

AMENDMENT TO:

Learning in Florida's Environment (LIFE):

LIFE -School Board of Clay County/Northfork Leadership Center Program

A Partnership Agreement

The original agree states that "the administration of the Clay County School System will work with the participating teachers to ensure school support for the LIFE Program by providing the following: 1) transportation for students and teachers to and from the field site; and. 2) support for substitute teachers, if necessary, to allow science and other participating teachers the opportunity to participate in field labs and professional development opportunities. Funding for these costs in the first two years will provided for the 6th grades at the PASS Grant schools by PASS grant funding. The DEP will provide the professional development for teachers at no charge to the district. The district, through PASS grant funds, will pay reasonable travel expenses for DEP trainers to travel to provide professional development."

This amendment to the partnership agreement is set forth to extend the scope of work to include additional schools served through two additional DoDEA grants, PROJECT ASSET and PROJECT VOYAGES, and shall incorporate the following:

- Provide for continuation of the implementation of programming for the 6<sup>th</sup> grade students and teachers at DoDEA PASS schools.
- Provide for the expansion of the LIFE program into the 7<sup>th</sup> and 8<sup>th</sup> grade students and teachers at the DoDEA ASSET & VOYAGES schools.
- Provide funding for curriculum development, teacher professional development, field lab fees, student/teachers to attend field lab experiences, and expenses, as described in the original agreement, for Department of Environmental Protection staff.
- The estimated dollar amounts that will be spent each year shall be as follows:

	<u>2013/2014</u>	<u>2014/2015</u>	<u>2015/2016</u>
○ PASS (Project 4052)	\$5,000.00	\$ 0.00	\$0.00
○ ASSET (Project 4053)	\$5,000.00	\$5,000.00	\$0.00
○ VOYAGES (Project 4054)	\$5,000.00	\$5,000.00	\$2,500.00

This agreement shall become effective on the date of execution by both parties and shall remain in effect until June 30, 2016, or until DISTRICT and DEPARTMENT deem the project complete.

EXECUTED this 19th day of December, 2013 by Department by:

\_\_\_\_\_  
Office of the Secretary of the DEP

\_\_\_\_\_  
Chairman of the Clay County School Board

## Learning in Florida's Environment (LIFE):

### LIFE -School Board of Clay County/Northfork Leadership Center Program

#### A Partnership Agreement

##### Summary

The Learning in Florida's Environment (LIFE) Program is a statewide network of environmental science, field laboratories on existing state lands (e.g., State Parks, Reserves, etc.) and other appropriate locations. These "LIFE Sites" are designed to support the science education needs of underserved and/or underrepresented middle schools and improve the quality and continuity of educational programming within the Department of Environmental Protection (DEP). As classrooms without walls, the LIFE sites provide an opportunity for the exploration of Florida's most unique natural communities and a place to practice and apply science.

##### Characteristics of the LIFE Program

The LIFE Program represents a systematic effort to combine the unique assets of the DEP (namely, conservation lands and the scientists who protect, manage, and study them) with the needs of Florida's students, teachers, and schools - with special emphasis on science. As such, each site represents a partnership between individual field sites managed by the DEP or other state or federal agency, or other appropriate partners, and the Office of Environmental Education, and the local school district.

Each LIFE site harnesses the local environment as the entry point for inspiring students through hands-on, inquiry-based, field-based activities/labs, applying, reinforcing, enriching, and integrating content from their existing, standards-based curriculum. The "nature of science" will guide instruction and serve as a method to integrate other subjects into an interdisciplinary program. LIFE field program sites model STEM (Science, Technology, Engineering, and Mathematics) education by integrating the STEM subjects, making use of current technology, involving informal education providers, exposing students to STEM careers, and addressing real world challenges.

The goals of the LIFE program are to improve student achievement, support teacher professional development, increase participation of underrepresented and/or underserved populations in STEM academic fields and careers, and enhance stewardship of the region's unique natural communities and resources. Teachers- together with DEP educators- will play a lead role in the designing and implementing field labs to address the priority needs of their students. The LIFE program will be the unique product of the local teachers, DEP staff, and other resources available at the site. The LIFE program will also provide professional development opportunities for teachers in order to establish the necessary local capacity to sustain the LIFE site into the future.

