1. School Requesting: KHHS

2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier X Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: Charter Bus

3. Trip(s) overnight: Yes \_\_\_ No X Trip(s) out-of-state: Yes X No \_\_\_

4. Dates of Field Trip\*: 10/21/15 Destination\*: Moultrie, GA  
\* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: FFA - Sunbelt Ag Expo

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_

7. Educational Value of Field Trip: Expo promotes education and implementation of the latest agricultural technology, research, and equipment.

8. Supporting SSS Benchmark(s) with Narrative(s): 10.0 Explore the scope of the agriscience industry, 34.0 Students examine the scope of career opportunities in and the importance of agriculture to the economy.

9. Number of Students\*: 50 Number of Chaperones\*: 5

10. Cost Per Student: \$35 Budget Code or Source to be charged: \_\_\_\_\_  
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 6 am Returning Time\*: 6 pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s):

\_\_\_\_\_

[Signature]  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal

District Office Approval

SCHOOL DISTRICT OF CLAY COUNTY  
FIELD TRIP REQUEST

1. School Requesting: Wilkinson Junior High
2. Transportation (Check One):  
School Bus(s)  Private Vehicle(s) \_\_\_\_\_ Commercial Carrier  Other Candice Coach  
If Commercial Carrier or Other, please state type: \_\_\_\_\_
3. Trip(s) overnight: Yes \_\_\_ No  Trip(s) out-of-state: Yes  No \_\_\_
4. Dates of Field Trip\*: Oct 20<sup>th</sup> 2015 Destination\*: Sunbelt Agricultural Expo  
\* For School Buses...if more than one bus is requested, reference bus request form. Moultrie, GA
5. Group Taking Trip: FFA Members / Ag students
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_
7. Educational Value of Field Trip: Students will learn the important benefits of the history and innovation of agriculture. Students will also visit with onsite educational institutions.
8. Supporting SSS Benchmark(s) with Narrative(s): see attached
9. Number of Students\*: 50 Number of Chaperones\*: 4
10. Cost Per Student: \$30.00 Budget Code or Source to be charged: \_\_\_\_\_  
(example: Internal Accounts, 5100-331, Athletic Departments)
11. Departure Time\*: 6:00 AM Returning Time\*: 5:00 PM

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s):  
\_\_\_\_\_

Michele Hansen <sup>CTE</sup> AG  
Teacher, Team Leader, Department Head, Etc.  
Charnell  
Principal

District Office Approval

SCHOOL DISTRICT OF CLAY COUNTY  
FIELD TRIP REQUEST

1. School Requesting: KTHHS

2. Transportation (Check One):  
School Bus(s)  Private Vehicle(s)  Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_

3. Trip(s) overnight: Yes  No \_\_\_\_\_ Trip(s) out-of-state: Yes \_\_\_\_\_ No

4. Dates of Field Trip\*: 9/12-9/13 2015 Destination\*: Orlando, FL  
\* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: FL - Chapter Presidents Conference

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_

7. Educational Value of Field Trip: Students will learn leadership skills needed to be a chapter officer.

8. Supporting SSS Benchmark(s) with Narrative(s): 09.0 Apply leadership and citizenship skills.

9. Number of Students\*: 6 Number of Chaperones\*: 2

10. Cost Per Student: \$150 Budget Code or Source to be charged: \_\_\_\_\_  
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 8am Returning Time\*: 6pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s):  
\_\_\_\_\_

[Signature]  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal

SCHOOL DISTRICT OF CLAY COUNTY  
FIELD TRIP REQUEST

No Sub Requisite

1. School Requesting: Wilkinson Junior High

2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s)  Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_

3. Trip(s) overnight: Yes  No \_\_\_\_\_ Trip(s) out-of-state: Yes \_\_\_\_\_ No

4. Dates of Field Trip\*: Sept 12-13, 2015 Destination\*: Chapter Presidents' Conference Orlando, FL  
\* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: FFA officers (President/Vice)

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_

7. Educational Value of Field Trip: President/Vice President of WJH FFA attend leadership training for the year, which upon completion will prepare them to train and lead WJH FFA organization

8. Supporting SSS Benchmark(s) with Narrative(s): See attached

9. Number of Students\*: 2 Number of Chaperones\*: 1

10. Cost Per Student: 100.00 Budget Code or Source to be charged: \_\_\_\_\_  
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 11:00 AM Returning Time\*: 6pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): \_\_\_\_\_

Michelle Hansen AB CTE  
Teacher, Team Leader, Department Head, Etc.  
Clomwell  
Principal

District Office Approval



SCHOOL DISTRICT OF CLAY COUNTY  
FIELD TRIP REQUEST

1. School Requesting: Wilkenson Junior High

2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s)  Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_

3. Trip(s) overnight: Yes  No \_\_\_\_\_ Trip(s) out-of-state: Yes \_\_\_\_\_ No

4. Dates of Field Trip\*: 12/4 & 12/5 Destination\*: Middle School Conference  
Haines City, FL  
\* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: FFA Officers

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_

7. Educational Value of Field Trip: WJH FFA Officers will attend leadership training which will prepare them as future leaders of WJH FFA

8. Supporting SSS Benchmark(s) with Narrative(s): See Attached

9. Number of Students\*: 2 Number of Chaperones\*: 1

10. Cost Per Student: 60.00 Budget Code or Source to be charged: 3206  
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: Fri 7:00 AM Returning Time\*: Sat 4:00 PM

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): \_\_\_\_\_

Michele Hansen <sup>CTE</sup> <sub>AG</sub>  
Teacher, Team Leader, Department Head, Etc.  
Charnell  
Principal

District Office Approval