

SCHOOL DISTRICT OF CLAY COUNTY - GRANT REVIEW

Grant Originator: Bob Warner School/Dept: MHS

Grant Title: Outdoor Recreation Center and Pavilion

Grant Source: Skills USA Lowe's

Grant Proposal Amount: \$ 9,000 Required Matching Funds: 0

Goal(s): to create a much needed space for Skills USA members to conduct their meetings

Goals are related to: [] School Improvement Plan [x] Sunshine State Standards [] Technology Plan [] Other

Target Population: Academy of Arch. and Construction students

If project will differ from current Board approved curriculum, state how it will differ:

Specify staff development activities requiring expenditures outside of School Board guidelines:

- Consultants (Object 0310, other than Board approved rate):
Staff Participants (Object 0100, other than Board approved hourly rate):
Per Diem/Travel (Object 0330, other than Board approved mileage rate):

Will there be any:

- Additional personnel: [x] No [] Yes, please list
Maintenance required: [x] No [] Yes, please list
Contract service: [x] No [] Yes, please list
Add. Equip./furniture: [x] No [] Yes, please list
Plant Modifications: [] No [x] Yes, please list
Add. Tech. needs: [x] No [] Yes, please list

If yes to any of the above, please explain resources, cost, and any other district impact (attach additional pages if necessary):

Signatures indicate:

- All aspects of the proposal have been reviewed.
The proposal is within current stand and board rules and regulations.
The proposal directly relates to the school's identified needs and goals.

Person(s) applying for grant:

Signature(s): Mosley for Bob Warner Date: 12/7/09

Principal/Director of affected cost center:
Signature: Daniel Brashe Date: 12/8/09

Upon securing the proper signatures at your school, please make 5 copies of this form, attach a copy of the grant and return to Kelly Mosley - CTE Specialist, HC Long Building at least 10 business days prior to grant submission deadline.

FOR DISTRICT USE ONLY

Division Section: HR SS INST BA
Signature of Assistant Superintendent: Keyes S. Copeland Date: 12/9/09
District Approval to Proceed:
Signature of Deputy Superintendent: Dennis Acker Date: 12/5/09

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If yes to any of the above, please explain resources, cost, and any other district impact (attach additional pages if necessary):
addition of a SkillsUSA meeting pavilion to campus

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Person(s) applying for grant:

Signature(s): [Handwritten Signature] Date: 12/7/09
Principal/Director of affected cost center:
Signature: [Handwritten Signature] Date: 12/8/09

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Signature(s): Mosley for Bob Warner Date: 12/7/09

Principal/Director of affected cost center:
Signature: David Brashe Date: 12/8/09

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Signature of Assistant Superintendent: mg [signature]
Date: 12/9/09
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Date:

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Division Section: HR SS INST BA [Signature] Approved [] Disapproved [] Date: 12/8/09

District Approval to Proceed: [] Approved [] Disapproved [] Signature of Deputy Superintendent: Date:



SkillsUSA Lowe's Grant Application

Please complete the following grant application, providing as much specific information as you have at this time. This is a competitive process, and a limited number of grants will be awarded, based on the quality of the application, the detail and feasibility of the project plan, a sensible budget and the outreach opportunity that is presented. SkillsUSA staff will contact you if additional project information is needed to consider your Lowe's Grant application.

Note: These grants are awarded only for efforts in your own school or community. Only one Lowe's grant per school will be awarded.

Section 1—CONTACT INFORMATION

School Name: Middleburg High School
Street Address: 3750 C.R. 220
City, State, ZIP: Middleburg, Florida, 32068
Training Program(s): MHS Skills USA Chapter/ Academy of Arch. and Construction
Advisor Name: Ronnie Delp, Bob Warner, Charlie Thompson
Advisor E-mail Address: RmDelp@mail.clay.k12.fl.us
Advisor Telephone Number: (904) 213-2103
Number of SkillsUSA members for the 2008-09 school year: 45

- Single SkillsUSA section (one training program)
 Schoolwide chapter (multiple training programs)

Section 2—GRANT PROGRAM

Which Lowe's grant are you applying for (select only one):

- Community Service Grant
 Campus Improvement Grant
 Sed de Saber Grant for teaching English to Hispanic students and their families
 CareerSafe Voucher Grant (*note: please complete basic application but skip all project questions*)
Number of CareerSafe vouchers requested (may not exceed registered SkillsUSA members): _____

Section 3—LOWE'S STORE INVOLVEMENT OPPORTUNITY

Go to Lowe.com for a store locator if you do not know your closest Lowe's. Please note: you do not have to have a Lowe's nearby to qualify for a grant, however an ongoing partnership with Lowe's is most practical when there is a store within a reasonable distance to the school.