Each LIFE Program will share the core characteristics outlined above; however, each program will be the unique product of the local teachers, DEP staff, and other resources available at the site.

Roles and Responsibilities

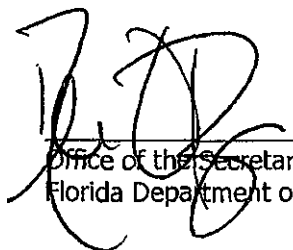
The Department of Environmental Protection, through the Office of Environmental Education (OEE), will serve as the project coordinator for the first year of the project. After year one, day to day operations of the program will be the responsibility of the participating teachers, volunteers, and staff of the primary field site (Northfork Leadership Center, Middleburg, Florida) and others.

The administration of the Clay County School System will work with the participating teachers to ensure school support for the LIFE Program by providing the following: 1) transportation for students and teachers to and from the field site; and. 2) support for substitute teachers, if necessary, to allow science and other participating teachers the opportunity to participate in field labs and professional development opportunities. Funding for these costs in the first two years will provided for the 6th grades at the PASS Grant schools by PASS grant funding. The DEP will provide the professional development for teachers at no charge to the district. The district, through PASS grant funds, will pay reasonable travel expenses for DEP trainers to travel to provide professional development.

The OEE will work with local partners to support efforts to secure funding beyond the first two years. The OEE will continue to compile, analyze and share pre-pastiest assessments and survey results. Finally, the OEE will continue to support the program with teacher professional development based on needs identified by the teachers or the district.

Other partners- including universities, county extension offices, state and federal agencies, local businesses, local foundations, and local non-profit organizations- may be added to this partnership when their participation is agreed to by the primary partners described above.

This partnership agreement is designed to clarify the shared interests of the primary partners and to guide their good faith efforts to achieve the stated goals of the LIFE program. It does not commit the partners to any specific financial or staffing obligations; however, it encourages each partner to ensure implementation of its roles and responsibilities as described above. Any party may withdraw from this agreement at will with 30 days written notice.

  
Office of the Secretary  
Florida Department of Environmental Protection

10/30/12  
Date

  
Chairman, School Board of Clay County Date

**Memorandum of Agreement**  
**Between**  
**School District of Clay County, Florida**  
**And**  
**FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION**  
**FOR**  
**LEARNING IN FLORIDA'S ENVIRONMENT IN CLAY COUNTY, FLORIDA**

THIS MEMORANDUM OF AGREEMENT, by and between the **School District of Clay County, Florida**, whose address is 23 South Green Street, Green Cove Springs, FL 32043, hereinafter called the "DISTRICT", and the FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION, whose address is 3900 Commonwealth Blvd., Tallahassee, FL 32399-3000, hereinafter called "DEPARTMENT", is entered into this 6<sup>th</sup> day of November, 2012.

WITNESSETH:

WHEREAS, as part of the Learning in Florida's Environment (LIFE) Program, DISTRICT

and DEPARTMENT desire to encourage science and environmental education in the School District of Clay County; and,

WHEREAS, LEARNING IN FLORIDA'S ENVIRONMENT (LIFE) is an environmental science enrichment program developed and presented by DEPARTMENT and has been implemented successfully within other counties around the state; and

WHEREAS, District desires to implement a LIFE program in the School District of Clay County; and

Whereas, DISTRICT desires to provide funding in an amount not to exceed \$7,500 funded through the DoDEA Project PASS and/or DoDEA Project ASSET for staff time and staff travel costs to implement the LIFE program at the School District of Clay County.

NOW THEREFORE, the parties agree as follows:

1. The purpose of this Memorandum of Agreement is to set forth the responsibilities of DISTRICT and DEPARTMENT in the implementation of the LIFE program at the School District of Clay County.
2. Prior to implementation, DISTRICT and DEPARTMENT shall discuss and coordinate the activities included in the Agreement.
3. Upon mutual agreement and implementation of activities, DEPARTMENT shall submit invoices to DISTRICT on a cost-reimbursement basis not to exceed a total sum of \$7,500. Corresponding receipts and proof of payment for each expenditure shall be attached.
4. The DISTRICT shall issue a purchase order to the DEPARTMENT for the contracted sum not to exceed \$7,500.00. Upon receipt and approval of DEPARTMENT's invoices by DISTRICT, DISTRICT shall make payment to DEPARTMENT in accordance with the Government Local Prompt Payment Act.

