



School District of Clay County
Green Cove Springs, Florida

Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway

Hearings for Special Actions regarding Students - 4:00 p.m.
Regular Meeting - Immediately following the
7:00 p.m. Organization Meeting

November 20, 2007 Regular Meeting

Invocation

Pledge of Allegiance

Call to Order

1. [Attendance](#)

Minutes: Present: Carol Vallencourt, District No. 1; Carol Studdard, District No. 2; Charles Van Zant, Sr., Interim Board Member for District No. 3; Wayne Bolla, District No. 4; and Lisa Graham, District No. 5. Superintendent David Owens was also present for the meeting.

**Consent Agenda
Superintendent**

2. [C-1 Minutes of special meeting on October 11, 2007; and special pupil request hearings, student disciplinary hearings and regular meeting on October 18, 2007](#)

Attachment: [Oct1107.pdf](#)

Attachment: [Oct1807.pdf](#)

Attachment: [Oct1807SPR.pdf](#)

Attachment: Oct1807Disc.pdf (Confidential Item)

Deputy Superintendent

3. [C-2 Staff Allocation Amendments for 2007-2008](#)

Attachment: [CCSB Allocations - Proposed Changes.pdf](#)

4. [C-4 Advertise Amendments to CCSB Policy 6GX-10-5.02 General Policies, G.6 Registration Fees](#)

Attachment: [CCSB Policy 5.02 General Policies - Advertise.pdf](#)

5. [C-5 Advertise Amendments to CCSB Policy 6GX-10-6.01 Educational & Ancillary Facilities, B. Annual Architect/Engineer Selection](#)

Attachment: [CCSB Policy 6.01 Educational & Ancillary Facilities - Advertise.pdf](#)

Human Resources

6. [C-6 Personnel Consent Agenda](#)

Attachment: [Personnel Consent Agenda 11-07.pdf](#)

Instruction

7. [C-7 Annual renewal contract for My-Points.Org web-based staff development management system](#)

Attachment: [MPO CONTRACT 07.pdf](#)

8. [C-8 Co-Enrollee list for October 2007](#)

Attachment: Co-Enrollee list for Oct 2007.pdf (Confidential Item)

9. [C-9 Student Travel](#)

Attachment: [BACKUP-NOVEMBER 20, 2007.pdf](#)

Attachment: [BACKUP-NOV. 20, 2007.pdf](#)

10. [C-10 Bannerman Learning Center Placements in Lieu of Expulsion and ESE Alternative School Update](#)

Attachment: [BLC placements Nov 07.pdf](#)

11. [C-11 2006-2007 Annual School Health Services Report](#)

Attachment: [Clay 2006-07 Annual School Health Report Fin.pdf](#)

12. [C-12 Limited English Proficiency Plan 2007 - 2010](#)

13. [C-13 Tech Prep Dual Enrollment Agreement between Florida Community College at Jacksonville and Clay County School District](#)

Attachment: [TPDualEnrollpg1.pdf](#)

Attachment: [TPDualEnrollpg2.pdf](#)

Attachment: [TPDualEnrollpg3.pdf](#)

Business Affairs

14. [C-14 Warrants and Vouchers for OCTOBER, 2007](#)

Attachment: [WARRANTS AND VOUCHERS.xls](#)

15. [C-15 Monthly Property Report - October, 2007 - Furniture/Equipment](#)

Attachment: [Furniture-Equipment Report-October, 07.pdf](#)

16. [C-16 Monthly Property Report - October, 2007 - AV Materials](#)

Attachment: [Audiovisual Report-October, 07.pdf](#)

17. [C-17 Monthly Property Report - October, 2007 - Software](#)

Attachment: [Software Report-October, 07.pdf](#)

18. [C-18 Monthly Property Report - October, 2007 - Vehicles](#)

Attachment: [Vehicles Report-October, 07.pdf](#)

19. [C-19 Deletion of Certain Items Report - November, 2007](#)

Attachment: [Monthly Deletion Report-November, 07.pdf](#)

Attachment: [Monthly Deletion Report \(Attachments\)-November, 07.pdf](#)

20. [C-20 Bid Renewals November 2007](#)

21. [C-21 Bids to Be Awarded for November 2007](#)

Attachment: [08-BA-97 CATALOG PERCENTAGE DISCOUNT eAgenda.pdf](#)

22. [C-22 Budget Amendments for the Month of October, 2007](#)