Distance to closest Lowe's store (check one):

- 5 miles or less
 6-10 miles
 11-15 miles
 16-20 miles
 More than 20 miles

Does your school currently have a relationship with Lowe's?

- Yes. Please provide store name and number: Middleburg Florida Lowes #2970
 No

Do you have a local Lowe's contact person that you've worked with in the past?

Lowe's contact name and title: Joey Rodriguez , Commercial Sales assoc.

Are there opportunities to engage Lowe's volunteers in your project? Detail the volunteer support you are requesting. (Note: Lowe's cannot guarantee a certain number of volunteers or the length of volunteer involvement. This will be determined at the store level by the store manager and district manager.)

If the opportunity arises then Lowe's staff will be more than welcome to participate in whatever ways that they can.

Section 4—GENERAL PROJECT DESCRIPTION

What is the name of your project?

Outdoor Recreation center and Pavilion, Skills USA meeting place

Please provide a short but detailed description of the project or program. You may attach additional sheets of paper, diagrams or other documentation to support your application, as desired.

Middleburg High School Carpentry, Electrical wiring, and Architectural classes will draft, construct, and wire a pavilion. It will be 32 feet by 24 feet with wired lights and ceiling fans. The Pavilion will be a joint project with the students of Skills USA and our school's Academy of Architecture and Construction to draft and proceed to build it for the school.

Section 5—PROJECT SPECIFICATIONS

Requested grant amount (up to \$10,000 can be awarded): \$9000.00

What is the projected total cost of the project? If you will also be using funds from additional sources, please specify these: Funds from no other sources

Please specify when you will use your grant:

- Spring Semester Grant (must use between March 2010 and June 30, 2010)
 Fall Semester Grant (must use between September 2010 and Nov. 30, 2010)

Anticipated start date: Sept. 1, 2010

Anticipated length of project: 3 months

Anticipated month/dates of key events: none

Number of SkillsUSA participants (students/teachers/administrators): 85

Total number of attendees expected to attend events held for project: 100+

If desired, attach a detailed project timeline (this can be updated after grant is awarded).

Section 6—PROJECT PARTNERS

If you will be working jointly with other local organizations, list them here: Middleburg
High School Academy of Architecture, Construction, and Interior Design

Identify any high-profile local, state or national individuals who will be invited to be involved with this SkillsUSA project:

Paul Parker Clay County CTE director, Ben Wortham County Superintendent,
Gary Barnage NFL Player/graduate, Red Jumpsuit Apparatus band/graduates
Cherese Stewart County Commissioner, State Representative Cliff Sterns,
Richard Owens graduate/former NFL

Section 7—PROJECT IMPACT

What makes this project meaningful? What lasting impact will it have on your school campus or community as a whole?

The outdoor pavilion will be an opportunity for real world project,
training, meeting area for Construction Academy, and permanent
meeting location for CTE classes.

What impact will this project have for the SkillsUSA students and teachers who participate in the project?

It will create much needed space for SKills USA members to conduct
their meetings. The Pavilion will also be a place for members to gather
for several luncheons we conduct throughout the year and a training area
for guest speakers.

Section 8—PROJECT BUDGET

List all anticipated expenditures for your project, with a dollar amount for each budget category. These budget subcategories should total the amount of the grant request. (Please see the end of this application regarding some important funding restrictions.) You may attach additional sheets of paper, with a detailed project budget, to support your application. Costs may be estimated at the time of application, and the budget may be updated and resubmitted before the project begins, if necessary. If you need help estimated costs for materials, you may work with your local Lowe's commercial sales specialist on a general estimate:

All material for the project From Lowe's Totals \$9000.00
this includes Structural And electrical work.
(See attached materials list).

