

CCSB Policy 6GX-10-1.08 Discussion Agenda - 12/18/08 - Public Hearing

1.08 CITIZENS SCHOOL ADVISORY COUNCILS

A. Requirement and Name

Each school is required to establish an advisory committee. The name of the Committee will be The (school name) School Advisory Council.

B. Membership

The school advisory council shall be composed of the principal, teachers, support personnel, students (required at the high school level and optional at the junior high school level), parents, and other citizens who are representative of the ethnic, racial, and economic community served by the school.

The following membership percentages shall be based on the total number of members, including the principal:

Teachers = at least 20% (of elementary councils)/at least 30% (of secondary councils)

Parents & other citizens = at least 51% (~~does not include students~~)

Support personnel = 10% (or minimum of one member)

~~The parent and other citizen category shall not include persons who are employed at the school where they would be serving as members of the school advisory council.~~

The majority of the members, 51% or greater, of each school advisory council must be persons who are not employed by the school district.

C. Election/Selection of Members

1. Teacher members shall be elected by teachers in accordance with the collective bargaining agreements between the School Board and the employees' certified bargaining agent.
2. Parent members shall be elected by the parents or parent group(s).
3. Support personnel members shall be elected by support personnel in accordance with the collective bargaining agreements between the School Board and the employees' certified bargaining agent.
4. Other citizens representing the larger community, i.e., senior citizens, business, the military, et cetera, shall be selected by the elected members in consultation with the principal.
5. The student member(s) shall be selected by the student council or other student government organization.

D. Appointment

1. The names of the members thus elected/selected for each school advisory council and information to assure that they represent the ethnic, racial, and economic community served by the school will be presented to the school board for appointment confirmation.
2. Should the school board determine that the membership elected/selected by the school is not representative of the ethnic, racial, and economic community served by the school, the board shall appoint additional members to achieve proper representation.
3. The membership composition of each School Advisory Council will be monitored at least twice yearly.

E. Notice of Vacancies

Notice of business and community member vacancies shall be distributed by the district school improvement contact to local businesses, the Clay County Chamber of Commerce, community and civic organizations, and the public at large. A list of interested persons will be kept in the office of the district school improvement contact and distributed to schools.

F. Duties

1. Each school advisory council shall assist the principal in the preparation and evaluation of the school improvement plan required pursuant to Florida Statute 1001.42.
2. Each school advisory council shall assist the principal in preparing the school's annual budget and plan pursuant to Florida Statute 1008.385.
3. The school advisory council shall have none of the powers and duties now reserved by law to the district school board, the superintendent, and the school principal.

G. Training

The district school improvement contact is responsible for training School Advisory Council chairpersons and for coordinating the delivery of training to School Advisory Councils upon request.

H. Organization and Operation

Each council will develop bylaws to govern the organization and operation of the council, including terms of membership, officers, meetings, et cetera. In addition, all councils' bylaws will include procedures for establishing a quorum, requiring notice of meetings, and replacing members, authorizing the district School Board to review the proposed by laws and providing an effective date.

(Ref. F.S. 1001.452)(Adopted: 03/08/84)(Amended: 11/08/84, 10/07/91, 09/17/98, 07/01/02, 00/00/00)