



## School District of Clay County Green Cove Springs, Florida

Teacher Inservice Center - Fleming Island High School  
2233 Village Square Parkway

Hearings for Special Actions regarding Students - 4:00 p.m.  
Regular Meeting - Immediately following the 7:00 p.m. Organization Meeting

November 18, 2008 Regular Meeting

### Invocation

### Pledge of Allegiance

Call to Order (7:15 p.m.)

1. [Attendance](#)

**Minutes:** Present: Carol Vallencourt, District 1; Carol Studdard, District 2; Charles Van Zant, Jr., District 3; Frank Farrell, District 4; and Lisa Graham, District 5. Superintendent Ben Wortham was also present.

### Consent Agenda Superintendent

2. [C-1 Minutes of student disciplinary hearings and regular meeting on October 16, 2008](#)

Attachment: [Oct1608.pdf](#)

Attachment: Oct1608Disc.pdf (Confidential Item)

### School Board Members

3. [C-2 Contract with Daniel Delves for Secretarial Assistance to School Board Attorney](#)

Attachment: [DPD CONTRACT 2008-09.pdf](#)

### Deputy Superintendent

4. [C-3 Amendments to the 2008-2009 Staff Allocations](#)

Attachment: [Allocation Summary - Current Backup.pdf](#)

5. [C-4 2009-2010 and 2010-2011 Student Calendars](#)

Attachment: [Calendar - Student 2009-2010.pdf](#)

Attachment: [Calendar - Student 2010-2011.pdf](#)

6. [C-5 Advertise Amendments to CCSB Policy 6GX-10-1.08 Citizen's Advisory Councils](#)

Attachment: [CCSB - Amendment 1 08 School Advisory Councils - Advertise.pdf](#)

### Human Resources

7. [C-6 Personnel Consent Agenda](#)

Attachment: [Personnel Consent Agenda 11-18-08.pdf](#)

8. [C-7 Student Teaching Affiliation Agreement Between Flagler College and District School of Clay County](#)

Attachment: [Flagler College Agreement.pdf](#)

9. [C-8 Student Teaching Affiliation Agreement Between University of West Florida and District School of Clay County](#)

Attachment: [University of West Florida agreement.pdf](#)

## **Instruction**

### 10. [C-9 Co-Enrollee list for October 2008](#)

Attachment: [Co-Enrollee list for October 2008.pdf](#) (Confidential Item)

### 11. ~~C-10 Imagine Schools at Clay County Charter Application~~

Attachment: ~~[Imagine Schools Charter Application.pdf](#)~~

Attachment: ~~[Imagine Schools Charter Application Opinion Letter Non Profit Organization \(3\).pdf](#)~~

Attachment: ~~[Imagine Schools Charter Application Copy of Clay Application Submittals \(2\).pdf](#)~~

Attachment: ~~[Imagine Findings 10-09-08 final.pdf](#)~~

Attachment: ~~[Imagine Application Rubric 10-09-08.pdf](#)~~

### 12. [C-11 Consultant fee for Melissa Forney to conduct four days of writing training at Wilkinson Elementary School](#)

Attachment: [Vita-Forney, Melissa.pdf](#)

Attachment: [Contract-WES 2008 Melissa Forney.pdf](#)

### 13. [C-12 MACs contract with School Board of Seminole County, 2008-2009, revised.](#)

Attachment: [Seminole MACS contract 0809 revised.pdf](#)

### 14. [C-13 Bannerman Learning Center Placements in Lieu of Expulsion and ESE Alternative School Update](#)

Attachment: [BLC placements.pdf](#)

### 15. [C-14 Interagency Agreement between the School Board of Clay County and the Teen Court of Clay County](#)

Attachment: [Teen Court IA.pdf](#)

### 16. [C-15 Contract between the School Board of Clay County and Translator](#)

Attachment: [Translator.pdf](#)

### 17. [C-16 2008-2009 School Improvement Plans](#)

### 18. [C-17 2008-2009 SAC Membership Reports](#)

Attachment: [2007 State Law on SACs.pdf](#)

Attachment: [Legislative Updates for SACs.pdf](#)

Attachment: [AES SAC Membership-Compliance Report 2008-2009.pdf](#)

Attachment: [BLC SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [CEB SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [CGE SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [CHE SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [CHS SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [DIS SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [FIE SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [FIH SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [GCSJH SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [GPE SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [KHE SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [KHHS SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [LAE SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [LAJH SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [LES SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [LJH SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [MBE SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [MCE SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [MHS SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [MRE SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [OLS SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [OPE SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [OPH SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [OPJH SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [OVE SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [PES SAC Membership-Composition Report 2008-2009.pdf](#)