Section 9—PUBLIC RELATIONS/MEDIA PLAN

Public relations is important to the success of projects, especially when participation is needed by those outside of your core group. Describe how you will get information about the project out to the public. Be specific, and list all media you plan to use: television, newspaper, photography, Web site, radio announcements, school newsletter, school TV station, word of mouth, presentations at local community group meetings, fliers, posters or banners, and so on. If desired, attach a separate sheet with a Media Plan to support your application. Grants may not be used to pay for any advertising, but you can seek donated media assistance to support your grant.

Skills USA chapter will issue a press release to our local television stations. Our County Career and Technical education newsletter, school newsletter, and the Florida Times Union will receive information about our community improvement project, as will My Clay Sun, Clay Today, Clay Neighbor, our school marquis, and our school news.

Identify a media contact or PR person within your school or school district who can support this project and manage media contacts/event for you (this can be yourself, a media/PR specialist for your school system, or any capable volunteer):

Paul Parker (Clay County CTE director), Darlene Mahla (District Officer), Brenda Troutman (School Administrator).

Section 10—REQUIREMENT FOR PROJECT DOCUMENTATION

All chapters receiving a Lowe's Grant are required to carefully document their project. This includes documenting the planning process, maintaining the budget, tracking the number of people involved in the project and writing a description of all activities that take place. This documentation must be provided to SkillsUSA in the form of a written report (both electronic and hard copy) with supporting photographs, press clippings, fliers, television spots or other materials. A report template will be provided. Grant schools are provided with a hand held video camera for capturing video footage of projects in progress, and are expected to take numerous photographs to document the project. These are used for the final report.

Please identify who will be responsible for completing the final report (this must be an adult, but he she may assign students to help complete it): Robert Warner

Section 11—STATEMENTS OF SUPPORT FOR THE GRANT

On a separate sheet of paper, in concise statements, please have at least three SkillsUSA members, and one or more instructors or the school administrator, tell:

- Why receiving this grant from Lowe's important
- Why these individuals want to participate in the project
- How they think the grant will help their school or their community

Attach your statements of support to this application. (These can be separate letters or just a few sentences from each person, all on one sheet of paper.)

Section 12—SUBMITTING YOUR GRANT APPLICATION

Complete your grant application and mail it to SkillsUSA at the address below. If you want to provide additional descriptions, information or supporting documents for your proposed project, you may include these supplemental materials with the application. Mail your completed application and any support materials to:

SkillsUSA Lowe's Grant Program
P.O. Box 3000
Leesburg, VA 20177-0300

Electronic applications and supporting electronic documents may be sent to:
Kelly Horton: khorton@skillsusa.org

Questions?

Phone: Kelly Horton at 402-309-4679 or e-mail: khorton@skillsusa.org
or Karen Perrino at 800-321-8422x610 or e-mail: kperrino@skillsusa.org.

Application deadline: Dec. 1, 2009

Thank you for completing your Lowe's Grant application.

ANNOUNCEMENT OF GRANTS

Schools selected to receive a grant will be contacted directly in February 2010. Grants can be used during spring semester (completed by June 30, 2010) or the fall semester (completed by Nov. 30, 2010). A list of all schools receiving Lowe's grants will be posted at www.skillsusa.org in May 2010.

FUNDING RESTRICTIONS

When planning your project and budget, please note that Lowe's Foundation charitable contributions may NOT be used for the following:

- Individuals and families
- National health organizations and their local affiliates
- Academic or medical research
- Religious organizations, programs or events
- Special events (conferences, dinners, sports competitions, festivals or art exhibits)
- Sponsorship of fundraising events (dinners, walks, golf tournaments, auctions, fairs)
- Goodwill advertising or marketing
- Political, labor, veteran/fraternal organizations, civic clubs or candidates
- Sports teams, athletic events or athletic programs
- Arts-based programs
- Animal rescue and support groups
- Travel-related events, including student trips such as travel to SkillsUSA contests
- Development of production of books, films, videos or television programs
- Capital campaigns or endowments
- Activities of organizations serving primarily their own membership
- Private schools
- Continuing education/training for teachers
- Institutional overhead and/or indirect costs such as salaries, stipends, benefits and most project labor costs
- Memorial campaigns
- Multi-year requests
- Programs outside Lowe's communities
- International programs
- Tickets to events