Attachment: [AGENDA-impact stmt Oct 2007.pdf](#)

Attachment: [General Operating - Revenue.xls](#)

- Attachment: [General Operating - Appropriations.xls](#)
Attachment: [Debt Service.xls](#)
Attachment: [Capital Projects.xls](#)
Attachment: [Food Service.xls](#)
Attachment: [Special Revenue - Other.xls](#)
Attachment: [Internal Service.xls](#)
23. [C-23 Monthly Financial Report for October, 2007](#)

- Attachment: [MONTHLY FINANCIAL OCT, 2007.xls](#)
24. [C-24 Amendments to the SDCC Internal Accounts Manual](#)

- Attachment: [New Internal Accounts Manual 2007.pdf](#)
25. [C-25 Payment of Bonds for the Chairman and Vice-Chairman](#)
26. [C-26 Bank Resolutions due to the Change of School Board Chairperson](#)

Support Services

27. [C-27 Pre-Qualification of Contractors](#)

- Attachment: [Contractor List 11,20,07.pdf](#)
28. [C-28 Architect Appointment for Renovation of Restroom/Shower Rooms at Green Cove Springs Junior High School](#)
29. [C-29 Architect Appointment for Re-Roofing Buildings 1 and 3 at Clay High School](#)
30. [C-30 Appoint Firm for Geotechnical Engineering and Inspection Services](#)

- Attachment: [Geo Agreement.pdf](#)
31. [C-31 Award the Construction Contract to the low bidder meeting specifications for Elementary School Z](#)

- Attachment: [Bid Tab Z.pdf](#)

Adoption of Consent Agenda

32. [Adoption of all remaining Consent Items](#)

Minutes: Consent Item #C-3 was moved to Discussion by Ms. Graham.

Motions:

Approve the Consent Items as presented, with the exception of those moved to Discussion or withdrawn. - PASS

Vote Results

Motion: Lisa Graham

Second: Wayne Bolla

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

Recognitions and Awards

33. ~~Recognize Fleming Island High School students receiving Cambridge Scholar Awards from Cambridge University~~

Scheduled Citizen Requests (None)

Presenters

34. [Steve Lewis, Public Records Consultant](#)

Minutes: Mr. Lewis recently conducted an independent review of existing records management procedures in Clay County. He shared his findings and briefly reviewed his recommendations included in his written report and a Comprehensive Records Management Plan.

Discussion Agenda

Deputy Superintendent

35. [Public Hearing for CCSB Policy 2.02 Application/Recruitment](#)

Attachment: [CCSB Policy 2.02 Application-Recruitment - Public Hearing.pdf](#)

Minutes: The public hearing was held with no one present to speak to the item.

Motions:

Recommend approval of the policy as advertised. - PASS

Vote Results

Motion: Lisa Graham

Second: Carol Vallencourt

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

36. [Public Hearing for CCSB Policy 4.01 Attendance & Truancy](#)

Attachment: [CCSB Policy 4.01 Attendance-Truancy - Public Hearing.pdf](#)

Minutes: The public hearing was held with no one present to speak to the item.

Motions:

Recommend approval of the policy as advertised. - PASS

Vote Results

Motion: Carol Vallencourt

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charles VanZant, Sr	- Aye

37. [Public Hearing for CCSB Policy 6.84 Planning, Scheduling & Operating Bus Routes](#)

Attachment: [CCSB Policy 6.84 Planning, Scheduling & Operating Bus Routes - Public Hearing.pdf](#)

Minutes:

The public hearing was held with the following individuals present to speak to the item:

Tina Fox, Amy Akins, Sharon Buonacore

Following discussion, staff was directed to identify and mark the entry points that will be used at each school for calculating distances. It was also noted that staff should work with the appropriate County entity to ensure that the walk paths in the Bear Run subdivision are free of unsafe debris. The School Board requested that staff give an update on these issues in the next month or so.

Motions:

Recommend approval of the policy as advertised. - PASS

Vote Results

Motion: Carol Vallencourt

Second: Lisa Graham

Wayne Bolla - Nay

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

38. [C-3 \(Graham\) 2008-2009 Student and Employee Calendars](#)

Attachment: [CCSB School Year Calendars.pdf](#)

Minutes: Ms. Graham noted that students will enjoy a full week break next year at Thanksgiving.