5. DEPARTMENT shall submit a final report to DISTRICT summarizing expenditures and activities.

**General Conditions**

6. DISTRICT and DEPARTMENT agree that the following persons are the designated Project Representatives and are to have direct, primary and continuing responsibility for the work under this agreement. DISTRICT's representative shall have authority to interpret this agreement for DISTRICT and act to give all approvals for DISTRICT.

DISTRICT

Kathleen Schofield, Project Administrator  
Donna Wethington, Project Director  
School District of Clay County  
23 South Green Street  
Green Cove Springs, FL 32043  
(904) 529-4901

DEPARTMENT

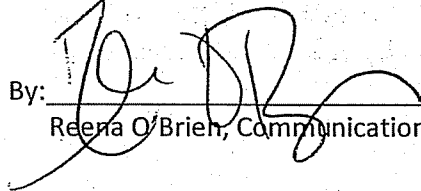
Gregory C. Ira, OEE Director  
FL Dept. of Environmental Protection  
Office of Environmental Education  
3900 Commonwealth Blvd., MS-30  
Tallahassee, FL 32399-3000  
(850) 245-2132

7. This agreement shall become effective on the date of execution by both parties and shall remain in effect until June 30, 2015, or until DISTRICT and DEPARTMENT deem the project complete.
8. DEPARTMENT shall maintain books, records and documents directly pertinent to performance under this Agreement in accordance with generally accepted accounting principles consistently applied. DISTRICT, or its authorized representative, shall have access to such records for audit purposes during the term of this Agreement and for three years following completion.
9. DISTRICT and DEPARTMENT agree to enter into good faith negotiations with respect to any terms, amendments or changes to this Memorandum of Agreement that may be necessary to provide for continued cooperation to achieve the goals described herein. All modifications to this agreement are subject to the mutual agreement of both parties evidenced in writing.
10. Nothing in this agreement shall be construed as either limiting or extending the statutory jurisdiction of any of the signatories hereto.
11. This Agreement is between DISTRICT and DEPARTMENT and shall not be interpreted to be for the benefit of any party or entity not signing this Agreement.
12. Either party may terminate this Agreement upon thirty (30) days written notice to the other party.

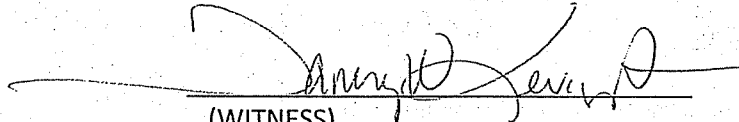
IN WITNESS WHEREOF, DISTRICT and DEPARTMENT have hereto set their hands and seals on the day and year indicated below:

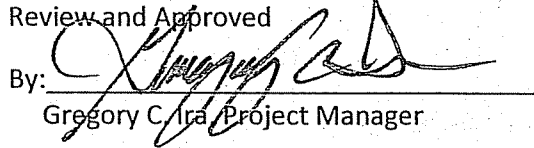
**FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION**

EXECUTED this 29 day of November, 2012 by Department

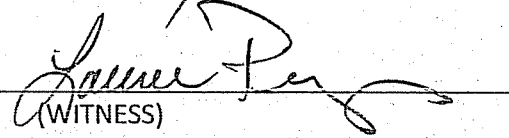
By:   
Reena O'Brien, Communications Director

Reena O'Brien  
(PRINT NAME)

  
(WITNESS)

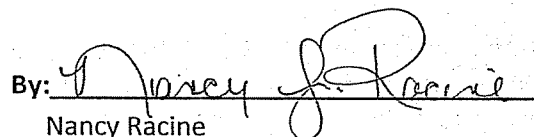
Review and Approved  
By:   
Gregory C. Ira, Project Manager

GREGORY C. IRA  
(PRINT NAME)

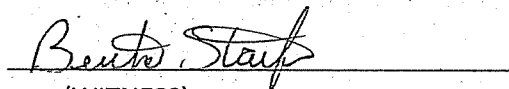
  
(WITNESS)

**School Board of Clay County, Florida**

EXECUTED This 29 day of November, 2012, by the District

By:   
Nancy Racine  
Director of Purchasing

Nancy G. Racine  
(PRINT NAME)

  
(WITNESS)