Attachment: [RHS SAC Membership-Composition Report 2008-2009.pdf](#)  
Attachment: [ROE SAC Membership-Composition Report 2008-2009.pdf](#)  
Attachment: [RVE SAC Membership-Composition Report 2008-2009.pdf](#)  
Attachment: [SBJ SAC Membership-Composition Report 2008-2009.pdf](#)  
Attachment: [SLE SAC Membership-Composition Report 2008-2009.pdf](#)  
Attachment: [SPC SAC Membership-Composition Report 2008-2009.pdf](#)  
Attachment: [TBE SAC Membership-Composition Report 2008-2009.pdf](#)  
Attachment: [TES SAC Membership-Composition Report 2008-2009.pdf](#)  
Attachment: [WEC SAC Membership-Composition Report 2008-2009.pdf](#)  
Attachment: [WES SAC Membership-Composition Report 2008-2009.pdf](#)  
Attachment: [WJH SAC Membership-Composition Report 2008-2009.pdf](#)

19. [C-18 Student Travel](#)

Attachment: [BOARD BACKUP-NOVEMBER AGENDA.docx.pdf](#)

## **Business Affairs**

20. [C-19 Monthly Property Report - October, 2008 - Furniture/Equipment](#)

Attachment: [Furniture-Equipment Report-October, 08.pdf](#)

21. [C-20 Monthly Property Report - October, 2008 - AV Materials](#)

Attachment: [Audiovisual Report-October, 08.pdf](#)

22. [C-21 Monthly Property Report - October, 2008 - Software](#)

Attachment: [Software Report-October, 08.pdf](#)

23. [C-22 Monthly Property Report - October, 2008 - Vehicles](#)

Attachment: [Vehicles Report-October, 08.pdf](#)

24. [C-23 Deletion of Certain Items Report - November, 2008](#)

Attachment: [Deletion Report-November, 2008.pdf](#)

Attachment: [Deletion Report \(Attachments\)-November, 08.pdf](#)

25. [C-24 Warrants and Vouchers for OCTOBER, 2008](#)

Attachment: [Warrants and Vouchers October, 2008.pdf](#)

26. [C-25 Ridgeview High School to obtain a Certificate of Insurance for Fireworks at the Football Game on November 14, 2008 to Salute Our Military Personnel](#)

Attachment: [RVH20081104150020908.pdf](#)

27. [C-26 Budget Amendments for the Month of October, 2008](#)

Attachment: [impact stmt OCT 2008.pdf](#)

Attachment: [General Fund Revenue.pdf](#)

Attachment: [General Fund Appropriations.pdf](#)

Attachment: [Debt Service Funds.pdf](#)

Attachment: [Capital Projects Funds.pdf](#)

Attachment: [School Food Services Funds.pdf](#)

Attachment: [Special Revenue Funds.pdf](#)

Attachment: [Internal Service Funds.pdf](#)

28. [C-27 Monthly Financial Report for October, 2008](#)

Attachment: [MONTHLY FINANCIAL-Sum Cash-Oct,2008 pg1.pdf](#)

Attachment: [MONTHLY FINANCIAL OCT 2008-GREV-2 \(3\) pg2.pdf](#)

Attachment: [MONTHLY FINANCIAL OCT 2008-GREXP-3 pg3.pdf](#)

Attachment: [MONTHLY FINANCIAL OCT 2008-DSREVEXP-7 pg4.pdf](#)

Attachment: [Capital Projects Oct 2008 pg5.pdf](#)

Attachment: [Capital Projects By Project Oct 2008 pg6.pdf](#)

Attachment: [MONTHLY FINANCIAL Oct 2008-CAP PROJ FUNDS pg7.pdf](#)

Attachment: [MONTHLY FINANCIAL OCT 2008-FOOD SERVICE-9 pg8.pdf](#)

Attachment: [MONTHLY FINANCIAL OCT 2008-SPREV42X-8 pg9.pdf](#)

Attachment: [Monthly Financial OCT 2008-INSURANCE pg10.pdf](#)

29. [C-28 Bids to Be Awarded November 2008](#)

Attachment: [11\\_18\\_08 Tab for Bid 09-BA-101.pdf](#)

30. [C-29 Bid Renewals November 2008](#)

31. [C-30 Payment of Bonds for Superintendent, Chairman, Vice-Chairman, and Board Member](#)

32. [C-31 Bank Resolutions due to Change of Superintendent and School Board Chairperson](#)

## Support Services

33. [C-32 Pre-Qualification of Contractors](#)

Attachment: [Contractor List 11,18,08.pdf](#)