Motions:

Recommend approval of calendars for 2008-2009 school year. - PASS

Vote Results

Motion: Lisa Graham
Second: Wayne Bolla
Wayne Bolla - Aye
Lisa Graham - Aye
Carol Studdard - Aye
Carol Vallencourt - Aye
Charles VanZant, Sr - Aye

39. [Contract with Daniel Delves for Secretarial Assistance to School Board Attorney](#)

Attachment: [Contract - Daniel Delves for 2007-2008.pdf](#)

Minutes: Following lengthy discussion, Ms. Graham called for the question. The motion was seconded by Mrs. Vallencourt, and carried 4-1, with Mr. Van Zant dissenting.

Motions:

Approve the Agreement as presented. - PASS

Vote Results

Motion: Carol Vallencourt
Second: Wayne Bolla
Wayne Bolla - Aye
Lisa Graham - Aye
Carol Studdard - Aye
Carol Vallencourt - Aye
Charles VanZant, Sr - Nay

40. [Salary Package for School Board Attorney](#)

Attachment: [Contract - School Board Attorney for 2007-2008.pdf](#)

Motions:

Approve the Agreement as presented. - PASS

Vote Results

Motion: Carol Vallencourt
Second: Lisa Graham
Wayne Bolla - Aye
Lisa Graham - Aye
Carol Studdard - Aye

Carol Vallencourt	- Aye
Charles VanZant, Sr	- Nay

Human Resources

41. [Division of Human Resources - Special Action "A"](#)

Attachment: Attachment #1-Hearing Officer's Proposed Final Order.pdf (Confidential Item)
Attachment: Attachment #2-Respondent's Exceptions.pdf (Confidential Item)
Attachment: Attachment #3-Petitioners Response to Respondents Exceptions.pdf (Confidential Item)
Attachment: Attachment #4-Petitioners Proposed Order.pdf (Confidential Item)
Attachment: Attachment #5-Respondent's Proposed Order.pdf (Confidential Item)
Attachment: Attachment #6-Transcript.pdf (Confidential Item)

Minutes: Oral Arguments were heard by both sides and School Board discussion took place prior to any action on this item. As Hearing Officer in the case, Mrs. Vallencourt abstained from voting.

Motions:

Adopt the hearing officer's Recommended Order as a Final Order and reject Respondent's Exceptions. - PASS

Vote Results

Motion: Charles VanZant, Sr

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Abstain

Charles VanZant, Sr - Aye

42. [Oral Arguments by Jennifer S. Blohm, Attorney for Respondent \(10 minute time limit\)](#)

43. [Oral Arguments by Timothy B. Strong, Attorney for Petitioner \(10 minute time limit\)](#)

Support Services

44. [Interlocal Agreement for Coordinated Planning, Public Educational Facility Siting and Review and School Concurrency in Clay County](#)

Attachment: [Clay ILA November 13, 2007 \(2\).pdf](#)

Minutes: Due to some last-minute concerns with the Agreement, this item was withdrawn and will be brought back to the Board next month for approval.

45. [Data and Analysis of Public School Facility Element, Capital Improvement Element, and Intergovernmental Coordination Element](#)

Attachment: [PSFE 10 25 07final.pdf](#)

Attachment: [CIE 11, 8,07 final.pdf](#)

Attachment: [IGC 11,8,07 final.pdf](#)

Attachment: [CLAY data and analysis 111607.pdf](#)

Minutes: Mrs. Vallencourt momentarily left the room as this item was introduced, but returned prior

to any action being taken.

Motions:

Approve the Clay County Public School Facility Element Data and Analysis, Public School Facility Element, (PSFE), Capital Improvement Element, (CIE) and Interlocal Coordination Element (ICE). - PASS

Vote Results

Motion: Wayne Bolla

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

Presentations from the Audience (None)

Superintendent Requests (None)

School Board's Requests

46. [Charles Van Zant, Sr.](#)

Minutes: Charles Van Zant, Jr. expects to be dismissed from his military deployment next week, on November 27, 2007. This will be Mr. Van Zant, Sr.'s last day as Interim School Board Member. Mr. Van Zant served the Board well and will be missed as a colleague.

47. [Northeast Florida School Board's Coalition](#)

Minutes: School Boards are being asked to make recommendations regarding Categoricals in the state budget that should be collapsed to free up revenue and lessen controls on local spending.

48. [Legislative Liaison](#)

Minutes: Mr. Bolla will serve as the Board's Legislative Liaison for the upcoming year, and Ms. Graham will serve as the Alternate.

Adjournment (9:05 p.m.)

Superintendent

Chair