34. [C-33 Educational Facilities Plan Amendment 1](#)

Attachment: [EFP Amendment 1.pdf](#)

35. [C-34 Easement with Centex Homes at Thunderbolt Elementary School](#)

Attachment: [Centex TBE Easement 11.08.pdf](#)

36. [C-35 Redesignate OakLeaf School to OakLeaf Junior High School](#)

37. [C-36 Deductive Change Order 8 for Plantation Oaks Elementary School](#)

Attachment: [Chng Order 8 POE.pdf](#)

## Adoption of Consent Agenda

38. [Adoption of all remaining Consent Items](#)

### Motions:

Approve the Consent Items as presented, with the exception of C-10 which was withdrawn. - PASS

### Vote Results

Motion: Carol Studdard

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

**Recognitions and Awards** (There were none)

**Scheduled Citizen Requests** (There were none)

**Presenters** (There were none)

## Discussion Agenda

### School Board Members

39. [Discussion on Evaluation Instrument for School Board Attorney](#)

### Motions:

Table item until such time as the Superintendent, Board Chairman and Board Attorney can meet and have information to bring back to the School Board. - PASS

### **Vote Results**

Motion: Carol Vallencourt

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

### **Deputy Superintendent**

40. [Public Hearing - CCSB Policy 6GX-10-1.12 Anti-Bullying and Harassment](#)

Attachment: [CCSB - Amendment 1.12 Anti-Bullying & Harassment - Public Hearing.pdf](#)

**Minutes:** The public hearing was held with no one present to speak to the item.

### **Motions:**

Approve policy with the following additional language on Page 7, end of paragraph 4, "and collective bargaining agreements." - PASS

### **Vote Results**

Motion: Carol Studdard

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

### **Human Resources**

41. [Human Resources - Special Action "A"](#)

Attachment: HR Special Action A - 11-18-08.pdf (Confidential Item)

### **Motions:**

Approve the action as presented. - PASS

### **Vote Results**

Motion: Carol Vallencourt

Second: Lisa Graham

Frank Farrell	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Aye

42. [Human Resources - Special Action "B"](#)

Attachment: HR Special Action B - 11-18-08.pdf (Confidential Item)

**Motions:**

Approve the action as presented. - PASS

**Vote Results**

Motion: Carol Studdard

Second: Carol Vallencourt

Frank Farrell	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Aye

43. [Human Resources - Special Action "C"](#)

Attachment: HR Special Action C - 11-18-08.pdf (Confidential Item)

**Motions:**

Approve the action as presented. - PASS

**Vote Results**

Motion: Carol Vallencourt

Second: Lisa Graham

Frank Farrell	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Aye

44. [Human Resources - Special Action "D"](#)

Attachment: HR Special Action D- 11-18-08.pdf (Confidential Item)

**Motions:**

Approve the action as presented. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Carol Studdard

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

**45. [Human Resources - Special Action "E"](#)**

Attachment: HR Special Action E - 11-18-08.pdf (Confidential Item)

**Motions:**

Approve the action as presented. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Frank Farrell

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

**Presentations from the Audience****46. [Ken Carter](#)**

**Minutes:** Mr. Carter spoke on behalf of the CESPAs bargaining unit. He welcomed the new elected officials and thanked the School Board for the good working relationship between the Board and the union.

**47. [John Colvin](#)**

**Minutes:** Mr. Colvin addressed the Board concerning the bidding procedures for the exterior painting of the main building at W. E. Cherry Elementary School.

**Superintendent Requests****48. [Workshop - December 8, 2008](#)**

**Minutes:**

Superintendent Wortham first took the opportunity to thank the citizens for their support in the recent election. Mr. Wortham expressed how honored and excited he is to serve Clay County as the Superintendent of Schools.

Moving on to business, Mr. Wortham requested a workshop be set for Monday, December 8, 2008 to discuss Facility matters, including the Governors Park DRI and redistricting issues. The meeting was set for 3:00 p.m. on December 8, 2008.

### **School Board's Requests**

49. [Thank You's and Welcomes](#)

**Minutes:** Mrs. Studdard and Mr. Farrell thanked supporters and were welcomed by fellow Board Members. Mr. Van Zant relayed his honor to serve as Board Chairman.

50. [Student Disciplinary Actions](#)

**Minutes:** Ms. Graham asked that the Board review its current practice to delay action on student disciplinary cases when the students have withdrawn from the school system. By taking action on these students, other districts would have access to a record of the disciplinary actions taken in Clay County. The issue will be discussed with the Superintendent, the attorney and staff, and a recommendation brought back to the Board.

**Adjournment** (7:35 p.m.)

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**Superintendent Chair**